



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, April 10, 2025

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:20 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County	Committee Member	Present		
Reed Cleland	Cortland County	Committee Member	Present		
William McGovern	Cortland County	Committee Member	Present		
Christopher Newell	Cortland County	Committee Member	Present		
Jason Prentice	Cortland County	Committee Member	Present		
Keith VanGorder	Cortland County	Committee Vice-Chair	Present		
Ronald J. Van Dee	Cortland County	Committee Chair	Present		
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present		
Rob Corpora	Cortland County	County Administrator	Present		
Nicole Anjeski	Cortland County	Public Health Director	Present		
Rebecca Main	Cortland County	Public Health Program Manager	Present		
Amber Giamei	Cortland County	Deputy Director of Area Agency on Aging	Present		
Andrea Herzog	Cortland County	Director of Finance	Present		
Kristen Monroe	Cortland County	Commissioner of Social Services	Present		
Melanie Vilardi	Cortland County	Deputy County Administrator	Present		
Patty Schaap	Cortland County	Director of Community Services	Present		
Kim Cameron	Cortland County	Resident	Present		
Kevin Fitch	Cortland County	Ex-Officio Member/Chair of the Legislature	Remote		11:48 AM
Nicole Compton	Cortland County	Executive Assistant	Remote		
Shannon Phillips	Cortland County	Employment & Training Director	Remote		

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Mar 13, 2025 11:00 AM

RESULT:	ACCEPTED
----------------	-----------------

Resolutions

AGENDA ITEM NO. 1 – Create Senior Mental Health Clinician

RESULT:	APPROVED [UNANIMOUS]
	Next: 4/24/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Create Senior Mental Health Clinician

WHEREAS, the needs of the agency will be better served by creating one per diem position of Senior Mental Health Clinician; AND

WHEREAS, the Health and Human Services Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one per diem position of Senior Mental Health Clinician (Grade 28, 38.3309-48.5172/hr, CSEA, non-competitive class, per diem, up to 17 hrs/week, no benefits), be created with approval to fill on April 24, 2025.

AGENDA ITEM NO. 2 – Authorize Agreement with GA Brooks Consulting, LLC Under the New York State Office of Children and Family Services Safe Harbour Grant - Cortland County Child Advocacy Center

RESULT:	APPROVED [UNANIMOUS]
	Next: 4/24/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with GA Brooks Consulting, LLC Under the New York State Office of Children and Family Services Safe Harbour Grant - Cortland County Child Advocacy Center

WHEREAS, the Cortland County Child Advocacy Center was awarded the New York State Office of Children and Family Services Safe Harbour Grant to develop a county-wide system response to address child trafficking and exploitation; AND

WHEREAS, the Cortland County Child Advocacy Center desires to contract with GA Brooks Consulting, 25 Richland St, Rochester, NY 14609; AND

WHEREAS, this contract shall be for an eight (8) month time period beginning on May 1, 2025

and ending on December 31, 2025 for a total cost not to exceed \$30,000.00; AND

WHEREAS, these expenses are budgeted in account Professional Services A40505-52060-MDT;
NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute agreements for the provision of said services.

Monthly Reports

1. Health Department Monthly Report

RESULT:	COMPLETED
----------------	------------------

2. Mental Health Department Monthly Report

RESULT:	COMPLETED
----------------	------------------

Discussion Items

1. CCHD 2024 Annual Report

RESULT:	NO ACTION
----------------	------------------

Adjournment

The meeting was closed at 12:06 PM



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, March 13, 2025

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:22 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County	Committee Member	Present		
Reed Cleland	Cortland County	Committee Member	Excused		
William McGovern	Cortland County	Committee Member	Present		
Christopher Newell	Cortland County	Committee Member	Present		
Jason Prentice	Cortland County	Committee Member	Present		
Keith VanGorder	Cortland County	Committee Vice-Chair	Present		
Ronald J. Van Dee	Cortland County	Committee Chair	Present		
Kevin Fitch	Cortland County	Ex-Officio Member/Chair of the Legislature	Present		
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present		
Rob Corpora	Cortland County	County Administrator	Present		
Sandra Price	Cortland County	Legislator	Present		
Melanie Vilardi	Cortland County	Deputy County Administrator	Present		11:57 AM
Morgan Spaulding	Cortland County	Grants Administrator	Present		
Rebecca Main	Cortland County	Public Health Program Manager	Present		
Kristen Monroe	Cortland County	Commissioner of Social Services	Present		
Patty Schaap	Cortland County	Director of Community Services	Present		
Pearl Reed-Klein	Cortland County	Director of the Area Agency on Aging	Present		
Nicole Anjeski	Cortland County	Public Health Director	Present		
Shannon Phillips	Cortland County	Employment & Training Director	Remote		
Jason DeRaiche	Cortland County	Safety Director	Remote		

Minutes Acceptance: Minutes of Mar 13, 2025 11:00 AM (Minutes Approval)

Nicole Compton	Cortland County	Executive Assistant	Remote		
----------------	-----------------	---------------------	--------	--	--

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Feb 13, 2025 11:00 AM

RESULT:	APPROVED
----------------	-----------------

Resolutions

AGENDA ITEM NO. 1 – Local Law "B" of 2025 - a Local Law Establishing Term Limits and Appointment Procedures for the Cortland County Community Services Board

RESULT:	APPROVED [UNANIMOUS]
----------------	-----------------------------

	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Local Law "B" of 2025 - a Local Law Establishing Term Limits and Appointment Procedures for the Cortland County Community Services Board

WHEREAS, the Section 41 (11) of the New York State Mental Hygiene Law states that “No person may serve as a member of a board of a subcommittee for more than two terms consecutively unless otherwise provided by local law”; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee of the Cortland County Legislature to enact a local law to allow for an additional one-year term for Community Services Board members and/or its subcommittees, if approved and recommended by unanimous vote of the Community Services Board, upon a finding by the Cortland County Legislature that an extension is necessary for the effective operation of the Community Services Board; NOW THEREFORE

BE IT ENACTED by the Legislature of the County of Cortland as follows:

SECTION 1. LEGISLATIVE INTENT

Pursuant to the authority granted under the New York State Mental Hygiene Law, the Cortland County Legislature hereby establishes term limits and appointment procedures for the Cortland County Community Services Board to ensure effective governance and continuity of service.

SECTION 2. APPOINTMENTS AND TERMS OF SERVICE

- Following the initial staggered terms as provided by law, each member of the Cortland County Community Services Board shall be appointed for a four-year term.
- All terms shall commence on the first day of the year of the appointment.
- Any vacancies occurring on the Community Services Board shall be filled for the remainder of the unexpired term.

SECTION 3. TERM LIMITS

- No person may serve as a member of the Community Services Board or any of its subcommittees for more than two consecutive terms.
- A former member who has reached the term limit may be reappointed after a minimum one-year absence from the Board or subcommittee.

Minutes Acceptance: Minutes of Mar 13, 2025 11:00 AM (Minutes Approval)

C. Exceptions to the term limit may be made for one additional one-year term, if approved and recommended by unanimous vote of the Community Services Board, upon a finding by the Cortland County Legislature that an extension is necessary for the effective operation of the Community Services Board.

SECTION 4. EFFECTIVE DATE

This Local Law shall take effect upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

SECTION 5. SEVERABILITY

If any clause, sentence, paragraph, subdivision, or part of this Local Law, or the application thereof to any person, firm, or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part thereof directly involved in the controversy in which such order or judgment shall have been rendered.

AGENDA ITEM NO. 2 – Appoint/Reappoint Community Services Board and Subcommittee Members - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint/Reappoint Community Services Board and Subcommittee Members - Mental Health Department

WHEREAS, the Bylaws of the Cortland County Community Services Board (CSB), Article 3, Section 1, states that membership of the organization shall consist of (15) fifteen members appointed by the Cortland County Legislature, and Article 7, Section 1 states that the membership of the Mental Health (MH), Developmental Disabilities (DD) and Substance Use Disorder (SUD) Subcommittees shall consist of nine (9) members each, appointed by the Cortland County Legislature; AND

WHEREAS, a typical full term of each member of the Board and Subcommittees shall be four years except when completing the term created by a member resignation or death; AND

WHEREAS, members may serve for a maximum of two consecutive terms unless no recruitment is available; AND

WHEREAS, individuals have been nominated to fill vacancies on the Community Services Board and all the Subcommittees; NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby are appointed / reappointed to the Cortland County Community Services Board and three Subcommittees for terms beginning March 27, 2025, and ending as reflected below:

COMMUNITY SERVICES BOARD (CSB):

APPOINT:

Alaina Zapf, Psy.D.	9 Forrest Ave, Cortland NY, 13045	Medical - Psychologist	12/31/2028
---------------------	-----------------------------------	------------------------	------------

Michele Gravel	16 Lora Lane, Homer NY, 13077	IDD Agency	12/31/2028
----------------	-------------------------------	------------	------------

REAPPOINT:

Alexandra Mikowski	98 Owego St, Cortland NY, 13045	Advocacy Agency	12/31/2028
*Kathryn Reynolds	4385 Cosmos Hill Rd., Cortland NY, 13045	Ret. CSE/Therapy dog	12/31/2025

***Special Term - one year extension - 12/31/2025**

MENTAL HEALTH SUBCOMMITTEE (MH):**APPOINT:**

Alaina Zapf, Psy.D.	9 Forrest Ave, Cortland NY 13045	Medical - Psychologist	12/31/2028
---------------------	----------------------------------	------------------------	------------

REAPPOINT:

Christopher Bergene 795 Pheasant Run, Cortland NY, 13045 State Agency - Children			12/31/2028
--	--	--	------------

SUBSTANCE USE DISORDER SUBCOMMITTEE (SUD)**REAPPOINT:**

Amanda Howlett	2719 State Route 26, Cincinnatus NY 13040	Agency and Works with Homeless Population	12/31/2028
----------------	---	---	------------

DEVELOPMENTAL DISABILITIES SUBCOMMITTEE (DD)**APPOINT:**

Michele Gravel	16 Lora Lane, Homer NY, 13077	IDD Agency	12/31/2028
----------------	-------------------------------	------------	------------

AGENDA ITEM NO. 3 – Authorize Agreement Hearing Officer Services - Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 3/27/2025 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: William McGovern, Committee Member

AYES: Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee

EXCUSED: Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement Hearing Officer Services - Health Department

WHEREAS, Cortland County requires a Hearing Officer to preside in cases for enforcement of the NYS Public Health Law, NYS Sanitary Code and the Cortland County Sanitary Code; AND

WHEREAS, Johnathan Wood, of 170 Myers Road, Lansing, New York, and Robert Spitzer, of 5333 Center St., Williamsburg, VA 23188 14882, will provide the services as necessary to meet the needs at a fee of \$200 per hour; AND

Minutes Acceptance: Minutes of Mar 13, 2025 11:00 AM (Minutes Approval)

WHEREAS, monies for the above services are budgeted in Contracted Agencies expenditure account A40125.54815.EH; AND

WHEREAS, the term for this agreement shall be from April 1, 2025 to March 31, 2027; AND

WHEREAS, this agreement shall include a ninety (90) day extension clause allowing the agreement to be extended until June 30, 2027 if a successor agreement is not executed by March 31, 2027; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, are hereby authorized to execute agreements for the provision of said services.

AGENDA ITEM NO. 4 – Accept Funds HUD Healthy Homes Production Grant - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Funds HUD Healthy Homes Production Grant - Health Department

WHEREAS, The U.S. Department of Housing and Urban Development (HUD has awarded \$1,933,255.30 to the Cortland County Health Department; AND

WHEREAS, these funds will be used to address multiple childhood diseases and injuries in the home by focusing on housing-related hazards in a coordinated fashion. The program will expand the Health Department's efforts to address a variety of high-priority environmental health and safety hazards; AND

WHEREAS, the Cortland County Health Department will partner and contract with CAPCO and RHI to help facilitate the grant deliverables; NOW THEREFORE BE IT,

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute all documents related to the HUD Health Homes Production Grant; AND BE IT FURTHER

RESOLVED, that the 2025 Adopted County Budget is hereby amended as follows:

Increase Revenue:

A40115.44401.HUD	PUBLIC HEALTH - FEDERAL	\$1,933,255.30
------------------	-------------------------	----------------

Increase Expenditure:

A40115.51005.HUD	PERSONAL SERV	\$62,131.48
A40115.54815.HUD	CONTRACTED SERVICES	\$1,843,148.77
A40115.58020.HUD	RETIREMENT	\$8,698.41
A40115.58030.HUD	FICA	\$4,753.06

Minutes Acceptance: Minutes of Mar 13, 2025 11:00 AM (Minutes Approval)

A40115.58060.HUD	HEALTH INS	\$14,523.58
------------------	------------	-------------

AGENDA ITEM NO. 5 – Accept Funds Performance Incentive Initiative 2024-Health Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 3/27/2025 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Douglas Bentley, Committee Member

AYES: Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee

EXCUSED: Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Funds Performance Incentive Initiative 2024-Health Department

WHEREAS, the New York State Dept. of Health has awarded the Cortland County Health Dept. \$20,286 for the 2024 Article Six Year 12 Performance Incentive; AND

WHEREAS, these funds will be used to support costs associated with chronic disease prevention focusing specifically on implementation of active community strategies for promoting physical activity; NOW THEREFORE BE IT

RESOLVED, the 2025 adopted budget is hereby amended as follows:

Increase Expenditure:

A40105.54060.4000	Advertising	\$20,286
-------------------	-------------	----------

Increase Revenue:

A40105.43401.4000	Public Health State Aid	\$20,286
-------------------	-------------------------	----------

AGENDA ITEM NO. 6 – Amend 2024 Budget Pre-K Tuition Costs - Health Department Kevin would like to re word this resolution

RESULT: **APPROVED [UNANIMOUS]**

Next: 3/27/2025 6:00 PM

MOVER: Jason Prentice, Committee Member

SECONDER: Christopher Newell, Committee Member

AYES: Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee

EXCUSED: Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2024 Budget Pre-K Tuition Costs - Health Department

WHEREAS, Cortland County’s Pre-K Program, a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, requires a budget amendment to the 2024 County budget to cover the increased costs of these services; AND

WHEREAS, due to the increase in the NYS rate of tuition and an increase in children requiring

higher needs and more services, our PREK budget accounts are short on funding in 2024 in the amount of \$124,924; AND

WHEREAS, the Health Department can reallocate \$36,505 of the required amount but will need an additional \$88,419 to cover the 2024 expenses; NOW THEREFORE BE IT

RESOLVED, the 2024 adopted budget is hereby amended as follows:

Increase Expenditure:

A40465.54445.PREK	PREK TUITION	\$124,924
-------------------	--------------	-----------

Decrease Expenditure:

A40465.51010.PREK	PART TIME PAY	(\$6,712)
A40465.54015.PREK	MAINT AGRMT	(\$2,832)
A40465.58020.PREK	RETIREMENT	(\$1,723)
A40465.58030.PREK	FICA	(\$4,027)
A40595.51005.4052	PERS SERV	(\$10,017)
A40595.54045.4052	TRAVEL	(\$2,283)
A40595.58060.4052	HEALTH INS	(\$3,745)
A40595.58020.4055	RETIREMENT	(\$2,623)
A40595.58030.4055	FICA	(\$2,543)

AGENDA ITEM NO. 7 – Create Part Time Public Health Educator - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Create Part Time Public Health Educator - Health Department

WHEREAS, the needs of the agency will be better served by creating one part-time position of Public Health Educator; AND

WHEREAS, the Health and Human Services Committee recommends the creation of this position, which is 100% grant funded; NOW THEREFORE, BE IT

RESOLVED, that one part-time position of Public Health Educator (Grade 18, 26.3374-33.3363/hr, CSEA, non-competitive class, part-time, 17 hrs/week, no benefits), be created with approval to fill on March 27, 2025; AND BE IT FURTHER

RESOLVED, that the position shall be abolished upon termination of the grant funding for the position.

AGENDA ITEM NO. 8 – Abolish Sr. Case Aide/Create Social Welfare Examiner - Department of Social Services

Minutes Acceptance: Minutes of Mar 13, 2025 11:00 AM (Minutes Approval)

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE**RESOLUTION NO.****Abolish Sr. Case Aide/Create Social Welfare Examiner - Department of Social Services**

WHEREAS, the needs of the Department of Social Services will be better served by abolishing one (1) position of Senior Case Aide, and creating one (1) position of Social Welfare Examiner; AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Senior Case Aide (Grade 10, CSEA, \$20.1738-\$25.5349/hr, competitive class, full time with benefits) be abolished effective March 27, 2025; AND BE IT FURTHER

RESOLVED, that one (1) position of Social Welfare Examiner (Grade 12, CSEA \$21.4940-\$27.2060/hr, competitive class, full time with benefits) be created with permission to fill effective March 28, 2025.

Discussion Items**Monthly Reports**

1. Health Department Monthly Report

RESULT:	COMPLETED
----------------	------------------

2. Mental Health Department Monthly Report

RESULT:	COMPLETED
----------------	------------------

Adjournment

The meeting was closed at 12:00 PM

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 1

Create Senior Mental Health Clinician

WHEREAS, the needs of the agency will be better served by creating one per diem position of Senior Mental Health Clinician; AND

WHEREAS, the Health and Human Services Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one per diem position of Senior Mental Health Clinician (Grade 28, 38.3309-48.5172/hr, CSEA, non-competitive class, per diem, up to 17 hrs/week, no benefits), be created with approval to fill on April 24, 2025.



Personnel Change Justification Form

Requested Change: ☐ Abolish/Create ☐ Reallocation ☐ Abolish ☒ Create

Position Name (s): Create ~~Per Diem~~ ~~Part Time~~ Senior MH Clinician Abolish

Bargaining Unit: none

Purpose and Background:

The Mental Health Department currently uses the Temporary Part Time Senior MH Clinician position to fill in when needed (i.e., staff leaves, higher than normal case loads/intakes, etc.). We've been fortunate to have a consistent individual that has filled in and is willing to continue in this role as we deem necessary. Using the part time temp. position has required this individual to use unnecessary county time to duplicate onboarding efforts for each employment episode.

Fiscal Impact: ☒ County Funded 100 % ☐ Grant Funded _____ % Grant Exp. Date _____

Current Grade/Salary of Position: Grade 28 Salary Range \$ 38.3309-\$48.5172

Requested Grade/Salary of Position: Grade _____ Salary Range \$ _____

Annual Increase: \$ _____ County Share: \$ _____ # of Positions Affected: _____

Goals:

To provide consistent clinical coverage for the Mental Health Department and its community clients, while providing a more efficient use of the clinician's time for each episode of employment.

Operational Impact:

This position will enable quicker access to client care for each new episode of employment, while supporting efficiency within the fiscal model of the position. It will eliminate any unnecessary repetition of the onboarding process resulting in paid county time for each episode of employment within the Mental Health Department.

Requested By:

Patricia Schaap

Signature of Requesting Department Head

02/28/2025

Date

Personnel Officer Approval

Lance Zemon

Signature of Personnel Officer

2/28/25

Date

County Administrator Budget Impact Statement:

County Administrator Approval

[Signature]

Signature of County Administrator

3/11/2025

Date

Statutory Committee Approval

Signature of Committee Chair after Committee Vote

Date

Attachment: Create per diem Sr MH Clinician Justification (12881 : Create Senior Mental Health Clinician)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 2****Authorize Agreement with GA Brooks Consulting, LLC Under the New York State Office of Children and Family Services Safe Harbour Grant - Cortland County Child Advocacy Center**

WHEREAS, the Cortland County Child Advocacy Center was awarded the New York State Office of Children and Family Services Safe Harbour Grant to develop a county-wide system response to address child trafficking and exploitation; AND

WHEREAS, the Cortland County Child Advocacy Center desires to contract with GA Brooks Consulting, 25 Richland St, Rochester, NY 14609; AND

WHEREAS, this contract shall be for an eight (8) month time period beginning on May 1, 2025 and ending on December 31, 2025 for a total cost not to exceed \$30,000.00; AND

WHEREAS, these expenses are budgeted in account Professional Services A40505-52060-MDT;
NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute agreements for the provision of said services.



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036
FAX: (607) 753-5209

<https://www.cortlandcountyny.gov/432/Health-Department>

Nicole Anjeski, MS, MPH
Public Health Director
Lisa Perfetti, BSN, RN
Deputy Public Health Director
Douglas MacQueen, MD, MS, FIDSA
Medical Consultant



Health and Human Services Committee Report

April 2025

BOARD OF HEALTH

Bonni C. Hodges, Ph.D.
President

Susan Williams
Vice-President

Marisa Clifford, DMD

Matthew Noble, DO

Erica Skipton, MD

Mary Wright, RN

Ronald VanDee
Legislator

Cheryl Mrozowski
Secretary

Health Advisory: Measles cases continue to increase across the U.S.

As of March 27, 2025, 483 confirmed measles cases were reported by 20 jurisdictions. These include Alaska, California, Florida, Georgia, Kansas, Kentucky, Maryland, Michigan, Minnesota, New Jersey, New Mexico, New York City, New York State, Ohio, Pennsylvania, Rhode Island, Tennessee, Texas, Vermont, and Washington. Of the 483 cases 97% reported as being unvaccinated/unknown vaccination status, the other 3 percent had either one MMR or two MMR doses. Two deaths have also been reported.

Measles is a very contagious respiratory disease. Measles can spread by a person coughing or sneezing into the air. An individual can catch the disease by breathing in the virus or touching an infected surface and then touching the eyes, nose, or mouth. A person can get measles just by entering a room that an infected person visited up to two hours before. Up to 90 percent of people who are not immune to measles because they are not vaccinated, or the vaccine was not effective will get measles when they are exposed.

Serious complications of measles include hospitalization, pneumonia, brain swelling and death. Long-term serious complications can also include subacute sclerosing panencephalitis, a brain disease resulting from an earlier measles infection that can lead to permanent brain damage. Measles during pregnancy increases the risk of early labor, miscarriage, and low birth weight infants.

Getting the measles vaccine is the best way to prevent measles. Children should get their first Measles, Mumps and Rubella (MMR) vaccine at 12 through 15 months old. The second dose can be given as early as one month after the first dose but is usually given between ages 4 years and 6 years. Two doses of MMR vaccine are 97 percent effective at preventing measles. For more information contact your physician or visit here: <https://health.ny.gov/diseases/communicable/measles/>

Federal Funding cuts-current impact

On April 2, we were informed by NYSDOH that because of the current federal funding cuts to some public health grant monies, the Public Health Fellowship Program is going to be ending on May 30, 2025. We will be losing two contracted staff. These two staff members worked on lead poisoning prevention, communications, emergency preparedness and the vaccine ambassador program. Working in house right now to figure out how to continue these duties with current staff, this will be a challenge.

Nicole Anjeski, MS, MPH
Public Health Director

Cortland County Department of Mental Health
 Director: Patricia Schaap
 March 2025



HEALTH AND HUMAN SERVICES (HHS) LEGISLATIVE COMMITTEE

MENTAL HEALTH OUTPATIENT TREATMENT REHABILITATION & SUPPORTS (MHOTRS CLINIC)

REPORT DATE		TOTAL NUMBER
February 2025		
	Total Enrolled Patients	1,051 (178<18 years old)
	New Referrals	53
	New Admissions	45
	Mental Health Clinicians Caseload sizes	Averaging 60-90
	Crisis Appointments	17

SUMMARY

90% of individuals receiving treatment at the Mental Health Clinic have Medicaid and/or Managed Medicaid Insurance. We continue to monitor Federal discussions as it pertains to Medicaid.

HORIZON HOUSE DAY TREATMENT PROGRAM

REPORT DATE		TOTAL NUMBER
February 2025	Enrolled Clients	25

SUMMARY

Horizon House staff have worked diligently with MAS and CENTRO to ensure a smooth transition for transportation services.

FAMILY SUPPORT SERVICES (FSS) AND CHILDREN AND FAMILY TREATMENT AND SUPPORT SERVICES (CFTSS)

REPORT DATE		TOTAL NUMBER
February 2025	Total clients enrolled	42

Attachment: April 2025 Report (12944 : Mental Health Department Monthly Report)

SUMMARY

Family Support has seen an increase in Respite referrals for the month of February.

JAIL SERVICES

REPORT DATE		TOTAL NUMBER
February 2025	Inmates Seen	57
	Total mental health services provided	91

SAMSHA GRANT (4 YEAR SYSTEM OF CARE)

TASK	DETAILS
Project started 09/30/2024	We will hear back in August 2025 if the grant application and budget is approved for year two.
	We have signed contracts with most of our vendors and are able to get DDP training started as early as next month.

At this time our SAMSHA grant has not been effected with the changes occurring at the Federal level but we are continuously monitoring this.

COMMUNITY SERVICES BOARD (CSB)

The Community Services Board is tasked with developing a Local Services Plan (LSP). This was done for 2024-2027 and submitted in the fall of 2024.

- **Goal One:** Increase adult and youth mental health, substance use and intellectual/developmental disability community housing access.
- **Goal Two:** Expand behavioral healthcare workforce recruitment and retention development to improve treatment, program/service capability and access to care.
- **Goal Three:** Expand substance use prevention and treatment efforts within Cortland to improve access to treatment and support services.
- **Goal Four:** Expand suicide prevention efforts lead by SPEAK UP Cortland Coalition.
- **Goal Five:** Expand cross system connections in Cortland with Forensics, schools and high risk/need placements.

ON MOTION OF

AGENDA ITEM NO. 1

CCHD 2024 Annual Report



Public Health
Prevent. Promote. Protect.

Cortland County Health Department



5.1.a

Cortland County Health Department

ANNUAL REPORT 2024



Attachment: CCHD 2024 - Annual Report (12947 : CCHD 2024 Annual Report)

VISION

To promote health, prevent disease, injury, and disability while enhancing the quality of life within our community.

MISSION

Healthy People in a Healthy Community

VALUES

Leadership

We are recognized throughout the community for our integrity, advocacy, innovation and effective approach to public health.

Transparency

We maintain the highest levels of professionalism, accountability, honesty and fairness as responsible public health professionals.

Excellence

We have a strong commitment to quality and competency in order to provide optimal service to the community.

Collaboration

We develop, nurture, and leverage key partnerships throughout the community to improve health and support a strong public health system.

Inclusiveness

We promote a diverse culture that encourages inclusivity, collaboration, flexibility, and approachability.

NOTE FROM THE PUBLIC HEALTH DIRECTOR

I am pleased to share the 2024 Cortland County Health Department's Annual Report with our community. As in previous years, the Annual Report continues to demonstrate the commitment of staff to ensure the people of Cortland County benefit from comprehensive, science and evidence-based public health practice, policy, services and programs.

In this report, we continue to share some of the essential work that we are doing to help support the health and wellness not only for Cortland County residents but also for those that visit our community. As we move through challenging and complex situations across the country, the Cortland County Health Department will remain constant and vigilant in our responsibility to protect the public's health and lead efforts to continue to improve the overall health and well-being of the community.

Collaboration with our community residents, stakeholders, and partners continues to be a crucial piece in helping the Health Department be successful and strengthen our ability to provide effective and efficient public health services and programs. I also want to express my gratitude and admiration to all of the Cortland County Health Department staff for their ongoing dedication to public health and the residents of Cortland County.



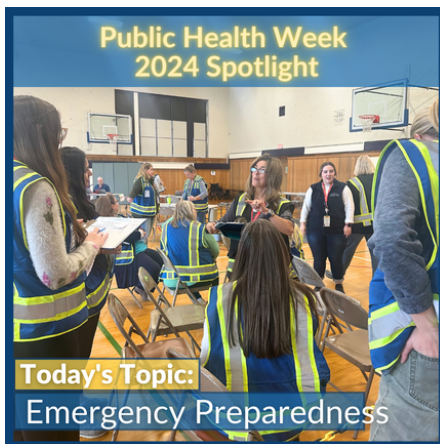
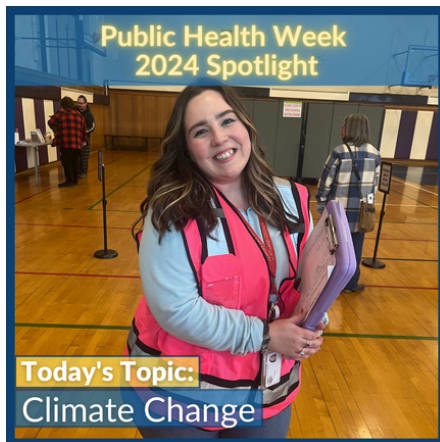
Sincerely,

Nicole Anjeski, MS, MPH
Public Health Director

PUBLIC HEALTH WEEK 2024

The American Public Health Association celebrates National Public Health Week the first week in April each year. National public health week recognizes the contributions public health makes globally, nationally, and locally to improve health.

The 2024 National Public Health week theme was *Protecting, Connecting and Thriving: We Are All Public Health*. Each day, CCHD highlighted our divisions, as well as a program that aligned with the daily theme. We highlighted: how climate change has impacted animal habitats and how our Environmental Health Division responds to rabies control, our Healthy Neighborhoods Program working to make our homes healthier, the innovative technology that has been implemented by our Children with Special Needs Division, the yearly drills implemented by our Emergency Preparedness Team, the education our Nursing Division provides related to STIs, and the work our Public Health Fellows have completed as the “future of public health.”



STAFF



Administration



Children with Special Needs



Environmental Health



Health Education



Nursing & Public Health Fellows

Nicki Anjeski, Marissa Archer, Missi Babcock, Anna Bennett, Margaret Broderick, Jhenelle Clark, Kelli Cobb, Nancy Colasurdo, Hannah Commins, Brooke D'Agostino, Maria DeRado, Rhonda Fitzpatrick, Derek Green, Beth Green, Paul Gugerty, Jenn Hamilton, Scarlett Head, Jennifer Hillman, Courtney Johnson, Kathleen Jorgensen, Nikki Koekebacker, ReBecca Main, Courtney Maxson, Maureen McDermott-Mulherin, Lisa McGee, Cheryl Mrozowski, Adrienne Nadge, Liz Nichols, Suzanne Osterhoudt, Katee Padbury, Hinal Patel, Lisa Perfetti, Laura Pforter, Chris Quinlan, Regina Reinschmidt, Jeannine Reyngoudt, Sandra Rivera, Mike Ryan, Lisa Schmitt-Bacani, Kathy Smith, Pam Stanton, Rose Walsh, Don Ware, and Ianthe Warner

BOARD OF HEALTH

Medical Consultant

Douglas MacQueen, MD, MS, FIDSA

Board of Health

Bonni C. Hodges PhD (President)

Susan Williams (Vice President)

Marisa Clifford, DMD

Matthew Noble, DO

Erica Skipton, MD

Mary Wright, RN

Ronald VanDee (Legislator)

Cheryl Mrozowski (Secretary)

EMPLOYEE ENGAGEMENT

In 2023, CCHD staff established the 3Cheers! Committee with the goal of strengthening employee morale and workforce culture through appreciation, recognition, and engagement. 3Cheers! hosted a variety of employee engagement initiatives throughout 2024.



Goals of the 3Cheers! Committee:

- Strategic Plan Priority #1; Goal 1.2: Build a Supportive Work Environment.
- Workforce Development Plan Goal #2: Build a Supportive Work Environment.

Funding:

- The 3Cheers! Committee is funded until 2027 through the CDC Public Health Infrastructure Grant.
- The PHIG grant has also funded furniture and break room upgrades.



Cortland County Health Department Performance Management 2024

5.1.a

CCHD's Performance Management System (PMS) tracks if our community (Community Health Improvement Plan), organizational (CCHD Strategic Plan), and program level initiatives are being implemented as planned and producing measurable results.

Additionally, the PMS will be used in 2025 to evaluate if what we did actually contributed to meeting departmental and community health objectives and goals (did what we do actually work?)

CCHD Strategic Plan

An organizational level plan for CCHD that outlines ways, as an organization, we will address the highest organizational priorities over the next three years.

Priorities are selected based on an "environmental scan" of internal programmatic data, employee surveys, and input from partnering agencies. The Strategic Plan is closely related to the CHIP, as the priorities selected for the Strategic Plan, will ideally place the department in the best possible position to address the health problems outlined in the CHIP.

Community Health Improvement Plan

A collaborative community level plan between CCHD, Guthrie Cortland Medical Center, and many other partnering agencies that outlines the ways, as a community, the highest priority health problems will be addressed over the next three years. Priorities are selected based on the Community Health Assessment which included community feedback and partner prioritization. Many interventions for the CHIP are tracked via the Community Health Improvement Plan data processes, but not all. Additionally, many CCHD program are incorporated into the CHIP.

CCHD Programs

CCHD programmatic performance management data is tracked internally by each CCHD program. This data is reported monthly to the Board of Health and reports are available publicly on the CCHD website. If there is interest in specific data for a health department related program please contact Hinal Patel: hpatel@cortlandcountny.gov

Cortland County Health Department Strategic Plan

5.1.a

Priority #1:

Public Health Workforce

- 81% of year-end targets established by the Accreditation Team were met in 2024 compared to 72% in 2023.

Priority #2:

Communication

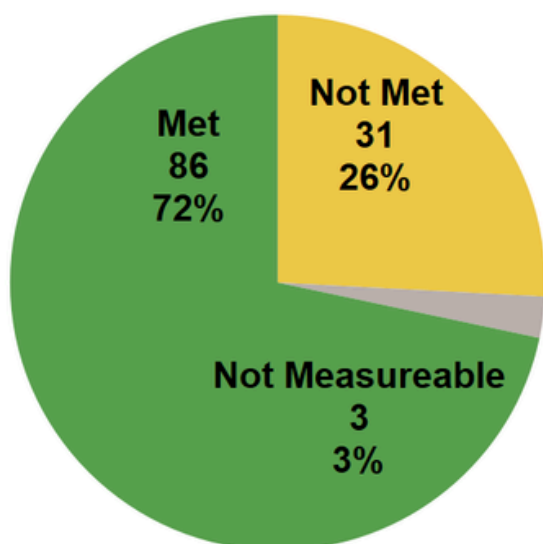
- Not meeting a target can indicate lack of resources availability/staff time, staff/leadership buy-in, or other barriers.

Priority #3:

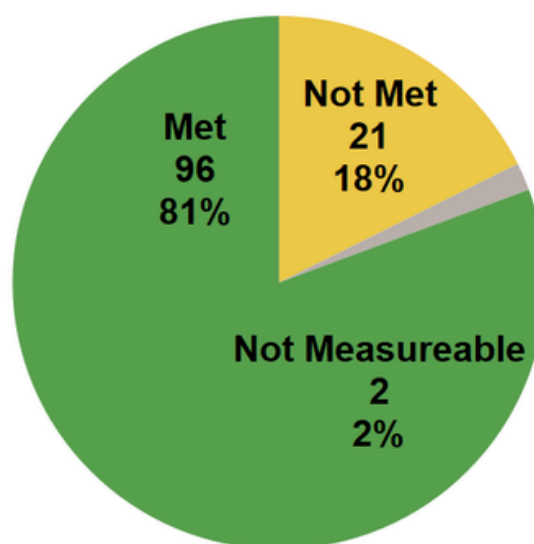
Collaboration

All (# and % of measures met/not met/and not measured)

2023 Final



2024 Final



View Detailed 2024 Quarterly Updates & Data Methods [Here](#) or Scan the QR Code Below to be Directed to the Dashboard



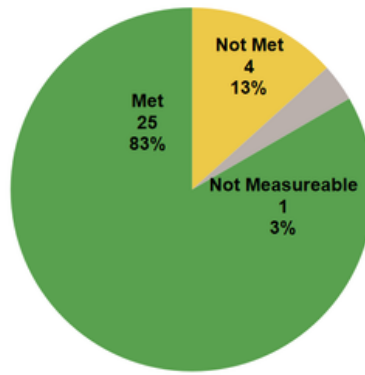
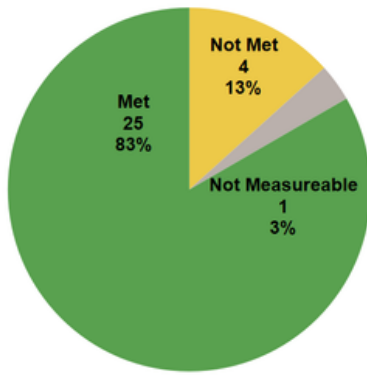
Goal: Develop and Maintain a Qualified & Diverse Workforce

5.1.a

Develop and maintain a qualified workforce (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

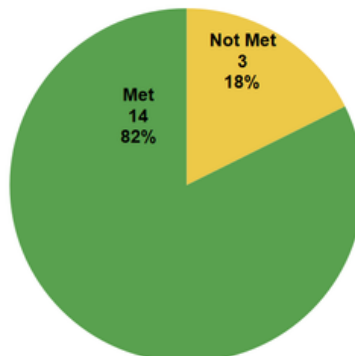
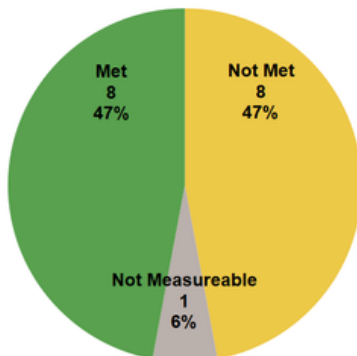
- 3 Interns or service learning students hosted.
- 5 Staff with, or working towards, a Master of Public Health degree
- 4 Professional Development Days offered
- 6 Expert guest speakers on Diversity, Equity, and Inclusion
- 16 Presentations/lectures provided on public health as a career
- 85 % of staff participated in a full day of professional development on at least one professional development day
- 85 % of fulltime staff completed training in Diversity, Equity, and Inclusion

Goal: Build a Supportive Work Environment

Build a supportive work environment (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

- 11 Months that an employee recognition program was implemented.
- 21 Employee appreciation events/lunches held
- 31 Break time activities provided to staff
- 74 % of staff report participating in mentorship informally
- 97 % of fulltime staff participated in employee appreciation days
- 100 % of supervisors completed training in inclusive leadership
- 100 % of staff participated in employee recognition program this year
- 100 % of supervisors completed training in inclusive leadership
- 100 % of interviews incorporated questions about experience with diversity and inclusion by the end of the year

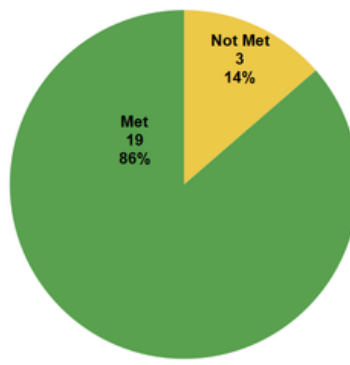
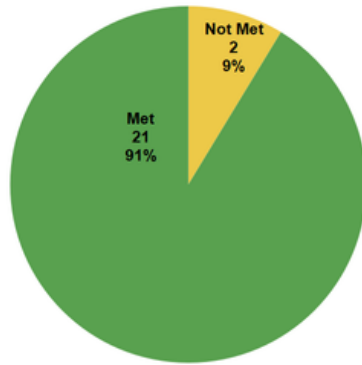
Goal: Enhance effective, engaging, and inclusive health education/behavior change communications between CCHD & community members

5.1.a

Enhance effective, engaging, and inclusive/equitable health education and behavior change communications between CCHD and community members (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

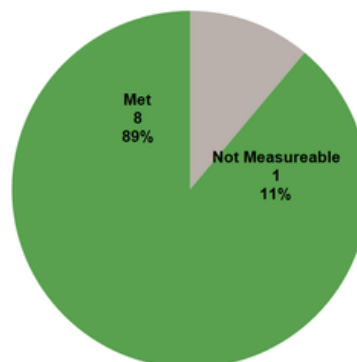
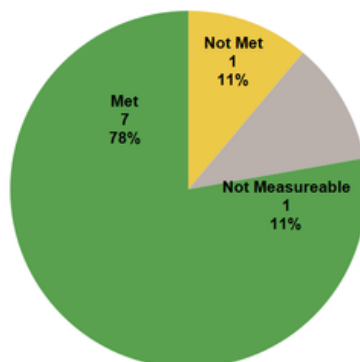
- 5 Programs did formative research for a marketing campaign
- 11 Press releases sent to media entities
- 20 Interviews or comments were provided to the media
- 26 Media spots were earned
- 57 % of social media posts included image descriptions
- 64 % of Facebook posts linked to a local resources page
- 83 % of social media posts aligned with branding
- 98 Posts were related to a CHIP focus area

Goal: Increase visibility of health department services

Increase visibility of health department services (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

- 26 Department/division promotion posts on social media
- 21 Task force/coalition projects with CCHD participation
- 36 Task force/coalitions with CCHD representation on
- 82 Social media posts about events
- 97 % of taskforce/coalition minutes (if available) in shared location
- 139 Community events/outreach attended by CCHD staff

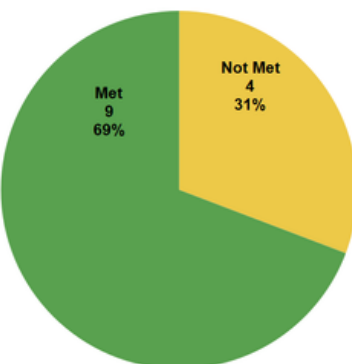
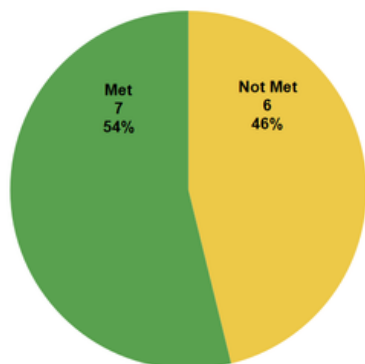
Goal: Ensure, maintain, and enhance effective internal communications between leadership, supervisors, and staff

5.1.a

Ensure, maintain, and enhance effective internal communications between leadership, supervisors, and staff (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

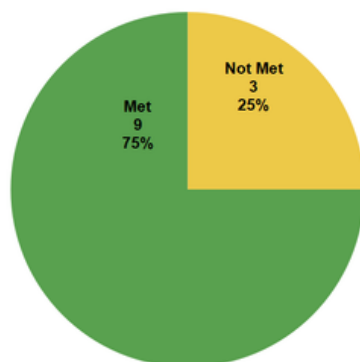
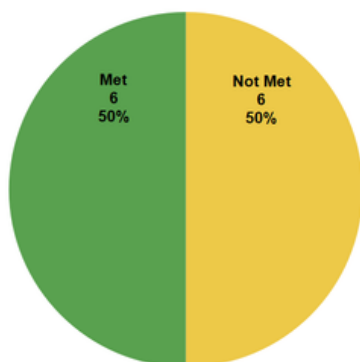
- 1 Annual department meeting
- 10 Divisional and supervisory staff meetings occurred for most divisions within the department
- 3 Employee newsletters distributed
- 94 % staff report reading the employee newsletters
- 100 % staff had a one on one meeting with their supervisor

Goal: Enhance collaboration with the Board of Health and Legislature

Enhance collaboration with the Cortland County Board of Health (BOH) and Cortland County Legislature (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

- 1 Joint press release (COVID-19 vaccination)
- 1 Policy/laws reviewed with Board of Health input
- 4 BOH meetings were CHIP or Strategic Plan progress presented
- 100 % of BOH members completed Corporate Compliance training
- 100 % of CCHD programs BOH members were not aware of were presented on

CCHD Policy Review - November 2024

Department of Housing and Urban Development's Policy Change from Competitive Grant Funding to Formula Funding for the Lead Hazard Reduction Grant

Key Stakeholder Feedback

In October 2024, CCHD sent a survey to key stakeholders related to lead poisoning prevention and/or funding in Cortland County including: county administration, local and state government officials, board of health members, and partner organizations. The survey was completed by the following individuals:

- Public Health Director, Cortland County Health Department
- Executive Director, Rural Health Institute of NY
- Legislator, Cortland County Legislature
- President, Cortland County Board of Health
- Vice President/Member-At-Large, Cortland County Board of Health

60%

think formula funding will increase health equity in rural areas



80%

think high performing grantees should be able to renew their grants



“Formula funding could have an impact on health equity, especially if the funding coming to the community is not enough actually make an impact on reducing lead poisoning. Although formula funding is often times a way for communities to know and expect a certain amount, it doesn't always match the demand for action.”

“I might say yes if there is enough funding to go around for every community who wants and needs it to receive it. If not this would put up a barrier to communities who weren't in on it originally.”

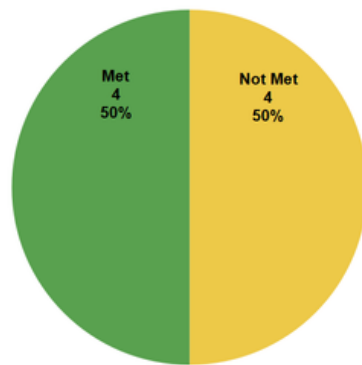
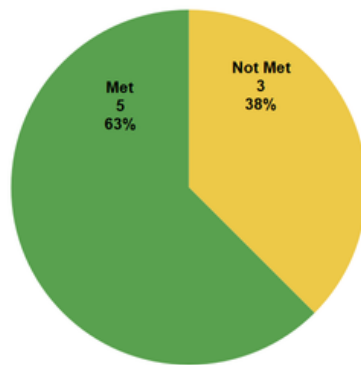
Goal: Improve alignment/spread, and capacity for CCHD Quality Improvement efforts by encouraging a collaborative approach that engages staff at all levels

5.1.a

Improve alignment, spread, and capacity for CCHD Quality Improvement (QI) efforts by encouraging a collaborative approach to QI that engages staff at all levels (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

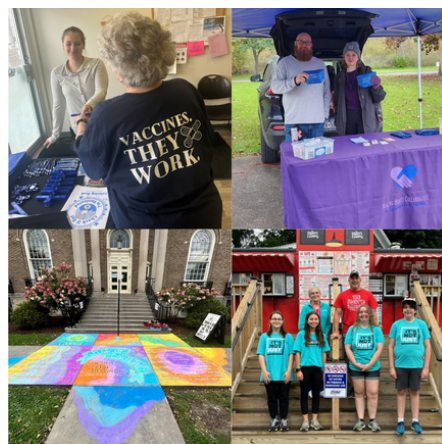
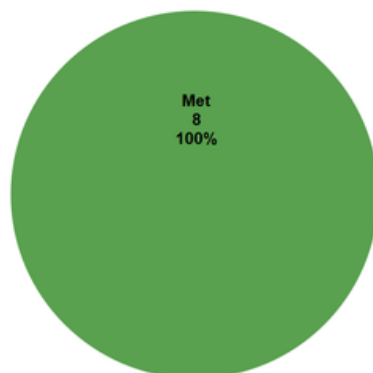
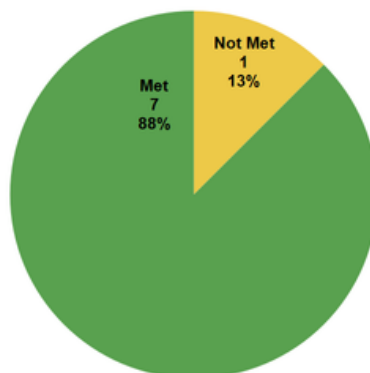
- 4 QI project updates reported in staff newsletter
- 5 Times QI projects were reported at supervisory meetings
- 100 % of QI projects include staff from all levels
- 100 % of QI projects include staff from at least two divisions

Goal: Lead collaborative efforts with partnering organizations to implement, support, and evaluate Community Health Improvement Plan interventions

Lead collaborative efforts with partnering organizations to implement, support, and evaluate Community Health Improvement Plan interventions. (# and % of measures met/not met/and not measured)

2023 Final

2024 Final



2024 HIGHLIGHTS

- 1 Partner/coalition provided CHA survey data
- 3 CHIP newsletters sent out to partners
- 9 ESSS reports provided to partners
- 10 Meetings where CHIP interventions and data were reported
- 76 % of CHIP interventions with data dashboards for process measures
- 92 % of CHIP measures reported quarterly
- 279 individuals received the newsletter

Cortland County Community Health Improvement Plan

5.1.a

Focus Area #1: Tobacco/Vaping

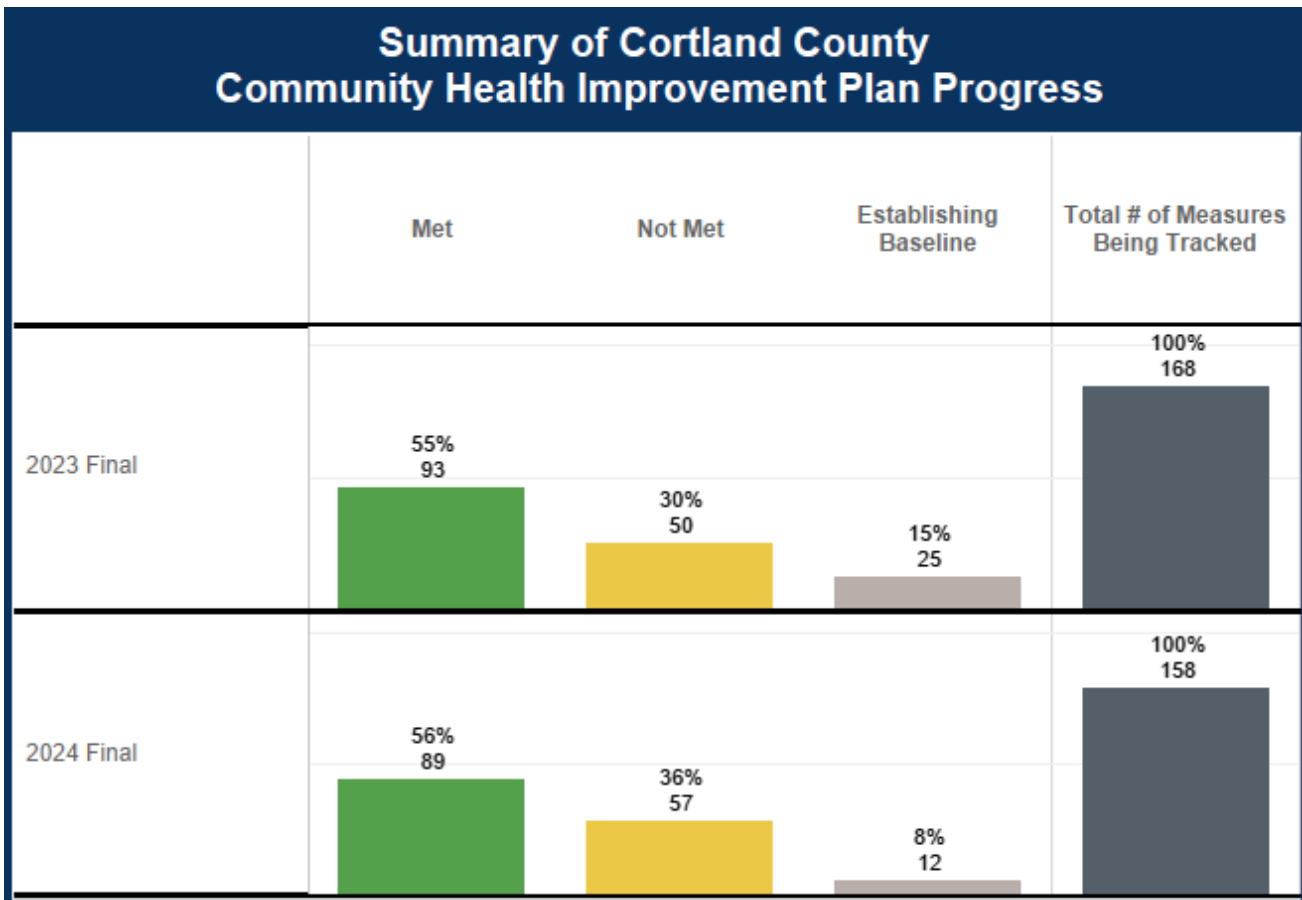
Focus Area #2: COVID-19/Flu Vaccination

Focus Area #3: Suicide Prevention

Focus Area #4: Opioid Overdose

There are 20+ partner organizations involved in implementation of the 2022-2024 Community Health Improvement Plan.

In 2024, there were 158 implementation measures tracked across four focus areas. In total, 56% of year-end targets were met in 2024 up from 55% in 2023.



View Detailed 2024 Quarterly Updates & Data Methods [Here](#) or Scan the QR Code Below to be Directed to the Dashboard



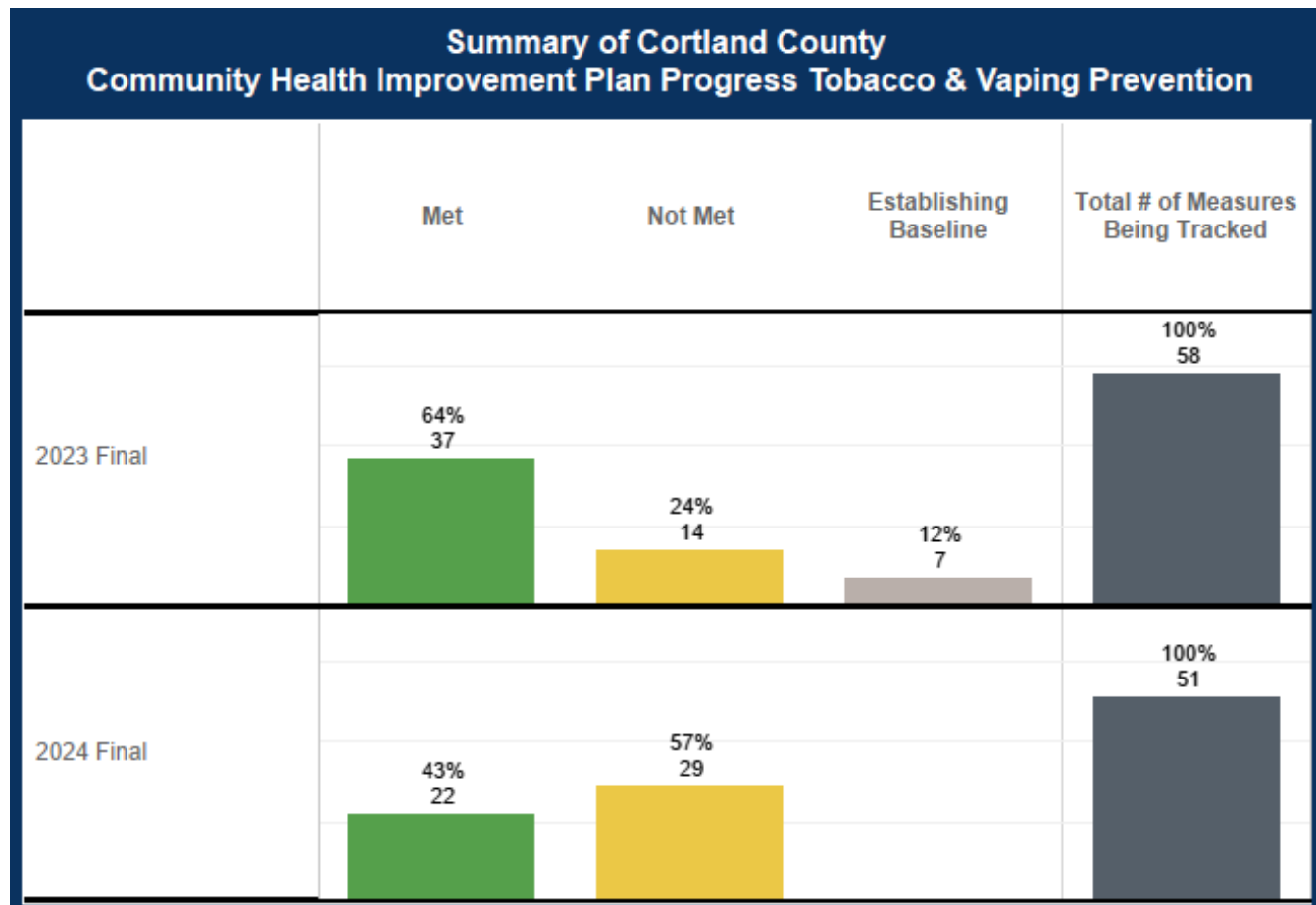
Focus Area: Tobacco/Vaping Prevention

Interventions Implemented 2023-2024:

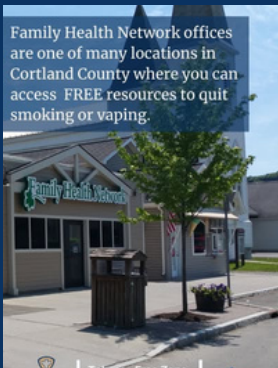
- Youth Engagement
- Prevention Programming
- Compliance Checks
- Social Norming Campaign
- Environmental Changes: Retail
- Environmental Changes: Outdoor
- Environmental Changes: Housing
- Employee Tobacco Cessation Programs
- Integration of Tobacco Dependence Treatment
- Promote Evidence Based Quitting

Results:

- In 2024, there were 51 implementation measures tracked quarterly across 10 intervention strategies aimed to prevent tobacco/vaping in Cortland County.
- In 2024, 43% of implementation measure year-end targets were met compared to 64% of measures in 2023.



Focus Area: Tobacco/Vaping Prevention



gsnypenn
Community Partner Highlight
Meet the Reality Check Program!

REALITY CHECK

Learn how to influence policies to make your school a drug-free zone!

and
lors:
FREE Vape ers

FEELING OUT OF CONTROL VAPING NICOTINE?

Vaping nicotine can make you more stressed, nervous, and make your heart beat faster.

Nicotine is highly addictive.

This is how the tobacco industry keeps you hooked.

QUIT VAPING TODAY!
Text: DropTheVape to 88709

Get free, 24/7 confidential support and advice from other young people. This will help you stay strong.

Department of Health

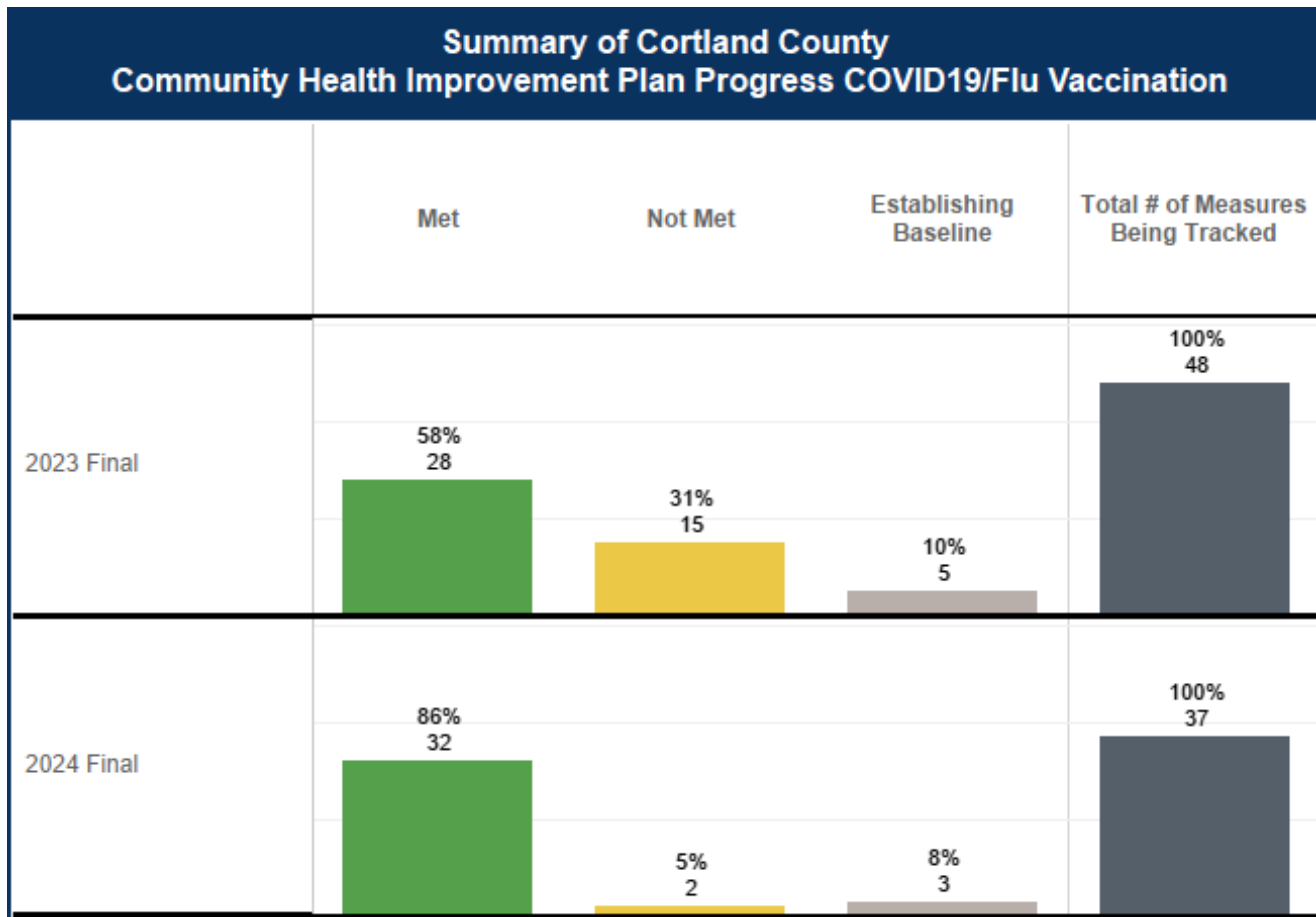
Focus Area: COVID-19 & Flu Vaccination

Interventions Implemented 2023-2024:

- Social Marketing Campaign
- Vaccine Ambassadors
- Public Health Detailing
- Workplace Vaccine Clinics
- Medical Provider Vaccine Standardization
- Medical Reminders

Results:

- In 2024, there were 37 implementation measures tracked quarterly across 5 intervention strategies aimed to prevent tobacco/vaping in Cortland County.
- In 2024, 86% of implementation measure year-end targets were met compared to 58% of measures in 2023.



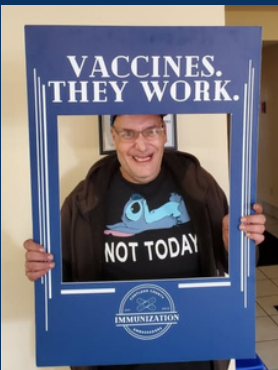
Focus Area: COVID-19/Flu Vaccination



**Djafari Pediatrics
Immunization
Ambassador Organization**



**CAPCO WIC
Immunization
Ambassador Organization**



**Office for Aging
Immunization
Ambassador Organization**



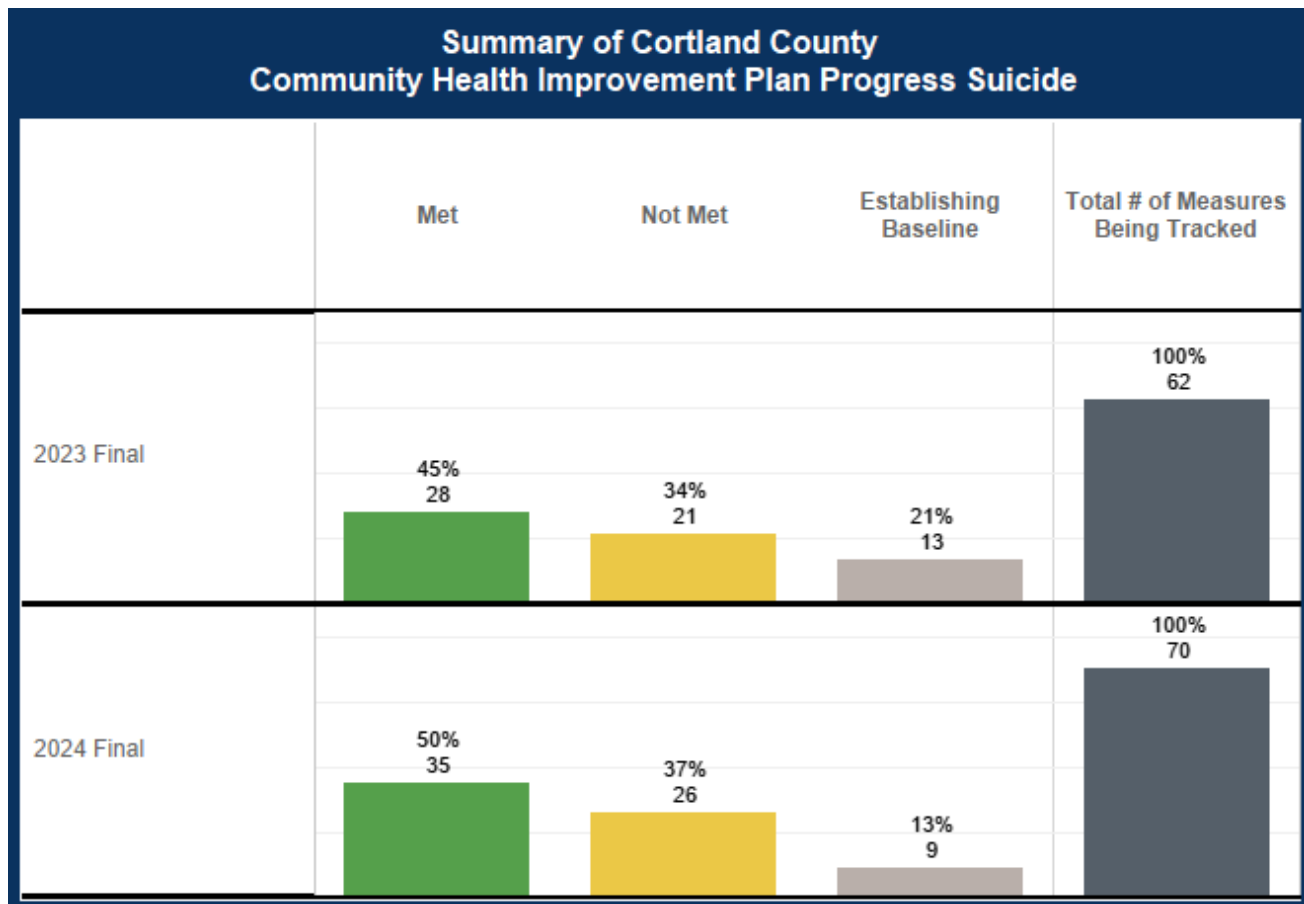
Focus Area: Prevent Suicide

Interventions Implemented 2023-2024:

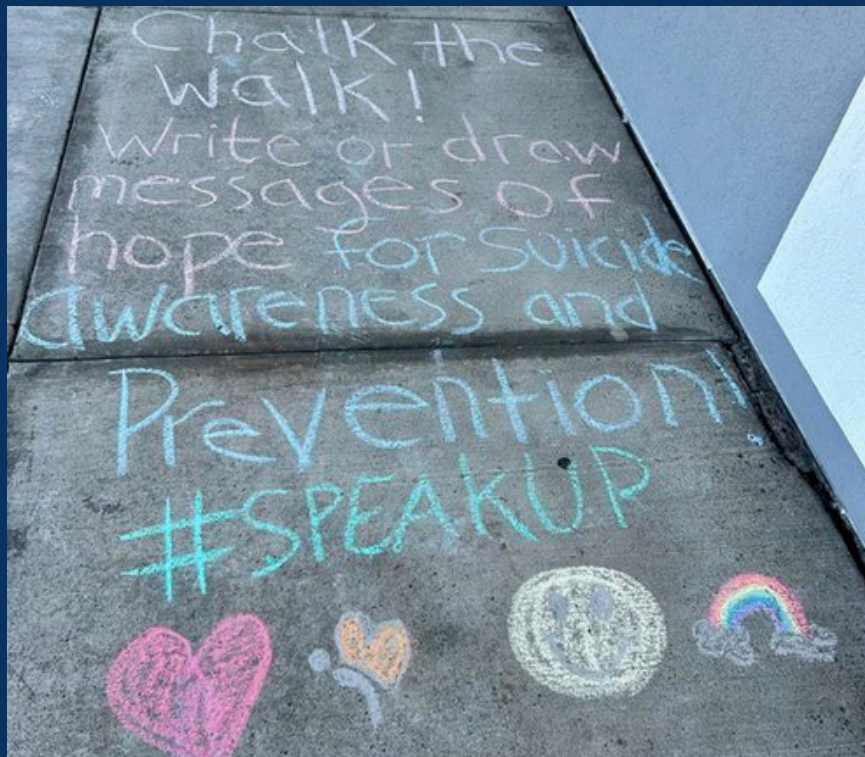
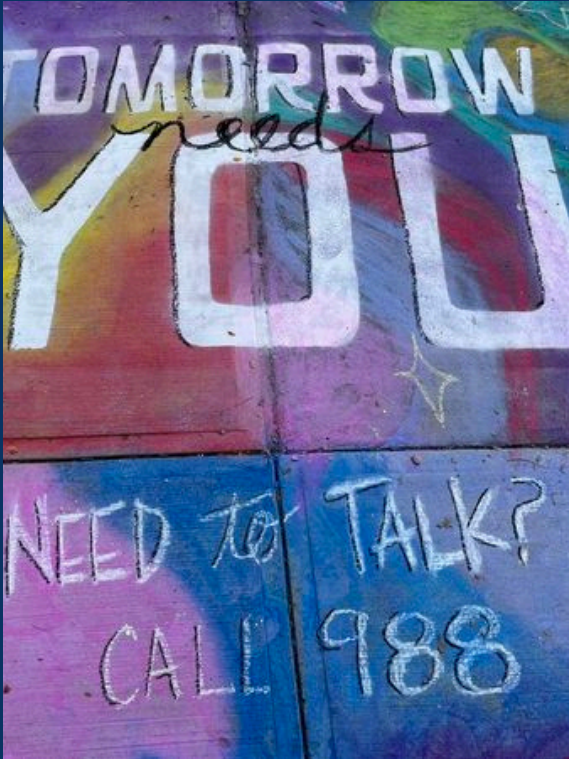
- Gatekeeper Trainings
- Crisis Response
- Reduce Access to Lethal Means
- Promote Connectedness
- Safer Suicide Care
- Reduce Provider Shortages
- Screening and Safety Planning
- Integrated Primary and Behavioral Health
- Social Emotional Learning Programs
- Parenting Skills Programs
- Safe Suicide Reporting
- Postvention
- Strengthen Economic Supports and Promote Housing Stabilization

Results:

- In 2024, there were 70 implementation measures tracked quarterly across 13 intervention strategies aimed to prevent tobacco/vaping in Cortland County.
- In 2024, 50% of implementation measure year-end targets were met compared to 45% of measures in 2023.



Focus Area: Prevent Suicide



Healing Cortland

Community Lead: Healing Cortland

The Opioid Overdose Focus area for the Community Health Improvement Plan is unique in that the **Healing Cortland Project** oversees all data collection efforts. The Cortland County Health Department participates in Opioid Task Force, and supports the work of the Task Force.

Interventions Implemented 2023-2024:

- Opioid Overdose education and naloxone distribution
- Medication for Opioid Use Disorder (MOUD) treatment
- Safer prescribing and dispensing
- Social marketing – Overdose Prevention
- Syringe services
- Screening, Brief Intervention, Referral to Treatment
- Support Systems/Peer Supports

Community members interested in the Opioid Task Force can contact Sara Watrous at swatrous@cortlandareactc.org



Cortland County Health Department Programs

5.1.a

Attachment: CCHD 2024 - Annual Report (12947 : CCHD 2024 Annual Report)

- Emergency Preparedness
- Early Intervention
- Children and Youth with Special Healthcare Needs
- Pre-K Special Education
- Child Find
- Cancer Services Program
- Healthy Neighborhoods Program
- Injury Prevention & Traffic Safety
- Tobacco Free Zone
- Radon
- Opioid Overdose Prevention
- Cortland County Youth Bureau
- STI Prevention
- Communicable Disease
- TB program
- Immunization
- Lead Poisoning Prevention
- Rabies Control & Response
- Public Health Nuisances
- Temporary Residence
- Vector Surveillance & Control
- Food Service Establishments
- Public Water Supplies
- Individual Water Supplies
- Well Head Protection & Aquifer Monitoring
- Mobile Home Parks
- Pools & Beaches
- Septic Systems
- Children's Camps
- Clean Indoor Act
- The Adolescent Tobacco Use Prevention Act (ATUPA)
- Environmental Assessment
- Cooling Towers
- Migrant Farmworker Housing
- Agricultural Fairgrounds

View Detailed 2024 Monthly Board of Health Program Updates
Here or Scan the QR Code Below to be Directed to Minutes



2024 QUICK PROGRAMS SNAPSHOT

Early Intervention Referrals

2022 162

2023 153

2024 156

Children & Youth with Special Healthcare Needs Participants

2022 15

2023 41

2024 61

Childhood Lead Poisoning Cases

2022 18

2023 23

2024 24

Animal Bite Incidents

2022 189

2023 208

2024 250

Individual Sewage Permits Issued

2022 67

2023 105

2024 56

Radon Kits Distributed

2022 173

2023 228

2024 159

Child Safety Seats Distributed

2022 52

2023 94

2024 106

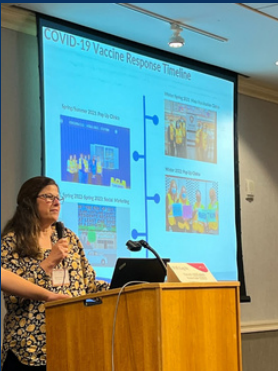
Breast & Cervical Cancer Screenings Through Cancer Services

2022 61

2023 48

2024 54

2024 QUICK PROGRAMS SNAPSHOT



2024 PROGRAM HIGHLIGHTS



Hepatitis A Case Response

In July 2024, all divisions of CCHD effectively collaborated with the NYSDOH in response to a Hepatitis A case in a local food service worker. The Environmental Health Division worked closely with the restaurant management and the Nursing Division lead vaccine clinic planning, implementation, and communications.

Key successes:

- Incident Command Team initiated to manage response
- 2 vaccine clinics implemented.
- 51 potentially exposed community members received the Hepatitis A vaccine.
- 4 Facebook posts alerting community members and promoting clinics resulting in 30,044 impressions (message deliveries).

The Immunization Ambassador Program: NYSDOH Recognition and Sustained Funding

It was an eventful year for the Cortland County Immunization Ambassador Program! In May, program staff were asked to present about the program at the NYS Statewide Immunization Meeting. Additionally, the NYSDOH Division of Vaccine Excellence nominated the program for the Immunization Excellence Award at the National Adult and Influenza Immunization Summit. Program staff applied for, and received, a \$10,000 Health & Wellness Grant from Excellus BCBS to sustain program activities once initial NYSDOH grant funding ended in July 2024. In August 2024, CCHD allocated a 0.5 FTE Public Health Fellow to maintain staff support for the program until July 2026.



2024 PROGRAM HIGHLIGHTS



Successful Transition to Early Intervention HUB

The Children with Special Needs (CSN) division successfully managed the transition from the previous state data system, the New York State Early Intervention System (NYEIS), to the new Early Intervention HUB. This transition was complex and affected many aspects of our daily operations. Despite the initial challenges during the state's system rollout, our team was well prepared and efficiently adapted to the change, ensuring there was no disruption to the services provided to children in Cortland County.

Growth of the Children and Youth with Special Healthcare Needs (CYSHCN) Program

The CYSHCN program experienced significant growth and accomplished several key initiatives this year. Notable achievements include the development of an online Resource Guide, the distribution of newsletters to schools and daycare providers, and maintaining a weekly online calendar featuring local, family-friendly events and training opportunities for parents and youth. Additionally, the program continues to serve as a single point of entry for all Children with Special Needs (CSN) programs, facilitating appropriate referrals for families seeking support from CSN services.



2024 PROGRAM HIGHLIGHTS

Safeguarded the Community Against Rabies

One of our key achievements in 2024, was the successful execution of a rabies vaccination campaign held at the Cortland County Office Building Gymnasium, where we administered vaccinations to 690 animals across four (4) clinics. Our Department has continued our strategic partnership with Cornell University Animal Health Diagnostic Center. Through this collaboration, we have streamlined the processing and submission of potentially rabid animals to the NYS Wadsworth Laboratory for rabies testing.

Our Department observed a notable increase in rabies-related incidents in 2024 compared to the previous year. In total, the Department received 250 incident reports, reflecting a 5-year high in the amount of reports received and marking a 22% increase from 2023. We also confirmed 5 positive rabies specimens collected in Cortland County, marking a 25% increase from 2023. The rise in reported incidents and positive rabies specimens highlights the ongoing importance of our rabies prevention initiatives.



Promoted Safe Driving Behaviors

In 2024, Cortland County prioritized Injury Prevention and Traffic Safety through initiatives promoting safe driving, protecting road users, and raising awareness. Efforts included outreach to seniors on driving accommodations, bike helmet events with Boy Scouts in Homer and Girl Scouts in Cortland promoting injury prevention and safe riding, car seat safety checks with CAPCO & Dr. Djafari's, and bike rodeos in McGraw, Marathon, Scott, Cincinnatus, and the City of Cortland to teach children safe riding skills.



2024 PROGRAM HIGHLIGHTS



Cortland County Youth Bureau

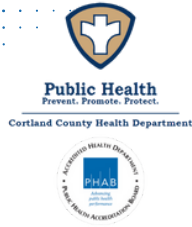
In 2024, the Cortland County Health Department/Youth Bureau funded 15 organizations to support youth development. The programs help young people build life skills, engage in their communities, and reach their full potential at home, school, and beyond.

- \$68,687 Youth Development – 11 agencies funded
- \$23,440 Youth Sports and Education– Six agencies funded
- \$21,231 Youth Team Sports – Seven agencies funded
- \$10,344 Youth Sports and Recreation Infrastructure– One agency funded
- Twenty-five youth programs were funded in 2024 through Youth Bureau (OCFS) funding.

Fostered environments supportive of policies that reinforce the tobacco-free norm

The Tobacco Free Zone program of Cortland, Tompkins & Chenango Counties uses evidence-based, policy-driven, and community-level strategies to alleviate inequities caused by commercial tobacco use. Through community engagement and youth action (Reality Check), we promote local changes within the retail setting, outdoor environments, multi-unit housing, and youth-rated media. In 2024 we worked with Cortland lawmakers to adopt a tobacco retail license law, limiting sales near youth venues and other retailers to reduce youth use. Partnered with local organizations to support Reality Check teens in advocating against tobacco marketing. Expanded tobacco-free policies at workplaces like Purity Ice Cream and Downtown Bainbridge businesses, while TCAT reinforced its smoke-free bus stop policy. Launched the Keep Your Focus, Not Your Fix anti-vape campaign in Tompkins County, generating over 700 Instagram hits and new followers.





Cortland County Health Department



THANK YOU TO ALL WHO SUPPORTED CCHD IN 2024

For updates throughout the year, follow us on
Facebook, Instagram, and TikTok



@cortgovhealth

Contact: 607-753-5036