



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, February 8, 2022

8:30 AM

Board Room

Call to Order

The meeting was called to order at 8:30 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
George Wagner	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Vice Chair	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Shannon Phillips	Cortland County, NY	Director of Employment & Training	Present	
Sharon MacDougall	Cortland County, NY	Director of Community Services	Present	
Kristen Beard	Cortland County, NY	Child Advocacy Center	Present	
Elizabeth Haskins	Cortland County, NY	Director, Area Agency on Aging	Present	
Nicole Anjeski	Cortland County, NY	Deputy Public Health Director	Present	
Amy Buggs	Cortland County, NY	Grants Administrator	Present	
Rebecca Smith	Cortland County, NY	Public Health Program Manager	Present	
Tom Tedesco	Cortland County, NY	Director of Veterans Services	Present	
Margaret Broderick	Cortland County, NY	Epidemiology Manager	Present	
Lisa Perfetti	Cortland County, NY	Deputy Public Health Director	Remote	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Jan 11, 2022 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

2. Health & Human Services Committee - Special Meeting - Jan 18, 2022 9:45 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

Resolutions

AGENDA ITEM NO. 1 – Amend 2022 Budget/Accept Increased State Aid Funding First Quarter - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/15/2022 10:00 AM
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Kelly L. Fairchild-Preston, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2022 Budget/Accept Increased State Aid Funding First Quarter - Mental Health Department

WHEREAS, the Cortland County Legislature and County Administrator approved to contract with and accept funds from NYS Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2022, AND

WHEREAS, Cortland County Mental Health Department has received confirmation from the NYS Office of Mental Health and OASAS that State Aid funding for some programs has been increased for 2022, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement to accept the fund amendments as listed, AND BE IT FURTHER

RESOLVED, that the 2022 County Mental Health budget be amended as follows:

Increase Revenue:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
Catholic Charities of Cortland County	A43105.54815.4213	\$ 1,064,584.00	\$1,065,276.00	\$692.00 Includes \$500 one time funding for lock boxes

Contact Community Services	A43105.54815.4227	\$10,100.00	\$10,100.00	
Family Counseling Services	A43105.54815.4208	\$945,782.00	\$987,040.00	\$41,258.00 One Time Funding
Franziska Racker Center	A43105.54815.4219	\$40,454.00	\$40,454.00	
JM Murray Center, Inc.	A43105.54815.4216	\$215,060.00	\$215,110.00	\$50.00
MHA of Cortland County	A43105.54815.4221	\$20,010.00	\$20,010.00	
Seven Valleys Health Coalition	A43105.54815.427V	\$12,120.00	\$12,120.00	
Cortland Enlarged City School District	A43105.54815.4211	\$98,237.00	\$98,237.00	
Guthrie Cortland Medical Center	A43105.54815.4222	\$28,206.00	\$28,301.00	\$95.00
Cortland County			\$75,000	\$75,000 Pass- through to the Veteran's program
		\$2,434,553.00	2,551,648.00	\$117,095

Revenue Accounts:

OASAS	A-04-4312-4310.43492	\$41,850.00
OMH	A-04-4312-4310.43490	<u>\$75,245.00</u>
TOTAL		\$117,095.00

AGENDA ITEM NO. 2 – Reappoint Commissioner of Social Services - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/24/2022 6:00 PM
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	George Wagner, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Reappoint Commissioner of Social Services - Department of Social Services

WHEREAS, the Cortland County Legislature, through Resolution No. 274-02, appointed Kristen Monroe as the Commissioner of Social Services on July 10, 2002 for a five-year term ending July 9, 2007 and reappointed through Resolution No.152-07 on July 10, 2007 for a five-year term ending July 9, 2012 and reappointed through Resolution No. 97-12 for a five-year term ending July 9, 2017 and reappointed through Resolution No. 72-17 for a five-year term ending July 9, 2022, pursuant to Section 116 of Social Services Law, AND

WHEREAS, the County Administrator, pursuant to Local Law No. 5 of 2018 and the duties and responsibilities in accordance with the Civil Service job description for County Administrator, is responsible for making recommendations to the County Legislature for the appointment of each department head, AND

WHEREAS, the County Administrator, after evaluation, recommends the reappointment of Kristen Monroe as Commissioner of Social Services, AND

WHEREAS, the Health and Human Services Committee, after reviewing the evaluation and

recommendation of the County Administrator, concurs with the County Administrator's recommendation of reappointment, NOW THEREFORE BE IT

RESOLVED, that Kristen Monroe, be and is hereby appointed for a term commencing July 10, 2022 and ending July 9, 2027, and shall be compensated in accordance with the Management and Management Confidential Compensation Policy as may be amended from time to time.

AGENDA ITEM NO. 3 – Authorize Agreements for Children with Special Needs Program - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/24/2022 6:00 PM
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreements for Children with Special Needs Program - Health Department

WHEREAS, the Cortland County Health Department's Children with Special Needs Division, Pre-K Program is required to pay for services as approved in an Individual Education Plan (IEP), requiring contracts with providers, AND

WHEREAS, such services include but are not limited to special instruction, speech pathology, physical therapy, occupational therapy, social work service, nutrition, audiology, transportation, aide and day care services, AND

WHEREAS, the following agencies contract to provide educational evaluations and services at the State-approved rates that are set by the State Education Department:

- Children's Unit for Treatment - SUNY Binghamton
- Racker Center
- Liberty Resources POST
- Children's Therapy Network
- Gorge Fall Therapy
- Here 2 Learn

,AND

WHEREAS, the following individuals and agencies contract to provide related services at negotiated rates (\$40.00-\$190.00 per half hour) (\$15.00/hr. 1:1 Aide Service):

- A Step Ahead Therapeutic Services, PLLC
- Diana Brewer
- Diane Briggs
- Building Blocks
- CAPCO
- Children's Therapy Network
- Cincinnatus Central School District
- Cortland City Enlarged School District
- Cortland County Child Development Center
- Karla Eshelman
- Elaine Fisher

- Gorge Falls Therapy
- Hear 2 Learn
- Homer Central School District
- Liberty Resources POST
- LifeSpan Therapy Services
- Marathon Central School District
- Oswego County BOCES
- Racker Center
- Sprout Therapy Group
- SUNY Cortland College Daycare Center, Inc.
- Amy Chauvin White
- YWCA

, AND

WHEREAS, other qualified service providers for educational and related services may needed,
AND

WHEREAS, monies for above services are budgeted in expenditure account:

A40465.54445.PreK-Tuition

,AND

WHEREAS, these contracts shall be for the term July 1, 2022 through June 30, 2024 with a ninety day extension clause allowing the respective agreements to be extended until September 30, 2024 if successor agreements are not executed by July 1, 2024, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, are authorized to execute agreements for the provision of said services with fully qualified providers.

AGENDA ITEM NO. 4 – Amend 2022 Budget Family Caregiver Support Program – Title III E – 2021 Carryover - Area Agency on Aging

Ms. Homer MADE A MOTION to move agenda items 4-7 as a consent agenda, Ms. Preston SECONDED THE MOTION, and after a unanimous voice-vote of members present, it was APPROVED.

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/15/2022 10:00 AM
MOVER:	George Wagner, Committee Member
SECONDER:	Ann Homer, Committee Vice Chair
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2022 Budget Family Caregiver Support Program – Title III E – 2021 Carryover - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the FCC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Family Caregiver Support Program, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$1,314 remaining at the end of 2021, which

need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677244-44772 4332	Federal Aid - Title III E	\$1,314
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Expenses:

A67725-54055 4332	Professional Services	\$1,314
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AGENDA ITEM NO. 5 – Amend 2022 Budget Nutrition Services – Title IIIC – 2021 Carryover - Area Agency on Aging

RESULT: APPROVED [UNANIMOUS]

Next: 2/15/2022 10:00 AM

MOVER: George Wagner, Committee Member

SECONDER: Ann Homer, Committee Vice Chair

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2022 Budget Nutrition Services – Title IIIC – 2021 Carryover - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the HDC2 Families First Coronavirus Response Act (FFCRA) for Nutrition Services, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$12,326 remaining at the end of 2021, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677444-44772 4340	Federal Aid - Title IIIC	\$12,326
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Expenses:

A67745-51010 4340	Personal	\$8,222
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A67745-58030 4340	FICA	\$629
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A67745-58040 4340	Workers Comp	\$995
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A67745-54007 4340	Janitorial Materials & Supplies	2,480
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AGENDA ITEM NO. 6 – Amend 2022 Budget Supportive Services– Title IIIB – 2021 Carryover - Area Agency on Aging

RESULT: APPROVED [UNANIMOUS]

Next: 2/15/2022 10:00 AM

MOVER: George Wagner, Committee Member

SECONDER: Ann Homer, Committee Vice Chair

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2022 Budget Supportive Services– Title IIIB – 2021 Carryover - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the SSC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Supportive Services, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$3,037 remaining at the end of 2021 which need to be rolled over in order to be expended within the remainder of the grant year, NOW, THEREFORE, BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677244.44772.4330	Federal Aid - Title IIIB	\$3,037
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Expenses:

A67725.54060.4330	Legal / Advertising	\$3,037
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AGENDA ITEM NO. 7 – Amend 2022 Budget NYConnects – Aging and Disability Resource Center (ADRC) – 2021 CARRYOVER - Area Agency on Aging

RESULT: APPROVED [UNANIMOUS]

Next: 2/15/2022 10:00 AM

MOVER: George Wagner, Committee Member

SECONDER: Ann Homer, Committee Vice Chair

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2022 Budget NYConnects – Aging and Disability Resource Center (ADRC) – 2021 CARRYOVER - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the Coronavirus Preparedness and Response Supplemental Appropriations Act, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$17,391 remaining at the end of 2021 which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE, BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677243.43772.17BIP	State Aid - NYConnects	\$17,391
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Expenses:

A67725.54055.17BIP	Professional Services	\$5,000
A67725.54800.17BIP	Program Expense	\$12,391

AGENDA ITEM NO. 8 – Appoint/Reaffirm Members - Older Americans Act Advisory Council

RESULT: APPROVED [UNANIMOUS]

Next: 2/24/2022 6:00 PM

MOVER: Richard Stock, Committee Member

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Appoint/Reaffirm Members - Older Americans Act Advisory Council

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Area Agency on Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the County, and include local elected officials and the general public, AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms, NOW THEREFORE BE IT

RESOLVED that the following appointments be appointed/reaffirmed:

William Hopkins-Community Member (2 nd Term)	Term to expire 12/31/24
Maria Dillingham-Purcell - Community Member (2 nd Term)	Term to expire 12/31/24
Barb Nichols-Community Member (2 nd Term)	Term to expire 12/31/24
Jan Dempsey-Community Member 1st Term)	Term to expire 12/31/23
Dixie Latimer - Community Member (1 st Term)	Term to expire 12/31/24
Eden Harrington-Hall - Community Member (1 st Term)	Term to expire 12/31/24
Sheila Cohen-Community Member (2 nd Term)	Term to expire 12/31/24
Melissa Potter - Mobility Manager (1 st Term)	Term to expire 12/31/24
Joanne Brown-Cortland Chenango Rural Services (2 nd Term)	Term to expire 12/31/24
Sharon Zeches- Community Member (1 st Term)	Term to expire 12/31/24
Mary Ellen Bloodgood - Community Member (1st Term)	Term to expire 12/31/23
Beverly Ryan - Community Member (1 st Term)	Term to expire 12/31/23
Shawna Grinnell - Cortland Housing Council (1 st Term)	Term to expire 12/31/24
Mary Coye-Robillard - Tompkins Trust Co. (1 st Term)	Term to expire 12/31/24

Ex-Officio

Chris Newell-Cortland County Legislator

AGENDA ITEM NO. 9 – Appointment of Youth Board Members - Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/24/2022 6:00 PM
MOVER:	Ann Homer, Committee Vice Chair
SECONDER:	Kelly L. Fairchild-Preston, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Appointment of Youth Board Members - Health Department

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature, AND

WHEREAS, there are vacancies on the Cortland County Youth Board, AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms, NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby are appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME	CAPACITY	ADDRESS	TERM
Joyce Allen	CAPCO	16 Pearne Avenue Cortland, NY 13045	1/1/2022 - 12/31/2024
Jordan Thomas	Youth Representative	26 Pearne Avenue Cortland, NY 13045	1/1/2022 - 12/31/2022
Josh Wright	Guthrie Cortland Medical Center	53 Greenbush Street, Apt. 4 Cortland, NY 13045	1/1/2022 - 12/31/2024
Amanda DeLee	Catholic Charities	102 County Road 11 Pitcher, NY 13136	1/1/2022 - 12/31/2024
Jennifer Sylstra	Children & Family Counseling Services	5139 Searls Road Cortland, NY 13045	1/1/2022 - 12/31/2024
Mindy Gardner	YWCA Representative	97 Evergreen Street Cortland, NY 13045	1/1/2022 - 12/31/2024
Anthony Perioli	Community Member	61 North Main Street Homer, NY 13077	1/1/2022 - 12/31/2024
Sean Main	Community Member	15 S. Franklin Street Cortland, NY 13045	1/1/2022 - 12/31/2024
Shannon Phillips	Cortland Works Career Center	99 Main Street Cortland, NY 13045	1/1/2022 - 12/31/2024
Patricia Schaap	CC Mental Health Department	60 Central Avenue Cortland, NY 13045	1/1/2022 - 12/31/2024

Monthly Reports

1. Veterans Services Monthly Budget Report

RESULT:	COMPLETED
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2. Grant Administration and Education and Training End of Year Budgets 2021

RESULT:	COMPLETED
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3. Monthly Budget Report - Mental Health Department

RESULT:	COMPLETED
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4. Department of Social Services Fourth Quarter Statistics 2021

RESULT:	COMPLETED
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5. Department of Social Services January 2022 Budget Report

RESULT:	COMPLETED
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6. NYS Homeless Shelter Regulations

RESULT:	COMPLETED
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7. Cortland County Health Department Monthly Report

RESULT:	COMPLETED
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8. Monthly Budget Report - Area Agency on Aging

RESULT:	COMPLETED
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Presentations

1. New Health Department Dashboard Demonstration

RESULT:	COMPLETED
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2. Mental Health Department Restructuring Presentation

The presentation was moved to the March Health and Human Services Committee meeting.

RESULT:	COMPLETED
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3. Cortland County Child Advocacy Center Presentation

The presentation was moved to the March Health and Human Services Committee meeting.

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 9:47 AM



Health & Human Services Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

2.1

Tuesday, January 11, 2022

8:30 AM

Board Room

Call to Order

The meeting was called to order at 8:30 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
George Wagner	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Member	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Nicole Anjeski	Cortland County, NY	Public Health Director	Present	
Elizabeth Haskins	Cortland County, NY	Director, Area Agency on Aging	Present	
Tom Tedesco	Cortland County, NY	Director of Veterans Services	Present	
Amy Buggs	Cortland County, NY	Grants Administrator	Present	
Kristen Beard	Cortland County, NY	Child Advocacy Center	Present	
Laurie Leonard	Cortland County, NY	Personnel Director	Present	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Remote	
Valerie Puma	Cortland Standard	Reporter	Remote	
Sharon MacDougall	Cortland County, NY	Director of Community Services	Remote	
Rebecca Smith	Cortland County, NY	Public Health Program Manager	Remote	

Minutes Acceptance: Minutes of Jan 11, 2022 8:30 AM (Minutes Approval)

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Dec 1, 2021 11:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

2. Health & Human Services Committee - Special Meeting - Dec 14, 2021 9:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

Resolutions

AGENDA ITEM NO. 1 – Appoint Member - Cortland County Board of Health

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/27/2022 6:00 PM
MOVER:	Ann Homer, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Appoint Member - Cortland County Board of Health

WHEREAS, there is a vacancy on the Cortland County Board of Health to be filled with the current Chair of the Health and Human Services Committee, or their designee, NOW THEREFORE BE IT

RESOLVED, that Sandra Price of 1189 Church Street, Cortland, New York 13045, be and hereby is appointed to the Cortland County Board of Health for a term to expire December 31, 2023.

AGENDA ITEM NO. 2 – Create Temporary Positions - Public Health Fellow (4 Positions) and Public Health Fellow Coordinator - Health Department

RESULT:	APPROVED [4 TO 3]
	Next: 1/13/2022 8:30 AM
MOVER:	Kelly L. Fairchild-Preston, Committee Member
SECONDER:	Ann Homer, Committee Member
AYES:	Sandra Price, George Wagner, Ann Homer, Joseph Nauseef
NAYS:	Kelly L. Fairchild-Preston, Paul Heider, Richard Stock

ON MOTION OF PRICE

RESOLUTION NO.

Create Temporary Positions - Public Health Fellow (4 Positions) and Public Health Fellow Coordinator - Health Department

WHEREAS, the Cortland County Health Department has been awarded a grant by Health Research, Inc. for the New York State Public Health Corps (NYSPHC) Fellowship Program in the amount of \$849,912 for the period of 9/1/21 - 7/31/23, AND

WHEREAS, the Cortland County Health Department will use these funds to recruit, train, deploy and manage NYSPHC Fellows in order to augment LHD capacity to respond to current and emerging public health emergencies, to provide health education services to inform and protect communities, improve outreach and assistance to vulnerable populations and to directly assist with the local COVID-19 public health response, AND

WHEREAS, the Cortland County Health Department needs to create four temporary Public Health Fellow positions (CSEA, Grade 16, \$22.4261-28.2445/HR, competitive, with benefits) and one temporary Public Health Fellow Coordinator (CSEA, Grade 22, \$27.7991-35.0115/HR, competitive, with benefits), AND

WHEREAS, the Health and Human Services Committee recommends the creation of four temporary Public Health Fellow positions and one temporary Public Health Fellow Coordinator position with approval to fill effective January 28, 2022 through July 31, 2023, NOW THEREFORE BE IT

RESOLVED, that funds be appropriated in the 2022 County Budget as follows:

A40455.51005	Personnel	\$491,042
A40455.52005	Office Equip	\$22,500
A40455.52060	Computer Equip	\$9,700
A40455.54000	Phone	\$990
A40455.54005	Office Supplies	\$11,330
A40455.54015	Software/Maint Agree	\$3,612
A40455.54020	Postage	\$1,000
A40455.54035	Educ/Train	\$5,000
A40455.54045	Travel	\$27,500
A40455.54213	Copy/Print	\$1,000
A40455.58020	Retirement	\$78,567
A40455.58030	FICA	\$37,565
A40455.58040	Workers Comp	\$14,993
A40455.58060	Health Ins	\$144,288
A40455.58062	Dental Ins	\$675
A40455.58065	Vision Ins	\$150
TOTAL Expense		\$849,912
A40455.43450 PHCF Revenue		\$849,912

AGENDA ITEM NO. 3 – Appointment of Youth Board Members - Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 1/27/2022 6:00 PM

MOVER: Ann Homer, Committee Member

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Appointment of Youth Board Members - Health Department

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature, AND

Minutes Acceptance: Minutes of Jan 11, 2022 8:30 AM (Minutes Approval)

WHEREAS, the term of the legislative representatives expired on December 31, 2021, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME/REPRESENTING	ADDRESS	TERM
Doug Bentley, County Legislator	128 Groton Ave. Cortland, NY 13045	1/1/22 - 12/31/23
Richard Stock, County Legislator	151 Central Ave. Cortland, NY 13045	1/1/22 - 12/31/23

AGENDA ITEM NO. 4 – Appoint Liaison - Cortland County Nutrition Program Task Force

RESULT: WITHDRAWN - NO FUTURE ACTION

ON MOTION OF PRICE

RESOLUTION NO.

Appoint Liaison - Cortland County Nutrition Program Task Force

WHEREAS, the Cortland County Nutrition Program Task Force makes recommendations on Nutrition Program matters to the Cortland County Area Agency on Aging Older Americans Month Committee of the Office for the Area Agency on Aging Advisory Board, provides support and assistance on all matters relating to the planning and delivery of services to senior citizens, Meals on Wheels recipients, and food pantry clients, as well as advocating for improved health with affordable nutritious meals and supported services, AND

WHEREAS, the Cortland County Legislature believes designating a liaison is in the best interests of the County, NOW THEREFORE BE IT

RESOLVED, that Richard Stock of 151 Central Avenue, Cortland, NY 13045, is hereby appointed to fill the Legislative Liaison position to the Cortland County Nutrition Program Task Force for a two-year term to expire December 31, 2023.

AGENDA ITEM NO. 5 – Authorize Use of Donald Sharpe Fund for Specialized Training - Mental Health Department

RESULT: APPROVED [UNANIMOUS]

Next: 1/18/2022 10:00 AM

MOVER: Ann Homer, Committee Member

SECONDER: Kelly L. Fairchild-Preston, Committee Member

AYES: Price, Wagner, Homer, Fairchild-Preston, Heider, Stock, Nauseef

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Use of Donald Sharpe Fund for Specialized Training - Mental Health Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 288-18, which established a reserve fund based on a bequest from the Estate of Donald W. Sharpe of approximately \$151,855.78 to the Cortland County Department of Mental Health for the support of Mental Health's programs serving "mentally and emotionally disabled persons in Cortland County", AND

Minutes Acceptance: Minutes of Jan 11, 2022 8:30 AM (Minutes Approval)

WHEREAS, the maximum amount which may be used from the fund in any one calendar year is limited to \$25,000, AND

WHEREAS, the funds not used in any one calendar year for the express purposes as set out by the trust must be refunded to the Sharpe Fund account, NOW THEREFORE BE IT

RESOLVED, the Legislature approves the use of \$25,000 for the 2022 calendar year, AND BE IT FURTHER

RESOLVED, the 2022 budget is hereby amended as follows:

Increase: Account Number A43115.54035.DSHP Education and Training \$25,000

Increase: Account Number A351100 Appropriated Reserves \$25,000

Monthly Reports

1. Area Agency on Aging Monthly Budget Report

RESULT:	COMPLETED
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2. Health and Human Services Committee Report January

RESULT:	COMPLETED
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3. Monthly Budget Report - Mental Health Department

RESULT:	COMPLETED
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4. Department of Social Services Monthly Budget Report

RESULT:	COMPLETED
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5. Veterans Services Monthly Budget Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 9:51 AM



Health & Human Services Committee

Special Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

2.2

Tuesday, January 18, 2022

9:45 AM

Board Room

Call to Order

The meeting was called to order at 9:45 AM by Committee Chair Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Chair	Present	
George Wagner	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Vice Chair	Excused	
Kelly L. Fairchild-Preston	Cortland County, NY	Committee Member	Excused	
Paul Heider	Cortland County, NY	Committee Member	Excused	
Richard Stock	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	

Resolutions

AGENDA ITEM NO. 1 – Authorize Agreement - Rural Roots Nutrition, PLLC - Area Agency on Aging

RESULT: APPROVED [UNANIMOUS]

Next: 1/18/2022 10:00 AM

MOVER: George Wagner, Committee Member

SECONDER: Joseph Nauseef, Committee Member

AYES: Sandra Price, George Wagner, Richard Stock, Joseph Nauseef

EXCUSED: Ann Homer, Kelly L. Fairchild-Preston, Paul Heider

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement - Rural Roots Nutrition, PLLC - Area Agency on Aging

WHEREAS, the Cortland County Area Agency on Aging wishes to enter into a contract with Rural Roots Nutrition, PLLC, with offices located at 1672 Pompey Center Road, Fabius, NY 13063 for the provision of dietitian services to program clients, AND

WHEREAS, the services of a Registered Dietitian is program requirement under the Older Americans Act and New York State Office of Aging, AND

WHEREAS, the Registered Dietitian contract position has been vacant since July, 2021, AND

WHEREAS, 13 individuals are in need of nutrition counseling deemed a mandated service under federal and state funding streams, AND

WHEREAS, Rural Roots Nutrition, PLLC, will provide nutrition counseling on a per diem basis until the Registered Dietitian contract position is filled, AND

WHEREAS, the funding for this position is included in the Cortland County 2022 budget for the Area Agency on Aging, NOW THEREFORE BE IT

Minutes Acceptance: Minutes of Jan 18, 2022 9:45 AM (Minutes Approval)

RESOLVED, that the County Administrator, upon review and approval by the County Attorney, be and hereby is authorized to execute said agreement, in an amount of \$50.00 per hour on a per diem basis not to exceed \$30,000 annually, to be paid from account A67745-54055-4340.

Adjournment

The meeting was closed at 10:02 AM.

02/01/2022 08:29
shempsteadCortland County
YEAR-TO-DATE BUDGET REPORTP
glytdbud 1

FOR 2022 13

ACCOUNTS A	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A651042 VETERANS SERVICE AGENCY								
A651042	42189 OTHER HOME/COMMUN	-57,869	0	-57,869	.00	.00	-57,869.00	.0%
	TOTAL VETERANS SERVICE AGENCY	-57,869	0	-57,869	.00	.00	-57,869.00	.0%
A651043 VETERANS SERVICE AGENCY								
A651043	43710 VETERANS' SERVICE	-8,529	0	-8,529	.00	.00	-8,529.00	.0%
	TOTAL VETERANS SERVICE AGENCY	-8,529	0	-8,529	.00	.00	-8,529.00	.0%
A65105 VETERANS SERVICE AGENCY								
A65105	51005 PERSONAL SERVICES	48,265	0	48,265	2,791.06	.00	45,474.32	5.8%
A65105	54000 TELEPHONE	132	0	132	.00	.00	132.00	.0%
A65105	54001 PRINTING/COPYING	750	0	750	.00	.00	750.00	.0%
A65105	54005 Office Materials &	700	0	700	.00	.00	700.00	.0%
A65105	54020 POSTAGE	450	0	450	.00	.00	450.00	.0%
A65105	54040 ASSOC/EMEMBERSHIP	180	0	180	.00	.00	180.00	.0%
A65105	54041 PUBLICATIONS	750	0	750	.00	.00	750.00	.0%
A65105	54045 Travel & Sustenanc	1,000	0	1,000	.00	.00	1,000.00	.0%
A65105	54047 MILEAGE REIMBURSEM	500	0	500	.00	.00	500.00	.0%
A65105	54070 INSURANCE	930	0	930	.00	.00	930.00	.0%
A65105	54078 Fuel	387	0	387	.00	.00	387.00	.0%
A65105	54213 I/D COPIER	760	0	760	.00	.00	760.00	.0%
A65105	54301 Vehicle Rent/Lease	300	0	300	.00	.00	300.00	.0%
A65105	58020 RETIREMENT	5,499	0	5,499	.00	.00	5,498.74	.0%
A65105	58030 FICA	3,692	0	3,692	213.51	.00	3,478.89	5.8%
A65105	58040 WORKERS COMP	1,995	0	1,995	2,041.48	.00	-46.48	102.3%
	TOTAL VETERANS SERVICE AGENCY	66,291	0	66,291	5,046.05	.00	61,244.47	7.6%
	TOTAL GENERAL FUND	-107	0	-107	5,046.05	.00	-5,153.53	-4694.9%
	TOTAL REVENUES	-66,398	0	-66,398	.00	.00	-66,398.00	
	TOTAL EXPENSES	66,291	0	66,291	5,046.05	.00	61,244.47	

Attachment: Veterans - February Budget Report (10370 : Veterans Services Monthly Budget Report)

02/01/2022 08:31
hburnham

Cortland County
YEAR-TO-DATE BUDGET REPORT

P
glytdbu

FOR 2021 13

ACCOUNTS FOR: CD SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD629044 WIA-GRANT ADMIN REVENUE							
CD629044 44375 WIA/WIOA REVENUE	-171,720	0	-171,720	.00	.00	-171,720.00	.0%
CD629044 44375 DWGA WIA/WIOA REV	0	0	0	-3,810.18	.00	3,810.18	100.0%
CD629044 44375 TANF WIA/WIOA REV	-11,500	0	-11,500	-14,538.00	.00	3,038.00	126.4%
CD629044 44375 WADW WIA/WIOA REV	0	0	0	-40,248.44	.00	40,248.44	100.0%
CD629044 44375 WAMW WIA/WIOA REV	0	0	0	-52,308.00	.00	52,308.00	100.0%
CD629044 44375 WDW WIA/WIOA REV	0	0	0	-39,267.03	.00	39,267.03	100.0%
CD629044 44375 WYTW WIA/WIOA REV	0	0	0	-20,117.51	.00	20,117.51	100.0%
CD629044 44376 18TAA WIA REVENUE	-7,622	0	-7,622	.00	.00	-7,622.00	.0%
CD629044 44376 20TAA WIA REVENUE	0	0	0	-5,000.00	.00	5,000.00	100.0%
CD629044 44378 CAP WIA REVENUE	-3,000	0	-3,000	.00	.00	-3,000.00	.0%
CD629044 44378 NYESS WIA REVENUE	-2,500	0	-2,500	.00	.00	-2,500.00	.0%
TOTAL WIA-GRANT ADMIN REVENUE	-196,342	0	-196,342	-175,289.16	.00	-21,052.84	89.3%
CD629047 WIA INTEREST							
CD629047 42401 TANF INTEREST & E	0	0	0	-7.10	.00	7.10	100.0%
CD629047 42401 WCY INTEREST & EA	0	0	0	-4.92	.00	4.92	100.0%
CD629047 42401 WIOA INTEREST & E	0	0	0	-26.12	.00	26.12	100.0%
TOTAL WIA INTEREST	0	0	0	-38.14	.00	38.14	100.0%
CD62905 WIA - GRANT ADMIN EXPENSES							
CD62905 51005 PERSONAL SERVICES	114,851	0	114,851	2,173.18	.00	112,677.82	1.9%
CD62905 51005 200A PERSONAL SERV	0	0	0	7,710.93	.00	-7,710.93	100.0%
CD62905 51005 DWGA PERSONAL SERV	0	0	0	549.00	.00	-549.00	100.0%
CD62905 51005 FAAD PERSONAL SERV	0	0	0	1,319.89	.00	-1,319.89	100.0%
CD62905 51005 NYESS PERSONAL SER	0	0	0	989.77	.00	-989.77	100.0%
CD62905 51005 WADW PERSONAL SERV	0	0	0	27,953.10	.00	-27,953.10	100.0%
CD62905 51005 WAMW PERSONAL SERV	0	0	0	33,898.76	.00	-33,898.76	100.0%
CD62905 51005 WD2A PERSONAL SERV	0	0	0	2,197.85	.00	-2,197.85	100.0%
CD62905 51005 WDW W PERSONAL SERV	0	0	0	24,919.37	.00	-24,919.37	100.0%
CD62905 51005 WYIW PERSONAL SERV	0	0	0	1,727.01	.00	-1,727.01	100.0%
CD62905 51005 WYOW PERSONAL SERV	0	0	0	11,859.01	.00	-11,859.01	100.0%
CD62905 52060 Capital Computer	1,300	0	1,300	.00	.00	1,300.00	.0%

Attachment: Grant Admin, Education and Training End of Year 2021 Budgets (10372 : Grant

02/01/2022 08:31
hburnhamCortland County
YEAR-TO-DATE BUDGET REPORTP 2
glytdbu

FOR 2021 13

ACCOUNTS FOR: CD SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62905 54000 TELEPHONE, CELL &	0	1,200	1,200	43.06	.00	1,156.94	3.6%
CD62905 54000 200A TELEPHONE, CE	0	0	0	40.11	.00	-40.11	100.0%
CD62905 54000 FAAD TELEPHONE, CE	0	0	0	6.82	.00	-6.82	100.0%
CD62905 54000 WADW CELL & LONG/D	0	0	0	278.35	.00	-278.35	100.0%
CD62905 54000 WAMW CELL & LONG/D	0	0	0	166.64	.00	-166.64	100.0%
CD62905 54000 WDWW CELL & LONG/D	0	0	0	230.73	.00	-230.73	100.0%
CD62905 54000 WYIW CELL & LONG/D	0	0	0	18.88	.00	-18.88	100.0%
CD62905 54000 WYOW CELL & LONG/D	0	0	0	106.26	.00	-106.26	100.0%
CD62905 54001 COPYING/PRINTING	852	0	852	.00	.00	852.00	.0%
CD62905 54001 200A COPYING/PRINT	0	0	0	49.85	.00	-49.85	100.0%
CD62905 54001 FAAD COPYING/PRINT	0	0	0	8.69	.00	-8.69	100.0%
CD62905 54001 WADW COPYING/PRINT	0	0	0	205.11	.00	-205.11	100.0%
CD62905 54001 WAMW COPYING/PRINT	0	0	0	234.83	.00	-234.83	100.0%
CD62905 54001 WD2A COPYING/PRINT	0	0	0	6.85	.00	-6.85	100.0%
CD62905 54001 WDWW COPYING/PRINT	0	0	0	168.69	.00	-168.69	100.0%
CD62905 54001 WYIW COPYING/PRINT	0	0	0	14.33	.00	-14.33	100.0%
CD62905 54001 WYOW COPYING/PRINT	0	0	0	80.48	.00	-80.48	100.0%
CD62905 54004 COMPUTER SOFTWARE	350	0	350	.00	.00	350.00	.0%
CD62905 54004 WADW COMPUTER SOFT	0	0	0	43.47	.00	-43.47	100.0%
CD62905 54004 WAMW COMPUTER SOFT	0	0	0	47.96	.00	-47.96	100.0%
CD62905 54004 WDWW COMPUTER SOFT	0	0	0	32.98	.00	-32.98	100.0%
CD62905 54004 WYIW COMPUTER SOFT	0	0	0	3.00	.00	-3.00	100.0%
CD62905 54004 WYOW COMPUTER SOFT	0	0	0	22.49	.00	-22.49	100.0%
CD62905 54005 Office Materials	300	0	300	.00	.00	300.00	.0%
CD62905 54005 200A Office Materi	0	0	0	10.83	.00	-10.83	100.0%
CD62905 54005 FAAD Office Materi	0	0	0	1.30	.00	-1.30	100.0%
CD62905 54005 WADW Office Materi	0	0	0	209.30	.00	-209.30	100.0%
CD62905 54005 WAMW Office Materi	0	0	0	94.17	.00	-94.17	100.0%
CD62905 54005 WDWW Office Materi	0	0	0	137.18	.00	-137.18	100.0%
CD62905 54005 WYIW Office Materi	0	0	0	9.78	.00	-9.78	100.0%
CD62905 54005 WYOW Office Materi	0	0	0	66.60	.00	-66.60	100.0%
CD62905 54020 POSTAGE	50	0	50	.00	.00	50.00	.0%
CD62905 54020 200A POSTAGE	0	0	0	1.65	.00	-1.65	100.0%
CD62905 54020 FAAD POSTAGE	0	0	0	.24	.00	-.24	100.0%
CD62905 54020 WADW POSTAGE	0	0	0	3.35	.00	-3.35	100.0%
CD62905 54020 WAMW POSTAGE	0	0	0	3.53	.00	-3.53	100.0%
CD62905 54020 WDWW POSTAGE	0	0	0	2.72	.00	-2.72	100.0%
CD62905 54020 WYIW POSTAGE	0	0	0	.29	.00	-.29	100.0%
CD62905 54020 WYOW POSTAGE	0	0	0	1.24	.00	-1.24	100.0%
CD62905 54035 EDUCATION & TRAIN	8,152	0	8,152	.00	.00	8,152.45	.0%
CD62905 54035 18TAA EDUCATION &	7,622	0	7,622	.00	.00	7,622.00	.0%
CD62905 54035 20TAA EDUCATION &	0	0	0	5,000.00	.00	-5,000.00	100.0%
CD62905 54035 WADW EDUCATION & T	0	0	0	121.54	.00	-121.54	100.0%
CD62905 54035 WAMW EDUCATION & T	0	0	0	39.82	.00	-39.82	100.0%

Attachment: Grant Admin, Education and Training End of Year 2021 Budgets (10372 : Grant

02/01/2022 08:31
hburnhamCortland County
YEAR-TO-DATE BUDGET REPORTP
glytdbu

FOR 2021 13

ACCOUNTS FOR: CD SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62905 54035 WDWL EDUCATION & T	0	0	0	100.43	.00	-100.43	100.0%
CD62905 54035 WYIW EDUCATION & T	0	0	0	77.67	.00	-77.67	100.0%
CD62905 54035 WYOW EDUCATION & T	0	0	0	368.54	.00	-368.54	100.0%
CD62905 54040 ASSOC/MEMBERSHIP	900	0	900	.00	.00	900.00	.0%
CD62905 54040 WADW ASSOC/MEMBERS	0	0	0	202.50	.00	-202.50	100.0%
CD62905 54040 WAMW ASSOC/MEMBERS	0	0	0	225.00	.00	-225.00	100.0%
CD62905 54040 WDWL ASSOC/MEMBERS	0	0	0	210.00	.00	-210.00	100.0%
CD62905 54040 WYIW ASSOC/MEMBERS	0	0	0	22.50	.00	-22.50	100.0%
CD62905 54040 WYOW ASSOC/MEMBERS	0	0	0	90.00	.00	-90.00	100.0%
CD62905 54045 Travel & Sustenan	500	500	1,000	.00	.00	1,000.00	.0%
CD62905 54045 NYESS Travel & Sus	0	0	0	25.83	.00	-25.83	100.0%
CD62905 54045 WADW Travel & Sust	0	0	0	29.84	.00	-29.84	100.0%
CD62905 54045 WAMW Travel & Sust	0	0	0	88.39	.00	-88.39	100.0%
CD62905 54045 WDWL Travel & Sust	0	0	0	25.81	.00	-25.81	100.0%
CD62905 54045 WYIW Travel & Sust	0	0	0	1.61	.00	-1.61	100.0%
CD62905 54045 WYOW Travel & Sust	0	0	0	14.51	.00	-14.51	100.0%
CD62905 54047 MILEAGE REIMBURSE	500	-500	0	.00	.00	.00	.0%
CD62905 54048 Prog Spec Materia	3,000	0	3,000	.00	.00	3,000.00	.0%
CD62905 54055 PROFESSIONAL SERV	0	600	600	.00	.00	600.00	.0%
CD62905 54060 LEGAL NOTICES / A	300	0	300	.00	.00	300.00	.0%
CD62905 54060 WADW LEGAL NOTICES	0	0	0	20.25	.00	-20.25	100.0%
CD62905 54060 WAMW LEGAL NOTICES	0	0	0	52.54	.00	-52.54	100.0%
CD62905 54060 WDWL LEGAL NOTICES	0	0	0	15.75	.00	-15.75	100.0%
CD62905 54060 WYIW LEGAL NOTICES	0	0	0	1.80	.00	-1.80	100.0%
CD62905 54060 WYOW LEGAL NOTICES	0	0	0	7.20	.00	-7.20	100.0%
CD62905 54070 LIABILITY INSURAN	1,000	0	1,000	.00	.00	1,000.00	.0%
CD62905 54070 WADW LIABILITY INS	0	0	0	278.74	.00	-278.74	100.0%
CD62905 54070 WAMW LIABILITY INS	0	0	0	307.57	.00	-307.57	100.0%
CD62905 54070 WDWL LIABILITY INS	0	0	0	211.46	.00	-211.46	100.0%
CD62905 54070 WYIW LIABILITY INS	0	0	0	19.22	.00	-19.22	100.0%
CD62905 54070 WYOW LIABILITY INS	0	0	0	144.17	.00	-144.17	100.0%
CD62905 54086 AUDITING EXPENSE	600	-600	0	.00	.00	.00	.0%
CD62905 54212 I/D PHONE	1,200	-1,200	0	.00	.00	.00	.0%
CD62905 54774 TANF INTEREST EXPE	0	0	0	9.13	.00	-9.13	100.0%
CD62905 54774 WIOA INTEREST EXPE	0	0	0	25.91	.00	-25.91	100.0%
CD62905 54815 WADW CONTRACTED AG	0	0	0	128.66	.00	-128.66	100.0%
CD62905 54815 WDWL CONTRACTED AG	0	0	0	100.06	.00	-100.06	100.0%
CD62905 54815 WYIW CONTRACTED AG	0	0	0	11.44	.00	-11.44	100.0%
CD62905 54815 WYOW CONTRACTED AG	0	0	0	45.74	.00	-45.74	100.0%
CD62905 58020 RETIREMENT	16,079	0	16,079	-16,263.18	.00	32,342.18	-101.1%
CD62905 58020 200A RETIREMENT	0	0	0	1,241.45	.00	-1,241.45	100.0%
CD62905 58020 DWGA RETIREMENT	0	0	0	87.81	.00	-87.81	100.0%
CD62905 58020 FAAD RETIREMENT	0	0	0	212.50	.00	-212.50	100.0%
CD62905 58020 NYESS RETIREMENT	0	0	0	101.24	.00	-101.24	100.0%

Attachment: Grant Admin, Education and Training End of Year 2021 Budgets (10372 : Grant

02/01/2022 08:31
hburnhamCortland County
YEAR-TO-DATE BUDGET REPORTP
glytduc

FOR 2021 13

ACCOUNTS FOR: CD	SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62905	58020 WADW RETIREMENT	0	0	0	3,963.25	.00	-3,963.25	100.0%
CD62905	58020 WAMW RETIREMENT	0	0	0	4,871.92	.00	-4,871.92	100.0%
CD62905	58020 WD2A RETIREMENT	0	0	0	309.39	.00	-309.39	100.0%
CD62905	58020 WDWW RETIREMENT	0	0	0	3,483.41	.00	-3,483.41	100.0%
CD62905	58020 WYIW RETIREMENT	0	0	0	277.37	.00	-277.37	100.0%
CD62905	58020 WYOW RETIREMENT	0	0	0	1,714.84	.00	-1,714.84	100.0%
CD62905	58030 FICA	8,786	0	8,786	166.25	.00	8,619.75	1.9%
CD62905	58030 200A FICA	0	0	0	544.96	.00	-544.96	100.0%
CD62905	58030 DWGA FICA	0	0	0	39.58	.00	-39.58	100.0%
CD62905	58030 FAAD FICA	0	0	0	93.62	.00	-93.62	100.0%
CD62905	58030 NYESS FICA	0	0	0	71.11	.00	-71.11	100.0%
CD62905	58030 WADW FICA	0	0	0	2,092.05	.00	-2,092.05	100.0%
CD62905	58030 WAMW FICA	0	0	0	2,360.81	.00	-2,360.81	100.0%
CD62905	58030 WD2A FICA	0	0	0	141.56	.00	-141.56	100.0%
CD62905	58030 WDWW FICA	0	0	0	1,851.36	.00	-1,851.36	100.0%
CD62905	58030 WYIW FICA	0	0	0	128.23	.00	-128.23	100.0%
CD62905	58030 WYOW FICA	0	0	0	875.08	.00	-875.08	100.0%
CD62905	58040 WORKERS COMP	3,990	0	3,990	845.85	.00	3,144.15	21.2%
CD62905	58040 200A WORKERS COMP	0	0	0	479.59	.00	-479.59	100.0%
CD62905	58040 FAAD WORKERS COMP	0	0	0	79.94	.00	-79.94	100.0%
CD62905	58040 NYESS WORKERS COMP	0	0	0	15.96	.00	-15.96	100.0%
CD62905	58040 WADW WORKERS COMP	0	0	0	743.36	.00	-743.36	100.0%
CD62905	58040 WAMW WORKERS COMP	0	0	0	810.58	.00	-810.58	100.0%
CD62905	58040 WDWW WORKERS COMP	0	0	0	638.92	.00	-638.92	100.0%
CD62905	58040 WYIW WORKERS COMP	0	0	0	67.54	.00	-67.54	100.0%
CD62905	58040 WYOW WORKERS COMP	0	0	0	361.29	.00	-361.29	100.0%
CD62905	58060 HEALTH INS	25,789	0	25,789	1,983.47	.00	23,805.20	7.7%
CD62905	58060 200A HEALTH INS	0	0	0	2,329.42	.00	-2,329.42	100.0%
CD62905	58060 DWGA HEALTH INS	0	0	0	134.33	.00	-134.33	100.0%
CD62905	58060 FAAD HEALTH INS	0	0	0	385.59	.00	-385.59	100.0%
CD62905	58060 NYESS HEALTH INS	0	0	0	207.16	.00	-207.16	100.0%
CD62905	58060 WADW HEALTH INS	0	0	0	4,081.64	.00	-4,081.64	100.0%
CD62905	58060 WAMW HEALTH INS	0	0	0	10,758.54	.00	-10,758.54	100.0%
CD62905	58060 WD2A HEALTH INS	0	0	0	347.65	.00	-347.65	100.0%
CD62905	58060 WDWW HEALTH INS	0	0	0	3,394.10	.00	-3,394.10	100.0%
CD62905	58060 WYIW HEALTH INS	0	0	0	269.91	.00	-269.91	100.0%
CD62905	58060 WYOW HEALTH INS	0	0	0	1,896.77	.00	-1,896.77	100.0%
CD62905	58062 DENTAL INS	181	0	181	16.12	.00	164.88	8.9%
CD62905	58062 200A DENTAL INS	0	0	0	13.91	.00	-13.91	100.0%
CD62905	58062 DWGA DENTAL INS	0	0	0	.91	.00	-.91	100.0%
CD62905	58062 FAAD DENTAL INS	0	0	0	2.33	.00	-2.33	100.0%
CD62905	58062 NYESS DENTAL INS	0	0	0	1.16	.00	-1.16	100.0%
CD62905	58062 WADW DENTAL INS	0	0	0	36.79	.00	-36.79	100.0%
CD62905	58062 WAMW DENTAL INS	0	0	0	58.41	.00	-58.41	100.0%

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ACCOUNTS FOR: CD SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62905 58062 WD2A DENTAL INS	0	0	0	2.93	.00	-2.93	100.0%
CD62905 58062 WDWV DENTAL INS	0	0	0	31.86	.00	-31.86	100.0%
CD62905 58062 WYIW DENTAL INS	0	0	0	2.53	.00	-2.53	100.0%
CD62905 58062 WYOW DENTAL INS	0	0	0	16.21	.00	-16.21	100.0%
CD62905 58065 VISION CARE BENEF	40	0	40	3.06	.00	36.94	7.7%
CD62905 58065 200A VISION CARE B	0	0	0	2.98	.00	-2.98	100.0%
CD62905 58065 DWGA VISION CARE B	0	0	0	.19	.00	-.19	100.0%
CD62905 58065 FAAD VISION CARE B	0	0	0	.53	.00	-.53	100.0%
CD62905 58065 NYESS VISION CARE	0	0	0	.25	.00	-.25	100.0%
CD62905 58065 WADW VISION CARE B	0	0	0	7.95	.00	-7.95	100.0%
CD62905 58065 WAMW VISION CARE B	0	0	0	12.52	.00	-12.52	100.0%
CD62905 58065 WD2A VISION CARE B	0	0	0	.62	.00	-.62	100.0%
CD62905 58065 WDWV VISION CARE B	0	0	0	6.83	.00	-6.83	100.0%
CD62905 58065 WYIW VISION CARE B	0	0	0	.56	.00	-.56	100.0%
CD62905 58065 WYOW VISION CARE B	0	0	0	3.51	.00	-3.51	100.0%
TOTAL WIA - GRANT ADMIN EXPENSES	196,342	0	196,342	164,091.64	.00	32,250.48	83.6%
TOTAL SPECIAL GRANT	0	0	0	-11,235.66	.00	11,235.78*****%	
TOTAL REVENUES	-196,342	0	-196,342	-175,327.30	.00	-21,014.70	
TOTAL EXPENSES	196,342	0	196,342	164,091.64	.00	32,250.48	

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ACCOUNTS FOR: CD SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD629242 WIA LOCAL REVENUE							
CD629242 42411 RENT REAL PROPER	-56,211	0	-56,211	-58,855.03	.00	2,644.03	104.7%
TOTAL WIA LOCAL REVENUE	-56,211	0	-56,211	-58,855.03	.00	2,644.03	104.7%
CD629244 WIA-E & T REVENUE							
CD629244 42401 TANF INTEREST & E	0	0	0	-.53	.00	.53	100.0%
CD629244 42401 WIOA INTEREST & E	0	0	0	-2.32	.00	2.32	100.0%
CD629244 44375 WIA/WIOA REVENUE	-446,335	0	-446,335	.00	.00	-446,335.00	.0%
CD629244 44375 DWGP WIA/WIOA REV	0	0	0	-1,472.46	.00	1,472.46	100.0%
CD629244 44375 TANF WIA/WIOA REV	-152,869	0	-152,869	-118,477.00	.00	-34,392.00	77.5%
CD629244 44375 WADW WIA/WIOA REV	0	0	0	-142,636.85	.00	142,636.85	100.0%
CD629244 44375 WAMW WIA/WIOA REV	0	0	0	-19,828.06	.00	19,828.06	100.0%
CD629244 44375 WD2A WIA/WIOA REV	0	0	0	-23,500.00	.00	23,500.00	100.0%
CD629244 44375 WDDW WIA/WIOA REV	0	0	0	-83,818.69	.00	83,818.69	100.0%
CD629244 44375 WYTH WIA/WIOA REV	0	0	0	-123,127.78	.00	123,127.78	100.0%
TOTAL WIA-E & T REVENUE	-599,204	0	-599,204	-512,863.69	.00	-86,340.31	85.6%
CD62925 WIA - E & T							
CD62925 51005 PERSONAL SERVICES	182,563	0	182,563	3,622.11	.00	178,940.89	2.0%
CD62925 51005 200A PERSONAL SERV	0	0	0	4,068.26	.00	-4,068.26	100.0%
CD62925 51005 200P PERSONAL SERV	0	0	0	3,154.80	.00	-3,154.80	100.0%
CD62925 51005 DWGA PERSONAL SERV	0	0	0	135.43	.00	-135.43	100.0%
CD62925 51005 DWGP PERSONAL SERV	0	0	0	183.73	.00	-183.73	100.0%
CD62925 51005 FAAD PERSONAL SERV	0	0	0	627.19	.00	-627.19	100.0%
CD62925 51005 FAPR PERSONAL SERV	0	0	0	203.74	.00	-203.74	100.0%
CD62925 51005 NYESS PERSONAL SER	0	0	0	245.24	.00	-245.24	100.0%
CD62925 51005 WADW PERSONAL SERV	0	0	0	61,311.95	.00	-61,311.95	100.0%
CD62925 51005 WAMW PERSONAL SERV	0	0	0	9,638.24	.00	-9,638.24	100.0%
CD62925 51005 WDDW PERSONAL SERV	0	0	0	41,826.89	.00	-41,826.89	100.0%
CD62925 51005 WYIW PERSONAL SERV	0	0	0	497.43	.00	-497.43	100.0%
CD62925 51005 WYOW PERSONAL SERV	0	0	0	57,168.18	.00	-57,168.18	100.0%
CD62925 51015 200A TEMP PAY	0	0	0	1,023.21	.00	-1,023.21	100.0%
CD62925 51015 200P TEMP PAY	0	0	0	63,248.41	.00	-63,248.41	100.0%

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CD62925	51015 FAAD TEMP PAY	0	0	0	111.21	.00	-111.21	100.0%
CD62925	51015 FAPR TEMP PAY	0	0	0	5,753.86	.00	-5,753.86	100.0%
CD62925	51015 TANF TEMP PAY	84,620	0	84,620	475.00	.00	84,145.00	.6%
CD62925	51015 YTH TEMP PAY	27,873	0	27,873	-226.33	.00	28,099.33	-.8%
CD62925	51015 YTHO TEMP PAY	0	0	0	18,385.57	.00	-18,385.57	100.0%
CD62925	54000 CELL & LONG/DISTA	2,130	0	2,130	.00	.00	2,130.00	.0%
CD62925	54000 200A CELL & LONG/D	0	0	0	33.49	.00	-33.49	100.0%
CD62925	54000 200P CELL & LONG/D	0	0	0	36.05	.00	-36.05	100.0%
CD62925	54000 FAAD CELL & LONG/D	0	0	0	4.85	.00	-4.85	100.0%
CD62925	54000 FAPR CELL & LONG/D	0	0	0	6.20	.00	-6.20	100.0%
CD62925	54000 WADW CELL & LONG/D	0	0	0	405.69	.00	-405.69	100.0%
CD62925	54000 WAMW CELL & LONG/D	0	0	0	5.68	.00	-5.68	100.0%
CD62925	54000 WDWW CELL & LONG/D	0	0	0	283.60	.00	-283.60	100.0%
CD62925	54000 WYIW CELL & LONG/D	0	0	0	-69.21	.00	69.21	100.0%
CD62925	54000 WYOW CELL & LONG/D	0	0	0	1,369.39	.00	-1,369.39	100.0%
CD62925	54001 COPYING/PRINTING	3,000	0	3,000	.00	.00	3,000.00	.0%
CD62925	54001 200A COPYING/PRINT	0	0	0	65.58	.00	-65.58	100.0%
CD62925	54001 200P COPYING/PRINT	0	0	0	70.14	.00	-70.14	100.0%
CD62925	54001 FAAD COPYING/PRINT	0	0	0	9.12	.00	-9.12	100.0%
CD62925	54001 FAPR COPYING/PRINT	0	0	0	11.39	.00	-11.39	100.0%
CD62925	54001 WADW COPYING/PRINT	0	0	0	768.50	.00	-768.50	100.0%
CD62925	54001 WD2A COPYING/PRINT	0	0	0	23.40	.00	-23.40	100.0%
CD62925	54001 WDWW COPYING/PRINT	0	0	0	523.68	.00	-523.68	100.0%
CD62925	54001 WYIW COPYING/PRINT	0	0	0	11.40	.00	-11.40	100.0%
CD62925	54001 WYOW COPYING/PRINT	0	0	0	794.49	.00	-794.49	100.0%
CD62925	54004 COMPUTER SOFTWARE	600	0	600	.00	.00	600.00	.0%
CD62925	54005 Office Materials	1,000	0	1,000	.00	.00	1,000.00	.0%
CD62925	54005 200A Office Materi	0	0	0	5.43	.00	-5.43	100.0%
CD62925	54005 200P Office Materi	0	0	0	2.72	.00	-2.72	100.0%
CD62925	54005 FAAD Office Materi	0	0	0	1.36	.00	-1.36	100.0%
CD62925	54005 FAPR Office Materi	0	0	0	1.36	.00	-1.36	100.0%
CD62925	54005 WADW Office Materi	0	0	0	719.11	.00	-719.11	100.0%
CD62925	54005 WDWW Office Materi	0	0	0	470.03	.00	-470.03	100.0%
CD62925	54005 WYIW Office Materi	0	0	0	17.46	.00	-17.46	100.0%
CD62925	54005 WYOW Office Materi	0	0	0	751.77	.00	-751.77	100.0%
CD62925	54020 POSTAGE	500	0	500	.00	.00	500.00	.0%
CD62925	54020 200A POSTAGE	0	0	0	.32	.00	-.32	100.0%
CD62925	54020 200P POSTAGE	0	0	0	150.66	.00	-150.66	100.0%
CD62925	54020 FAAD POSTAGE	0	0	0	.11	.00	-.11	100.0%
CD62925	54020 FAPR POSTAGE	0	0	0	16.10	.00	-16.10	100.0%
CD62925	54020 WADW POSTAGE	0	0	0	58.47	.00	-58.47	100.0%
CD62925	54020 WDWW POSTAGE	0	0	0	33.75	.00	-33.75	100.0%
CD62925	54020 WYIW POSTAGE	0	0	0	1.27	.00	-1.27	100.0%
CD62925	54020 WYOW POSTAGE	0	0	0	167.42	.00	-167.42	100.0%

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ACCOUNTS FOR: CD	SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62925	54025 UTILITIES	4,000	0	4,000	3,430.63	.00	569.37	85.8%
CD62925	54025 200A UTILITIES	0	0	0	146.03	.00	-146.03	100.0%
CD62925	54025 200P UTILITIES	0	0	0	159.16	.00	-159.16	100.0%
CD62925	54025 FAAD UTILITIES	0	0	0	18.42	.00	-18.42	100.0%
CD62925	54025 FAPR UTILITIES	0	0	0	22.15	.00	-22.15	100.0%
CD62925	54025 NYESS UTILITIES	0	0	0	1.72	.00	-1.72	100.0%
CD62925	54025 WADW UTILITIES	0	0	0	1,714.20	.00	-1,714.20	100.0%
CD62925	54025 WDWL UTILITIES	0	0	0	1,255.09	.00	-1,255.09	100.0%
CD62925	54025 WYIW UTILITIES	0	0	0	28.85	.00	-28.85	100.0%
CD62925	54025 WYOW UTILITIES	0	0	0	1,694.47	.00	-1,694.47	100.0%
CD62925	54035 EDUCATION & TRAIN	3,500	0	3,500	.00	.00	3,500.00	.0%
CD62925	54035 WADW EDUCATION & T	0	0	0	345.15	.00	-345.15	100.0%
CD62925	54035 WDWL EDUCATION & T	0	0	0	185.85	.00	-185.85	100.0%
CD62925	54035 WYIW EDUCATION & T	0	0	0	10.02	.00	-10.02	100.0%
CD62925	54035 WYOW EDUCATION & T	0	0	0	991.48	.00	-991.48	100.0%
CD62925	54040 ASSOC/MEMBERSHIP	400	0	400	.00	.00	400.00	.0%
CD62925	54040 WADW ASSOC/MEMBERS	0	0	0	106.42	.00	-106.42	100.0%
CD62925	54040 WDWL ASSOC/MEMBERS	0	0	0	93.90	.00	-93.90	100.0%
CD62925	54040 WYIW ASSOC/MEMBERS	0	0	0	3.13	.00	-3.13	100.0%
CD62925	54040 WYOW ASSOC/MEMBERS	0	0	0	109.55	.00	-109.55	100.0%
CD62925	54045 Travel & Sustenan	2,500	300	2,800	.00	.00	2,800.00	.0%
CD62925	54045 200P Travel & Sust	0	0	0	328.53	.00	-328.53	100.0%
CD62925	54045 FAPR Travel & Sust	0	0	0	27.67	.00	-27.67	100.0%
CD62925	54045 WADW Travel & Sust	0	0	0	18.76	.00	-18.76	100.0%
CD62925	54045 WDWL Travel & Sust	0	0	0	16.63	.00	-16.63	100.0%
CD62925	54045 WYOW Travel & Sust	0	0	0	10.75	.00	-10.75	100.0%
CD62925	54047 MILEAGE REIMBURSE	300	-300	0	.00	.00	.00	.0%
CD62925	54048 Prog Spec Materia	10,000	0	10,000	-22.90	.00	10,022.90	-.2%
CD62925	54048 200P Prog Spec Mat	0	0	0	10,637.25	.00	-10,637.25	100.0%
CD62925	54048 FAPR Prog Spec Mat	0	0	0	827.97	.00	-827.97	100.0%
CD62925	54048 WADW Prog Spec Mat	0	0	0	265.11	.00	-265.11	100.0%
CD62925	54048 WDWL Prog Spec Mat	0	0	0	7.10	.00	-7.10	100.0%
CD62925	54048 WYOW Prog Spec Mat	0	0	0	2,913.54	.00	-2,913.54	100.0%
CD62925	54055 PROFESSIONAL SERV	0	550	550	.00	.00	550.00	.0%
CD62925	54060 LEGAL NOTICES / A	5,000	0	5,000	.00	.00	5,000.00	.0%
CD62925	54060 WADW LEGAL NOTICES	0	0	0	879.75	.00	-879.75	100.0%
CD62925	54060 WDWL LEGAL NOTICES	0	0	0	463.05	.00	-463.05	100.0%
CD62925	54060 WYIW LEGAL NOTICES	0	0	0	23.05	.00	-23.05	100.0%
CD62925	54060 WYOW LEGAL NOTICES	0	0	0	1,164.15	.00	-1,164.15	100.0%
CD62925	54067 REAL PROPERTY REN	117,711	0	117,711	55,424.40	.00	62,286.60	47.1%
CD62925	54067 200A REAL PROPERTY	0	0	0	1,231.24	.00	-1,231.24	100.0%
CD62925	54067 200P REAL PROPERTY	0	0	0	1,319.18	.00	-1,319.18	100.0%
CD62925	54067 FAAD REAL PROPERTY	0	0	0	219.86	.00	-219.86	100.0%
CD62925	54067 FAPR REAL PROPERTY	0	0	0	175.89	.00	-175.89	100.0%

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ACCOUNTS FOR: CD	SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62925	54067 NYESS REAL PROPERT	0	0	0	87.96	.00	-87.96	100.0%*
CD62925	54067 WADW REAL PROPERTY	0	0	0	18,631.40	.00	-18,631.40	100.0%*
CD62925	54067 WDWL REAL PROPERTY	0	0	0	12,902.44	.00	-12,902.44	100.0%*
CD62925	54067 WYIW REAL PROPERTY	0	0	0	307.81	.00	-307.81	100.0%*
CD62925	54067 WYOW REAL PROPERTY	0	0	0	17,957.29	.00	-17,957.29	100.0%*
CD62925	54070 LIABILITY INSURAN	1,713	0	1,713	.00	.00	1,713.00	.0%
CD62925	54070 WADW LIABILITY INS	0	0	0	247.94	.00	-247.94	100.0%*
CD62925	54070 WDWL LIABILITY INS	0	0	0	114.44	.00	-114.44	100.0%*
CD62925	54070 WYIW LIABILITY INS	0	0	0	6.36	.00	-6.36	100.0%*
CD62925	54070 WYOW LIABILITY INS	0	0	0	267.02	.00	-267.02	100.0%*
CD62925	54082 WIA PROGRAM EXPEN	119,448	-119,448	0	.00	.00	.00	.0%
CD62925	54086 AUDITING EXPENSE	550	-550	0	.00	.00	.00	.0%
CD62925	54774 WIOA INTEREST EXPE	0	0	0	2.53	.00	-2.53	100.0%*
CD62925	54802 PROGRAM EDUCATION	0	119,448	119,448	.00	.00	119,448.04	.0%
CD62925	54802 DWGP PROGRAM EDUCA	0	0	0	2,398.93	.00	-2,398.93	100.0%*
CD62925	54802 WADW PROGRAM EDUCA	0	0	0	28,656.17	.00	-28,656.17	100.0%*
CD62925	54802 WD2A PROGRAM EDUCA	0	0	0	23,454.00	.00	-23,454.00	100.0%*
CD62925	54802 WDWL PROGRAM EDUCA	0	0	0	7,601.07	.00	-7,601.07	100.0%*
CD62925	54802 WYIW PROGRAM EDUCA	0	0	0	7.99	.00	-7.99	100.0%*
CD62925	54802 WYOW PROGRAM EDUCA	0	0	0	5,791.01	.00	-5,791.01	100.0%*
CD62925	58020 RETIREMENT	26,206	0	26,206	-18,451.05	.00	44,657.05	-70.4%
CD62925	58020 200A RETIREMENT	0	0	0	543.37	.00	-543.37	100.0%*
CD62925	58020 200P RETIREMENT	0	0	0	726.43	.00	-726.43	100.0%*
CD62925	58020 DWGA RETIREMENT	0	0	0	18.71	.00	-18.71	100.0%*
CD62925	58020 DWGP RETIREMENT	0	0	0	25.39	.00	-25.39	100.0%*
CD62925	58020 FAAD RETIREMENT	0	0	0	75.20	.00	-75.20	100.0%*
CD62925	58020 FAPR RETIREMENT	0	0	0	111.98	.00	-111.98	100.0%*
CD62925	58020 NYESS RETIREMENT	0	0	0	33.49	.00	-33.49	100.0%*
CD62925	58020 WADW RETIREMENT	0	0	0	5,936.43	.00	-5,936.43	100.0%*
CD62925	58020 WAMW RETIREMENT	0	0	0	899.51	.00	-899.51	100.0%*
CD62925	58020 WDWL RETIREMENT	0	0	0	3,855.65	.00	-3,855.65	100.0%*
CD62925	58020 WYIW RETIREMENT	0	0	0	60.10	.00	-60.10	100.0%*
CD62925	58020 WYOW RETIREMENT	0	0	0	6,164.79	.00	-6,164.79	100.0%*
CD62925	58030 FICA	14,320	0	14,320	277.08	.00	14,042.92	1.9%
CD62925	58030 200A FICA	0	0	0	375.41	.00	-375.41	100.0%*
CD62925	58030 200P FICA	0	0	0	5,069.30	.00	-5,069.30	100.0%*
CD62925	58030 DWGA FICA	0	0	0	9.90	.00	-9.90	100.0%*
CD62925	58030 DWGP FICA	0	0	0	13.42	.00	-13.42	100.0%*
CD62925	58030 FAAD FICA	0	0	0	54.34	.00	-54.34	100.0%*
CD62925	58030 FAPR FICA	0	0	0	455.10	.00	-455.10	100.0%*
CD62925	58030 NYESS FICA	0	0	0	17.91	.00	-17.91	100.0%*
CD62925	58030 TANF FICA	6,120	0	6,120	36.34	.00	6,083.66	.6%
CD62925	58030 WADW FICA	0	0	0	4,476.84	.00	-4,476.84	100.0%*
CD62925	58030 WAMW FICA	0	0	0	703.71	.00	-703.71	100.0%*

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ACCOUNTS FOR: CD SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62925 58030 WDWV FICA	0	0	0	3,053.57	.00	-3,053.57	100.0%
CD62925 58030 WYIW FICA	0	0	0	36.32	.00	-36.32	100.0%
CD62925 58030 WYOW FICA	0	0	0	4,173.66	.00	-4,173.66	100.0%
CD62925 58030 YTH FICA	2,133	0	2,133	-17.32	.00	2,150.32	- .8%
CD62925 58030 YTHO FICA	0	0	0	1,406.58	.00	-1,406.58	100.0%
CD62925 58040 WORKERS COMP	10,128	0	10,128	1,740.55	.00	8,387.45	17.2%
CD62925 58040 200A WORKERS COMP	0	0	0	383.49	.00	-383.49	100.0%
CD62925 58040 200P WORKERS COMP	0	0	0	681.76	.00	-681.76	100.0%
CD62925 58040 FAAD WORKERS COMP	0	0	0	42.61	.00	-42.61	100.0%
CD62925 58040 FAPR WORKERS COMP	0	0	0	127.83	.00	-127.83	100.0%
CD62925 58040 WADW WORKERS COMP	0	0	0	2,641.84	.00	-2,641.84	100.0%
CD62925 58040 WAMW WORKERS COMP	0	0	0	468.72	.00	-468.72	100.0%
CD62925 58040 WDWV WORKERS COMP	0	0	0	1,448.76	.00	-1,448.76	100.0%
CD62925 58040 WYIW WORKERS COMP	0	0	0	85.22	.00	-85.22	100.0%
CD62925 58040 WYOW WORKERS COMP	0	0	0	2,641.84	.00	-2,641.84	100.0%
CD62925 58060 HEALTH INS	28,551	0	28,551	6,710.28	.00	21,840.68	23.5%
CD62925 58060 200A HEALTH INS	0	0	0	551.75	.00	-551.75	100.0%
CD62925 58060 200P HEALTH INS	0	0	0	450.91	.00	-450.91	100.0%
CD62925 58060 DWGA HEALTH INS	0	0	0	21.33	.00	-21.33	100.0%
CD62925 58060 DWGP HEALTH INS	0	0	0	28.94	.00	-28.94	100.0%
CD62925 58060 FAAD HEALTH INS	0	0	0	74.56	.00	-74.56	100.0%
CD62925 58060 FAPR HEALTH INS	0	0	0	22.24	.00	-22.24	100.0%
CD62925 58060 NYESS HEALTH INS	0	0	0	38.63	.00	-38.63	100.0%
CD62925 58060 WADW HEALTH INS	0	0	0	7,713.08	.00	-7,713.08	100.0%
CD62925 58060 WAMW HEALTH INS	0	0	0	1,108.40	.00	-1,108.40	100.0%
CD62925 58060 WDWV HEALTH INS	0	0	0	5,050.45	.00	-5,050.45	100.0%
CD62925 58060 WYIW HEALTH INS	0	0	0	69.12	.00	-69.12	100.0%
CD62925 58060 WYOW HEALTH INS	0	0	0	7,596.44	.00	-7,596.44	100.0%
CD62925 58062 DENTAL INS	451	0	451	106.72	.00	344.28	23.7%
CD62925 58062 200A DENTAL INS	0	0	0	8.78	.00	-8.78	100.0%
CD62925 58062 200P DENTAL INS	0	0	0	7.17	.00	-7.17	100.0%
CD62925 58062 DWGA DENTAL INS	0	0	0	.34	.00	-.34	100.0%
CD62925 58062 DWGP DENTAL INS	0	0	0	.46	.00	-.46	100.0%
CD62925 58062 FAAD DENTAL INS	0	0	0	1.18	.00	-1.18	100.0%
CD62925 58062 FAPR DENTAL INS	0	0	0	.35	.00	-.35	100.0%
CD62925 58062 NYESS DENTAL INS	0	0	0	.61	.00	-.61	100.0%
CD62925 58062 WADW DENTAL INS	0	0	0	122.43	.00	-122.43	100.0%
CD62925 58062 WAMW DENTAL INS	0	0	0	17.64	.00	-17.64	100.0%
CD62925 58062 WDWV DENTAL INS	0	0	0	80.17	.00	-80.17	100.0%
CD62925 58062 WYIW DENTAL INS	0	0	0	1.08	.00	-1.08	100.0%
CD62925 58062 WYOW DENTAL INS	0	0	0	120.65	.00	-120.65	100.0%
CD62925 58065 VISION CARE BENEF	98	0	98	18.41	.00	79.59	18.8%
CD62925 58065 200A VISION CARE B	0	0	0	1.53	.00	-1.53	100.0%
CD62925 58065 200P VISION CARE B	0	0	0	1.23	.00	-1.23	100.0%

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ACCOUNTS FOR: CD	SPECIAL GRANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD62925	58065 DWGA VISION CARE B	0	0	0	.06	.00	-.06	100.0%*
CD62925	58065 DWGP VISION CARE B	0	0	0	.08	.00	-.08	100.0%*
CD62925	58065 FAAD VISION CARE B	0	0	0	.20	.00	-.20	100.0%*
CD62925	58065 FAPR VISION CARE B	0	0	0	.05	.00	-.05	100.0%*
CD62925	58065 NYESS VISION CARE	0	0	0	.11	.00	-.11	100.0%*
CD62925	58065 WADW VISION CARE B	0	0	0	20.43	.00	-20.43	100.0%*
CD62925	58065 WAMW VISION CARE B	0	0	0	3.01	.00	-3.01	100.0%*
CD62925	58065 WDWV VISION CARE B	0	0	0	13.15	.00	-13.15	100.0%*
CD62925	58065 WYIW VISION CARE B	0	0	0	.21	.00	-.21	100.0%*
CD62925	58065 WYOW VISION CARE B	0	0	0	20.28	.00	-20.28	100.0%*
TOTAL WIA - E & T		655,415	0	655,415	543,273.70	.00	112,141.30	82.9%
TOTAL SPECIAL GRANT		0	0	0	-28,445.02	.00	28,445.02	100.0%
TOTAL REVENUES		-655,415	0	-655,415	-571,718.72	.00	-83,696.28	
TOTAL EXPENSES		655,415	0	655,415	543,273.70	.00	112,141.30	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A431042 MENTAL HEALTH CENTER							
A431042 41620 4200 MENTAL HEALTH	-2,455,370	0	-2,455,370	-751.84	.00	-2,454,618.16	.0%
A431042 41620 DSRIP MENTAL HEALT	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
A431042 42701 4200 MA INJECTION	-3,000	0	-3,000	.00	.00	-3,000.00	.0%
A431042 42705 HEAL GIFTS & DONAT	-208,000	0	-208,000	.00	.00	-208,000.00	.0%
TOTAL MENTAL HEALTH CENTER	-2,696,370	0	-2,696,370	-751.84	.00	-2,695,618.16	.0%
TOTAL REVENUES	-2,696,370	0	-2,696,370	-751.84	.00	-2,695,618.16	
A431043 MENTAL HEALTH CENTER							
A431043 43490 4200 MENTAL HEALTH	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
A431043 43601 MEDICAL ASSISTANC	-47,465	0	-47,465	.00	.00	-47,464.90	.0%
TOTAL MENTAL HEALTH CENTER	-97,465	0	-97,465	.00	.00	-97,464.90	.0%
TOTAL REVENUES	-97,465	0	-97,465	.00	.00	-97,464.90	
A431044 FED AID							
A431044 44601 MEDICAL ASSISTANC	-47,465	0	-47,465	.00	.00	-47,464.89	.0%
TOTAL FED AID	-47,465	0	-47,465	.00	.00	-47,464.89	.0%
TOTAL REVENUES	-47,465	0	-47,465	.00	.00	-47,464.89	
A43105 MENTAL HEALTH CENTER							
A43105 51005 4200 PERSONAL SERVI	1,427,201	0	1,427,201	75,010.47	.00	1,352,190.28	5.3%
A43105 51005 4202 CPP CONTRACT P	0	0	0	2,235.88	.00	-2,235.88	100.0%
A43105 51010 4200 PART-TIME PAY	150,358	0	150,358	10,253.66	.00	140,104.13	6.8%
A43105 51020 4200 OVERTIME PAY	2,900	0	2,900	.00	.00	2,900.00	.0%
A43105 51025 4200 SHIFT DIFFEREN	252	0	252	18.00	.00	234.00	7.1%
A43105 51035 4200 OTHER COMPENSA	7,150	0	7,150	.00	.00	7,150.00	.0%
A43105 54000 4200 TELEPHONE	9,672	0	9,672	20.47	279.53	9,372.00	3.1%
A43105 54001 4200 COPYING/PRINTI	100	0	100	.00	.00	100.00	.0%
A43105 54005 4200 Office Materia	4,215	0	4,215	.00	969.77	3,245.23	23.0%

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A43105	MENTAL HEALTH CENTER			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A43105	54006	4200	Medical Materi	3,000	0	3,000	.00	93.20	2,906.80	3.1%
A43105	54007	4200	Janitorial Mat	300	0	300	.00	.00	300.00	.0%
A43105	54015	4200	Maintenance Ag	30,000	0	30,000	1,843.00	26,000.00	2,157.00	92.8%
A43105	54020	4200	POSTAGE	2,700	0	2,700	.00	.00	2,700.00	.0%
A43105	54025	4200	UTILITIES	11,970	0	11,970	.00	.00	11,970.00	.0%
A43105	54035	4200	EDUCATION & TR	1,000	0	1,000	.00	.00	1,000.00	.0%
A43105	54040	4200	ASSOC/MEMBERSH	3,315	0	3,315	112.00	.00	3,203.00	3.4%
A43105	54045	4200	Travel & Suste	200	0	200	.00	.00	200.00	.0%
A43105	54055	4200	PROFESSIONAL S	2,000	0	2,000	.00	.00	2,000.00	.0%
A43105	54055	4200	HEAL PROFESSIONAL S	208,000	0	208,000	.00	.00	208,000.00	.0%
A43105	54060	4200	LEGAL NOTICES	100	0	100	.00	.00	100.00	.0%
A43105	54067	4200	REAL PROPERTY	54,434	0	54,434	4,535.37	49,898.63	.00	100.0%
A43105	54070	4200	INSURANCE	1,200	0	1,200	.00	.00	1,200.00	.0%
A43105	54071	4200	MALPRACTICE/SP	45,399	0	45,399	.00	.00	45,399.00	.0%
A43105	54079	4200	OUTSIDE FUEL	100	0	100	.00	.00	100.00	.0%
A43105	54213	4200	I/D COPIER	2,256	0	2,256	.00	.00	2,256.00	.0%
A43105	54615	4200	CONTRACTED MED	172,960	0	172,960	.00	.00	172,960.00	.0%
A43105	54800	4200	PROGRAM EXPENS	25	0	25	.00	.00	25.00	.0%
A43105	58020	4200	RETIREMENT	181,405	0	181,405	.00	.00	181,404.98	.0%
A43105	58030	4200	FICA	121,471	0	121,471	6,192.20	.00	115,279.13	5.1%
A43105	58030	4202	FICA	0	0	0	168.87	.00	-168.87	100.0%
A43105	58040	4200	WORKERS COMP	49,055	0	49,055	50,197.50	.00	-1,142.95	102.3%
A43105	58060	4200	HEALTH INS	257,928	0	257,928	15,537.30	.00	242,391.12	6.0%
A43105	58060	4202	HEALTH INS	0	0	0	57.79	.00	-57.79	100.0%
A43105	58062	4200	DENTAL INS	1,894	0	1,894	122.63	.00	1,771.51	6.5%
A43105	58062	4202	DENTAL INS	0	0	0	.70	.00	-.70	100.0%
A43105	58065	4200	VISION CARE BE	411	0	411	23.41	.00	387.99	5.7%
A43105	58065	4202	VISION CARE BE	0	0	0	.15	.00	-.15	100.0%
TOTAL MENTAL HEALTH CENTER				2,752,971	0	2,752,971	166,329.40	77,241.13	2,509,400.83	8.8%
TOTAL EXPENSES				2,752,971	0	2,752,971	166,329.40	77,241.13	2,509,400.83	
A43115 Mental Health Administration										
A43115	43490	MENTAL HEALTH PROG		-1,122,302	0	-1,122,302	-367,528.00	.00	-754,774.00	32.7%
A43115	43491	NYS OFFICE OF MENT		-28,502	0	-28,502	.00	.00	-28,502.00	.0%
A43115	43492	OASAS		-1,347,297	0	-1,347,297	-336,850.00	.00	-1,010,447.00	25.0%
A43115	44490	MENTAL HEALTH FEDE		-125,000	0	-125,000	-31,456.00	.00	-93,544.00	25.2%
A43115	51005	PERSONAL SERVICES		163,491	0	163,491	.00	.00	163,490.84	.0%
A43115	54000	TELEPHONE, CELL &		1,200	0	1,200	.00	.00	1,200.00	.0%
A43115	54001	COPYING/PRINTING		50	0	50	.00	.00	50.00	.0%
A43115	54005	Office Materials &		1,000	0	1,000	.00	.00	1,000.00	.0%

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A43115	Mental Health Administration	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A43115	54007 Janitorial Materia	225	0	225	.00	.00	225.00	.0%
A43115	54015 Maintenance Agreeem	2,840	0	2,840	.00	.00	2,840.00	.0%
A43115	54025 UTILITIES	1,330	0	1,330	.00	.00	1,330.00	.0%
A43115	54040 ASSOC/MEMBERSHIP D	5,463	0	5,463	5,168.00	.00	295.00	94.6%
A43115	54045 Travel & Sustenanc	600	0	600	.00	.00	600.00	.0%
A43115	54055 PROFESSIONAL SERVI	167,150	0	167,150	.00	.00	167,150.00	.0%
A43115	54067 REAL PROPERTY RENT	8,766	0	8,766	730.33	8,035.67	.00	100.0%
A43115	54078 Fuel	100	0	100	.00	.00	100.00	.0%
A43115	54615 CONTRACTED MEDICAL	10,000	0	10,000	.00	.00	10,000.00	.0%
A43115	54815 4208 CONTRACTED AGE	945,782	0	945,782	.00	.00	945,782.00	.0%
A43115	54815 4211 CONTRACTED AGE	98,237	0	98,237	.00	98,237.00	.00	100.0%
A43115	54815 4213 CONTRACTED AGE	1,064,584	0	1,064,584	.00	.00	1,064,584.00	.0%
A43115	54815 4216 CONTRACTED AGE	215,060	0	215,060	.00	.00	215,060.00	.0%
A43115	54815 4219 CONTRACTED AGE	40,454	0	40,454	.00	40,453.00	1.00	100.0%
A43115	54815 4221 CONTRACTED AGE	20,010	0	20,010	.00	20,010.00	.00	100.0%
A43115	54815 4222 CONTRACTED AGE	28,206	0	28,206	.00	.00	28,206.00	.0%
A43115	54815 4227 CONTRACTED AGE	10,100	0	10,100	.00	10,100.00	.00	100.0%
A43115	54815 427V CONTRACTED AGE	12,120	0	12,120	.00	12,120.00	.00	100.0%
A43115	58020 RETIREMENT	18,707	0	18,707	.00	.00	18,707.13	.0%
A43115	58030 FICA	12,507	0	12,507	.00	.00	12,507.05	.0%
A43115	58040 WORKERS COMP	4,589	0	4,589	4,695.41	.00	-106.91	102.3%
A43115	58060 HEALTH INS	16,651	0	16,651	.00	.00	16,651.05	.0%
A43115	58062 DENTAL INS	135	0	135	.00	.00	135.36	.0%
A43115	58065 VISION CARE BENEFIT	29	0	29	.00	.00	29.40	.0%
TOTAL Mental Health Administration		226,285	0	226,285	-725,240.26	188,955.67	762,569.92	-237.0%
TOTAL REVENUES		-2,623,101	0	-2,623,101	-735,834.00	.00	-1,887,267.00	
TOTAL EXPENSES		2,849,386	0	2,849,386	10,593.74	188,955.67	2,649,836.92	
A43135 Single Point of Access								
A43135	43490 MENTAL HEALTH PROG	-60,908	0	-60,908	.00	.00	-60,908.00	.0%
A43135	51005 PERSONAL SERVICES	59,091	0	59,091	.00	.00	59,091.21	.0%
A43135	54000 TELEPHONE, CELL &	60	0	60	.00	.00	60.00	.0%
A43135	54001 COPYING/PRINTING	250	0	250	.00	.00	250.00	.0%
A43135	54005 Office Materials &	250	0	250	.00	.00	250.00	.0%
A43135	54015 Maintenance Agreeem	30	0	30	.00	.00	30.00	.0%
A43135	54020 POSTAGE	10	0	10	.00	.00	10.00	.0%
A43135	54025 UTILITIES	400	0	400	.00	.00	400.00	.0%
A43135	54035 EDUCATION & TRAINI	250	0	250	.00	.00	250.00	.0%
A43135	54040 ASSOC/MEMBERSHIP D	0	4,000	4,000	.00	.00	4,000.00	.0%
A43135	54045 Travel & Sustenanc	150	0	150	.00	.00	150.00	.0%

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A43135	Single Point of Access		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A43135	54067	REAL PROPERTY RENT	1,665	0	1,665	138.76	1,526.24	.00	100.0%
A43135	54070	LIABILITY INSURANC	31	0	31	.00	.00	31.00	.0%
A43135	54074	VEHICLE INSURANCE	15	0	15	.00	.00	15.00	.0%
A43135	54078	Fuel	70	0	70	.00	.00	70.00	.0%
A43135	54213	I/D COPIER	60	0	60	.00	.00	60.00	.0%
A43135	54815	CONTRACTED AGENCIE	12,000	-4,000	8,000	.00	.00	8,000.00	.0%
A43135	58020	RETIREMENT	6,761	0	6,761	.00	.00	6,761.40	.0%
A43135	58030	FICA	4,520	0	4,520	.00	.00	4,520.47	.0%
A43135	58040	WORKERS COMP	2,195	0	2,195	2,245.63	.00	-51.13	102.3%
TOTAL Single Point of Access			26,901	0	26,901	2,384.39	1,526.24	22,989.95	14.5%
TOTAL REVENUES			-60,908	0	-60,908	.00	.00	-60,908.00	
TOTAL EXPENSES			87,809	0	87,809	2,384.39	1,526.24	83,897.95	
A431442 MENTAL HEALTH CENTER									
A431442	41620	4204 MENTAL HEALTH	-31,300	0	-31,300	.00	.00	-31,300.00	.0%
A431442	41620	42RS MENTAL HEALTH	-155,154	0	-155,154	.00	.00	-155,154.00	.0%
TOTAL MENTAL HEALTH CENTER			-186,454	0	-186,454	.00	.00	-186,454.00	.0%
TOTAL REVENUES			-186,454	0	-186,454	.00	.00	-186,454.00	
A431443 MENTAL HEALTH CENTER									
A431443	43490	4204 MENTAL HEALTH	-42,451	0	-42,451	.00	.00	-42,451.00	.0%
A431443	43490	42RS MENTAL HEALTH	-110,949	0	-110,949	.00	.00	-110,949.00	.0%
TOTAL MENTAL HEALTH CENTER			-153,400	0	-153,400	.00	.00	-153,400.00	.0%
TOTAL REVENUES			-153,400	0	-153,400	.00	.00	-153,400.00	
A43145 FAMILY SUPPORT SERVICES									
A43145	51005	4204 FSS CONTRACT P	127,498	0	127,498	5,523.63	.00	121,974.58	4.3%
A43145	51005	42RS PERSONAL SERVI	96,114	0	96,114	7,308.65	.00	88,805.11	7.6%
A43145	51010	42RS PART-TIME PAY	10,251	0	10,251	272.65	.00	9,977.92	2.7%
A43145	51025	4204 SHIFT DIFFEREN	0	0	0	1.20	.00	-1.20	100.0%
A43145	51025	42RS SHIFT DIFFEREN	175	0	175	12.00	.00	163.00	6.9%
A43145	51035	4204 OTHER COMPENSA	2,930	0	2,930	.00	.00	2,930.00	.0%

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A43145	FAMILY SUPPORT SERVICES		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A43145	51035	42RS	OTHER COMPENSA	0	2,570	.00	.00	2,570.00	.0%
A43145	54000	4204	TELEPHONE	0	1,536	.00	1,350.00	186.00	87.9%
A43145	54000	42RS	LONG DISTANCE	0	1,860	.00	1,350.00	510.00	72.6%
A43145	54005	4204	Office Materia	0	60	.00	.00	60.00	.0%
A43145	54005	42RS	Office Materia	0	150	.00	.00	150.00	.0%
A43145	54007	42RS	Janitorial Mat	0	73	.00	.00	73.00	.0%
A43145	54015	4204	Maintenance Ag	0	70	.00	.00	70.00	.0%
A43145	54015	42RS	Maintenance Ag	0	275	.00	.00	275.00	.0%
A43145	54025	4204	UTILITIES	0	460	.00	.00	460.00	.0%
A43145	54025	42RS	UTILITIES	0	1,735	.00	.00	1,735.00	.0%
A43145	54035	4204	EDUCATION & TR	0	300	.00	.00	300.00	.0%
A43145	54045	4204	Travel & Suste	0	100	.00	.00	100.00	.0%
A43145	54045	42RS	Travel & Suste	0	30	.00	.00	30.00	.0%
A43145	54060	42RS	LEGAL NOTICES	0	60	.00	.00	60.00	.0%
A43145	54067	4204	REAL PROPERTY	0	2,103	175.28	1,927.72	.00	100.0%
A43145	54067	42RS	REAL PROPERTY	0	8,414	701.12	7,712.88	.00	100.0%
A43145	54070	4204	LIABILITY INSU	0	195	.00	.00	195.00	.0%
A43145	54074	4204	VEHICLE INSURA	0	56	.00	.00	56.00	.0%
A43145	54074	42RS	VEHICLE INSURA	0	223	.00	.00	223.00	.0%
A43145	54078	4204	Fuel	0	100	.00	.00	100.00	.0%
A43145	54078	42RS	Fuel	0	360	.00	.00	360.00	.0%
A43145	54213	4204	I/D COPIER	0	75	.00	.00	75.00	.0%
A43145	54213	42RS	I/D COPIER	0	300	.00	.00	300.00	.0%
A43145	54300	4204	Vehicle Repair	0	200	.00	.00	200.00	.0%
A43145	54300	42RS	Vehicle Repair	0	800	.00	.00	800.00	.0%
A43145	54301	4204	Vehicle Rent/L	0	996	82.79	913.21	.00	100.0%
A43145	54301	42RS	Vehicle Rent/L	0	3,982	331.17	3,650.83	.00	100.0%
A43145	54400	42RS	Food Materials	0	500	.00	.00	500.00	.0%
A43145	54800	42RS	PROGRAM EXPENS	0	600	.00	.00	600.00	.0%
A43145	58020	4204	RETIREMENT	0	15,002	.00	.00	15,002.00	.0%
A43145	58020	42RS	RETIREMENT	0	12,482	.00	.00	12,481.83	.0%
A43145	58030	4204	FICA	0	9,978	381.03	.00	9,596.73	3.8%
A43145	58030	42RS	FICA	0	8,347	534.48	.00	7,812.39	6.4%
A43145	58040	4204	WORKERS COMP	0	5,626	5,756.98	.00	-131.08	102.3%
A43145	58040	42RS	WORKERS COMP	0	5,344	5,468.62	.00	-124.52	102.3%
A43145	58060	4204	HEALTH INS	0	40,884	1,879.54	.00	39,004.39	4.6%
A43145	58060	42RS	HEALTH INS	0	8,866	1,937.72	.00	6,928.13	21.9%
A43145	58062	4204	DENTAL INS	0	254	8.36	.00	246.12	3.3%
A43145	58062	42RS	DENTAL INS	0	106	12.52	.00	93.96	11.8%
A43145	58065	4204	VISION CARE BE	0	55	2.73	.00	52.54	4.9%
A43145	58065	42RS	VISION CARE BE	0	23	3.27	.00	19.86	14.1%
TOTAL FAMILY SUPPORT SERVICES			372,118	0	372,118	30,393.74	16,904.64	324,819.76	12.7%
TOTAL EXPENSES			372,118	0	372,118	30,393.74	16,904.64	324,819.76	

A431543 MENTAL HEALTH CENTER

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A431543	MENTAL HEALTH CENTER		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A431543	43490	MENTAL HEALTH PRO	-58,190	0	-58,190	.00	.00	-58,190.00	.0%
	TOTAL MENTAL HEALTH CENTER		-58,190	0	-58,190	.00	.00	-58,190.00	.0%
	TOTAL REVENUES		-58,190	0	-58,190	.00	.00	-58,190.00	
A43155	PREVENTIVE SERVICES FOR YOUTH								
A43155	51005	4206 PSY CONTRACT P	37,974	0	37,974	2,235.90	.00	35,738.12	5.9%
A43155	54000	4206 TELEPHONE	240	0	240	.00	.00	240.00	.0%
A43155	54001	4206 COPYING/PRINTI	100	0	100	.00	.00	100.00	.0%
A43155	54005	4206 Office Materia	125	0	125	.00	.00	125.00	.0%
A43155	54015	4206 Maintenance Ag	60	0	60	.00	.00	60.00	.0%
A43155	54025	4206 UTILITIES	400	0	400	.00	.00	400.00	.0%
A43155	54035	4206 EDUCATION & TR	250	0	250	.00	.00	250.00	.0%
A43155	54045	4206 Travel & Suste	150	0	150	.00	.00	150.00	.0%
A43155	54060	4206 LEGAL NOTICES	100	0	100	.00	.00	100.00	.0%
A43155	54067	4206 REAL PROPERTY	1,755	0	1,755	146.07	1,608.93	.00	100.0%
A43155	54070	4206 LIABILITY INSU	33	0	33	.00	.00	33.00	.0%
A43155	54074	4206 VEHICLE INSURA	16	0	16	.00	.00	16.00	.0%
A43155	54078	4206 Fuel	70	0	70	.00	.00	70.00	.0%
A43155	54213	4206 I/D COPIER	64	0	64	.00	.00	64.00	.0%
A43155	58020	4206 RETIREMENT	4,345	0	4,345	.00	.00	4,345.11	.0%
A43155	58030	4206 FICA	2,905	0	2,905	168.89	.00	2,736.12	5.8%
A43155	58040	4206 WORKERS COMP	998	0	998	1,020.74	.00	-23.24	102.3%
A43155	58060	4206 HEALTH INS	9,138	0	9,138	57.80	.00	9,079.82	.6%
A43155	58062	4206 DENTAL INS	45	0	45	.70	.00	44.42	1.6%
A43155	58065	4206 VISION CARE BE	10	0	10	.15	.00	9.65	1.5%
	TOTAL PREVENTIVE SERVICES FOR YOUTH		58,777	0	58,777	3,630.25	1,608.93	53,538.00	8.9%
	TOTAL EXPENSES		58,777	0	58,777	3,630.25	1,608.93	53,538.00	
	GRAND TOTAL		197,709	0	197,709	-523,254.32	286,236.61	434,726.51	-119.9%

** END OF REPORT - Generated by Nancy Smith **

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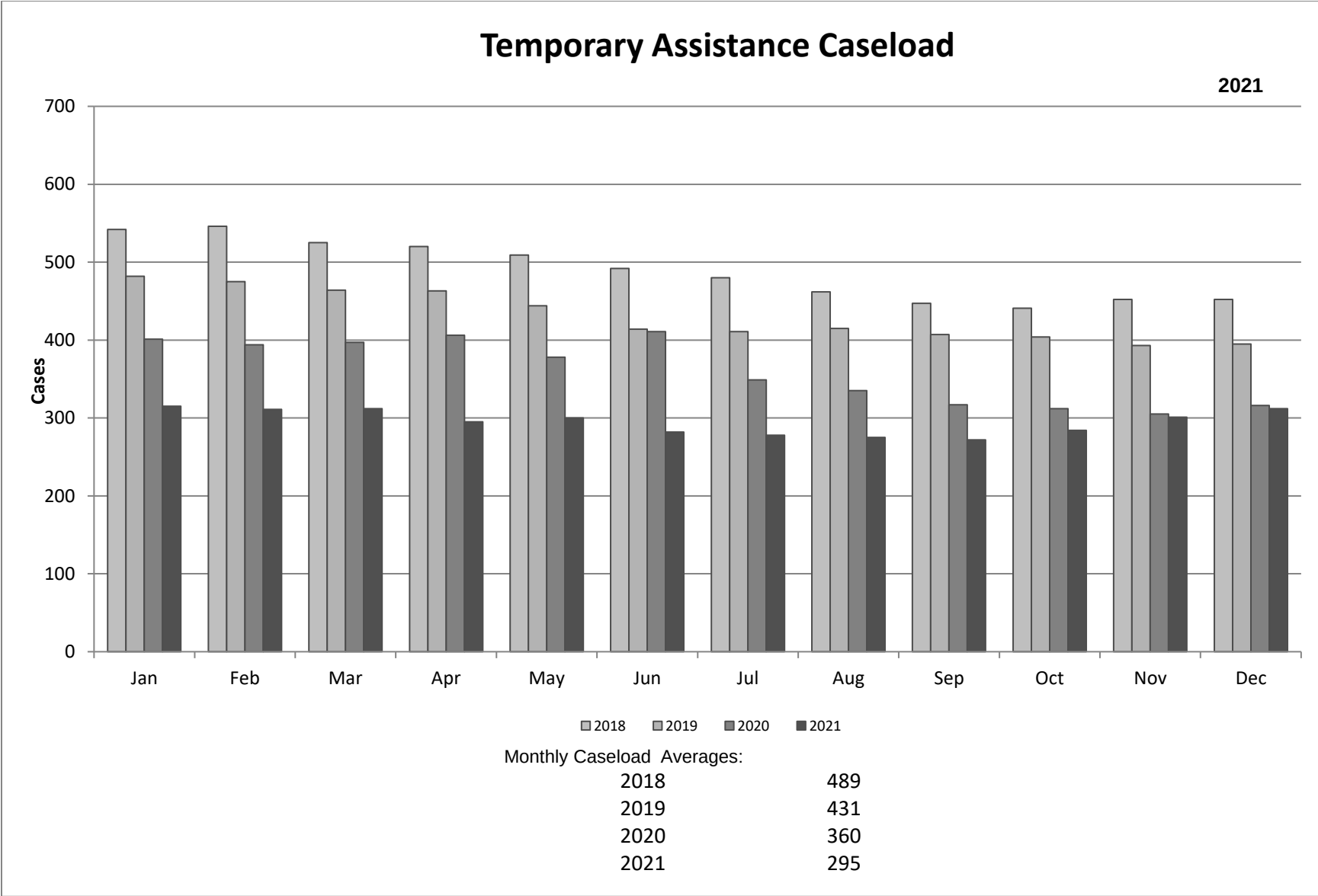
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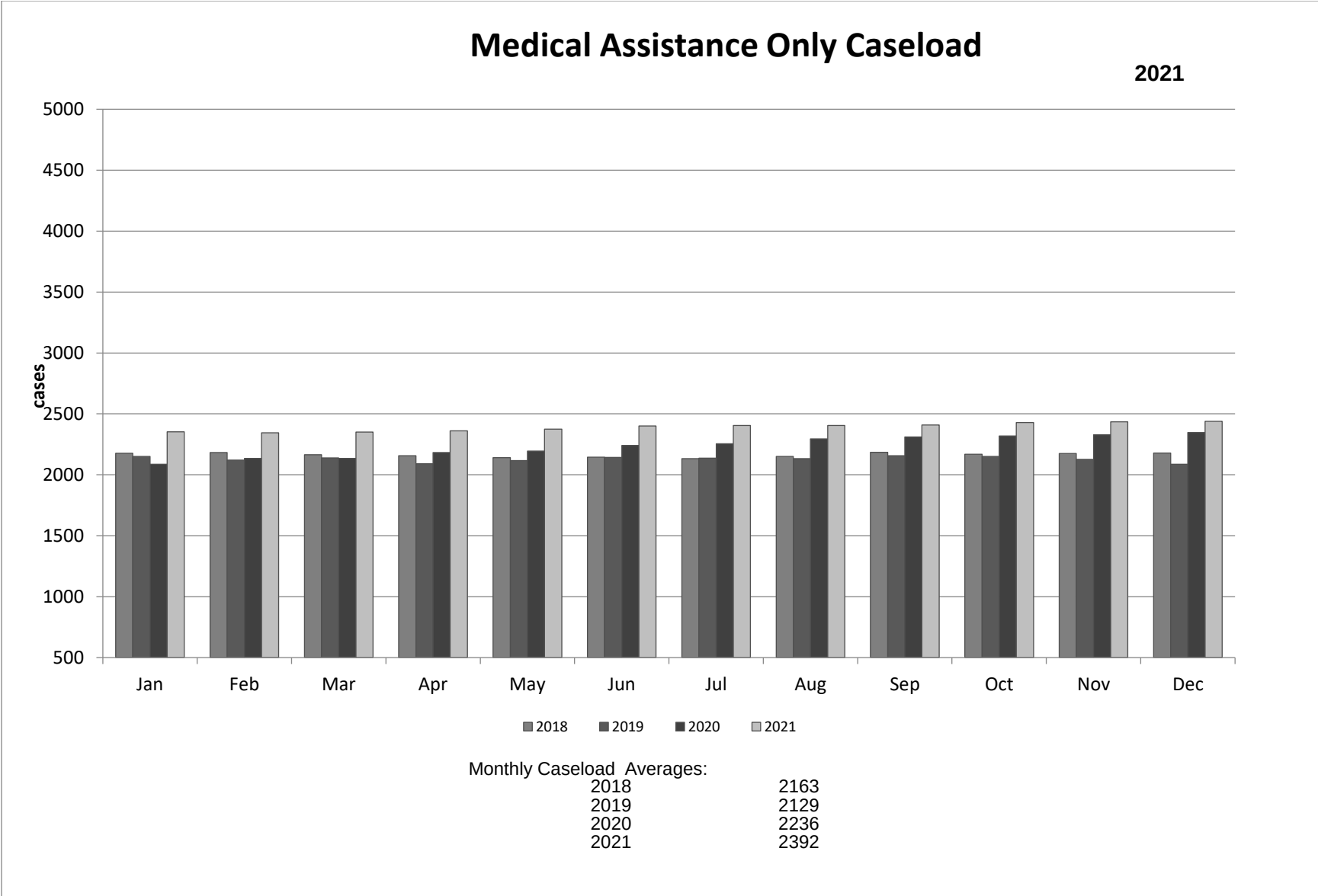
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A432042 HORIZON HOUSE							
A432042 41620 4207 HORIZON HOUSE	-180,000	0	-180,000	.00	.00	-180,000.00	.0%
TOTAL HORIZON HOUSE	-180,000	0	-180,000	.00	.00	-180,000.00	.0%
TOTAL REVENUES	-180,000	0	-180,000	.00	.00	-180,000.00	
A43205 HORIZON HOUSE							
A43205 51005 4207 HORIZON HOUSE	116,620	0	116,620	6,438.75	.00	110,180.87	5.5%
A43205 51010 4207 PART-TIME PAY	33,055	0	33,055	2,251.58	.00	30,802.95	6.8%
A43205 51035 4207 OTHER COMPENSA	1,350	0	1,350	.00	.00	1,350.00	.0%
A43205 54000 4207 TELEPHONE	1,400	0	1,400	.00	.00	1,400.00	.0%
A43205 54005 4207 Office Materia	250	0	250	.00	.00	250.00	.0%
A43205 54007 4207 Janitorial Mat	85	0	85	.00	.00	85.00	.0%
A43205 54015 4207 Maintenance Ag	340	0	340	.00	.00	340.00	.0%
A43205 54025 4207 UTILITIES	2,200	0	2,200	.00	.00	2,200.00	.0%
A43205 54067 4207 REAL PROPERTY	10,517	0	10,517	876.40	9,640.60	.00	100.0%
A43205 54070 4207 INSURANCE	195	0	195	.00	.00	195.00	.0%
A43205 54213 4207 I/D COPIER	375	0	375	.00	.00	375.00	.0%
A43205 54400 4207 Food Materials	2,000	0	2,000	.00	.00	2,000.00	.0%
A43205 54800 4207 PROGRAM EXPENS	300	0	300	.00	.00	300.00	.0%
A43205 58020 4207 RETIREMENT	17,279	0	17,279	.00	.00	17,279.27	.0%
A43205 58030 4207 FICA	11,553	0	11,553	619.94	.00	10,933.41	5.4%
A43205 58040 4207 WORKERS COMP	4,010	0	4,010	4,103.38	.00	-93.43	102.3%
A43205 58060 4207 HEALTH INS	30,599	0	30,599	2,287.11	.00	28,311.89	7.5%
A43205 58062 4207 DENTAL INS	181	0	181	13.66	.00	167.72	7.5%
A43205 58065 4207 VISION CARE BE	39	0	39	2.96	.00	36.44	7.5%
TOTAL HORIZON HOUSE	232,349	0	232,349	16,593.78	9,640.60	206,114.12	11.3%
TOTAL EXPENSES	232,349	0	232,349	16,593.78	9,640.60	206,114.12	
GRAND TOTAL	52,349	0	52,349	16,593.78	9,640.60	26,114.12	50.1%

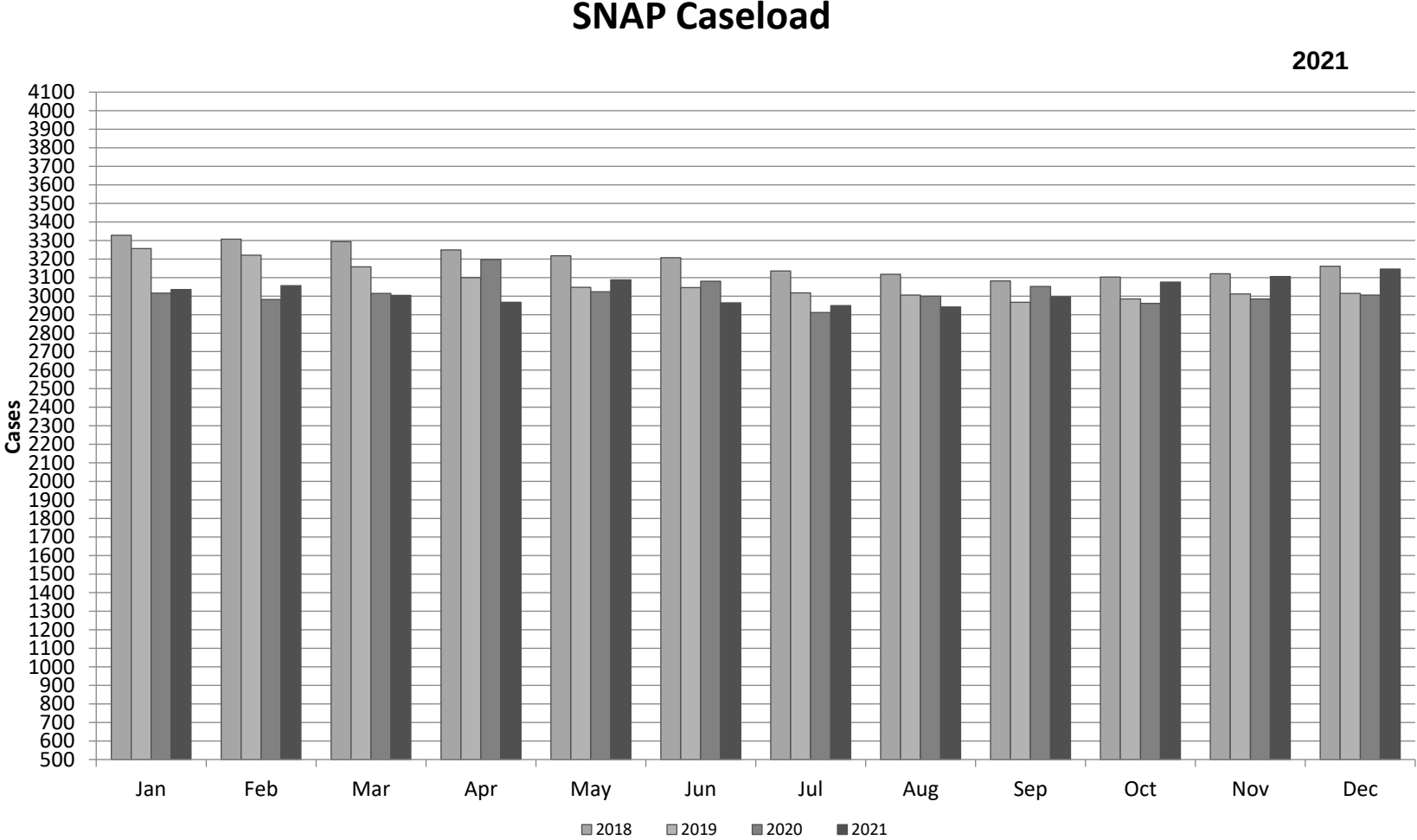
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Attachment: Jan 2022 Horizon House Budget (10348 : Monthly Budget Report - Mental Health

	2021											
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
TA Cases	315	311	312	295	300	282	278	275	272	284	301	312
SNAP Cases	3035	3056	3004	2966	3088	2963	2948	2941	2996	3075	3106	3145
Managed Care Individuals	9534	9561	9533	9620	9675	9792	9828	9855	9903	8979	8981	9052
MA Only Cases												
Medicaid MAGI	847	853	853	862	870	898	900	896	906	924	920	923
Medicaid Chronic Care	1505	1492	1497	1498	1505	1502	1505	1509	1502	1504	1514	1515
MA/SSI Cases	1171	1159	1168	1163	1163	1147	1121	1127	1121	1115	1109	1099
MA Total Cases	3523	3504	3518	3523	3538	3547	3526	3532	3529	3543	3543	3537
Foster Care Total	78	78	82	78	75	68	67	67	65	65	59	64
Adult Services Cases	213	212	209	212	213	218	221	214	220	215	213	216
Long Term Care Cases	36	35	35	37	39	40	40	38	41	42	43	41
CPS Hotline Cases	87	77	101	90	103	86	93	100	105	93	73	91
Child Preventive Cases	72	76	76	88	85	86	87	83	84	88	94	98
Day Care Cases	64	62	57	54	54	58	57	63	59	61	64	63
Services Individual Total	1068	1058	1044	1073	1060	1091	1069	1078	1061	1062	1077	1058
Child Support Cases	2910	2917	2895	2893	2857	2839	2829	2799	2787	2764	2758	2748
Front End Detection Fraud Referrals (FEDS)	0	0	0	0	0	17	13	16	24	25	30	18
Fraud Under Care	2	8	1	11	8	9	7	4	3	1	2	4
Estimated Total Clients	11578	12228	12168	12244	12492	12306	12235	12299	12385	11548	11654	11888





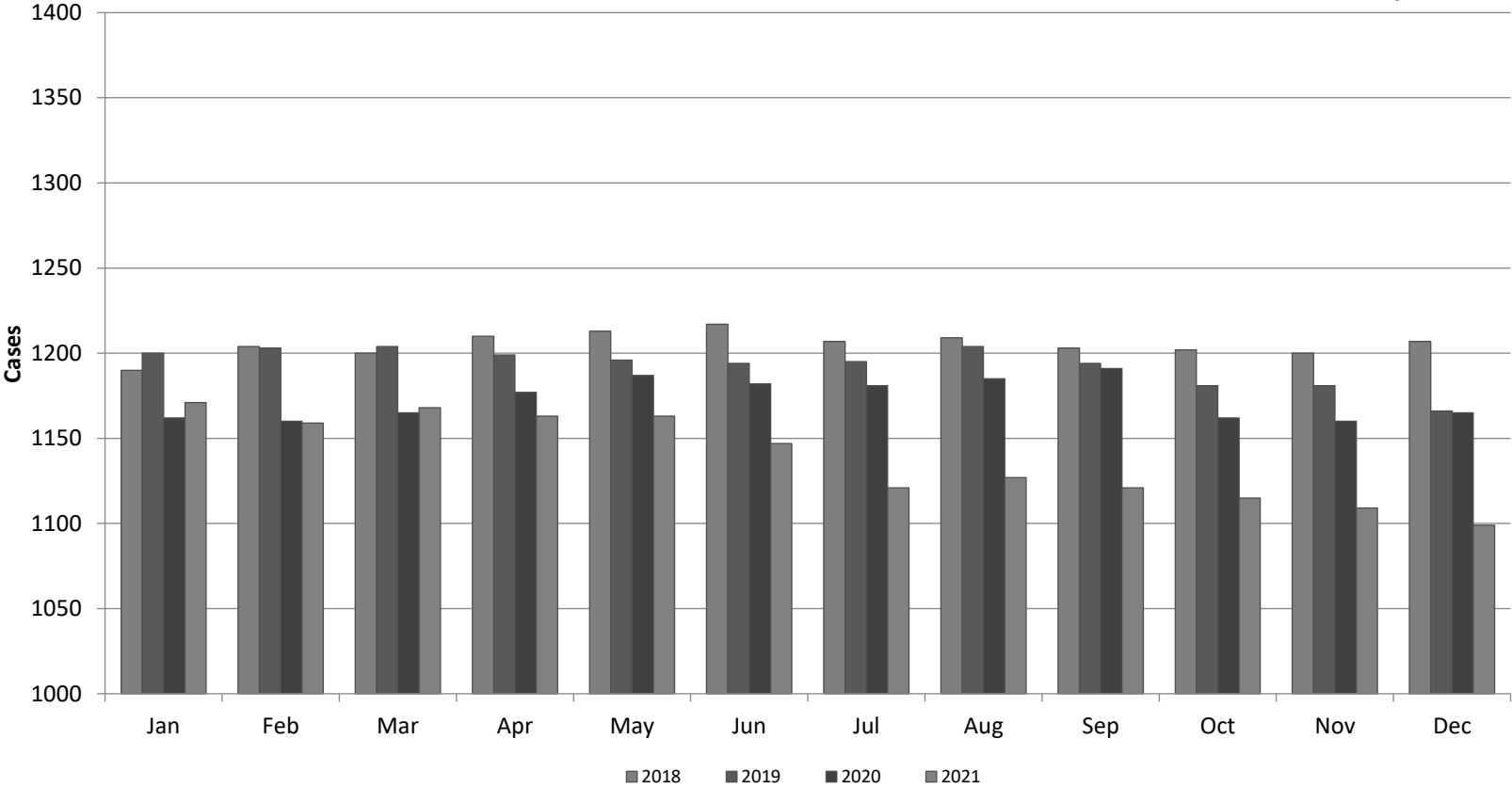


Monthly Caseload Averages:

2018	3194
2019	3069
2020	3019
2021	3027

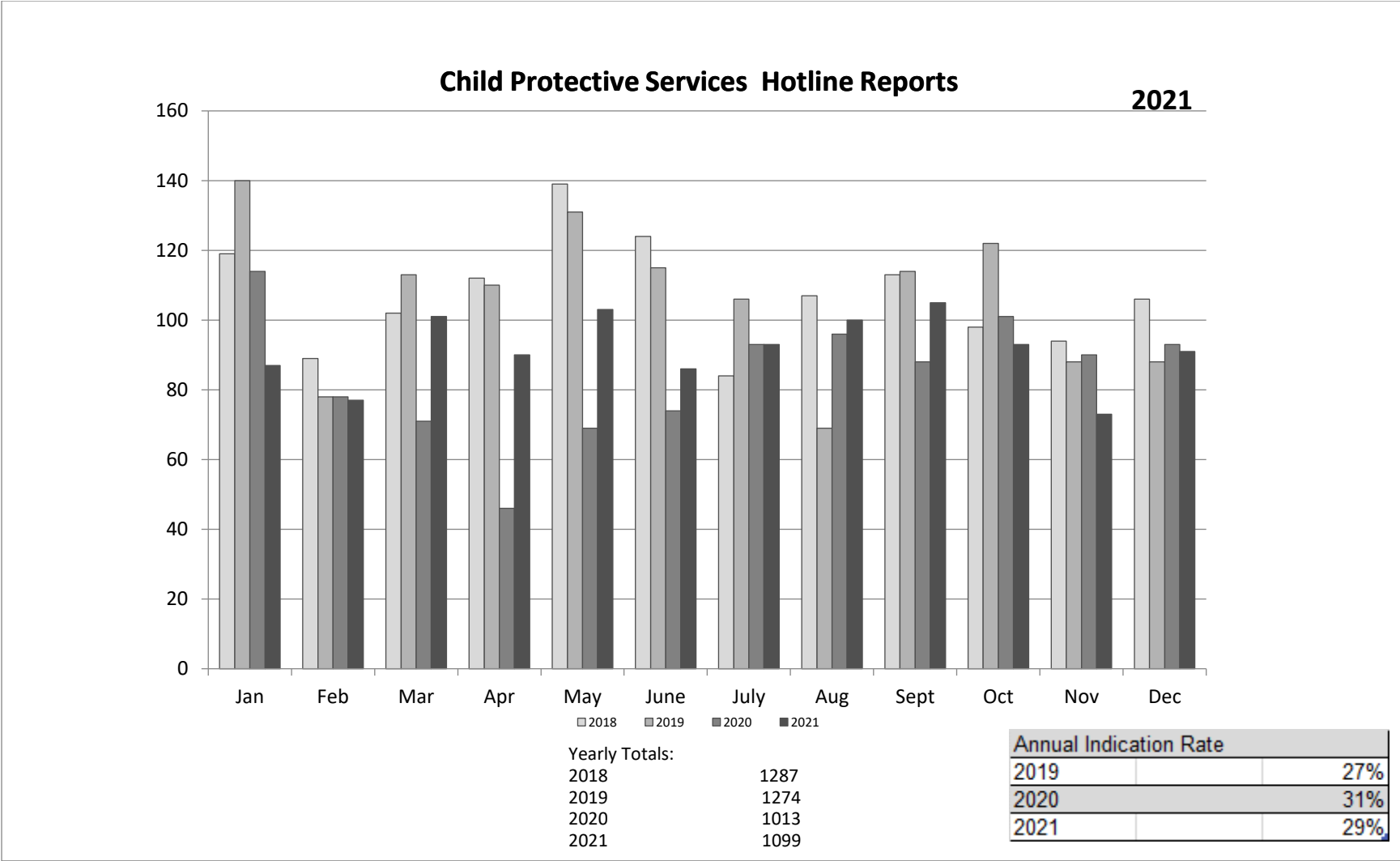
Medical Assistance - Supplemental Security Income Caseload

2021



Monthly Caseload Averages:

2018	1205
2019	1193
2020	1173
2021	1139



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ACCOUNTS FOR: A GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A601042 DSS ADMIN LOCAL REVENUE							
A601042 41801 REPAYMENTS MEDICA	-150,000	0	-150,000	-10.00	.00	-149,990.00	.0%
A601042 41809 REPAYMENT OF FAMI	-352,400	0	-352,400	-235.00	.00	-352,165.00	.1%
A601042 41811 INCENTIVE EARNING	-55,000	0	-55,000	-71.56	.00	-54,928.44	.1%
A601042 41819 REPAYMENT CHILD C	-374,049	0	-374,049	-1,580.64	.00	-372,468.36	.4%
A601042 41840 REPAYMENT OF SAFE	-300,000	0	-300,000	-5,168.50	.00	-294,831.50	1.7%
A601042 41841 REPAYMENT HEAP	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
A601042 41870 REPAY SERVICES FO	-9,600	0	-9,600	.00	.00	-9,600.00	.0%
TOTAL DSS ADMIN LOCAL REVENUE	-1,271,049	0	-1,271,049	-7,065.70	.00	-1,263,983.30	.6%
A601043 DSS ADMIN STATE REVENUE							
A601043 43089 RTA STATE AID - GE	-792,000	0	-792,000	.00	.00	-792,000.00	.0%
A601043 43601 MEDICAL ASSISTANC	80,000	0	80,000	.00	.00	80,000.00	.0%
A601043 43609 FAMILY ASSISTANCE	-3,508	0	-3,508	.00	.00	-3,508.00	.0%
A601043 43610 DSS ADMIN	-2,461,911	0	-2,461,911	.00	.00	-2,461,911.00	.0%
A601043 43619 CHILD CARE	-1,210,214	0	-1,210,214	.00	.00	-1,210,214.00	.0%
A601043 43623 JUVENILE DELINQUE	-18,620	0	-18,620	.00	.00	-18,620.00	.0%
A601043 43640 SAFETY NET	-486,436	0	-486,436	.00	.00	-486,436.00	.0%
A601043 43642 EMERGENCY AID TO	-17,500	0	-17,500	.00	.00	-17,500.00	.0%
A601043 43655 DSS DAY CARE	-598,578	0	-598,578	.00	.00	-598,578.00	.0%
A601043 43670 SEVICES FOR RECIP	-390,000	0	-390,000	.00	.00	-390,000.00	.0%
A601043 43689 4696 Code Blue	-166,800	0	-166,800	.00	.00	-166,800.00	.0%
TOTAL DSS ADMIN STATE REVENUE	-6,065,567	0	-6,065,567	.00	.00	-6,065,567.00	.0%
A601044 DSS ADMIN FEDERAL REVENUE							
A601044 44601 MEDICAL ASSISTANC	70,000	0	70,000	.00	.00	70,000.00	.0%
A601044 44609 FAMILY ASSISTANCE	-1,263,826	0	-1,263,826	.00	.00	-1,263,826.00	.0%
A601044 44610 SOCIAL SERVICES A	-2,265,927	0	-2,265,927	.00	.00	-2,265,927.00	.0%
A601044 44611 FOOD STAMP PROGRA	-696,078	0	-696,078	.00	.00	-696,078.00	.0%
A601044 44615 FFFS FEDERAL REVE	-1,803,000	0	-1,803,000	.00	.00	-1,803,000.00	.0%
A601044 44619 CHILD CARE	-1,159,267	0	-1,159,267	.00	.00	-1,159,267.00	.0%
A601044 44640 SAFETY NET FEDERA	-62,930	0	-62,930	.00	.00	-62,930.00	.0%
A601044 44641 HOME ENERGY ASSIS	80,000	0	80,000	.00	.00	80,000.00	.0%

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ACCOUNTS A	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A601044	44661 Title IV-B Funds	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
A601044	44670 SERVICES FOR RECI	-235,000	0	-235,000	.00	.00	-235,000.00	.0%
A601044	44689 4693 MISC SOCIAL S	-25,000	0	-25,000	.00	.00	-25,000.00	.0%
A601044	44689 4695 MISC SOCIAL S	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
A601044	44689 4697 MISC SOCIAL S	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
TOTAL DSS ADMIN FEDERAL REVENUE		-7,491,028	0	-7,491,028	.00	.00	-7,491,028.00	.0%
A601047 DEPT.OF SOCIAL SERVICES ADMIN								
A601047	42701 REFUND APPROP EXP	-70,000	0	-70,000	-5,217.25	.00	-64,782.75	7.5%
A601047	42770 OTHER UNCLASSIFIE	-10,000	0	-10,000	.00	.00	-10,000.00	.0%
A601047	42771 DSS SALARY REIMB	-500	0	-500	.00	.00	-500.00	.0%
TOTAL DEPT.OF SOCIAL SERVICES ADMIN		-80,500	0	-80,500	-5,217.25	.00	-75,282.75	6.5%
A60105 DEPT.OF SOCIAL SERVICES ADMIN								
A60105	51005 PERSONAL SERVICES	5,141,869	0	5,141,869	297,508.18	.00	4,844,360.32	5.8%
A60105	51010 PART-TIME PAY	3,640	0	3,640	.00	.00	3,640.00	.0%
A60105	51015 TEMP PAY	43,318	0	43,318	2,748.91	.00	40,569.17	6.3%
A60105	51020 OVERTIME PAY	116,000	0	116,000	3,483.10	.00	112,516.90	3.0%
A60105	51025 SHIFT DIFFERENTIAL	500	0	500	23.49	.00	476.51	4.7%
A60105	51035 OTHER COMPENSATION	125,000	0	125,000	14,996.65	.00	110,003.35	12.0%
A60105	51070 MEALS REIMBURSEMEN	1,300	0	1,300	60.00	295.00	945.00	27.3%
A60105	52060 Capital Computer E	19,600	0	19,600	.00	.00	19,600.00	.0%
A60105	54000 TELEPHONE	28,000	0	28,000	.00	5,750.00	22,250.00	20.5%
A60105	54001 PRINTING/COPYING	7,500	0	7,500	.00	5,072.50	2,427.50	67.6%
A60105	54005 Office Materials &	25,000	0	25,000	23.77	6,476.23	18,500.00	26.0%
A60105	54006 Medical Materials	250	0	250	.00	.00	250.00	.0%
A60105	54007 Janitorial Materia	400	0	400	.00	300.00	100.00	75.0%
A60105	54015 Maintenance Agreem	500	0	500	.00	500.00	.00	100.0%
A60105	54020 POSTAGE	28,500	0	28,500	1,000.00	.00	27,500.00	3.5%
A60105	54035 EDUCATION & TRAINI	27,520	0	27,520	400.00	6,148.00	20,972.00	23.8%
A60105	54040 ASSOC/MEMBERSHIP D	5,937	0	5,937	25.00	5,062.00	850.00	85.7%
A60105	54041 PUBLICATIONS	4,000	0	4,000	1,351.16	2,548.84	100.00	97.5%
A60105	54045 Travel & Sustenanc	180	0	180	.00	.00	180.00	.0%
A60105	54049 Non-Reim Program E	6,000	0	6,000	.00	2,000.00	4,000.00	33.3%
A60105	54050 Equip. Repairs & M	900	0	900	.00	.00	900.00	.0%
A60105	54055 PROFESSIONAL SERVI	6,250	0	6,250	.00	6,250.00	.00	100.0%

Attachment: January 2022 (10337 : Department of Social Services January 2022 Budget Report)

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YEAR-TO-DATE BUDGET REPORTP
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FOR 2022 01

ACCOUNTS A	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A60105 54060	LEGAL NOTICES / AD	1,200	0	1,200	.00	663.44	536.56	55.3%
A60105 54070	INSURANCE	38,028	0	38,028	.00	.00	38,028.00	.0%
A60105 54074	VEHICLE INSURANCE	2,560	0	2,560	.00	.00	2,560.00	.0%
A60105 54076	Building Repairs a	2,000	0	2,000	.00	2,000.00	.00	100.0%
A60105 54078	Fuel	10,000	0	10,000	17.30	45.00	9,937.70	.6%
A60105 54110	CHARGE BACKS	72,000	0	72,000	.00	.00	72,000.00	.0%
A60105 54213	I/D COPIER	9,300	0	9,300	.00	.00	9,300.00	.0%
A60105 54215	I/D LEXIS NEXIS	3,609	0	3,609	.00	.00	3,609.00	.0%
A60105 54300	Vehicle Repairs &	9,000	0	9,000	332.80	5,417.20	3,250.00	63.9%
A60105 54301	Vehicle Rent/Lease	56,000	0	56,000	4,560.98	51,439.02	.00	100.0%
A60105 54444	FEES & PERMITS	280	0	280	48.00	.00	232.00	17.1%
A60105 54615	CONTRACTED MEDICAL	42,000	0	42,000	.00	34,000.00	8,000.00	81.0%
A60105 54765	JUDGMENTS & CLAIMS	4,000	0	4,000	.00	.00	4,000.00	.0%
A60105 54800	DSS PROGRAM CLAIMI	267,010	0	267,010	211.89	237,170.11	29,628.00	88.9%
A60105 54800	4693 DSS PROGRAM CL	25,000	0	25,000	.00	25,000.00	.00	100.0%
A60105 54800	4695 DSS PROGRAM CL	50,000	0	50,000	.00	50,000.00	.00	100.0%
A60105 54800	4696 PROGRAM EXPENS	166,800	0	166,800	49,439.48	116,560.26	800.26	99.5%
A60105 54800	4697 PROGRAM EXPENS	30,000	0	30,000	.00	30,000.00	.00	100.0%
A60105 54815	CONTRACTED AGENCIE	515,782	0	515,782	113.16	112,511.00	403,157.84	21.8%
A60105 56055	DAY CARE	652,000	0	652,000	.00	.00	652,000.00	.0%
A60105 56070	SERVICES FOR RECIP	938,856	0	938,856	.00	.00	938,856.00	.0%
A60105 56070	RTA SERVICES FOR RE	54,000	0	54,000	.00	.00	54,000.00	.0%
A60105 56102	MEDICAL ASSISTANCE	9,340,088	0	9,340,088	619,600.00	.00	8,720,488.00	6.6%
A60105 56109	FAMILY ASSISTANCE	2,694,000	0	2,694,000	78,560.38	.00	2,615,439.62	2.9%
A60105 56119	CHILD CARE	4,380,376	0	4,380,376	.00	.00	4,380,376.00	.0%
A60105 56119	RTA CHILD CARE	738,000	0	738,000	.00	.00	738,000.00	.0%
A60105 56123	JD/PINS	138,000	0	138,000	.00	.00	138,000.00	.0%
A60105 56129	STATE TRAINING SCH	15,000	0	15,000	.00	.00	15,000.00	.0%
A60105 56140	SAFETY NET	2,097,682	0	2,097,682	161,848.11	.00	1,935,833.89	7.7%
A60105 56141	HEAP	30,000	0	30,000	134.00	.00	29,866.00	.4%
A60105 56142	EMERGENCY AID TO A	35,000	0	35,000	.00	.00	35,000.00	.0%
A60105 58020	RETIREMENT	616,007	0	616,007	.00	.00	616,007.30	.0%
A60105 58030	FICA	415,420	0	415,420	22,651.95	.00	392,768.03	5.5%
A60105 58040	WORKERS COMP	225,425	0	225,425	230,677.28	.00	-5,252.28	102.3%
A60105 58060	HEALTH INS	1,229,997	0	1,229,997	82,948.42	.00	1,147,048.94	6.7%
A60105 58062	DENTAL INS	8,212	0	8,212	583.61	.00	7,628.23	7.1%
A60105 58065	VISION CARE BENEFIT	1,568	0	1,568	112.00	.00	1,456.00	7.1%
TOTAL DEPT.OF SOCIAL SERVICES ADMIN		30,506,364	0	30,506,364	1,573,459.62	705,208.60	28,227,695.84	7.5%
TOTAL GENERAL FUND		15,598,220	0	15,598,220	1,561,176.67	705,208.60	13,331,834.79	14.5%
TOTAL REVENUES		-14,908,144	0	-14,908,144	-12,282.95	.00	-14,895,861.05	
TOTAL EXPENSES		30,506,364	0	30,506,364	1,573,459.62	705,208.60	28,227,695.84	

Attachment: January 2022 (10337 : Department of Social Services January 2022 Budget Report)



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Cortland County
YEAR-TO-DATE BUDGET REPORT

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FOR 2022 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,598,220	0	15,598,220	1,561,176.67	705,208.60	13,331,834.79	14.5%

** END OF REPORT - Generated by Billie MacNabb **

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Cortland County
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2020/ 1

To Yr/Per: 2020/ 1

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2022/ 1

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria
Field Name Field Value

Fund A
Function
Group 6010
Department
Character Code
Org
Object
Project
Account type
Account status
Rollup Code



Cortland County
Department of Social Services

TO: Health and Human Services Committee

FROM: Kristen Monroe, Commissioner

DATE: January 28, 2022

SUBJECT: New York State Code of Rules and Regulations Homeless Shelter Summary

I am following up on a request to explore homeless shelter information. As a first step, I have summarized the lengthy New York State Code of Rules and Regulations section (NYCRR 491) that cover adult homeless shelters. Please note that family shelters fall under a separate equally lengthy section of regulation (NYCRR 900). Code Blue services, called emergency measures for the homeless during inclement winter weather, fall under another independent section of regulations (NYCRR 304.1)

The following summary of NYCRR 491 is provided as a general overview of how New York State regulates adult homeless shelters. If anyone would like a copy of the 50 pages of actual regulations, I can provide them.

NYCRR Section 491.1 – Applicability

- Social services districts (SSD) shall not be reimbursed for costs incurred for shelter and services unless they have been issued an operating certificate by the state Office of Temporary and Disability Assistance (OTDA).

NYCRR 491.2 – Definitions

- Shelter for adults – an adult care facility established and operated for the purpose of providing temporary residential care, room, board, supervision, information and referral, and social rehabilitation services for adults in need of temporary accommodations, supervision and services.
 - o Includes facilities not operated by an SSD to 20 or more adults.
 - o Includes facilities for fewer than 20 people if operated by an SSD.
- Small capacity shelter – a facility not operated by an SSD to fewer than 20 adults.
- Shelter for adult families – a facility established and operated for families that do not include children younger than 18 years of age.
- Motel – shall be considered shelter for adults, small capacity shelter or shelter for adult families if used primarily to shelter recipients of temporary housing assistance.

NYCRR 491.3 – Operational Plan

- Preliminary applications need to be made for acquisition, construction, financing, and operations, including costs of development, data on homeless numbers, vacancy rate for low-income housing and the type of homeless population to be served.
- Operational Plan Requirements include:
 - o Name, address and occupation of operator and board of directors' members
 - o Financial resources and future revenue sources including financial statements and 1 year budget.
 - o Admissions policies and procedures
 - o Plan of health services including arrangements with medical institutions, clinics or providers for the referral of residents for routine and emergency treatment and care.
 - o Procedures ensuring residents have access to legal representatives.
 - o Assistance to residents in applying for public benefits.

- Staff job descriptions, duties, qualifications, and schedules.
- Bathroom arrangements including toilet, shower, sink ratios to residents.
- Food service arrangements including kitchen appliance details or proof of food service provider agreement and description of dining area tables, chairs and seating arrangements.
- Physical structure details including construction and lay-out details with dimensions and a certificate of occupancy.
- Documents to show facility is in compliance with all state and local laws, regulations and codes.
- Procedures for routine and preventative maintenance of the facility.
- Written resident rules and rights and procedures for informing residents of said rights.
- Procedures for handling involuntary discharges and transfers
- Policies for resident absences and leaving/returning to the facility.
- Descriptions of community services available to shelter population including public transportation, parks and recreation, medical and mental health services, restaurants, and stores.
- Procedures for how minimum required services per NYCRR 491.14 will be provided. These include:
 - Room and board
 - Health services – emergency and routine treatment of residents.
 - Social rehabilitation services – includes assistance applying for public benefits, securing supportive, social and mental health services, obtaining permanent housing, securing employment assessment, training and placement, providing individual and group activities to improve physical and psychosocial functioning, case management and counseling, transportation between shelter and any site used by SSD. These services must be at least 5 days each week including evenings.
 - Each shelter shall designate adequate staff to be able to make linkages to services for income, housing, health, and social services.
 - Supervision services including intake, monitoring residents, monitoring security surveillance, supervising evacuation and drills, and handling, documenting, and investigating emergencies and incidents. Staff shall be immediately available during all hours of operation with a minimum of 1 staff to 1-19 residents with provisions for back-up staff.
- Procedures for safeguarding personal funds and property.
- Procedures for handling resident complaints and grievances.
- If planning to serve persons with mental illnesses, physical disabilities, substance use disorders, persons re-entering community from incarceration, must demonstrate how special services and supports will be provided.
- Security Plan must be developed including
 - Measures to control access to the shelter.
 - Measures taken to scan or x-ray incoming mail to residents.
 - Surveillance of the grounds, facility, and activities of residents.
 - Training and deployment of staff responsible for security.
 - Procedures for handling and documenting individual emergencies including arranging for medical care and emergency services, maintaining medical records of any special medical needs or conditions and maintaining names and numbers of medical doctors to contact should an emergency arise.
- Disaster and emergency plan to detail the facility's plan for the proper protection of residents and staff in the event of an actual or threatened emergency or disaster.

NYCRR 491.4 – Operating Certificates

- Upon approval of operational plan, the SSD needs to seek an operating certificate from OTDA or they will not be reimbursed for any shelter related costs.
- Certification may be revoked for any reason related to non-compliance with the operational plan as well as if there is criminal activity of any shelter operator, board of directors' members, or executive director of a not-for-profit that meets certain criteria.

NYCRR 491.5 and 491.6 – Voluntary Closure and Surrender of Operating Certificate and Compliance with State and Local Laws, Regulations and Codes**NYCRR 491.7 – General Provisions**

- Reinforces the need for 24 hour a day supervision and services
- Outlines need to submit statistical, financial, or other information, and records/reports required by OTDA or other state agencies.
- Indicates state approval of capacity will be determined based on a shelter's ability to comply with the operational plan, state regulations and applicable local codes and regulations.

NYCRR 491.8 – Shelter Staff and Staff Qualifications

- Reinforces need for administrator and requirements for such position including the need for a back-up administrator.

NYCRR 491.9 – Referrals and Assessments

- Explains referral provisions for homeless adults in that they can be considered for a shelter for adults or small capacity shelter.
- It further explains that homeless adult families can only be referred to a shelter for adults or small capacity shelter if the family can be provided with an individual room with a door, a working lock and minimum square footage per family member.
- Explains individuals must cooperate in and complete an assessment or the social services district must deny their applications for temporary housing assistance unless non-compliance is due to a physical or mental impairment.
 - o In those cases, the SSD must refer the individual for an evaluation by an appropriate professional. The individual must be able to provide documentation that they have a physical or mental impairment that is interfering with their ability to cooperate or complete an assessment arranged by the SSD. (This takes some cooperation to be willing to be assessed)
- The SSD shall not, without State approval, place an individual who has a condition that is inappropriate for shelter placement or otherwise may cause danger to himself/herself or others, who requires services beyond those authorized in the operational plan, who is likely to substantially interfere with the health, safety, welfare, care or comfort of other residents, who needs a level of medical, mental health or nursing care that cannot be met in shelter, or who has a communicable disease or local infection that cannot be properly isolated in the facility.
 - o When an individual cannot be placed at the shelter, SSD must take action including referral to appropriate medical or clinical services, adult protective and law enforcement entities.

NYCRR 491.10 and 491.11 – Excess Capacity Admissions and Facility Charges**NYCRR 491.12 – Resident Rights and Obligations**

- Outlines long list of various resident rights that need to be afforded including the right to be heard about incidents, to have visitors, to leave and return, have reasonable accommodations, etc. as established in operating policies.

- Requires residents be informed of rules including their obligations to apply for public benefits, carry out and complete services or independent living plan tasks to seek permanent housing and employment, use communal areas appropriately, maintain cleanliness of their sleeping and living areas, notify staff of any illness, refrain from engaging in acts which endanger the health and safety of oneself or others, and comply with all public assistance requirements. (This is often the original barrier to being eligible for services.)

NYCRR 491.13 – **Resident Funds and Valuables**

- Outlines requirements and process for handling personal funds and property of residents.

NYCRR 491.14 – **Services to be Provided** – listed under Section 491.3

NYCRR 491.15 – **Involuntary Discharge and Transfer**

- Residents can be discharged under terms set forth in facility rules or when the individual failed to comply with public assistance and care requirements.
- Any involuntarily discharged individual will have a right to a fair hearing and a right to receive aid continuing pending the hearing. This process requires timely written notice.
- Involuntary transfer of shelter residents shall require 48 hrs. advance notice to another shelter unless the delay poses a risk to health or safety. (We would not have an array of shelters making this provision relevant.)

NYCRR 491.16 – **Serious Incidents and Reporting**

- Outlines the requirements to report serious and security incidents to the OTDA.

NYCRR 491.17 – **Food Services**

- Outlines provisions for shelter operators to ensure residents can conveniently obtain meals which are balanced, nutritious, and adequate in amount and content to meet their dietary needs.
- Meals can be provided at the facility, outside the facility either directly or through a contract.
- At a minimum, residents shall be provided the opportunity to obtain breakfast and evening meals at regularly scheduled times.

NYCRR 491.18 – **Environmental Standards**

- Outlines many sanitation and physical plant standards relating to fire and code, cleanliness, furnishings, and space requirements for eating areas, sleeping areas, and bath and toilet facilities.

NYCRR 491.19 – **Records and Reports**

- Outlines requirements to collect and maintain various information, records and reports that may be requested from various state agencies.
- This includes need to maintain confidential records, resident records, and facility records.

NYCRR 491.20 – **Confidentiality of HIV and AIDS Related Information**

NYCRR 491.21 – **Contracts**

- Outlines various requirements for any sub-contract for facility operations.

NYCRR 491.22 – **Inspections**

- Outlines how the state OTDA will perform scheduled and unannounced inspections.
- Inspection reports will be made regarding each detail of operation including premises, equipment, personnel, care and services, and whether each area is in compliance with regulations and the facility operational plan.
- Inspection reports will outline areas the facility fails to comply with requirements and SSDs must correct the deficiencies within 30 days.

- If corrections to noted deficiencies are not made, there will be a denial or withholding of reimbursement to the SSD.

NYCRR 491.23 – **Investigations, Immediate Emergency Measures and Enforcement Powers**

- OTDA may undertake an investigation of the affairs and management of any shelter or of the conduct of any officers or employees of any such facility.
- OTDA may take various enforcement actions.
- Shelters not approved by the OTDA may be subject to investigation and enforcement of compliance with rules by involvement of the Attorney General.

NYCRR 491.24 – **Reimbursement**

- Outlines requirements for financial statements and budget details.
- Capital costs are not allowed except as provided under NYCRR 600.3.
- Compensation for the use of buildings, capital improvements and capital equipment may be made through either depreciation or an allowance with respect to office space.
- An SSD must submit shelter budgets to OTDA for approval by State Division of the Budget.
- No budget adjustments will be approved if the actual occupancy rate of a facility falls below the minimum occupancy set forth in the operational plan.
- Costs for individual must be charged to the appropriate public assistance program and SSD's must adhere to proper record keeping requirements with respect to all shelter care for which reimbursement is claimed. (Budgets are set up based on a minimum capacity because costs are paid per individual on a per diem basis rather than on a monthly fixed cost basis.)

NYCRR 491.25 – **Withholding and Denying Reimbursement**

- Explains state money can be withheld due to non-compliance with applicable laws, regulations, codes, and operational plan.

NYCRR 491.26 – **Civil Penalties**

- The State can charge \$1,000/day for dangerous violations.

I have included a list of homeless shelters in contiguous counties on the next page.

In the next months, I will continue to sort through current homeless demographic and costs. Homelessness is an extremely complex problem and will require many larger federal, state, and local system changes to eradicate.

Homeless Shelters in Contiguous Counties

Organization Name	City	County	Maximum Capacity	Shelter Type	Program Model	Provider Name
Broome County YMCA	Binghamton	Broome	29	Adult	Standard	Broome County YMCA
VOA Binghamton Men's Shelter	Binghamton	Broome	30	Adult	Standard	Volunteers of America of WNY (Broome)
YWCA of Binghamton and Broome	Binghamton	Broome	12	Family	Standard	YWCA of Binghamton
YWCA of Binghamton and Broome - Adult	Binghamton	Broome	12	Adult	Standard	YWCA of Binghamton
Chapel House	Auburn	Cayuga	15	Adult	Standard	Chapel House
Ray of Light Emergency Shelter	Auburn	Cayuga	16	Adult	Standard	Chapel House
Catholic Charities Men's Shelter	Syracuse	Onondaga	89	Adult	Standard	Catholic Charities Diocese of Syracuse
Ethel T. Chamberlain Women's Residence	Syracuse	Onondaga	15	Adult	Standard	Salvation Army (Onondaga)
Freedom Commons Academy	Syracuse	Onondaga	11	Adult	Standard	Center for Community Alternatives
Rescue Mission Emergency Shelter (Syracuse)	Syracuse	Onondaga	183	Adult	Standard	Rescue Mission Alliance of Syracuse
The Salvation Army Emergency Shelter (Family)	Syracuse	Onondaga	24	Family	Standard	Salvation Army (Onondaga)
St. John's Community Services	Ithaca	Tompkins	12	Adult	Standard	St. John's Community Services

Attachment: Homeless Shelter Regulations Summary 1-22 (10338 : NYS Homeless Shelter Regulations)



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
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Lisa Perfetti, BSN, RN
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Medical Advisor

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Health and Human Services Committee Report February 2022

COVID-19 Update

COVID-19 cases:

- a. 1/2-1/8=735
- b. 1/9-1/15=1256
- c. 1/16-1/22=771
- d. 1/23-1/29=603

4 week total of **3365** new cases

Hospitalizations:

Overall Total (up to 1/28/2022): **458** hospitalizations

COVID-19 deaths:

- a. 1/2-1/8=0
- b. 1/9-1/15=0
- c. 1/16-1/22=5
- d. 1/23-1/29=1

4 week total of **6** new deaths

Vaccination:

- Vaccination Pop-up clinics continue. A total of **1268** doses have been given since December 28th, these include initial series, booster doses, second dose make-up. We will begin the final week of the pop-up clinics in Cortland at the Port Watson Mini-Conference Center February 3-5, from 10-7.
- We continue to encourage all of those eligible to receive the COVID-19 vaccine and COVID-19 booster to get one and we are also encouraging everyone to get the FLU vaccine.



Other COVID Information:

- In light of all the recent changes to the COVID response nationally and locally; we have a new data dashboard in that will launch on February 1, that will incorporate current and past data definitions and also clearly outline all the limitations to our data reporting. Margaret Broderick, Epidemiology Manager will be presenting this new dashboard to the committee on February 8th. A community wide presentation will be held on February 15th, details to come soon.
- The NYS Mask Mandate is still in effect until February 10th. We encourage all community members to continue to wear a mask, get tested and stay home when sick, and to get their COVID-19 vaccine/booster as soon as they can.

Beyond COVID-19:

- There have been a total of **124** FLU cases in Cortland County since September 2021.



Nicole Anjeski
Public Health Director

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Cortland County
YEAR-TO-DATE BUDGET REPORT
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FOR 2022 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
17BIP OFA - BIP GRANT 2017							
A677243 43772 17BIP AGING SERVIC	-231,590	0	-231,590	.00	.00	-231,590.00	.0%
A67725 51005 17BIP PERSONAL SERV	153,293	0	153,293	8,677.85	.00	144,615.03	5.7%
A67725 54000 17BIP TELEPHONE, CE	480	0	480	.00	480.00	.00	100.0%
A67725 54001 17BIP COPYING/PRINT	1,000	0	1,000	.00	.00	1,000.00	.0%
A67725 54005 17BIP Office Materi	1,000	0	1,000	189.10	810.90	.00	100.0%
A67725 54020 17BIP POSTAGE	500	0	500	.00	.00	500.00	.0%
A67725 54035 17BIP EDUCATION & T	1,537	0	1,537	.00	132.79	1,404.21	8.6%
A67725 54045 17BIP Travel & Sust	400	0	400	.00	.00	400.00	.0%
A67725 54060 17BIP LEGAL NOTICES	1,900	0	1,900	.00	.00	1,900.00	.0%
A67725 54213 17BIP I/D COPIER	1,061	0	1,061	.00	.00	1,061.00	.0%
A67725 58020 17BIP RETIREMENT	17,540	0	17,540	.00	.00	17,540.24	.0%
A67725 58030 17BIP FICA	11,727	0	11,727	611.88	.00	11,115.02	5.2%
A67725 58040 17BIP WORKERS COMP	6,903	0	6,903	7,063.53	.00	-160.83	102.3%
A67725 58060 17BIP HEALTH INS	35,109	0	35,109	2,705.76	.00	32,403.05	7.7%
A67725 58062 17BIP DENTAL INS	299	0	299	23.06	.00	275.63	7.7%
A67725 58065 17BIP VISION CARE B	28	0	28	3.56	.00	24.86	12.5%
TOTAL OFA - BIP GRANT 2017	1,187	0	1,187	19,274.74	1,423.69	-19,511.79	1744.3%
TOTAL REVENUES	-231,590	0	-231,590	.00	.00	-231,590.00	
TOTAL EXPENSES	232,777	0	232,777	19,274.74	1,423.69	212,078.21	
4322 CAREGIVERS RESOURCE CENTER							
A677243 43772 4322 PROG FOR AGIN	-19,611	0	-19,611	.00	.00	-19,611.00	.0%
A67725 51005 4322 PERSONAL SERVI	20,395	0	20,395	1,145.46	.00	19,249.98	5.6%
A67725 58020 4322 RETIREMENT	2,334	0	2,334	.00	.00	2,333.71	.0%
A67725 58030 4322 FICA	1,560	0	1,560	86.26	.00	1,473.99	5.5%
A67725 58040 4322 WORKERS COMP	938	0	938	959.50	.00	-21.85	102.3%
A67725 58060 4322 HEALTH INS	3,336	0	3,336	121.36	.00	3,214.59	3.6%
A67725 58062 4322 DENTAL INS	42	0	42	1.46	.00	40.95	3.4%
A67725 58065 4322 VISION CARE BE	9	0	9	.32	.00	8.89	3.5%
TOTAL CAREGIVERS RESOURCE CENTER	9,004	0	9,004	2,314.36	.00	6,689.26	25.7%
TOTAL REVENUES	-19,611	0	-19,611	.00	.00	-19,611.00	
TOTAL EXPENSES	28,615	0	28,615	2,314.36	.00	26,300.26	
4323 CSE-ADMIN							
A677243 43772 4323 PROG FOR AGIN	-20,000	0	-20,000	.00	.00	-20,000.00	.0%

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4323	CSE-ADMIN		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
A67725	51005	4323	PERSONAL SERVI	14,436	0	14,436	827.95	.00	13,608.29	5.7%
A67725	54000	4323	CSE TELEPHONE	924	0	924	.00	.00	924.00	.0%
A67725	54001	4323	COPYING/PRINTI	300	0	300	.00	.00	300.00	.0%
A67725	54005	4323	Office Materia	1,592	0	1,592	.00	1,592.00	.00	100.0%
A67725	54035	4323	EDUCATION & TR	550	0	550	.00	.00	550.00	.0%
A67725	54040	4323	CSE ASSOC/MEMB	2,203	0	2,203	.00	.00	2,203.00	.0%
A67725	54060	4323	CSE LEGAL NOTI	550	0	550	.00	.00	550.00	.0%
A67725	58020	4323	RETIREMENT	1,652	0	1,652	.00	.00	1,651.84	.0%
A67725	58030	4323	FICA	1,104	0	1,104	61.86	.00	1,042.52	5.6%
A67725	58040	4323	WORKERS COMP	559	0	559	571.62	.00	-13.02	102.3%
A67725	58060	4323	HEALTH INS	1,515	0	1,515	116.54	.00	1,398.30	7.7%
A67725	58062	4323	DENTAL INS	25	0	25	1.94	.00	23.33	7.7%
A67725	58065	4323	VISION CARE BE	3	0	3	.20	.00	2.35	7.8%
TOTAL CSE-ADMIN			5,413	0	5,413	1,580.11	1,592.00	2,240.61	58.6%	
TOTAL REVENUES			-20,000	0	-20,000	.00	.00	-20,000.00		
TOTAL EXPENSES			25,413	0	25,413	1,580.11	1,592.00	22,240.61		
4324 CSE-SERVICES										
A677242	41972	4324	LEGAL SERV	-300	0	-300	.00	.00	-300.00	.0%
A677243	43772	4324	PROG FOR AGIN	-75,295	0	-75,295	.00	.00	-75,295.00	.0%
A67725	51005	4324	PERSONAL SERVI	85,661	0	85,661	4,927.95	.00	80,732.69	5.8%
A67725	54035	4324	EDUCATION & TR	1,100	0	1,100	.00	12.74	1,087.26	1.2%
A67725	54045	4324	Travel & Suste	900	0	900	.00	.00	900.00	.0%
A67725	54800	4324	PROGRAM EXPENS	11,556	0	11,556	317.80	11,274.60	-36.40	100.3%
A67725	58020	4324	RETIREMENT	9,802	0	9,802	.00	.00	9,801.55	.0%
A67725	58030	4324	FICA	6,553	0	6,553	353.03	.00	6,200.01	5.4%
A67725	58040	4324	WORKERS COMP	3,411	0	3,411	3,490.94	.00	-79.49	102.3%
A67725	58060	4324	HEALTH INS	15,032	0	15,032	1,139.03	.00	13,892.86	7.6%
A67725	58062	4324	DENTAL INS	154	0	154	11.42	.00	142.89	7.4%
A67725	58065	4324	VISION CARE BE	21	0	21	1.48	.00	19.10	7.2%
TOTAL CSE-SERVICES			58,594	0	58,594	10,241.65	11,287.34	37,065.47	36.7%	
TOTAL REVENUES			-75,595	0	-75,595	.00	.00	-75,595.00		
TOTAL EXPENSES			134,189	0	134,189	10,241.65	11,287.34	112,660.47		
4325 EISEP-ADMIN										
A677243	43772	4325	PROG FOR AGIN	-20,000	0	-20,000	.00	.00	-20,000.00	.0%

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4325	EISEP-ADMIN	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A67725	51005 4325 PERSONAL SERVI	20,065	0	20,065	1,138.89	.00	18,925.83	5.7%
A67725	54000 4325 EISEP TELEPHON	264	0	264	.00	.00	264.00	.0%
A67725	54005 4325 Office Materia	393	0	393	.00	393.00	.00	100.0%
A67725	54035 4325 EDUCATION & TR	50	0	50	.00	.00	50.00	.0%
A67725	58020 4325 RETIREMENT	2,296	0	2,296	.00	.00	2,295.87	.0%
A67725	58030 4325 FICA	1,535	0	1,535	83.82	.00	1,451.13	5.5%
A67725	58040 4325 WORKERS COMP	738	0	738	755.35	.00	-17.20	102.3%
A67725	58060 4325 HEALTH INS	2,780	0	2,780	213.82	.00	2,566.15	7.7%
A67725	58062 4325 DENTAL INS	33	0	33	2.58	.00	30.81	7.7%
A67725	58065 4325 VISION CARE BE	7	0	7	.56	.00	6.69	7.7%
TOTAL EISEP-ADMIN		8,161	0	8,161	2,195.02	393.00	5,573.28	31.7%
TOTAL REVENUES		-20,000	0	-20,000	.00	.00	-20,000.00	
TOTAL EXPENSES		28,161	0	28,161	2,195.02	393.00	25,573.28	
4326 EISEP-SERVICES								
A677242	41972 4326 EISEP	-500	0	-500	-81.70	.00	-418.30	16.3%
A677243	43772 4326 PROG FOR AGIN	-158,749	0	-158,749	.00	.00	-158,749.00	.0%
A67725	51005 4326 PERSONAL SERVI	71,307	0	71,307	4,083.40	.00	67,223.16	5.7%
A67725	54045 4326 Travel & Suste	750	0	750	.00	.00	750.00	.0%
A67725	54055 4326 EISEP PROFESSI	130,652	0	130,652	.00	23,000.00	107,652.00	17.6%
A67725	54065 4326 EISEP EQUIP RE	12,000	0	12,000	.00	2,500.00	9,500.00	20.8%
A67725	58020 4326 RETIREMENT	8,159	0	8,159	.00	.00	8,159.12	.0%
A67725	58030 4326 FICA	5,455	0	5,455	294.97	.00	5,159.99	5.4%
A67725	58040 4326 WORKERS COMP	3,392	0	3,392	3,470.52	.00	-79.02	102.3%
A67725	58060 4326 HEALTH INS	12,097	0	12,097	926.90	.00	11,169.69	7.7%
A67725	58062 4326 DENTAL INS	153	0	153	11.84	.00	141.57	7.7%
A67725	58065 4326 VISION CARE BE	16	0	16	2.55	.00	13.13	16.3%
TOTAL EISEP-SERVICES		84,731	0	84,731	8,708.48	25,500.00	50,522.34	40.4%
TOTAL REVENUES		-159,249	0	-159,249	-81.70	.00	-159,167.30	
TOTAL EXPENSES		243,980	0	243,980	8,790.18	25,500.00	209,689.64	
4327 HEAP								
A677243	44772 4327 AGING - FEDER	-19,000	0	-19,000	.00	.00	-19,000.00	.0%
A67725	51005 4327 PERSONAL SERVI	19,136	0	19,136	989.92	.00	18,146.08	5.2%
A67725	54005 4327 Office Materia	250	0	250	.00	250.00	.00	100.0%
A67725	54020 4327 HEAP POSTAGE	150	0	150	.00	.00	150.00	.0%

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4327	HEAP	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A67725	54045 4327 Travel & Suste	200	0	200	.00	.00	200.00	.0%
A67725	58020 4327 RETIREMENT	2,190	0	2,190	.00	.00	2,189.60	.0%
A67725	58030 4327 FICA	1,464	0	1,464	64.30	.00	1,399.60	4.4%
A67725	58040 4327 WORKERS COMP	738	0	738	755.35	.00	-17.20	102.3%
A67725	58060 4327 HEALTH INS	6,762	0	6,762	494.14	.00	6,267.70	7.3%
A67725	58062 4327 DENTAL INS	33	0	33	2.45	.00	30.94	7.3%
A67725	58065 4327 VISION CARE BE	7	0	7	.53	.00	6.72	7.3%
TOTAL HEAP		11,930	0	11,930	2,306.69	250.00	9,373.44	21.4%
TOTAL REVENUES		-19,000	0	-19,000	.00	.00	-19,000.00	
TOTAL EXPENSES		30,930	0	30,930	2,306.69	250.00	28,373.44	

4330 TITLE IIIB (AGING)

A677242	41972 4330 TITLE 111B	-2,680	0	-2,680	.00	.00	-2,680.00	.0%
A677244	44772 4330 PROG FOR AGIN	-61,006	-31,133	-92,139	.00	.00	-92,139.00	.0%
A67725	51005 4330 PERSONAL SERVI	161,051	0	161,051	9,184.57	.00	151,866.43	5.7%
A67725	51010 4330 PART-TIME PAY	15,781	27,549	43,330	975.44	.00	42,354.52	2.3%
A67725	54000 4330 TITLE IIIB PHO	1,452	0	1,452	.00	.00	1,452.00	.0%
A67725	54001 4330 TITLE IIIB COP	500	0	500	.00	.00	500.00	.0%
A67725	54005 4330 Office Materia	4,580	0	4,580	363.82	2,136.18	2,080.00	54.6%
A67725	54020 4330 TITLE IIIB POS	8,400	0	8,400	.00	.00	8,400.00	.0%
A67725	54035 4330 TITLE IIIB EDU	1,600	0	1,600	.00	.00	1,600.00	.0%
A67725	54040 4330 TITLE IIIB ASS	1,465	0	1,465	1,358.00	60.00	47.00	96.8%
A67725	54045 4330 Travel & Suste	500	0	500	.00	.00	500.00	.0%
A67725	54048 4330 Prog Spec Mate	384	0	384	.00	.00	384.00	.0%
A67725	54055 4330 PROFESSIONAL S	7,000	0	7,000	.00	.00	7,000.00	.0%
A67725	54060 4330 TITLE IIIB LEG	600	0	600	.00	.00	600.00	.0%
A67725	54070 4330 TITLE IIIB INS	3,600	0	3,600	.00	.00	3,600.00	.0%
A67725	54213 4330 I/D COPIER	3,000	0	3,000	.00	.00	3,000.00	.0%
A67725	58020 4330 RETIREMENT	20,180	0	20,180	.00	.00	20,179.83	.0%
A67725	58030 4330 FICA	13,528	2,108	15,636	726.60	.00	14,909.04	4.6%
A67725	58040 4330 WORKERS COMP	7,958	1,476	9,434	8,142.96	.00	1,290.59	86.3%
A67725	58060 4330 HEALTH INS	33,809	0	33,809	2,646.30	.00	31,162.24	7.8%
A67725	58062 4330 DENTAL INS	283	0	283	21.83	.00	261.52	7.7%
A67725	58065 4330 VISION CARE BE	54	0	54	4.16	.00	50.33	7.6%
TOTAL TITLE IIIB (AGING)		222,038	0	222,038	23,423.68	2,196.18	196,418.50	11.5%
TOTAL REVENUES		-63,686	-31,133	-94,819	.00	.00	-94,819.00	
TOTAL EXPENSES		285,724	31,133	316,857	23,423.68	2,196.18	291,237.50	

4331 TITLE IIID (HEALTH PROMO)

A677242	41972 4331 PROGRAMS FOR	-100	0	-100	.00	.00	-100.00	.0%
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4331	TITLE IIID (HEALTH PROMO)	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A677244	44772 4331 PROG FOR AGIN	-3,399	0	-3,399	.00	.00	-3,399.00	.0%
A67725	51005 4331 PERSONAL SERVI	3,824	0	3,824	219.39	.00	3,604.69	5.7%
A67725	54005 4331 Office Materia	100	0	100	.00	100.00	.00	100.0%
A67725	58020 4331 RETIREMENT	438	0	438	.00	.00	437.56	.0%
A67725	58030 4331 FICA	293	0	293	16.74	.00	275.80	5.7%
A67725	58040 4331 WORKERS COMP	180	0	180	183.73	.00	-4.18	102.3%
A67725	58062 4331 DENTAL INS	8	0	8	.62	.00	7.50	7.6%
	TOTAL TITLE IIID (HEALTH PROMO)	1,343	0	1,343	420.48	100.00	822.37	38.8%
	TOTAL REVENUES	-3,499	0	-3,499	.00	.00	-3,499.00	
	TOTAL EXPENSES	4,842	0	4,842	420.48	100.00	4,321.37	
4332 TITLE IIIE (FAMILY CAREGIVERS)								
A677242	41972 4332 TITLE IIIE PR	-500	0	-500	-6.00	.00	-494.00	1.2%
A677244	44772 4332 PROG FOR AGIN	-28,356	-13,538	-41,894	.00	.00	-41,894.00	.0%
A67725	51005 4332 PERSONAL SERVI	31,864	0	31,864	1,822.17	.00	30,041.35	5.7%
A67725	54005 4332 Office Materia	500	0	500	.00	250.00	250.00	50.0%
A67725	54015 4332 Maintenance Ag	2,600	0	2,600	.00	2,600.00	.00	100.0%
A67725	54035 4332 TITLE IIIE EDU	370	0	370	.00	.00	370.00	.0%
A67725	54045 4332 Travel & Suste	200	0	200	.00	.00	200.00	.0%
A67725	54055 4332 TITLE IIIE PRO	3,500	13,538	17,038	.00	3,500.00	13,538.00	20.5%
A67725	54060 4332 TITLE IIIB LEG	500	0	500	.00	.00	500.00	.0%
A67725	58020 4332 RETIREMENT	3,646	0	3,646	.00	.00	3,645.92	.0%
A67725	58030 4332 FICA	2,438	0	2,438	138.55	.00	2,299.01	5.7%
A67725	58040 4332 WORKERS COMP	1,556	0	1,556	1,592.36	.00	-36.26	102.3%
A67725	58060 4332 HEALTH INS	5,372	0	5,372	75.14	.00	5,296.94	1.4%
A67725	58062 4332 DENTAL INS	70	0	70	.90	.00	69.49	1.3%
A67725	58065 4332 VISION CARE BE	15	0	15	.20	.00	15.09	1.3%
	TOTAL TITLE IIIE (FAMILY CAREGIVERS)	23,775	0	23,775	3,623.32	6,350.00	13,801.54	41.9%
	TOTAL REVENUES	-28,856	-13,538	-42,394	-6.00	.00	-42,388.00	
	TOTAL EXPENSES	52,631	13,538	66,169	3,629.32	6,350.00	56,189.54	
4338 HIICAP								
A677243	43772 4338 AGING SERVICE	-47,089	0	-47,089	.00	.00	-47,089.00	.0%
A67725	51005 4338 PERSONAL SERVI	46,104	0	46,104	2,652.13	.00	43,452.11	5.8%
A67725	51020 4338 OVERTIME PAY	1,083	0	1,083	.00	.00	1,083.00	.0%
A67725	54005 4338 Office Materia	200	0	200	.00	200.00	.00	100.0%

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4338	HIICAP			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A67725	54035	4338	EDUCATION & TR	75	0	75	.00	50.47	24.53	67.3%
A67725	54045	4338	Travel & Suste	200	0	200	.00	.00	200.00	.0%
A67725	54060	4338	LEGAL NOTICES	1,200	0	1,200	.00	.00	1,200.00	.0%
A67725	58020	4338	RETIREMENT	5,398	0	5,398	.00	.00	5,398.20	.0%
A67725	58030	4338	FICA	3,610	0	3,610	194.25	.00	3,415.57	5.4%
A67725	58040	4338	WORKERS COMP	2,055	0	2,055	2,102.73	.00	-47.88	102.3%
A67725	58060	4338	HEALTH INS	5,604	0	5,604	430.72	.00	5,173.18	7.7%
A67725	58062	4338	DENTAL INS	93	0	93	7.16	.00	85.79	7.7%
A67725	58065	4338	VISION CARE BE	3	0	3	.36	.00	2.58	12.2%
TOTAL HIICAP				18,536	0	18,536	5,387.35	250.47	12,898.08	30.4%
TOTAL REVENUES				-47,089	0	-47,089	.00	.00	-47,089.00	
TOTAL EXPENSES				65,625	0	65,625	5,387.35	250.47	59,987.08	
4339 AAA Transportation4339										
A677243	43772	4339	AGING SERVICE	-5,600	0	-5,600	.00	.00	-5,600.00	.0%
A67725	54049	4339	Non-Reim Progr	5,600	0	5,600	.00	1,000.00	4,600.00	17.9%
TOTAL AAA Transportation4339				0	0	0	.00	1,000.00	-1,000.00	100.0%
TOTAL REVENUES				-5,600	0	-5,600	.00	.00	-5,600.00	
TOTAL EXPENSES				5,600	0	5,600	.00	1,000.00	4,600.00	
4340 TITLE IIIC (NUTRITION)										
A677442	41972	4340	TITLE 111C PR	-49,300	0	-49,300	-1,937.59	.00	-47,362.41	3.9%
A677444	44772	4340	AGING - FEDER	-163,612	0	-163,612	.00	.00	-163,612.00	.0%
A67745	51005	4340	PERSONAL SERVI	117,206	0	117,206	6,979.30	.00	110,227.00	6.0%
A67745	51010	4340	PART-TIME PAY	14,318	0	14,318	787.56	.00	13,530.12	5.5%
A67745	51025	4340	SHIFT DIFFEREN	0	0	0	6.75	.00	-6.75	100.0%
A67745	52015	4340	Department Spe	7,500	0	7,500	5,577.49	-5,577.49	7,500.00	.0%
A67745	52060	4340	Capital Comput	1,000	0	1,000	.00	.00	1,000.00	.0%
A67745	54000	4340	TITLE IIIC TEL	1,140	0	1,140	.00	500.00	640.00	43.9%
A67745	54005	4340	Office Materia	3,000	0	3,000	58.20	1,441.80	1,500.00	50.0%
A67745	54007	4340	Janitorial Mat	28,000	0	28,000	3,638.16	12,161.84	12,200.00	56.4%
A67745	54015	4340	Maintenance Ag	600	0	600	.00	.00	600.00	.0%
A67745	54020	4340	TITLE IIIC POS	500	0	500	285.21	.00	214.79	57.0%
A67745	54025	4340	UTILITIES	1,080	0	1,080	.00	.00	1,080.00	.0%
A67745	54035	4340	TITLE IIIC EDU	900	0	900	.00	.00	900.00	.0%
A67745	54040	4340	TITLE IIIC ASS	670	0	670	.00	60.00	610.00	9.0%

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4340	TITLE IIIC (NUTRITION)	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A67745	54045 4340 Travel & Suste	300	0	300	.00	.00	300.00	.0%
A67745	54055 4340 TITLE IIIC PRO	110,000	0	110,000	.00	.00	110,000.00	.0%
A67745	54060 4340 TITLE IIIC LEG	500	0	500	.00	60.00	440.00	12.0%
A67745	54067 4340 TITLE IIIC REA	26,400	0	26,400	4,400.00	4,400.00	17,000.00	33.3%
A67745	54070 4340 TITLE IIIC INS	9,372	0	9,372	.00	.00	9,372.00	.0%
A67745	54074 4340 VEHICLE INSURA	1,279	0	1,279	.00	.00	1,279.00	.0%
A67745	54076 4340 Building Repai	7,500	0	7,500	.00	300.00	7,200.00	4.0%
A67745	54078 4340 Fuel	6,500	0	6,500	.00	.00	6,500.00	.0%
A67745	54085 4340 TITLE IIIC CLO	2,800	0	2,800	.00	2,800.00	.00	100.0%
A67745	54213 4340 I/D COPIER	1,116	0	1,116	.00	.00	1,116.00	.0%
A67745	54300 4340 Vehicle Repair	6,000	0	6,000	28.45	4,971.55	1,000.00	83.3%
A67745	54301 4340 Vehicle Rent/L	23,694	0	23,694	1,956.10	7,043.90	14,694.00	38.0%
A67745	54400 4340 Food Materials	130,551	0	130,551	550.53	44,918.95	85,081.52	34.8%
A67745	54444 4340 FEES & PERMITS	640	0	640	.00	.00	640.00	.0%
A67745	54800 4340 PROGRAM EXPENS	92,000	0	92,000	.00	.00	92,000.00	.0%
A67745	58020 4340 RETIREMENT	15,007	0	15,007	.00	.00	15,007.07	.0%
A67745	58030 4340 FICA	10,062	0	10,062	544.22	.00	9,517.38	5.4%
A67745	58040 4340 WORKERS COMP	6,822	0	6,822	6,980.59	.00	-158.94	102.3%
A67745	58060 4340 HEALTH INS	33,152	0	33,152	2,506.87	.00	30,644.93	7.6%
A67745	58062 4340 DENTAL INS	187	0	187	14.92	.00	171.88	8.0%
A67745	58065 4340 VISION CARE BE	44	0	44	3.73	.00	39.78	8.6%
TOTAL TITLE IIIC (NUTRITION)		446,926	0	446,926	32,380.49	73,080.55	341,465.37	23.6%
TOTAL REVENUES		-212,912	0	-212,912	-1,937.59	.00	-210,974.41	
TOTAL EXPENSES		659,838	0	659,838	34,318.08	73,080.55	552,439.78	

4341 SNAP

A677442	41972 4341 SNAP	-27,000	0	-27,000	-2,411.00	.00	-24,589.00	8.9%
A677443	43772 4341 AGING SERVICE	-208,568	0	-208,568	.00	.00	-208,568.00	.0%
A67745	51005 4341 PERSONAL SERVI	157,312	0	157,312	8,632.90	.00	148,679.58	5.5%
A67745	51010 4341 PART-TIME PAY	42,944	0	42,944	3,003.05	.00	39,940.63	7.0%
A67745	51025 4341 SHIFT DIFFEREN	0	0	0	6.75	.00	-6.75	100.0%
A67745	54007 4341 Janitorial Mat	10,000	0	10,000	1,306.92	8,443.08	250.00	97.5%
A67745	54400 4341 Food Materials	33,014	0	33,014	12,052.70	20,140.56	820.74	97.5%
A67745	58020 4341 RETIREMENT	19,793	0	19,793	.00	.00	19,792.60	.0%
A67745	58030 4341 FICA	15,320	0	15,320	820.39	.00	14,499.20	5.4%
A67745	58040 4341 WORKERS COMP	10,507	0	10,507	10,751.50	.00	-244.80	102.3%
A67745	58060 4341 HEALTH INS	45,142	0	45,142	3,510.23	.00	41,632.08	7.8%
A67745	58062 4341 DENTAL INS	224	0	224	16.74	.00	207.06	7.5%
A67745	58065 4341 VISION CARE BE	54	0	54	3.80	.00	49.71	7.1%
TOTAL SNAP		98,741	0	98,741	37,693.98	28,583.64	32,463.05	67.1%
TOTAL REVENUES		-235,568	0	-235,568	-2,411.00	.00	-233,157.00	
TOTAL EXPENSES		334,309	0	334,309	40,104.98	28,583.64	265,620.05	

Attachment: January 2022 MUNIS Report (10368 : Monthly Budget Report - Area Agency on Aging)

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ckenyon
Cortland County
YEAR-TO-DATE BUDGET REPORT
AGING AND NUTRITION
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FOR 2022 01

4342	NUTRITION CONTRACTS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4342 NUTRITION CONTRACTS								
A677442	41972 4342 NUTRITION CON	-95,000	0	-95,000	-274.00	.00	-94,726.00	.3%
A67745	51010 4342 PART-TIME PAY	86,908	0	86,908	4,444.01	.00	82,463.59	5.1%
A67745	54400 4342 Food Materials	11,435	0	11,435	.00	.00	11,435.00	.0%
A67745	58030 4342 FICA	6,648	0	6,648	339.91	.00	6,308.52	5.1%
A67745	58040 4342 WORKERS COMP	7,681	0	7,681	7,860.37	.00	-178.97	102.3%
	TOTAL NUTRITION CONTRACTS	17,672	0	17,672	12,370.29	.00	5,302.14	70.0%
	TOTAL REVENUES	-95,000	0	-95,000	-274.00	.00	-94,726.00	
	TOTAL EXPENSES	112,672	0	112,672	12,644.29	.00	100,028.14	
COV19 COVID-19								
A677244	44772 COV19 AGING - FEDE	0	-12,574	-12,574	.00	.00	-12,574.00	.0%
A67725	54060 COV19 LEGAL NOTICES	0	12,574	12,574	.00	.00	12,574.00	.0%
	TOTAL COVID-19	0	0	0	.00	.00	.00	.0%
	TOTAL REVENUES	0	-12,574	-12,574	.00	.00	-12,574.00	
	TOTAL EXPENSES	0	12,574	12,574	.00	.00	12,574.00	
UNAS Unmet Needs Aging Services								
A677243	43772 UNAS AGING SERVICE	-78,746	0	-78,746	.00	.00	-78,746.00	.0%
A67725	51005 UNAS PERSONAL SERVI	47,664	0	47,664	2,704.95	.00	44,959.29	5.7%
A67725	54055 UNAS PROFESSIONAL S	5,341	0	5,341	.00	.00	5,341.00	.0%
A67725	58020 UNAS RETIREMENT	5,454	0	5,454	.00	.00	5,453.89	.0%
A67725	58030 UNAS FICA	3,646	0	3,646	184.32	.00	3,461.99	5.1%
A67725	58040 UNAS WORKERS COMP	2,394	0	2,394	2,449.78	.00	-55.78	102.3%
A67725	58060 UNAS HEALTH INS	13,871	0	13,871	1,064.23	.00	12,806.83	7.7%
A67725	58062 UNAS DENTAL INS	108	0	108	8.36	.00	99.93	7.7%
A67725	58065 UNAS VISION CARE BE	14	0	14	1.05	.00	12.67	7.7%
	TOTAL Unmet Needs Aging Services	-253	0	-253	6,412.69	.00	-6,666.18	-2529.8%
	TOTAL REVENUES	-78,746	0	-78,746	.00	.00	-78,746.00	
	TOTAL EXPENSES	78,493	0	78,493	6,412.69	.00	72,079.82	
	GRAND TOTAL	1,007,798	0	1,007,798	168,333.33	152,006.87	687,457.48	31.8%

** END OF REPORT - Generated by Cheryl Kenyon **

Attachment: January 2022 MUNIS Report (10368 : Monthly Budget Report - Area Agency on Aging)

2022 MENTAL HEALTH RESTRUCTURING PLAN



Cortland County Mental Health Department (CMHD)

- 1) NYS statute Article 41 local oversight coordinating with NYS Offices of Mental Health, Addiction Services, & Developmental Disabilities (OMH, OASAS, OPWDD)
- 2) NYS State Aid Consolidated Fiscal Reporting and Contracts
- 3) County Mental Health Treatment & Service Provider

Cortland MH Department Role in County, Regional & State System Change?

Provide a macro view of the mental hygiene system & how each component supports/impacts others.

LGU linkage across other community systems for collaboration:

- Hospitals & MH/SUD clinics State PCs and ATCs
- Primary Care & Pediatric Clinics
- Adult & Children's Care Management, Housing & Respite
- Law enforcement, jail clinical staff, court system
- Crisis response services & peer support

NYS State Aid & Contracting

Responsible for NYS State Aid Consolidated Fiscal Report (CFR) and Contracts from OMH/OASAS/OPWDD

State Aid funding authorization, contract, management by CMHD & county

Direct contracts from NYS to providers

Public & Private Insurance Contracts

County Funds

Grants

County Mental Health Treatment & Service Provider OMH Licensed Programs:

- 1) Clinic – outpatient mental health therapy and medication therapy
 - Youth & Adults ages 5yrs and older
- 2) Continued Day Treatment (CDT) “Horizon House” – day treatment outpatient group therapy and medication therapy
 - Adults ages 18yrs and older
- 3) Family Support Service – Children & Family Treatment & Support Services (CFTSS)
 - Youth ages 5yrs -18yrs

Mental Health Department



CORTLAND COUNTY

Top Codes Rules & Regulations of NYS Mental Hygiene Law (MHL):

1. Prior Approval Review (PAR) / Certificate of Need (CON) Process (551-OMH, 620-OPWDD, 810-OASAS)
2. PAC process for Residential treatment Facility approval (583)
3. OPWDD eligibility (1.03)
4. Hospitalizations (*pick up orders*) section (9.01-9.58)
5. Assisted Outpatient Treatment (9.60)
6. Confidentiality- DCS authority (33.13 (c)12)
7. *SAFE Act reports MHL 9.46*
8. Authority of the Local Governing Unit (LGU) (41.05)
9. Community Services Local Planning (5.07 & 41.16)
10. CLP 7.30 Restoration (CLP 7.30/MH43)

Community Services Board (CSB):

CMHD Board of Directors & Advisory Board

Three Subcommittees:

- ✓ Mental Health
- ✓ Chemical Dependency
- ✓ Developmental Disability

Article 41 statutory responsibility:

“There shall be a mental hygiene advisory board which shall be advisory to the commissioner and the deputy commissioner for mental hygiene services in the development of community mental health, mental retardation, alcoholism and substance abuse facilities and services and programs related thereto.”

Director of Community Services (DCS)

Functional as the Chief Executive Officer for the Mental Health Department under Section 41.09 of the Mental Hygiene Law and Part 102 of Part 14 of the New York Code of Rules and Regulations.

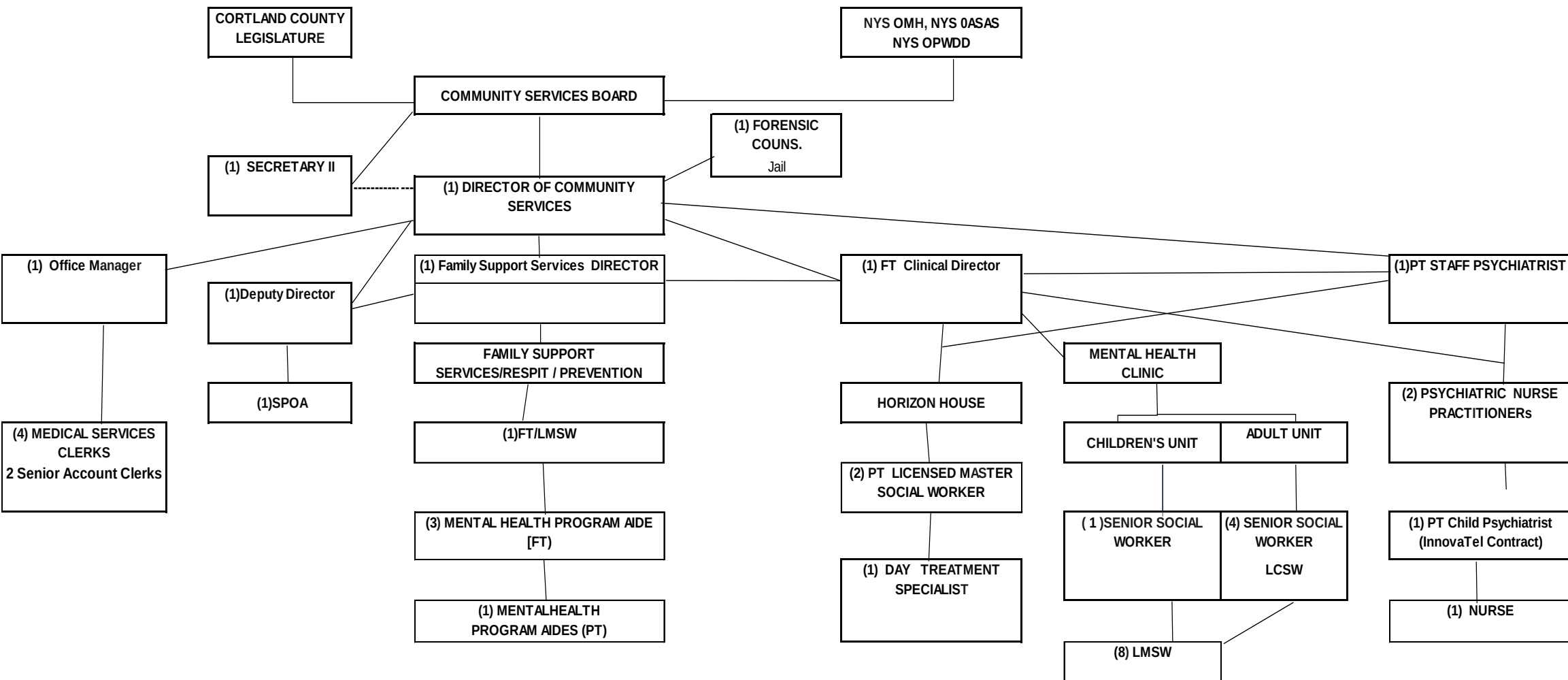
Appointment must be approved by NYS Inter-Office Coordinating Council of the Department of Mental Hygiene (IOCC)

Membership in State statutory organization “Conference of Local Mental Hygiene Directors” (CLMHD):

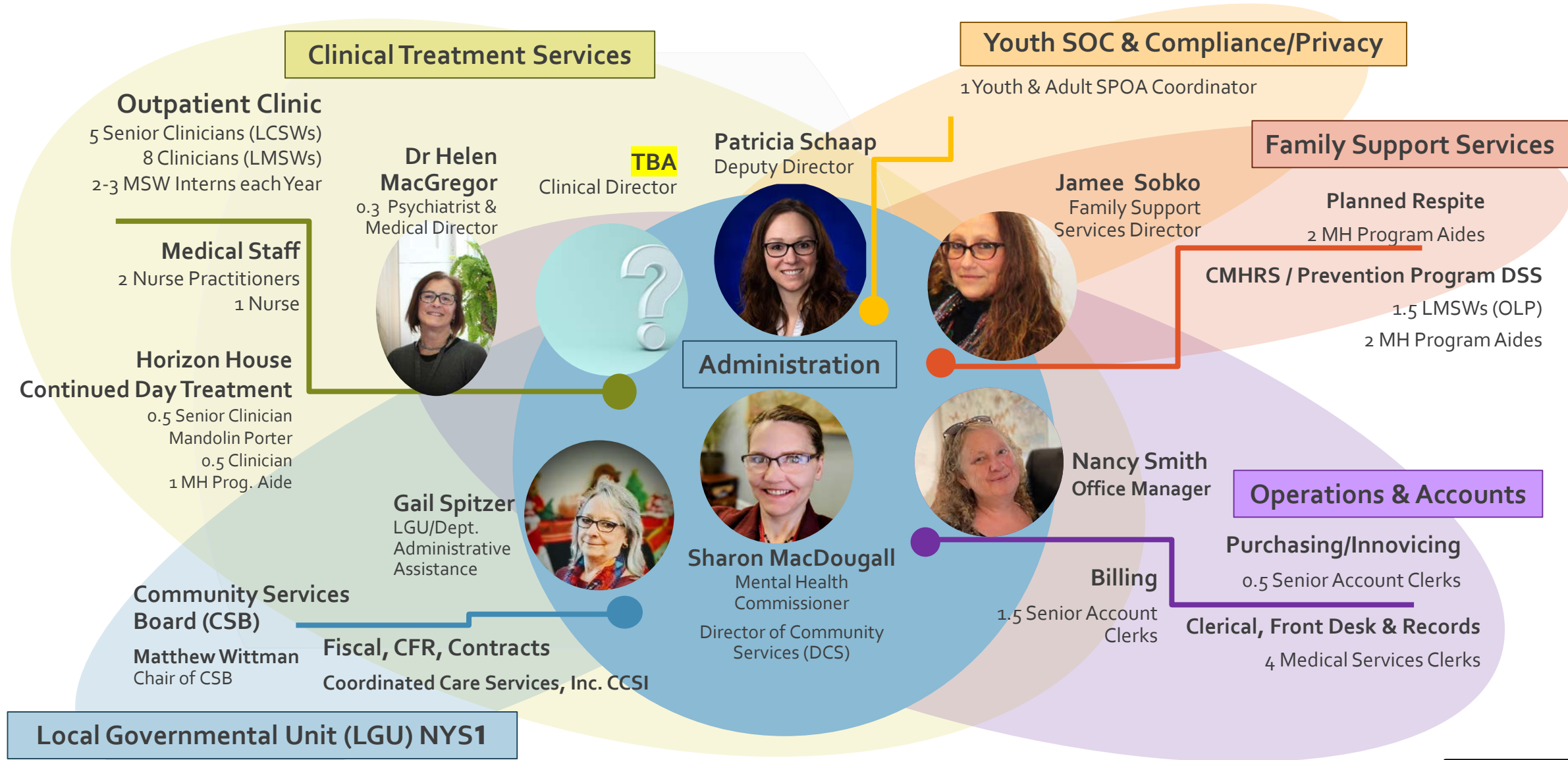
- supporting regional and state participation for DCSs in rules, regulations, state budget, consultation, legal review, and planning
- scheduling quarterly meetings with OMH, OASAS, OPWDD for all DCSs
- twice annual meetings for training and collaboration on statewide issues

Organization Chart 2022

CORTLAND COUNTY MENTAL HEALTH DEPARTMENT

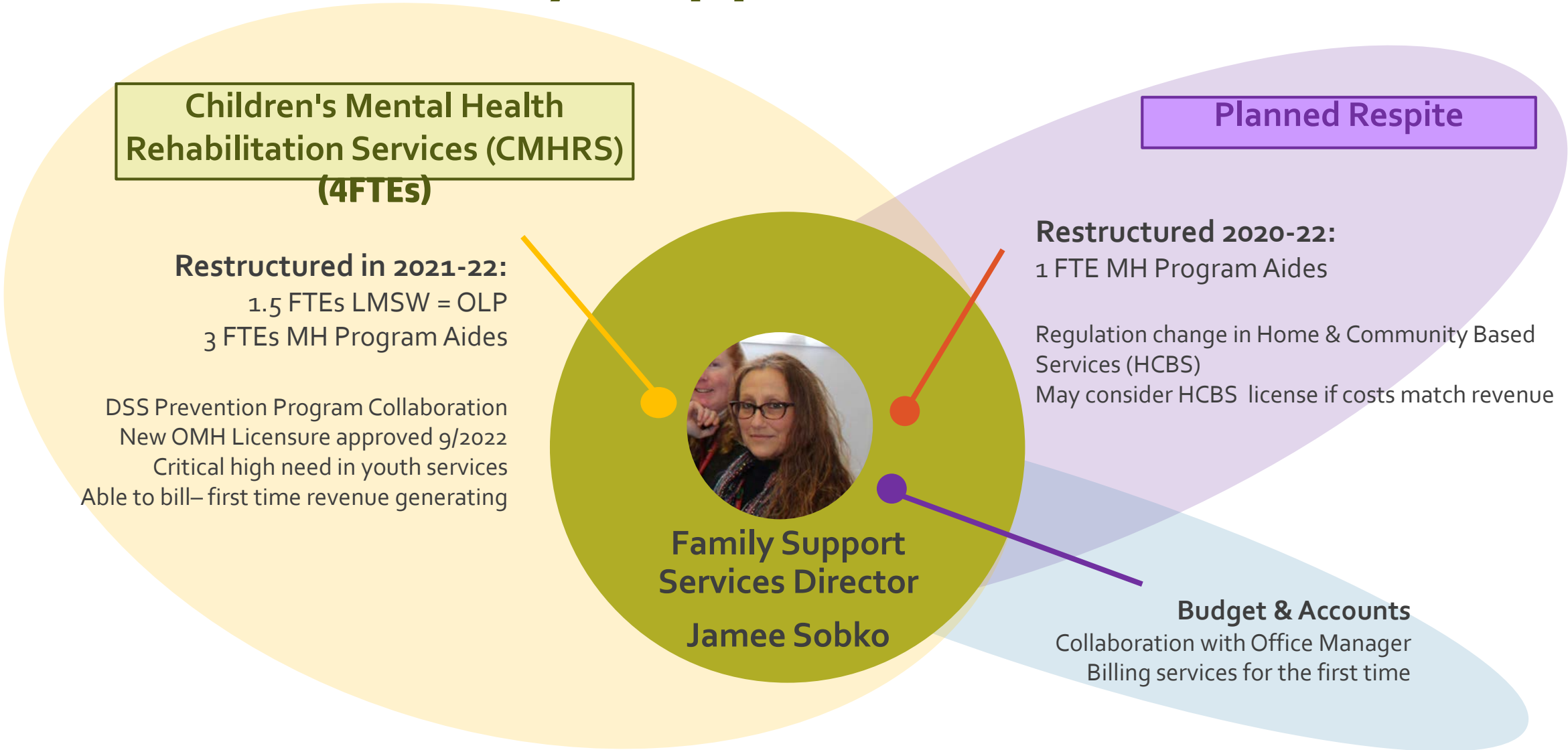


Mental Health Leadership Team

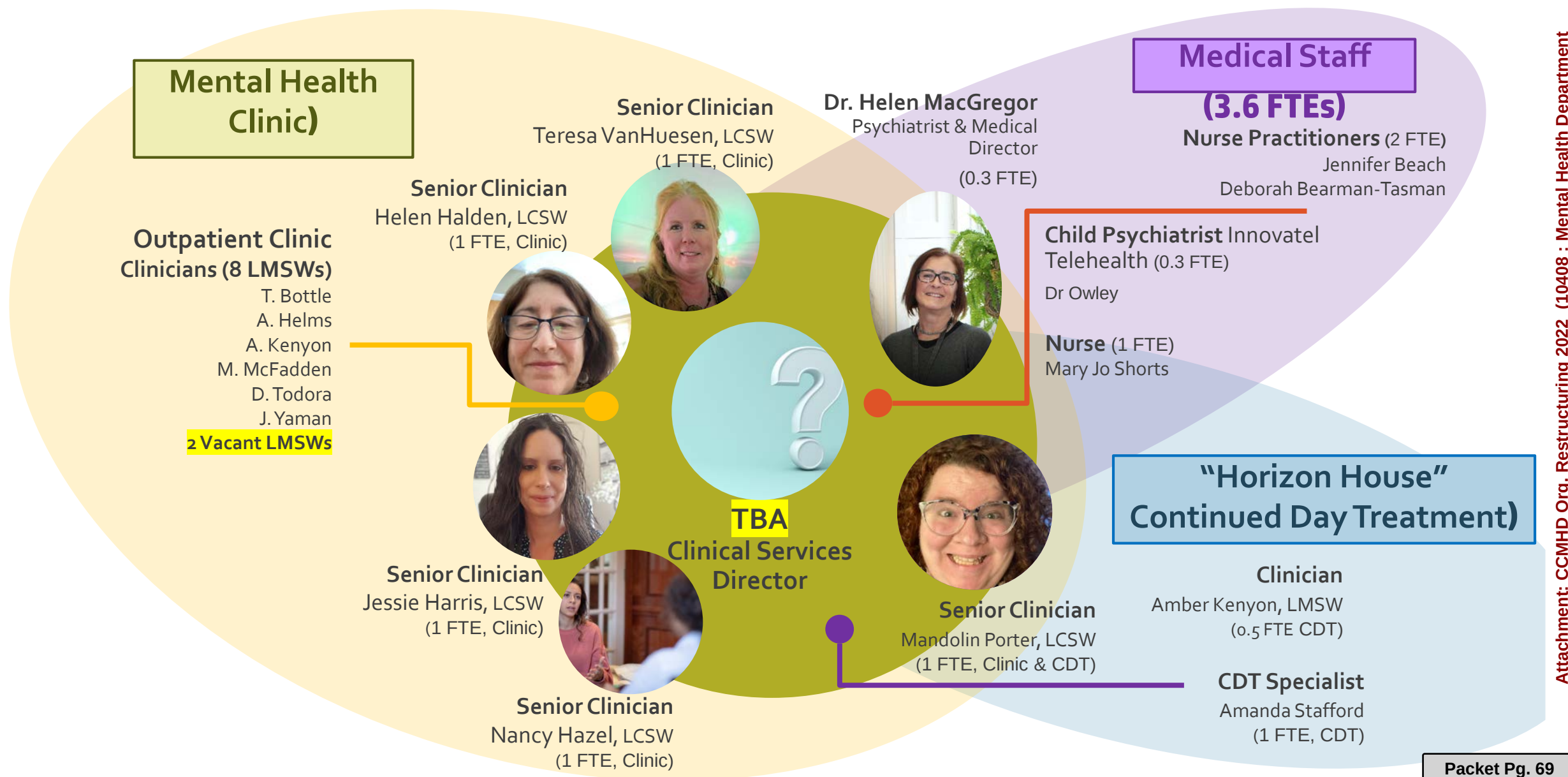


Attachment: CCMHD Org. Restructuring 2022 (10408 : Mental Health Department

Family Support Services



Clinical Treatment Team



Operations/ Accounts Team

Medical Services Clerks (4FTEs)

Restructuring 2022:

- 2 FTEs Medical Services Clerks
- 2 FTEs Senior Medical Services Clerks (abolish/create)

Increased complexity of job duties
Increase support to Billing for Revenue
Promotional Opportunities to reduce turnover

Billing / Accounts Receivables

Restructuring 2022:

- 2 FTEs Principal Account Clerks (abolish/create)
- 1 FTE Senior Account Clerk (New)

Increase in total billing (# clients & services)
Increase in complexity of billing
Changing billing regulations/process
Critical for Dept. billing revenue



Office Manager
Nancy Smith

Budget & Accounts

Collaboration with CCSI & Adm. for Contract payments, purchasing, invoicing, and budget

Personnel Titles – Restructuring

- Increase number of qualified applicants
- Match Job Descriptions with new responsibilities
- Aligns to changes in Regulations
- Increase billing support for revenue generation
- Creates paths for promotion to reduce turn-over
- Costs absorbed by revenue

Restructuring in 2022	FTEs
Update Job Description “Mental Health Clinician “ (LMSW currently)	9 FTEs
Update Job Descriptions “Senior Mental Health Clinician” (LCSW currently)	5 FTEs
2 Medical Services Clerks to Senior Medical Services Clerk (abolish & create)	2 FTEs
2 Senior Account Clerks to Principle Account Clerk (abolish & create) Add 1 New FTE Senior Account Clerk	3 FTE

Cortland County Child Advocacy Center



A community organization dedicated to the prevention, education, and investigation of child abuse.



Kris Beard, Coordinator
Emily Thompson, Family Advocate

60 Central Ave, Rm B36
Cortland, NY 13045

Phone: 607-753-5087

Email: CortlandCAC@cortland-co.org

Website: stopchildabuseincortland.org

Facebook: Friends of the Cortland County Child Advocacy Center

April is Child Abuse Prevention Month



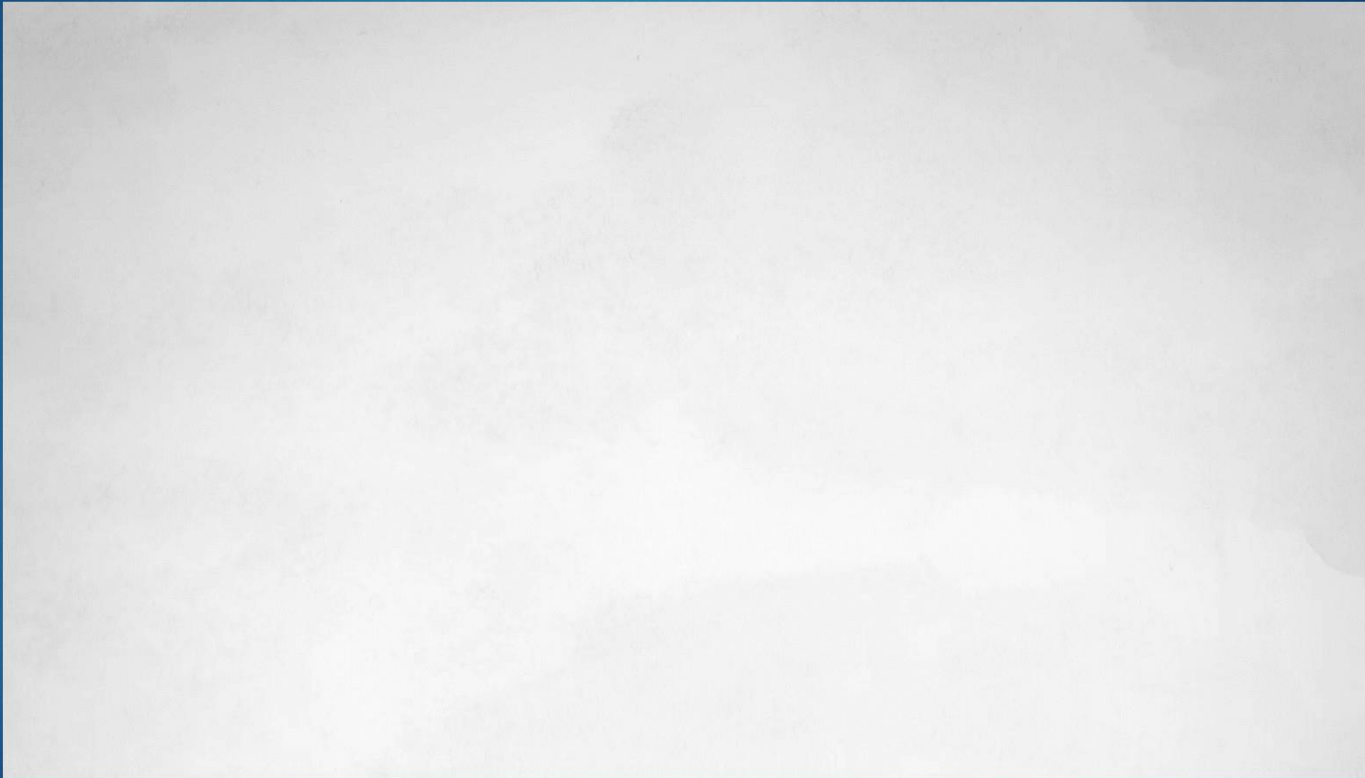
- u April is celebrated nationally to bring awareness to child abuse prevention.
- u Wear Blue Day is designated in NYS as April 1st this year.
- u Pinwheels represent our commitment to happy, carefree childhoods. The kind that every child deserves to experience.
- u This pinwheel garden reflects the 205 victims and their families that we provided services to in 2020.

Pinwheels for Prevention



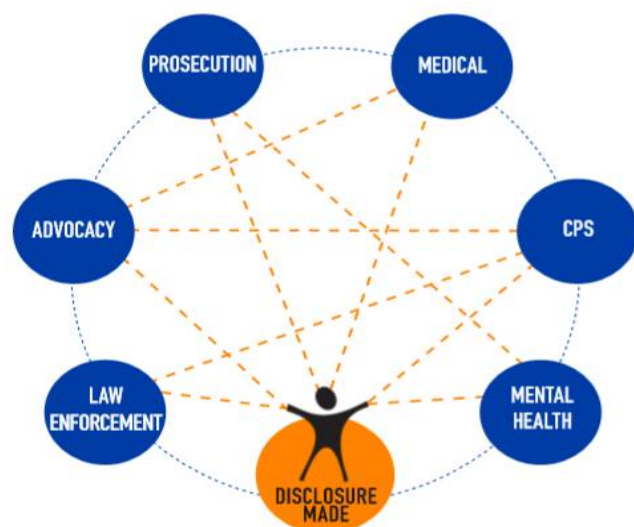
- u UPK classrooms learn about Personal Body Safety and plant pinwheels gardens.
- u Local Cub Scouts plant pinwheel gardens at partner agencies.
- u We sell pinwheel gardens throughout April as a way to spread community awareness and raise money to help cover the costs of victim needs not covered by grant funding.

What is a Child Advocacy Center?



Services: Then and Now

Without a Child Advocacy Center



CREATED BY THE NEW YORK STATE CHILDREN'S ALLIANCE 2019

With a Child Advocacy Center



CREATED BY THE NEW YORK STATE CHILDREN'S ALLIANCE 2019

2020 Pandemic and Child Abuse

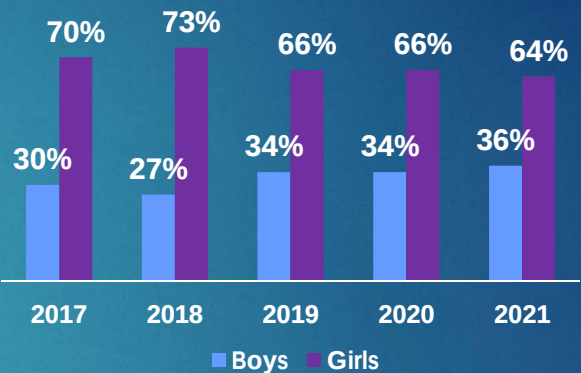
- u Risk factors for child abuse and neglect include parental stress, economic instability and housing insecurity.
- u Mandated Reporter Hotline Reports dropped from 1,000 to 400 per day.
- u With mandated reporters (teachers, medical providers, therapists, and clergy) not holding any in-person interactions, child abuse went unreported.
- u Children and Teens increased the time they spent online. The quantity and severity of child sexual abuse material online has increased exponentially.
- u Although the Cortland County CAC didn't receive any abuse reports in March or April, the reports doubled as the County started to reopen.
- u The County experienced (3) infant deaths, several sex trafficking cases, and an increase in physical abuse and domestic violence in Year 1 of the Pandemic.

Cortland County Victim Trends

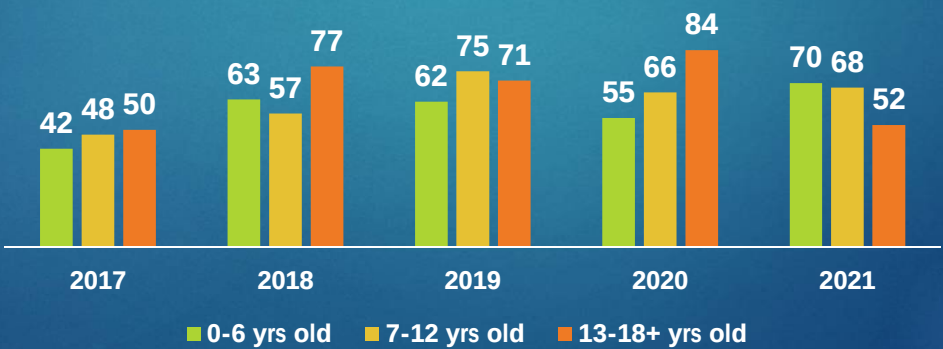
Total #



Gender

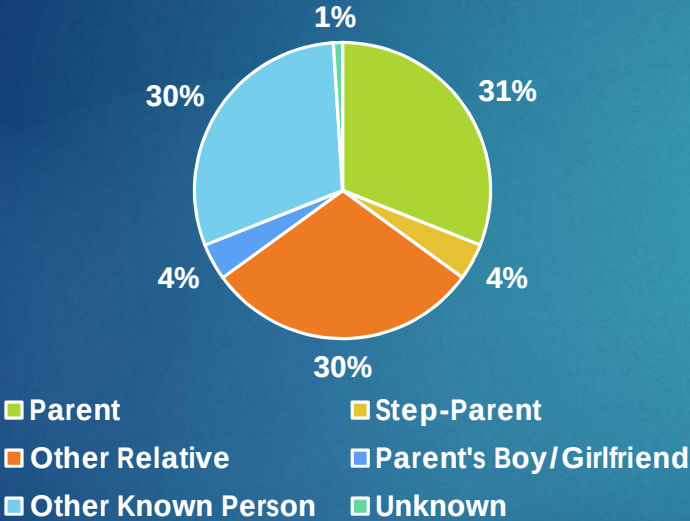


Age

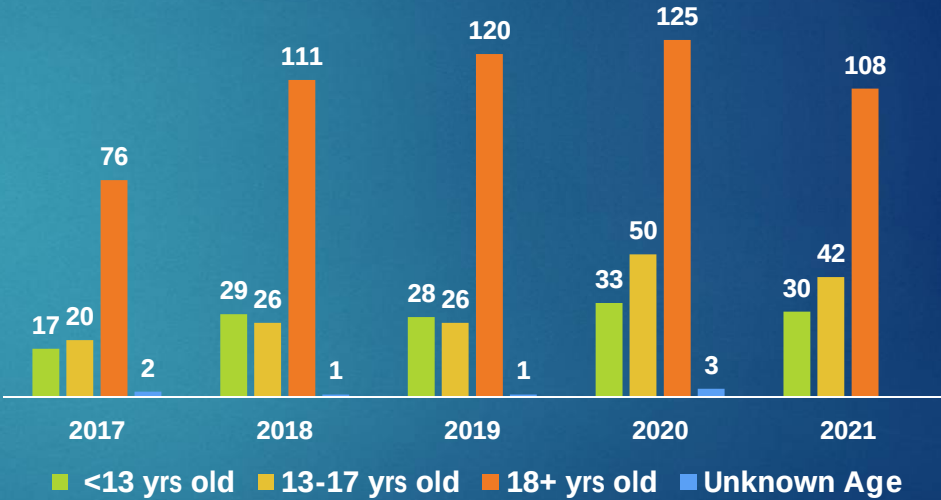


Cortland County Alleged Offender Trends

Alleged Offenders



Alleged Offender Age



Multidisciplinary Team Approach

- u A multidisciplinary team for response to child abuse allegations includes representation from the following experienced professionals:
 - u prosecution
 - u law enforcement
 - u child protective services
 - u mental health
 - u medical
 - u victim advocacy

Multidisciplinary Team Appreciation



THANK YOU
FOR YOUR HARD
WORK AND
DEDICATION.
You are an important
part of the MDT.
- CAC Staff

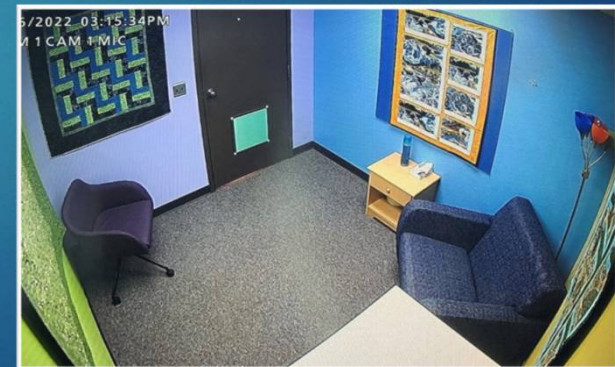
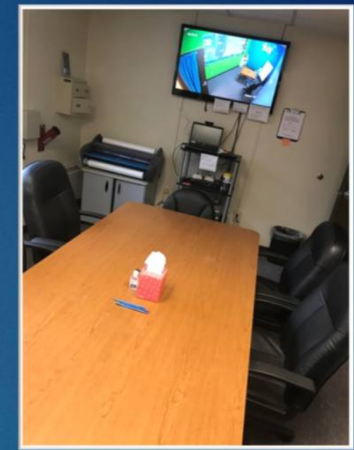
Child Appropriate Setting

- u The CAC provides a comfortable, non-threatening, child-focused setting where Law Enforcement and Child Protective Services come together to talk to child victims and their non-offending family members.



Forensic Interview

- u Forensic interviews are provided by MDT staff who have specialized training in conducting child forensic interviews.
- u Cortland has separate interview rooms for teens and children.
- u Both interview rooms are soundproof and equipped with cameras and a microphone.
- u Investigators can watch a live interview from another room.
- u Cortland County Forensic Interviewers are made up of trained Law Enforcement Investigators and Child Protective Services Caseworkers.
 - u All forensic interviewers must successfully complete 32 hours of instruction and practice.
 - u These interviewers must also participate in a structured peer review process on a yearly basis.



Victim Support & Advocacy

- u Victim support and advocacy services are available to all victims and their non-offending family members.
 - u Referrals to Medical and Counseling.
 - u Food, Shelter, Transportation, Childcare, Clothing, etc.
 - u School Safety Planning.
 - u NYS OVS Claims
 - u Forensic Medical Evaluations
 - u Court Preparation and Appearances.
 - u Other Program Referrals.



Forensic Medical Evaluation

- u Specialized medical evaluation and treatment services are offered to all victims.
- u Guthrie Cortland Medical Center provides Emergent and Non-Emergent Forensic Medical Exams at the **S.A.F.E.** (Sexual Assault Follow-Up Evaluation) **Place** located within the ER.
- u A Family Advocate is present to provide support and advocacy to the victim.



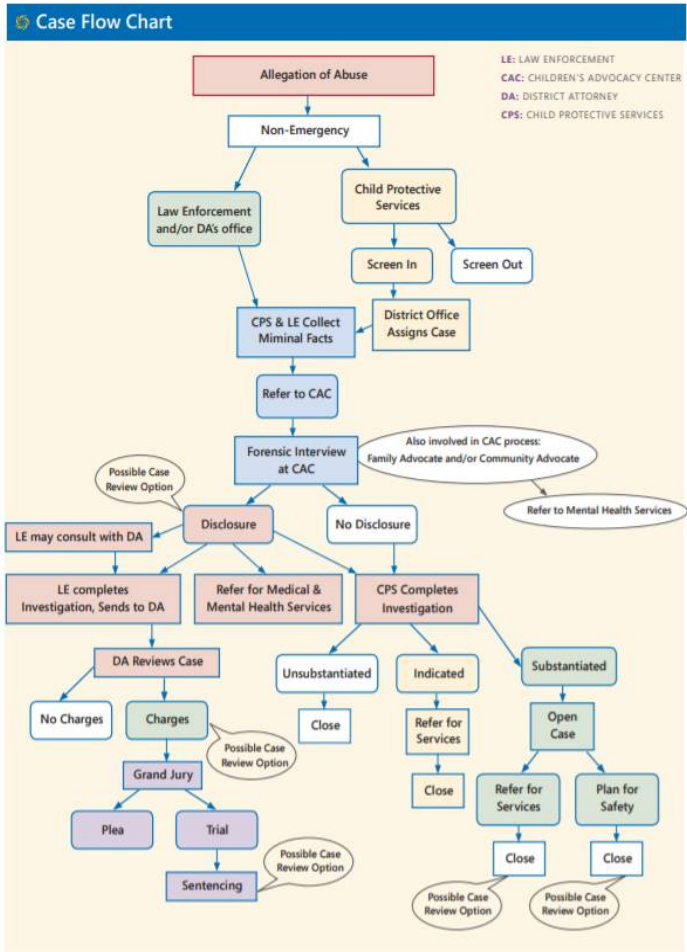
Mental Health Services

- u Specialized trauma-focused mental health services, designed to meet the unique needs of the child and non-offending family members, are offered to all victims and their non-offending family members.



Case Review

- Case Review is the formal process through which professionals share facts and observations that inform team decisions and assist participating professionals to make decisions about cases.
- Case review is a core standard of an accredited member CAC program.
- Case review presents an opportunity for each professional to share their unique knowledge and skill with the other team members and allows for full discussion on determining the optimum case plan and next steps.



NYS Children's Alliance

Who is NYSCA?

The New York State Children's Alliance, Inc. (NYSCA) is the **membership organization** representing Child Advocacy Centers (CACs) and Multidisciplinary Teams (MDTs) which provide services to abused children in 61 counties and four tribal nations throughout New York State

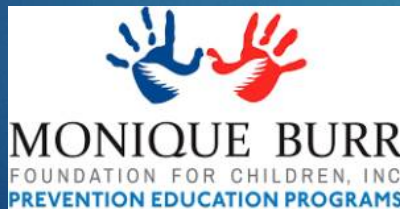


In 2020, nearly **20,000 abused** children received FREE services at one of the **46 Member CACs/MDTs** serving **60 Counties** and **3 Tribal Nations**

What Does NYSCA Do?

- Provides networking opportunities (Leadership Conference, regional meetings)
- Technical assistance and support
- Trainings (over 1300 professionals trained in 2020!)
- Public policy
- Database support

Prevention Education



- u Erin's Law was signed by NYS Governor Andrew Cuomo on January 24th, 2019.
- u Requires that all students in NYS Public Schools in grades K-8 be instructed on the prevention of child sexual abuse and exploitation
- u Partnership with all public schools in Cortland County to provide Monique Burr Foundation's evidence based curriculum, "Child and Teen Safety Matters."
- u Since September, 2020, Taylor Jandrew has taught 2,889 students in Cortland County!

Less Is More

Created by the New York State Children's Alliance, Inc., this training highlights the integral role a Mandated Reporter has in a child abuse investigation process by understanding what is needed to make a call to the State Central Registry (SCR), and what happens after the call is made. The focus of **Less is More** is to present the importance and impact of Child Advocacy Centers in New York State.



u Training Objectives:

- Ø Know what is needed to make a call to the SCR
- Ø How to gather necessary information without questioning the child
- Ø Importance of the role of a Mandated Reporter
- Ø What a CAC is and how it works
- Ø Why some cases do not move forward

One-Hour Training Beneficial for:

- Ø School personnel
- Ø Day care providers
- Ø Staff of youth-serving organizations
- Ø Other groups who work with children

FREE Training includes:

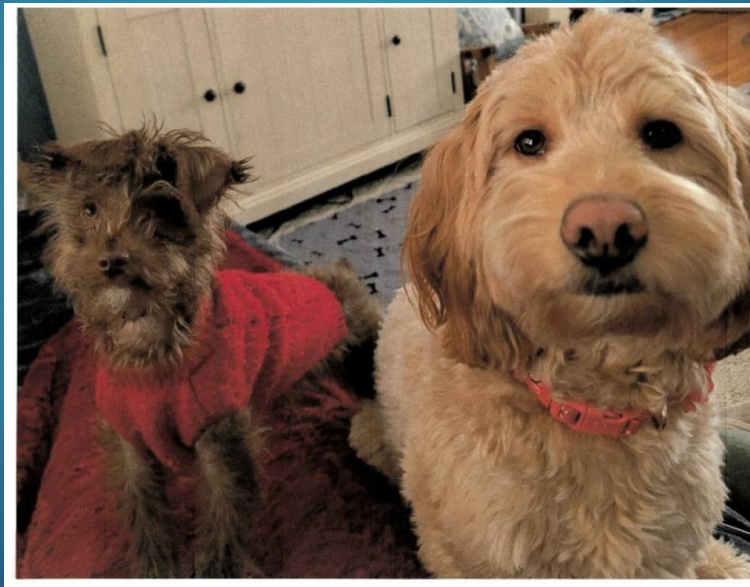
1-hour presentation and packet of information

Josie's Journey

- u Grant Funding allows us to contract out to Josie's Journey for canine comfort services.
- u Finnley and Luna are providing support to victims during forensic interviews and court proceedings.

Finnley:

A yorkipoo puppy enrolled in obedience / therapy training. Can be placed in a sling and carried.



Luna:

A 2 yr old goldendoodle who completed obedience / therapy training. Loves to give kisses and enjoys belly rubs.

Grant Funding

- u NYS Office of Children and Family Services
- u NYS Office of Victim Services
- u NYS Children's Alliance
- u Safe Harbour

What is Grant Funding Used for?

- | | |
|---|--|
| u Personnel and Fringe Benefits | u Curriculum and Supplies |
| u Liability Insurance & Copier Lease | u Snacks and Drinks for Families |
| u Computers, Phones, Fax, Postage, Copies | u Replacement Toys, Books, Etc. |
| u Contractual Services (Josie's Journey) | u Weighted Blankets, Specialized Books |
| u MDT Staff Trainings and Travel Expenses | u Advertising/Marketing |
| u Equipment / Furniture | u Membership Dues |



Friends of the Cortland County Child Advocacy Center Board

A 501c3 corporation supporting the mission and activities of the CAC by organizing community outreach and fundraising events.

Upcoming Events

- u **Win a Trip to Disney**
raffle tickets go on sale June 1st
- u **One Too Many NY 5K**
at Homer H/S on Sept 18th at 10am
- u **Be a Star for Children**
at Homer Hops on Sept 18th at 12-3pm





Friends of the Cortland County Child Advocacy Center Board

- u Our Board is made up of 9 members, who meet on a monthly basis to plan community outreach and fundraising events.
- u We are in need of additional members!

What is Fundraising used for?

- u Any costs not covered by Grant Funding
- u Security Systems & Monitoring, Door Alarms
- u Emergency Food, Housing, Transportation, & Clothing
- u Community Awareness Supplies and Giveaways
- u Stuffed Animals, Puzzles, Bubbles, Coloring Books, Crayons, Colored Pencils, Dolls, Games, Books, Hygiene Supplies, Back Packs, Pajamas, Stress Relievers, etc.
- u Fundraising Event Giveaways
- u MDT/Board Acknowledgement & Appreciation Gifts
- u Star Program-**see next slide**



Friends of the Cortland County Child Advocacy Center Board

Be a Star for Children Program – **WE NEED STARS!!**



- u When you register to be a STAR, you are agreeing to help a victim when a specific need is identified and grant funding doesn't cover the cost. It's your choice when and who you decide to help. All victim information is kept confidential.
- u STARS have already provided Art Classes and Supplies, Mini Golf, Bowling, and Movie Passes.
- u There is a need for Therapeutic Horseback Riding, but we are waiting for a determination of coverage from Grant Funding.
- u STARS also help with camps, school supplies, holiday gifts, transportation, meals, clothing, self-defense classes, etc.

One Too Many Video



How to Report Child Abuse

u Law Enforcement

- u If you believe a child is in immediate danger of being harmed, call the 911 for local law enforcement.

u Child Abuse Hotline

- u Reports of suspected child abuse or maltreatment should be made immediately to the New York Statewide Central Register of Child Abuse and Maltreatment, commonly known as the Child Abuse Hotline, at **1-800-342-3720**.
- u This hotline operates 24 hours a day, seven days a week, 365 days a year.

