



Finance & Administration Committee

Special Meeting

60 Central Ave
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Wednesday, December 15, 2021

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m848686e2103322beda23225a082fbfe5>

Wednesday, Dec 15, 2021 10:00 am | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2342 560 1875

Password: YVrAfcFa333

Join by phone

+1-415-655-0001 US Toll

Access code: 234 256 01875

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Sandra Price	☐	☐	☐	
Committee Chair, George Wagner	☐	☐	☐	
Committee Member Christopher Newell	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Richard Stock	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Vice Chair Mitchel Eccleston	☐	☐	☐	

Resolutions

ON MOTION OF WAGNER

AGENDA ITEM NO. 1

Levying Water Charges - Town of Cortlandville - Real Property Tax Services

WHEREAS, a statement showing the unpaid water charges in the Town of Cortlandville, Cortland County, has been filed as outlined in Section 198-3(d) of the Town Law of the State of New York, which statement includes unpaid water charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature, NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of water charges due said Town of Cortlandville:

76.00-06-11.000	Zoya Mayo	\$440.88
76.00-07-03.000	Arthur Bell	\$177.09
76.00-07-04.100	Arthur C Bell	\$105.84
76.00-07-04.200	Arthur C Bell	\$105.84
76.14-01-28.000	Paul F Quinlan	\$60.87
76.14-01-48.000	Duane T Smith	\$284.02

76.15-01-12.000	Theodore P McBride	\$382.23
76.18-01-31.000	Stacy L Crandall-Jones	\$445.98
76.19-01-05.000	Jeffrey C Carley	\$99.31
76.19-01-19.110	Shannon M Snyder	\$265.48
76.19-01-22.000	Christine Poppe	\$254.19
76.19-01-30.100-2	Cortland Co Ag Corp	\$3,409.97
76.19-01-40.000	Wendy Bergman	\$184.42
85.11-01-04.100	Ronald F Lader	\$105.84
85.15-01-09.000	David M Winter	\$521.32
85.16-01-30.000	John F McGrath	\$75.97
85.19-01-04.000	Daniel R VanDusen	\$180.37
85.19-01-05.000	Justin G Naylor	\$420.53
85.20-01-01.000	Melissa K Martin	\$214.36
86.09-01-12.000	John K Linn	\$153.52
86.09-01-46.000	Paul W Allen	\$105.84
86.09-04-04.000	Cayuga Med Center at Ithaca	\$41.11
86.09-04-05.000	J Lee Ambrose	\$581.39
86.13-01-10.000	Robert Phelps	\$175.68
86.13-01-44.000	Benjamin M Locke	\$121.84
86.13-01-55.121	281Groton Corp	\$105.84
87.13-01-34.000	Wyatt Malchak	\$248.35
95.00-05-13.000	Pall Corporation	\$120.00
95.07-02-09.000	William Jones	\$271.32
95.11-01-24.000	Gerald V Ruggiero	\$105.84
95.11-01-28.000	Gregory L Hall	\$165.69
95.11-03-02.000	Stephen C Strauf	\$56.05
95.11-05-04.000	Brian D Withey	\$298.96
95.12-01-07.000	Pall Corporation	\$170.00
95.12-01-08.000	Bruench Incorporated	\$1,609.21
95.14-01-10.000	Benjamin Baum	\$189.61
95.16-01-40.000	Rebecca J Corp	\$299.02
95.16-01-65.000	Ngoc T Nguyen	\$100.57
95.16-01-75.000	Gary W James	\$64.68
95.16-02-09.000	Rahmon Daily	\$214.75
96.00-03-04.000	Frederick M Little	\$105.84
96.00-12-03.000	Scott J McKinney	\$315.50
96.05-01-13.000	Audrey Jones	\$143.23
96.05-01-32.000	Dustin Harrington	\$92.77
96.06-01-18.000	Anthony T Rosato	\$103.82
96.06-01-30.000	J Robert Messinger	\$203.29
96.06-01-37.000	Dean Sturdevant	\$105.84
96.06-01-39.000	Coffee Grounds LLC	\$38.74
96.06-02-14.000	Kimberly A Cook	\$551.20
96.06-02-15.000	Courtney Shute	\$279.91
96.06-02-20.000	John H Hutchinson	\$105.84
96.08-01-01.000	John Chierchio	\$210.62
96.09-01-24.000	Bethany A Cutler	\$164.50
96.09-01-70.000	Charles J Wing	\$105.84
96.09-02-02.000	Michael W Chernago	\$49.05
96.09-02-06.000	DAK Property Management LLC	\$453.63
96.09-02-08.000	Thomas Keane	\$142.31
96.09-02-18.000	Leon A Moore	\$137.54
96.09-02-30.000	Richard O'Dell	\$105.84
96.09-04-06.000	Leon W Stewart	\$163.84
96.09-04-10.000	Cortland MHP Associates Inc	\$17,573.75
96.10-01-25.000	Kevin Pristash	\$280.74

96.10-02-06.000	Michael T Dintino	\$54.82
96.10-02-11.000	Michael J Mershon	\$328.17
96.10-02-42.000	Carl E Ryder	\$119.99
96.36-01-07.000	Dorene Eaton	\$101.85
105.08-01-13.000	Timothy C Burk	\$242.67
105.08-02-33.000	Andrew A Starinsky	\$147.30
105.08-02-35.000	Scott C Hopko	\$159.93
106.05-01-06.000	Babla S Bogam	\$51.32
TOTAL:		\$35,573.47

Submitted to Cortland County RPTS 12/6/21 by Kristin Rocco-Petrella, Cortlandville Town Clerk.

ON MOTION OF WAGNER

AGENDA ITEM NO. 2

Levying Sewer Charges - Town of Cortlandville - Real Property Tax Services

WHEREAS, a statement showing the unpaid sewer charges in the Town of Cortlandville, Cortland County, has been filed as outlined in Section 198-1(k) of the Town Law of the State of New York, which statement includes unpaid sewer charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature, NOW THEREFORE BE IT,

RESOLVED, that the unpaid sewer charges be re-levied and collected from the real property indicated below:

76.00-06-11.000	Zoya Mayo	\$579.72
76.14-01-28.000	Paul F Quinlan	\$89.66
76.14-01-48.000	Duane T Smith	\$376.51
76.15-01-12.000	Theodore P McBride	\$499.80
76.18-01-31.000	Stacy L Crandall-Jones	\$586.66
76.19-01-05.000	Jeffrey C Carley	\$119.56
76.19-01-19.110	Shannon M Snyder	\$346.00
76.19-01-22.000	Christine Poppe	\$325.38
76.19-01-30.100-2	Cortland Co Ag Corp	\$5,184.75
76.19-01-40.000	Wendy Bergman	\$230.30
85.11-01-04.100	Ronald F Lader	\$123.20
85.15-01-09.000	David M Winter	\$689.32
85.16-01-30.000	John F McGrath	\$98.26
85.19-01-04.000	Daniel R VanDusen	\$224.75
85.20-01-01.000	Melissa K Martin	\$271.08
85.20-01-26.000	Jose Rolon Davila	\$95.96
85.20-01-33.000	Christopher Cummins	\$201.90
86.09-01-12.000	John K Linn	\$198.67
86.09-04-04.000	Cayuga Med Center at Ithaca	\$50.75
86.09-04-05.000	J Lee Ambrose	\$786.92
86.13-01-10.000	Robert Phelps	\$218.38
86.13-01-44.000	Benjamin M Locke	\$155.53
86.13-01-55.121	281 Groton Corp	\$123.20
87.04-01-12.000	Vasilios Pothos	\$194.43
95.00-05-13.000	Pall Corporation	\$6,436.32
95.11-03-02.000	Stephen C Strauf	\$65.87
95.12-01-07.000	Pall Corporation	\$5,852.55
95.12-01-08.000	Bruench Incorporated	\$2,176.86
95.14-01-10.000	Benjamin Baum	\$237.37

95.16-01-40.000	Rebecca J Corp	\$386.45
95.16-01-65.000	Ngoc T Nguyen	\$131.78
95.16-01-75.000	Gary W James	\$82.87
95.16-02-09.000	Rahmon Daily	\$271.63
96.05-01-13.000	Audrey Jones	\$174.16
96.06-01-18.000	Anthony T Rosato	\$136.21
96.06-01-30.000	J Robert Messinger	\$256.01
96.06-01-37.000	Dean Sturdevant	\$123.20
96.06-01-39.000	Coffee Grounds LLC	\$47.54
96.06-02-14.000	Kimberly A Cook	\$730.05
96.06-02-15.000	Courtney A Shute	\$360.41
96.06-02-20.000	John H Hutchinson	\$123.20
96.08-01-01.000	John Chierchio	\$260.72
96.09-01-24.000	Bethany A Cutler	\$249.86
96.09-01-70.000	Charles J Wing	\$123.20
96.09-02-02.000	Michael W Chernago	\$28.00
96.09-02-06.000	DAK Property Management LLC	\$607.59
96.09-02-08.000	Thomas Keane	\$172.91
96.09-02-18.000	Leon A Moore	\$166.42
96.09-02-30.000	Richard O'Dell	\$123.20
96.09-04-06.000	Leon W Stewart	\$202.27
96.09-04-10.000	Cortland MHP Associates Inc	\$26,505.50
96.10-01-25.000	Kevin Pristash	\$361.55
96.10-02-06.000	Michael T Dintino	\$64.19
96.10-02-11.000	Michael J Mershon	\$426.13
96.10-02-42.000	Carl E Ryder	\$142.49
96.36-01-07.000	Dorene Eaton	\$123.05
97.02-01-02.000	Robert L Knecht	\$77.67
105.08-02-33.000	Andrew A Starinsky	\$190.21
105.08-02-35.000	Scott C Hopko	\$207.40
106.05-01-06.000	Babla S Bogam	\$64.67
TOTAL:		\$59,460.20

Submitted to Cortland County RPTS 12/7/21 by Kristin Rocco-Petrella, Cortlandville Town Clerk.

ON MOTION OF WAGNER

AGENDA ITEM NO. 3

Levying Sewer Charges - Town of Cuyler - Real Property Tax Services

WHEREAS, a statement showing the unpaid sewer charges in the Town of Cuyler, Cortland County, has been filed as outlined in Section 198-1(k) of the Town Law of the State of New York, which statement includes unpaid sewer charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature, NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of sewer charges due said Town of Cuyler:

31.02-02-09.000	James Marshall	\$296.80
31.02-02-22.000	Daniel N Southwick	\$296.80
31.02-02-27.000	Mandy M Morgan	\$296.80
31.02-02-28.000	Greg W Richey	\$296.80
31.02-02-45.000	Chad Aldrich	\$296.80
31.02-02-47.000	Jennifer Sue Dorman	<u>\$420.00</u>

TOTAL: \$1,904.00

Submitted to Cortland County Real Property Tax Services on 12/3/21 by Wendy Custer, Cuyler Town Clerk.

ON MOTION OF WAGNER

AGENDA ITEM NO. 4

Levying Water Charges - Town of Scott - Real Property Tax Services

WHEREAS, a statement showing the unpaid water charges in the Town of Scott, Cortland County, has been filed as outlined in Section 198-3(d) of the Town Law of the State of New York, which statement includes unpaid water charges which have not appeared on any statement previously filed and the supervisor of said town transmitted said statement to this Legislature, NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied and collected from the real property liable therefore as indicated below, the following amounts of water charges due said Town of Scott:

Chad A. Parker	35.03-01-03.000	\$474.00
Brian M. Moriarty	35.03-01-06.000	\$94.00
Tyler West	35.03-01-09.000	\$408.00
Terry L. Vanliew	35.03-01-13.000	\$489.00
Stacy Klotz	35.03-01-14.000	\$220.00
Daniel S. Platt	35.03-01-15.000	\$220.00
Ronald P. Comerford	35.03-01-17.000	\$88.00
Lonny B. Riehlman	35.03-01-18.000	\$88.00
Nancy Estep	35.03-01-24.000	\$121.00
Henry McCoy	35.03-01-25.000	\$124.00
Matthew J. Klemm	35.03-01-31.000	\$100.00
Connal M. Carr	35.03-01-39.000	\$507.00
Dustin R. Card	35.03-01-41.000	\$163.00
Quentin Bartholomew	35.03-01-55.000	<u>\$88.00</u>
TOTAL:		\$3,184.00

Submitted to Cortland County Real Property Tax Service on 12/13/21 by Tamara Congdon, Scott Town Clerk.

ON MOTION OF WAGNER

AGENDA ITEM NO. 5

Levy Town General and Highway Taxes - Real Property Tax Services

WHEREAS, there has been presented to this Legislature a duly certified copy of the annual budget for the several towns of the County of Cortland for the fiscal year beginning January 1, 2022 NOW THEREFORE BE IT

RESOLVED, that there shall be and hereby is assessed and levied upon and collected from the taxable real property in the following named towns, outside of any incorporated villages, wholly or partially located therein, the amounts indicated below for the General and Highway items as specified in the budgets of the respective towns as follows:

	<u>General</u>	<u>Highway</u>
Town of Cortlandville outside village -	\$ -0-	\$547,729
Town of Homer outside village -	\$ -0-	

, AND BE IT FURTHER

RESOLVED, that the several amounts raised by tax for all other purposes as specified in the several budgets as presented to this Legislature and which are on file in the Office of Real Property Tax Services,

shall be and hereby are assessed and levied upon and collected from all taxable property in the towns as enumerated below, except as otherwise provided by law, namely:

<u>Town</u>	<u>Highway Fund</u>
Cincinnati	\$100,183.00
Cuyler	\$217,864.00
Freetown	\$261,300.00
Harford	\$259,425.00
Homer	\$236,188.00
Lapeer	\$271,350.00
Marathon	\$117,629.20
Preble	\$116,202.00
Scott	\$191,100.00
Solon	\$301,080.00
Taylor	\$132,800.00
Truxton	\$253,800.00
Virgil	\$334,238.00
Willet	\$142,337.00

, AND BE IT FURTHER

RESOLVED, that the amounts to be raised for the General Fund and Debt Service Fund purposes as specified in the several budgets presented to this Legislature and which are on file in the Office of Real Property Tax Services hereof, shall and hereby are assessed and levied upon and collected from all taxable property in the towns as enumerated below except as otherwise provided by law, namely,

<u>Town</u>	<u>General Fund</u>
Cincinnati	\$ -0-
Cortlandville - townwide	\$1,531,938.00
Cuyler	\$161,100.00
Freetown	\$ -0-
Harford	\$100,065.00
Homer	\$219,438.00
Lapeer	\$171,204.00
Marathon	\$262,714.00
Preble	\$ 32,250.00
Scott	\$ -0-
Solon	\$ -0-
Taylor	\$111,090.00
Truxton	\$161,810.00
Virgil	\$201,612.00
Willet	\$ 70,519.00

, AND BE IT FURTHER

RESOLVED, that such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown by this resolution for distribution by them in the manner provided by law.

ON MOTION OF WAGNER

AGENDA ITEM NO. 6

Levy Town Special District Taxes - Real Property Tax Services

WHEREAS, there has been presented to this Legislature a duly certified copy of the annual budget for the several towns of the County of Cortland which includes special district taxes for the fiscal year beginning January 1, 2022, NOW THEREFORE BE IT

RESOLVED, that there shall be and is hereby assessed and levied upon and collected from the real property liable therefore within the respective fire protection, fire and lighting districts in the towns as indicated below, as specified in their respective annual budgets for the year 2022:

<u>Town</u>	<u>Fire Tax</u>	<u>Light Tax</u>	
Cincinnati		\$104,318.10	\$11,528
Cortlandville - townwide		\$843,500.00	
Cuyler		\$ 79,724.00	
Freetown:			
Cincinnati Fire		\$ 7,483.52	
Marathon Fire		\$26,854.22	
McGraw Fire		\$ 7,400.00	
Harford		\$112,403.00	
Homer		\$213,813.07	
Lapeer		\$ 92,755.14	
Marathon		\$107,960.64	
Preble		\$101,000.00	
Scott		\$ 61,894.50	
Solon		\$ 22,000.00	
Taylor		\$ 39,434.15	
Truxton		\$ 82,571.00	
Virgil		\$258,700.00	
Willet		\$ 46,446.00	

, AND BE IT FURTHER

RESOLVED, that such taxes and assessments, when collected, shall be paid to the Supervisors of the several towns in the amount as shown by this resolution for distribution by them in the manner provided by law.

ON MOTION OF WAGNER

AGENDA ITEM NO. 7

Delegating Authority to the Manager of Audit and Financial Projects to Approve Payment of Real Property Tax Errors and Omissions Less Than \$2500 through December 31, 2022

WHEREAS, Section 554 of the New York State Real Property Tax Law provides a mechanism for the correction of errors on Real Property Tax Rolls by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by an entitled person in cases involving clerical errors, unlawful entries or certain errors in essential fact, AND

WHEREAS, Section 554 of the New York State Real Property Tax Law authorizes the County Legislature to delegate to the Manager of Audit and Financial Projects the authority to approve such corrections in cases where the correction sought does not exceed twenty-five hundred dollars (\$2,500), AND

WHEREAS, Section 556 of the New York State Real Property Tax Law provides a mechanism for the refunding of certain real property taxes by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential fact, AND

WHEREAS, said Section 556 of the Real Property Tax Law was amended to authorize the County Legislature to delegate to the Manager of Audit and Financial Projects the authority to approve such refunds in cases where the refund sought does not exceed twenty-five hundred dollars (\$2,500),

AND

WHEREAS, both sections also provide that the Manager of Audit and Financial Projects will report to the County Legislature, on a monthly basis, those refund applications which have been approved during the previous month and further provides that all applications which have been denied by the Director, in whole or in part, shall be forwarded to the County Legislature for disposition, NOW THEREFORE BE IT

RESOLVED, that pursuant to Sections 554 and 556 of the Real Property Tax Law, the County Legislature does hereby delegate to the Manager of Audit and Financial Projects the authority to approve corrections to the Real Property Tax Rolls and approve certain refunds of real property taxes as outlined in said Sections 554 and 556 of the Real Property Tax Law, in cases where the refund sought does not exceed the amount of twenty-five hundred dollars (\$2,500), AND BE IT FURTHER

RESOLVED, that pursuant to section 554 and 556 of the New York State Real Property Tax Law that the Manager of Audit and Financial Projects shall provide a report on or before the 15th day of each month indicating the name of each recipient, location of the property and the amount of the correction and the amount of the refund or credit, AND BE IT FURTHER

RESOLVED, that this delegation of authority shall remain in effect through December 31, 2022.

ON MOTION OF HEIDER, WAGNER

AGENDA ITEM NO. 8

**Authorize Allocation of American Rescue Plan Funds to Cortland County Mental Health
Department for Youth Behavioral Health Treatment Support**

WHEREAS, the Federal American Rescue Plan has allocated over \$9,000,000 to Cortland County, AND

WHEREAS, the Cortland County Mental Health Department put forward a request for funding to the Cortland County Federal Aid Allocation Citizen's Advisory Committee for \$100,000 for youth behavioral health treatment supports provided by the Cortland County provider community, AND

WHEREAS, it is the recommendation of the Federal Aid Allocation Citizen's Advisory Committee to authorize the use of Federal American Rescue Plan Funds for \$100,000 for youth behavioral health treatment supports provided by the Cortland County provider community, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes \$100,000 of the Federal American Rescue Plan Funding be allocated to the Cortland County Mental Health Department for youth behavioral health treatment supports provided by the Cortland County provider community, AND BE IT FURTHER

RESOLVED, that the Director of Finance, upon approval of the County Administrator, be and hereby is authorized to transfer funds to the Cortland County Mental Health Department for \$100,000 for youth behavioral health treatment supports provided by the Cortland County provider community, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign a contract with the Cortland County Mental Health Department and other authorized agencies in the provider community for said purposes.

Adjournment