



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, January 11, 2022

8:30 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m4c713efa3b87590844cf09e5054f5546>

Tuesday, Jan 11, 2022 8:30 am | 1 hour 30 minutes | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2343 681 7819

Password: XiGpYUvA686

Join by phone

+1-415-655-0001 US Toll

Access code: 234 368 17819

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member George Wagner	☐	☐	☐	
Committee Member Ann Homer	☐	☐	☐	
Committee Member Richard Stock	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Chair Sandra Price	☐	☐	☐	
Committee Member Kelly L. Fairchild-Preston	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Dec 1, 2021 11:00 AM
2. Health & Human Services Committee - Special Meeting - Dec 14, 2021 9:30 AM

Resolutions

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Appoint Member - Cortland County Board of Health

WHEREAS, there is a vacancy on the Cortland County Board of Health to be filled with the current Chair of the Health and Human Services Committee, or their designee, NOW THEREFORE BE IT

RESOLVED, that Sandra Price of 1189 Church Street, Cortland, New York 13045, be and hereby is appointed to the Cortland County Board of Health for a term to expire December 31, 2023.

ON MOTION OF PRICE

AGENDA ITEM NO. 2

Create Temporary Positions - Public Health Fellow (4 Positions) and Public Health Fellow Coordinator - Health Department

WHEREAS, the Cortland County Health Department has been awarded a grant by Health Research, Inc. for the New York State Public Health Corps (NYSPHC) Fellowship Program in the amount of \$849,912 for the period of 9/1/21 - 7/31/23, AND

WHEREAS, the Cortland County Health Department will use these funds to recruit, train, deploy and manage NYSPHC Fellows in order to augment LHD capacity to respond to current and emerging public health emergencies, to provide health education services to inform and protect communities, improve outreach and assistance to vulnerable populations and to directly assist with the local COVID-19 public health response, AND

WHEREAS, the Cortland County Health Department needs to create four temporary Public Health Fellow positions (CSEA, Grade 16, \$22.4261-28.2445/HR, competitive, with benefits) and one temporary Public Health Fellow Coordinator (CSEA, Grade 22, \$27.7991-35.0115/HR, competitive, with benefits), AND

WHEREAS, the Health and Human Services Committee recommends the creation of four temporary Public Health Fellow positions and one temporary Public Health Fellow Coordinator position with approval to fill effective January 28, 2022 through July 31, 2023, NOW THEREFORE BE IT

RESOLVED, that funds be appropriated in the 2022 County Budget as follows:

A40455.51005	Personnel	\$491,042
A40455.52005	Office Equip	\$22,500
A40455.52060	Computer Equip	\$9,700
A40455.54000	Phone	\$990
A40455.54005	Office Supplies	\$11,330
A40455.54015	Software/Maint Agree	\$3,612
A40455.54020	Postage	\$1,000
A40455.54035	Educ/Train	\$5,000
A40455.54045	Travel	\$27,500
A40455.54213	Copy/Print	\$1,000
A40455.58020	Retirement	\$78,567
A40455.58030	FICA	\$37,565
A40455.58040	Workers Comp	\$14,993
A40455.58060	Health Ins	\$144,288
A40455.58062	Dental Ins	\$675
A40455.58065	Vision Ins	\$150
TOTAL Expense		\$849,912
A40455.43450 PHCF Revenue		\$849,912

ON MOTION OF PRICE

AGENDA ITEM NO. 3

Appointment of Youth Board Members - Health Department

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature, AND

WHEREAS, the term of the legislative representatives expired on December 31, 2021, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME/REPRESENTING	ADDRESS	TERM
Doug Bentley, County Legislator	128 Groton Ave. Cortland, NY 13045	1/1/22 - 12/31/23
Richard Stock, County Legislator	151 Central Ave. Cortland, NY 13045	1/1/22 - 12/31/23

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Appoint Liaison - Cortland County Nutrition Program Task Force

WHEREAS, the Cortland County Nutrition Program Task Force makes recommendations on Nutrition Program matters to the Cortland County Area Agency on Aging Older Americans Month Committee of the Office for the Area Agency on Aging Advisory Board, provides support and assistance on all matters relating to the planning and delivery of services to senior citizens, Meals on Wheels recipients, and food pantry clients, as well as advocating for improved health with affordable nutritious meals and supported services, AND

WHEREAS, the Cortland County Legislature believes designating a liaison is in the best interests of the County, NOW THEREFORE BE IT

RESOLVED, that Richard Stock of 151 Central Avenue, Cortland, NY 13045, is hereby appointed to fill the Legislative Liaison position to the Cortland County Nutrition Program Task Force for a two-year term to expire December 31, 2023.

ON MOTION OF PRICE

AGENDA ITEM NO. 5

Authorize Use of Donald Sharpe Fund for Specialized Training - Mental Health Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 288-18, which established a reserve fund based on a bequest from the Estate of Donald W. Sharpe of approximately \$151,855.78 to the Cortland County Department of Mental Health for the support of Mental Health's programs serving "mentally and emotionally disabled persons in Cortland County", AND

WHEREAS, the maximum amount which may be used from the fund in any one calendar year is limited to \$25,000, AND

WHEREAS, the funds not used in any one calendar year for the express purposes as set out by the trust must be refunded to the Sharpe Fund account, NOW THEREFORE BE IT

RESOLVED, the Legislature approves the use of \$25,000 for the 2022 calendar year, AND BE IT FURTHER

RESOLVED, the 2022 budget is hereby amended as follows:

Increase: Account Number A43115.54035.DSHP Education and Training	\$25,000
Increase: Account Number A351100 Appropriated Reserves	\$25,000

Monthly Reports

1. Area Agency on Aging Monthly Budget Report
2. Health and Human Services Committee Report January
3. Monthly Budget Report - Mental Health Department
4. Department of Social Services Monthly Budget Report
5. Veterans Services Monthly Budget Report

Adjournment