



Finance & Administration Committee

60 Central Ave
Cortland, NY 13045

<https://www.cortlandcountyny.gov>

Special Meeting

~ Minutes ~

Thursday, August 22, 2024

4:31 PM

Room 302

Call to Order

The meeting was called to order at 4:31 PM by Committee Chair Cathy Bischoff

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Sandra Price	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Vice-Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Chair	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Brooke Kemak	Cortland County, NY	County Clerk	Present	
Trisha Hiemstra	Cortland County, NY	Planning Director	Present	
Melissa Potter	Cortland County, NY	Mobility Management	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Victoria J. Monty	Cortland County, NY	County Attorney	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Jessica Leet	Cortland County, NY	Executive Assistant	Present	
Kris Valentine Behnke	Cortland County, NY	Board Member	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Todd McAdam	Cortland Standard	Reporter	Present	
Christopher Newell	Cortland County, NY	Board Member	Present	

Lisa Perfetti	Cortland County, NY	Deputy Public Health Director	Present	
Katee Padbury	Cortland County, NY	Health Department	Present	
Nicole Anjeski	Cortland County, NY	Director of Public Health	Present	
Christopher Tuff	CENTRO	Deputy Chief Executive Officer	Present	
Jackie Musengo	CENTRO	Vice President of Human Resources	Present	
Bruce Fong	CENTRO	Vice President of IT	Present	
Steve Koegel	CENTRO	Vice President of Communications & Business	Present	
Bren Daiss	CENTRO	Sr. Director of Service Planning	Present	

Resolutions

AGENDA ITEM NO. 1 – Imposition of Additional Mortgage Tax - County Clerk

RESULT:	APPROVED [UNANIMOUS]
	Next: 8/22/2024 6:00 PM
MOVER:	Beau Harbin, Committee Member
SECONDER:	William McGovern, Committee Vice-Chair
AYES:	Harbin, Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff

ON MOTION OF NAUSEEF

RESOLUTION NO.

Imposition of Additional Mortgage Tax - County Clerk

WHEREAS, New York State Tax Law §253-2(a) indicates each mortgage on real property recorded on or after July 1, 1969 outside of the metropolitan commuter transportation district as defined by New York State Public Authorities Law §1262, shall impose an additional tax of twenty-five cents for each one hundred dollars and each remaining major fraction thereof of principal debt or obligation, saving and excepting the first \$10,000 of principal debt; AND

WHEREAS, New York State Tax Law §253-2(a) allows the suspension of additional mortgage tax by resolution; AND

WHEREAS, the Cortland County Board of Supervisors suspended the imposition of the tax by Resolution No. 116 of 1969; AND

WHEREAS, the Cortland County Board of Supervisors defeated a motion to join the Central New York Regional Transportation District by Resolution No. 267 of 1975; AND

WHEREAS, the Cortland County Legislature has revisited the transportation needs of Cortland County and has concluded they would be better addressed by joining the Central New York Regional Transportation Authority, which receives its funding based on New York State Tax Law §253-2(a); NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature directs the Recording Officer (County Clerk) of Cortland County, effective January 1, 2025, to impose an additional mortgage tax of twenty-five cents for each one hundred dollars and each remaining major fraction thereof of principal debt or obligation, saving and excepting the first \$10,000 of principal debt on recorded mortgages; AND BE IT FURTHER

RESOLVED, the County Clerk forward a certified copy of this resolution to the New York State Department of Taxation and Finance at least 60 days prior to January 1, 2025; AND BE IT FURTHER

RESOLVED, the County Clerk forward a certified copy of this resolution to the New York State Comptroller's Office for filing within five days of it being duly adopted.

AGENDA ITEM NO. 2 – Create Various Temporary Transit Positions - Planning Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 8/22/2024 6:00 PM

MOVER: Beau Harbin, Committee Member

SECONDER: William McGovern, Committee Vice-Chair

AYES: Harbin, Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff

ON MOTION OF HARBIN

RESOLUTION NO.

Create Various Temporary Transit Positions - Planning Department

WHEREAS, the County is in the process of transitioning to a new transportation vendor to better serve its residents and manage taxpayer funds more effectively; AND

WHEREAS, during this transition, the County remains committed to providing uninterrupted and reliable transportation services for all County residents; AND

WHEREAS, the Agricultural, Planning and Environmental Committee recommends the creation of many various temporary transit positions to cover the time period between transportation providers; AND

WHEREAS, this approach has been deemed necessary to avoid any service disruptions that could adversely affect County residents while also minimizing the financial burden on taxpayers; NOW THEREFORE BE IT

RESOLVED, that the following temporary positions be created with approval to fill effective midnight on August 22, 2024:

- Seventeen (17) full-time Bus Drivers (\$18.4165-23.3107/hr, non-competitive class, insurance benefits only)
- Three (3) part-time Bus Drivers (\$18.4165-23.3107/hr, non-competitive class, no benefits)
- Eight (8) part-time Bus Aides (\$15.6579-19.8190/hr, non-competitive class (PJC), no benefits)
- Two (2) full-time Bus Dispatchers (\$20.8680-26.4136/hr, competitive class, insurance benefits only)
- Two (2) full-time Transit Maintenance Technicians (\$23.0509-29.1766/hr, non-competitive class (PJC), insurance benefits only)
- One (1) full-time Transit Maintenance Manager (\$25.5703-32.3653/hr, competitive class, insurance benefits only)
- One (1) full-time Transit Road Supervisor (\$18.9861-24.0315/hr, competitive class, insurance benefits only)
- One (1) full-time Transit Safety Manager (\$25.5703-32.3653/hr, competitive class, insurance benefits only)
- One (1) full-time Transit Office Manager (\$22.7222-30.2433/hr, competitive class, insurance benefits only)
- One (1) full-time Transit General Manager (\$66,481-88,486/yr, competitive class, insurance benefits only)

; AND BE IT FURTHER

RESOLVED, that the 2024 Cortland County Budget be and hereby is amended as follows:

INCREASE:

A359900 - Appropriated Fund Balance	\$573,195.45
A56305.51005 FT Personal Services	\$309,051.52
A56305.51010 PT Personal Services	\$ 52,045.29
A56305.58020 Retirement	\$ 43,267.20
A56305.58030 FICA	\$ 27,623.91
A56305.58040 Workers Comp	\$ 13,275.00
A56305.58060 Health Insurance	\$117,173.48
A56305.58062 Dental Insurance	\$ 541.44
<u>A56305 58065 Vision Insurance</u>	<u>\$ 117.60</u>
Total:	\$573,195.45

Adjournment

The meeting was closed at 4:53 PM