



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, March 13, 2025

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:22 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County	Committee Member	Present		
Reed Cleland	Cortland County	Committee Member	Excused		
William McGovern	Cortland County	Committee Member	Present		
Christopher Newell	Cortland County	Committee Member	Present		
Jason Prentice	Cortland County	Committee Member	Present		
Keith VanGorder	Cortland County	Committee Vice-Chair	Present		
Ronald J. Van Dee	Cortland County	Committee Chair	Present		
Kevin Fitch	Cortland County	Ex-Officio Member/Chair of the Legislature	Present		
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present		
Rob Corpora	Cortland County	County Administrator	Present		
Sandra Price	Cortland County	Legislator	Present		
Melanie Vilardi	Cortland County	Deputy County Administrator	Present		11:57 AM
Morgan Spaulding	Cortland County	Grants Administrator	Present		
Rebecca Main	Cortland County	Public Health Program Manager	Present		
Kristen Monroe	Cortland County	Commissioner of Social Services	Present		
Patty Schaap	Cortland County	Director of Community Services	Present		
Pearl Reed-Klein	Cortland County	Director of the Area Agency on Aging	Present		
Nicole Anjeski	Cortland County	Public Health Director	Present		
Shannon Phillips	Cortland County	Employment & Training Director	Remote		
Jason DeRaiche	Cortland County	Safety Director	Remote		

Nicole Compton	Cortland County	Executive Assistant	Remote		
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Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Feb 13, 2025 11:00 AM

RESULT:	APPROVED
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Resolutions

AGENDA ITEM NO. 1 – Local Law "B" of 2025 - a Local Law Establishing Term Limits and Appointment Procedures for the Cortland County Community Services Board

RESULT:	APPROVED [UNANIMOUS]
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Next: 3/27/2025 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Jason Prentice, Committee Member

AYES: Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee

EXCUSED: Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Local Law "B" of 2025 - a Local Law Establishing Term Limits and Appointment Procedures for the Cortland County Community Services Board

WHEREAS, the Section 41 (11) of the New York State Mental Hygiene Law states that “No person may serve as a member of a board of a subcommittee for more than two terms consecutively unless otherwise provided by local law”; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee of the Cortland County Legislature to enact a local law to allow for an additional one-year term for Community Services Board members and/or its subcommittees, if approved and recommended by unanimous vote of the Community Services Board, upon a finding by the Cortland County Legislature that an extension is necessary for the effective operation of the Community Services Board; NOW THEREFORE

BE IT ENACTED by the Legislature of the County of Cortland as follows:

SECTION 1. LEGISLATIVE INTENT

Pursuant to the authority granted under the New York State Mental Hygiene Law, the Cortland County Legislature hereby establishes term limits and appointment procedures for the Cortland County Community Services Board to ensure effective governance and continuity of service.

SECTION 2. APPOINTMENTS AND TERMS OF SERVICE

A. Following the initial staggered terms as provided by law, each member of the Cortland County Community Services Board shall be appointed for a four-year term.

B. All terms shall commence on the first day of the year of the appointment.

C. Any vacancies occurring on the Community Services Board shall be filled for the remainder of the unexpired term.

SECTION 3. TERM LIMITS

A. No person may serve as a member of the Community Services Board or any of its subcommittees for more than two consecutive terms.

B. A former member who has reached the term limit may be reappointed after a minimum one-year absence from the Board or subcommittee.

C. Exceptions to the term limit may be made for one additional one-year term, if approved and recommended by unanimous vote of the Community Services Board, upon a finding by the Cortland County Legislature that an extension is necessary for the effective operation of the Community Services Board.

SECTION 4. EFFECTIVE DATE

This Local Law shall take effect upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

SECTION 5. SEVERABILITY

If any clause, sentence, paragraph, subdivision, or part of this Local Law, or the application thereof to any person, firm, or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part thereof directly involved in the controversy in which such order or judgment shall have been rendered.

AGENDA ITEM NO. 2 – Appoint/Reappoint Community Services Board and Subcommittee Members - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint/Reappoint Community Services Board and Subcommittee Members - Mental Health Department

WHEREAS, the Bylaws of the Cortland County Community Services Board (CSB), Article 3, Section 1, states that membership of the organization shall consist of (15) fifteen members appointed by the Cortland County Legislature, and Article 7, Section 1 states that the membership of the Mental Health (MH), Developmental Disabilities (DD) and Substance Use Disorder (SUD) Subcommittees shall consist of nine (9) members each, appointed by the Cortland County Legislature; AND

WHEREAS, a typical full term of each member of the Board and Subcommittees shall be four years except when completing the term created by a member resignation or death; AND

WHEREAS, members may serve for a maximum of two consecutive terms unless no recruitment is available; AND

WHEREAS, individuals have been nominated to fill vacancies on the Community Services Board and all the Subcommittees; NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby are appointed / reappointed to the Cortland County Community Services Board and three Subcommittees for terms beginning March 27, 2025, and ending as reflected below:

COMMUNITY SERVICES BOARD (CSB):

APPOINT:

Alaina Zapf, Psy.D.	9 Forrest Ave, Cortland NY, 13045	Medical - Psychologist	12/31/2028
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Michele Gravel	16 Lora Lane, Homer NY, 13077	IDD Agency	12/31/2028
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REAPPOINT:

Alexandra Mikowski	98 Owego St, Cortland NY, 13045	Advocacy Agency	12/31/2028
*Kathryn Reynolds	4385 Cosmos Hill Rd., Cortland NY, 13045	Ret. CSE/Therapy dog	12/31/2025

***Special Term - one year extension - 12/31/2025**

MENTAL HEALTH SUBCOMMITTEE (MH):

APPOINT:

Alaina Zapf, Psy.D.	9 Forrest Ave, Cortland NY 13045	Medical - Psychologist	12/31/2028
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REAPPOINT:

Christopher Bergene,	795 Pheasant Run Cortland NY, 13045	State Agency – Children	12/31/2028
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SUBSTANCE USE DISORDER SUBCOMMITTEE (SUD)

REAPPOINT:

Amanda Howlett	2719 State Route 26, Cincinnatus NY 13040	Agency and Works with Homeless Population	12/31/2028
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DEVELOPMENTAL DISABILITIES SUBCOMMITTEE (DD)

APPOINT:

Michele Gravel	16 Lora Lane, Homer NY, 13077	IDD Agency	12/31/2028
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AGENDA ITEM NO. 3 – Authorize Agreement Hearing Officer Services - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	William McGovern, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement Hearing Officer Services - Health Department

WHEREAS, Cortland County requires a Hearing Officer to preside in cases for enforcement of the NYS Public Health Law, NYS Sanitary Code and the Cortland County Sanitary Code; AND

WHEREAS, Johnathan Wood, of 170 Myers Road, Lansing, New York, and Robert Spitzer, of 5333 Center St., Williamsburg, VA 23188 14882, will provide the services as necessary to meet the needs at a fee of \$200 per hour; AND

WHEREAS, monies for the above services are budgeted in Contracted Agencies expenditure account A40125.54815.EH; AND

WHEREAS, the term for this agreement shall be from April 1, 2025 to March 31, 2027; AND

WHEREAS, this agreement shall include a ninety (90) day extension clause allowing the agreement to be extended until June 30, 2027 if a successor agreement is not executed by March 31, 2027; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, are hereby authorized to execute agreements for the provision of said services.

AGENDA ITEM NO. 4 – Accept Funds HUD Healthy Homes Production Grant - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Funds HUD Healthy Homes Production Grant - Health Department

WHEREAS, The U.S. Department of Housing and Urban Development (HUD has awarded \$1,933,255.30 to the Cortland County Health Department; AND

WHEREAS, these funds will be used to address multiple childhood diseases and injuries in the home by focusing on housing-related hazards in a coordinated fashion. The program will expand the Health Department’s efforts to address a variety of high-priority environmental health and safety hazards; AND

WHEREAS, the Cortland County Health Department will partner and contract with CAPCO and RHI to help facilitate the grant deliverables; NOW THEREFORE BE IT,

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute all documents related to the HUD Health Homes Production Grant; AND BE IT FURTHER

RESOLVED, that the 2025 Adopted County Budget is hereby amended as follows:

Increase Revenue:

A40115.44401.HUD	PUBLIC HEALTH - FEDERAL	\$1,933,255.30
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Increase Expenditure:

A40115.51005.HUD	PERSONAL SERV	\$62,131.48
A40115.54815.HUD	CONTRACTED SERVICES	\$1,843,148.77
A40115.58020.HUD	RETIREMENT	\$8,698.41
A40115.58030.HUD	FICA	\$4,753.06
A40115.58060.HUD	HEALTH INS	\$14,523.58

AGENDA ITEM NO. 5 – Accept Funds Performance Incentive Initiative 2024-Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Accept Funds Performance Incentive Initiative 2024-Health Department

WHEREAS, the New York State Dept. of Health has awarded the Cortland County Health Dept. \$20,286 for the 2024 Article Six Year 12 Performance Incentive; AND

WHEREAS, these funds will be used to support costs associated with chronic disease prevention focusing specifically on implementation of active community strategies for promoting physical activity; NOW THEREFORE BE IT

RESOLVED, the 2025 adopted budget is hereby amended as follows:

Increase Expenditure:

A40105.54060.4000	Advertising	\$20,286
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Increase Revenue:

A40105.43401.4000	Public Health State Aid	\$20,286
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AGENDA ITEM NO. 6 – Amend 2024 Budget Pre-K Tuition Costs - Health Department
Kevin would like to re word this resolution

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Jason Prentice, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2024 Budget Pre-K Tuition Costs - Health Department

WHEREAS, Cortland County’s Pre-K Program, a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, requires a budget amendment to the 2024 County budget to cover the increased costs of these services; AND

WHEREAS, due to the increase in the NYS rate of tuition and an increase in children requiring higher needs and more services, our PREK budget accounts are short on funding in 2024 in the amount of \$124,924; AND

WHEREAS, the Health Department can reallocate \$36,505 of the required amount but will need

an additional \$88,419 to cover the 2024 expenses; NOW THEREFORE BE IT

RESOLVED, the 2024 adopted budget is hereby amended as follows:

Increase Expenditure:

A40465.54445.PREK	PREK TUITION	\$124,924
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Decrease Expenditure:

A40465.51010.PREK	PART TIME PAY	(\$6,712)
A40465.54015.PREK	MAINT AGRMT	(\$2,832)
A40465.58020.PREK	RETIREMENT	(\$1,723)
A40465.58030.PREK	FICA	(\$4,027)
A40595.51005.4052	PERS SERV	(\$10,017)
A40595.54045.4052	TRAVEL	(\$2,283)
A40595.58060.4052	HEALTH INS	(\$3,745)
A40595.58020.4055	RETIREMENT	(\$2,623)
A40595.58030.4055	FICA	(\$2,543)

AGENDA ITEM NO. 7 – Create Part Time Public Health Educator - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Douglas Bentley, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Create Part Time Public Health Educator - Health Department

WHEREAS, the needs of the agency will be better served by creating one part-time position of Public Health Educator; AND

WHEREAS, the Health and Human Services Committee recommends the creation of this position, which is 100% grant funded; NOW THEREFORE, BE IT

RESOLVED, that one part-time position of Public Health Educator (Grade 18, 26.3374-33.3363/hr, CSEA, non-competitive class, part-time, 17 hrs/week, no benefits), be created with approval to fill on March 27, 2025; AND BE IT FURTHER

RESOLVED, that the position shall be abolished upon termination of the grant funding for the position.

AGENDA ITEM NO. 8 – Abolish Sr. Case Aide/Create Social Welfare Examiner - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Bentley, McGovern, Newell, Prentice, VanGorder, Van Dee
EXCUSED:	Reed Cleland

ON MOTION OF VAN DEE

RESOLUTION NO.

Abolish Sr. Case Aide/Create Social Welfare Examiner - Department of Social Services

WHEREAS, the needs of the Department of Social Services will be better served by abolishing one (1) position of Senior Case Aide, and creating one (1) position of Social Welfare Examiner; AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Senior Case Aide (Grade 10, CSEA, \$20.1738-\$25.5349/hr, competitive class, full time with benefits) be abolished effective March 27, 2025; AND BE IT FURTHER

RESOLVED, that one (1) position of Social Welfare Examiner (Grade 12, CSEA \$21.4940-\$27.2060/hr, competitive class, full time with benefits) be created with permission to fill effective March 28, 2025.

Discussion Items

Monthly Reports

1. Health Department Monthly Report

RESULT:	COMPLETED
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2. Mental Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 12:00 PM



Health & Human Services Committee

60 Central Ave.
Cortland, NY 13045

Committee Meeting

<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, February 13, 2025

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:05 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County	Committee Member	Present	
Reed Cleland	Cortland County	Committee Member	Present	
William McGovern	Cortland County	Committee Member	Present	
Christopher Newell	Cortland County	Committee Member	Present	
Jason Prentice	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Vice-Chair	Excused	
Ronald J. Van Dee	Cortland County	Committee Chair	Present	
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present	
Melanie Vilardi	Cortland County	Deputy County Administrator	Present	
Morgan Spaulding	Cortland County	Grants Administrator	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Rob Corpora	Cortland County	County Administrator	Present	
Katee Padburry	Cortland County	Programs Coordinator	Present	
Andrea Herzog	Cortland County	Director of Finance	Remote	
Doug Schneider	Cortland Standard	Reporter	Remote	
Jason DeRaiche	Cortland County	Safety Director	Remote	
Nicole Compton	Cortland County	Executive Assistant	Remote	
Shannon Phillips	Cortland County	Employment & Training Director	Remote	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Jan 9, 2025 11:00 AM

RESULT: ACCEPTED

Resolutions

AGENDA ITEM NO. 1 – Authorize Agreement for Legal Services - Department of Social Services

RESULT: APPROVED [UNANIMOUS]

Next: 2/27/2025 6:00 PM

MOVER: Reed Cleland, Committee Member

SECONDER: William McGovern, Committee Member

AYES: Bentley, Cleland, McGovern, Newell, Prentice, Van Dee

EXCUSED: Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement for Legal Services - Department of Social Services

Minutes Acceptance: Minutes of Feb 13, 2025 11:00 AM (Minutes Approval)

WHEREAS, the Department of Social Services has two (2) vacant Attorney positions and must meet deadlines involving appeals and other urgent matters; AND

WHEREAS, the Department of Social Services is seeking an independent Attorney or law firm to assist with essential legal matters that are time sensitive; AND

WHEREAS, the funding needed for this Agreement is in the budget due to position vacancies; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an Agreement for the time period of March 1, 2025 through December 31, 2025 with a qualified legal entity in an amount not to exceed \$40,000; AND BE IT FURTHER

RESOLVED that the 2025 County Budget be and hereby is amended as follows:

INCREASE:

Professional Services			
A60105.54055	current \$7,000	Increase \$40,000	new = \$47,000

DECREASE

Personal Services			
A60105.51005	current \$6,521,628	Decrease \$40,000	new = \$6,481,628

AGENDA ITEM NO. 2 – Appoint/Reappoint Members of the Cortland County Youth Board

RESULT: APPROVED [UNANIMOUS]

Next: 2/27/2025 6:00 PM

MOVER: Reed Cleland, Committee Member

SECONDER: Christopher Newell, Committee Member

AYES: Bentley, Cleland, McGovern, Newell, Prentice, Van Dee

EXCUSED: Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint/Reappoint Members of the Cortland County Youth Board

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, due to a resignation, a vacancy exists on the Cortland County Youth Board; AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms; AND

WHEREAS, pursuant to the Cortland County Youth Board By-Laws any person appointed to fill a vacancy due to resignation shall be appointed for the remainder of the term; NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby is appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME	CAPACITY	ADDRESS	TERM ENDING
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Jennifer Sylstra	Children and Family Counseling Services	5139 Sears Road, Cortland, NY 13045	12/31/2027
Shannon Phillips	Cortland Works Career Center	60 Central Ave., Cortland, NY 13045	12/31/2027
Cristin Marshall	Cortland County Mental Health	34 Clinton Street, Homer NY 13077	12/31/2027
Kaylee Loveall-Whitin	Youth Representative		12/31/25
Julian Jenson	Youth Representative		12/31/25
Rowyn Grant	Youth Representative		12/31/25
Lincoln Dorsett	Youth Representative		12/31/25
Emileigh Eckstrom	Youth Representative		12/31/25

AGENDA ITEM NO. 3 – Amend Medicare Improvements for Patients and Providers Act (MIPPA)
Budget - Office for Aging

RESULT: APPROVED [UNANIMOUS]

Next: 2/27/2025 6:00 PM

MOVER: Jason Prentice, Committee Member

SECONDER: Reed Cleland, Committee Member

AYES: Bentley, Cleland, McGovern, Newell, Prentice, Van Dee

EXCUSED: Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend Medicare Improvements for Patients and Providers Act (MIPPA) Budget - Office for Aging

WHEREAS, the New York State Office for the Aging has made available the sum of \$22,454 under the Medicare Improvements for Patients and Providers Act (MIPPA), for the period of September 01, 2024 through August 31, 2025, through Cortland County Office for Aging Revenue Account No. A677243-43772-4338; AND

WHEREAS, these funds reflect an increase of \$6,370 over what was originally anticipated under MIPPA; AND

WHEREAS, these funds are to be used for promotion and enhancement of services available under the Health Insurance Information, Counseling and Assistance Program (HIICAP); NOW THEREFORE BE IT

RESOLVED, that the 2025 County Budget be and hereby is amended as follows:

	Current	Change	Revised
Revenue:			
A677243-43772-4338	\$50,244.00	+6,370	\$56,614.00
Expense:			
A67725-51005-4338	\$46,637.56	+6,370	\$53,007.56

AGENDA ITEM NO. 4 – Authorize Agreement for Veterans Claim Software with Vet Pro - Veterans Services

Minutes Acceptance: Minutes of Feb 13, 2025 11:00 AM (Minutes Approval)

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/27/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, Van Dee
EXCUSED:	Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement for Veterans Claim Software with Vet Pro - Veterans Services

WHEREAS, the Cortland County Veterans Service Office currently utilizes VetraSpec for claims processing software; AND

WHEREAS, after careful evaluation, the Veterans Services Officer and the Health and Human Services Committee recommend transitioning to VETPRO to enhance efficiency and effectiveness in processing veterans' claims; AND

WHEREAS, funding for the annual subscription to VETPRO is available in the 2025 Veterans Services budget; AND

WHEREAS, the County will maintain access to VetraSpec until the end of the current contract term (August 2025) to ensure a smooth transition; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to enter into an agreement with VETPRO, of 32932 Pacific Coast Highway #14-482, Dana Point, CA 92629, for the Veterans claim software in an amount not to exceed \$995.

AGENDA ITEM NO. 5 – Abolish Medical Director/Psychiatrist (17HR/WK) - Create Medical Director/Psychiatrist (10HR/WK) and Medical Director/Psychiatrist (4HR/WK) - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/18/2025 9:00 AM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Bentley, Cleland, McGovern, Newell, Prentice, Van Dee
EXCUSED:	Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Abolish Medical Director/Psychiatrist (17HR/WK) - Create Medical Director/Psychiatrist (10HR/WK) and Medical Director/Psychiatrist (4HR/WK) - Mental Health Department

WHEREAS, the needs of the Mental Health Department will be better served by creating one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and abolishing one Medical Director/Psychiatrist (17HR/WK) position; AND

WHEREAS, the Health & Human Services Committee recommends the creation of one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and the abolition of one Medical Director/Psychiatrist (17HR/WK) position; NOW THEREFORE BE IT

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management,

Minutes Acceptance: Minutes of Feb 13, 2025 11:00 AM (Minutes Approval)

\$238.1875/HR, competitive class, part time, 17HR/WK, no benefits) hereby is abolished on or after March 1, 2025; AND BE IT FURTHER

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 10HR/WK, no benefits) and one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 4HR/WK, no benefits) be created effective March 1, 2025 at 12:01 am with approval to fill.

AGENDA ITEM NO. 6 – Award Bid/Authorize Agreement - Transportation of Children with Children with Special Needs - Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 2/27/2025 6:00 PM

MOVER: Reed Cleland, Committee Member

SECONDER: Christopher Newell, Committee Member

AYES: Bentley, Cleland, McGovern, Newell, Prentice, Van Dee

EXCUSED: Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Award Bid/Authorize Agreement - Transportation of Children with Children with Special Needs - Health Department

WHEREAS, the County of Cortland is responsible for providing transportation for children with special needs (ages birth through 5 years) for therapy and program participation; AND

WHEREAS, the County issued a Request for Proposal (RFP) for transportation of children with special needs for the 2024-2026 contract years; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, one proposal was received and the contractor meets all of the County's requirements; AND

WHEREAS, the funding for this agreement is available in account number A40465.54800.PREK; NOW THEREFORE BE IT

RESOLVED, that the contract for transportation of children with special needs for the 2024-2026 contract years be and hereby is awarded to Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440 at the bid prices as listed per the RFP response; AND BE IT FURTHER

RESOLVED, the Legislature authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440, for the term of April 1, 2025 through September 30, 2026, with an optional one year extension.

Minutes Acceptance: Minutes of Feb 13, 2025 11:00 AM (Minutes Approval)

Discussion Items

1. Safe Harbour Trafficking Presentation

RESULT:	COMPLETED
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Monthly Reports

1. Mental Health Department Monthly Report

RESULT:	COMPLETED
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2. Fourth Quarter 2024 Statistics - Department of Social Services

RESULT:	COMPLETED
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3. Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 12:11 PM

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Local Law "B" of 2025 - a Local Law Establishing Term Limits and Appointment Procedures for the Cortland County Community Services Board**

WHEREAS, the Section 41 (11) of the New York State Mental Hygiene Law states that “No person may serve as a member of a board of a subcommittee for more than two terms consecutively unless otherwise provided by local law”; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee of the Cortland County Legislature to enact a local law to allow for an additional one-year term for Community Services Board members and/or its subcommittees, if approved and recommended by unanimous vote of the Community Services Board, upon a finding by the Cortland County Legislature that an extension is necessary for the effective operation of the Community Services Board; NOW THEREFORE

BE IT ENACTED by the Legislature of the County of Cortland as follows:

SECTION 1. LEGISLATIVE INTENT

Pursuant to the authority granted under the New York State Mental Hygiene Law, the Cortland County Legislature hereby establishes term limits and appointment procedures for the Cortland County Community Services Board to ensure effective governance and continuity of service.

SECTION 2. APPOINTMENTS AND TERMS OF SERVICE

- A. Following the initial staggered terms as provided by law, each member of the Cortland County Community Services Board shall be appointed for a four-year term.
- B. All terms shall commence on the first day of the year of the appointment.
- C. Any vacancies occurring on the Community Services Board shall be filled for the remainder of the unexpired term.

SECTION 3. TERM LIMITS

- A. No person may serve as a member of the Community Services Board or any of its subcommittees for more than two consecutive terms.
- B. A former member who has reached the term limit may be reappointed after a minimum one-year absence from the Board or subcommittee.
- C. Exceptions to the term limit may be made for one additional one-year term, if approved and recommended by unanimous vote of the Community Services Board, upon a finding by the Cortland County Legislature that an extension is necessary for the effective operation of the Community Services Board.

SECTION 4. EFFECTIVE DATE

This Local Law shall take effect upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

SECTION 5. SEVERABILITY

If any clause, sentence, paragraph, subdivision, or part of this Local Law, or the application thereof to any person, firm, or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part thereof directly involved in the controversy in which such order or judgment shall have been rendered.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 2****Appoint/Reappoint Community Services Board and Subcommittee Members - Mental Health Department**

WHEREAS, the Bylaws of the Cortland County Community Services Board (CSB), Article 3, Section 1, states that membership of the organization shall consist of (15) fifteen members appointed by the Cortland County Legislature, and Article 7, Section 1 states that the membership of the Mental Health (MH), Developmental Disabilities (DD) and Substance Use Disorder (SUD) Subcommittees shall consist of nine (9) members each, appointed by the Cortland County Legislature; AND

WHEREAS, a typical full term of each member of the Board and Subcommittees shall be four years except when completing the term created by a member resignation or death; AND

WHEREAS, members may serve for a maximum of two consecutive terms unless no recruitment is available; AND

WHEREAS, individuals have been nominated to fill vacancies on the Community Services Board and all the Subcommittees; NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby are appointed / reappointed to the Cortland County Community Services Board and three Subcommittees for terms beginning March 27, 2025, and ending as reflected below:

COMMUNITY SERVICES BOARD (CSB):**APPOINT:**

Alaina Zapf, Psy.D.	9 Forrest Ave, Cortland NY, 13045	Medical - Psychologist	12/31/2028
Michele Gravel	16 Lora Lane, Homer NY, 13077	IDD Agency	12/31/2028

REAPPOINT:

Alexandra Mikowski	98 Owego St, Cortland NY, 13045	Advocacy Agency	12/31/2028
*Kathryn Reynolds	4385 Cosmos Hill Rd., Cortland NY, 13045	Ret. CSE/Therapy dog	12/31/2025

***Special Term - one year extension - 12/31/2025**

MENTAL HEALTH SUBCOMMITTEE (MH):**APPOINT:**

Alaina Zapf, Psy.D.	9 Forrest Ave, Cortland NY 13045	Medical - Psychologist	12/31/2028
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REAPPOINT:

Christopher Bergene 795 Pheasant Run, Cortland NY, 13045 State Agency - Children			12/31/2028
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SUBSTANCE USE DISORDER SUBCOMMITTEE (SUD)

REAPPOINT:

Amanda Howlett	2719 State Route 26, Cincinnatus NY 13040	Agency and Works with Homeless Population	12/31/2028
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DEVELOPMENTAL DISABILITIES SUBCOMMITTEE (DD)**APPOINT:**

Michele Gravel	16 Lora Lane, Homer NY, 13077	IDD Agency	12/31/2028
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ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 3****Authorize Agreement Hearing Officer Services - Health Department**

WHEREAS, Cortland County requires a Hearing Officer to preside in cases for enforcement of the NYS Public Health Law, NYS Sanitary Code and the Cortland County Sanitary Code; AND

WHEREAS, Johnathan Wood, of 170 Myers Road, Lansing, New York, and Robert Spitzer, of 5333 Center St., Williamsburg, VA 23188 14882, will provide the services as necessary to meet the needs at a fee of \$200 per hour; AND

WHEREAS, monies for the above services are budgeted in Contracted Agencies expenditure account A40125.54815.EH; AND

WHEREAS, the term for this agreement shall be from April 1, 2025 to March 31, 2027; AND

WHEREAS, this agreement shall include a ninety (90) day extension clause allowing the agreement to be extended until June 30, 2027 if a successor agreement is not executed by March 31, 2027; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, are hereby authorized to execute agreements for the provision of said services.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 4****Accept Funds HUD Healthy Homes Production Grant - Health Department**

WHEREAS, The U.S. Department of Housing and Urban Development (HUD has awarded \$1,933,255.30 to the Cortland County Health Department; AND

WHEREAS, these funds will be used to address multiple childhood diseases and injuries in the home by focusing on housing-related hazards in a coordinated fashion. The program will expand the Health Department's efforts to address a variety of high-priority environmental health and safety hazards; AND

WHEREAS, the Cortland County Health Department will partner and contract with CAPCO and RHI to help facilitate the grant deliverables; NOW THEREFORE BE IT,

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute all documents related to the HUD Health Homes Production Grant; AND BE IT FURTHER

RESOLVED, that the 2025 Adopted County Budget is hereby amended as follows:

Increase Revenue:

A40115.44401.HUD	PUBLIC HEALTH - FEDERAL	\$1,933,255.30
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Increase Expenditure:

A40115.51005.HUD	PERSONAL SERV	\$62,131.48
A40115.54815.HUD	CONTRACTED SERVICES	\$1,843,148.77
A40115.58020.HUD	RETIREMENT	\$8,698.41
A40115.58030.HUD	FICA	\$4,753.06
A40115.58060.HUD	HEALTH INS	\$14,523.58

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 5

Accept Funds Performance Incentive Initiative 2024-Health Department

WHEREAS, the New York State Dept. of Health has awarded the Cortland County Health Dept. \$20,286 for the 2024 Article Six Year 12 Performance Incentive; AND

WHEREAS, these funds will be used to support costs associated with chronic disease prevention focusing specifically on implementation of active community strategies for promoting physical activity; NOW THEREFORE BE IT

RESOLVED, the 2025 adopted budget is hereby amended as follows:

Increase Expenditure:

A40105.54060.4000	Advertising	\$20,286
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Increase Revenue:

A40105.43401.4000	Public Health State Aid	\$20,286
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ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 6****Amend 2024 Budget Pre-K Tuition Costs - Health Department**

WHEREAS, Cortland County's Pre-K Program, a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, requires a budget amendment to the 2024 County budget to cover the increased costs of these services; AND

WHEREAS, due to the increase in the NYS rate of tuition and an increase in children requiring higher needs and more services, our PREK budget accounts are short on funding in 2024 in the amount of \$124,924; AND

WHEREAS, the Health Department can reallocate \$36,505 of the required amount but will need an additional \$88,419 to cover the 2024 expenses; NOW THEREFORE BE IT

RESOLVED, the 2024 adopted budget is hereby amended as follows:

Increase Expenditure:

A40465.54445.PREK	PREK TUITION	\$124,924
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Decrease Expenditure:

A40465.51010.PREK	PART TIME PAY	(\$6,712)
A40465.54015.PREK	MAINT AGRMT	(\$2,832)
A40465.58020.PREK	RETIREMENT	(\$1,723)
A40465.58030.PREK	FICA	(\$4,027)
A40595.51005.4052	PERS SERV	(\$10,017)
A40595.54045.4052	TRAVEL	(\$2,283)
A40595.58060.4052	HEALTH INS	(\$3,745)
A40595.58020.4055	RETIREMENT	(\$2,623)
A40595.58030.4055	FICA	(\$2,543)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 7

Create Part Time Public Health Educator - Health Department

WHEREAS, the needs of the agency will be better served by creating one part-time position of Public Health Educator; AND

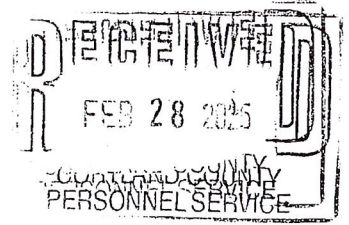
WHEREAS, the Health and Human Services Committee recommends the creation of this position, which is 100% grant funded; NOW THEREFORE, BE IT

RESOLVED, that one part-time position of Public Health Educator (Grade 18, 26.3374-33.3363/hr, CSEA, non-competitive class, part-time, 17 hrs/week, no benefits), be created with approval to fill on March 27, 2025; AND BE IT FURTHER

RESOLVED, that the position shall be abolished upon termination of the grant funding for the position.



Personnel Change Justification Form



Requested Change: ☐ Abolish/Create ☐ Reallocation ☐ Abolish ☒ Create

Position Name (s): Create Public Health Educator Part Time Abolish _____

Bargaining Unit: CSEA

Purpose and Background:

New York State Department of Health is requesting an increase in personnel through the Cancer Services Program (CSP) grant we hold. This position would be part time, with no benefits and would be 100% grant funded.

Fiscal Impact: ☐ County Funded 0 % ☒ Grant Funded 100 % Grant Exp. Date 9/30/2028

Current Grade/Salary of Position: Grade 18 Salary Range \$ 26.3374-33.3363

Requested Grade/Salary of Position: Grade 18 Salary Range \$ 26.3374-33.3363

Annual Increase: \$ union contract County Share: \$ 0 # of Positions Affected: 1

Goals:

This position will be responsible for eligibility and enrollment of clients and working with provider offices and strategic partners for referrals into the CSP program, and (daily, weekly and monthly) data entry

Operational Impact:

This position would be part time, with no benefits and would be 100% grant funded, there is not a county share to this position.

Requested By:

[Signature]
Signature of Requesting Department Head

2/27/2025
Date

Personnel Officer Approval

[Signature]
Signature of Personnel Officer

2/28/25
Date

County Administrator Budget Impact Statement:

County Administrator Approval

[Signature]
Signature of County Administrator

3/4/2025
Date

Statutory Committee Approval

Signature of Committee Chair after Committee Vote

Date

Attachment: 2025-03-04_Health_Create_PublicHealthEducator-PT (12855 : Create Public Health Educator)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR

AGENDA ITEM NO. 8

Abolish Sr. Case Aide/Create Social Welfare Examiner - Department of Social Services

WHEREAS, the needs of the Department of Social Services will be better served by abolishing one (1) position of Senior Case Aide, and creating one (1) position of Social Welfare Examiner; AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) position of Senior Case Aide (Grade 10, CSEA, \$20.1738-\$25.5349/hr, competitive class, full time with benefits) be abolished effective March 27, 2025; AND BE IT FURTHER

RESOLVED, that one (1) position of Social Welfare Examiner (Grade 12, CSEA \$21.4940-\$27.2060/hr, competitive class, full time with benefits) be created with permission to fill effective March 28, 2025.



Personnel Change Justification Form

Requested Change: ☐ Abolish/Create ☐ Reallocation ☐ Abolish ☐ Create

Position Name (s): Create _____ Abolish _____

Bargaining Unit: _____

Purpose and Background:

Fiscal Impact: ☐ County Funded _____% ☐ Grant Funded _____% Grant Exp. Date _____

Current Grade/Salary of Position: Grade _____ Salary Range \$ _____

Requested Grade/Salary of Position: Grade _____ Salary Range \$ _____

Annual Increase: \$ _____ County Share: \$ _____ # of Positions Affected: _____

Goals:

Operational Impact:

Requested By: _____
Signature of Requesting Department Head Date

Personnel Officer Approval _____
Signature of Personnel Officer Date

County Administrator Budget Impact Statement:

County Administrator Approval _____
Signature of County Administrator Date

Statutory Committee Approval _____
Signature of Committee Chair after Committee Vote Date



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036
FAX: (607) 753-5209

<https://www.cortlandcountyny.gov/432/Health-Department>

Nicole Anjeski, MS, MPH
Public Health Director
Lisa Perfetti, BSN, RN
Deputy Public Health Director
Douglas MacQueen, MD, MS, FIDSA
Medical Consultant



Health and Human Services Committee Report March 2025

BOARD OF HEALTH

Bonni C. Hodges, Ph.D. **Upcoming Rabies Vaccination Clinic**
President

Susan Williams
Vice-President

Marisa Clifford, DMD

Matthew Noble, DO

Erica Skipton, MD

Mary Wright, RN

Ronald VanDee
Legislator

Cheryl Mrozowski
Secretary



All attendees must preregister at
<https://apps2.health.ny.gov/.../appl.../cdmspr/2/cou>
[nties...](https://apps2.health.ny.gov/.../appl.../cdmspr/2/cou)

Please do not arrive more than 5 minutes before your scheduled appointment time.

- Vaccines will be administered to dogs, cats, and ferrets 3 months of age or older.
- Please bring prior proof of vaccination if your pet has been vaccinated in the past. If proof of prior vaccination is not available, a 1-year certificate will be provided rather than a 3 year.
- All animals must be leashed or caged at all times on site.
- An appointment is required for each animal. Animals will be seen in order of scheduled appointment times.

Health Advisory: Measles Activity in the United States 2025

As of February 27, 2025, 164 measles cases were reported by 9 jurisdictions. These include Alaska, California, Georgia, Kentucky, New Jersey, New Mexico, New York City, Rhode Island and Texas. Of the 164 cases 95% reported as being unvaccinated/unknown vaccination status, the other 5 percent had either one MMR or two MMR doses. One death has also been reported, this is the first reported U.S. death from measles since 2015.

Measles is a very contagious respiratory disease. Measles can spread by a person coughing or sneezing into the air. An individual can catch the disease by breathing in the virus or touching an infected surface and then touching the eyes, nose, or mouth. A person can get measles just by entering a room that an infected person visited up to two hours before. Up to 90 percent of people who are not immune to measles because they are not vaccinated, or the vaccine was not effective will get measles when they are exposed.

Serious complications of measles include hospitalization, pneumonia, brain swelling and death. Long-term serious complications can also include subacute sclerosing panencephalitis, a brain disease resulting from an earlier measles infection that can lead to permanent brain damage. Measles during pregnancy increases the risk of early labor, miscarriage, and low birth weight infants.

Getting the measles vaccine is the best way to prevent measles. Children should get their first Measles, Mumps and Rubella (MMR) vaccine at 12 through 15 months old. The second dose can be given as early as one month after the first dose but is usually given between ages 4 years and 6 years. Two doses of MMR vaccine are 97 percent effective at preventing measles. For more information contact your physician or visit here: <https://health.ny.gov/diseases/communicable/measles/>

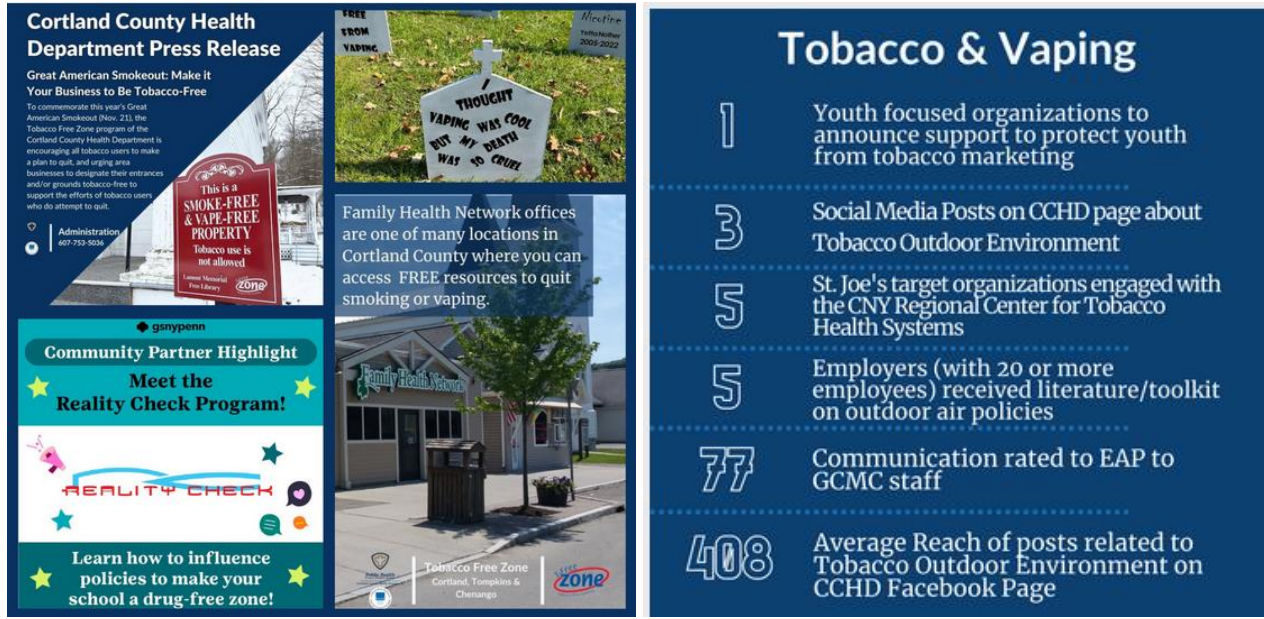
Community Health Improvement Plan (CHIP) Quarter 4 update (October 1, 2024-December 31, 2024)For more detailed information please visit: [CHIP Quarter 4 Update](#)

Photo descriptions clockwise: Reality Check Teens on Seen Enough Tobacco Day at Village of Homer Recreation Department, Social Media post about the Access to Free Resources To Quit Smoking or Vaping at FHN Locations, Reality Check Partners with the Girls Scouts of NYPENN Pathways, Inc., CCHD Press Release on the Great American Smoke Out



Photo descriptions clockwise: Immunization Ambassadors at the YMCA Run 4 All 5 K, Immunization Ambassadors October 2024 Event Calendar, CCHD Supervising PH Nurse & Epidemiology Manager Chatting about Immunization on Radio, Immunization Ambassadors with Santa at the YMCA



Join Our Cortland Team!
We Are Now Hiring for Multiple Positions

Use the links above for position descriptions or to apply:

- Primary Addiction Counselor (PAC)
- Licensed Practical Nurse (LPN)
- Registered Nurse (RN)

6 Euclid Avenue, Cortland, NY
607-775-5000
www.cortland.org

C.A.R.S.
CORTLAND ADDICTION RECOVERY SERVICES

What is Harm Reduction?

Harm reduction is any action that reduces the potential of risks you take.

SUNSCREEN IS HARM REDUCTION

Opioids & Other Substances

No Data Collected

* All data provided by Healing Cortland/Rural Health Institute and reflects only data collected from HCS partners.

Photo descriptions clockwise: Picture from an Article on Family & Children's Counseling Services ROAR Program, Social Media Post on Harm Reduction Education, Social Post About Hiring for New C.A.R.S location in Cortland, Cortland Prevention Resources at Homer High School



50th Anniversary
CAPCO

WORLD MENTAL HEALTH DAY
October 10

Taking care of your mind is one of the most powerful forms of self-care. Prioritizing your peace and mental wellness is never selfish—it's essential.

CONTACT
Community Services

HEAD START AWARENESS MONTH

The Dena Project

Join this **NEW community-led** support group to build connections and talk with other LGBTQ+ & allied folks about current issues and events.

Every other Monday from 5-6pm, starting Dec 30th.

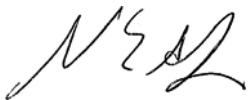
Hosted at the Cortland LGBTQ Center
165 Main St., Suite A, Cortland, NY

Center
The Cortland Lesbian, Gay, Bisexual, Transgender & Gender Center

Suicide

- 2** Behavioral healthcare providers on staff at FHN
- 3** Head Start/Early Head Start Families completed Positive Solutions class
- 14** Adults Trained in AFSP for Suicide Prevention
- 26** College Age Engagement Events attended by the LGBTQ Center
- 81** % of 988 calls from Cortland County (confirmed during call) that were confirmed to be de-escalated
- 400** Gun Locks distributed to the Community Partners

Photo descriptions clockwise: Social Media Post about World Mental Health Day and New LGBTQ+ & ally support group: The Dena Project, Cortland County Mental Health Department at the Compassion to Action Event, Social Media post about the Head Start Awareness Month for October 2024



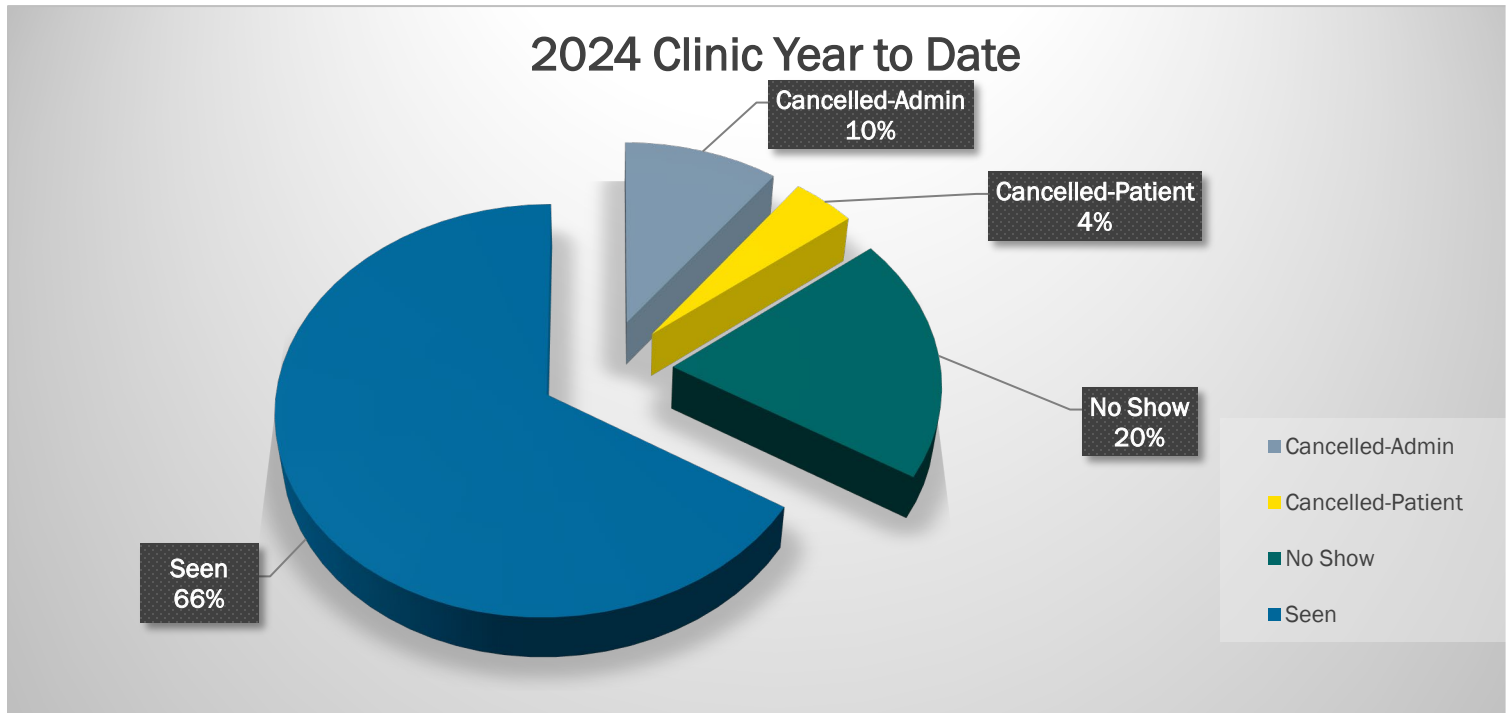
Nicole Anjeski, MS, MPH
Public Health Director

HEALTH AND HUMAN SERVICES (HHS) LEGISLATIVE COMMITTEE

MENTAL HEALTH OUTPATIENT TREATMENT REHABILITATION & SUPPORTS (MHOTRS CLINIC)

REPORT DATE		TOTAL NUMBER
January 2025	Total Sessions Provided	807 Seen appointments
	Total Enrolled Patients	1,061 (179<18 years old)
	New Referrals	84
	New Admissions	45
	Mental Health Clinicians Caseload sizes	Averaging 60-91
	Crisis Appointments	29

SUMMARY



2024 Year Totals: 18,576 seen appointments, 6292 telehealth appointments, 468 Discharges and 488 Admissions.

HORIZON HOUSE DAY TREATMENT PROGRAM

REPORT DATE		TOTAL NUMBER
January 2025	Enrolled Clients	29

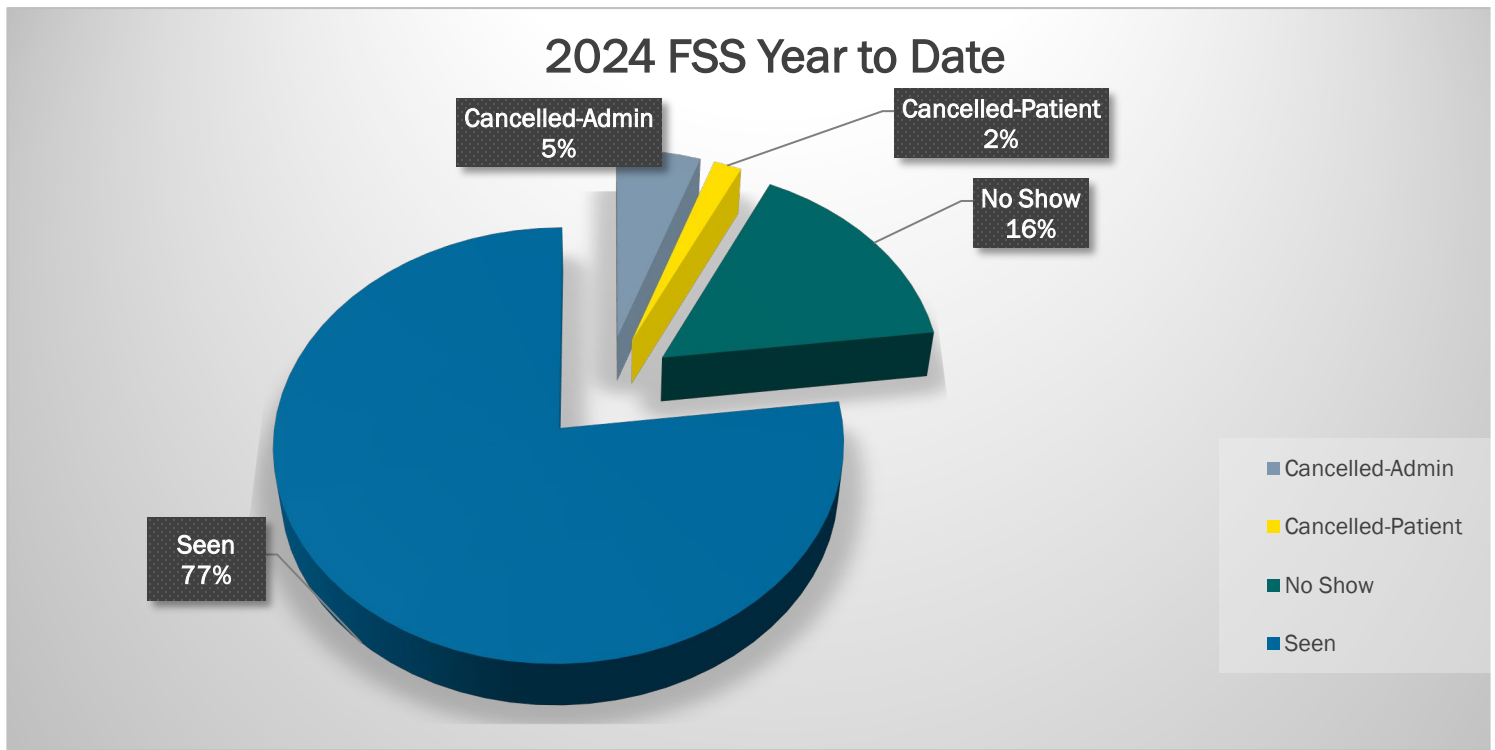
SUMMARY

Mandolin Porter, LCSW-R, and Senior Mental Health Clinician with the Horizon House program presented at the Foundation the Advancement of Human Systems Minority Fellowship Program last month. This program supports the training of cultural competent mental health and substance use practitioners. Mandolin presented on the department's Continuing Day Treatment Program and the revitalization of traditional methods used for crisis response in mental health. She highlighted the cost saving having a Day Treatment program for the community verse responding to crisis for individuals not engaged in this level of care

FAMILY SUPPORT SERVICES (FSS) AND CHILDREN AND FAMILY TREATMENT AND SUPPORT SERVICES (CFTSS)

REPORT DATE		TOTAL NUMBER
January 2025	Total clients enrolled	43
	New Referrals	10 (5 PSR, 5 FPSS)

SUMMARY



2024 year to date: 1190 Visits, 24 telehealth visits.

JAIL SERVICES

REPORT DATE		TOTAL NUMBER
January 2025	Inmates Seen	58
	Total mental health services provided	82

TASK	DETAILS
Project started 09/30/2024	We will hear back in August 2025 if the grant application and budget is approved for year two.
Community Trainings Offered	February 25 th : More than Sad (AFSP) February 27 th : What is an Individualized Education Plan (IEP) for Families. March 18 th : Empowering advocacy for teens with educational disabilities

COMMUNITY SERVICES BOARD (CSB)

The Community Services Board is tasked with developing a Local Services Plan (LSP). This was done for 2024-2027 and submitted in the fall of 2024.

- **Goal One:** Increase adult and youth mental health, substance use and intellectual/developmental disability community housing access.
- **Goal Two:** Expand behavioral healthcare workforce recruitment and retention development to improve treatment, program/service capability and access to care.
- **Goal Three:** Expand substance use prevention and treatment efforts within Cortland to improve access to treatment and support services.
- **Goal Four:** Expand suicide prevention efforts lead by SPEAK UP Cortland Coalition.
- **Goal Five:** Expand cross system connections in Cortland with Forensics, schools and high risk/need placements.