



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, February 8, 2022

8:30 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m4c713efa3b87590844cf09e5054f5546>

Tuesday, Feb 8, 2022 8:30 am | 1 hour 30 minutes | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2343 681 7819

Password: XiGpYUvA686

Join by phone

+1-415-655-0001 US Toll

Access code: 234 368 17819

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Chair Sandra Price	☐	☐	☐	
Committee Member George Wagner	☐	☐	☐	
Committee Vice Chair Ann Homer	☐	☐	☐	
Committee Member Kelly L. Fairchild-Preston	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Richard Stock	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Jan 11, 2022 8:30 AM
2. Health & Human Services Committee - Special Meeting - Jan 18, 2022 9:45 AM

Resolutions

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Amend 2022 Budget/Accept Increased State Aid Funding First Quarter - Mental Health Department

WHEREAS, the Cortland County Legislature and County Administrator approved to contract with and accept funds from NYS Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2022, AND

WHEREAS, Cortland County Mental Health Department has received confirmation from the NYS Office of Mental Health and OASAS that State Aid funding for some programs has been increased for 2022, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement to accept the fund amendments as listed, AND

BE IT FURTHER

RESOLVED, that the 2022 County Mental Health budget be amended as follows:

Increase Revenue:

Agency	Account Number	Budget Amt	Total Alloc.	Inc/Dec
Catholic Charities of Cortland County	A43105.54815.4213	\$ 1,064,584.00	\$1,065,276.00	\$692.00 Includes \$500 one time funding for lock boxes
Contact Community Services	A43105.54815.4227	\$10,100.00	\$10,100.00	
Family Counseling Services	A43105.54815.4208	\$945,782.00	\$987,040.00	\$41,258.00 One Time Funding
Franziska Racker Center	A43105.54815.4219	\$40,454.00	\$40,454.00	
JM Murray Center, Inc.	A43105.54815.4216	\$215,060.00	\$215,110.00	\$50.00
MHA of Cortland County	A43105.54815.4221	\$20,010.00	\$20,010.00	
Seven Valleys Health Coalition	A43105.54815.427V	\$12,120.00	\$12,120.00	
Cortland Enlarged City School District	A43105.54815.4211	\$98,237.00	\$98,237.00	
Guthrie Cortland Medical Center	A43105.54815.4222	\$28,206.00	\$28,301.00	\$95.00
Cortland County			\$75,000	\$75,000 Pass- through to the Veteran's program
		\$2,434,553.00	2,551,648.00	\$117,095

Revenue Accounts:

OASAS	A-04-4312-4310.43492	\$41,850.00
OMH	A-04-4312-4310.43490	<u>\$75,245.00</u>
	TOTAL	\$117,095.00

ON MOTION OF PRICE

AGENDA ITEM NO. 2

Reappoint Commissioner of Social Services - Department of Social Services

WHEREAS, the Cortland County Legislature, through Resolution No. 274-02, appointed Kristen Monroe as the Commissioner of Social Services on July 10, 2002 for a five-year term ending July 9, 2007 and reappointed through Resolution No.152-07 on July 10, 2007 for a five-year term ending July 9, 2012 and reappointed through Resolution No. 97-12 for a five-year term ending July 9, 2017 and reappointed through Resolution No. 72-17 for a five-year term ending July 9, 2022, pursuant to Section 116 of Social Services Law, AND

WHEREAS, the County Administrator, pursuant to Local Law No. 5 of 2018 and the duties and responsibilities in accordance with the Civil Service job description for County Administrator, is responsible for making recommendations to the County Legislature for the appointment of each department head, AND

WHEREAS, the County Administrator, after evaluation, recommends the reappointment of Kristen Monroe as Commissioner of Social Services, AND

WHEREAS, the Health and Human Services Committee, after reviewing the evaluation and recommendation of the County Administrator, concurs with the County Administrator's recommendation of reappointment, NOW THEREFORE BE IT

RESOLVED, that Kristen Monroe, be and is hereby appointed for a term commencing July 10, 2022 and ending July 9, 2027, and shall be compensated in accordance with the Management and Management Confidential Compensation Policy as may be amended from time to time.

ON MOTION OF PRICE

AGENDA ITEM NO. 3

Authorize Agreements for Children with Special Needs Program - Health Department

WHEREAS, the Cortland County Health Department's Children with Special Needs Division, Pre-K Program is required to pay for services as approved in an Individual Education Plan (IEP), requiring contracts with providers, AND

WHEREAS, such services include but are not limited to special instruction, speech pathology, physical therapy, occupational therapy, social work service, nutrition, audiology, transportation, aide and day care services, AND

WHEREAS, the following agencies contract to provide educational evaluations and services at the State-approved rates that are set by the State Education Department:

- Children's Unit for Treatment - SUNY Binghamton
- Racker Center
- Liberty Resources POST
- Children's Therapy Network
- Gorge Fall Therapy
- Here 2 Learn

, AND

WHEREAS, the following individuals and agencies contract to provide related services at negotiated rates (\$40.00-\$190.00 per half hour) (\$15.00/hr. 1:1 Aide Service):

- A Step Ahead Therapeutic Services, PLLC
- Diana Brewer
- Diane Briggs
- Building Blocks
- CAPCO
- Children's Therapy Network
- Cincinnati Central School District
- Cortland City Enlarged School District
- Cortland County Child Development Center
- Karla Eshelman
- Elaine Fisher
- Gorge Falls Therapy
- Hear 2 Learn
- Homer Central School District
- Liberty Resources POST
- LifeSpan Therapy Services
- Marathon Central School District

- Oswego County BOCES
- Racker Center
- Sprout Therapy Group
- SUNY Cortland College Daycare Center, Inc.
- Amy Chauvin White
- YWCA

, AND

WHEREAS, other qualified service providers for educational and related services may needed,
AND

WHEREAS, monies for above services are budgeted in expenditure account:

A40465.54445.PreK-Tuition

, AND

WHEREAS, these contracts shall be for the term July 1, 2022 through June 30, 2024 with a ninety day extension clause allowing the respective agreements to be extended until September 30, 2024 if successor agreements are not executed by July 1, 2024, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator and the Public Health Director, upon review and approval by the County Attorney or designee, are authorized to execute agreements for the provision of said services with fully qualified providers.

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Amend 2022 Budget Family Caregiver Support Program – Title III E – 2021 Carryover - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the FCC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Family Caregiver Support Program, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$1,314 remaining at the end of 2021, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677244-44772 4332	Federal Aid - Title III E	\$1,314
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Expenses:

A67725-54055 4332	Professional Services	\$1,314
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ON MOTION OF PRICE

AGENDA ITEM NO. 5

Amend 2022 Budget Nutrition Services – Title III C – 2021 Carryover - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the HDC2

Families First Coronavirus Response Act (FFCRA) for Nutrition Services, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$12,326 remaining at the end of 2021, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677444-44772 4340	Federal Aid - Title IIIC	\$12,326
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Expenses:

A67745-51010 4340	Personal	\$8,222
A67745-58030 4340	FICA	\$629
A67745-58040 4340	Workers Comp	\$995
A67745-54007 4340	Janitorial Materials & Supplies	2,480

ON MOTION OF PRICE

AGENDA ITEM NO. 6

Amend 2022 Budget Supportive Services– Title IIIB – 2021 Carryover - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the SSC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Supportive Services, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$3,037 remaining at the end of 2021, which need to be rolled over in order to be expended within the remainder of the grant year, NOW, THEREFORE, BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677244-44772 4330	Federal Aid - Title IIIB	-\$3,037
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Expenses:

A67725-54060 4330	Legal / Advertising	+\$3,037
Total		\$3,037

ON MOTION OF PRICE

AGENDA ITEM NO. 7

Amend 2022 Budget NYConnects – Aging and Disability Resource Center (ADRC) – 2021 CARRYOVER - Area Agency on Aging

WHEREAS, the New York State Office for the Aging has made available funds under the Coronavirus Preparedness and Response Supplemental Appropriations Act, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$17,391 remaining at the end of 2021, which need to be rolled over in order to be expended within the remainder of the grant year, NOW, THEREFORE, BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

A677243-43772 17BIP	State Aid - NYConnects	-\$17,391
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Expenses:

A67725-54055 17BIP	Professional Services	+\$5,000
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A67725-54800 17BIP	Program Expense	+\$12,391
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Total:		\$17,391
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ON MOTION OF PRICE

AGENDA ITEM NO. 8

Appoint/Reaffirm Members - Older Americans Act Advisory Council

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Area Agency on Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the County, and include local elected officials and the general public, AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms, NOW THEREFORE BE IT

RESOLVED that the following appointments be appointed/reaffirmed:

William Hopkins-Community Member (2 nd Term)	Term to expire 12/31/24
Maria Dillingham-Purcell - Community Member (2 nd Term)	Term to expire 12/31/24
Barb Nichols-Community Member (2 nd Term)	Term to expire 12/31/24
Jan Dempsey-Community Member 1st Term)	Term to expire 12/31/23
Dixie Latimer - Community Member (1 st Term)	Term to expire 12/31/24
Eden Harrington-Hall - Community Member (1 st Term)	Term to expire 12/31/24
Sheila Cohen-Community Member (2 nd Term)	Term to expire 12/31/24
Melissa Potter - Mobility Manager (1 st Term)	Term to expire 12/31/24
Joanne Brown-Cortland Chenango Rural Services (2 nd Term)	Term to expire 12/31/24
Sharon Zeches- Community Member (1 st Term)	Term to expire 12/31/24
Mary Ellen Bloodgood - Community Member (1st Term)	Term to expire 12/31/23
Beverly Ryan - Community Member (1 st Term)	Term to expire 12/31/23
Shawna Grinnell - Cortland Housing Council (1 st Term)	Term to expire 12/31/24
Mary Coye-Robillard - Tompkins Trust Co. (1 st Term)	Term to expire 12/31/24
Mary Kimberly - Community Member (2 nd Term)	Term to expire 12/31/22

Ex-Officio
Chris Newell-Cortland County Legislator

ON MOTION OF PRICE

AGENDA ITEM NO. 9

Appointment of Youth Board Members - Health Department

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature, AND

WHEREAS, there are vacancies on the Cortland County Youth Board, AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms, NOW THEREFORE BE IT

RESOLVED, that the following persons be and hereby are appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME	CAPACITY	ADDRESS	TERM
Joyce Allen	CAPCO	16 Pearne Avenue Cortland, NY 13045	1/1/2022 - 12/31/2024
Jordan Thomas	Youth Representative	26 Pearne Avenue Cortland, NY 13045	1/1/2022 - 12/31/2022
Josh Wright	Guthrie Cortland Medical Center	53 Greenbush Street, Apt. 4 Cortland, NY 13045	1/1/2022 - 12/31/2024
Amanda DeLee	Catholic Charities	102 County Road 11 Pitcher, NY 13136	1/1/2022 - 12/31/2024
Jennifer Sylstra	Children & Family Counseling Services	5139 Searls Road Cortland, NY 13045	1/1/2022 - 12/31/2024
Mindy Gardner	YWCA Representative	97 Evergreen Street Cortland, NY 13045	1/1/2022 - 12/31/2024
Anthony Perioli	Community Member	61 North Main Street Homer, NY 13077	1/1/2022 - 12/31/2024
Sean Main	Community Member	15 S. Franklin Street Cortland, NY 13045	1/1/2022 - 12/31/2024
Shannon Phillips	Cortland Works Career Center	99 Main Street Cortland, NY 13045	1/1/2022 - 12/31/2024
Patricia Schaap	CC Mental Health Department	60 Central Avenue Cortland, NY 13045	1/1/2022 - 12/31/2024

Monthly Reports

1. Veterans Services Monthly Budget Report
2. Grant Administration and Education and Training End of Year Budgets 2021
3. Monthly Budget Report - Mental Health Department
4. Department of Social Services Fourth Quarter Statistics 2021
5. Department of Social Services January 2022 Budget Report
6. NYS Homeless Shelter Regulations
7. Cortland County Health Department Monthly Report
8. Monthly Budget Report - Area Agency on Aging

Presentations

1. New Health Department Dashboard Demonstration
2. Mental Health Department Restructuring Presentation
3. Cortland County Child Advocacy Center Presentation

Adjournment