



# Finance & Administration Committee

## Special Meeting

60 Central Ave  
Cortland, NY 13045  
<https://www.cortlandcountyny.gov>

### ~ Agenda ~

Thursday, April 24, 2025

4:30 PM

Room 302

### WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m0ca69737f9a2873d7646ad63424d245c>

Thursday, April 24, 2025 4:30 PM | 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2341 075 4697

Password: 8edVGZ3RwM9

Join by phone

+1-415-655-0001 US Toll

Access code: 234 107 54697

### Call to Order

| Attendee Name                         | Present                  | Absent                   | Late                     | Arrived |
|---------------------------------------|--------------------------|--------------------------|--------------------------|---------|
| Committee Member Beau Harbin          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Linda Jones          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Joseph Nauseef       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Sandra Price         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Eugene Waldbauer     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Vice-Chair William McGovern | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Chair Cathy Bischoff        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

### Resolutions

#### ON MOTION OF NEWELL

#### AGENDA ITEM NO. 1

#### **Award Playground Equipment and Installation Bid and Accept Funding and Amend Budget for Playground Dwyer Memorial County Park - Highway Department**

WHEREAS, Cortland County advertised, received and opened bids for playground equipment and installation at Dwyer Memorial County Park; AND

WHEREAS, the Tobacco Asset Securitization Corporation (TASC) Board voted to provide up to \$80,000 in funding to the County for this project; AND

WHEREAS, Cortland County has received the following bids for the playground equipment and installation;

#### BIDDERS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### BID

\$ xx.xx

\$ xx.xx

\$ xx.xx

; AND

WHEREAS, it is the recommendation of the Highway Committee to award the bid to the lowest responsible bidder; AND

WHEREAS, the Highway Committee recommends awarding the bid for the purchase and installation of playground equipment for Dwyer Memorial County Park to \_\_\_\_\_; NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the Cortland County Legislature hereby awards the bid for the purchase and installation of playground equipment for Dwyer Memorial County Park to, \_\_\_\_\_for the bid price listed above; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Legislature, upon approval by the County Attorney or designee, is hereby authorized and directed to execute an agreement with \_\_\_\_\_; AND BE IT FURTHER

RESOLVED, that the 2025 Cortland County Budget be and hereby is amended as follows to accept the funding from the Tobacco Asset Securitization Corporation for use for the playground at Dwyer Memorial County Park:

INCREASE:

|              |           |          |
|--------------|-----------|----------|
| A71105.52015 | Equipment | \$80,000 |
|--------------|-----------|----------|

|              |                   |          |
|--------------|-------------------|----------|
| A71105.42705 | Gifts & Donations | \$80,000 |
|--------------|-------------------|----------|

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 2**

**A Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Additional 1% Sales and Compensating Use Tax in Cortland County Until November 30, 2027 (Senate Bill No. 6982, Assembly Bill No. 7821)**

WHEREAS, New York State Tax Law §1210(i)(12) presently authorizes Cortland County to adopt and amend local laws, ordinances, or resolutions imposing taxes at a rate which is one percent additional to the three percent rate authorized for the County for a period beginning September 1, 1992 and ending November 30, 2025; AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County if this source of revenue was to expire, and such a loss would result in a substantial burden on County property owners through increased property taxes or loss of essential services; AND

WHEREAS, the Cortland County Legislature approved Resolution No. 45-25, “Requesting Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization For Imposition of an Additional 1% Sales and Compensating Use Tax in Cortland County”; NOW THEREFORE BE IT

RESOLVED, that this Legislature endorses and requests Senate Bill No. 6982 (S6982) and Assembly Bill No. 7821(A7821) be enacted to amend New York State Tax Law §1210(i)(12), extending the expiration date from November 30, 2025 to November 30, 2027; AND BE IT FURTHER

RESOLVED, the Cortland County Legislature urges its elected representatives in the Senate and Assembly to support this special legislation; AND BE IT FURTHER

RESOLVED, that the Clerk of this Legislature prepare the documentation necessary for the New

York State Legislature to enact said Legislation; AND BE IT FURTHER

RESOLVED, that the Chair of the Legislature and Clerk of the Legislature, upon review and approval by the County Attorney or designee, be and hereby are authorized to execute the appropriate Home Rule Request for the enactment of said special law.

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 3**

**Amend Resolution No. 227-24 to Withdraw Tourism Marketing Grant Funding from the Cortland Regional Sports Council**

WHEREAS, the Cortland County Legislature adopted Resolution No. 227-24 on November 21, 2024, which authorized the allocation of 2025 Tourism Marketing Grant funding to a number of agencies, including \$140,800 to the Cortland Regional Sports Council, based on recommendations from the Cortland County Convention & Visitors Bureau's (CVB) Tourism Marketing Grant Review Committee; AND

WHEREAS, each agency allocated funding agrees to utilize the funding according to the Cortland County Tourism Marketing Grant Guidelines; AND

WHEREAS, an official audit has found that the Cortland Regional Sports Council failed to conform to the official criteria and terms outlined in the Tourism Marketing Grant Guidelines; AND

WHEREAS, the Cortland County Legislature has a duty to ensure the responsible, transparent, and appropriate use of taxpayer dollars allocated through the Tourism Marketing Grant Program; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends Resolution No. 227-24 to rescind the allocation of \$140,800 in Tourism Marketing Grant funding to the Cortland Regional Sports Council for fiscal year 2025; AND BE IT FURTHER

RESOLVED, that the Cortland County Convention & Visitors Bureau is hereby instructed to update all applicable records and notifications to reflect this amendment; AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to the Cortland Regional Sports Council, the Cortland County Convention & Visitors Bureau, the County Manager of Audit and Financial Projects, and other appropriate parties.

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 4**

**Amend Resolution No. 172-24 to Amend the Contract with the Cortland County Convention and Visitor's Bureau**

WHEREAS, Resolution No. 172-24 authorized the Cortland County to enter into an agreement with the Cortland County Convention and Visitors Bureau, Inc. (CVB) to provide public benefit services for tourism promotion and publicity during the period of January 1, 2025 through December 31, 2025; AND

WHEREAS, Resolution No. 227-24, adopted on August 22, 2024, approved the allocation of 2025 Occupancy Tax funding to various agencies, including an award of \$140,800 to the Cortland Regional Sports Council; AND

WHEREAS, Resolution No. \_\_\_\_-25, adopted on April 24, 2025, withdrew the funding allocated to the Cortland Regional Sports Council due to findings of noncompliance with Tourism Marketing Grant Guidelines, as documented in an official audit; AND

WHEREAS, it is the recommendation of the Cortland County Finance and Administration Committee that the funds previously allocated to the Cortland Regional Sports Council now be retained by Cortland County and held for future redistribution; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 172-24 is hereby amended to reduce the authorized contract amount to be remitted by the Cortland County Finance Director to the Cortland County Convention and Visitors Bureau Inc. for fiscal year 2025 by \$140,800, revising the total remittance from \$764,234.95 to \$623,434.95; AND BE IT FURTHER

RESOLVED, that the \$140,800 in occupancy tax funding originally allocated to the Cortland Regional Sports Council shall be retained by Cortland County and carried forward for consideration and redistribution in accordance with New York State Tax Law Section 1202(g); AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Legislature be and hereby is authorized and directed to execute an amended agreement with the Cortland County Convention and Visitors Bureau, Inc., upon review and approval by the County Attorney or designee; AND BE IT FURTHER

RESOLVED, that copies of this resolution be forwarded to the Cortland County Convention and Visitors Bureau, Inc., the Director of Finance, the County Manager of Audit and Financial Projects, and other appropriate parties.

## **Adjournment**