



Finance & Administration Committee

Special Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Agenda ~

Thursday, March 27, 2025

4:45 PM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m922a0a9d563d06d0b1fe31c752f530ba>

Thursday, March 27, 2025 4:45 PM | 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2346 128 4301

Password: ydSF43JfBk8

Join by phone

+1-415-655-0001 US Toll

Access code: 234 612 84301

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Linda Jones	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Member Sandra Price	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Committee Vice-Chair William McGovern	☐	☐	☐	
Committee Chair Cathy Bischoff	☐	☐	☐	

Resolutions

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Authorize Acceptance of Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Award from Assemblymember Kelles for HVAC Upgrades at the Cortland County Courthouse

WHEREAS, Cortland County has been awarded \$2.2 million in funding through the Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Program, administered by the New York State Assembly, to support projects that enhance community infrastructure and sustainability; AND

WHEREAS, this funding has been secured through the advocacy of Assemblymember Anna Kelles and is designated for HVAC system upgrades at the Cortland County Courthouse to improve energy efficiency, air quality, and climate control within the facility; AND

WHEREAS, it is necessary to authorize the execution of all required agreements and documents to ensure the successful implementation of the HVAC upgrade project; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the CREST Grant Award from Assemblymember Anna Kelles for the HVAC upgrade project at the Cortland County Courthouse; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or the Chair of the Cortland County Legislature is hereby authorized to execute all necessary documents and enter into any and all agreements required to complete the HVAC upgrade project funded through the CREST Grant Program, in accordance with state guidelines; AND BE IT FURTHER

RESOLVED, that the 2025 Budget be amended as follows:

INCREASE:

HH16205.52320.CHINT	Building Improvements	\$2,200,000
HH16205.43097.CHINT	State Aid Capital Projects	\$2,200,000

; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Adjournment