



Government Operations Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Tuesday, May 7, 2024

11:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=mdef6acfe37fc35555914da7f78bf4d08>

Tuesday, May 7, 2024 11:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2332 356 0720

Password: cPYpmKm3v23

Join by phone

+1-415-655-0001 US Toll

Access code: 233 235 60720

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Chair Joseph Nauseef	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Committee Vice-Chair Mitchel Eccleston	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	

MINUTES

1. Government Operations Committee - Committee Meeting - Apr 9, 2024 11:00 AM

RESOLUTIONS

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 1

Authorize Mortgage Tax Disbursement - October 2023 - March 2024 - County Clerk

WHEREAS, in accordance with New York State Tax Law, Article 11, § 261, the Semi Annual Mortgage Tax Report for October 1, 2023-March 31, 2024, has been prepared and submitted by the Cortland County Clerk and has been approved by the New York State Department of Taxation and Finance; AND

WHEREAS, the Basic Mortgage Tax has been submitted with interest to the Cortland County Director of Finance; AND

WHEREAS, the mortgage tax has been calculated to apportion the basic mortgage tax between the towns and villages; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Cortland County Director of Finance to make payments to each of the tax districts within the County of Cortland as shown

below, either by check or by electronic bank deposit based on the request of the receiving municipality.

Cincinnati, Town of	\$5,197.26
Cortland, City of	\$91,977.01
Cortlandville, Town of	\$103,569.27
Homer, Village of	\$286.89
McGraw, Village of	\$2,881.31
Cuyler, Town of	\$5,094.45
Freetown, Town of	\$6,270.36
Harford, Town of	\$101,502.50
Homer, Town of	\$23,224.06
Homer, Village of	\$17,315.60
Lapeer, Town of	\$7,170.85
Marathon, Town of	\$8,265.31
Marathon, Village of	\$4,421.12
Preble, Town of	\$9,210.99
Scott, Town of	\$8,498.31
Solon, Town of	\$6,741.07
Taylor, Town of	\$2,426.99
Truxton, Town of	\$2,501.20
Virgil, Town of	\$23,145.04
Willet, Town of	\$5,409.15
Total	\$435,108.74

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 2

Amend 2024 Cortland County Legislative Calendar - Legislature

WHEREAS, Article VIII, Number 1 of the Cortland County Legislature Rules of Order state, "The Legislature may, at any meeting, by resolution, change the time and place of the next regularly scheduled meeting....."; AND

WHEREAS, it is to the benefit of the Legislature to recess during the month of July 2024 and cancel all standing committee meetings and legislative session; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends the legislative calendar and cancels all legislative meetings for the month of July 2024.

ON MOTION OF NAUSEEF

AGENDA ITEM NO. 3

Adopt Amended County Purchasing Policy

WHEREAS, the County's purchasing and procurement policy has been revised and updated to include an addendum with written consequences of non-compliance with the requirements of the County's purchasing policy; AND

WHEREAS, the amended purchasing policy is intended to supersede the County's current purchasing policy as well as any previously adopted changes to the current policy; AND

WHEREAS, the amended purchasing policy has been reviewed for content by the County Administrator, Clerk of the Legislature, Director of Finance and Manager of Audit and Financial Projects;

NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby adopts the amended purchasing policy;
AND BE IT FURTHER

RESOLVED, that this policy shall supersede all previously adopted purchasing policies, as well
as any previously adopted amendments to those policies; AND BE IT FURTHER

RESOLVED, that this policy will be effective May 24, 2024 for all County departments.

MONTHLY REPORTS

1. County Attorney Office Monthly Report
2. Weights & Measures Monthly Report
3. County Clerk Monthly Report
4. Clerk of the Legislature Monthly Report
5. Clerk of the Legislature Monthly FOIL Report
6. Personnel Monthly Reports
7. Board of Elections Monthly Report

DISCUSSION ITEMS

ADJOURNMENT

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