



Government Operations Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, August 15, 2023

8:30 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m456af478ae83573d46ce00a3c237d12b>

Tuesday, August 15, 2023 8:30 AM | 2 hours

Meeting number: 2333 199 4456

Password: PDn72RJSTS4

Join by phone

+1-415-655-0001 US Toll

Access code: 233 319 94456

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Sandra Price	☐	☐	☐	
Committee Member George Wagner	☐	☐	☐	
Committee Vice Chair Kelly L. Fairchild-Preston	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Chair Richard Stock	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	

MINUTES

1. Government Operations Committee - Committee Meeting - Jun 13, 2023 8:30 AM

PRESENTATIONS

1. Medicare Advantage & Pharmacy Benefits Presentations

RESOLUTIONS

ON MOTION OF STOCK

AGENDA ITEM NO. 1

Accept Proposal/Authorize Agreement - Cortland County Health Insurance Plan Pharmacy Benefit Manager - Personnel Department

WHEREAS, Cortland County has solicited a Requests for Proposals for a Pharmacy Benefit Manager for the Cortland County Health Insurance Plan, AND

WHEREAS, five (5) Pharmacy Benefit Manager proposals were received and analyzed, AND

WHEREAS, upon this analysis, it has been determined that Keenan (ESI) will provide the highest level of administration of the County's plan, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and awards the administration of the Cortland County Health Insurance Plan Pharmacy Benefit Manager to Keenan (ESI) and hereby authorizes and directs the County Administrator, upon review and approval by the County Attorney, to execute a contract for pharmacy benefit management from January 1, 2024 through December 31, 2026.

ON MOTION OF STOCK

AGENDA ITEM NO. 2

Authorize Agreement - Medicare Advantage Plan - Personnel Department

WHEREAS, Broome County has secured contracts with United HealthCare for Medicare Advantage and Prescription Drug Benefit Plans (MAPD plans) for the Medicare primary retirees of the participating entities of the Broome County Purchasing Alliance (BCPA), AND

WHEREAS, Broome County allows participation of other interested municipalities pursuant to General Municipal Law Section 119-o, AND

WHEREAS, each participating municipality will enter into its own contract with United HealthCare under the BCPA to receive the preferred pricing and coverage of the alliance, AND

WHEREAS, Cortland County received four Medicare Advantage Plan proposals that were analyzed by the County health insurance consultants, AND

WHEREAS, upon this analysis, it has been determined that the Broome County Purchasing Alliance will provide the best value and benefits for the County and its retirees, AND

WHEREAS, Cortland County wishes to participate in the BCPA MAPD Program effective January 1, 2024, NOW THEREFORE BE IT

RESOLVED, that Cortland County agrees to participate with Broome County and other participating municipalities in the BCPA for Medicare Advantage and Prescription Drug Benefit Services for its eligible retirees, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature hereby authorizes and directs the County Administrator, upon review and approval by the County Attorney, to execute a contract for Medicare Advantage Plan Option 4 through the Broome County Purchasing Alliance with United Health Care from January 1, 2024 through December 31, 2024.

ON MOTION OF STOCK

AGENDA ITEM NO. 3

Agreement Between CSEA Local 812, Department of Emergency Response and Communications Unit #6

WHEREAS, Cortland County and CSEA Local 812, Department of Emergency Response and Communications Unit #6550-02 negotiating committees have met to negotiate a new contract, AND

WHEREAS, the negotiating committees have agreed on a new contract, AND

WHEREAS, CSEA ratified the contract on June 30, 2023, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the Agreement by and between the County of Cortland and CSEA Cortland County Local 812, Unit #6550-02, for the time period of January 1, 2024 to December 31, 2028.

ON MOTION OF STOCK

AGENDA ITEM NO. 4

Reallocate Clerk of the Legislature Salary Grade - Personnel/Civil Service Department

WHEREAS, the County Administrator and the Personnel Officer have reviewed the salary grade for the Clerk of the Legislature, AND

WHEREAS, the County Administrator and the Personnel Officer each recommend that the aforesaid position be reallocated from Grade 8 (\$63,924 - \$85,083) to Grade 6 (\$73,873 - \$98,324), NOW THEREFORE BE IT

RESOLVED, that the position of Clerk of the Legislature be and hereby is reallocated from Management/Management Confidential Compensation Employment Policy effective August 25, 2023.

ON MOTION OF STOCK

AGENDA ITEM NO. 5

Approval of Shared Municipal Imaging and Digital Document Storage Agreement with Tompkins County - County Clerk

WHEREAS, Tompkins and Cortland County applied for and received a cooperative grant in 2017 to image and digitize municipal records and to securely store these records, AND

WHEREAS, the agreement, which was a part of the 2017 Shared Municipal Grant, needs to be renewed every 5 years, AND

WHEREAS, the benefits of this agreement has been and will be the digitization of hundreds of cubic feet of records and would greatly increase efficiencies and preservation of County, Town and City records, AND

WHEREAS, the agreement allows the mutual ability for each County to back up their records in each other's counties,, thereby increasing not only the preservation of records but also the recovery of records in a disaster event, NOW THEREFORE BE IT

RESOLVED, that Cortland County continue the agreement with Tompkins County for Shared Municipal digitization of records and a mutual digital back up system for the period June 1, 2023 through May 31, 2028.

MONTHLY REPORTS

1. County Clerk Monthly Report for Jan-July 2023
2. August 2023 Vacancy Report
3. County Attorney Office Monthly Report
4. Weights and Measures Report
5. Board of Elections Monthly Reports
6. County Attorney Office Monthly Report
7. Monthly FOIL Report - Clerk of the Legislature
8. July 2023 Vacancy Report

DISCUSSION ITEMS

ADJOURNMENT