



**Cortland County Finance
and Administration
Committee
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Monday, November 10, 2025

9:00 AM

Room 302

View Virtual Meeting

1. **WebEx Meeting Information**

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m74861fda549f0bfcda0fc53ed2888383>

Monday, November 10, 2025 9:00 AM | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2331 035 5944

Password: vS2wJMf5rE5

Join by phone

+1-415-655-0001 US Toll

Access code: 233 103 55944

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin				
Committee Member Linda Jones				
Committee Member Joseph Nauseef				
Committee Member Sandra Price				
Committee Member Eugene Waldbauer				
Committee Vice-Chair William McGovern				
Committee Chair Cathy Bischoff				

Approval of Minutes

1. Finance & Administration Committee - Committee Minutes October 14, 2025 9:00 AM
2. Finance & Administration Committee - Committee Meeting October 21, 2025 9:00 AM

Committee Updates

Resolutions

Referred from Finance & Administration Committee

Referred from Public Works Committee

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 1

Authorize Increase of Landfill Tipping Fees

WHEREAS, the Cortland County Legislature adopted Local Law No. 6 of 2024, which repealed and replaced all previous Local Laws relative to Flow Control in Cortland County; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 330-18 which set tipping fees at the Cortland County Landfill at eighty (\$80) dollars per ton, effective January 1st, 2019; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 327-20 which increased the tipping fee for refuse and garbage from eighty-five (\$85) dollars per ton to ninety (\$90) dollars per ton, effective January 1, 2022; AND

WHEREAS, the cost to operate and maintain the County Landfill and Recycling Facility continues to increase; AND

WHEREAS, at the current tipping fee does not adequately fund those current and future financial liabilities associated with the landfill; AND

WHEREAS, the Public Works Committee recommends that the Tipping Fee be increased by fifteen dollars (\$15) per ton effective January 1, 2026 to help offset these expenses; NOW THEREFORE BE IT

RESOLVED, that the tipping fee for refuse and garbage be increased from ninety (\$90) dollars per ton to one hundred and five (\$105) dollars per ton, effective January 1, 2026; AND BE IT FURTHER

RESOLVED, that Cortland County Public Works Department's Division of Solid Waste be and is hereby authorized and directed to collect said tipping fees from users of the landfill and deposit the monies thus received with the Cortland County Finance Department in accordance with established County policy.

Referred from Government Operations Committee

ON MOTION OF JOSEPH NAUSEEF

AGENDA ITEM NO. 2

Authorize Mortgage Tax Disbursement for April 2025 – September 2025

WHEREAS, in accordance with New York State Tax Law, Article 11, §261, the Semi-Annual Mortgage Tax Report for April 1, 2025 – September 30, 2025, has been prepared and submitted by the Cortland County Clerk and has been approved by the New York State Department of Taxation and Finance; AND

WHEREAS, the Basic Mortgage Tax has been submitted with interest to the Cortland County Director of Finance; AND

WHEREAS, the mortgage tax has been calculated to apportion the basic mortgage tax between the towns and villages; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Cortland County Director of Finance to make payments to each of the tax districts within the County of Cortland as shown below, either

by check or by electronic bank deposit based on the request of the receiving municipality.

Cincinnati	\$7,611.19
Cortland	\$111,664.63
Cortlandville	\$84,007.26
Cuyler	\$5,216.99
Freetown	\$9,085.91
Harford	\$10,898.42
Homer, Town	\$27,996.55
Homer, Village	\$20,752.79
Lapeer	\$2,387.57
Marathon, Town	\$25,500.02
Marathon, Village	\$13,471.98
McGraw, Village	\$2,313.30
Preble	\$15,564.41
Scott	\$7,616.87
Solon	\$1,164.22
Taylor	\$2,068.25
Truxton	\$7,382.23
Virgil	\$25,873.04
Willet	\$3,582.68

TOTAL \$384,158.31

ON MOTION OF JOSEPH NAUSEEF

AGENDA ITEM NO. 3

Authorizing Acceptance of \$15,000 from the New York State Education Department for the NY250 Local Partnership Allocation

WHEREAS, the New York State Education Department, through the New York State 250th Commemoration Commission, has made funding available to counties statewide to support local activities commemorating the 250th anniversary of the American Revolution; AND

WHEREAS, Cortland County has been allocated \$15,000 under the NY250 Local Partnership Allocation, based upon county P-12 enrollment as part of the Commission's Empower Local Partners strategy; AND

WHEREAS, said funds are intended to support inclusive historical programming, civic engagement, public education, and commemoration of the Revolution and its legacy; AND

WHEREAS, Cortland County will act as the designee for the allocation, and Savannah Hempstead, as Cortland County Historian, will administer said funds in accordance with the Commission's guidelines; AND

WHEREAS, it is necessary to place these funds into the appropriate account line for expenditure as authorized; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the acceptance of \$15,000 from the New York State Education Department for the NY250 Local Partnership Allocation; AND BE IT FURTHER

RESOLVED, that the Cortland County Historian, Savannah Hempstead, shall administer and oversee the use of said funds in accordance with the requirements and reporting guidelines established by the New York State Education Department and the New York State 250th Commemoration

Commission; AND BE IT FURTHER

RESOLVED, that the 2025 Cortland County Budget be and hereby be amended as follows:

Increase:

A10405.43289 State Aid Other Education \$15,000

A10405.54055 Professional Services \$15,000

; AND BE IT FURTHER

RESOLVED, that the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Referred from Judiciary & Public Safety Committee

Referred from Agriculture/Planning/Environment Committee

Referred from Health & Human Services Committee

ON MOTION OF RONALD VAN DEE

AGENDA ITEM NO. 4

Amend 2025 Budget for Pre-K Tuition Costs and Early Intervention Escrow - Health Department

WHEREAS, Cortland County's Early Intervention and Pre-K Program, mandatory programs in which the County is required to pay for services to children with developmental disabilities, requires a budget amendment to the 2025 County budget to cover the increased costs of these services; AND

WHEREAS, due to the increase in the New York State (NYS) rate of tuition and an increase in children requiring higher needs and more services, our PRE-K budget accounts are projected to face a funding shortfall of approximately \$300,000 in the 2025 budget; AND

WHEREAS, due to the lack of funding received through NYS Covered Lives Law, which requires counties not to bill medical insurance for services, and the increase in the number of children receiving services, the Early Intervention (EI) Escrow account is projected to face a funding shortfall of approximately \$43,000 in the 2025 budget; AND

WHEREAS, the Health Department is able to increase PRE-K Medicaid revenue and reallocate expenses to cover these increases; NOW THEREFORE BE IT

RESOLVED, that the 2025 budget be and hereby is amended as follows:

Revenue:

		Increase	Revised Budget
A40465.41689.PREK	PREK MEDICAID REVENUE	\$200,000	\$700,000

Expense:

		Inc./(Dec.)	Revised Budget
A40465.54800.PREK	PROGRAM EXPENSE (TRANSPORTATION)	(\$100,000)	\$268,000
A40465.54445.PREK	PREK TUITION	\$300,000	\$2,300,000
A40595.54615.4052	CONTRACTED MED SVC	\$43,000	\$177,900
A40115.51005.4037	PERSONAL SERVICES	(\$20,000)	\$358,124

A40125.51010	PART TIME SERVICES	(\$8,000)	\$34,889
A40465.51010.PREK	PART TIME SERVICES	(\$15,000)	\$21,655

Monthly Reports

1. Grant Administrator Monthly Report
2. 2025 Deficit/Surplus Report
3. Reserves Monthly Report
4. Finance Monthly Report

Discussion Items

1. Benchmarking of 2024 OpenBook NY Data - Stephen Trobert, Manager of Audit & Financial Projects
2. NYS Comptroller Fiscal Stress Scores - FY 2024 - Stephen Trobert, Manager of Audit & Financial Projects
3. Short-term Rental Registry Fee

Adjournment