



# Health & Human Services Committee

## Committee Meeting

60 Central Ave.  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Agenda ~

Tuesday, April 11, 2023

8:30 AM

### WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m001ebba5e70882bbce210280aa1f3c15>

Tuesday, April 11, 2023 8:30 AM | 1 hour 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2339 457 8516

Password: XiGpYUvA686

Join by phone

+1-415-655-0001 US Toll

Access code: 233 945 78516

### Call to Order

| Attendee Name                               | Present                  | Absent                   | Late                     | Arrived |
|---------------------------------------------|--------------------------|--------------------------|--------------------------|---------|
| Committee Chair Sandra Price                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member George Wagner              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Vice Chair Ann Homer              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Kelly L. Fairchild-Preston | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Paul Heider                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Richard Stock              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Joseph Nauseef             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

### Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Mar 7, 2023 8:30 AM

### Resolutions

#### ON MOTION OF PRICE

#### AGENDA ITEM NO. 1

#### **Accept Funds/Amend Budget for Office of Addiction Services and Supports (OASAS) Cortland Mental Health Department Opioid Settlement Funds (OSF) 2023**

WHEREAS, the New York State (NYS) Office of Addiction Services and Supports (OASAS) has awarded the Cortland County Mental Health Department abatement Opioid Settlement Funds (OSF) in the amount of \$313,890 for NYS Attorney General and OASAS legally defined program and service, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to accept these funds and contract with the following providers, AND BE IT FURTHER

RESOLVED that the 2023 Cortland County Budget be amended as follows:

Increase:

|                                                                                            |                  |              |
|--------------------------------------------------------------------------------------------|------------------|--------------|
| Revenue:                                                                                   | A43115-42690.OPD | \$313,890.00 |
| Expense:                                                                                   | A43115-54815-OPD |              |
| CCSI, Fiscal Administration & Reporting                                                    |                  | \$10,000.00  |
| CACTC, Data Administration & Reporting                                                     |                  | \$15,000.00  |
| Family Counseling Services of Cortland, Prevention & Treatment Integrated OASAS/OMH Clinic |                  | \$96,296.67  |
| Cayuga Addiction Recovery Services (CARS), Treatment OASAS Clinic                          |                  | \$96,296.67  |
| Alcohol & Drug Council or Tompkins, Treatment & Recovery OASAS Open Access Detox & Crisis  |                  | \$96,296.66  |

## **ON MOTION OF PRICE**

## **AGENDA ITEM NO. 2**

### **Create Peer Specialist (Part-Time) - Mental Health Department**

WHEREAS, the needs of the agency will be better served by creating one part-time position of Peer Specialist, AND

WHEREAS, the Health and Human Services Committee recommends the creation of this position, NOW THEREFORE BE IT

RESOLVED, that one position of Peer Specialist (CSEA, Grade 9, \$18.2559-23.1072/hr, competitive class, part-time, 17 hrs/week, no benefits) be created with approval to fill on April 28, 2023 at 12:01 AM.

## **ON MOTION OF PRICE**

## **AGENDA ITEM NO. 3**

### **Abolish One Position of Senior Account Clerk and Two Positions of Principal Account Clerk/Create One Position of Senior Medical Billing Clerk and Two Positions of Principal Medical Billing Clerk - Mental Health Department**

WHEREAS, the needs of the Mental Health Department will be better served by abolishing one position of Senior Account Clerk and two positions of Principal Account Clerk and creating one position of Senior Medical Billing Clerk and two positions of Principal Medical Billing Clerk, AND

WHEREAS, the Health & Human Services Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one position of Senior Account Clerk (Grade 10, \$18.8329-23.8377/HR, CSEA, competitive, full time with benefits) and two positions of Principal Account Clerks (Grade 13, \$20.7293-26.2381/HR, CSEA, competitive, full time with benefits) be and hereby is abolished effective April 27, 2023 at midnight, AND BE IT FURTHER

RESOLVED, that one position of Senior Medical Billing Clerk (Grade 10, \$18.8329-23.8377/HR, CSEA, competitive, full time with benefits) and two positions of Principal Medical Billing Clerk (Grade 13, \$20.7293-26.2381/HR, CSEA, competitive, full time with benefits) be created with permission to fill effective April 28, 2023 at 12:01 am.

**Appoint Community Services Board and Subcommittee Members - Mental Health Department**

WHEREAS, the Bylaws of the Cortland County Community Services Board (CSB), Article 3, Section 1 states that membership of the organization shall consist of (15) fifteen members appointed by the Cortland County Legislature, and Article 7, Section 1 states that the membership of the Mental Health (MH), Developmental Disability (DD) and Chemical Dependence (CD) Subcommittees shall consist of nine (9) members appointed by the Cortland County Legislature, AND

WHEREAS, the term of each member of the Board and Subcommittees shall be four years except when completing the term created by a member resignation or death, AND

WHEREAS, members may serve for a maximum of two consecutive terms unless no recruitment is available, AND

WHEREAS, individuals have been nominated to fill vacancies on the Community Services Board and all the Subcommittees, NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby are appointed to the Cortland County Community Services Board and three Subcommittees for terms beginning January 1, 2023 and ending as December 31, 2026.

**APPOINT FIRST TERM (TERM EXPIRATION 12/31/2026) except as listed:****Community Services Board (CSB)**

|                  |                                                       |
|------------------|-------------------------------------------------------|
| Jeanette Dippo   | 2444 Ridge Rd., McGraw, NY 13101 - Parent / Family    |
| Pearl Reed-Klein | 122 Indian Brook Rd., Greene, NY 13778 - Psychologist |

**Chemical Dependence Subcommittee (CD)**

|               |                                                      |
|---------------|------------------------------------------------------|
| Darrin Jones  | 34 Charles St., Cortland, NY 13045 - Peer            |
| Angela Romano | 18 Old Dryden Rd., Cortland, NY 13045 - Professional |

**Development Disability Subcommittee (DD):**

|                  |                                                    |
|------------------|----------------------------------------------------|
| Crystol Benedict | 31 Burgett Dr., Homer, NY 13077 - Parent/Family    |
| Amanda Hudson    | 3914 Highland Rd., Cortland, NY 13045 - School SEC |

**Mental Health Subcommittee (MH)**

|                |                                                  |
|----------------|--------------------------------------------------|
| Jeanette Dippo | 2444 Ridge Rd., McGraw, NY 13101 - Parent/Family |
|----------------|--------------------------------------------------|

**Abolish One Position of Senior Social Worker Examiner and One Position of Support Investigator/Create One Position of Senior Support Investigator and One Position of Social Welfare Examiner Trainee - Department of Social Services**

WHEREAS, the needs of the Department of Social Services will be better served by abolishing one position of Senior Social Welfare Examiner and one position of Support Investigator and creating one position of Senior Support Investigator and one position of Social Welfare Examiner Trainee, AND

WHEREAS, the Health & Human Services Committee recommends the abolition and creation of

these positions, NOW THEREFORE BE IT

RESOLVED, that one position of Senior Social Welfare Examiner (Grade 12, \$20.0654-25.3977/HR, CSEA, competitive, full time with benefits) and one position of Support Investigator (Grade 10, \$18.8329-23.8377/HR, CSEA, competitive, full time with benefits) be and hereby is abolished effective April 27, 2023 at midnight, AND BE IT FURTHER

RESOLVED, that one position of Senior Support Investigator (Grade 12, \$20.0654-25.3977/HR, CSEA, competitive, full time with benefits) and one position of Social Welfare Examiner Trainee (Grade 9, \$18.2559-23.1072/HR, CSEA, competitive, full time with benefits) be created with permission to fill effective April 28, 2023 at 12:01 am.

## **ON MOTION OF PRICE**

## **AGENDA ITEM NO. 6**

### **Create Public Health Technician Position/Accept Funds - Health Department**

WHEREAS, Cortland County Health Department has been awarded a grant from Health Research Inc./New York State Department of Health (HRI/NYSDOH) in the amount of \$112,682 each year for the period of 12/1/22 - 11/30/27, for a total of \$563,411 for the life of the grant, AND

WHEREAS, the Cortland County Health Department will use this funding opportunity to address long-standing weaknesses due to chronic under investment in New York's public health system and strengthen preparedness to address new challenges and future public health emergencies, AND

WHEREAS, the investments in the local public health workforce and foundational capabilities supports Local Health Departments (LHDs) to address health inequities and disparities more effectively across populations and regions throughout their jurisdiction and better meet the ongoing and future public health needs of New Yorkers, AND

WHEREAS, the Cortland County Health Department would best benefit from this funding by creating a full-time Public Health Technician position, updating office and computer equipment and offering Education and Training opportunities for Health Department staff, AND

WHEREAS, the Cortland County Health Department needs to create one full-time Public Health Technician position (CSEA, Grade 15, \$22.1643-28.0544/HR, competitive class, full-time with benefits), AND

WHEREAS, the Health and Human Services Committee recommends the creation of one full-time Public Health Technician position effective May 1, 2023, NOW THEREFORE BE IT

RESOLVED, that this position is dependent on the related grant and will be abolished unless extended by resolution prior to grant funding being exhausted, AND BE IT FURTHER

RESOLVED, that funds be appropriated in the 2023 County Budget as follows:

|                   |                    |          |
|-------------------|--------------------|----------|
| A40125.51005.EH   | Personnel          | \$41,564 |
| A40105.52005.4000 | Office Equip       | \$9,311  |
| A40105.52060.4000 | Computer Equip     | \$15,000 |
| A40105.54005.4000 | Office Supplies    | \$3,000  |
| A40105.54035.4000 | Education/Training | \$15,000 |
| A40125.58020.EH   | Retirement         | \$5,819  |
| A40125.58030.EH   | FICA               | \$3,810  |
| A40125.58040.EH   | Workers Comp       | \$2,045  |
| A40125.58060.EH   | Health Ins         | \$17,023 |
| A40125.58062.EH   | Dental Ins         | \$90     |

|                      |             |                  |
|----------------------|-------------|------------------|
| A40125.58065.EH      | Vision Ins  | \$20             |
| <b>TOTAL Expense</b> |             | <b>\$112,682</b> |
| A40105.44401         | CDC Revenue | <b>\$112,682</b> |

## Discussion Items

## Monthly Reports

1. Cortland County Health Department Monthly Report

## Adjournment