



Finance & Administration Committee

Special Meeting

60 Central Ave
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, March 28, 2024

3:30 PM

Room 302

Call to Order

The meeting was called to order at 3:33 PM by Committee Chair Cathy Bischoff

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Sandra Price	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Vice-Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Chair	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Ryan Harriott	Thoma Development Consultants		Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Rich Cunningham	Thoma Development Consultants		Late	3:45 PM
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Reed Cleland	Cortland County, NY	Board Member	Present	
Margaret Mellott	Cortland Standard	Reporter	Present	
X101	WXHC	Reporter	Remote	

Resolutions

AGENDA ITEM NO. 1 – Microenterprise Assistance Program Grant Award - Take Off Property Solutions

RESULT: APPROVED [UNANIMOUS]

Next: 3/28/2024 6:00 PM

MOVER: Joseph Nauseef, Committee Member

SECONDER: William McGovern, Committee Vice-Chair

AYES: Harbin, Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff

ON MOTION OF BISCHOFF

Microenterprise Assistance Program Grant Award - Take Off Property Solutions

WHEREAS, the Cortland County Legislature's Finance and Administration Committee was empaneled as the Cortland County Microenterprise Assistance Program Review Committee on March 28, 2024 for the purpose of reviewing applications received for the Microenterprise Grant Program; AND

WHEREAS, following said review the Committee recommended that Take Off Property Solutions, of 17-29 Main St., Suite LL5, Cortland, NY 13045, be awarded \$35,000 from the Microenterprise program; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts and approves the recommendation of the Cortland County Microenterprise Assistance Program Review Committee and hereby awards the sum \$35,000 to Take Off Property Solutions, of 17-29 Main St., Suite LL5, Cortland, NY 13045, from the Cortland County Microenterprise Assistance Program funding; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or Chair of the Cortland County Legislature, upon review of the County Attorney or designee, is hereby authorized to prepare and execute any and all agreements and sub-recipient agreements necessary and incident to this award.

Adjournment

The meeting was closed at 4:01 PM