



Government Operations Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Tuesday, December 3, 2024

11:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=ma955158df514a17dfbb112458f234b4b>

Tuesday, December 3, 2024 11:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2341 475 9817

Password: nFtEf52TDZ4

Join by phone

+1-415-655-0001 US Toll

Access code: 234 147 59817

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Kris Valentine Behnke	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Committee Vice-Chair Mitchel Eccleston	☐	☐	☐	
Committee Chair Joseph Nauseef	☐	☐	☐	

MINUTES

1. Government Operations Committee - Committee Meeting - Nov 5, 2024 11:00 AM

RESOLUTIONS

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 1

Appoint Members - Records Management Advisory Board 2025

WHEREAS, a Records Management Program was established by the Cortland County Legislature through the adoption of Resolution No. 89-217; AND

WHEREAS, a Records Management Advisory Board was established by the Cortland County Legislature through the adoption of Resolution No. 153-97, and amended through the adoption of Resolution No. 156-24; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to the Records Management Advisory Board for a term January 1, 2025 through December 31, 2025:

Kevin Fitch	Chair of the Legislature
Sandra Price	Legislator

Joseph Nauseef	Legislator
Andrea Herzog	Director of Finance
Victoria Monty	County Attorney
Brooke Kemak	County Clerk/Records Management Officer
Rob Corpora	County Administrator
Savannah Hempstead	County Historian
Jack Hess	Directory of Information Technology
Carrie Osborne	City of Cortland
Heather Hill	Town of Homer
Morgan Larkin	Town of Truxton
Anna Wilcox	Town of Willet
Kristin Rocco-Petrella	Town of Cortlandville
Tabitha Scoville	Cortland County Historical Society

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 2

Adopt Cortland County Freedom of Information Policy

WHEREAS, Chapter 302 of the Laws of 2024 for the State of New York was amended to mandate that agencies subject to Section 87 of Public Officers Law develop a policy regarding providing a notification to public employees in the event that the agency is responding to a request for such employee's disciplinary record; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby adopts the attached Cortland County Freedom of Information Policy effective immediately.

MONTHLY REPORTS

1. Weights and Measures Monthly Report
2. County Clerk Monthly Report
3. Clerk of the Legislature Monthly Reports
4. Board of Elections Monthly Report
5. County Attorney Monthly Report
6. Personnel Monthly Reports

DISCUSSION ITEMS

ADJOURNMENT