



# Health & Human Services Committee

## Committee Meeting

60 Central Ave.  
Cortland, NY 13045  
<https://www.cortlandcountyny.gov>

### ~ Minutes ~

Thursday, February 13, 2025

11:00 AM

Room 302

### Call to Order

The meeting was called to order at 11:05 AM by Committee Chair Ronald J. Van Dee

| Attendee Name      | Organization      | Title                           | Status  | Arrived |
|--------------------|-------------------|---------------------------------|---------|---------|
| Douglas Bentley    | Cortland County   | Committee Member                | Present |         |
| Reed Cleland       | Cortland County   | Committee Member                | Present |         |
| William McGovern   | Cortland County   | Committee Member                | Present |         |
| Christopher Newell | Cortland County   | Committee Member                | Present |         |
| Jason Prentice     | Cortland County   | Committee Member                | Present |         |
| Keith VanGorder    | Cortland County   | Committee Vice-Chair            | Excused |         |
| Ronald J. Van Dee  | Cortland County   | Committee Chair                 | Present |         |
| Ashley Millard     | Cortland County   | Deputy Clerk of the Legislature | Present |         |
| Melanie Vilardi    | Cortland County   | Deputy County Administrator     | Present |         |
| Morgan Spaulding   | Cortland County   | Grants Administrator            | Present |         |
| Savannah Hempstead | Cortland County   | Clerk of the Legislature        | Present |         |
| Rob Corpora        | Cortland County   | County Administrator            | Present |         |
| Katee Padburry     | Cortland County   | Programs Coordinator            | Present |         |
| Andrea Herzog      | Cortland County   | Director of Finance             | Remote  |         |
| Doug Schneider     | Cortland Standard | Reporter                        | Remote  |         |
| Jason DeRaiche     | Cortland County   | Safety Director                 | Remote  |         |
| Nicole Compton     | Cortland County   | Executive Assistant             | Remote  |         |
| Shannon Phillips   | Cortland County   | Employment & Training Director  | Remote  |         |

### Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Jan 9, 2025 11:00 AM

**RESULT: ACCEPTED**

### Resolutions

AGENDA ITEM NO. 1 – Authorize Agreement for Legal Services - Department of Social Services

**RESULT: APPROVED [UNANIMOUS]**

**Next: 2/27/2025 6:00 PM**

**MOVER:** Reed Cleland, Committee Member

**SECONDER:** William McGovern, Committee Member

**AYES:** Bentley, Cleland, McGovern, Newell, Prentice, Van Dee

**EXCUSED:** Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

**Authorize Agreement for Legal Services - Department of Social Services**

WHEREAS, the Department of Social Services has two (2) vacant Attorney positions and must meet deadlines involving appeals and other urgent matters; AND

WHEREAS, the Department of Social Services is seeking an independent Attorney or law firm to assist with essential legal matters that are time sensitive; AND

WHEREAS, the funding needed for this Agreement is in the budget due to position vacancies; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an Agreement for the time period of March 1, 2025 through December 31, 2025 with a qualified legal entity in an amount not to exceed \$40,000; AND BE IT FURTHER

RESOLVED that the 2025 County Budget be and hereby is amended as follows:

INCREASE:

|                       |                 |                   |                |
|-----------------------|-----------------|-------------------|----------------|
| Professional Services |                 |                   |                |
| A60105.54055          | current \$7,000 | Increase \$40,000 | new = \$47,000 |

DECREASE

|                   |                     |                   |                   |
|-------------------|---------------------|-------------------|-------------------|
| Personal Services |                     |                   |                   |
| A60105.51005      | current \$6,521,628 | Decrease \$40,000 | new = \$6,481,628 |

AGENDA ITEM NO. 2 – Appoint/Reappoint Members of the Cortland County Youth Board

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                           |
|                  | <b>Next: 2/27/2025 6:00 PM</b>                        |
| <b>MOVER:</b>    | Reed Cleland, Committee Member                        |
| <b>SECONDER:</b> | Christopher Newell, Committee Member                  |
| <b>AYES:</b>     | Bentley, Cleland, McGovern, Newell, Prentice, Van Dee |
| <b>EXCUSED:</b>  | Keith VanGorder                                       |

ON MOTION OF VAN DEE

RESOLUTION NO.

**Appoint/Reappoint Members of the Cortland County Youth Board**

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, due to a resignation, a vacancy exists on the Cortland County Youth Board; AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms; AND

WHEREAS, pursuant to the Cortland County Youth Board By-Laws any person appointed to fill a vacancy due to resignation shall be appointed for the remainder of the term; NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby is appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

| NAME | CAPACITY | ADDRESS | TERM<br>ENDING |
|------|----------|---------|----------------|
|------|----------|---------|----------------|

|                       |                                         |                                     |            |
|-----------------------|-----------------------------------------|-------------------------------------|------------|
| Jennifer Sylstra      | Children and Family Counseling Services | 5139 Sears Road, Cortland, NY 13045 | 12/31/2027 |
| Shannon Phillips      | Cortland Works Career Center            | 60 Central Ave., Cortland, NY 13045 | 12/31/2027 |
| Cristin Marshall      | Cortland County Mental Health           | 34 Clinton Street, Homer NY 13077   | 12/31/2027 |
| Kaylee Loveall-Whitin | Youth Representative                    |                                     | 12/31/25   |
| Julian Jenson         | Youth Representative                    |                                     | 12/31/25   |
| Rowyn Grant           | Youth Representative                    |                                     | 12/31/25   |
| Lincoln Dorsett       | Youth Representative                    |                                     | 12/31/25   |
| Emileigh Eckstrom     | Youth Representative                    |                                     | 12/31/25   |

AGENDA ITEM NO. 3 – Amend Medicare Improvements for Patients and Providers Act (MIPPA)  
Budget - Office for Aging

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                           |
|                  | <b>Next: 2/27/2025 6:00 PM</b>                        |
| <b>MOVER:</b>    | Jason Prentice, Committee Member                      |
| <b>SECONDER:</b> | Reed Cleland, Committee Member                        |
| <b>AYES:</b>     | Bentley, Cleland, McGovern, Newell, Prentice, Van Dee |
| <b>EXCUSED:</b>  | Keith VanGorder                                       |

ON MOTION OF VAN DEE

RESOLUTION NO.

**Amend Medicare Improvements for Patients and Providers Act (MIPPA) Budget - Office for Aging**

WHEREAS, the New York State Office for the Aging has made available the sum of \$22,454 under the Medicare Improvements for Patients and Providers Act (MIPPA), for the period of September 01, 2024 through August 31, 2025, through Cortland County Office for Aging Revenue Account No. A677243-43772-4338; AND

WHEREAS, these funds reflect an increase of \$6,370 over what was originally anticipated under MIPPA; AND

WHEREAS, these funds are to be used for promotion and enhancement of services available under the Health Insurance Information, Counseling and Assistance Program (HIICAP); NOW THEREFORE BE IT

RESOLVED, that the 2025 County Budget be and hereby is amended as follows:

|                    | Current     | Change | Revised     |
|--------------------|-------------|--------|-------------|
| Revenue:           |             |        |             |
| A677243-43772-4338 | \$50,244.00 | +6,370 | \$56,614.00 |
|                    |             |        |             |
| Expense:           |             |        |             |
| A67725-51005-4338  | \$46,637.56 | +6,370 | \$53,007.56 |

AGENDA ITEM NO. 4 – Authorize Agreement for Veterans Claim Software with Vet Pro - Veterans Services

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                           |
|                  | <b>Next: 2/27/2025 6:00 PM</b>                        |
| <b>MOVER:</b>    | Reed Cleland, Committee Member                        |
| <b>SECONDER:</b> | Christopher Newell, Committee Member                  |
| <b>AYES:</b>     | Bentley, Cleland, McGovern, Newell, Prentice, Van Dee |
| <b>EXCUSED:</b>  | Keith VanGorder                                       |

**ON MOTION OF VAN DEE**

**RESOLUTION NO.**

**Authorize Agreement for Veterans Claim Software with Vet Pro - Veterans Services**

WHEREAS, the Cortland County Veterans Service Office currently utilizes VetraSpec for claims processing software; AND

WHEREAS, after careful evaluation, the Veterans Services Officer and the Health and Human Services Committee recommend transitioning to VETPRO to enhance efficiency and effectiveness in processing veterans' claims; AND

WHEREAS, funding for the annual subscription to VETPRO is available in the 2025 Veterans Services budget; AND

WHEREAS, the County will maintain access to VetraSpec until the end of the current contract term (August 2025) to ensure a smooth transition; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to enter into an agreement with VETPRO, of 32932 Pacific Coast Highway #14-482, Dana Point, CA 92629, for the Veterans claim software in an amount not to exceed \$995.

AGENDA ITEM NO. 5 – Abolish Medical Director/Psychiatrist (17HR/WK) - Create Medical Director/Psychiatrist (10HR/WK) and Medical Director/Psychiatrist (4HR/WK) - Mental Health Department

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                           |
|                  | <b>Next: 2/18/2025 9:00 AM</b>                        |
| <b>MOVER:</b>    | Reed Cleland, Committee Member                        |
| <b>SECONDER:</b> | Christopher Newell, Committee Member                  |
| <b>AYES:</b>     | Bentley, Cleland, McGovern, Newell, Prentice, Van Dee |
| <b>EXCUSED:</b>  | Keith VanGorder                                       |

**ON MOTION OF VAN DEE**

**RESOLUTION NO.**

**Abolish Medical Director/Psychiatrist (17HR/WK) - Create Medical Director/Psychiatrist (10HR/WK) and Medical Director/Psychiatrist (4HR/WK) - Mental Health Department**

WHEREAS, the needs of the Mental Health Department will be better served by creating one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and abolishing one Medical Director/Psychiatrist (17HR/WK) position; AND

WHEREAS, the Health & Human Services Committee recommends the creation of one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and the abolition of one Medical Director/Psychiatrist (17HR/WK) position; NOW THEREFORE BE IT

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management,

\$238.1875/HR, competitive class, part time, 17HR/WK, no benefits) hereby is abolished on or after March 1, 2025; AND BE IT FURTHER

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 10HR/WK, no benefits) and one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 4HR/WK, no benefits) be created effective March 1, 2025 at 12:01 am with approval to fill.

AGENDA ITEM NO. 6 – Award Bid/Authorize Agreement - Transportation of Children with Children with Special Needs - Health Department

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                           |
|                  | <b>Next: 2/27/2025 6:00 PM</b>                        |
| <b>MOVER:</b>    | Reed Cleland, Committee Member                        |
| <b>SECONDER:</b> | Christopher Newell, Committee Member                  |
| <b>AYES:</b>     | Bentley, Cleland, McGovern, Newell, Prentice, Van Dee |
| <b>EXCUSED:</b>  | Keith VanGorder                                       |

ON MOTION OF VAN DEE

RESOLUTION NO.

**Award Bid/Authorize Agreement - Transportation of Children with Children with Special Needs - Health Department**

WHEREAS, the County of Cortland is responsible for providing transportation for children with special needs (ages birth through 5 years) for therapy and program participation; AND

WHEREAS, the County issued a Request for Proposal (RFP) for transportation of children with special needs for the 2024-2026 contract years; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, one proposal was received and the contractor meets all of the County's requirements; AND

WHEREAS, the funding for this agreement is available in account number A40465.54800.PREK; NOW THEREFORE BE IT

RESOLVED, that the contract for transportation of children with special needs for the 2024-2026 contract years be and hereby is awarded to Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440 at the bid prices as listed per the RFP response; AND BE IT FURTHER

RESOLVED, the Legislature authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440, for the term of April 1, 2025 through September 30, 2026, with an optional one year extension.

## Discussion Items

1. Safe Harbour Trafficking Presentation

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

## Monthly Reports

1. Mental Health Department Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

2. Fourth Quarter 2024 Statistics - Department of Social Services

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

3. Health Department Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

## Adjournment

The meeting was closed at 12:11 PM



# Health & Human Services Committee

## Committee Meeting

60 Central Ave.  
Cortland, NY 13045  
<https://www.cortlandcountyny.gov>

2.1

### ~ Minutes ~

Thursday, January 9, 2025

11:00 AM

Room 302

### Call to Order

The meeting was called to order at 11:00 AM by Committee Chair Ronald J. Van Dee

| Attendee Name      | Organization    | Title                                 | Status  | Arrived |
|--------------------|-----------------|---------------------------------------|---------|---------|
| Jason Prentice     | Cortland County | Committee Member                      | Present |         |
| Douglas Bentley    | Cortland County | Committee Member                      | Present |         |
| Reed Cleland       | Cortland County | Committee Member                      | Present |         |
| William McGovern   | Cortland County | Committee Member                      | Present |         |
| Christopher Newell | Cortland County | Committee Member                      | Present |         |
| Keith VanGorder    | Cortland County | Committee Vice-Chair                  | Present |         |
| Ronald J. Van Dee  | Cortland County | Committee Chair                       | Present |         |
| Ashley Millard     | Cortland County | Deputy Clerk of the Legislature       | Present |         |
| Melanie Vilardi    | Cortland County | Deputy County Administrator           | Present |         |
| Kristen Monroe     | Cortland County | Commissioner of Social Services       | Present |         |
| Patty Schaap       | Cortland County | Director of Community Services        | Present |         |
| Chris Driscoll     | Cortland County | Deputy Director of Community Services | Present |         |
| Nicole Anjeski     | Cortland County | Public Health Director                | Present |         |
| Rebecca Main       | Cortland County | Public Health Program Manager         | Present |         |
| Morgan Spaulding   | Cortland County | Grants Administrator                  | Present |         |
| Amy Buggs          | Cortland County | Workforce Development Director        | Remote  |         |
| Jason DeRaiche     | Cortland County | Safety Director                       | Remote  |         |
| Pearl Reed-Klein   | Cortland County | Director of the Area Agency on Aging  | Remote  |         |
| Andrea Herzog      | Cortland County | Director of Finance                   | Remote  |         |
| Carlita Withers    | Cortland County | Deputy Director of Finance            | Remote  |         |

Minutes Acceptance: Minutes of Jan 9, 2025 11:00 AM (Minutes Approval)

## Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Dec 5, 2024 11:00 AM

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>APPROVED</b> |
|----------------|-----------------|

### Resolutions

AGENDA ITEM NO. 1 – Appoint Members - Cayuga/Cortland Workforce Development Board

|                  |                                                                  |
|------------------|------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                      |
|                  | <b>Next: 1/23/2025 6:00 PM</b>                                   |
| <b>MOVER:</b>    | Reed Cleland, Committee Member                                   |
| <b>SECONDER:</b> | Jason Prentice, Committee Member                                 |
| <b>AYES:</b>     | Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee |

ON MOTION OF VAN DEE

RESOLUTION NO.

#### Appoint Members - Cayuga/Cortland Workforce Development Board

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

| Name           | Address                                   | Sector                     | Term Ending |
|----------------|-------------------------------------------|----------------------------|-------------|
| Brian Noteboom | 181 Industrial Park Rd,<br>Horseheads, NY | Carpenters Union Local 277 | 6/30/2027   |
| Matt Horan     | 333 E. Washington St.,<br>Syracuse, NY    | ACCES/VR                   | 6/30/2027   |

AGENDA ITEM NO. 2 – Amend Agreement with Salvation Army for Code Blue Services - Department of Social Services

|                  |                                                                  |
|------------------|------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                      |
|                  | <b>Next: 1/23/2025 6:00 PM</b>                                   |
| <b>MOVER:</b>    | Reed Cleland, Committee Member                                   |
| <b>SECONDER:</b> | Jason Prentice, Committee Member                                 |
| <b>AYES:</b>     | Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee |

ON MOTION OF VAN DEE

RESOLUTION NO.

#### Amend Agreement with Salvation Army for Code Blue Services - Department of Social Services

WHEREAS, Resolution No. 168-24 authorized an agreement with the Salvation Army for Code Blue Warming Center services with the Cortland County Department of Social Services for the 2024-2025 season in an amount not to exceed \$300,000; AND

Minutes Acceptance: Minutes of Jan 9, 2025 11:00 AM (Minutes Approval)



WHEREAS, the Salvation Army has already served over 150 unique individuals through January 1, 2025; AND

WHEREAS, the Salvation Army needs more money to cover increased staff hours, food and space costs to continue providing the services given the increase in individuals using the service; AND

WHEREAS, the costs will be paid from expense account A60105.54800.4696; NOW THEREFORE BE IT

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an amended agreement with the Salvation Army for Warming Center services for the term November 1, 2024 – April 30, 2025, in an amount not to exceed \$315,000.00.

AGENDA ITEM NO. 3 – Advocating for Reform and Increased Funding for New York State's Code Blue Program

Mr. Cleland MADE A MOTION TO AMEND the first WHEREAS clause as follows:

WHEREAS, the New York State Code Blue policy was established as an emergency Executive Order on December 16, 2016 with a commitment of reimbursement for additional costs to counties that are directly related to the requirements of the Code Blue regulation; AND

Mr. McGovern SECONDED THE MOTION TO AMEND; and upon unanimous voice vote of members

present; MOTION CARRIED.

**RESULT: APPROVED [UNANIMOUS]**

**Next: 1/23/2025 6:00 PM**

**MOVER:** Reed Cleland, Committee Member

**SECONDER:** William McGovern, Committee Member

**AYES:** Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee

**ON MOTION OF VAN DEE**

**RESOLUTION NO.**

### **Advocating for Reform and Increased Funding for New York State's Code Blue Program**

WHEREAS, the New York State Code Blue policy was established as an emergency Executive Order on December 16, 2016 with a commitment of reimbursement for additional costs to counties that are directly relate to the requirements of the Code Blue regulation; AND

WHEREAS, the current Code Blue policy is no longer adequate or effective given the significant changes in affordable housing availability and evolving human needs since that time; AND

WHEREAS, the requirement for Departments of Social Services to simply provide space to keep people warm during extreme weather conditions is no longer sufficient to meet the growing and complex needs of unhoused individuals; AND

WHEREAS, New York State leaders must recognize that any policy aimed at providing warm spaces for the most vulnerable individuals in our community must be comprehensive and involve the collaboration of all relevant human services agencies beyond the Office of Temporary and Disability Assistance (OTDA); AND

WHEREAS, the expertise and resources of agencies such as the Office of Mental Health, the Office of Addiction and Substance Abuse Services, and the Office of People with Developmental Disabilities are essential to address the multifaceted needs of unhoused individuals; AND

WHEREAS, County Departments of Social Services (DSS) are trained and equipped to deliver mandated income-based programs under the oversight of the NYS OTDA, but Code Blue services extend beyond these requirements and necessitate the involvement of additional state agencies and local service providers; AND

WHEREAS, the cost of delivering Code Blue services continues to escalate due to increasing numbers of individuals in need, rising behavioral challenges stemming from untreated mental health conditions, substance use disorders, developmental disabilities, and the rising costs of staffing, utilities, and essential supplies; AND

WHEREAS, New York State has capped the amount of funding allocated to counties for the operation of Code Blue programs, with Cortland County receiving funding equal to the expenditures of the previous year, which does not account for the annual increase in operational costs or the growing demand for services; AND

WHEREAS, the current level of funding is inadequate to cover the increased staffing and resources necessary to safely operate warming centers, and Cortland County seeks to avoid placing the burden of these rising costs on local taxpayers; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature strongly urges New York State to increase their funding commitment to adequately support the continued operation of Code Blue programs and ensure the safety and well-being of vulnerable individuals during cold weather conditions; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature calls for the establishment of true partnerships between County DSS and other service systems, starting at the State level, that have both the expertise and shared accountability to design the services and space to keep our most vulnerable individuals safe; AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to Governor Kathy Hochul, Senator Lea Webb, Assemblymember Anna Kelles, Assemblymember Jeff Gallahan, the New York State Association of Counties (NYSAC), and all others deemed necessary and proper.

AGENDA ITEM NO. 4 – Amend Resolution No. 189-24 for the Substance Abuse & Mental Health Services Administration (SAMHSA) 2024 - 2028 Youth Grant Agreement - Mental Health Department

|                  |                                                                  |
|------------------|------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                      |
|                  | <b>Next: 1/23/2025 6:00 PM</b>                                   |
| <b>MOVER:</b>    | Christopher Newell, Committee Member                             |
| <b>SECONDER:</b> | Reed Cleland, Committee Member                                   |
| <b>AYES:</b>     | Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee |

ON MOTION OF VAN DEE

RESOLUTION NO.

**Amend Resolution No. 189-24 for the Substance Abuse & Mental Health Services Administration (SAMHSA) 2024 - 2028 Youth Grant Agreement - Mental Health Department**

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances

(SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 189-24, which accepted the SAMHSA grant and designated provider contracts; AND

WHEREAS, upon review and recommendation of the Cortland County Mental health Department, Resolution No. 189-24 needs to be amended to reflect the removal of Cowley Associates, Inc. and authorize a contract with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 189-24 be and hereby is amended to remove Cowley Associates and insert CACTC/RHI as the approved provider for Web Page Design and Marketing; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to execute an agreement with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500.

## Discussion Items

### Monthly Reports

1. Mental Health Department Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

2. Health Department Monthly Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

### Adjournment

The meeting was closed at 11:31 AM

Minutes Acceptance: Minutes of Jan 9, 2025 11:00 AM (Minutes Approval)

**ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR****AGENDA ITEM NO. 1****Authorize Agreement for Legal Services - Department of Social Services**

WHEREAS, the Department of Social Services has two (2) vacant Attorney positions and must meet deadlines involving appeals and other urgent matters; AND

WHEREAS, the Department of Social Services is seeking an independent Attorney or law firm to assist with essential legal matters that are time sensitive; AND

WHEREAS, the funding needed for this Agreement is in the budget due to position vacancies; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an Agreement for the time period of March 1, 2025 through December 31, 2025 with a qualified legal entity in an amount not to exceed \$40,000; AND BE IT FURTHER

RESOLVED that the 2025 County Budget be and hereby is amended as follows:

**INCREASE:****Professional Services**

|              |                 |                   |                |
|--------------|-----------------|-------------------|----------------|
| A60105.54055 | current \$7,000 | Increase \$40,000 | new = \$47,000 |
|--------------|-----------------|-------------------|----------------|

**DECREASE****Personal Services**

|              |                     |                   |                   |
|--------------|---------------------|-------------------|-------------------|
| A60105.51005 | current \$6,521,628 | Decrease \$40,000 | new = \$6,481,628 |
|--------------|---------------------|-------------------|-------------------|

**ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR****AGENDA ITEM NO. 2****Appoint/Reappoint Members of the Cortland County Youth Board**

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, due to a resignation, a vacancy exists on the Cortland County Youth Board; AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms; AND

WHEREAS, pursuant to the Cortland County Youth Board By-Laws any person appointed to fill a vacancy due to resignation shall be appointed for the remainder of the term; NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby is appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

| <b>NAME</b>           | <b>CAPACITY</b>                         | <b>ADDRESS</b>                      | <b>TERM<br/>ENDING</b> |
|-----------------------|-----------------------------------------|-------------------------------------|------------------------|
| Jennifer Sylstra      | Children and Family Counseling Services | 5139 Sears Road, Cortland, NY 13045 | 12/31/2027             |
| Shannon Phillips      | Cortland Works Career Center            | 60 Central Ave., Cortland, NY 13045 | 12/31/2027             |
| Cristin Marshall      | Cortland County Mental Health           | 34 Clinton Street, Homer NY 13077   | 12/31/2027             |
| Kaylee Loveall-Whitin | Youth Representative                    |                                     | 12/31/25               |
| Julian Jenson         | Youth Representative                    |                                     | 12/31/25               |
| Rowyn Grant           | Youth Representative                    |                                     | 12/31/25               |
| Lincoln Dorsett       | Youth Representative                    |                                     | 12/31/25               |
| Emileigh Eckstrom     | Youth Representative                    |                                     | 12/31/25               |



ID#

Youth Board

3.2.a

Name of advisory group

Seat Title (Area or constituency represented)

Term length

## CORTLAND COUNTY LEGISLATURE

County Office Building  
60 Central Avenue, Cortland, NY 13045[www.cortland-co.org/legislature](http://www.cortland-co.org/legislature)

607-753-5048

## ADVISORY BOARD APPLICATION

*Please type or print in black ink (Revised September 2015)*

If you are interested in serving as a member of an advisory group please complete this form; attach additional sheets if necessary. You may be called for an interview and you may wish to attend a meeting of the advisory group if you have not yet done so. Please contact the Legislature Office at 753-5048 or by e-mail: [shempstead@cortland-co.org](mailto:shempstead@cortland-co.org) if you have any questions.

Name Cristin Marshall Date of application 1/2/2025Address (residence) 34 Clinton Street Homer 13077  
Street City Zip CodeTelephone (home) 315-409-5654 (work) 607-758-6100 (mobile) 607-345-6634 (fax) 607-758-6116Email address cmarshall@cortlandcountyny.gov Length of residence in Cortland County 5 years 6 months*\*If not a Cortland County resident, please stop here and contact the Office*Cristin Marshall

Signature of Applicant

**Office use only**Type of appointment: *new or reappointment* [Replacing: (if new) \_\_\_\_\_] Term expiration date \_\_\_\_\_

Seat Title (area or constituency represented): \_\_\_\_\_

Municipal Recommendation on File ☐Nominating Committee Recommendation Received ☐

Copied to Comm.: \_\_\_\_\_ Legislative Committee recommendation \_\_\_\_\_ Date \_\_\_\_\_

Legislature appointment date \_\_\_\_\_ Appointment letter mailed date \_\_\_\_\_

Attachment: Cristin Marshall Youth Advisory Board Application (12786 : Appoint/Reappoint Members of the Cortland County Youth Board)

**ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR****AGENDA ITEM NO. 3****Amend Medicare Improvements for Patients and Providers Act (MIPPA) Budget - Office for Aging**

WHEREAS, the New York State Office for the Aging has made available the sum of \$22,454 under the Medicare Improvements for Patients and Providers Act (MIPPA), for the period of September 01, 2024 through August 31, 2025, through Cortland County Office for Aging Revenue Account No. A677243-43772-4338; AND

WHEREAS, these funds reflect an increase of \$6,370 over what was originally anticipated under MIPPA; AND

WHEREAS, these funds are to be used for promotion and enhancement of services available under the Health Insurance Information, Counseling and Assistance Program (HIICAP); NOW THEREFORE BE IT

RESOLVED, that the 2025 County Budget be and hereby is amended as follows:

|                    | Current     | Change | Revised     |
|--------------------|-------------|--------|-------------|
| Revenue:           |             |        |             |
| A677243-43772-4338 | \$50,244.00 | +6,370 | \$56,614.00 |
|                    |             |        |             |
| Expense:           |             |        |             |
| A67725-51005-4338  | \$46,637.56 | +6,370 | \$53,007.56 |

**ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR****AGENDA ITEM NO. 4****Authorize Agreement for Veterans Claim Software with Vet Pro - Veterans Services**

WHEREAS, the Cortland County Veterans Service Office currently utilizes VetraSpec for claims processing software; AND

WHEREAS, after careful evaluation, the Veterans Services Officer and the Health and Human Services Committee recommend transitioning to VETPRO to enhance efficiency and effectiveness in processing veterans' claims; AND

WHEREAS, funding for the annual subscription to VETPRO is available in the 2025 Veterans Services budget; AND

WHEREAS, the County will maintain access to VetraSpec until the end of the current contract term (August 2025) to ensure a smooth transition; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to enter into an agreement with VETPRO, of 32932 Pacific Coast Highway #14-482, Dana Point, CA 92629, for the Veterans claim software in an amount not to exceed \$995.



**ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**

**AGENDA ITEM NO. 5**

**Abolish Medical Director/Psychiatrist (17HR/WK) - Create Medical Director/Psychiatrist (10HR/WK) and Medical Director/Psychiatrist (4HR/WK) - Mental Health Department**

WHEREAS, the needs of the Mental Health Department will be better served by creating one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and abolishing one Medical Director/Psychiatrist (17HR/WK) position; AND

WHEREAS, the Health & Human Services Committee recommends the creation of one Medical Director/Psychiatrist (10HR/WK) and one Medical Director/Psychiatrist (4HR/WK) position and the abolition of one Medical Director/Psychiatrist (17HR/WK) position; NOW THEREFORE BE IT

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part time, 17HR/WK, no benefits) hereby is abolished on or after March 1, 2025; AND BE IT FURTHER

RESOLVED, that one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 10HR/WK, no benefits) and one part-time position of Medical Director/Psychiatrist (Management, \$238.1875/HR, competitive class, part-time, 4HR/WK, no benefits) be created effective March 1, 2025 at 12:01 am with approval to fill.



## Personnel Change Justification Form

Requested Change: ☒ Abolish/Create ☐ Reallocation ☐ Abolish ☐ Create

Position Name (s): Create 2 Medical Director/Psychiatrist (4hr and 10 hr) Abolish Medical Director/Psychiatrist (17-hr week)

Bargaining Unit: Reallocate 4 hours of the Medical Director's established 14 hour position to a four hour and a ten hour position

### Purpose and Background:

In response to the growing demand for psychiatric services within our community and the need to enhance the accessibility and quality of mental health care, we propose the reallocation from the current 17 hour Medical Director position to establish two part time Medical Director/Psychiatrist positions. One position would focus on Children and Youth (up to 4hrs) and one position would focus on adult care (up to 10hrs). The reallocation leverages the existing budgeted hours, minimizing additional costs to the Department. Redistributing hours ensures meeting the clinical needs without overextending current resources.

Fiscal Impact: ☒ County Funded 100 % ☐ Grant Funded \_\_\_\_\_ % Grant Exp. Date \_\_\_\_\_

Current Grade/Salary of Position: \_\_\_\_\_ Grade off scale Salary Range \$ 238.1875

Requested Grade/Salary of Position: \_\_\_\_\_ Grade off scale Salary Range \$ 238.1875

Annual Increase: \$ \_\_\_\_\_ County Share: \$ \_\_\_\_\_ # of Positions Affected: 1

### Goals:

To have a budget neutral adjustment that would allow two psychiatrists oversight on the Mental Health Department, each with their own specialty areas of practice.

### Operational Impact:

This adjustment would enable the department to better meet the needs of our clients without compromising the administrative leadership provided by the Medical Director. Creating these two positions would allow the Medical Directors to operate within their speciality areas, limiting liability concerns to the county.

Requested By: Patricia Schaap  
Signature of Requesting Department Head

01/29/2025  
Date

Personnel Officer Approval: Laurie Lemaire  
Signature of Personnel Officer

1/29/2025  
Date

### County Administrator Budget Impact Statement:

County Administrator Approval: [Signature]  
Signature of County Administrator

1/29/2025  
Date

Statutory Committee Approval: \_\_\_\_\_  
Signature of Committee Chair after Committee Vote

\_\_\_\_\_  
Date

**ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR****AGENDA ITEM NO. 6****Award Bid/Authorize Agreement - Transportation of Children with Children with Special Needs - Health Department**

WHEREAS, the County of Cortland is responsible for providing transportation for children with special needs (ages birth through 5 years) for therapy and program participation; AND

WHEREAS, the County issued a Request for Proposal (RFP) for transportation of children with special needs for the 2024-2026 contract years; AND

WHEREAS, all proposals were solicited in accordance with County policy; AND

WHEREAS, one proposal was received and the contractor meets all of the County's requirements; AND

WHEREAS, the funding for this agreement is available in account number A40465.54800.PREK;  
NOW THEREFORE BE IT

RESOLVED, that the contract for transportation of children with special needs for the 2024-2026 contract years be and hereby is awarded to Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440 at the bid prices as listed per the RFP response; AND BE IT FURTHER

RESOLVED, the Legislature authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Birnie Bus Service, Inc., of 1300 Floyd Ave., Suite B, Rome, NY 13440, for the term of April 1, 2025 through September 30, 2026, with an optional one year extension.

## WHAT CAN SAFE HARBOUR DO FOR ME?

If you're worried about exploitation, or if you've been pushed into an exploitative situation, at the **Child Advocacy Center** we can provide you with:

- Food and Clothing
- Transportation
- Provision of Basic Needs
- Victim & Youth Advocacy
- Independent Living & Job Skills
- Youth Educational Groups
- Support Groups
- 24 Hour Crisis Line
- Family Services

## REFERRALS FOR:

- Safe Housing/Drop in Centers
- LGBTQ Support
- Legal Advocacy
- Medical Advocacy
- Substance Abuse Support



## OTHER RESOURCES:

For Caregivers and Youth: [love146.org](https://love146.org)

Cyber Tip Line: **1-800-843-5678**

### Cortland County Child Advocacy Center

60 Central Avenue  
Room B36 Cortland, NY 13045

Local Call: **607-753-5087**

Local Text: **607-345-3370**

National Hotline: **1-888-373-7888**

**For more information about the  
Safe Harbour Program:**

[StopTraffickinginCortlandCounty.org](https://StopTraffickinginCortlandCounty.org)



@SafeHarbourCortlandCounty

Adapted from LOVE146 Online Safety  
Guide

## A GUIDE FOR YOUTH IN CORTLAND COUNTY



### CORTLAND COUNTY CHILD ADVOCACY CENTER

60 CENTRAL AVENUE, ROOM B36  
CORTLAND, NY 13045

Office Hours M-F: 8:30-4:30PM

Local Call: **607-753-5087**

Local Text: **607-345-3370**



## WHAT IS THE SAFE HARBOUR PROGRAM?

A community program dedicated to raising awareness about youth exploitation and trafficking; identifying and responding to at-risk and trafficked youth; and empowering youth to lead safe and meaningful lives.

.....

**If you think you are being or have been exploited, tell us!**

.....

## WHAT IS TRAFFICKING?

When we hear about human trafficking, we think about the movie Taken, and scary strangers kidnapping people and selling them.

In real life, trafficking can take on many forms. Basically, trafficking is the use of force or coercion to make someone do something for the trafficker's profit. Anything to do with a minor (someone under 18) is also considered trafficking, willing or not!

Whether that's selling pictures, labor, or sex for money or rent or other goods, it's **NOT OK!** Traffickers will exploit any vulnerabilities like youth, abuse, homelessness, or just loneliness.

## IDENTIFYING RED FLAGS:

Watch out for any of these red flags from someone new you're talking to, online or in real life:



### "Do you have a pic?"

It may seem harmless, but some pictures can be used against you later on.



### "You seem sad. Tell me what's bothering you"

It makes sense for a friend to be concerned for you, but keep in mind that concern might be fake, to get your trust.



### "I know a way you can make money fast"

Anyone offering you a way to make money fast should probably not be trusted.

Don't get caught up in dealing with money with someone you don't know, especially if it includes sending photos or videos of yourself.



### "What's your phone number/address?"

Personal info can be used to track you.



### "I love you"

Everyone enjoys hearing the words "I love you" but sometimes people will use this to manipulate you to do things you might not do otherwise, especially if they claim to love you really fast after meeting.



### "Do what I ask or I'll show everyone the pics you sent me"

This one sounds obvious, but it can be very hard to know what to do if someone is threatening you. **Tell someone!**

## ABOUT SEXTING...

### Thinking about sending a photo?

#### Ask yourself:

- Would I do this face to face?
- Would I be okay with this photo being posted in my school's hallway?
- Do I feel pressure to send something? so, who can I talk to about it?

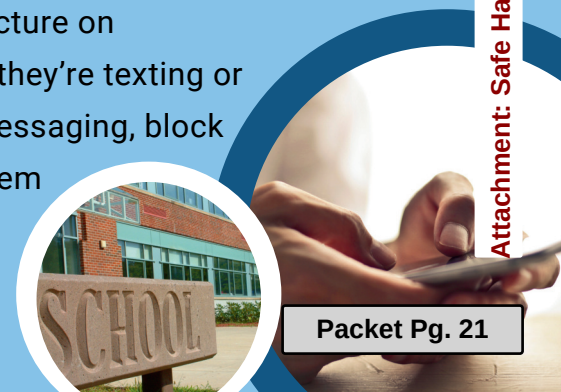
### See a classmate's photo being passed around? Don't jump to conclusions.

#### Ask yourself:

- If this were a photo of me, how would I want others to react?
- Tell a teacher or school counselor about the photo (you can ask them not to share who told them if you're afraid about how others will react)

### Someone sends you a picture and you didn't even want to see it!

- Tell someone you trust - you don't have to deal with this on your own!
- Even if you're upset, do not pass the picture on
- If they're texting or messaging, block them



Cortland County Department of Mental Health  
 Director: Patricia Schaap  
 February 2025



## HEALTH AND HUMAN SERVICES (HHS) LEGISLATIVE COMMITTEE

### MENTAL HEALTH OUTPATIENT TREATMENT REHABILITATION & SUPPORTS (MHOTRS CLINIC)

| REPORT DATE   |                                         | TOTAL NUMBER              |
|---------------|-----------------------------------------|---------------------------|
| December 2024 | Total Sessions Provided                 | 1430 Seen appointments    |
|               | Total Enrolled Patients                 | 1,061 ( 179<18 years old) |
|               | New Referrals                           | 54 ( 4 <18 years old)     |
|               | New Admissions                          | 36                        |
|               | Mental Health Clinicians Caseload sizes | Averaging 60-92           |
|               | Crisis Appointments                     | 16                        |

### SUMMARY

We are requesting to abolish our current Medical Director Position (14hrs a week) and create two separate Medical Director Positions (10hrs/4hrs) to accommodate the quality of oversight within our department. This change would allow for a Psychiatrist that specializes in Adult care and a Psychiatrist that specializes in Children and Youth to have oversight on the care we provide.

### HORIZON HOUSE DAY TREATMENT PROGRAM

| REPORT DATE   |                  | TOTAL NUMBER |
|---------------|------------------|--------------|
| December 2024 | Enrolled Clients | 28           |

### SUMMARY

Horizon House Day Treatment is planning for the transition to Centro Bus and the impact it may have on individuals in the program accessing the program. Our staff are working hard to get them ready for this transition and to support the success of it.

Attachment: February 2025.docx (12782 : Mental Health Department Monthly Report)

## FAMILY SUPPORT SERVICES (FSS) AND CHILDREN AND FAMILY TREATMENT AND SUPPORT SERVICES (CFTSS)

| REPORT DATE   |                        | TOTAL NUMBER |
|---------------|------------------------|--------------|
| December 2024 | Total clients enrolled | 41           |
|               | New Referrals          | 3            |

## SUMMARY

FSS is accepting referrals for PSR, CPST and Family Peer Support. We are collecting a waitlist for OLP services as this is the highest requested service in the program.

## JAIL SERVICES

| REPORT DATE   |                                       | TOTAL NUMBER |
|---------------|---------------------------------------|--------------|
| December 2024 | Inmates Seen                          | 43           |
|               | Total mental health services provided | 61           |

## SAMHSA GRANT (4 YEAR SYSTEM OF CARE)

| TASK                       | DETAILS                                                                                          |
|----------------------------|--------------------------------------------------------------------------------------------------|
| Project started 09/30/2024 | We have submitted the Continuation Application on February 4 <sup>th</sup> for year 2 of funding |

## COMMUNITY SERVICES BOARD (CSB)

The Community Services Board is tasked with developing a Local Services Plan (LSP). This was done for 2024-2027 and submitted in the fall of 2024.

- **Goal One:** Increase adult and youth mental health, substance use and intellectual/developmental disability community housing access.
- **Goal Two:** Expand behavioral healthcare workforce recruitment and retention development to improve treatment, program/service capability and access to care.
- **Goal Three:** Expand substance use prevention and treatment efforts within Cortland to improve access to treatment and support services.
- **Goal Four:** Expand suicide prevention efforts lead by SPEAK UP Cortland Coalition.
- **Goal Five:** Expand cross system connections in Cortland with Forensics, schools and high risk/need placements.



## **Opioid Settlement Funds Collaboration Proposal (February 2025)**

### **Purpose and Background**

The Cortland County Director of Community Services (DCS), in collaboration with the Community Services Board (CSB) and the Cortland County Legislature, will issue a joint Request for Proposals (RFP) to seek qualified not-for-profit organizations and community providers to utilize the Opioid Settlement Funds allocated to Cortland County and the Local Governmental Unit (LGU).

These funds represent a transformative opportunity to address the opioid crisis by investing in impactful solutions aimed at improving the lives of individuals affected by substance use disorders (SUD). Through this partnership, Cortland County, the CSB, and the LGU will create expanded opportunities for not-for-profit organizations and community providers to implement effective strategies focused on prevention, treatment, recovery, and harm reduction.

The Cortland County Director of Community Services (DCS) holds statutory authority for overseeing and managing the local mental hygiene system, ensuring that the needs of individuals experiencing mental illness, developmental disabilities, and substance use disorders are effectively addressed. The DCS is responsible for developing and supervising integrated, cost-effective systems of care, working in close collaboration with New York State agencies, including the Office of Mental Health (OMH), the Office of Addiction Services and Supports (OASAS), and the Office for People with Developmental Disabilities (OPWDD).

By joining efforts for the Request for Proposal (RFP) process, the DCS and County Legislature can further support Cortland County in managing a comprehensive system of care that benefits the entire community.

### **Collaboration and Evaluation Process**

To ensure effective use of these funds, the DCS, CSB and Cortland County Officials would collectively identify a committee to evaluate and select proposals. This committee, representing a collaborative approach, would include stakeholders from:

- Cortland County Legislature
- Cortland County Community Services Board Chair(s)
- Behavioral Health Provider/CSB Members
- Public Health
- Department of Social Services
- Law Enforcement
- Substance Use Disorder (SUD) Recovery Providers/SUD Subcommittee Members
- A community member with lived experience

### **Proposals will be reviewed and scored based on a detailed rubric that assesses:**

1. Organizational History and Experience (10%)
2. Readiness (10%)
3. Outcomes and Goals (30%)
4. Alignment with Approved Uses (20%)
5. Value, Cost, and Sustainability Plan (30%)



All proposals must include a detailed one-year budget with sustainability plans for the program after the funding period ends.

### Approved Uses of Funds

Both the LGU and Cortland County Attorney General funds require the following categories:

#### 1. Prevention

- a. Funds may support evidence-based strategies to prevent opioid misuse and over-prescription. Proposals addressing gaps in prevention services or expanding existing initiatives in Cortland County will be prioritized.
- b. This could also include education and training efforts in the community.
  - i. **The CSB recommends 20% of the total County AG Funds be used for this category.**

#### 2. Treatment

- a. Proposals should focus on evidence-based treatment for individuals with Opioid Use Disorder (OUD) or co-occurring SUD/Mental Health conditions. Applications must clearly define measurable goals and outcomes, with priority given to addressing unmet treatment needs in Cortland County.
  - i. CSB recommendation for LGU Funds: 40% (125,000) of the LGU funds would cover expanding MOUD Treatment through availability including targeted Mobile/ Street Outreach for real-time MOUD inductions, harm reduction services (overdose education and naloxone distribution), and interventions to Link to MOUD
  - ii. **The CSB recommends 30% of the total County AG Funds be used for this category.**

#### 3. Recovery

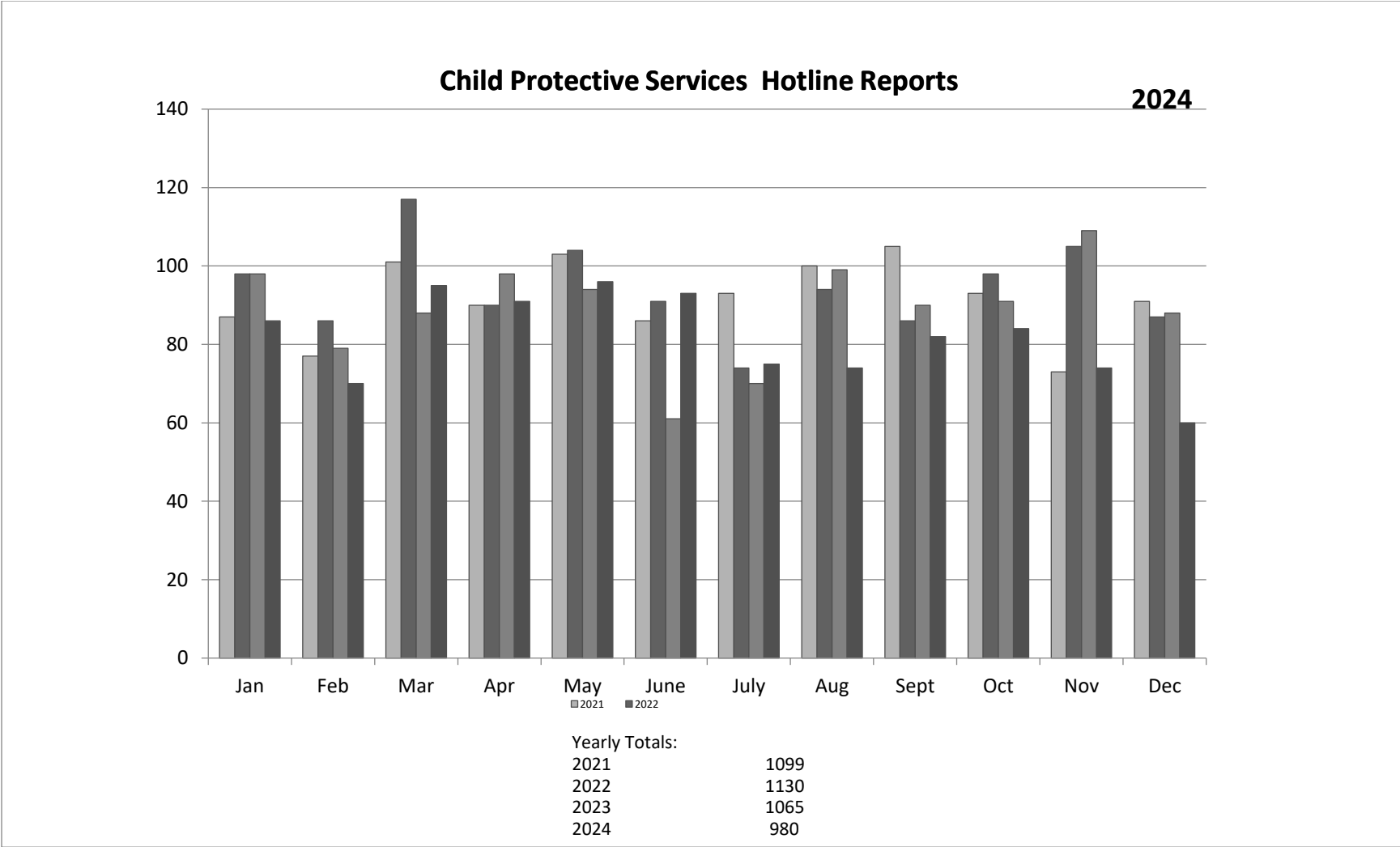
- a. Funding can support recovery programs, including supportive housing, medical detox services, peer support, counseling, case management, and transportation. Proposals should emphasize expanding or enhancing the recovery continuum in the county.
  - i. CSB recommendation for LGU Funds: 40% (\$125,000) of the LGU funds would cover enhanced recovery support services and Improve access to housing for people with OUD and any co-occurring SUD/MH conditions.
  - ii. **The CSB recommends 30% of the total County AG Funds be used for this category.**

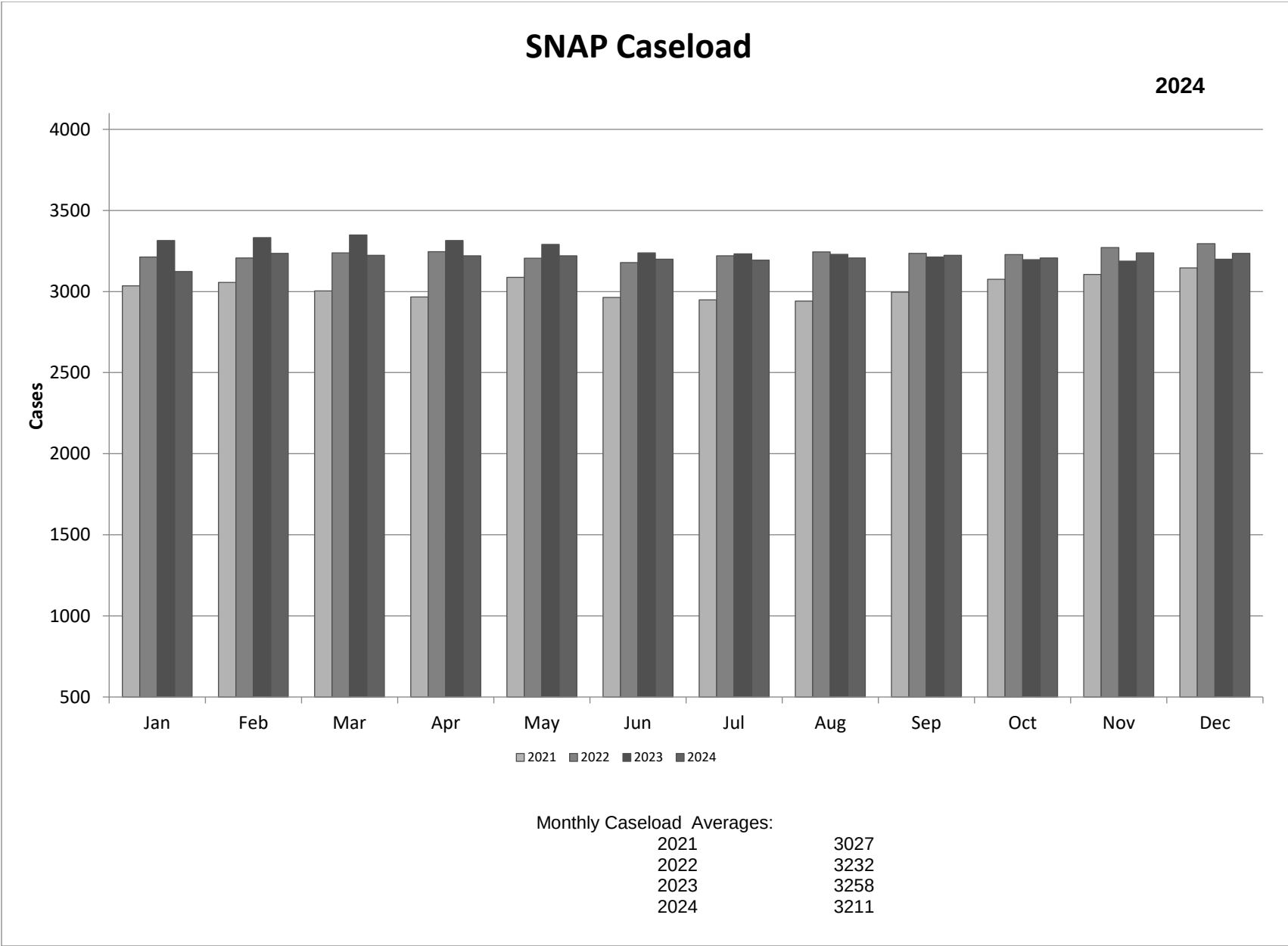
#### 4. Harm Reduction

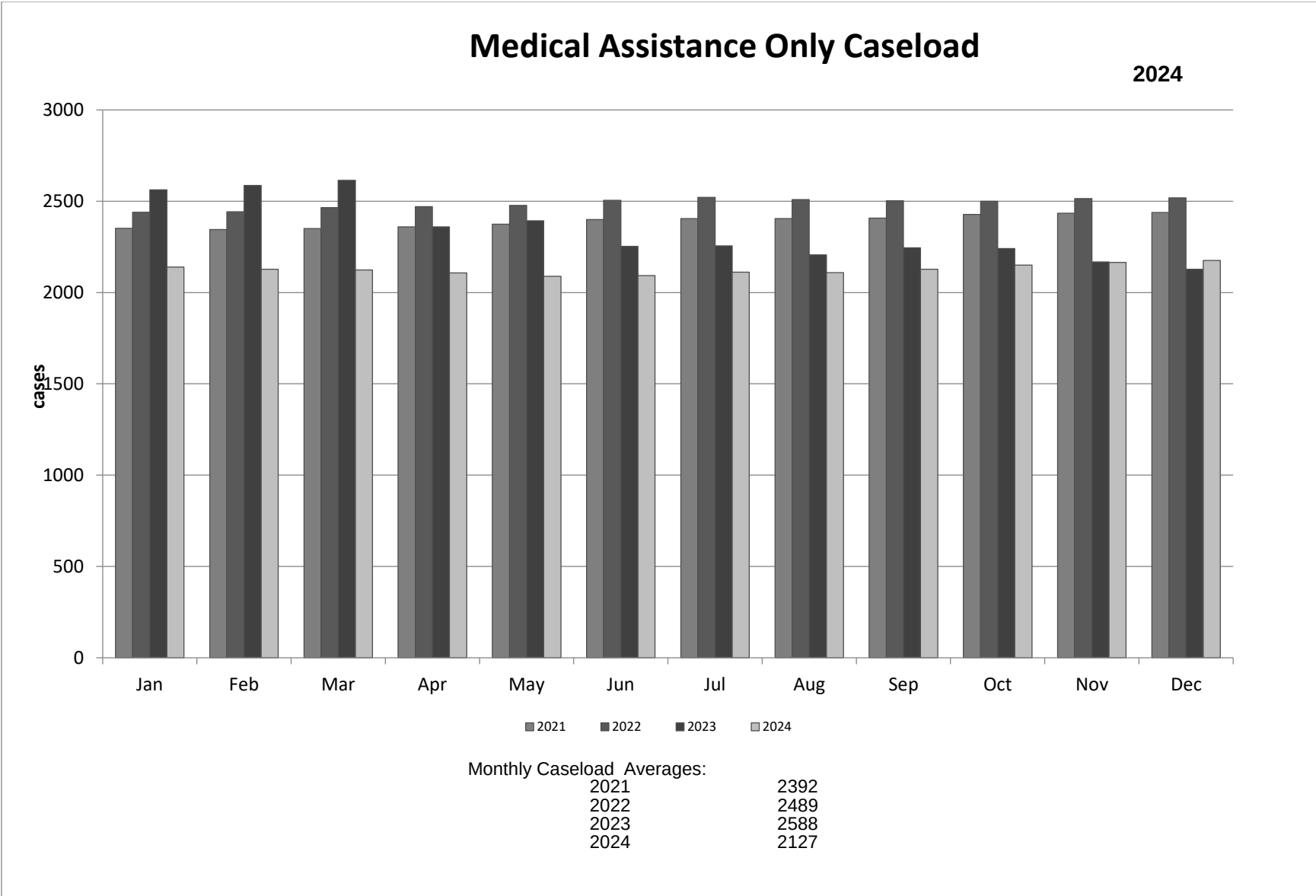
- a. Proposals in this category should focus on reducing overdose deaths and other opioid-related harms using evidence-based or promising strategies. Emphasis will be placed on programs that address unmet harm reduction needs in Cortland County.
  - i. CSB recommendation for LGU Funds: 20% (62,900) of the LGU funds would cover overdose task force coordination, health communications & data support, and other technical assistance.
  - ii. **The CSB recommends 20% of the total County AG Funds be used for this category.**

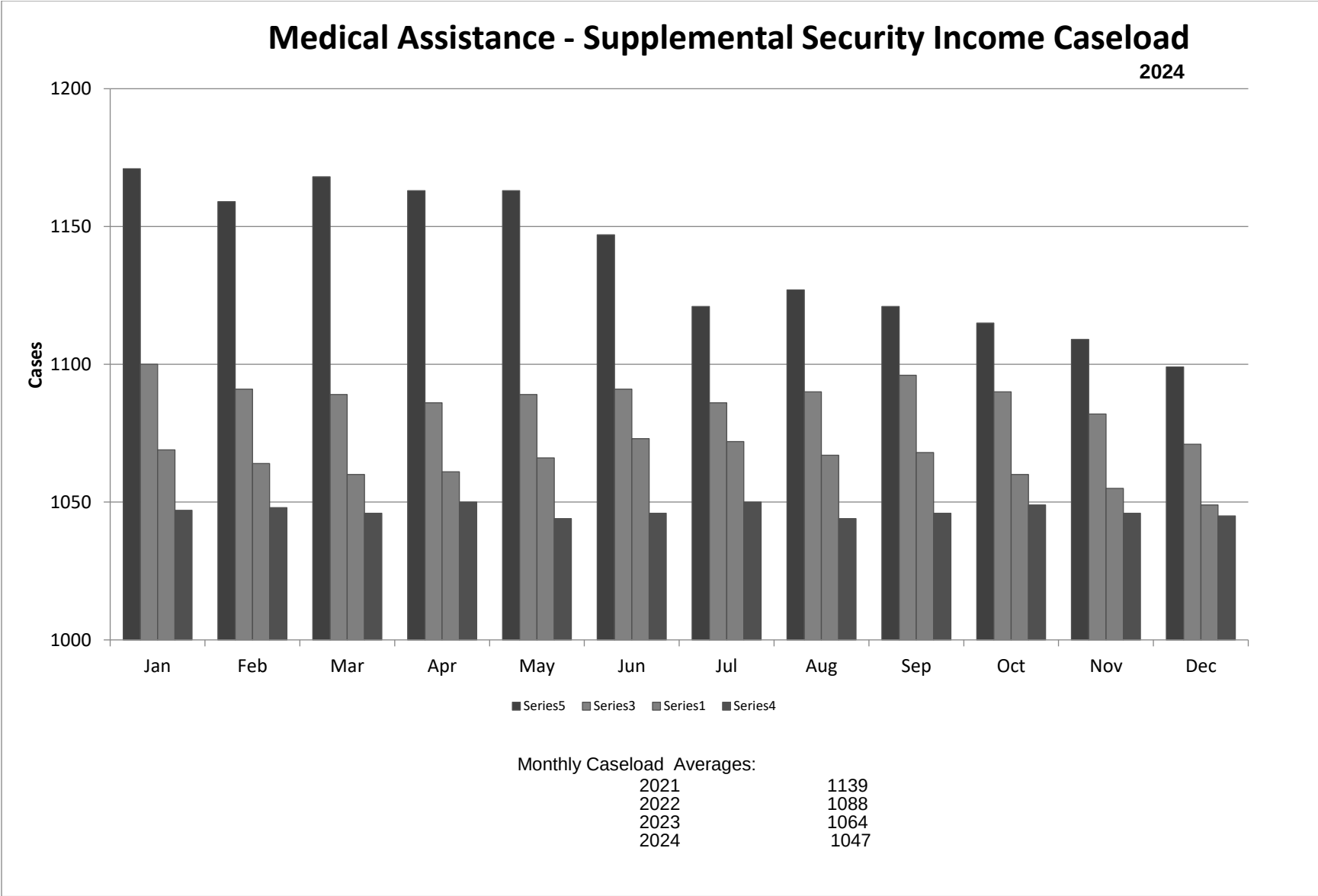
## DSS Caseload Statistics

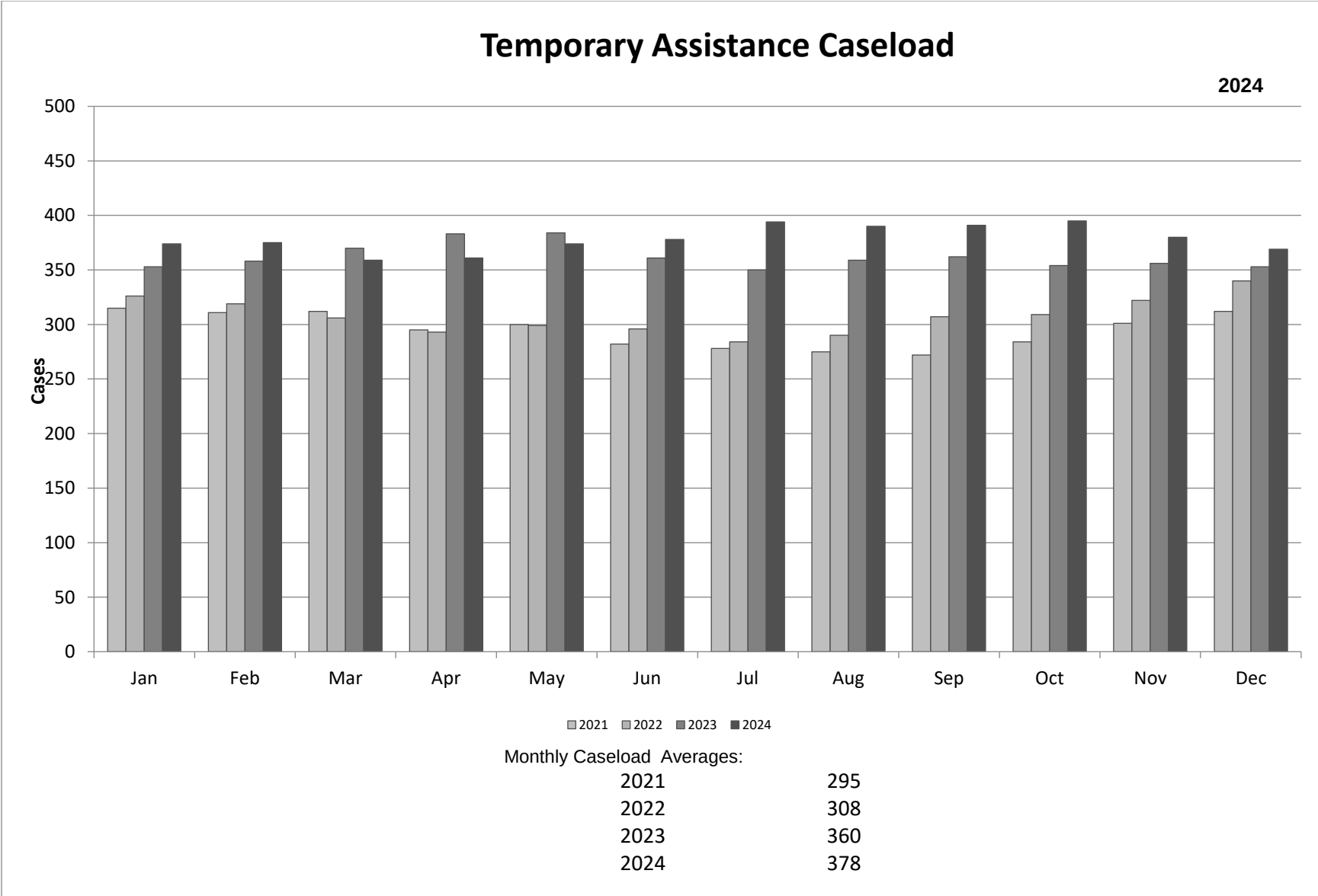
|                                                       | 2024 |       |       |       |       |       |       |       |       |       |       |       |      |
|-------------------------------------------------------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|
|                                                       | Dec  | Jan   | Feb   | Mar   | Apr   | May   | June  | July  | Aug   | Sept  | Oct   | Nov   | Dec  |
| <b>TA Cases</b>                                       |      | 374   | 375   | 359   | 361   | 374   | 378   | 394   | 390   | 391   | 395   | 380   | 369  |
| <b>SNAP Cases</b>                                     |      | 3213  | 3236  | 3224  | 3220  | 3220  | 3199  | 3193  | 3207  | 3223  | 3207  | 3238  | 3236 |
| <b>Managed Care<br/>Individuals</b>                   |      | 9261  | 9092  | 8938  | 8736  | 8592  | 8479  | 8736  | 8592  | 8479  | 8352  | 8265  | 8207 |
| <b>MA Only Cases</b>                                  |      |       |       |       |       |       |       |       |       |       |       |       |      |
| <b>Medicaid MAGI</b>                                  |      | 470   | 450   | 442   | 434   | 415   | 416   | 434   | 415   | 416   | 406   | 395   | 408  |
| <b>Medicaid Chronic Care</b>                          |      | 1670  | 1677  | 1682  | 1673  | 1674  | 1677  | 1673  | 1674  | 1677  | 1744  | 1770  | 1767 |
| <b>MA/SSI Cases</b>                                   |      | 1047  | 1048  | 1046  | 1050  | 1044  | 1046  | 1050  | 1044  | 1046  | 1049  | 1046  | 1045 |
| <b>MA Total Cases</b>                                 |      | 3187  | 3175  | 3170  | 3157  | 3133  | 3139  | 3157  | 3133  | 3139  | 3199  | 3211  | 3220 |
|                                                       |      |       |       |       |       |       |       |       |       |       |       |       |      |
| <b>Foster Care Total</b>                              |      | 80    | 77    | 73    | 72    | 74    | 77    | 72    | 74    | 77    | 79    | 82    | 83   |
| <b>Adult Services Cases</b>                           |      | 180   | 181   | 183   | 177   | 177   | 178   | 177   | 177   | 178   | 168   | 168   | 171  |
| <b>Long Term Care Cases</b>                           |      | 40    | 37    | 37    | 37    | 36    | 36    | 37    | 36    | 36    | 38    | 37    | 36   |
| <b>CPS Hotline Cases</b>                              |      | 86    | 70    | 95    | 91    | 96    | 93    | 91    | 96    | 93    | 84    | 74    | 60   |
| <b>Child Preventive Cases</b>                         |      | 85    | 89    | 92    | 87    | 94    | 87    | 87    | 94    | 87    | 72    | 73    | 78   |
| <b>Day Care Cases</b>                                 |      | 153   | 154   | 158   | 169   | 172   | 180   | 169   | 172   | 180   | 200   | 201   | 205  |
| <b>Services Individual Total</b>                      |      | 1351  | 1374  | 1379  | 1374  | 1382  | 1410  | 1407  | 1428  | 1439  | 1450  | 1470  | 1483 |
|                                                       |      |       |       |       |       |       |       |       |       |       |       |       |      |
| <b>Child Support Cases</b>                            |      | 2253  | 2254  | 2238  | 2228  | 2231  | 2240  | 2228  | 2231  | 2240  | 2210  | 2205  | 2196 |
|                                                       |      |       |       |       |       |       |       |       |       |       |       |       |      |
| <b>Front End Detection<br/>Fraud Referrals (FEDS)</b> |      | 39    | 26    | 20    | 33    | 31    | 29    | 33    | 31    | 29    | 19    | 23    | 25   |
| <b>Fraud Under Care</b>                               |      | 6     | 2     | 8     | 5     | 2     | 0     | 5     | 2     | 0     | 3     | 9     | 6    |
|                                                       |      |       |       |       |       |       |       |       |       |       |       |       |      |
| <b>Estimated Total Clients</b>                        |      | 11820 | 12056 | 12147 | 12222 | 12177 | 12167 | 12089 | 12111 | 12162 | 11380 | 11520 | 1187 |













**Public Health**  
Prevent. Promote. Protect.

Cortland County Health Department

# CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING  
60 CENTRAL AVENUE  
CORTLAND, NEW YORK 13045-2746  
(607) 753-5036  
FAX: (607) 753-5209

<https://www.cortlandcountyny.gov/432/Health-Department>

Nicole Anjeski, MS, MPH  
Public Health Director  
Lisa Perfetti, BSN, RN  
Deputy Public Health Director  
Douglas MacQueen, MD, MS, FIDSA  
Medical Consultant



## Health and Human Services Committee Report February 2025

### BOARD OF HEALTH

Bonni C. Hodges, Ph.D. **Flu**  
President

Susan Williams  
Vice-President

Marisa Clifford, DMD

Matthew Noble, DO

Erica Skipton, MD

Mary Wright, RN

Ronald VanDee  
Legislator

Cheryl Mrozowski  
Secretary

The flu continues to remain prevalent across NYS and Cortland County. The flu vaccine is available and recommended to those 6 months and older. Those aged 65 years and older, people with certain chronic medical conditions, young children, and pregnant women have a higher risk of developing serious complications, which could require hospitalization and result in death. In Cortland County, cases are continuing to increase with 67 cases reported for week ending 1/18/25 and 96 cases reported for the week ending 1/25/2025. For more information, please visit: [NYS Flu Tracker](#)

### **NYS 2025 Executive Budget Proposal**

The NYS 2025 Executive Budget proposal is flat funding for most of the programs in Public Health. Although this is good news for sustainability of current programming and services, it is unfortunate that more money was not allocated to programs that may see implementation requirement changes, which may include needing more resources for staff time or funding to increase primary prevention efforts, ex. lead poisoning prevention program.

### **Highlighted Programs**

## Health Education

### Healthy Neighborhoods Program

## PURPOSE:

The purpose of this program is to improve the design and maintenance of home environments to promote health, reduce related illnesses, and reduce fall risks among the most vulnerable populations.

## ACTIVITIES:

- Conduct home visits to assess, educate, and refer residents to:
  - reduce asthma triggers
  - reduce the incidence of residential fires
  - reduce non-fire related carbon monoxide poisonings
  - increase radon testing
  - reduce the incidence of elevated blood lead levels among children
  - reduce the number of hospitalizations and deaths due to falls among children and residents over 65 years of age.





## Children with Special Needs

### Child Find/Early Intervention

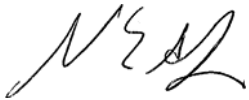
## PURPOSE:

The Child Find Program is a developmental monitoring program for infants and children who are “at risk” for developmental delays. The Early Intervention Program provides developmental evaluation services to children with a suspected developmental delay and treatment services to eligible children and their families, in order to promote optimal development. These programs are for children birth-three years old.

## ACTIVITIES:

- Assistance in Transition From EIP to Pre-School Programs
- Audiological
- Evaluation
- Family Counseling
- Group Therapy
- Individual Therapy (Physical, Occupational, and/or Speech)
- Respite
- Screening
- Service Coordination



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