# Finance & Administration Committee

60 Central Ave
Cortland, NY 13045
http://www.cortland-co.org

Committee Meeting

~ Minutes ~

**Tuesday, November 8, 2022** | **10:00 AM** | **Board Room**

## CALL TO ORDER

The meeting was called to order at 10:09 AM by Committee Chair George Wagner

| Attendee Name | Organization | Title | Status | Arrived | Departed |
|---|---|---|---|---|---|
| Sandra Price | Cortland County, NY | Committee Member | Present | | |
| George Wagner | Cortland County, NY | Committee Chair | Present | | |
| Linda Jones | Cortland County, NY | Committee Member | Present | | |
| Christopher Newell | Cortland County, NY | Committee Vice Chair | Present | | 11:14 AM |
| Beau Harbin | Cortland County, NY | Committee Member | Present | | |
| Richard Stock | Cortland County, NY | Committee Member | Present | | |
| Mitchel Eccleston | Cortland County, NY | Committee Member | Absent | | |
| Rob Corpora | Cortland County, NY | County Administrator | Present | | |
| Savannah Hempstead | Cortland County, NY | Clerk of the Legislature | Present | | |
| Kevin Fitch | Cortland County, NY | Chair of the Legislature | Present | | |
| Dr. Amy Kremenek | Tompkins Cortland Community College | President | Present | | |
| Bill Talbot | Tompkins Cortland Community College | Vice President of Finance and Administration | Present | | |
| Deb Mohlenoff | Tompkins Cortland Community College | Associate Vice President for College Relations | Present | | |
| John Banewicz | Cortland County, NY | County Treasurer | Present | | |
| Michelle Enright | Cortland County Convention and Visitor's Bureau | Executive Director | Present | | |
| Garry VanGorder | Cortland County Business Development Corporation | Executive Director | Present | | |
| Laura Fox | Cortland County, NY | Real Property Tax Services | Present | | |
| Paul Heider | Cortland County, NY | Board Member | Present | | |
| Andrea Herzog | Cortland County, NY | Director of Finance | Present | | |
| Victoria J. Monty | Cortland County, NY | County Attorney | Present | | |
| Cathy Bischoff | Cortland County, NY | Board Member | Late | 10:30 AM | |

| | | | | | |
|---|---|---|---|---|---|
| Amanda Barber | Soil and Water Conservation District | Director | Remote | | |
| John Conlon | Cortland Standard | Reporter | Remote | | |

## MINUTES

1. Finance & Administration Committee - Committee Meeting - Oct 18, 2022 10:00 AM

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

## Discussion Items

1. 2023 TC3 Budget - Bill Talbot

| | |
|---|---|
| **RESULT:** | **COMPLETED** |

2. Business Development Corporation (BDC) Update on ARP Small Business Grants

| | |
|---|---|
| **RESULT:** | **COMPLETED** |

## RESOLUTIONS

AGENDA ITEM NO. 1 – Authorize the 2023 Cortland County Tourism Marketing Grants

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Beau Harbin, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

**ON MOTION OF WAGNER** **RESOLUTION NO.**

**Authorize the 2023 Cortland County Tourism Marketing Grants**

WHEREAS, the Cortland County Legislature adopted Resolution No. 194-22 which authorized an agreement with the Cortland County Convention & Visitors Bureau for provision of public benefits services for promotion and publicity, AND

WHEREAS, the Convention & Visitors Bureau, per Resolution No. 194-22, shall be responsible for the distribution of occupancy funds as outlined in the Cortland County Tourism Marketing Grants Guidelines, AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 193-22 designating the Cortland County Convention & Visitors Bureau as the Official Tourism Promotion Agency for Cortland County in accordance with New York State Tourism Promotion Act 5A, AND

WHEREAS, the Cortland County Convention and Visitor Bureau’s Tourism Marketing Grant Review Group met in October 2022 to review applications for use of occupancy tax funding for tourism marketing which encourages overnight stays at Cortland County lodging properties, and has recommended that certain amounts of funding be made available to the agencies that sought funding, AND

WHEREAS, that recommendation has been presented to the Legislature's Finance and Administration Committee for review and consideration as follows:

| | |
|---|---|
| 1890 House Museum | $7,000 |
| Brockway Truck Preservation Society | $10,000 |
| Center for the Arts of Homer | $33,000 |
| Central NY Maple Festival | $5,500 |
| Cortland Crush NYCBL Baseball | $5,000 |
| Cortland County Historical Society | $10,000 |
| Cortland Main Street Music Series | $2,000 |
| Cortland Regional Sports Council | $119,000 |
| Cortland Repertory Theatre | $32,000 |
| Cortland Arts Connect (Cultural Council) | $8,000 |
| Holiday in Homer | $2,500 |
| Homer Cortland Community Agency | $18,000 |
| Homeville Museum | $2,000 |
| JM McDonald Sports Complex | $15,000 |
| Lime Hollow Nature Center | $11,000 |
| Statewide Country Music Park | $5,000 |

,NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator or designee is hereby authorized to allocate funds in the 2023 adopted budget and make payment to the Cortland County Convention & Visitor's Bureau, which will distribute the funds to the listed agencies shown above upon these agencies securing a signed contract with the Convention & Visitor's Bureau and providing eligible invoices and supporting documentation.

AGENDA ITEM NO. 2 – Mortgage Tax Disbursement April 1, 2022-September 30, 2022 - County Clerk

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Christopher Newell, Committee Vice Chair |
| **SECONDER:** | Sandra Price, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

**ON MOTION OF STOCK** **RESOLUTION NO.**

**Mortgage Tax Disbursement April 1, 2022-September 30, 2022 - County Clerk**

WHEREAS, in accordance with NYS Tax Law, Article 11, § 261, the Semi Annual Mortgage Tax Report for April 1, 2022-September 30, 2022, has been prepared and submitted by the Cortland County Clerk and has been approved by the New York State Department of Taxation and Finance, AND

WHEREAS, the Basic Mortgage Tax has been submitted with interest to the Cortland County Treasurer, AND

WHEREAS, the mortgage tax has been calculated to apportion the basic mortgage tax between the towns and villages, NOW THEREFORE BE IT

RESOLVED that the Cortland County Legislature authorize the County Treasurer to make payments to each of the tax districts within the County of Cortland as shown below, either by check or by electronic bank deposit based on the request of the receiving municipality.

| | |
|---|---|
| Cortland, City of | $140,709.79 |
| Cincinnatus, Town of | $6,747.76 |
| Cortlandville, Town of | $185,244.56 |
| McGraw, Village of | $5,214.65 |
| Homer, Village of | $525.39 |
| Cuyler, Town of | $3,908.20 |
| Freetown, Town of | $8,088.30 |
| Harford, Town of | $14,885.49 |
| Homer, Town of | $30,512.66 |
| Homer Village of | $23,054.10 |
| Lapeer, Town of | $1,453.95 |
| Marathon, Town of | $10,226.28 |
| Marathon, Village of | $5,558.23 |
| Preble, Town of | $17,146.38 |
| Scott, Town of | $10,731.57 |
| Solon, Town of | $5,985.40 |
| Taylor, Town of | $1,342.48 |
| Truxton, Town of | $3,755.54 |
| Virgil, Town of | $32,012.70 |
| Willet, Town of | $5,873.45 |
| TOTAL | $512,976.88 |

AGENDA ITEM NO. 3 – Amend Tentative 2023 County Budget

Mr. Harbin MADE A MOTION TO AMEND the resolution to remove the fourth WHEREAS clause, Ms. Jones SECONDED THE MOTION, and upon a unanimous voice vote of members present, MOTION CARRIED.

Ms. Price MADE A MOTION TO AMEND the resolution and attachment to appropriate $183,920 for Tompkins Cortland Community College ($88,920 for Operating Bridge and $95,000 for Capital Improvements/Deferred Maintenance), Mr. Harbin SECONDED THE MOTION, and upon a unanimous voice vote of members present, MOTION CARRIED.

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Beau Harbin, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

**ON MOTION OF WAGNER** **RESOLUTION NO.**

**Amend Tentative 2023 County Budget**

WHEREAS, the County Administrator (Budget Officer) presented the 2023 Tentative County Budget to the Cortland County Legislature on October 6, 2022, AND

WHEREAS, a Public Hearing was held on October 24, 2022 at 6 p.m. in the Legislative Chambers, AND

WHEREAS, the Cortland County Legislature approved an amendment to the 2023 Tentative County Budget in the amount of $100,000 with the adoption of Resolution No. 232-22, AND

WHEREAS, the County Administrator recommends the position of Grants Administrator be added to the 2023 Tentative County Budget under the office of the County Administrator for the full calendar year, AND

WHEREAS, the Agricultural, Planning and Environmental Committee recommends amending the 2023 Budget to include $6,500 for the Cortland Agricultural Corporation in the 2023 Tentative County Budget, AND

WHEREAS, the Agricultural, Planning and Environmental Committee recommends amending the 2023 Tentative County Budget to fund the Cortland County Soil and Water Conservation District as requested by the Cortland County Soil and Water Conservation District, AND

WHEREAS, the Finance and Administration Committee recommends the appropriation of $183,920 for Tompkins Cortland Community College ($88,920 for Operating Bridge and $95,000 for Capital Improvements/Deferred Maintenance), AND

WHEREAS, the Legislature's Finance and Administration Committee has reviewed said budget and has recommended amendments, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends the 2023 Tentative County Budget as on attached schedule.

AGENDA ITEM NO. 4 – Adopt the 2023 County Budget

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|---|---|
| **RESULT:** | **APPROVED [5 TO 0]** |
| | **Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Beau Harbin, Committee Member |
| **SECONDER:** | Sandra Price, Committee Member |
| **AYES:** | Price, Wagner, Jones, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |
| **AWAY:** | Christopher Newell |

**ON MOTION OF WAGNER** **RESOLUTION NO.**

**Adopt the 2023 County Budget**

WHEREAS, the Cortland County Administrator presented the 2023 Tentative Budget to the Cortland County Legislature on October 6, 2022, AND

WHEREAS, the Legislature's Finance & Administration Committee has reviewed said budget and recommends adoption as amended, AND

WHEREAS, a Public Hearing was held before this Legislature on October 24, 2022 at 6 P.M. in the Legislative Chambers, NOW THEREFORE BE IT

RESOLVED that the 2023 tentative Cortland County budget be and hereby is adopted with a Real Property Tax Levy of $38,500,000.00 and that the amounts set forth in the "Adopted" column of said budget be and hereby are appropriated for the objects and purposes specified.

## CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Finance & Administration Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote.

**Referred from Ag/Planning/Environmental Committee**

**Referred from Building & Grounds Committee**

AGENDA ITEM NO. 1 – Authorize Agreement with Taitem Engineering, PC for Courthouse HVAC System Analysis and Design

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

**ON MOTION OF HEIDER** **RESOLUTION NO.**

**Authorize Agreement with Taitem Engineering, PC for Courthouse HVAC System Analysis and Design**

WHEREAS, the Cortland County Courthouse heating, ventilation and air conditioning (HVAC) is reaching the end of its useful life and is in need of replacement, AND

WHEREAS, it is the wish of the Cortland County Legislature to replace the system with an environmentally friendly and more efficient option, AND

WHEREAS, Taitem Engineering, PC, 110 S. Albany Street, Ithaca, NY 14850, has the qualifications, experience and expertise in designing environmentally friendly HVAC systems, AND

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) offers rebates to assist in paying for up to 50% of the cost of the analysis and engineering for clean heat systems, AND

WHEREAS, it is the recommendation of the Buildings and Grounds Committee to enter into an agreement with Taitem Engineering, PC for the analysis and engineering of an environmentally friendly HVAC system for the Cortland County Courthouse, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County Administrator, upon approval of the County Attorney or designee, to enter into an agreement with Taitem Engineering, PC, 110 S. Albany Street, Ithaca, NY 14850, for an amount not to exceed $20,000 to be paid from A16205.54055.ARP for said purposes, AND BE IT FURTHER

RESOLVED, that the County Administrator be and hereby is authorized to apply for NYSERDA rebates for an environmentally friendly HVAC system for the Cortland County Courthouse.

## Referred from Health & Human Services

## Referred from Judiciary & Public Safety Committee

## Referred from Highway Committee

## Referred from Government Operations Committee

AGENDA ITEM NO. 2 – Adopt Local Law "K" for the Year 2022 a Local Law to Increase Salary of Officers Elected or Appointed for a Fixed Term During the Term of Office

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

**ON MOTION OF STOCK** **RESOLUTION NO.**

**Adopt Local Law "K" for the Year 2022 a Local Law to Increase Salary of Officers Elected or Appointed for a Fixed Term During the Term of Office**

WHEREAS, said Local Law has been in its final form upon the desks of the members of the Legislature at least seven (7) calendar days, exclusive of Sunday, prior to this date, AND

WHEREAS, a public hearing thereon has been held before this Legislature after publication of notice thereof as legally required, NOW THEREFORE BE IT

RESOLVED, that Local Law "K" for the year 2022 is hereby adopted and shall take effect upon the filing thereof in the Office of the Secretary of State as provided by Municipal Home Rule Law, AND BE IT FURTHER

RESOLVED, that, as this local law is subject to permissive referendum, the Clerk of the Legislature shall cause an abstract of this local law to be published in the County's official newspaper at least once a week for two successive weeks, the first publication of which shall be had within ten days after the local law is adopted, NOW THEREFORE

**BE IT ENACTED** by the Legislature of the County of Cortland, as follows:

**SECTION 1.**
**LEGISLATIVE INTENT**

The County Legislature hereby states the intent of this local law is to preserve the integrity of the Management Compensation Plan, the goal of which is to treat all employees equally by maintaining grade level salary increments attached to years of service to the County. It is therefore necessary for the County Legislature to extend by local law the same increase in salary for those County officers elected or appointed for a fixed term, in compliance with New York State County Law §201, as has been previously adopted pursuant to the amended Grade and Step Schedule for Management Confidential Employees through Cortland County Local Laws.

**SECTION II.**

The Cortland County Employment Policy Manual for Department Heads, Management and Management/Confidential Employees includes a Grade and Step Schedule, with salary increments tied to grade levels and years of service. Certain officers are excluded pursuant to New York State County §201, as the salary of any officer elected or appointed for a fixed term may only be increased by local law subject to permissive referendum as provided for in Municipal Home Rule Law §24(2)(h).

**SECTION III.**

The same rate of annual salary increase for fiscal year 2023 extended to Cortland County Management and Management/Confidential Employees through the modification of the Grade and Step Schedule, shall be provided to those officers elected or appointed for a fixed term, during their term of office. The annual salary of said officers elected or appointed for a fixed term, during their term of office, is to be adjusted and paid over the balance of the 2023 calendar year, upon the effective date of this local law.

This Local Law shall function to increase the salary of the following officers elected or appointed for a fixed term, during their term of office:

**Elected office include:**
County Clerk
County Coroner (s)
County Sheriff
County Treasurer

**Officers appointed for a fixed term include:**
Clerk of the Legislature
County Attorney
Public Defender
Veteran's Services Officer
Commissioner of Social Services
Highway Superintendent
Personnel Officer
Public Health Director
Real Property Tax Services Director

**SECTION IV:**

This local law is subject to permissive referendum and shall not take effect until at least forty-five (45) days after its adoption as provided for by Municipal Home Rule Law §24.

AGENDA ITEM NO. 3 – Adopt Local Law "L" for the Year 2022 a Local Law Setting the Salary of Cortland County Election Commissioners

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

**ON MOTION OF STOCK** **RESOLUTION NO.**

**Adopt Local Law "L" for the Year 2022 a Local Law Setting the Salary of Cortland County Election Commissioners**

WHEREAS, said Local Law has been in its final form upon the desks of the members of the Legislature at least seven (7) calendar days, exclusive of Sunday, prior to this date, AND

WHEREAS, a public hearing thereon has been held before this Legislature after publication of notice thereof as legally required, NOW THEREFORE BE IT

RESOLVED, that Local Law "L" for the year 2022 is hereby adopted and shall take effect upon the filing thereof in the Office of the Secretary of State as provided by Municipal Home Rule Law, and be it further

RESOLVED, that, as this local law is subject to permissive referendum, the Clerk of the Legislature shall cause an abstract of this local law to be published in the County's official newspaper at least once a week for two successive weeks, the first publication of which shall be had within ten days after the local law is adopted;

NOW, THEREFORE

**BE IT ENACTED** by the County Legislature of the County of Cortland as follows:

**Section I:**

Pursuant to Election Law §3-208, each Cortland County Election Commissioner shall receive an equal annual salary, to be fixed by the County Legislature.

**Section II:**

The annual salary for each Cortland County Election Commissioner shall be increased from $33,792.05 to $34,552.37 for fiscal year 2023 and paid over the balance of 2023 calendar year, upon the effective date of this local law.

**Section III:**

This local law is subject to permissive referendum and shall not take effect until at least forty-five (45) days after its adoption as provided for by Municipal Home Rule Law §24.

AGENDA ITEM NO. 4 – Set Self Insurance Rates – Cortland County Health Insurance Program

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 11/17/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Harbin, Stock |
| **ABSENT:** | Mitchel Eccleston |

**ON MOTION OF STOCK** **RESOLUTION NO.**

**Set Self Insurance Rates – Cortland County Health Insurance Program**

WHEREAS, the County sets premium equivalent rates to be charged to employees, retirees and/or County agencies participating in the County's Health, Dental and Vision Insurance programs, AND

WHEREAS, said premiums are based upon claims experience within each program, AND

WHEREAS, One Group has recommended premium equivalents based upon projected claims during the period January 1, 2022 through December 31, 2022, NOW THEREFORE BE IT

RESOLVED, that effective January 1, 2023, the premium equivalents to be charged to the employees, retirees and/or County departments participating in the Cortland County Health Insurance Program shall be in accordance with the schedule below:

MONTHLY INSURANCE PREMIUM EQUIVALENT RATES

**HEALTH INSURANCE RATES - TRADITIONAL PLAN**

| | 2022 | 2023 | 3.5% increase |
|---|---|---|---|
| Individual | $ 782.64 | $ 810.04 | |
| Family | $1903.67 | $ 1970.30 | |

**HEALTH INSURANCE RATES - PPO PLAN**

(for all employees hired in the General, Corrections, Civilian, and DOERC unions 1/1/2020 and after, employees hired in the CPAC union 1/1/2022 and after, and employees hired in the NYSNA union and Management Compensation Plan 1/1/2023 and after)

| | 2022 | 2023 | 3.5% increase |
|---|---|---|---|
| Individual | $704.38 | $729.03 | |
| Family | $1713.30 | $1773.27 | |

**DENTAL INSURANCE RATES**

| | 2022 | 2023 | NO CHANGE |
|---|---|---|---|
| Individual | $15.04 | $15.04 | |
| Family | $60.17 | $60.17 | |

**VISION INSURANCE RATES**

| | 2022 | 2023 | NO CHANGE |
|---|---|---|---|
| Individual | $3.25 | $3.25 | |
| Family | $13.00 | $13.00 | |

## Monthly Reports

1. September 2022 Finance Reports

| **RESULT:** | **COMPLETED** |
|---|---|

2. Treasurer Monthly Report

| **RESULT:** | **COMPLETED** |
|---|---|

3. Real Property Tax Services Monthly Activities Report

| **RESULT:** | **COMPLETED** |
|---|---|

## Adjournment

The meeting was closed at 11:56 AM

# Finance & Administration Committee

Committee Meeting

~ Minutes ~

60 Central Ave
Cortland, NY 13045
http://www.cortland-co.org

**Tuesday, October 18, 2022** **10:00 AM** **Board Room**

## CALL TO ORDER

The meeting was called to order at 10:18 AM by Committee Chair George Wagner

| Attendee Name | Organization | Title | Status | Arrived |
|---|---|---|---|---|
| Sandra Price | Cortland County, NY | Committee Member | Present | |
| George Wagner | Cortland County, NY | Committee Chair | Present | |
| Linda Jones | Cortland County, NY | Committee Member | Present | |
| Christopher Newell | Cortland County, NY | Committee Vice Chair | Present | |
| Beau Harbin | Cortland County, NY | Committee Member | Excused | |
| Richard Stock | Cortland County, NY | Committee Member | Present | |
| Mitchel Eccleston | Cortland County, NY | Committee Member | Present | |
| Kevin Fitch | Cortland County, NY | Chair of the Legislature | Present | |
| Rob Corpora | Cortland County, NY | County Administrator | Present | |
| Savannah Hempstead | Cortland County, NY | Clerk of the Legislature | Present | |
| Victoria J. Monty | Cortland County, NY | County Attorney | Present | |
| Laura Fox | Cortland County, NY | Real Property Tax Services | Present | |
| John Banewicz | Cortland County, NY | County Treasurer | Present | |
| Andrea Herzog | Cortland County, NY | Director, Budget and Finance | Present | |
| Stephen Trobert | Cortland County, NY | Manager of Audit & Financial Projects | Present | |
| Cathy Bischoff | Cortland County, NY | Board Member | Present | |
| Kelly L. Fairchild-Preston | Cortland County, NY | Board Member | Present | |
| Eddie Velazquez | Cortland Standard | Reporter | Remote | |

## MINUTES

1. Finance & Administration Committee - Committee Meeting - Sep 13, 2022 10:00 AM

| | |
|---|---|
| **RESULT:** | **ACCEPTED [UNANIMOUS]** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

## RESOLUTIONS

AGENDA ITEM NO. 1 – Local Law "I" of 2022 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2023

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Mitchel Eccleston, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF WAGNER** **RESOLUTION NO.**

**Local Law "I" of 2022 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2023**

WHEREAS, the New York State Legislature enacted General Municipal Law §3-c which establishes a limit upon real property tax levies by local governments, AND

WHEREAS, pursuant to General Municipal Law §3-c (5), a local government may adopt a budget in excess of the tax levy limit only if the governing body of such local government first enacts a local law to override the tax levy limit for the coming fiscal year only, AND

WHEREAS, the Cortland County Legislature has not yet finalized the fiscal year 2023 budget, and may need the flexibility to exceed the property tax cap if it is deemed necessary;

NOW THEREFORE, BE IT ENACTED by the Legislature of the County of Cortland, as follows:

**Section 1**
Legislative Intent

The Cortland County Legislature has determined that it is important to maintain flexibility in the process of finalizing the fiscal year 2023 budget, and it may be necessary to override the limit on the amount of real property taxes that may be levied by the County of Cortland for the coming fiscal year 2023.

**Section 2**
Override of Tax Levy Limit

Upon the adoption of this local law, the Cortland County Legislature is hereby authorized to override the tax levy limit for the coming fiscal year 2023, if the Legislature deems it necessary for the County of Cortland to adopt a budget for the fiscal year 2023 which may require a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

**Section 3**
Legal Authority

The authority to override the tax levy limit is authorized by General Municipal Law §3-c (5), which expressly authorizes a local government to override the tax levy limit for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of the total voting power of its governing body, the Cortland County Legislature.

**Section 4**
Effective Date

This Local Law shall take effect immediately, in accordance with the provision of the Municipal Home Rule Law of the State of New York.

AGENDA ITEM NO. 2 – Distribution of Third Quarter 2022 Sales Tax

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Christopher Newell, Committee Vice Chair |
| **SECONDER:** | Sandra Price, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF WAGNER** **RESOLUTION NO.**

**Distribution of Third Quarter 2022 Sales Tax**

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities, AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of $1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County, AND

WHEREAS, the gross deduction for County purposes will be provided for quarterly, AND

WHEREAS, the 2022 third quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for third quarter 2022 to be $10,242,650.37, AND

WHEREAS, the total amount available for distribution is $9,867,650.37, after the direct deduction for County purposes, AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount ($670,000.00) is to be withheld from the quarterly distribution, AND

WHEREAS, Cortland County receives (54%), or $5,328,531.20 of the total net quarterly distribution, AND

WHEREAS, respective payments are now ready for disbursement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee to release sales tax payments for the third quarter of 2022 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

| Municipality | Distribution Amount Pre-Tax Credit | Applied Tax Credits | Net Distribution After Tax Credit | Balance Owed Against Tax Credits |
|---|---|---|---|---|
| | | | | |
| Cortland, City of | $1,751,507.94 | $-0- | $1,751,507.94 | $-0- |
| Cincinnatus, Town of | $81,821.08 | $-0- | $81,821.08 | $-0- |
| Cortlandville, Town of | $875,152.84 | $-0- | $875,152.84 | $-0- |
| Cuyler, Town of | $74,541.41 | $(28,750.00) | $45,791.41 | $-0- |
| Freetown, Town of | $56,042.37 | $-0- | $56,042.37 | $-0- |
| Harford, Town of | $88,615.66 | $-0- | $88,615.66 | $-0- |
| Homer, Town of | $298,457.02 | $-0- | $298,457.02 | $-0- |
| Homer, Village of | $212,278.90 | $-0- | $212,278.90 | $-0- |
| Lapeer, Town of | $115,539.27 | $(77,500.00) | $38,039.27 | $-0- |
| Marathon, Town of | $88,568.83 | $-0- | $88,568.83 | $-0- |
| Marathon, Village of | $44,761.98 | $-0- | $44,761.98 | $-0- |
| McGraw, Village of | $38,877.56 | $-0- | $38,877.56 | $-0- |
| Preble, Town of | $152,065.91 | $-0- | $152,065.91 | $-0- |
| Scott, Town of | $90,208.53 | $-0- | $90,208.53 | $-0- |
| Solon, Town of | $83,366.92 | $-0- | $83,366.92 | $-0- |
| Taylor, Town of | $48,913.36 | $-0- | $48,913.36 | $-0- |
| Truxton, Town of | $107,661.81 | $-0- | $107,661.81 | $-0- |
| Virgil, Town of | $258,237.63 | $(16,250.00) | $241,987.63 | $-0- |
| Willet, Town of | $72,500.15 | $-0- | $72,500.15 | $-0- |
| | | | | |
| Total | $4,539,119.17 | $(122,500.00) | $4,416,619.17 | $-0- |

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to deposit the County's "off the top" sum of $375,000 in the appropriate reserves and accounts as designated in Resolution No. 294-20.

AGENDA ITEM NO. 3 – Set Deadline for Contract Submission for American Rescue Plan Funding Awards

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | George Wagner, Committee Chair |
| **SECONDER:** | Linda Jones, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF WAGNER** **RESOLUTION NO.**

**Set Deadline for Contract Submission for American Rescue Plan Funding Awards**

WHEREAS, Cortland County has been awarded over $9,000,000 through the Federal American Rescue Plan to support projects that will provide for economic resiliency and enhance communities that have been negatively affected by the COVID-19 pandemic, AND

WHEREAS, a community-wide ask for proposals was released on August 31, 2021 to allow community-based organizations the opportunity to request one-time funds to be used for the purpose of community and/or economic development, AND

WHEREAS, twenty-four (24) community-based organizations submitted proposals by the September 30, 2021, 4:30 PM deadline and subsequently presented their request to the Cortland County Federal Aid Allocation Citizen's Advisory Committee, AND

WHEREAS, the Cortland County Federal Aid Allocation Citizen's Advisory Committee reviewed all twenty-four (24) requests and presentations, AND

WHEREAS, the Cortland County Legislature authorized agreements for the requests that were approved by the Federal Aid Allocation Citizen's Advisory Committee and subsequently the Cortland County Legislature, AND

WHEREAS, to date there are still contracts for Federal American Rescue Plan fund allocations that have not been executed, AND

WHEREAS, the Finance and Administration Committee recommends that a deadline of December 1, 2022 be set for the contracts to be executed by the entities awarded Federal American Rescue Plan funding by the Cortland County Legislature, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby sets a December 1, 2022 deadline for the execution and submission of contracts to Cortland County from entities awarded Federal American Rescue Plan funding by the Cortland County Legislature, AND BE IT FURTHER

RESOLVED, that any contracts not executed and received by Cortland County by the December 1, 2022 deadline be and hereby are null and void, AND BE IT FURTHER

RESOLVED, that all resolutions previously approved by the Cortland County Legislature for the allocation of Federal American Rescue Plan funding to entities that did not execute and submit the contract by the December 1, 2022 deadline date be and hereby are rescinded effective December 2, 2022.

## Discussion Items/Reports

1. Real Property Tax Services Monthly Activities Report

| RESULT: | COMPLETED |
|---|---|

2. August 2022 Finance Reports

| RESULT: | COMPLETED |
|---|---|

3. NYS Comptroller Fiscal Stress Scores - FY 2021

| RESULT: | COMPLETED |
|---|---|

4. Treasurer Monthly Report

| RESULT: | COMPLETED |
|---|---|

**CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Finance Administration Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote**

**Referred from Ag/Planning/Environmental Committee**

AGENDA ITEM NO. 1 – Approve the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF HARBIN** **RESOLUTION NO.**

**Approve the Purchase of Four (4) Transit Buses from Oneida County - Planning Department**

WHEREAS, the New York State Department of Transportation has indicated a need for Cortland County to increase the Federal Section 5311 Mass Capital Transit bus ratio, AND

WHEREAS, Oneida County has two (2) 2017 Ford E450 Cuttaway Transit Buses and two (2) 2015 Ford E450 Cuttaway Transit Buses available, all with less than 100,000 miles and still within the New York State useful life span guidelines, AND

WHEREAS, the current market value established by the County of Oneida is $57,000, AND

WHEREAS, the cost of the four (4) vehicles to Cortland County would be 10% of the current market value, for a cost of $5,700.00, NOW THEREFORE BE IT

RESOLVED, the County Administrator be and hereby is authorized, upon approval of the County Attorney or designee, to enter into an agreement with Oneida County for the purchase of (4) E450 Cuttaway transit buses in the amount not to exceed $5,700.

**Referred from Building & Grounds Committee**

**Referred from Health & Human Services**

AGENDA ITEM NO. 2 – Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services – Department of Social Services and Child Advocacy Center

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF PRICE** **RESOLUTION NO.**

**Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services – Department of Social Services and Child Advocacy Center**

WHEREAS, the Cortland County Department of Social Services and Child Advocacy Center believes there is a therapeutic value to providing clients with access to a trained canine to be utilized for comfort services, AND

WHEREAS, Josie's Journey, Inc. has agreed to contract with Cortland County to provide such services at a cost of $50 per hour, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with Josie's Journey Inc. for canine comfort services for the term October 1, 2022 – December 31, 2023.

AGENDA ITEM NO. 3 – Amend 2022 Pre-K Budget- Health Department

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 10/19/2022 3:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF PRICE** **RESOLUTION NO.**

**Amend 2022 Pre-K Budget- Health Department**

WHEREAS, Cortland County's Pre-K Program is a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, AND

WHEREAS, due to the doubling of contracted transportation costs, an increase in the New York State rate of tuition and an increase in children requiring higher needs and more services, the Pre-K program requires an increase to the 2022 budget for tuition and transportation services, AND

WHEREAS, this increase in expenses will be offset with an increase in revenues, AND

WHEREAS, the New York State Education Department (NYSED) will reimburse the County at a rate of 59.5% for the expenses of both transportation and tuition. In addition, the Cortland County Health Departments Medicaid Admin revenue has also increased exponentially with the increase in Medicaid children and services in our Early Intervention Department, NOW THEREFORE BE IT

RESOLVED, the 2022 budget be and hereby is amended as follows:

| Increase Revenue | | Current | Increase | Balance |
|---|---|---|---|---|
| A40595.41689.4052 | MA Admin Revenue | $195,000 | $202,500 | $397,500 |
| A40465.43277.PREK | PREK State Revenue | $1,088,850 | $297,500 | $1,386,350 |
| | | | $500,000 | |
| Increase Expenditures | | | | |
| A40465.54445.PREK | Tuition | $1,675,000 | $395,000 | $2,070,000 |
| A40465.54800.PREK | Transportation | $99,921.40 | $105,000 | $204,921.40 |
| | | | $500,000 | |
| | | Net County Cost | $0 | |

AGENDA ITEM NO. 4 – Authorize Agreement with Park Outdoor Advertising of New York to Advertise on Billboards for a Commercially Sexually Exploited Youth Public Awareness Campaign – DSS/CAC

| | |
|---|---|
| **RESULT:** | **NOT APPROVED [2 TO 4]** |
| **MOVER:** | Richard Stock, Committee Member |
| **SECONDER:** | Sandra Price, Committee Member |
| **AYES:** | Sandra Price, Mitchel Eccleston |
| **NAYS:** | George Wagner, Linda Jones, Christopher Newell, Richard Stock |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF PRICE** **RESOLUTION NO.**

**Authorize Agreement with Park Outdoor Advertising of New York to Advertise on Billboards for a Commercially Sexually Exploited Youth Public Awareness Campaign – DSS/CAC**

WHEREAS, the Department of Social Services/Child Advocacy Center was awarded Safe Harbour funds to develop a system of response for commercially sexually exploited children and trafficked at-risk youth, including an awareness campaign, AND

WHEREAS, the Department of Social Services/Child Advocacy Center desires to contract with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, 2516 Corning Rd., Elmira, New York 14903 for advertisements on various digital billboards located in Cortland County, AND

WHEREAS, the cost of the advertising (display and maintenance) is $615 per month per billboard display, AND

WHEREAS, this contract shall be for the term October 1, 2022 through December 31, 2023 for a total cost not to exceed $5,000, AND

WHEREAS, these expenses are budgeted in account Professional Services A40505.54055.SF, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute an agreement with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, for the provision of said services.

AGENDA ITEM NO. 5 – Authorize Allocation to the Cortland County Mental Health Department for Youth Behavioral Health Treatment Support in Schools

A roll call was taken on this agenda item as follows:

Sandra Price - Yes

George Wagner - No

Linda Jones - No

Christopher Newell - No

Beau Harbin - Excused

Richard Stock - No

Mitchel Eccleston - No

MOTION FAILED

| | |
|---|---|
| **RESULT:** | **NOT APPROVED [1 TO 5]** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Sandra Price |
| **NAYS:** | Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF PRICE** **RESOLUTION NO.**

**Authorize Allocation to the Cortland County Mental Health Department for Youth Behavioral Health Treatment Support in Schools**

WHEREAS, Family Counseling Services put forward a request for funding to the Cortland County Health and Human Services Committee for $100,000 for youth behavioral health treatment support in Cortland County schools, AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to amend the 2023 Tentative Budget and authorize the use of unappropriated fund balance for $100,000 for youth behavioral health treatment support provided, by the Cortland County provider community, for youth counseling services through the Cortland County Mental Health Department, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to funding by the Cortland County Legislature, be and hereby is authorized to sign a contract with the Cortland County Mental Health Department and other authorized agencies in the provider community for said purposes, AND BE IT FURTHER

RESOLVED, that the Director of Finance, upon approval of the County Administrator, be and hereby is authorized to transfer funds to the Cortland County Mental Health Department for $100,000 for youth behavioral health treatment support, provided by the Cortland County provider community, for youth counseling services in Cortland County schools.

## Referred from Judiciary & Public Safety Committee

AGENDA ITEM NO. 6 – Amend Resolution No. 188-22 for Jail Physician, Physician's Assistant and Registered Nursing Services - Sheriff's Office

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF FAIRCHILD-PRESTON** **RESOLUTION NO.**

**Amend Resolution No. 188-22 for Jail Physician, Physician's Assistant and Registered Nursing Services - Sheriff's Office**

WHEREAS, New York State Correction Law § 501 requires the County to appoint a reputable physician duly authorized to practice medicine as the physician to the jail of the County, AND

WHEREAS, Resolution No. 188-22 was approved August 25, 2022, which appointed Marshall M. Trabout, M.D. as the Cortland County Jail Physician to serve at the pleasure of the County

Legislature, and authorized an agreement to pay the Jail Physician an additional monthly rate of $11,109 for services rendered by a Registered Nurse(s) (RN(s)) at the Cortland County Jail from January 1, 2023 through December 31, 2025, AND

WHEREAS, the Physician has requested a higher rate as follows:

“Doctor Trabout, Jail Physician, has just informed the Sheriff’s Office that, due to the increase of RN salaries in our region, he will not be able to sign the contract as it is. He had based the rate at $35.00 per hour and the current rate is $45.00 an hour. Based on that the monthly RN rate would need to be $15,600.00 for two RN positions.”

, NOW THEREFORE BE IT

RESOLVED, that the current Physician’s contract as approved by Resolution No. 188-22 be amended as follows:

“The County hereby agrees to pay the Physician an additional monthly rate of $15,600 for services rendered by a RN(s) at the Cortland County Jail. Such RN(s) will be an employee of the physician and will work 80-hours per workweek at Cortland County jail. The Sheriff and the Physician will determine the work schedules for this position, including, but not limited to, scheduling of days off and the RN’s shift assignment. The physician agrees to provide RN(s) who will be acceptable to both him and the Sheriff. This Contract does not provide for compensation for relief coverage during the absence of an RN(s).”

## Referred from Highway Committee

AGENDA ITEM NO. 7 – Amend 2022 Budget and Authorize Purchases - Highway Department

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF NEWELL** **RESOLUTION NO.**

**Amend 2022 Budget and Authorize Purchases - Highway Department**

WHEREAS, the County of Cortland will have remaining CHIPS funding anticipated after completing 2022 County Road Projects, AND

WHEREAS, the remaining CHIPS monies can be used toward the purchase of new construction equipment, AND

WHEREAS, an amount of $170,000.00 will need to be transferred from the County Road Fund CHIPS revenue account to the Road Machinery Fund Equipment Account to Purchase a 2022 MORBARK Eager Beaver 1415 Wood Chipper and a Kubota Skid-Steer with attachments, AND

WHEREAS, the Highway Superintendent has recommended the following purchases available through Sourcewell # 031721, Member ID # 36777:

Eager Beaver 1415 Wood Chipper

**VENDOR** **AMOUNT**

MORBARK $59,922.58
Box 1000
Winn, Michigan 48896

AND

Kubota Skid-Steer with Attachments

**VENDOR**

Admar Supply Co, Inc. $110,000.00
7800 Brewerton Road
Cicero, NY 13039-9536

, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be amended as follows:

Increase:

| | | |
|---|---|---|
| E51305.52030 | Equipment | $170,000.00 |
| E513043.43501 | CHIPS Revenue | $170,000.00 |

Decrease:

| | | |
|---|---|---|
| D511243.43501 | CHIPS Revenue | $170,000.00 |
| D51125.54077 | CHIPS | $170,000.00 |

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account E51305.52030 Highway Equipment Account for the purchase of one 2022 Morbark Eager Beaver 1415 Wood Chipper for an amount of $59,922.58 from MORBARK, and one Skid-Steer SVL97-2HFC with attachments for an amount of $110,000.00 from Admar Supply Co., Inc.

AGENDA ITEM NO. 8 – Authorize Sublease of Cortland County Agricultural Corp. Fairgrounds Building to Suit-Kote Corporation - Highway Department

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF NEWELL** **RESOLUTION NO.**

**Authorize Sublease of Cortland County Agricultural Corp. Fairgrounds Building to Suit-Kote Corporation - Highway Department**

WHEREAS, the County of Cortland has a lease agreement with the Cortland County Agricultural Corporation for storing Highway Equipment in the fairgrounds building from October 15, 2022 through

May 8, 2023, AND

WHEREAS, the costs to the County for said lease agreement is $2,650.00 for the term of the agreement, AND

WHEREAS, one half of the fairgrounds building is available for Suit-Kote Corporation to utilize for storing equipment, AND

WHEREAS, Suit-Kote Corporation is willing to pay one-half of the costs of said lease which amounts to $1,325.00, AND

WHEREAS, the County of Cortland is agreeable to sublease one half of said building to Suit-Kote under the same terms that the Cortland County Highway Department has with the Cortland County Agricultural Corporation during the winter season, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute a sublease agreement for the 2022-2023 winter season starting October 15, 2022 and ending May 8, 2023 with Suit-Kote Corporation, 1911 Loring Crossing Road, Cortland, NY 13045 for an amount of $1,325.00.

AGENDA ITEM NO. 9 – Amend 2022 Budget for Fuel - Highway Department

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]**<br><br>**Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF NEWELL** **RESOLUTION NO.**

**Amend 2022 Budget for Fuel - Highway Department**

WHEREAS, due to the increase in fuel prices, the Road Machinery Fund budget for fuel will need to be increased to cover costs for the remainder of 2022, AND

WHEREAS, there are monies in the Road Machinery fund balance, NOW THEREFORE BE IT

RESOLVED, that the 2022 Road Machinery be and hereby is amended as follows:

Increase:

| | | |
|---|---|---|
| E51305.54078 | Fuel | $200,000.00 |
| E359900 | Appropriated Fund Balance | $200,000.00 |

AGENDA ITEM NO. 10 – Award the Handling, Transportation and Safe Disposal of Household Hazardous Waste Agreement - Highway Department/Recycling

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF NEWELL** **RESOLUTION NO.**

**Award the Handling, Transportation and Safe Disposal of Household Hazardous Waste Agreement - Highway Department/Recycling**

WHEREAS, the Cortland County Highway Department advertised for bids for the Handling, Transportation and Safe Disposal of Household Hazardous Waste, AND

WHEREAS, the Cortland County Highway Department has received the following base bid for the Handling, Transportation and Safe Disposal of Household Hazardous Waste:

| BIDDER | BASE BID |
|---|---|
| MXI Environmental Services LLC<br>26319 Old Trail Road<br>Abingdon, VA 24210 | $11,000.00 |

, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the County hereby awards the agreement for the handling, transportation and safe disposal of household hazardous waste bid to the lowest bidder, MXI Environmental Services LLC for the bid price listed above, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account EL81615.54625 for the handling, transportation and safe disposal of household hazardous waste to the lowest bidder, MXI Environmental Services LLC, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute an agreement with MXI Environmental Services LLC.

AGENDA ITEM NO. 11 – Authorize Lease Agreement with Cortland County Agricultural Corporation - Highway Department

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | Richard Stock, Committee Member |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF NEWELL** **RESOLUTION NO.**

**Authorize Lease Agreement with Cortland County Agricultural Corporation - Highway Department**

WHEREAS, there is a need to store County Highway heavy construction equipment during the winter season, AND

WHEREAS, the County of Cortland Agricultural Corporation currently owns buildings at the Cortland County Fairgrounds with adequate space available located at the Cortland County Fairgrounds, AND

WHEREAS, the County of Cortland Agricultural Corporation is agreeable to lease said buildings to Cortland County during the winter season, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute a lease agreement for the 2022-2023 winter season starting October 15, 2022 and ending May 8, 2023 with the County of Cortland Agricultural Corporation for a fee of $2,650.00, to be charged to account E51305.54067.

AGENDA ITEM NO. 12 – Absolve the Cortland County Industrial Development Agency from Tipping Fees for APEX Project - Landfill/Highway Department

A roll call was taken on this agenda item as follows:

Sandra Price - No

George Wagner - No

Linda Jones - Yes

Christopher Newell - Yes

Beau Harbin - Excused

Richard Stock - Yes

Mitchel Eccleston - No

Chairman Fitch was the tie-breaker vote - Yes

MOTION CARRIED

| | |
|---|---|
| **RESULT:** | **APPROVED [4 TO 3]** |
| | **Next: 10/27/2022 6:00 PM** |
| **MOVER:** | George Wagner, Committee Chair |
| **SECONDER:** | Christopher Newell, Committee Vice Chair |
| **AYES:** | Linda Jones, Christopher Newell, Richard Stock, Kevin Fitch |
| **NAYS:** | Sandra Price, George Wagner, Mitchel Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF NEWELL** **RESOLUTION NO.**

**Absolve the Cortland County Industrial Development Agency from Tipping Fees for APEX Project - Landfill/Highway Department**

WHEREAS, the Cortland County Industrial Development Agency acquired the former APEX tool property in the City of Cortland after a previous owner demolished the site for scrap and left an eyesore for all County residents, AND

WHEREAS, the property would have remained in a state of disarray for years awaiting a City foreclosure process, had the Industrial Development Agency not stepped in to remediate the issue, AND

WHEREAS, the City of Cortland forgave $300,000 in past due taxes, in which Cortland County was made whole by the City, AND

WHEREAS, the Industrial Development Agency, in its capacity, has taken on this project for future economic development for the benefit of all County residents, AND

WHEREAS, the Industrial Development Agency hired contractors to properly clean up the site and dispose of the materials according to New York State Department of Environmental Conservation and New York State Department of Labor standards, AND

WHEREAS, the majority of the materials were disposed of at the Cortland County Landfill, AND

WHEREAS, the hours of operation were extended at the landfill to ensure the efficiency of the project and to ensure that the project did not hinder other Cortland County haulers, AND

WHEREAS, the Cortland County Landfill incurred $4,628.74 in overtime expenses and the total amount of tipping fees for the project totaled $381,706.10, AND

WHEREAS, the Highway Committee recognizes the importance of the ability of the Industrial Development Agency to bring in viable development to that location and others in Cortland County, AND

WHEREAS, the Highway Committee recommends that Cortland County forego the tipping fees in the amount of $381,706.10 and recoup the overtime expense of $4,628.74 from the Cortland County Industrial Development Agency, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby absolves the Cortland County Industrial Development agency of the $381,706.10 in tipping fees from this project, AND BE IT FURTHER

RESOLVED, that the Cortland County Industrial Development Agency will pay Cortland County the incurred overtime fees in the amount of $4,628.74, to be credited to account no. EL816042.42135, AND BE IT FURTHER

RESOLVED, pending the development of the site, the County will be paid any amount received over the amount due to others with agreements already arranged, up to the amount of the forgiven tipping fees.

**Referred from Government Operations Committee**

**Addition Resolution from Health & Human Service**

AGENDA ITEM NO. 13 – Renew Lease Agreement with 91-101 Main Street LLC - Grant Administration & Employment & Training

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| | **Next: 10/27/2022 6:00 PM** |
| **MOVER:** | Sandra Price, Committee Member |
| **SECONDER:** | George Wagner, Committee Chair |
| **AYES:** | Price, Wagner, Jones, Newell, Stock, Eccleston |
| **EXCUSED:** | Beau Harbin |

**ON MOTION OF PRICE** **RESOLUTION NO.**

**Renew Lease Agreement with 91-101 Main Street LLC - Grant Administration & Employment & Training**

WHEREAS, Cortland County holds the lease for the Cortland Works Career Center (CWCC) at 91-101 Main Street LLC, Cortland, NY which ends November 30, 2022, AND

WHEREAS, Cortland County wishes to negotiate a lease into the future to meet the continued needs of the County and to meet the current financial concerns of the County, AND

WHEREAS, the Health and Human Services Committee recommends renewing said lease with 91-101 Main Street LLC, AND

WHEREAS, Cortland County intends to sub-lease portions of said rental space, NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to execute a contractual agreement with 91-101 Main Street, LLC, for a term of 24 months from December 1, 2022 to November 30, 2024, AND BE IT FURTHER

RESOLVED, that the lease amount for the period December 1, 2022 to November 30, 2023 shall be $122,844 payable in monthly installments of $10,237, AND BE IT FURTHER

RESOLVED, that rent for said space shall increase annually by 1.5% percent over the preceding year's rent, AND BE IT FURTHER

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is authorized to execute a sub-lease for portions of said rental space on such terms and conditions as deems appropriate by the County Attorney, AND BE IT FURTHER

RESOLVED, it is agreed and understood by all parties that this lease is contingent upon the receipt of Federal Workforce Innovation and Opportunity Act funds and that Cortland County nor any of its Departments will not be obligated for rental payments to the Landlord should these funds no longer be available.

## Adjournment

The meeting was closed at 11:40 AM

# TC3's 2023 Cortland Budget Requests

*Request 1 of 2*

**Operating Executive Summary:** Over the past year, the College has focused on rebuilding from the challenges that were exacerbated by the pandemic. The pandemic reduced core FTEs from 1,903 in 2018-19 to 1,190 in 2021-22, a 713 (37.5%) loss. The College responded by lowering its cost structure, by creating a reserve funded with CRRSSA & ARP funds and by reallocation resources to marketing, new enrollment, retention, a new workforce development market, and grant writing.

**College's Fiscal Response to COVID:** The College has little discretionary funds but addressed the impact by holding positions open, adopting furloughs for 100% of staff to reduce summer wage costs, assuming Foundation contracts with TC3 employees that the Foundation compensated for along with renegotiated contracts with our vendors and unions.

In addition, all four unions recognized the vulnerability of the College and while inflation is currently over 8%, each accepted an average of only a 3% increase in wages for 2022-23. Federal grants such as CARES, CRRSSA and ARP were directed to expand services such as mental health to retain students so that they could maintain momentum toward degree completion. When possible, the College drew funds against prior years' lost revenues and backed them in a reserve account for future years.

Finally, the College intentionally focused its resources on key areas that would have a favorable impact on the financials within the next 3-5 years:

I. Improve lead generation (tracking potential students who express interest in the College) by implementing focused marketing campaigns.
II. Improve lead conversions and retention, ensuring that we guide and track all potential students through our systems.
III. Accelerate workforce development programs, support, and promotion for career seeking students.
IV. Build an organizational structure that supports grant writing.
V. Invest in infrastructure to beautify, modernize and support a welcoming learning environment.

**Progress Toward Goals:** The College has made progress in all of these areas and would like to opportunity to dedicate time with both Legislatures to share these multi-year detailed plans and deliverables. Spoiler alert, over the last 18 months the College has:

1. Developed a Strategic Enrollment Management Plan, a comprehensive three-year plan that builds an institutional approach to enrollment, retention and student success, and implemented Slate, a software program that builds efficiencies and improves effectiveness of the enrollment process.
2. Met its new enrollment target for this fall with an 18% increase in new students and increased our online Key Word Searches from 52K in 2021 to 805K in 2022.
3. Implemented an early warning process for new students within the first 4 weeks and focused on students' balances that would prevent their return in subsequent semesters
4. Hired a position focused on local employers and adopted new software to connect to and promote local employment opportunities. Recently, the College hosted 45 local employers, 116 TC3 students and 35 community members at a Job and Internship Fair.
5. The College introduced seven new short-term Micro-Credentials (Clinical Medical Assistant, Medical Office Administrative Assistant, Surveying Technician, Civil Engineering Technician, Electrical Engineering Technician, Food and Beverage Service, and Geotechnical Lab Technician) which have been marketed in the local media.
6. The College has many staff involved in grant writing and while we have had much more success than in the past, most grants support new costs, not existing operating costs, which leaves a financial void.
7. Our Deferred Maintenance Advisory Committee, made up of two legislators from each county, has met four times this year and continues to provide guidance and support to our greatly needed investment on infrastructure. The gift-in-kind from the Cortland Highway Department has resulted in an amazing renovation to the entrance of the College, enhancing the College's first impression to new students.

**TC3's Operating Request:** While the College has demonstrated its financial responsibility to own the unanticipated economic impacts of COVID, the College is inviting the County to do its fair share to help during a time it rebuilds it enrollments. Most Colleges would make this request through the Base Aid, known as "Maintenance of Effort." The Sponsor Counties existing funding for 2021-22 represented 17% of the total revenue between NYS, Students and Counties, while the average for NYS was 25%. Inflation rates since the College's last increase in Base Aid has been 1.5% in 2020, 4.7% in 2021, and 8.3% projected for 2022 and well over 6% in 2023. The impact of this ask is just 4.8%, not the 20%+ real cost increases experienced by the College.

In addition to the multi-year commitment to support workforce development, the College is also requesting a short-term 3-year operating bridge investment of $88,920 per year. This funding will be used for new software and network management services, thereby also avoiding the need for $850K in capital.

**Why has the College structured this incremental investment in general operating rather than in Base Aid?** The College is sensitive to the financial constraints of Cortland and seeks short-term assistance while rebuilding its enrollments to a level that is self-sustaining. If added to Base Aid it cannot be reduced. As "bridge" funding, it will expire and can be reassessed to take into consideration our success, the economy, and Cortland's financial position. The College believes this is the best for arrangement for all. Tompkins has included their portion into their 2023 budget.

*Request 2 of 2*

**Capital Executive Summary:** The College facilities are owned by Cortland and Tompkins Counties. After more than a decade of no capital improvements, the College has in excess of $40M in needed Deferred Maintenance and other capital projects requiring attention, from boilers to paving to turf fields to classroom upgrades. The Deferred Maintenance Advisory Committee, made of two Legislators from each county, discusses needs, priorities, possible funding sources, and expenditures. The College recommends building the Deferred Maintenance reserve in 2023 by $500K: $250K from NYS, $155K from Tompkins, and $95K from Cortland.

**Capital Funding Process:** NYS Education Law prohibits College Operating funds being used for Capital projects. Cortland and Tompkins Counties own the facilities and therefore are required to maintain them. The State offers a 50% matching opportunity for approved capital project. The College secured $1M last year with NYS and the Counties. Cortland's portion was funded with a gift-in-kind with the use of their Highway Department. This has worked well as the College accepted the work to be done within Cortland's timeframes so as not to deter Cortland from completing their projects on time.

The College is not restricted to only funding these projects with County funds and has secured $3.12M from SUNY/NYS to renovate STEM labs and classrooms that support the healthcare, advanced manufacturing and civil engineering industries. This work has begun this past spring and most is expected to be completed for the 2023 fall semester.

Community Colleges also receive Capital funding as part of the County Chargeback process, $300 per FTE. Unfortunately 100% of these funds are allocated to existing $41M in debt service created in 2008-09 ($34M) and 2015-16 ($7M) with a current yearly payment rate of $513K a year. These payments do not expire until 2034-35.

**TC3's Capital Request:** The College seeks a $95K commitment from Cortland in 2023. The use is undeclared until the Advisory Committee has a chance to assess its uses, unless an emergency replacement is required. This along with the other sources will increase the deferred maintenance reserve to $650K ($50K has been used to rebuild the pool dehumidifier). The request has already been submitted to SUNY/NYS and if approved would become available in April 2023. Tompkins has included their portion into their 2023 budget.

# Progress Report

Cortland County ARPA grant program for small business

November 2022

Cortland County
Business Development Corporation

# Halfway to Goal!

- The county allocated $600,000 in ARPA funds to the BDC earlier this year to distribute to local businesses recovering from the impact of the pandemic.
- As of November 1, more than $300,000 has gone out the door for use in the Downtown Assistance, Façade Improvement, and Business Expansion programs.
- Projects include 9 Minority/Women-owned Enterprises
  4 Agricultural Businesses

Cortland County
Business Development Corporation

# Impact is Widespread

- Projects so far in:
  - The City of Cortland (8)
  - the town of Cortlandville (4)
  - The town of Cuyler (1)
  - the Village of Homer (6)
  - the Village of McGraw (3)
  - the town of Marathon (1)
  - The town of Virgil (2)

Cortland County
Business Development Corporation

# Grants Leverage Significant ROI

- $301,148 in grant allocations
- $244,164 in private investment
- $545,312 in total economic impact

Cortland County
Business Development Corporation

# The Work Continues

- Most projects in the three programs will be completed by close of 2022, with exceptions for those façade projects impacted by delays with contractors, weather, supply chain issues, etc.

- Goal is for all projects to be completed by close of Q1, 2023

Cortland County Business Development Corporation

# Putting the Money to Work

**Hunter Mackenzie Creations**
(former Gatherings Restaurant in Virgil)

Owners purchased and installed ductless heating and ventilation systems for outside cabins, allowing for four-season use.

$16,880 project ($10,000 grant/$6,880 private investment)

# Putting the Money to Work

- **The Crowe's Nest** (City of Cortland)

  Funds have helped with the purchase of merchandise and equipment for this business offering games and collectables including Pokemon, D&D, Funkos, board games and accessories. Operating from a growing small business incubator at the former Cortland Corset building, The Crowe's Nest has opened a storefront after several years as an exclusively on-line business.

  $30,007 project ($10,000 grant/$20,007 private investment)

# Putting the Money to Work

- **Sinfully Sweet Bakery and Café** (Village of Homer)

  Owners purchased a specialty printer allowing them to make "painted" cookies that represent company logos and specialized pictures. Also purchased a commercial-grade popcorn popper for catering events.

  $13,500 project ($10,000 grant/$3,500 private investment)

# Putting the Money to Work

- **Boom Dance Complex** (Town of Cortlandville)

  Boom Dance filled space vacated by Anytime Fitness and offers dance classes to all ages and levels of dance. Grant funds assisted in renovating the studio including a new floor, mirrors, sitting area, ballet bars, etc. Company opened mid-summer.

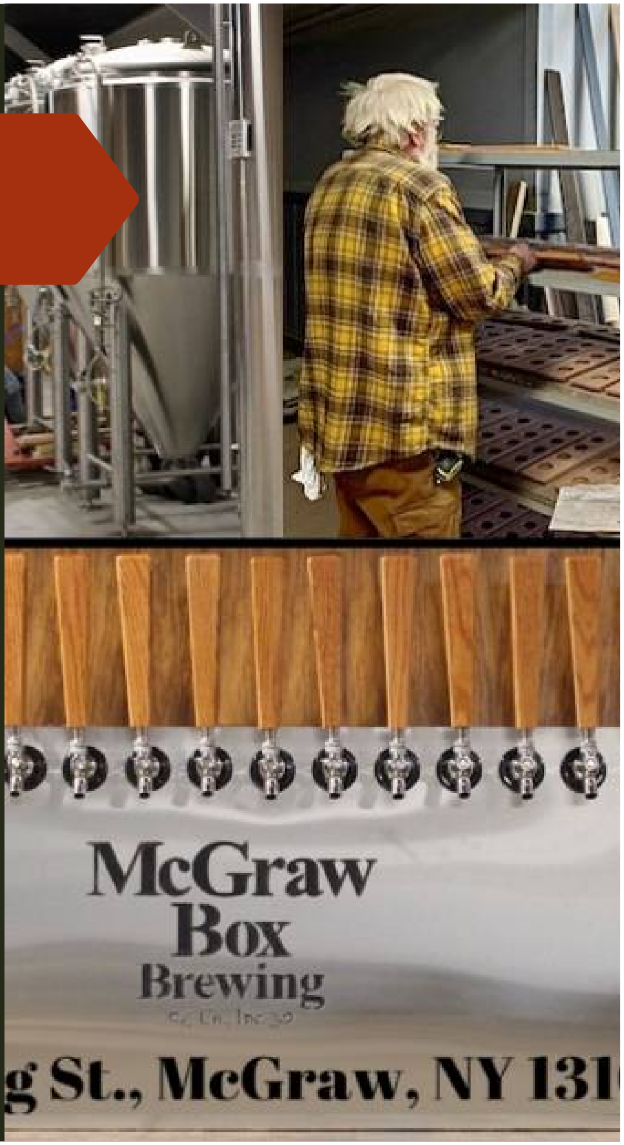
  $18,809 project ($10,000 grant/$8,809 private investment)

# Putting the Money to Work

- **McGraw Box Brewing** (Village of McGraw)

  The owner of this new start-up brewery at a former manufacturing space purchased “to-go” kegs allowing distribution and sales of beer outside of its microbrewery and tap room. This new Cortland County business is building on state investments in the craft beverage industry.

  $15,240 project ($10,000 grant/$5,240 private investment)



# Putting the Money to Work

- **Shipwreck Mini Golf and Little Treat Shoppe** (Cortlandville)

  Owner purchased soft-swirl ice cream machine for both businesses to diversify its product offerings at this popular south Cortland business.

  $14,500 project ($10,000 grant/$4,500 private investment)

# Putting the Money to Work

- **Bernard's** (City of Cortland)

  Owner purchased a new embroidery machine that will enhance his business by reducing production costs. The business is moving from its longtime location on the corner of Main and Port Watson Streets to a new storefront adjacent to New York Bagel. This relocation will mean a new beginning for the business and will clear the way for significant renovation to commence at the historic Keator Block building.

  $39,130 project ($10,000 grant/$29,130 private investment)

# Putting the Money to Work

- **Los Lagos** (City of Cortland)

  Owners of new restaurant used the grant to purchase a new HVAC system. The popular new restaurant also features new signage and an updated façade.

  $9,200 project ($6,900 grant/$2,300 private investment)

# Putting the Money to Work

- **Cortland Brewing Company**
  (City of Cortland)

  Owners installed a new four-can filler for their growing business allowing for more production flexibility.

  $27,375 project ($10,000 grant/$17,375 private investment)

## Small Business Expansion

| Business Name | | Grant Request | Project Investment | Equity | Amount Paid | Check # | Date Paid | Description of Project |
|---|---|---|---|---|---|---|---|---|
| Hunter Mackenzie Creations | MWBE | 10,000 | 16,880 | 6,880 | 10,000.00 | 9388 | 8/25 | Heat pumps for cabins |
| Arnolds Florist | | 10,000 | 15,000 | 5,000 | 10,000.00 | 9418 | 9/22 | Greenhouse renovations |
| Haynes Backhoe Services | | 10,000 | 15,104 | 5,104 | 10,000.00 | 9322 | 6/16 | Roller/Paver equipment |
| Riverside Fire Ext | | 8,459 | 12,603 | 4,144 | 8,459.00 | 9420 | 9/22 | HVAC/co2 Trsf Pump equip |
| Hope Set in Motion | | 2,803 | 3,737 | 934 | 2,803.00 | 9342 | 7-Jul | Massage Table/equipment |
| Custer Maple | AG BIZ | 10,000 | 14,867 | 4,867 | 10,000.00 | 9358 | 7/20 | Equip to expand syrup lines |
| Locomowtion Landscaping | | 7,900 | 11,136 | 3,236 | 7,900.00 | 9421 | 9/22 | Trailer;waterfall kits;pavers |
| Shipwreck Mini Golf | | 10,000 | 14,500 | 4,500 | 10,000.00 | 9391 | 9/2 | Swirl Ice Cream equipment |
| Brand Y Distillery | AG BIZ Disabled | 10,000 | 13,500 | 3,500 | 10,000.00 | 9407 | 9/12 | Add'l Still and bottle supplies |
| Village Hair Design | MWBE | 7,413 | 9,884 | 2,471 | 7,413.00 | 9445 | 10/13 | Minisplit heat system |
| Willow Lane Farmhouse | MWBE | 1,050 | 1,400 | 350 | 1,050.00 | 9392 | 9/2 | Shelving; point of sale system |
| Woodmans Public House | MWBE | 10,000 | 25,871 | 15,871 | 10,000.00 | 9443 | 10/13 | New refrigeration/ice system |
| The Crowe's Nest | | 10,000 | 30,007 | 20,007 | 10,000.00 | 9306 | 6/2 | Merchandise/equipment |
| Sinfully Sweet | MWBE | 10,000 | 13,500 | 3,500 | 10,000.00 | 9361 | 8/4 | Decorating equip/new lines |
| McGraw Box Brewing | AG BIZ | 10,000 | 15,240 | 5,240 | 10,000.00 | 9455 | 10/28 | Offsite to go kegs |
| Property Concierge | MWBE | 10,000 | 13,723 | 3,723 | 10,000.00 | 9283 | 5/18 | Trailer and supplies |
| Cortland Brewing | AG BIZ | 10,000 | 27,375 | 17,375 | 10,000.00 | 9295 | 5/26 | 4 head can filler |
| Bernards - Steven Wineburg | | 10,000 | 39,130 | 29,130 | 10,000.00 | 9282 | 5/18 | Embroidery machine |
| Little Treat Shoppe | MWBE | 7,018 | 9,358 | 2,340 | 7,018.00 | 9370 | 8/8 | Swirl Ice Cream equipment |
| Boom Dance Complex | MWBE | 10,000 | 18,809 | 8,809 | 10,000.00 | 9323 | 6/16 | New dance studio equipment |
| Hi-Lanes | | 8,250 | 11,000 | 2,750 | 8,250.00 | 9330 | 6/28 | HVAC new system |
| Los Lagos | | 6,900 | 9,200 | 2,300 | 6,900.00 | 9296 | 5/26 | HVAC new system |
| Food and Ferments | AG BIZ MWBE | 10,000 | 18,000 | 8,000 | 10,000.00 | 9284 | 5/18 | Walk in cooler |
| Knickerbocker Meats | | 6,865 | 9,154 | 2,289 | 6,865.00 | 9422 | 9/27 | Digital scales/meat grinder |
| WXHC Eves Broadcasting | | 10,000 | 21,975 | 11,975 | 10,000.00 | 9305 | 6/2 | Expand/remodel office |
| **Sub Total Small Biz Expansion** | | **$216,658** | **$390,953** | **$174,295** | **$216,658.00** | | | |

**Summary- Small Biz Expansion:**
**Project locations: 8 Cityof Cortland; 4 C'Ville; 1 Cuyler; 6 Village of Homer; 3 Village of McGraw; 1 Marathon and 2 Virgil**
**9 MWBE; 4 AG Biz**

| Façade Improvement | Grant | Total | Equity | Amount | Check | Date |
|---|---|---|---|---|---|---|
| **Business Name** | **Request** | **Investment** | | **Paid** | **#** | **Paid** |
| Hi-Lanes Bowling Alley | 7,770 | 11,000 | 3,230 | 7,770.00 | 9406 | 9/9 |
| Arnolds Florist | 10,000 | 25,000 | 15,000 | 10,000.00 | 9419 | 9/22 |
| Hope Set in Motion | 6,375 | 8,500 | 2,125 | 6,375.00 | 9341 | 7/7 |
| Squeeze Bldg/E Souza Lepanto LLC | 10,000 | 21,959 | 11,959 | 10,000.00 | 9442 | 10/13 |
| Mr Alex | 6,811 | 9,397 | 2,586 | 6,811.00 | 9345 | 7/14 |
| Frosty Caboose | 10,000 | 18,203 | 8,203 | 10,000.00 | 9304 | 6/2 |
| Shipwreck Mini Golf | 10,000 | 22,766 | 12,766 | 10,000.00 | 9390 | 9/2 |
| Ithacor Management Inc | 10,000 | 24,000 | 14,000 | 8,534.65 | 9446 | 10/14 |
| | | | | | | |
| **Sub Total Façade Improvements** | **$70,956** | **$140,825** | **$69,869** | **$69,490.65** | | |
| | | | | | | |
| **Summary- Façade Improvements:** | | | | | | |
| **2 projects in the Village of Homer** | **$17,770** | | | | | |
| **3 projects in the City of Cortland** | **$26,811** | | | | | |
| **2 projects in the Town of C'Ville** | **$18,535** | | | | | |
| **1 project in the Village of McGraw** | **$6,375** | | | | | |

| Downtown Business Asst | Grant | Investment | Equity | Amount | Check | Date |
|---|---|---|---|---|---|---|
| **Business Name** | **Request** | | | **Paid** | **#** | **Paid** |
| Los Lagos | 5,000.00 | 5,000.0 | 0 | 5,000 | 9389 | 9/2 |
| Village Hair Design MWBE | 5,000.00 | 5,000.0 | 0 | 5,000 | 9360 | 8/4 |
| Just Chill MWBE | 5,000.00 | 5,000.0 | 0 | 5,000 | 9329 | 6/28 |
| | | | | | | |
| **Sub Total - Downtown Biz Assistance** | **$15,000.00** | **$25,000.0** | **0** | **$15,000** | | |

**Summary- Downtown Biz Asstance:**

**2 new biz in the city, both MWBE. 1 MWBE biz in a vacant downtown location-Village of Homer**

**Funding Summary:**

| | |
|---|---|
| **Beginning balance, ARPA funds** | **600,000.00** |
| **YTD Grant Disbursements:** | **301,148.65** |
| **Small Biz Program $216,658.00** | |
| **Façade Program 69,490.65** | |
| **Downtown Biz 15,0000.00** | |
| | |
| **Ending Balance @ 10/31/2022** | **$298,851.35** |

# Amend Tentative 2023 County Budget Detail

| Account Number | Description | Amount |
|---|---|---|
| ***Resolution 232-22*** | | |
| A43115.54815.4208 | Contracted Agencies | $ 100,000.00 |
| A19905.91000 | Appropriated Fund Balance | $ 100,000.00 |
| ***Create Grant Administrator poisition in Office of County Administrator*** | | |
| A12305.51005 | Personnel Services | $ 55,315.00 |
| A12305.58020 | Retirement | $ 7,744.10 |
| A12305.58030 | FICA | $ 4,231.60 |
| A12305.58040 | Workers Comp | $ 2,045.00 |
| A12305.58060 | Health Insurance | $ 17,023.44 |
| A12305.58062 | Dental Insurance | $ 90.24 |
| A12305.58065 | Visions Insurance | $ 19.60 |
| A19905.91000 | Appropriated Fund Balance | $ 86,468.98 |
| ***Cortland Agricultural Corporation thru Co-op Extension*** | | |
| A87505.54815 | Contracted Agencies | $ 6,500.00 |
| A19905.91000 | Appropriated Fund Balance | $ 6,500.00 |
| ***Soil and Water Conservation District*** | | |
| A87105.54815 | Contracted Agencies | $ 11,344.00 |
| A19905.91000 | Appropriated Fund Balance | $ 11,344.00 |
| ***TC3 Deferred Maintenance*** | | |
| A24955.54780 | Sponsor Contributions - Deferred Maintenance | $ 88,920.00 |
| A24955.54780 | Sponsor Contributions - Additional base Aid | $ 95,000.00 |
| A19905.91000 | Appropriated Fund Balance | $ 183,920.00 |

**REVENUE BUDGET VS ACTUAL TO September 30, 2022**

| | | Original Budget | Transfers/ Amendments | Amended Budget | Year-to-Date Actual | Available Budget | Percent Received |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | | |
| A1010 | Board of Legislators | 10,000.00 | | 10,000.00 | 10,000.00 | - | 100.0% |
| A1165 | District Attorney | 104,126.00 | | 104,126.00 | 117,330.10 | (13,204.10) | 112.7% |
| A1170 | Public Defender | 594,154.53 | 500,000.00 | 1,094,154.53 | 144,425.21 | 949,729.32 | 13.2% |
| A1175 | Assigned Counsel | 560,267.00 | | 560,267.00 | | 560,267.00 | 0.0% |
| A1310 | Finance | 43,360.62 | | 43,360.62 | 36,570.09 | 6,790.53 | 84.3% |
| A1320 | Audit | 21,680.31 | | 21,680.31 | 12,190.03 | 9,490.28 | 56.2% |
| A1325 | Real Property Tax Levy | 37,728,555.00 | | 37,728,555.00 | 37,721,956.20 | 6,598.80 | 100.0% |
| A1325 | Treasurer | 2,499,426.94 | 6,904,704.00 | 9,404,130.94 | 3,918,198.21 | 5,485,932.73 | 41.7% |
| A1355 | Real Property Tax Services | 49,100.00 | | 49,100.00 | 39,153.95 | 9,946.05 | 79.7% |
| A1410 | County Clerk | 781,516.00 | | 781,516.00 | 687,131.96 | 94,384.04 | 87.9% |
| A1411 | County Clerk - DMV | 706,000.00 | | 706,000.00 | 426,160.15 | 279,839.85 | 60.4% |
| A1430 | Personnel | 5,000.00 | | 5,000.00 | 2,879.91 | 2,120.09 | 57.6% |
| A1450 | Elections | 3,300.00 | | 3,300.00 | 3,100.80 | 199.20 | 94.0% |
| A1610 | Shared Services | 222,000.00 | | 222,000.00 | 154,276.70 | 67,723.30 | 69.5% |
| A1620 | Buildings & Grounds | 230,489.00 | | 230,489.00 | 224,238.92 | 6,250.08 | 97.3% |
| A1680 | Information Technology | 41,166.00 | 98,845.82 | 140,011.82 | 22,331.18 | 117,680.64 | 15.9% |
| A1985 | Sales Tax Revenue | 33,500,000.00 | | 33,500,000.00 | 25,020,581.84 | 8,479,418.16 | 74.7% |
| A3020 | Emergency Response & Communications | 327,200.00 | 468,401.37 | 795,601.37 | 251,324.32 | 544,277.05 | 31.6% |
| A3110 | Sheriff | 115,000.00 | | 115,000.00 | 58,446.40 | 56,553.60 | 50.8% |
| A3120 | Road Patrol | 494,963.00 | 26,378.00 | 521,341.00 | 324,041.45 | 197,299.55 | 62.2% |
| A3140 | Probation | 436,069.00 | | 436,069.00 | 350,678.79 | 85,390.21 | 80.4% |
| A3150 | Jail | 3,500.00 | 4,579.90 | 8,079.90 | 36,481.52 | (28,401.62) | 451.5% |
| A3315 | DWI | 65,400.00 | 15,070.50 | 80,470.50 | 52,469.59 | 28,000.91 | 65.2% |
| A3410 | Fire/Emergency Management Admin | 47,911.00 | 68,549.07 | 116,460.07 | 12,692.94 | 103,767.13 | 10.9% |
| A4010 | Public Health Admin | 785,914.00 | 1,462,562.20 | 2,248,476.20 | 805,108.60 | 1,443,367.60 | 35.8% |
| A4011 | Nursing | 276,766.00 | 405,927.10 | 682,693.10 | 248,144.16 | 434,548.94 | 36.3% |
| A4012 | Environmental Health | 306,488.00 | 110,146.75 | 416,634.75 | 169,495.78 | 247,138.97 | 40.7% |
| A4045 | Health Education | 697,673.00 | 1,389,407.85 | 2,087,080.85 | 412,218.76 | 1,674,862.09 | 19.8% |
| A4046 | Pre-K | 1,513,850.00 | | 1,513,850.00 | 875,595.42 | 638,254.58 | 57.8% |
| A4059 | Early Intervention | 744,729.00 | 42,855.75 | 787,584.75 | 703,945.70 | 83,639.05 | 89.4% |
| A4050 | Child Advocacy Center | 314,125.00 | 163,472.77 | 477,597.77 | 193,911.80 | 283,685.97 | 40.6% |
| A4310 | Mental Health | 6,103,352.79 | 476,690.00 | 6,580,042.79 | 4,961,948.61 | 1,618,094.18 | 75.4% |
| A5610 | Airport | 300,002.00 | 52,000.00 | 352,002.00 | 320,698.76 | 31,303.24 | 91.1% |
| A5630 | Bus Operations | 1,870,321.00 | 743,982.00 | 2,614,303.00 | 1,241,528.36 | 1,372,774.64 | 47.5% |
| A6010 | Social Services | 14,908,144.00 | 155,136.00 | 15,063,280.00 | 7,634,570.05 | 7,428,709.95 | 50.7% |
| A6410 | Occupancy Tax - Revenue | 400,000.00 | | 400,000.00 | 577,642.74 | (177,642.74) | 144.4% |
| A6510 | Veterans Service Agency | 66,398.00 | | 66,398.00 | 31,167.22 | 35,230.78 | 46.9% |

**REVENUE BUDGET VS ACTUAL TO September 30, 2022**

| | | Original Budget | Transfers/ Amendments | Amended Budget | Year-to-Date Actual | Available Budget | Percent Received |
|---|---|---|---|---|---|---|---|
| A6610 | Weights & Measure | 15,900.00 | | 15,900.00 | 11,980.88 | 3,919.12 | 75.4% |
| A6772 | Office for the Aging | 1,316,001.00 | 378,007.00 | 1,694,008.00 | 717,636.42 | 976,371.58 | 42.4% |
| A7110 | Dwyer Park | 11,000.00 | | 11,000.00 | 13,848.11 | (2,848.11) | 125.9% |
| A7312 | Youth Bureau | 15,000.00 | 60,845.00 | 75,845.00 | | 75,845.00 | 0.0% |
| A7989 | Snowmobile | 95,616.00 | | 95,616.00 | 92,556.00 | 3,060.00 | 96.8% |
| A8020 | Planning | 50.00 | 190,000.00 | 190,050.00 | | 190,050.00 | 0.0% |
| | Total Revenue | 108,331,514.19 | 13,717,561.08 | 122,049,075.27 | 88,638,657.63 | 33,410,417.64 | 72.6% |
| | Prior Year Encumbrances | | 241,110.67 | 241,110.67 | | | |
| | Appropriated Fund Balance | | 185,268.18 | 185,268.18 | | | |
| | Appropriated Reserves | (1,369,170.91) | 162,284.00 | (1,206,886.91) | | | |
| | | **106,962,343.28** | **14,306,223.93** | **121,268,567.21** | **88,638,657.63** | **33,410,417.64** | |
| **SPECIAL GRANT FUND** | | | | | | | |
| CD6290 | Grant Administration | 210,040.60 | | 210,040.60 | 142,402.31 | 67,638.29 | 67.8% |
| CD6292 | Employment & Training | 796,147.81 | | 796,147.81 | 475,696.11 | 320,451.70 | 59.7% |
| | Total Revenue | **1,006,188.41** | - | **1,006,188.41** | **618,098.42** | **388,089.99** | 61.4% |
| **Self-Insured Benefits Fund** | | 12,842,520.47 | | 12,842,520.47 | 9,756,849.25 | 3,085,671.22 | 76.0% |
| | Prior Year Encumbrances | | 4,260.16 | 4,260.16 | | | |
| | Appropriated Fund Balance | (137.93) | | (137.93) | | | |
| | | **12,842,382.54** | **4,260.16** | **12,846,642.70** | **9,756,849.25** | **3,085,671.22** | 75.9% |
| **COUNTY ROAD FUND** | | | | | | | |
| D3110 | Traffic Division | 1,000.00 | | 1,000.00 | | 1,000.00 | 0.0% |
| D5010 | County Road Administration | 200.00 | | 200.00 | 177.24 | 22.76 | 88.6% |
| D5110 | Maintenance of Roads | 1,004,000.00 | | 1,004,000.00 | 625,700.18 | 378,299.82 | 62.3% |
| D5112 | Permanent Improvements | 2,918,298.00 | | 2,918,298.00 | 1,570,676.51 | 1,347,621.49 | 53.8% |
| D5122 | Safety/Training | | 95,000.00 | 95,000.00 | | 95,000.00 | 0.0% |
| D9901 | Interfund Transfers-in | 6,777,508.60 | 5,000.00 | 6,782,508.60 | 5,070,391.24 | 1,712,117.36 | 74.8% |
| | Appropriated Fund Balance | (34,207.97) | | (34,207.97) | | | |
| | Total Revenue | **10,666,798.63** | **100,000.00** | **10,766,798.63** | **7,266,945.17** | **3,534,061.43** | 67.5% |

**REVENUE BUDGET VS ACTUAL TO September 30, 2022**

| | | Original Budget | Transfers/ Amendments | Amended Budget | Year-to-Date Actual | Available Budget | Percent Received |
|---|---|---|---|---|---|---|---|
| **ROAD MACHINERY FUND** | | | | | | | |
| E5130 | Machinery | 2,482,310.00 | | 2,482,310.00 | 1,782,341.86 | 699,968.14 | 71.8% |
| | Prior Year Encumbrances | | 7,032.00 | 7,032.00 | | | |
| | Appropriated Fund Balance | 530,728.54 | | 530,728.54 | | | |
| | Total Revenue | **3,013,038.54** | **7,032.00** | **3,020,070.54** | **1,782,341.86** | **699,968.14** | 59.0% |
| **SOLID WASTE FUND** | | | | | | | |
| EL8160 | Landfill | 3,276,434.86 | | 3,276,434.86 | 1,889,698.36 | 1,386,736.50 | 57.7% |
| EL8161 | Recycling Center | 90,670.00 | | 90,670.00 | 75,668.61 | 15,001.39 | 83.5% |
| | Prior Year Encumbrances | | 12,599.92 | 12,599.92 | | | |
| | Appropriated Fund Balance | (391,292.79) | 1,780,000.00 | 1,388,707.21 | | | |
| | Total Revenue | **2,975,812.07** | **1,792,599.92** | **4,768,411.99** | **1,965,366.97** | **1,401,737.89** | 41.2% |
| **CAPITAL PROJECTS FUND** | | | | | | | |
| HH5122 | Infrastructure | 2,072,888.80 | 1,058,260.95 | 3,131,149.75 | 1,478,822.07 | 1,652,327.68 | 47.2% |
| HH5610 | Airport | | 1,239,415.00 | 1,239,415.00 | 23,606.20 | 1,215,808.80 | 1.9% |
| HH9901 | Interfund Transfers-in | 110,149.20 | 210,700.15 | 320,849.35 | 77,832.75 | 243,016.60 | 24.3% |
| | Prior Year Encumbrances | | 2,170,488.72 | 2,170,488.72 | | | |
| | Total Revenue | **2,183,038.00** | **4,678,864.82** | **6,861,902.82** | **1,580,261.02** | **3,111,153.08** | 23.0% |
| **Self-Insured Workers' Compensation Fund** | | 2,001,251.00 | | 2,001,251.00 | 2,315,471.71 | (314,220.71) | 115.7% |

**EXPENDITURE BUDGET VS ACTUAL TO September 30, 2022**

| | | Original Budget | Transfers/ Amendments | Amended Budget | Year-to-Date Actual | Committed | Available Budget | Percent Used |
|---|---|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | | | |
| A1010 | Board of Legislators | 280,568.42 | 310,500.00 | 591,068.42 | 269,330.66 | 250,865.38 | 70,872.38 | 88.0% |
| A1040 | Clerk of the Board | 169,024.59 | 10,400.00 | 179,424.59 | 118,702.24 | 4,117.84 | 56,604.51 | 68.5% |
| A1165 | District Attorney | 1,127,301.13 | | 1,127,301.13 | 720,514.30 | | 406,786.83 | 63.9% |
| A1170 | Public Defender | 1,131,354.78 | 500,000.00 | 1,631,354.78 | 685,949.89 | 1,737.98 | 943,666.91 | 42.2% |
| A1175 | Assigned Counsel | 1,352,827.67 | 14.22 | 1,352,841.89 | 555,839.06 | | 797,002.83 | 41.1% |
| A1185 | Coroner | 243,815.33 | | 243,815.33 | 122,384.49 | 51,856.28 | 69,574.56 | 71.5% |
| A1230 | County Administrator | 254,248.11 | | 254,248.11 | 164,821.86 | 47.54 | 89,378.71 | 64.8% |
| A1310 | Finance | 610,930.59 | | 610,930.59 | 349,817.49 | 44,916.88 | 216,196.22 | 64.6% |
| A1320 | County Auditor | 121,635.95 | | 121,635.95 | 79,881.15 | | 41,754.80 | 65.7% |
| A1325 | Treasurer | 243,284.84 | | 243,284.84 | 117,705.63 | 95.22 | 125,483.99 | 48.4% |
| A1355 | Real Property Tax Services | 263,225.58 | | 263,225.58 | 157,221.91 | 19,632.00 | 86,371.67 | 67.2% |
| A1410 | County Clerk | 420,227.65 | | 420,227.65 | 367,210.32 | 2,505.35 | 50,511.98 | 88.0% |
| A1411 | County Clerk - DMV | 492,564.51 | | 492,564.51 | 270,154.95 | 356.08 | 222,053.48 | 54.9% |
| A1420 | County Attorney | 373,431.17 | 2,000.00 | 375,431.17 | 221,229.26 | 1,100.00 | 153,101.91 | 59.2% |
| A1430 | Personnel | 604,531.26 | | 604,531.26 | 371,883.07 | 19,727.11 | 212,921.08 | 64.8% |
| A1450 | Elections | 546,935.80 | | 546,935.80 | 422,010.75 | 177.38 | 124,747.67 | 77.2% |
| A1610 | Shared Services | 220,052.00 | | 220,052.00 | 153,803.73 | 23,752.11 | 42,496.16 | 80.7% |
| A1620 | Buildings & Grounds | 1,902,754.30 | 2,191,954.21 | 4,094,708.51 | 1,543,056.13 | 348,004.77 | 2,203,647.61 | 46.2% |
| A1680 | Information Technology | 1,089,022.38 | 530,580.70 | 1,619,603.08 | 985,210.35 | 43,114.87 | 591,277.86 | 63.5% |
| A1711 | Unallocated Judgements/Claims | 10,000.00 | | 10,000.00 | | | 10,000.00 | 0.0% |
| A1985 | Sales Tax Paid to Other Governments | 14,720,000.00 | | 14,720,000.00 | 8,569,129.91 | | 6,150,870.09 | 58.2% |
| A1990 | Contingency | 460,061.62 | (15,000.00) | 445,061.62 | | | 445,061.62 | 0.0% |
| A2490 | Community College Chargebacks | 350,000.00 | | 350,000.00 | 150,414.49 | | 199,585.51 | 43.0% |
| A2495 | Sponsor Contributions | 1,855,495.00 | | 1,855,495.00 | 1,855,495.00 | | - | 100.0% |
| A3020 | Emergency Response & Communications | 2,178,287.81 | 538,754.27 | 2,717,042.08 | 1,814,032.88 | 107,451.35 | 795,557.85 | 70.7% |
| A3110 | Sheriff | 862,891.53 | | 862,891.53 | 464,174.50 | 15,022.37 | 383,694.66 | 55.5% |
| A3120 | Road Patrol | 4,809,785.18 | 230,139.10 | 5,039,924.28 | 3,199,460.26 | 220,993.73 | 1,619,470.29 | 67.9% |
| A3140 | Probation | 1,796,252.38 | 5,040.40 | 1,801,292.78 | 1,198,429.33 | 5,979.94 | 596,883.51 | 66.9% |
| A3150 | Jail | 5,672,168.30 | 252,706.79 | 5,924,875.09 | 3,634,143.93 | 100,768.17 | 2,189,962.99 | 63.0% |
| A3315 | DWI | 65,400.00 | 15,070.50 | 80,470.50 | 35,551.82 | 14,692.94 | 30,225.74 | 62.4% |
| A3410 | Fire/Emergency Management Admin | 252,151.18 | 67,590.85 | 319,742.03 | 206,152.78 | 20,178.78 | 93,410.47 | 70.8% |
| A3510 | Animal Control | 45,000.36 | | 45,000.36 | 33,750.27 | 11,250.09 | - | 100.0% |
| A3620 | Safety Officer | 45,730.00 | | 45,730.00 | 37,064.34 | | 8,665.66 | 81.1% |
| A4010 | Public Health Admin | 491,889.07 | 1,381,009.13 | 1,872,898.20 | 567,433.22 | 307,040.76 | 998,424.22 | 46.7% |
| A4011 | Nursing | 739,934.19 | 151,611.14 | 891,545.33 | 340,884.49 | 16,913.01 | 533,747.83 | 40.1% |
| A4012 | Environmental Health | 633,898.96 | 75,317.00 | 709,215.96 | 416,081.51 | 7,378.22 | 285,756.23 | 59.7% |
| A4045 | Health Education | 760,855.39 | 1,143,716.60 | 1,904,571.99 | 600,494.81 | 134,226.01 | 1,169,851.17 | 38.6% |
| A4046 | Pre-K | 1,857,650.64 | 3,958.00 | 1,861,608.64 | 1,317,468.34 | 468,218.49 | 75,921.81 | 95.9% |
| A4059 | Early Intervention | 1,106,682.95 | 150.00 | 1,106,832.95 | 737,562.56 | 16,019.94 | 353,250.45 | 68.1% |
| A4050 | Child Advocacy Center | 314,125.00 | 168,779.47 | 482,904.47 | 225,846.07 | 6,171.90 | 250,886.50 | 48.0% |
| A4310 | Mental Health | 6,400,874.99 | 2,509,957.46 | 8,910,832.45 | 4,136,168.00 | 1,073,808.84 | 3,700,855.61 | 58.5% |

Attachment: September 2022 Finance Reports (11072 : September 2022 Finance Reports)

**EXPENDITURE BUDGET VS ACTUAL TO September 30, 2022**

| | | Original Budget | Transfers/ Amendments | Amended Budget | Year-to-Date Actual | Committed | Available Budget | Percent Used |
|---|---|---|---|---|---|---|---|---|
| A5610 | Airport | 308,770.58 | 52,000.00 | 360,770.58 | 317,170.12 | 10,612.70 | 32,987.76 | 90.9% |
| A5630 | Bus Operations | 1,881,289.71 | 745,795.71 | 2,627,085.42 | 775,425.98 | 519,053.16 | 1,332,606.28 | 49.3% |
| A6010 | Social Services | 30,506,364.06 | 156,105.04 | 30,662,469.10 | 18,924,486.83 | 288,608.49 | 11,449,373.78 | 62.7% |
| A6293 | Workforce Investment | 129,500.00 | | 129,500.00 | | | 129,500.00 | 0.0% |
| A6410 | Occupancy Tax | 650,409.39 | | 650,409.39 | 634,128.58 | | 16,280.81 | 97.5% |
| A6420 | Promotion of Industry | 455,733.00 | 5,000.00 | 460,733.00 | 460,735.00 | | (2.00) | 100.0% |
| A6510 | Veterans Service Agency | 66,290.52 | | 66,290.52 | 43,372.54 | 340.00 | 22,577.98 | 65.9% |
| A6610 | Weights & Measure | 89,560.06 | | 89,560.06 | 61,713.92 | 163.48 | 27,682.66 | 69.1% |
| A6772 | Office for the Aging | 2,323,798.68 | 547,895.47 | 2,871,694.15 | 1,545,771.58 | 124,220.95 | 1,201,701.62 | 58.2% |
| A6989 | Economic Development | 250,000.00 | 1,929,704.00 | 2,179,704.00 | 1,673,704.00 | | 506,000.00 | 76.8% |
| A7110 | Dwyer Park | 181,400.02 | 542.00 | 181,942.02 | 82,033.59 | 5,809.42 | 94,099.01 | 48.3% |
| A7312 | Youth Bureau | 14,702.65 | 61,142.00 | 75,844.65 | 459.55 | 131.25 | 75,253.85 | 0.8% |
| A7989 | Snowmobile | 86,054.00 | | 86,054.00 | 83,300.40 | | 2,753.60 | 96.8% |
| A8020 | Planning | 353,997.57 | 274,899.87 | 628,897.44 | 236,914.81 | | 391,982.63 | 37.7% |
| A8710 | Conservation Programs | 165,000.00 | 317,500.00 | 482,500.00 | 482,500.00 | | - | 100.0% |
| A8750 | Agriculture Programs | 258,420.00 | | 258,420.00 | 193,815.00 | 64,605.00 | - | 100.0% |
| A9050 | Unemployment | 50,000.00 | | 50,000.00 | 2,470.48 | | 47,529.52 | 4.9% |
| A9060 | Retiree Health Insurance | 4,600,000.00 | | 4,600,000.00 | 3,935,258.12 | | 664,741.88 | 85.5% |
| A9901 | Transfers to County Road Fund | 6,777,508.60 | 5,000.00 | 6,782,508.60 | 5,070,391.24 | | 1,712,117.36 | 74.8% |
| A9909 | Transfers to Capital Projects Fund | 110,149.20 | 136,390.00 | 246,539.20 | 77,832.75 | | 168,706.45 | 31.6% |
| A9710 | Debt Service | 826,524.63 | | 826,524.63 | 775,980.88 | 50,543.75 | - | 100.0% |
| | Total Expenditures | **106,962,343.28** | **14,306,223.93** | **121,268,567.21** | **72,593,931.12** | **4,402,209.53** | **44,272,426.56** | 63.5% |
| **SPECIAL GRANT FUND** | | | | | | | | |
| CD6290 | Grant Administration | 210,040.60 | | 210,040.60 | 156,235.83 | | 210,040.60 | 74.4% |
| CD6292 | Employment & Training | 796,147.81 | | 796,147.81 | 451,442.43 | | 344,705.38 | 56.7% |
| | Total Expenditures | **1,006,188.41** | - | **1,006,188.41** | **607,678.26** | - | **554,745.98** | 60.4% |
| **Self-Insured Benefits Fund** | | **12,842,382.54** | 4,260.16 | **12,846,642.70** | 9,306,305.75 | 30,264.05 | **3,510,072.90** | 72.7% |
| **COUNTY ROAD FUND** | | | | | | | | |
| D3110 | Traffic Division | 178,110.11 | 5,000.00 | 183,110.11 | 132,470.57 | | 50,639.54 | 72.3% |
| D5010 | County Road Administration | 582,613.88 | 1,600.00 | 584,213.88 | 341,165.24 | 3,776.22 | 239,272.42 | 59.0% |
| D5020 | Engineering | 73,604.31 | | 73,604.31 | 59,309.65 | | 14,294.66 | 80.6% |
| D5110 | Maintenance of Roads | 5,738,326.80 | (1,600.00) | 5,736,726.80 | 4,266,843.02 | 281,774.81 | 1,188,108.97 | 79.3% |
| D5112 | Permanent Improvements | 3,218,298.00 | | 3,218,298.00 | 2,088,275.66 | 123,970.16 | 1,006,052.18 | 68.7% |
| D5122 | Safety/Training | | 95,000.00 | 95,000.00 | 77,254.18 | | 17,745.82 | 81.3% |
| D9710 | Debt Service | 875,845.53 | | 875,845.53 | 872,845.53 | 3,000.00 | - | 100.0% |
| | Total Expenditures | **10,666,798.63** | **100,000.00** | **10,766,798.63** | **7,838,163.85** | **412,521.19** | **2,516,113.59** | 76.6% |

**EXPENDITURE BUDGET VS ACTUAL TO September 30, 2022**

| | | Original Budget | Transfers/ Amendments | Amended Budget | Year-to-Date Actual | Committed | Available Budget | Percent Used |
|---|---|---|---|---|---|---|---|---|
| **ROAD MACHINERY FUND** | | | | | | | | |
| E5130 | Machinery | 2,865,423.52 | 7,032.00 | 2,872,455.52 | 1,357,104.67 | 930,988.85 | 584,362.00 | 79.7% |
| E9710 | Debt Service | 147,615.02 | | 147,615.02 | 147,615.02 | | - | 100.0% |
| | Total Expenditures | **3,013,038.54** | **7,032.00** | **3,020,070.54** | **1,504,719.69** | **930,988.85** | **584,362.00** | 80.7% |
| **SOLID WASTE FUND** | | | | | | | | |
| EL8160 | Landfill | 1,568,426.01 | 1,792,599.92 | 3,361,025.93 | 805,704.11 | 236,055.64 | 2,319,266.18 | 31.0% |
| EL8161 | Recycling Center | 559,845.26 | | 559,845.26 | 341,882.34 | 15,537.66 | 202,425.26 | 63.8% |
| EL9710 | Debt Service | 847,540.80 | | 847,540.80 | 838,440.80 | 9,100.00 | 0.00 | 100.0% |
| | Total Expenditures | **2,975,812.07** | **1,792,599.92** | **4,768,411.99** | **1,986,027.25** | **260,693.30** | **2,521,691.44** | 47.1% |
| **CAPITAL PROJECTS FUND** | | | | | | | | |
| HH5122 | Infrastructure | 2,183,038.00 | 3,073,497.32 | 5,256,535.32 | 1,882,554.15 | 1,652,423.86 | 1,721,557.31 | 67.2% |
| HH5610 | Airport | | 1,605,367.50 | 1,605,367.50 | 23,606.20 | 190,856.30 | 1,390,905.00 | 13.4% |
| | Total Expenditures | **2,183,038.00** | **4,678,864.82** | **6,861,902.82** | **1,906,160.35** | **1,843,280.16** | **3,112,462.31** | 54.6% |
| **Self-Insured Workers' Compensation Fund** | | **2,001,251.00** | | **2,001,251.00** | 1,790,522.60 | | **210,728.40** | 89.5% |

**Cortland County**
**Revenue Comparison 2018 - 2022 through September 30, 2022**

| | 2018 ACTUALS | 2019 ACTUALS | 2020 ACTUALS | 2021 ACTUALS | 2022 ACTUALS |
|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | |
| 1010 BOARD OF LEGISLATORS | | (10,000.00) | (10,000.00) | (10,000.00) | (10,000.00) |
| 1040 CLERK OF THE LEGISLATIVE BOARD | | (90.00) | | | |
| 1165 DISTRICT ATTORNEY | (97,463.25) | (88,878.14) | (30,967.42) | (107,478.77) | (117,330.10) |
| 1170 PUBLIC DEFENDER | (74,323.93) | (84,025.32) | (518,556.33) | | (144,425.21) |
| 1175 ASSIGNED COUNSEL | | | (52,838.28) | | |
| 1310 FINANCE | | | | | (36,570.09) |
| 1320 AUDIT | | | | | (12,190.03) |
| 1325 COUNTY TREASURER - Levy | (34,703,304.80) | (35,460,097.29) | (36,415,196.78) | (37,003,555.01) | (37,721,956.20) |
| 1325 COUNTY TREASURER | (1,431,960.38) | (1,652,695.06) | (823,446.33) | (1,502,760.68) | (3,918,198.21) |
| 1355 REAL PROPERTY TAX SERVICE | (31,534.66) | (32,488.86) | (33,137.94) | (36,537.75) | (39,153.95) |
| 1410 COUNTY CLERK - CIVIL/RECORDS | (499,349.06) | (543,428.84) | (625,687.90) | (677,661.10) | (687,131.96) |
| 1411 COUNTY CLERK - MOTOR VEHICLES | (505,814.74) | (527,947.70) | (352,949.82) | (492,423.04) | (426,160.15) |
| 1420 COUNTY ATTORNEY | (429.62) | (2,050.16) | | | |
| 1430 PERSONNEL - CIVIL SERVICE | (3,145.45) | (5,741.00) | (5,708.00) | (2,497.50) | (2,879.91) |
| 1450 ELECTIONS | (3,080.78) | (3,547.70) | (56,386.64) | (25,598.40) | (3,100.80) |
| 1610 TELEPHONE SHARED SERVICE | (162,742.55) | (163,073.97) | (173,751.53) | (156,498.67) | (154,276.70) |
| 1620 BUILDING & GROUNDS | (232,131.71) | (284,265.30) | (217,402.62) | (192,795.53) | (224,238.92) |
| 1680 INFORMATION TECHNOLOGY | (34,400.72) | (153,236.72) | (28,236.72) | (35,883.96) | (22,331.18) |
| 1985 SALES TAX | (19,230,959.83) | (20,074,456.01) | (18,605,406.80) | (23,406,904.90) | (25,020,581.84) |
| 3020 EMERGENCY RSP & COMMUNICATION | (758,485.78) | (821,147.48) | (472,955.02) | (232,880.39) | (251,324.32) |
| 3110 SHERIFF | (103,312.81) | (77,408.97) | (50,071.07) | (43,982.37) | (58,446.40) |
| 3120 SHERIFF ROAD PATROL | (286,928.90) | (375,459.37) | (280,978.61) | (293,978.23) | (324,041.45) |
| 3140 PROBATION | (349,528.35) | (291,574.51) | (247,945.93) | (196,153.97) | (350,678.79) |
| 3150 JAIL | (8,940.65) | (6,058.00) | (22,261.71) | (180,012.67) | (36,481.52) |
| 3315 STOP DWI | (91,825.28) | (76,692.69) | (48,764.13) | (47,856.40) | (52,469.59) |
| 3410 FIRE / EMERGENCY MANAGEMENT | (395.21) | (64,693.08) | (58,820.73) | (36,093.36) | (12,692.94) |
| 3625 HANDICAPPED PARKING EDUC FUND | (30.00) | (30.00) | | | |
| 4010 HEALTH DEPARTMENT ADMIN | (783,907.69) | (608,753.55) | (966,290.16) | (973,541.44) | (805,108.60) |
| 4011 NURSING ADMINISTRATION | (572,696.82) | (610,370.91) | (231,451.72) | (94,739.83) | (248,144.16) |
| 4012 ENVIRONMENTAL HEALTH | (243,140.57) | (295,712.74) | (121,883.42) | (132,832.03) | (169,495.78) |
| 4045 HEALTH EDUCATION | | | | | (412,218.76) |
| 4046 PRE-K PHCP (4050 AUD) | (900,219.88) | (833,806.64) | (730,777.45) | (1,428,312.23) | (875,595.42) |
| 4059 EARLY INTERVENTION PROGRAM | (450,111.88) | (842,571.64) | (560,470.43) | (402,097.51) | (703,945.70) |
| 4050 CAC - CHILD ADVOCACY CENTER DA | (60,170.08) | (101,476.12) | (94,258.62) | (201,311.27) | (193,911.80) |
| 4310 MENTAL HEALTH CENTER | (4,108,663.68) | (3,880,399.48) | (3,661,737.51) | (4,292,726.36) | (4,961,948.61) |
| 5610 AIRPORT | (188,812.41) | (167,555.99) | (213,321.27) | (232,938.92) | (320,698.76) |
| 5630 BUS OPERATIONS | (855,929.87) | (1,239,819.03) | (1,440,196.91) | (755,432.98) | (1,241,528.36) |
| 6010 DEPT.OF SOCIAL SERVICES ADMIN | (9,857,466.12) | (7,721,033.85) | (6,744,239.11) | (7,495,167.12) | (7,634,570.05) |
| 6410 PUBLICITY/TOURISM | (478,262.62) | (504,421.53) | (269,793.25) | (446,959.84) | (577,642.74) |
| 6510 VETERANS SERVICE AGENCY | (74,940.82) | (53,279.91) | (16,258.34) | (25,450.98) | (31,167.22) |
| 6610 SEALER OF WEIGHTS & MEASURES | (19,950.60) | (10,661.57) | (9,218.15) | (10,688.04) | (11,980.88) |
| 6772 AREA AGENCY ON AGING | (731,905.68) | (867,399.35) | (587,222.84) | (739,710.88) | (717,636.42) |
| 7110 DWYER PARK | (10,487.10) | (11,607.66) | (525.00) | (9,992.55) | (13,848.11) |
| 7312 YOUTH BUREAU | (53,272.00) | | | (41,022.00) | |
| 7622 RETIRED SENIOR VOLUNTEER PROG | (4,640.00) | (28,528.09) | | | |
| 7989 SNOWMOBILE CLUBS | | (67,376.40) | (66,931.20) | (95,616.00) | (92,556.00) |
| 8020 PLANNING | (841.43) | (19,330.35) | | (290.00) | |
| 8755 FARMLAND PROTECTION | (1,353,652.00) | (5,255.00) | | | |
| Total Revenue through September 30, 2022 | (79,359,159.71) | (78,668,445.98) | (74,846,045.69) | (82,060,382.68) | (88,638,657.63) |
| **SPECIAL GRANT FUND** | | | | | |
| 1040 CLERK OF THE LEGISLATIVE BOARD | | (43,743.53) | (28,385.87) | (50,000.00) | |
| 6290 WIA GRANT ADMINISTRATION | (503,359.15) | (391,876.40) | (129,757.15) | (111,180.40) | (142,402.31) |
| 6292 WIA EMPLOYMENT & TRAINING | (490,461.04) | (422,981.60) | (399,513.90) | (432,739.05) | (475,696.11) |
| Total Revenue through September 30, 2022 | (993,820.19) | (858,601.53) | (557,656.92) | (593,919.45) | (618,098.42) |

| | 2018 ACTUALS | 2019 ACTUALS | 2020 ACTUALS | 2021 ACTUALS | 2022 ACTUALS |
|---|---|---|---|---|---|
| **SELF-INSURANCE FUND - EMPLOYEE BENEFITS** | | | | | |
| 9060 HEALTH | (9,894,584.79) | (9,632,439.77) | (10,651,325.16) | (9,633,246.02) | (9,756,849.25) |
| **COUNTY ROAD FUND** | | | | | |
| 3310 TRAFFIC DIVISION | (1,408.36) | | | | |
| 5010 HIGHWAY & STREET ADMIN | (114.96) | (38.57) | (54.23) | (44.39) | (177.24) |
| 5110 MAINTENANCE OF ROADS | (766,732.11) | (1,539,543.63) | (569,462.25) | (682,933.87) | (625,700.18) |
| 5112 PERMANENT IMPROVEMENTS | (531,898.77) | (1,512,810.20) | - | (1,790,614.55) | (1,570,676.51) |
| 9901 INTERFUND TRANSFERS | (5,753,163.00) | (4,441,653.23) | (5,081,027.89) | (4,693,628.70) | (5,070,391.24) |
| Total Revenue through September 30, 2022 | (7,053,317.20) | (7,494,045.63) | (5,650,544.37) | (7,167,221.51) | (7,266,945.17) |
| **ROAD MACHINERY FUND** | | | | | |
| 5130 MACHINERY | (2,035,434.24) | (2,013,297.36) | (1,447,262.40) | (1,684,392.82) | (1,782,341.86) |
| 9901 INTERFUND TRANSFERS | | | (16,202.96) | | |
| Total Revenue through September 30, 2022 | (2,035,434.24) | (2,013,297.36) | (1,463,465.36) | (1,684,392.82) | (1,782,341.86) |
| **SOLID WASTE FUND** | | | | | |
| 8160 LANDFILL | (1,355,198.50) | (1,966,765.12) | (2,039,598.21) | (2,051,601.74) | (1,889,698.36) |
| 8161 RECYCLING | | (11,456.40) | (42,679.35) | (57,219.94) | (75,668.61) |
| 9901 INTERFUND TRANSFERS | | | (342,660.63) | | |
| Total Revenue through September 30, 2022 | (1,355,198.50) | (1,978,221.52) | (2,424,938.19) | (2,108,821.68) | (1,965,366.97) |
| **CAPITAL ROJECTS FUND** | | | | | |
| 5122 BRIDGE PROJECTS | (752,690.74) | (60,331.04) | (160,100.88) | (470,953.87) | (1,478,822.07) |
| 5610 AIRPORT | (131,319.97) | (147,338.86) | (178,028.88) | (18,072.12) | (23,606.20) |
| MISCELLANEOUS COMPLETED PROJECTS | | (220.95) | | | |
| 9900 TRANSFER TO/FROM OTHER FUNDS | | (1,210,220.34) | (10,157.64) | (57,257.33) | (77,832.75) |
| Total Revenue through September 30, 2022 | (884,010.71) | (1,418,111.19) | (348,287.40) | (546,283.32) | (1,580,261.02) |
| **SELF-INSURANCE FUND - WORKERS' COMPENSATION** | | | | | |
| 1710 WORKER'S COMP-SELF INSURANCE | (858,067.50) | (1,761,010.76) | (2,103,270.13) | (1,851,425.96) | (2,315,471.71) |

**Cortland County**
**Expenditure Comparison 2018 - 2022 through September 30, 2022**

| | | 2018 ACTUALS | 2019 ACTUALS | 2020 ACTUALS | 2021 ACTUALS | 2022 ACTUALS |
|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | |
| A10105 | COUNTY LEGISLATURE | 262,863.00 | 253,782.20 | 303,596.59 | 193,311.84 | 269,330.66 |
| A10405 | CLERK OF THE LEGISLATIVE BOARD | 116,107.40 | 120,941.56 | 176,916.98 | 114,212.93 | 118,702.24 |
| A11655 | DISTRICT ATTORNEY | 850,860.01 | 736,653.57 | 651,945.82 | 621,679.97 | 720,514.30 |
| A11705 | PUBLIC DEFENDER | 546,015.03 | 606,895.47 | 648,809.16 | 643,717.57 | 685,949.89 |
| A11755 | ASSIGNED COUNSEL | 569,220.12 | 464,481.85 | 400,347.64 | 527,231.20 | 555,839.06 |
| A11855 | CORONERS | 112,330.34 | 116,198.91 | 135,437.10 | 127,273.49 | 122,384.49 |
| A12305 | COUNTY ADMINISTRATOR | | | 113,647.65 | 148,917.72 | 164,821.86 |
| A13105 | BUDGET & FINANCE | 261,476.03 | 589,079.68 | 379,622.75 | 382,219.82 | 349,817.49 |
| A13205 | County Auditor | | 16,718.48 | 75,603.74 | 75,373.16 | 79,881.15 |
| A13255 | TREASURER | 295,354.95 | 211,097.34 | 118,025.16 | 114,847.04 | 117,705.63 |
| A13555 | REAL PROPERTY TAX SERVICE | 187,094.27 | 177,839.17 | 184,187.85 | 161,567.00 | 157,221.91 |
| A14105 | COUNTY CLERK | 356,311.39 | 300,384.45 | 354,446.83 | 315,040.88 | 367,210.32 |
| A14115 | COUNTY CLERK - MOTOR VEHICLES | 361,679.30 | 342,866.49 | 326,719.13 | 313,799.10 | 270,154.95 |
| A14205 | COUNTY ATTORNEY | 290,345.00 | 281,280.07 | 204,150.42 | 233,577.76 | 221,229.26 |
| A14305 | PERSONNEL - CIVIL SERVICE | 360,923.21 | 334,162.91 | 308,977.57 | 387,296.28 | 371,883.07 |
| A14505 | ELECTIONS | 254,838.89 | 241,665.87 | 397,152.81 | 290,943.38 | 422,010.75 |
| A16105 | TELEPHONE SHARED SERVICE | 116,547.58 | 126,248.97 | 139,606.19 | 165,306.99 | 153,803.73 |
| A16205 | BUILDING & GROUNDS | 1,505,038.29 | 1,370,143.16 | 1,327,940.50 | 1,134,696.12 | 1,543,056.13 |
| A16805 | DATA PROCESSING | 690,744.41 | 700,698.17 | 552,592.89 | 670,229.52 | 985,210.35 |
| A17115 | LIABILITY INSURANCE RESERVE | 19,053.00 | 3,208.40 | | | |
| A19855 | SALES TAX | 7,507,334.65 | 6,696,621.77 | 6,577,594.91 | 7,963,309.38 | 8,569,129.91 |
| A19905 | CONTINGENCY | 1,699.93 | 10,637.00 | | | |
| A24905 | COMMUNITY COLLEGE | 172,043.57 | 167,563.59 | 197,950.13 | 183,128.38 | 150,414.49 |
| A24955 | CONTRIBUTIONS TC3 | 1,697,203.71 | 1,674,131.00 | 1,757,837.00 | 1,806,666.00 | 1,855,495.00 |
| A30205 | EMERGENCY RESPONSE & COMMUNCTN | 2,102,469.93 | 2,127,616.82 | 2,297,114.32 | 1,706,263.72 | 1,814,032.88 |
| A31105 | SHERIFF | 685,806.40 | 548,163.05 | 526,583.25 | 532,451.67 | 464,174.50 |
| A31205 | SHERIFF ROAD PATROL | 3,429,651.57 | 3,228,637.83 | 2,777,315.14 | 2,808,960.25 | 3,199,460.26 |
| A31405 | PROBATION | 1,483,231.87 | 1,372,316.53 | 1,196,872.96 | 1,192,617.49 | 1,198,429.33 |
| A31505 | JAIL | 4,037,569.57 | 4,445,049.35 | 3,503,190.77 | 3,365,627.19 | 3,634,143.93 |
| A33155 | STOP DWI | 69,700.91 | 72,621.50 | 48,618.36 | 34,230.77 | 35,551.82 |
| A34105 | FIRE / EMERGENCY MANAGEMENT | 269,564.61 | 192,381.35 | 234,952.33 | 188,256.37 | 206,152.78 |
| A35105 | SPCA | 43,000.00 | 33,750.27 | 33,750.27 | 33,750.27 | 33,750.27 |
| A36205 | SAFETY OFFICE | | 29,049.06 | 30,410.00 | 1,085.97 | 37,064.34 |
| A40105 | HEALTH DEPARTMENT | 1,403,879.66 | 802,927.76 | 750,010.30 | 947,453.44 | 567,433.22 |
| A40115 | NURSING ADMINISTRATION | 782,340.17 | 793,071.87 | 614,552.45 | 499,097.94 | 340,884.49 |
| A40125 | ENVIRONMENTAL HEALTH | 480,499.36 | 483,773.62 | 429,233.50 | 383,977.22 | 416,081.51 |
| A40455 | HEALTH EDUCATION | | | | | 600,494.81 |
| A40465 | PrK Supportive Hlth Svcs | 1,257,870.06 | 1,115,732.73 | 678,467.01 | 1,247,272.01 | 1,317,468.34 |
| A40595 | EARLY INTERVENTION PROGRAM | 824,079.18 | 822,854.30 | 693,554.95 | 599,600.25 | 737,562.56 |
| A40505 | Child Advocacy Center | 97,153.40 | 94,963.12 | 154,491.95 | 227,513.55 | 225,846.07 |
| A43105 | MENTAL HEALTH CENTER | 4,044,297.16 | 3,824,409.30 | 3,779,112.17 | 4,227,891.40 | 4,136,168.00 |
| A56105 | AIRPORT | 160,818.61 | 191,703.22 | 174,382.39 | 185,284.87 | 317,170.12 |
| A56305 | BUS OPERATIONS | 949,842.51 | 855,242.55 | 1,504,563.55 | 132,534.58 | 775,425.98 |
| A60105 | DEPT.OF SOCIAL SERVICES ADMIN | 21,191,151.31 | 21,091,402.40 | 19,068,075.29 | 17,388,685.99 | 18,924,486.83 |
| A64105 | PUBLICITY/TOURISM | 423,373.95 | 500,000.00 | 550,093.00 | 575,072.26 | 634,128.58 |
| A64205 | PROMOTION OF INDUSTRY | 326,870.25 | 326,870.25 | 442,364.00 | 449,000.00 | 460,735.00 |
| A65105 | VETERANS SERVICE AGENCY | 113,180.37 | 80,779.12 | 37,781.36 | 38,682.32 | 43,372.54 |
| A66105 | SEALER OF WEIGHTS & MEASURES | 50,178.62 | 51,984.85 | 47,924.66 | 56,628.21 | 61,713.92 |
| A67725 | AREA AGENCY ON AGING | 1,833,211.28 | 1,707,142.39 | 1,482,184.70 | 1,350,152.11 | 1,545,771.58 |
| A6989 | ECONOMIC DEVELOPMENT | | | | | 1,673,704.00 |
| A71105 | DWYER PARK | 62,744.96 | 60,273.27 | 34,585.69 | 130,105.03 | 82,033.59 |
| A73125 | YOUTH BUREAU | 40,684.83 | 48,694.67 | 6,808.26 | 6,654.03 | 459.55 |
| A76225 | RETIRED SENIOR VOLUNTEER PROG | 96,188.61 | 91,402.74 | | | |
| A79895 | SNOWMOBILE CLUBS | 58,640.40 | 85,135.95 | 60,238.08 | 86,054.00 | 83,300.40 |
| A80205 | PLANNING | 289,435.21 | 277,544.43 | 236,636.42 | 214,940.85 | 236,914.81 |
| A87105 | CONSERVATION PROGRAMS | 213,819.75 | 285,093.00 | 150,000.00 | 150,000.00 | 482,500.00 |
| A87505 | AGRICULTURE & LIVESTOCK | 220,500.00 | 220,500.00 | 273,420.00 | 253,420.00 | 193,815.00 |
| A87555 | Farmland Protection | 1,127,598.00 | | | | |

| | | 2018 ACTUALS | 2019 ACTUALS | 2020 ACTUALS | 2021 ACTUALS | 2022 ACTUALS |
|---|---|---|---|---|---|---|
| A90505 | UNEMPLOYMENT INSURANCE | 25,209.25 | 31,818.37 | 173,959.40 | | 2,470.48 |
| A90605 | HEALTH INSURANCE | | 3,334,900.00 | 4,214,223.00 | 3,916,030.00 | 3,935,258.12 |
| A90895 | OTHER EMPLOYEE BENEFITS | | | | 64,782.76 | |
| A97105 | DEBT SERVICE | 1,002,780.60 | 1,202,465.28 | 1,380,124.14 | 772,410.65 | 775,980.88 |
| A99015 | I/F Transfer to/from D | 4,818,775.00 | 4,441,653.23 | 4,526,734.77 | 4,693,628.70 | 5,070,391.24 |
| A99025 | TRANSFER TO SOLID WASTE | | | 342,660.63 | | |
| A99505 | TRANSFER TO CAPITAL PROJECTS | | 1,210,220.34 | 10,157.63 | 57,257.33 | 77,832.75 |
| | Total Expenditures @ September 30, 2022 | 70,551,201.44 | 71,625,444.60 | 67,798,255.52 | 65,091,718.73 | 72,593,931.12 |
| **SPECIAL GRANT FUND** | | | | | | |
| CD62905 | WIA - GRANT ADMIN EXPENSES | 601,702.83 | 436,557.48 | 123,373.79 | 114,305.35 | 156,235.83 |
| CD62925 | WIA - E & T | 561,374.20 | 436,473.96 | 349,904.90 | 403,948.22 | 451,442.43 |
| CD69895 | Other Economic Assistance | | 43,743.53 | 28,385.87 | | |
| | Total Expenditures @ September 30, 2022 | 1,163,077.03 | 916,774.97 | 501,664.56 | 518,253.57 | 607,678.26 |
| **SELF-INSURANCE FUND - EMPLOYEE BENEFITS** | | | | | | |
| CH90605 | HEALTH | 8,274,172.62 | 9,330,709.22 | 8,407,626.25 | 9,181,483.54 | 9,306,305.75 |
| **COUNTY ROAD FUND** | | | | | | |
| D33105 | TRAFFIC DIVISION | 91,181.10 | 108,777.56 | 99,200.07 | 104,551.97 | 132,470.57 |
| D50105 | HIGHWAY ADMINISTRATION DIV. | 475,807.36 | 472,116.18 | 369,613.32 | 343,996.75 | 341,165.24 |
| D50205 | HIGHWAY ENGINEERING DIVISION | 106,702.75 | 56,788.59 | 52,236.37 | 56,223.78 | 59,309.65 |
| D51105 | HIGHWAY MAINTENANCY DIV. | 4,027,168.46 | 4,073,038.62 | 3,814,074.24 | 4,034,981.60 | 4,266,843.02 |
| D51125 | HIGHWAY PROJECTS | 1,096,290.92 | 1,741,788.45 | 1,013,856.81 | 1,954,452.12 | 2,088,275.66 |
| D5122 | SAFETY/TRAINING | | | | | 77,254.18 |
| D97105 | DEBT SERVICE | 603,771.16 | 869,191.59 | 867,726.85 | 863,307.58 | 872,845.53 |
| D99015 | INTERFUND TRANSFERS | | | 16,202.96 | | |
| | Total Expenditures @ September 30, 2022 | 6,400,921.75 | 7,321,700.99 | 6,232,910.62 | 7,357,513.80 | 7,838,163.85 |
| **ROAD MACHINERY FUND** | | | | | | |
| E51305 | HIGHWAY ROAD MACHINERY | 1,360,843.58 | 1,281,077.96 | 1,044,277.12 | 1,097,852.30 | 1,357,104.67 |
| E97105 | DEBT SERVICE | 148,101.59 | 148,006.43 | 148,041.36 | 147,455.50 | 147,615.02 |
| E99015 | INTERFUND TRANSFERS | 934,388.00 | | 554,293.12 | | |
| | Total Expenditures @ September 30, 2022 | 2,443,333.17 | 1,429,084.39 | 1,746,611.60 | 1,245,307.80 | 1,504,719.69 |
| **SOLID WASTE FUND** | | | | | | |
| EL81605 | LANDFILL | 909,436.74 | 1,077,992.08 | 1,012,378.88 | 868,397.55 | 805,704.11 |
| EL81615 | RECYCLING | 285,063.56 | 458,799.78 | 334,048.37 | 202,208.41 | 341,882.34 |
| EL97105 | DEBT SERVICE | 747,276.88 | 795,471.30 | 837,081.98 | 841,596.50 | 838,440.80 |
| | Total Expenditures @ September 30, 2022 | 1,941,777.18 | 2,332,263.16 | 2,183,509.23 | 1,912,202.46 | 1,986,027.25 |
| **CAPITAL ROJECTS FUND** | | | | | | |
| HH16205 | BUILDINGS & GROUNDS PROJECTS | (66.54) | | | | |
| HH24985 | TC3 CAPITAL EXPENSES | (5,750.00) | | | | |
| HH31505 | JAIL ROOF RECONSTRUCTION | | 1,227,162.34 | | | |
| HH51225 | BRIDGE PROJECTS | 1,293,666.71 | 652,553.01 | 221,302.35 | 1,006,612.45 | 1,882,554.15 |
| HH56105 | AIRPORT MASTER PLAN UPDATE | 148,910.90 | 134,934.00 | 186,505.51 | 122,577.61 | 23,606.20 |
| HH71105 | DWYER PARK CAPITAL EXPENSE | | 183,634.47 | 3,027.70 | | |
| | Total Expenditures @ September 30, 2022 | 1,436,761.07 | 2,198,283.82 | 410,835.56 | 1,129,190.06 | 1,906,160.35 |
| **SELF-INSURANCE FUND - WORKERS' COMPENSATION** | | | | | | |
| S17105 | LIABILITY INSURANCE RESERVE | 1,101,440.25 | 1,324,639.53 | 1,956,780.30 | 1,798,026.76 | 1,790,522.60 |

| Cortland County | | | | | |
|---|---|---|---|---|---|
| **Reserve Funds** | | | | | |
| | | | | **12/31/2021** | **9/30/2022** |
| **Reserve Title** | **Authorizing Resolution** | **Purpose** | **Funding** | **Balance** | **Balance** |
| Airport Reserve | 269-17 | Offset the local match on airport projects | Airport net income | 173,062.41 | 227,010.25 |
| Building & Grounds Capital Project Reserve | 324-15 | Major building repairs | Sales tax and other transfers/additions as approved by Legislature | 1,200,101.71 | 1,434,816.66 |
| Correctional Facility Reserve / County Jail Project Reserve | 313-15 | Repair, construction, capital projects or other related expenses for the correctional facility | Approved additions per Legislature | 1,313,464.42 | 2,013,386.01 |
| Drug Task Force - DA | Nature of Funds | Drug busts/stings | Drug money | 13,712.46 | 14,882.03 |
| DA Forfeitures | Nature of Funds | DA expenditures | Forfeitures | 45,000.72 | 44,507.42 |
| DOJ Equitable Sharing Program - DA | Nature of funds | DA expenditures | Federal forfeitures | 4,568.70 | 5,169.45 |
| Debt Reduction Reserve | 226-18 | Reduce debt | Funding for this reserve was ended with 294-20 as the County currently does not have any debt it can "pre-pay" or pay-off | 77,737.21 | 78,315.39 |
| Don Sharpe Fund | Nature of Funds | Mental Health expenditures | This was created by a one time donation from the Don Sharpe estate | 149,748.58 | 143,585.06 |
| DWI Reserve | Nature of Funds | Non-grant funded DWI expenditures | Non-grant DWI revenues | 43,376.07 | 43,694.80 |
| Dwyer Park Memorial Repair Reserve | 436-17; 206-18 | Cost of repairs & labor to repair main pavilion; amended to include repairs to all facilities & structures in the park | Approved additions per Legislature | 28,407.65 | 28,621.16 |
| Emergency Communications Towers Bond Reserve | 226-18 | Tower Bond debt service | Sales tax | 45,934.02 | 196,802.34 |
| Emergency Response & Communications Radio Tower Reserve | 194-16 | Maintenance of radio towers | Rental revenue from rental of towers by NYS Police and CBP | 18,649.67 | 24,012.92 |
| Farmland Protection Reserve | 124-07 | Monitoring Farmland Protection grants | Stewardship monies from farmland protection grant | 45,315.03 | 45,652.08 |
| Handicap Parking Education Fund | Nature of Funds | Handicap parking education | Justice Court fines | 546.60 | 550.59 |
| Motor Vehicle Equipment Reserve | 200-11; 37-14 | Offset operating or capital expenses related to Section 5311 (transportation) | Sale of used buses purchased with Secton 5311 funding | 18,746.00 | 17,078.42 |
| Occupancy Tax Reserve | Nature of Funds | Annual payment to Tourism Bureau and for tourism related expenditures | Occupancy tax, including the County's 10% share | 973,199.72 | 1,235,595.37 |
| Opioid Settlement Reserve | Nature of Funds | Combat opioid epidemic | Opioid settlements | - | 259,685.28 |

| | | | | | |
|---|---|---|---|---|---|
| Retirement Contribution Reserve | 411-04 | Retirement expenditures | Unspent retirement budget | 3,531,383.59 | 3,557,645.51 |
| Sheriff Forfeitures | Nature of Funds | Sheriff expenditures | Forfeitures | 41,042.99 | 41,042.99 |
| Sheriff Inmate Phone | Nature of Funds | Jail expenditures | Inmate use of jail phones | 125,316.46 | 149,020.58 |
| Sheriff's Special Program Reserve | 317-15 | K-9 program | Donations for the K-9 program | 1,208.50 | 1,970.41 |
| Vehicle Repair/Replacement Reserve | 107-15 | Vehicle related costs | Proceeds from auctioned vehicles purchased through General Fund | 76,257.44 | 171,109.89 |
| Weights & Measures Prover Reserve | 51-16; 258-20 | Replacement of prover, repairs & maintenance of prover or purchase of capital equipment for Weights & Measures | Annual Weights & Measures penalty interest and prover rental revenue | 5,209.61 | 5,348.36 |
| | | | | | |
| Road Machinery Capital Reserve | 154-22 | Highway equipment or highway related capital projects costing $100,000 or more | Assigned fund balance over $750,000 | - | 844,774.23 |
| | | | | | |
| Landfill Closure Reserve | 533-88; 458-16 | Landfill closure liability funding | Per ton fee | 827,258.38 | 832,475.39 |
| Landfill Equipment Reserve | 533-88; 459-16 | Replacement of landfill equipment | Per ton fee | 549,058.69 | 505,143.55 |
| | | | | | |
| | | | | | |
| **NOTE:** | | | | | |
| Buildings and Grounds Reserve | Resolution 153-22 authorized up to $100,000 for elevator maintenance and repairs. This contract has not yet been completed and cost has not been deducted from reserve. | | | | |
| Buildings and Grounds Reserve | Resolution 109-22 authorized up to $459,405.91 for Courthouse roof repairs. This contract has not yet been completed and cost has not been deducted from reserve. | | | | |
| Occupancy Tax Reserve | $551,934.57 due to CVB in 2023, $552,002.64 due to CVB in 2024 plus $131,658.16 for County admin in 2022, 2023 and 2024 | | | | |

# November 2022 Treasurer's Report

**1. Trusts:** (Funds Paid into Court)
Total Open Accounts: **1** in the process of being claimed & disbursed ***if / when*** court-ordered.

**2. Open Estates:**
I have been approved as Administrator of a **small** estate in which I collect and distribute estate assets to debtors. This is unique in that I, rather than an attorney, do the legal paperwork.

I'm currently holding **8** open mortgage foreclosure estates, **6** of which I am the Administrator. Auctions for mortgaged properties are arranged by a court appointed "Referee" (attorney) independent of our office. Surplus funds as a result of sale are considered "funds paid into court", transferred to the County Clerk for recording, then deposited with the Treasurer (**Trusts above**) until claimed and disbursed ***or*** deemed abandoned and transferred to the NYS Comptroller.

**3. Delinquent Tax Foreclosure Auction:** Property can be reclaimed by current owners 9 business days prior to the auction. Historically, ~30 properties are auctioned annually @ ~$17,000 each. The number of parcels is constantly changing due to payments, installment agreements & defaults, bankruptcies, legal actions, etc…

**4. It's not 1990 anymore.** The County Clerk and Sheriff's Office coordinated in requesting email addresses and phone #'s of persons posting bail. This saves time and money for the county and less money is sent to Albany due to funds being deemed "abandoned" when we can't locate claimants. In 2023 we have zero abandoned bail and unclaimed Surplus Mortgage Foreclosure funds to send to Albany.

**5.** The Legislature has approved a resolution to eliminate the elected office of Treasurer, which I fully support. If voters decide in a referendum in November to eliminate the position, my last day in office will be December 31, 2023.

The title of Treasurer, as currently existing, is misleading in that it involves very little knowledge of budgeting or finance. In the past 20 years, the duties of the County Treasurer included those of the newly created positions of County Administrator, Finance Director, and Assistant Finance Director to handle Budget and Finance matters. The remaining duties dealing with trusts, estates, delinquent taxes, foreclosures, etc… were assigned to the elected Treasurer in 2020, and can be accomplished by the Finance Director, Assistant Director, and their staff in the future.

**6. Treasurer Office Budget (MUNIS)**
September 2020 $37,328,071 Actual
September 2021 $38,197,680 Actual
September 2022 ~$42,889,401 Estimated (Anticipate Federal Aid increase over 2021)

**John T. Banewicz**
**County Treasurer**

**CORTLAND COUNTY**
**REAL PROPERTY TAX SERVICES**
60 CENTRAL AVENUE, ROOM 129
CORTLAND, NY 13045

*Laura Fox*
Director

Telephone: (607)753-5040
FAX: (607) 597-2064

**October Activity Review:**

- Processed 123 deeds for the month of September, including 3 property splits.
- Assisted 14 individuals and businesses with purchasing a subscription to Image Mate online.
- Created 67 Sales Cards for local Realtors.
- Answered numerous phone calls relating to Real Property.
- Highest sale price paid for real property in the month of October was $620,000 for 3618 Pendleton Street, Cortlandville. Sold to Dan & Jiyoung Harvey.
- Four-year comparative for deeds filed in the county (up to September for each year).

| | 2019 | 2020 | 2021 | 2022 |
|---|---|---|---|---|
| Deed Count | 890 | 852 | 1023 | 1118 |
| Splits | 43 | 77 | 62 | 76 |