



Government Operations Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Tuesday, September 17, 2024

8:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mc6117f0d6bf5232e418a35b40336c24e>

Tuesday, September 17, 2024 8:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2337 280 1788

Password: esUZpqJ2w28

Join by phone

+1-415-655-0001 US Toll

Access code: 233 728 01788

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Kris Valentine Behnke	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Committee Vice-Chair Mitchel Eccleston	☐	☐	☐	
Committee Chair Joseph Nauseef	☐	☐	☐	

MINUTES

1. Government Operations Committee - Committee Meeting - Aug 6, 2024 11:00 AM
2. Government Operations Committee - Special Committee Meeting - Aug 22, 2024 4:00 PM

RESOLUTIONS

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 1

Authorize Salary Amendments - Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees Management Attorney Salary Table - Personnel Department

WHEREAS, there is a need to amend the Management Attorney Table salary schedule in the Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees; AND

WHEREAS, the Government Operations Committee has reviewed and recommends the amendments shown below; AND

WHEREAS, the committee recommends that all incumbents in the titles shown below do not receive the 2025 annual salary increase due to this adjustment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the amendments to the Management Attorney Table salary schedule in the Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees effective September 1, 2024 as follows:

	Step 1	Step 2	Step 3	Step 4
Grade 0	n/a	n/a	n/a	\$146,802
Grade 1	n/a	n/a	n/a	\$125,000
Grade 2	\$100,000	\$105,000	\$11,0000	\$115,000
Grade 3	n/a	n/a	n/a	\$74,160

Grade 0

County Attorney
Public Defender

Grade 1

Chief Assistant County Attorney
Chief Assistant District Attorney
Chief Assistant Public Defender
Chief DSS Attorney
Plan Administrator

Grade 2

Assistant County Attorney
Assistant District Attorney
Assistant Public Defender
Social Services Attorney

Grade 3

Associate Assistant County Attorney
Associate Assistant District Attorney
Associate Assistant Public Defender
Associate Social Services Attorney

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 2

Authorize Agreement with New York State Department of Agriculture & Markets - Weights & Measures

WHEREAS, the Cortland County Legislature has authorized agreements with the New York State Department of Agriculture and Markets since 2004, resolution 306-04, that the New York State Department of Agriculture and Markets shall reimburse Cortland County for actual costs and expenses incurred in participating in the Petroleum Product Quality Program; AND

WHEREAS, upon agreement, New York State Department of Agriculture and Markets shall reimburse Cortland County up to \$3,009.00 per year for those expenses for a period of five years, beginning April 1, 2024 and ending March 31, 2029; AND

WHEREAS, it is recommended by the Cortland County Legislature to re-enter into the Petroleum Product Quality Program; AND

WHEREAS, the Petroleum Product Quality Program ensures that petroleum products in Cortland County meet specified quality standards and guards against the sale of inferior products; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized and directed to execute an agreement with the New York State Department of Agriculture and Markets for an annual payment of up to \$3,009.00 for a five year term to begin April 1, 2024 and ending March 31, 2029.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 3

Create Temporary Director of Weights and Measures

WHEREAS, the needs of the agency will be better served by creating one full-time temporary position of Director of Weights and Measures in order to provide time to train with the current Director of Weights and Measures who is retiring December 2024; AND

WHEREAS, the Government Operations Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one full-time temporary position of Director of Weights and Measures (Management, Grade 10, \$57,528-76,569, competitive class, full-time, temporary through 12/31/2024, with benefits) be created on September 26, 2024 with approval to fill; AND BE IT FURTHER

RESOLVED, that funds be appropriated in the 2024 County Budget as follows:

A66105.51005 Personal Services		\$15,821.00
A66105.58020 Retirement		\$2,214.94
A66105.58030 FICA		\$1,210.31
A66105.58060 Health Insurance		\$4,900.00
TOTAL Expense		\$24,146.25

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 4

Appoint Director of Weights and Measures

WHEREAS, the Cortland County Legislature has created a temporary Director of Weights and Measures position to provide for a period of training with the current Director of Weights and Measures until his retirement; AND

WHEREAS, Chairman Kevin Fitch, Legislator Joe Nauseef, Legislator Eugene Waldbauer, County Administrator Robert Corpora, Director of Weights and Measures Wes Foley and Personnel Officer Laurie Leonard conducted interviews and offered a recommendation for this appointment; AND

WHEREAS, the County Legislature has received the recommendation for appointment of _____ as Director of Weights and Measures; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as Director of Weights and Measures at an annual salary of \$_____ (Grade 10, Step __ , Management Compensation Plan, temporary with benefits through 12/31/2024, 40 hours/week, competitive class) effective September 28, 2024 or after; AND BE IT FURTHER

RESOLVED, that _____ will move directly into the permanent Director of Weights and Measures position upon the retirement of the current Director of Weights and Measures on or before 12/31/2024.

MONTHLY REPORTS

1. County Clerk - Monthly Report (August Activities - July Financials)
2. Board of Elections Monthly Report
3. Weight & Measures Monthly Report
4. Clerk of the Legislature Monthly Report
5. County Attorney Monthly Report
6. Personnel Department Monthly Reports

DISCUSSION ITEMS

ADJOURNMENT