



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, January 9, 2025

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:00 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived
Jason Prentice	Cortland County	Committee Member	Present	
Douglas Bentley	Cortland County	Committee Member	Present	
Reed Cleland	Cortland County	Committee Member	Present	
William McGovern	Cortland County	Committee Member	Present	
Christopher Newell	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Vice-Chair	Present	
Ronald J. Van Dee	Cortland County	Committee Chair	Present	
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Present	
Melanie Vilardi	Cortland County	Deputy County Administrator	Present	
Kristen Monroe	Cortland County	Commissioner of Social Services	Present	
Patty Schaap	Cortland County	Director of Community Services	Present	
Chris Driscoll	Cortland County	Deputy Director of Community Services	Present	
Nicole Anjeski	Cortland County	Public Health Director	Present	
Rebecca Main	Cortland County	Public Health Program Manager	Present	
Morgan Spaulding	Cortland County	Grants Administrator	Present	
Amy Buggs	Cortland County	Workforce Development Director	Remote	
Jason DeRaiche	Cortland County	Safety Director	Remote	
Pearl Reed-Klein	Cortland County	Director of the Area Agency on Aging	Remote	
Andrea Herzog	Cortland County	Director of Finance	Remote	
Carlita Withers	Cortland County	Deputy Director of Finance	Remote	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Dec 5, 2024 11:00 AM

RESULT:	APPROVED
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Resolutions

AGENDA ITEM NO. 1 – Appoint Members - Cayuga/Cortland Workforce Development Board

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint Members - Cayuga/Cortland Workforce Development Board

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

Name	Address	Sector	Term Ending
Brian Noteboom	181 Industrial Park Rd, Horseheads, NY	Carpenters Union Local 277	6/30/2027
Matt Horan	333 E. Washington St., Syracuse, NY	ACCES/VR	6/30/2027

AGENDA ITEM NO. 2 – Amend Agreement with Salvation Army for Code Blue Services - Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Jason Prentice, Committee Member
AYES:	Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend Agreement with Salvation Army for Code Blue Services - Department of Social Services

WHEREAS, Resolution No. 168-24 authorized an agreement with the Salvation Army for Code Blue Warming Center services with the Cortland County Department of Social Services for the 2024-2025 season in an amount not to exceed \$300,000; AND

WHEREAS, the Salvation Army has already served over 150 unique individuals through January 1, 2025; AND

WHEREAS, the Salvation Army needs more money to cover increased staff hours, food and space costs to continue providing the services given the increase in individuals using the service; AND

WHEREAS, the costs will be paid from expense account A60105.54800.4696; NOW THEREFORE BE IT

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an amended agreement with the Salvation Army for Warming Center services for the term November 1, 2024 – April 30, 2025, in an amount not to exceed \$315,000.00.

AGENDA ITEM NO. 3 – Advocating for Reform and Increased Funding for New York State's Code Blue Program

Mr. Cleland MADE A MOTION TO AMEND the first WHEREAS clause as follows:

WHEREAS, the New York State Code Blue policy was established as an emergency Executive Order on December 16, 2016 with a commitment of reimbursement for additional costs to counties that are directly related to the requirements of the Code Blue regulation; AND

Mr. McGovern SECONDED THE MOTION TO AMEND; and upon unanimous voice vote of members

present; MOTION CARRIED.

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2025 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	William McGovern, Committee Member
AYES:	Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Advocating for Reform and Increased Funding for New York State's Code Blue Program

WHEREAS, the New York State Code Blue policy was established as an emergency Executive Order on December 16, 2016 with a commitment of reimbursement for additional costs to counties that are directly relate to the requirements of the Code Blue regulation; AND

WHEREAS, the current Code Blue policy is no longer adequate or effective given the significant changes in affordable housing availability and evolving human needs since that time; AND

WHEREAS, the requirement for Departments of Social Services to simply provide space to keep people warm during extreme weather conditions is no longer sufficient to meet the growing and complex needs of unhoused individuals; AND

WHEREAS, New York State leaders must recognize that any policy aimed at providing warm spaces for the most vulnerable individuals in our community must be comprehensive and involve the collaboration of all relevant human services agencies beyond the Office of Temporary and Disability Assistance (OTDA); AND

WHEREAS, the expertise and resources of agencies such as the Office of Mental Health, the Office of Addiction and Substance Abuse Services, and the Office of People with Developmental Disabilities are essential to address the multifaceted needs of unhoused individuals; AND

WHEREAS, County Departments of Social Services (DSS) are trained and equipped to deliver mandated income-based programs under the oversight of the NYS OTDA, but Code Blue services extend beyond these requirements and necessitate the involvement of additional state agencies and local service providers; AND

WHEREAS, the cost of delivering Code Blue services continues to escalate due to increasing numbers of individuals in need, rising behavioral challenges stemming from untreated mental health conditions, substance use disorders, developmental disabilities, and the rising costs of staffing, utilities, and essential supplies; AND

WHEREAS, New York State has capped the amount of funding allocated to counties for the operation of Code Blue programs, with Cortland County receiving funding equal to the expenditures of the previous year, which does not account for the annual increase in operational costs or the growing demand for services; AND

WHEREAS, the current level of funding is inadequate to cover the increased staffing and resources necessary to safely operate warming centers, and Cortland County seeks to avoid placing the burden of these rising costs on local taxpayers; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature strongly urges New York State to increase their funding commitment to adequately support the continued operation of Code Blue programs and ensure the safety and well-being of vulnerable individuals during cold weather conditions; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature calls for the establishment of true partnerships between County DSS and other service systems, starting at the State level, that have both the expertise and shared accountability to design the services and space to keep our most vulnerable individuals safe; AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to Governor Kathy Hochul, Senator Lea Webb, Assemblymember Anna Kelles, Assemblymember Jeff Gallahan, the New York State Association of Counties (NYSAC), and all others deemed necessary and proper.

AGENDA ITEM NO. 4 – Amend Resolution No. 189-24 for the Substance Abuse & Mental Health Services Administration (SAMHSA) 2024 - 2028 Youth Grant Agreement - Mental Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2025 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Reed Cleland, Committee Member
AYES:	Prentice, Bentley, Cleland, McGovern, Newell, VanGorder, Van Dee

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend Resolution No. 189-24 for the Substance Abuse & Mental Health Services Administration (SAMHSA) 2024 - 2028 Youth Grant Agreement - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances

(SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 189-24, which accepted the SAMHSA grant and designated provider contracts; AND

WHEREAS, upon review and recommendation of the Cortland County Mental health Department, Resolution No. 189-24 needs to be amended to reflect the removal of Cowley Associates, Inc. and authorize a contract with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 189-24 be and hereby is amended to remove Cowley Associates and insert CACTC/RHI as the approved provider for Web Page Design and Marketing; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to execute an agreement with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500.

Discussion Items

Monthly Reports

1. Mental Health Department Monthly Report

RESULT:	COMPLETED
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2. Health Department Monthly Report

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 11:31 AM



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

2.1

~ Minutes ~

Thursday, December 5, 2024

11:00 AM

Room 302

Call to Order

The meeting was called to order at 11:11 AM by Committee Chair Ronald J. Van Dee

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Reed Cleland	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Member	Present	
Keith VanGorder	Cortland County, NY	Committee Vice-Chair	Late	11:18 AM
Ronald J. Van Dee	Cortland County, NY	Committee Chair	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Patty Schaap	Cortland County, NY	Director of Community Services	Present	
Tom Tedesco	Cortland County, NY	Director of Veterans Services	Present	
Kristen Beard	Cortland County, NY	Child Advocacy Center Coordinator	Present	
Kristen Monroe	Cortland County, NY	Commissioner of Social Services	Present	
Lisa Perfetti	Cortland County, NY	Deputy Public Health Director	Present	
Rebecca Main	Cortland County, NY	Public Health Program Manager	Present	
Amy Buggs	Cortland County, NY	Workforce Development Director	Present	
Pearl Reed-Klein	Cortland County, NY	Director of the Area Agency on Aging	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Allison Veintimilia	Cortland County, NY	Deputy Commissioner of Social Services	Present	
Morgan Spaulding	Cortland County, NY	Grants Administrator	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	

Minutes Acceptance: Minutes of Dec 5, 2024 11:00 AM (Minutes Approval)

	NY			
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Kim Cameron	Cortland	Resident	Present	
Ashley Millard	Cortland County, NY	Deputy Clerk of the Legislature	Remote	
Nicole Compton	Cortland County, NY	Paralegal	Remote	
Doug Schneider	Cortland Standard	Reporter	Remote	
Lisa McGee	Cortland County, NY	Fiscal Officer	Remote	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Nov 7, 2024 11:00 AM

RESULT:	APPROVED
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Resolutions

AGENDA ITEM NO. 1 – Authorize Agreement with GA Brooks Consulting, LLC Under the New York State Office of Children and Family Services MDT/CAC Supplemental Contract - Cortland County Child Advocacy Center

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/19/2024 6:00 PM
MOVER:	Reed Cleland, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Bentley, Bischoff, Cleland, McGovern, Newell, Van Dee
ABSENT:	Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with GA Brooks Consulting, LLC Under the New York State Office of Children and Family Services MDT/CAC Supplemental Contract - Cortland County Child Advocacy Center

WHEREAS, the Cortland County Child Advocacy Center was awarded New York State Office of Children and Family Services Supplemental Funds to contract with a Multi-Disciplinary Team/Forensic Interviewer Consultant; AND

WHEREAS, the Cortland County Child Advocacy Center desires to contract with GA Brooks Consulting, 25 Richland St, Rochester, NY 14609; AND

WHEREAS, this contract shall be for an eight (8) month time period beginning on January 1, 2025 and ending on August 31, 2025 for a total cost not to exceed \$66,666.00; AND

WHEREAS, these expenses are budgeted in account Professional Services A40505.54055.MDT; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, is hereby authorized to execute agreements for the provision of said services.

Minutes Acceptance: Minutes of Dec 5, 2024 11:00 AM (Minutes Approval)

AGENDA ITEM NO. 2 – Appoint Member - Older Americans Act Advisory Council

RESULT: APPROVED [5 TO 0]**Next: 12/19/2024 6:00 PM****MOVER:** Cathy Bischoff, Committee Member**SECONDER:** William McGovern, Committee Member**AYES:** Bentley, Bischoff, Cleland, McGovern, Van Dee**ABSENT:** Keith VanGorder**RECUSED:** Christopher Newell

ON MOTION OF VAN DEE

RESOLUTION NO.

Appoint Member - Older Americans Act Advisory Council

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Office for Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby is appointed to the Older Americans Act Advisory Council of the Cortland County Office for Aging:

Name	Capacity	Term Number	Term Expiration
Cynthia Craig	Community Member	1 st Term	12/31/2027
Dixie Latimer	Community Member	2 nd Term	12/31/2027
Melissa Potter	Mobility Manager	2 nd Term	12/31/2027
Sharon Zeches	Community Member	2 nd Term	12/31/2027
Shawna Grinnell	Cortland Housing Assistance Council	2 nd Term	12/31/2027
Mary Coye-Robillard	Tompkins Trust Company	2 nd Term	12/31/2027

AGENDA ITEM NO. 3 – Amend 2024 Pre-K Transportation and Tuition Costs Budget - Health Department

RESULT: APPROVED [UNANIMOUS]**Next: 12/19/2024 6:00 PM****MOVER:** Reed Cleland, Committee Member**SECONDER:** Cathy Bischoff, Committee Member**AYES:** Bentley, Bischoff, Cleland, McGovern, Newell, Van Dee**ABSENT:** Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2024 Pre-K Transportation and Tuition Costs Budget - Health Department

WHEREAS, Cortland County's Pre-K Program, a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, requires a budget amendment to the 2024 County budget to cover the increased costs of these services; AND

WHEREAS, due to the increase in contracted Pre-K transportation costs, an increase in the NYS rate of tuition and an increase in children requiring higher needs and more services, our Pre-K budget accounts are short on funding in 2024; AND

WHEREAS, through retirements and personnel changes, the Health Department is able to reallocate money to cover these increased tuition and transportation costs; NOW THEREFORE BE IT

RESOLVED, the 2024 budget be and hereby is amended as follows:

Decrease Expenditure:

A40105.51010.4000	PART TIME PAY	\$15,000
A40105.58030.4000	FICA	\$3,500
A40105.58060.4000	HEALTH INSURANCE	\$10,000
A40125.51005.EH	PERSONAL SERVICES	\$66,500
A40125.58030.EH	FICA	\$5,500
A40125.58060.EH	HEALTH INSURANCE	\$30,500
A40465.51010.PREK	PART TIME PAY	\$12,000
A40595.51010.4055	PART TIME PAY	\$35,000
A40595.58030.4055	FICA	\$2,000

Increase Expenditure:

A40465.54445.PREK	PREK Tuition	\$115,000
A40465.54800.PREK	PREK TRANSPORTATION	\$65,000

AGENDA ITEM NO. 4 – Reappoint Member Cortland County Board of Health

RESULT: APPROVED [UNANIMOUS]

Next: 12/19/2024 6:00 PM

MOVER: Reed Cleland, Committee Member

SECONDER: William McGovern, Committee Member

AYES: Bentley, Bischoff, Cleland, McGovern, Newell, Van Dee

ABSENT: Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Reappoint Member Cortland County Board of Health

WHEREAS, New York State Regulation requires that the County Legislature choose the medical members of the Board of Health from a list of physicians submitted by the County Medical Society; NOW THEREFORE BE IT

RESOLVED, that Erica Skipton, M.D. c/o Guthrie Cortland, 134 Homer Ave., Cortland, NY 13045 be and hereby is reappointed to said Board as a Medical Provider Representative member for a six (6) year term beginning on January 1, 2025 and ending December 31, 2030

AGENDA ITEM NO. 5 – Appointment of Youth Board Members

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/19/2024 6:00 PM

MOVER: Christopher Newell, Committee Member

SECONDER: Reed Cleland, Committee Member

AYES: Bentley, Bischoff, Cleland, McGovern, Newell, Van Dee

ABSENT: Keith VanGorder

ON MOTION OF VAN DEE

RESOLUTION NO.

Appointment of Youth Board Members

WHEREAS, the members of the Cortland County Youth Board are appointed by the Cortland County Legislature; AND

WHEREAS, Youth Representatives on the Board serve one year terms and all other members serve three year terms; NOW THEREFORE BE IT

RESOLVED, that the following person be and hereby is appointed as members of the Cortland County Youth Board, to serve without compensation for the following terms:

NAME	CAPACITY	ADDRESS	TERM ENDING
Alex Aloï	Catholic Charities	9 ½ Argyle Place, Cortland NY 13045	12/31/2027

Monthly Reports

1. Mental Health Department Monthly Report

RESULT: **COMPLETED**

2. Health Department Monthly Report

RESULT: **COMPLETED**

Discussion Items

1. Opioid Settlement Funds Collaboration Proposal

RESULT: **COMPLETED**

Executive Session

It was MOVED by Mr. Cleland, seconded by Mr. Bentley, and unanimously approved by voice vote of members present, to enter into an executive session for discussions regarding pending litigation, with Savannah Hempstead, Rob Corpora, Melanie Vilardi, Kristin Monroe and Alison Veintimilia permitted to stay in the room. MOTION CARRIED.

An executive session was held from 11:37 a.m. to 12:15 p.m., at which time on motion of Mr. McGovern, seconded by Mr. Bentley, it was unanimously approved by voice vote to exit executive session.

Adjournment

The meeting was closed at 12:15 PM

Minutes Acceptance: Minutes of Dec 5, 2024 11:00 AM (Minutes Approval)

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Appoint Members - Cayuga/Cortland Workforce Development Board**

WHEREAS, pursuant to the Workforce Innovation and Opportunity Act of 2017, the Governor of the State of New York has authorized and directed the Chief Local Elected Officials of the Cortland and Cayuga Counties, which have been designated as a Workforce Area, to appoint/reappoint members to the Workforce Development Board for said Area; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed effective immediately to serve on the Cayuga/Cortland Workforce Development Board for a three year term and from the sector as listed below:

Name	Address	Sector	Term Ending
Brian Noteboom	181 Industrial Park Rd, Horseheads, NY	Carpenters Union Local 277	6/30/2027
Matt Horan	333 E. Washington St., Syracuse, NY	ACCES/VR	6/30/2027

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 2****Amend Agreement with Salvation Army for Code Blue Services - Department of Social Services**

WHEREAS, Resolution No. 168-24 authorized an agreement with the Salvation Army for Code Blue Warming Center services with the Cortland County Department of Social Services for the 2024-2025 season in an amount not to exceed \$300,000; AND

WHEREAS, the Salvation Army has already served over 150 unique individuals through January 1, 2025; AND

WHEREAS, the Salvation Army needs more money to cover increased staff hours, food and space costs to continue providing the services given the increase in individuals using the service; AND

WHEREAS, the costs will be paid from expense account A60105.54800.4696; NOW THEREFORE BE IT

RESOLVED that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to sign an amended agreement with the Salvation Army for Warming Center services for the term November 1, 2024 – April 30, 2025, in an amount not to exceed \$315,000.00.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 3****Advocating for Reform and Increased Funding for New York State's Code Blue Program**

WHEREAS, the New York State Code Blue policy was established as an emergency Executive Order on December 16, 2016 with a commitment of reimbursement for additional costs to counties that are directly relate to the requirements of the Code Blue regulation; AND

WHEREAS, the current Code Blue policy is no longer adequate or effective given the significant changes in affordable housing availability and evolving human needs since that time; AND

WHEREAS, the requirement for Departments of Social Services to simply provide space to keep people warm during extreme weather conditions is no longer sufficient to meet the growing and complex needs of unhoused individuals; AND

WHEREAS, New York State leaders must recognize that any policy aimed at providing warm spaces for the most vulnerable individuals in our community must be comprehensive and involve the collaboration of all relevant human services agencies beyond the Office of Temporary and Disability Assistance (OTDA); AND

WHEREAS, the expertise and resources of agencies such as the Office of Mental Health, the Office of Addiction and Substance Abuse Services, and the Office of People with Developmental Disabilities are essential to address the multifaceted needs of unhoused individuals; AND

WHEREAS, County Departments of Social Services (DSS) are trained and equipped to deliver mandated income-based programs under the oversight of the NYS OTDA, but Code Blue services extend beyond these requirements and necessitate the involvement of additional state agencies and local service providers; AND

WHEREAS, the cost of delivering Code Blue services continues to escalate due to increasing numbers of individuals in need, rising behavioral challenges stemming from untreated mental health conditions, substance use disorders, developmental disabilities, and the rising costs of staffing, utilities, and essential supplies; AND

WHEREAS, New York State has capped the amount of funding allocated to counties for the operation of Code Blue programs, with Cortland County receiving funding equal to the expenditures of the previous year, which does not account for the annual increase in operational costs or the growing demand for services; AND

WHEREAS, the current level of funding is inadequate to cover the increased staffing and resources necessary to safely operate warming centers, and Cortland County seeks to avoid placing the burden of these rising costs on local taxpayers; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature strongly urges New York State to increase their funding commitment to adequately support the continued operation of Code Blue programs and ensure the safety and well-being of vulnerable individuals during cold weather conditions; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature calls for the establishment of true partnerships between County DSS and other service systems, starting at the State level, that have both the expertise

and shared accountability to design the services and space to keep our most vulnerable individuals safe;
AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to Governor Kathy Hochul, Senator Lea Webb, Assemblymember Anna Kelles, Assemblymember Jeff Gallahan, the New York State Association of Counties (NYSAC), and all others deemed necessary and proper.

ON MOTION OF RONALD J. VAN DEE, COMMITTEE CHAIR**AGENDA ITEM NO. 4****Amend Resolution No. 189-24 for the Substance Abuse & Mental Health Services Administration (SAMHSA) 2024 - 2028 Youth Grant Agreement - Mental Health Department**

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 189-24, which accepted the SAMHSA grant and designated provider contracts; AND

WHEREAS, upon review and recommendation of the Cortland County Mental health Department, Resolution No. 189-24 needs to be amended to reflect the removal of Cowley Associates, Inc. and authorize a contract with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 189-24 be and hereby is amended to remove Cowley Associates and insert CACTC/RHI as the approved provider for Web Page Design and Marketing; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, be and hereby is authorized to execute an agreement with CACTC/RHI for Web Page Design and Marketing for an amount not to exceed \$38,500.

HEALTH AND HUMAN SERVICES (HHS) LEGISLATIVE COMMITTEE

MENTAL HEALTH OUTPATIENT TREATMENT REHABILITATION & SUPPORTS (MHOTRS CLINIC)

REPORT DATE		TOTAL NUMBER
November 2024	Total Sessions Provided	Seen appointments
	Total Enrolled Patients	1,068 (182<18 years old)
	New Referrals	82 (14 <18 years old)
	New Admissions	39
	Mental Health Clinicians Caseload sizes	Averaging 75-90
	Psychiatric Nurse Practitioner Caseload Sizes	Averaging 300 each
	Crisis Appointments	26 (2024: monthly average of 20)

SUMMARY

We are fully staffed with Mental Health Clinicians. Our last hire started 12/30/2024. The caseloads continue to increase as the new referrals are outnumbering the discharges.

HORIZON HOUSE DAY TREATMENT PROGRAM

REPORT DATE		TOTAL NUMBER
November 2024	Enrolled Clients	24

SUMMARY

Horizon House Day Treatment had a nice Holiday party for the residents of this program. We thank the Cortland County Officials that joined us to see the good work that our staff do each and every day. This program continues to keep individuals out of higher levels of care through daily support, education and therapeutic interventions.

FAMILY SUPPORT SERVICES (FSS) AND CHILDREN AND FAMILY TREATMENT AND SUPPORT SERVICES (CFTSS)

REPORT DATE		TOTAL NUMBER
November 2024	Total clients enrolled	41

SUMMARY

JAIL SERVICES

REPORT DATE		TOTAL NUMBER
November 2024	Inmates Seen	65
	Total mental health services provided	93

SAMHSA GRANT (4 YEAR SYSTEM OF CARE)

TASK	DETAILS
Project started 09/30/2024	Contracts are in process for RHI to do the Data Collection for this grant. The Project Director is working on arranging a free community wide training for each month in 2025.

COMMUNITY SERVICES BOARD (CSB)

- The Community Services Board is tasked with developing a Local Services Plan (LSP). This was done for 2024-2027 and submitted in the fall of 2024.
- **Goal One:** Increase adult and youth mental health, substance use and intellectual/developmental disability community housing access.
 - **Goal Two:** Expand behavioral healthcare workforce recruitment and retention development to improve treatment, program/service capability and access to care.
 - **Goal Three:** Expand substance use prevention and treatment efforts within Cortland to improve access to treatment and support services.
 - **Goal Four:** Expand suicide prevention efforts lead by SPEAK UP Cortland Coalition.
 - **Goal Five:** Expand cross system connections in Cortland with Forensics, schools and high risk/need placements.

Attachment: January 2025 Report (12702 : Mental Health Department Monthly Report)



Public Health
Prevent. Promote. Protect.

Cortland County Health Department

CORTLAND COUNTY HEALTH DEPARTMENT

COUNTY OFFICE BUILDING
60 CENTRAL AVENUE
CORTLAND, NEW YORK 13045-2746
(607) 753-5036
FAX: (607) 753-5209

<https://www.cortlandcountyny.gov/432/Health-Department>

Nicole Anjeski, MS, MPH
Public Health Director
Lisa Perfetti, BSN, RN
Deputy Public Health Director
Douglas MacQueen, MD, MS, FIDSA
Medical Consultant



Health and Human Services Committee Report

January 2025

BOARD OF HEALTH

Bonni C. Hodges, Ph.D.
President

Susan Williams
Vice-President

Marisa Clifford, DMD

Matthew Noble, DO

Erica Skipton, MD

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Ronald VanDee
Legislator

Cheryl Mrozowski
Secretary

Staffing

New Public Health Educator will begin on January 6. This person will coordinate the Children and Youth with Special Healthcare Needs Program. They will serve as a referral and education source for families of children ages birth to 21 for health services and community resources.

Stay Interviews

The stay interviews are completed. This has been a good experience for both staff and supervisory staff. During each interview, a follow-up plan was developed with a priority goal for the supervisor and staff member to work on throughout the year. The hope is to conduct these interviews once a year.

Flu Declared Prevalent in NYS

On December 18, NYS declared that the Flu was prevalent across NYS. The flu shot is available to those 6 months and older. Those aged 65 years and older, people with certain chronic medical conditions, young children, and pregnant women are most in jeopardy of developing serious complications, which could require hospitalization and result in death.

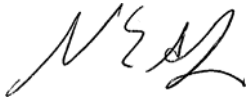
Key prevention tips to limit the spread of respiratory illnesses (ex. Flu, COVID, RSV (Respiratory syncytial virus) and Pertussis (Whooping Cough) :

- **Avoid close contact**
 - Avoid close contact with people who are sick. When you are sick, keep your distance from others to protect them from getting sick too.
- **Stay home when you are sick**
 - If possible, stay home from work, school, and errands when you are sick. This will help prevent spreading your illness to others.
- **Cover your mouth and nose**
 - Cover your mouth and nose with a tissue when coughing or sneezing. It may prevent those around you from getting sick. Respiratory illnesses like Flu, COVID, RSV and Pertussis spread mainly by droplets made when people with respiratory illnesses cough, sneeze or talk.
- **Clean your hands**
 - Washing your hands often will help protect you from germs. If soap and water are not available, use an alcohol-based hand rub

- **Avoid touching your eyes, nose or mouth**
 - Germs can be spread when a person touches something that is contaminated with germs and then touches his or her eyes, nose, or mouth.
- **Practice other good health habits**
 - Clean and disinfect frequently touched surfaces at home, work or school, especially when someone is ill. Get plenty of sleep, be physically active, manage your stress, drink plenty of fluids, and eat nutritious food.
- **Stay up to date on vaccinations**
 - Stay up to date on vaccinations for Flu, COVID, RSV, and Pertussis. These vaccinations can help to prevent severe illness.

As with any respiratory illnesses, it is important to talk to your medical provider to determine what the best type of protection is for you. Early diagnosis and treatment are important and may help reduce the risk of spreading infection to others.

Sincerely,



Nicole Anjeski, MS, MPH
Public Health Director