



Finance & Administration Committee

Committee Meeting

60 Central Ave
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, October 18, 2022

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:18 AM by Committee Chair George Wagner

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Member	Present	
George Wagner	Cortland County, NY	Committee Chair	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Vice Chair	Present	
Beau Harbin	Cortland County, NY	Committee Member	Excused	
Richard Stock	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Victoria J. Monty	Cortland County, NY	County Attorney	Present	
Laura Fox	Cortland County, NY	Real Property Tax Services	Present	
John Banewicz	Cortland County, NY	County Treasurer	Present	
Andrea Herzog	Cortland County, NY	Director, Budget and Finance	Present	
Stephen Trobert	Cortland County, NY	Manager of Audit & Financial Projects	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present	
Eddie Velazquez	Cortland Standard	Reporter	Remote	

MINUTES

1. Finance & Administration Committee - Committee Meeting - Sep 13, 2022 10:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

RESOLUTIONS

AGENDA ITEM NO. 1 – Local Law "I" of 2022 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2023

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF WAGNER

RESOLUTION NO.

Local Law "I" of 2022 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2023

WHEREAS, the New York State Legislature enacted General Municipal Law §3-c which establishes a limit upon real property tax levies by local governments, AND

WHEREAS, pursuant to General Municipal Law §3-c (5), a local government may adopt a budget in excess of the tax levy limit only if the governing body of such local government first enacts a local law to override the tax levy limit for the coming fiscal year only, AND

WHEREAS, the Cortland County Legislature has not yet finalized the fiscal year 2023 budget, and may need the flexibility to exceed the property tax cap if it is deemed necessary;

NOW THEREFORE, BE IT ENACTED by the Legislature of the County of Cortland, as follows:

Section 1

Legislative Intent

The Cortland County Legislature has determined that it is important to maintain flexibility in the process of finalizing the fiscal year 2023 budget, and it may be necessary to override the limit on the amount of real property taxes that may be levied by the County of Cortland for the coming fiscal year 2023.

Section 2

Override of Tax Levy Limit

Upon the adoption of this local law, the Cortland County Legislature is hereby authorized to override the tax levy limit for the coming fiscal year 2023, if the Legislature deems it necessary for the County of Cortland to adopt a budget for the fiscal year 2023 which may require a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 3

Legal Authority

The authority to override the tax levy limit is authorized by General Municipal Law §3-c (5), which expressly authorizes a local government to override the tax levy limit for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of the total voting power of its governing body, the Cortland County Legislature.

Section 4

Effective Date

This Local Law shall take effect immediately, in accordance with the provision of the Municipal Home Rule Law of the State of New York.

AGENDA ITEM NO. 2 – Distribution of Third Quarter 2022 Sales Tax

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Christopher Newell, Committee Vice Chair
SECONDER:	Sandra Price, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF WAGNER

RESOLUTION NO.

Distribution of Third Quarter 2022 Sales Tax

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities, AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of \$1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County, AND

WHEREAS, the gross deduction for County purposes will be provided for quarterly, AND

WHEREAS, the 2022 third quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for third quarter 2022 to be \$10,242,650.37, AND

WHEREAS, the total amount available for distribution is \$9,867,650.37, after the direct deduction for County purposes, AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount (\$670,000.00) is to be withheld from the quarterly distribution, AND

WHEREAS, Cortland County receives (54%), or \$5,328,531.20 of the total net quarterly distribution, AND

WHEREAS, respective payments are now ready for disbursement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee to release sales tax payments for the third quarter of 2022 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	\$1,751,507.94	\$-0-	\$1,751,507.94	\$-0-
Cincinnati, Town of	\$81,821.08	\$-0-	\$81,821.08	\$-0-
Cortlandville, Town of	\$875,152.84	\$-0-	\$875,152.84	\$-0-
Cuyler, Town of	\$74,541.41	\$(28,750.00)	\$45,791.41	\$-0-
Freetown, Town of	\$56,042.37	\$-0-	\$56,042.37	\$-0-
Harford, Town of	\$88,615.66	\$-0-	\$88,615.66	\$-0-
Homer, Town of	\$298,457.02	\$-0-	\$298,457.02	\$-0-
Homer, Village of	\$212,278.90	\$-0-	\$212,278.90	\$-0-
Lapeer, Town of	\$115,539.27	\$(77,500.00)	\$38,039.27	\$-0-
Marathon, Town of	\$88,568.83	\$-0-	\$88,568.83	\$-0-
Marathon, Village of	\$44,761.98	\$-0-	\$44,761.98	\$-0-
McGraw, Village of	\$38,877.56	\$-0-	\$38,877.56	\$-0-
Preble, Town of	\$152,065.91	\$-0-	\$152,065.91	\$-0-
Scott, Town of	\$90,208.53	\$-0-	\$90,208.53	\$-0-
Solon, Town of	\$83,366.92	\$-0-	\$83,366.92	\$-0-
Taylor, Town of	\$48,913.36	\$-0-	\$48,913.36	\$-0-
Truxton, Town of	\$107,661.81	\$-0-	\$107,661.81	\$-0-
Virgil, Town of	\$258,237.63	\$(16,250.00)	\$241,987.63	\$-0-
Willet, Town of	\$72,500.15	\$-0-	\$72,500.15	\$-0-
Total	\$4,539,119.17	\$(122,500.00)	\$4,416,619.17	\$-0-

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to deposit the County's "off the top" sum of \$375,000 in the appropriate reserves and accounts as designated in Resolution No. 294-20.

AGENDA ITEM NO. 3 – Set Deadline for Contract Submission for American Rescue Plan Funding Awards

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Wagner, Committee Chair
SECONDER:	Linda Jones, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF WAGNER

RESOLUTION NO.

Set Deadline for Contract Submission for American Rescue Plan Funding Awards

WHEREAS, Cortland County has been awarded over \$9,000,000 through the Federal American Rescue Plan to support projects that will provide for economic resiliency and enhance communities that have been negatively affected by the COVID-19 pandemic, AND

WHEREAS, a community-wide ask for proposals was released on August 31, 2021 to allow community-based organizations the opportunity to request one-time funds to be used for the purpose of community and/or economic development, AND

WHEREAS, twenty-four (24) community-based organizations submitted proposals by the September 30, 2021, 4:30 PM deadline and subsequently presented their request to the Cortland County Federal Aid Allocation Citizen's Advisory Committee, AND

WHEREAS, the Cortland County Federal Aid Allocation Citizen's Advisory Committee reviewed all twenty-four (24) requests and presentations, AND

WHEREAS, the Cortland County Legislature authorized agreements for the requests that were approved by the Federal Aid Allocation Citizen's Advisory Committee and subsequently the Cortland County Legislature, AND

WHEREAS, to date there are still contracts for Federal American Rescue Plan fund allocations that have not been executed, AND

WHEREAS, the Finance and Administration Committee recommends that a deadline of December 1, 2022 be set for the contracts to be executed by the entities awarded Federal American Rescue Plan funding by the Cortland County Legislature, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby sets a December 1, 2022 deadline for the execution and submission of contracts to Cortland County from entities awarded Federal American Rescue Plan funding by the Cortland County Legislature, AND BE IT FURTHER

RESOLVED, that any contracts not executed and received by Cortland County by the December 1, 2022 deadline be and hereby are null and void, AND BE IT FURTHER

RESOLVED, that all resolutions previously approved by the Cortland County Legislature for the allocation of Federal American Rescue Plan funding to entities that did not execute and submit the contract by the December 1, 2022 deadline date be and hereby are rescinded effective December 2, 2022.

Discussion Items/Reports

1. Real Property Tax Services Monthly Activities Report

RESULT:	COMPLETED
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2. August 2022 Finance Reports

RESULT:	COMPLETED
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3. NYS Comptroller Fiscal Stress Scores - FY 2021

RESULT:	COMPLETED
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4. Treasurer Monthly Report

RESULT:	COMPLETED
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CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Finance Administration Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote

Referred from Ag/Planning/Environmental Committee

AGENDA ITEM NO. 1 – Approve the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF HARBIN

RESOLUTION NO.

Approve the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

WHEREAS, the New York State Department of Transportation has indicated a need for Cortland County to increase the Federal Section 5311 Mass Capital Transit bus ratio, AND

WHEREAS, Oneida County has two (2) 2017 Ford E450 Cuttaway Transit Buses and two (2) 2015 Ford E450 Cuttaway Transit Buses available, all with less than 100,000 miles and still within the New York State useful life span guidelines, AND

WHEREAS, the current market value established by the County of Oneida is \$57,000, AND

WHEREAS, the cost of the four (4) vehicles to Cortland County would be 10% of the current market value, for a cost of \$5,700.00, NOW THEREFORE BE IT

RESOLVED, the County Administrator be and hereby is authorized, upon approval of the County Attorney or designee, to enter into an agreement with Oneida County for the purchase of (4) E450 Cuttaway transit buses in the amount not to exceed \$5,700.

Referred from Building & Grounds Committee

Referred from Health & Human Services

AGENDA ITEM NO. 2 – Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services – Department of Social Services and Child Advocacy Center

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement with Josie's Journey, Inc. for Canine Comfort Care Services – Department of Social Services and Child Advocacy Center

WHEREAS, the Cortland County Department of Social Services and Child Advocacy Center believes there is a therapeutic value to providing clients with access to a trained canine to be utilized for comfort services, AND

WHEREAS, Josie's Journey, Inc. has agreed to contract with Cortland County to provide such services at a cost of \$50 per hour, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign an agreement with Josie's Journey Inc. for canine comfort services for the term October 1, 2022 – December 31, 2023.

AGENDA ITEM NO. 3 – Amend 2022 Pre-K Budget- Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/19/2022 3:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Amend 2022 Pre-K Budget- Health Department

WHEREAS, Cortland County's Pre-K Program is a mandatory program in which the County is required to pay for preschool services to children ages 3-5 with developmental disabilities, AND

WHEREAS, due to the doubling of contracted transportation costs, an increase in the New York State rate of tuition and an increase in children requiring higher needs and more services, the Pre-K program requires an increase to the 2022 budget for tuition and transportation services, AND

WHEREAS, this increase in expenses will be offset with an increase in revenues, AND

WHEREAS, the New York State Education Department (NYSED) will reimburse the County at a rate of 59.5% for the expenses of both transportation and tuition. In addition, the Cortland County Health Departments Medicaid Admin revenue has also increased exponentially with the increase in Medicaid children and services in our Early Intervention Department, NOW THEREFORE BE IT

RESOLVED, the 2022 budget be and hereby is amended as follows:

<u>Increase Revenue</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A40595.41689.4052	MA Admin Revenue	\$195,000	\$202,500	\$397,500
A40465.43277.PREK	PREK State Revenue	\$1,088,850	<u>\$297,500</u>	\$1,386,350
			\$500,000	
<u>Increase Expenditures</u>				
A40465.54445.PREK	Tuition	\$1,675,000	\$395,000	\$2,070,000
A40465.54800.PREK	Transportation	\$99,921.40	<u>\$105,000</u>	\$204,921.40
			\$500,000	
Net County Cost			\$0	

AGENDA ITEM NO. 4 – Authorize Agreement with Park Outdoor Advertising of New York to Advertise on Billboards for a Commercially Sexually Exploited Youth Public Awareness Campaign – DSS/CAC

RESULT:	NOT APPROVED [2 TO 4]
MOVER:	Richard Stock, Committee Member
SECONDER:	Sandra Price, Committee Member
AYES:	Sandra Price, Mitchel Eccleston
NAYS:	George Wagner, Linda Jones, Christopher Newell, Richard Stock
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Agreement with Park Outdoor Advertising of New York to Advertise on Billboards for a Commercially Sexually Exploited Youth Public Awareness Campaign – DSS/CAC

WHEREAS, the Department of Social Services/Child Advocacy Center was awarded Safe Harbour funds to develop a system of response for commercially sexually exploited children and trafficked at-risk youth, including an awareness campaign, AND

WHEREAS, the Department of Social Services/Child Advocacy Center desires to contract with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, 2516 Corning Rd., Elmira, New York 14903 for advertisements on various digital billboards located in Cortland County, AND

WHEREAS, the cost of the advertising (display and maintenance) is \$615 per month per billboard display, AND

WHEREAS, this contract shall be for the term October 1, 2022 through December 31, 2023 for a total cost not to exceed \$5,000, AND

WHEREAS, these expenses are budgeted in account Professional Services A40505.54055.SF, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, and subject to any appropriation of funding by the Legislature, are authorized to execute an agreement with Park Outdoor Advertising of New York, Inc., Finger Lakes Division, for the provision of said services.

AGENDA ITEM NO. 5 – Authorize Allocation to the Cortland County Mental Health Department for Youth Behavioral Health Treatment Support in Schools

A roll call was taken on this agenda item as follows:

Sandra Price - Yes

George Wagner - No

Linda Jones - No

Christopher Newell - No

Beau Harbin - Excused

Richard Stock - No

Mitchel Eccleston - No

MOTION FAILED

RESULT:	NOT APPROVED [1 TO 5]
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Sandra Price
NAYS:	Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Authorize Allocation to the Cortland County Mental Health Department for Youth Behavioral Health Treatment Support in Schools

WHEREAS, Family Counseling Services put forward a request for funding to the Cortland County Health and Human Services Committee for \$100,000 for youth behavioral health treatment support in Cortland County schools, AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to amend the 2023 Tentative Budget and authorize the use of unappropriated fund balance for \$100,000 for youth behavioral health treatment support provided, by the Cortland County provider community, for youth counseling services through the Cortland County Mental Health Department, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to funding by the Cortland County Legislature, be and hereby is authorized to sign a contract with the Cortland County Mental Health Department and other authorized agencies in the provider community for said purposes, AND BE IT FURTHER

RESOLVED, that the Director of Finance, upon approval of the County Administrator, be and hereby is authorized to transfer funds to the Cortland County Mental Health Department for \$100,000 for youth behavioral health treatment support, provided by the Cortland County provider community, for youth counseling services in Cortland County schools.

Referred from Judiciary & Public Safety Committee

AGENDA ITEM NO. 6 – Amend Resolution No. 188-22 for Jail Physician, Physician's Assistant and Registered Nursing Services - Sheriff's Office

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Amend Resolution No. 188-22 for Jail Physician, Physician's Assistant and Registered Nursing Services - Sheriff's Office

WHEREAS, New York State Correction Law § 501 requires the County to appoint a reputable physician duly authorized to practice medicine as the physician to the jail of the County, AND

WHEREAS, Resolution No. 188-22 was approved August 25, 2022, which appointed Marshall M. Trabout, M.D. as the Cortland County Jail Physician to serve at the pleasure of the County

Legislature, and authorized an agreement to pay the Jail Physician an additional monthly rate of \$11,109 for services rendered by a Registered Nurse(s) (RN(s)) at the Cortland County Jail from January 1, 2023 through December 31, 2025, AND

WHEREAS, the Physician has requested a higher rate as follows:

“Doctor Trabout, Jail Physician, has just informed the Sheriff’s Office that, due to the increase of RN salaries in our region, he will not be able to sign the contract as it is. He had based the rate at \$35.00 per hour and the current rate is \$45.00 an hour. Based on that the monthly RN rate would need to be \$15,600.00 for two RN positions.”

, NOW THEREFORE BE IT

RESOLVED, that the current Physician’s contract as approved by Resolution No. 188-22 be amended as follows:

“The County hereby agrees to pay the Physician an additional monthly rate of \$15,600 for services rendered by a RN(s) at the Cortland County Jail. Such RN(s) will be an employee of the physician and will work 80-hours per workweek at Cortland County jail. The Sheriff and the Physician will determine the work schedules for this position, including, but not limited to, scheduling of days off and the RN’s shift assignment. The physician agrees to provide RN(s) who will be acceptable to both him and the Sheriff. This Contract does not provide for compensation for relief coverage during the absence of an RN(s).”

Referred from Highway Committee

AGENDA ITEM NO. 7 – Amend 2022 Budget and Authorize Purchases - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

Amend 2022 Budget and Authorize Purchases - Highway Department

WHEREAS, the County of Cortland will have remaining CHIPS funding anticipated after completing 2022 County Road Projects, AND

WHEREAS, the remaining CHIPS monies can be used toward the purchase of new construction equipment, AND

WHEREAS, an amount of \$170,000.00 will need to be transferred from the County Road Fund CHIPS revenue account to the Road Machinery Fund Equipment Account to Purchase a 2022 MORBARK Eager Beaver 1415 Wood Chipper and a Kubota Skid-Steer with attachments, AND

WHEREAS, the Highway Superintendent has recommended the following purchases available through Sourcewell # 031721, Member ID # 36777:

Eager Beaver 1415 Wood Chipper

VENDOR**AMOUNT**

MORBARK
Box 1000
Winn, Michigan 48896

\$59,922.58

AND

Kubota Skid-Steer with Attachments

VENDOR

Admar Supply Co, Inc.
7800 Brewerton Road
Cicero, NY 13039-9536

\$110,000.00

, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be amended as follows:

Increase:

E51305.52030	Equipment	\$170,000.00
E513043.43501	CHIPS Revenue	\$170,000.00

Decrease:

D511243.43501	CHIPS Revenue	\$170,000.00
D51125.54077	CHIPS	\$170,000.00

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account E51305.52030 Highway Equipment Account for the purchase of one 2022 Morbark Eager Beaver 1415 Wood Chipper for an amount of \$59,922.58 from MORBARK, and one Skid-Steer SVL97-2HFC with attachments for an amount of \$110,000.00 from Admar Supply Co., Inc.

AGENDA ITEM NO. 8 – Authorize Sublease of Cortland County Agricultural Corp. Fairgrounds Building to Suit-Kote Corporation - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize Sublease of Cortland County Agricultural Corp. Fairgrounds Building to Suit-Kote Corporation - Highway Department

WHEREAS, the County of Cortland has a lease agreement with the Cortland County Agricultural Corporation for storing Highway Equipment in the fairgrounds building from October 15, 2022 through

May 8, 2023, AND

WHEREAS, the costs to the County for said lease agreement is \$2,650.00 for the term of the agreement, AND

WHEREAS, one half of the fairgrounds building is available for Suit-Kote Corporation to utilize for storing equipment, AND

WHEREAS, Suit-Kote Corporation is willing to pay one-half of the costs of said lease which amounts to \$1,325.00, AND

WHEREAS, the County of Cortland is agreeable to sublease one half of said building to Suit-Kote under the same terms that the Cortland County Highway Department has with the Cortland County Agricultural Corporation during the winter season, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute a sublease agreement for the 2022-2023 winter season starting October 15, 2022 and ending May 8, 2023 with Suit-Kote Corporation, 1911 Loring Crossing Road, Cortland, NY 13045 for an amount of \$1,325.00.

AGENDA ITEM NO. 9 – Amend 2022 Budget for Fuel - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

Amend 2022 Budget for Fuel - Highway Department

WHEREAS, due to the increase in fuel prices, the Road Machinery Fund budget for fuel will need to be increased to cover costs for the remainder of 2022, AND

WHEREAS, there are monies in the Road Machinery fund balance, NOW THEREFORE BE IT

RESOLVED, that the 2022 Road Machinery be and hereby is amended as follows:

Increase:

E51305.54078	Fuel	\$200,000.00
E359900	Appropriated Fund Balance	\$200,000.00

AGENDA ITEM NO. 10 – Award the Handling, Transportation and Safe Disposal of Household Hazardous Waste Agreement - Highway Department/Recycling

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

**Award the Handling, Transportation and Safe Disposal of Household Hazardous Waste Agreement
- Highway Department/Recycling**

WHEREAS, the Cortland County Highway Department advertised for bids for the Handling, Transportation and Safe Disposal of Household Hazardous Waste, AND

WHEREAS, the Cortland County Highway Department has received the following base bid for the Handling, Transportation and Safe Disposal of Household Hazardous Waste:

<u>BIDDER</u>	<u>BASE BID</u>
MXI Environmental Services LLC 26319 Old Trail Road Abingdon, VA 24210	\$11,000.00

, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Committee, the County hereby awards the agreement for the handling, transportation and safe disposal of household hazardous waste bid to the lowest bidder, MXI Environmental Services LLC for the bid price listed above, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account EL81615.54625 for the handling, transportation and safe disposal of household hazardous waste to the lowest bidder, MXI Environmental Services LLC, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute an agreement with MXI Environmental Services LLC.

AGENDA ITEM NO. 11 – Authorize Lease Agreement with Cortland County Agricultural Corporation - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Richard Stock, Committee Member
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

**Authorize Lease Agreement with Cortland County Agricultural Corporation - Highway
Department**

WHEREAS, there is a need to store County Highway heavy construction equipment during the winter season, AND

WHEREAS, the County of Cortland Agricultural Corporation currently owns buildings at the Cortland County Fairgrounds with adequate space available located at the Cortland County Fairgrounds, AND

WHEREAS, the County of Cortland Agricultural Corporation is agreeable to lease said buildings to Cortland County during the winter season, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized and directed to execute a lease agreement for the 2022-2023 winter season starting October 15, 2022 and ending May 8, 2023 with the County of Cortland Agricultural Corporation for a fee of \$2,650.00, to be charged to account E51305.54067.

AGENDA ITEM NO. 12 – Absolve the Cortland County Industrial Development Agency from Tipping Fees for APEX Project - Landfill/Highway Department

A roll call was taken on this agenda item as follows:

Sandra Price - No

George Wagner - No

Linda Jones - Yes

Christopher Newell - Yes

Beau Harbin - Excused

Richard Stock - Yes

Mitchel Eccleston - No

Chairman Fitch was the tie-breaker vote - Yes

MOTION CARRIED

RESULT:	APPROVED [4 TO 3]
	Next: 10/27/2022 6:00 PM
MOVER:	George Wagner, Committee Chair
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Linda Jones, Christopher Newell, Richard Stock, Kevin Fitch
NAYS:	Sandra Price, George Wagner, Mitchel Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

**Absolve the Cortland County Industrial Development Agency from Tipping Fees for APEX Project
- Landfill/Highway Department**

WHEREAS, the Cortland County Industrial Development Agency acquired the former APEX tool property in the City of Cortland after a previous owner demolished the site for scrap and left an eyesore for all County residents, AND

WHEREAS, the property would have remained in a state of disarray for years awaiting a City foreclosure process, had the Industrial Development Agency not stepped in to remediate the issue, AND

WHEREAS, the City of Cortland forgave \$300,000 in past due taxes, in which Cortland County was made whole by the City, AND

WHEREAS, the Industrial Development Agency, in its capacity, has taken on this project for future economic development for the benefit of all County residents, AND

WHEREAS, the Industrial Development Agency hired contractors to properly clean up the site and dispose of the materials according to New York State Department of Environmental Conservation and New York State Department of Labor standards, AND

WHEREAS, the majority of the materials were disposed of at the Cortland County Landfill, AND

WHEREAS, the hours of operation were extended at the landfill to ensure the efficiency of the project and to ensure that the project did not hinder other Cortland County haulers, AND

WHEREAS, the Cortland County Landfill incurred \$4,628.74 in overtime expenses and the total amount of tipping fees for the project totaled \$381,706.10, AND

WHEREAS, the Highway Committee recognizes the importance of the ability of the Industrial Development Agency to bring in viable development to that location and others in Cortland County, AND

WHEREAS, the Highway Committee recommends that Cortland County forego the tipping fees in the amount of \$381,706.10 and recoup the overtime expense of \$4,628.74 from the Cortland County Industrial Development Agency, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby absolves the Cortland County Industrial Development agency of the \$381,706.10 in tipping fees from this project, AND BE IT FURTHER

RESOLVED, that the Cortland County Industrial Development Agency will pay Cortland County the incurred overtime fees in the amount of \$4,628.74, to be credited to account no. EL816042.42135, AND BE IT FURTHER

RESOLVED, pending the development of the site, the County will be paid any amount received over the amount due to others with agreements already arranged, up to the amount of the forgiven tipping fees.

Referred from Government Operations Committee

Addition Resolution from Health & Human Service

AGENDA ITEM NO. 13 – Renew Lease Agreement with 91-101 Main Street LLC - Grant Administration & Employment & Training

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/27/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	George Wagner, Committee Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Renew Lease Agreement with 91-101 Main Street LLC - Grant Administration & Employment & Training

WHEREAS, Cortland County holds the lease for the Cortland Works Career Center (CWCC) at 91-101 Main Street LLC, Cortland, NY which ends November 30, 2022, AND

WHEREAS, Cortland County wishes to negotiate a lease into the future to meet the continued needs of the County and to meet the current financial concerns of the County, AND

WHEREAS, the Health and Human Services Committee recommends renewing said lease with 91-101 Main Street LLC, AND

WHEREAS, Cortland County intends to sub-lease portions of said rental space, NOW THEREFORE BE IT

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is hereby authorized to execute a contractual agreement with 91-101 Main Street, LLC, for a term of 24 months from December 1, 2022 to November 30, 2024, AND BE IT FURTHER

RESOLVED, that the lease amount for the period December 1, 2022 to November 30, 2023 shall be \$122,844 payable in monthly installments of \$10,237, AND BE IT FURTHER

RESOLVED, that rent for said space shall increase annually by 1.5% percent over the preceding year's rent, AND BE IT FURTHER

RESOLVED, that the County Administrator upon review and approval by the County Attorney or designee, is authorized to execute a sub-lease for portions of said rental space on such terms and conditions as deems appropriate by the County Attorney, AND BE IT FURTHER

RESOLVED, it is agreed and understood by all parties that this lease is contingent upon the receipt of Federal Workforce Innovation and Opportunity Act funds and that Cortland County nor any of its Departments will not be obligated for rental payments to the Landlord should these funds no longer be available.

Adjournment

The meeting was closed at 11:40 AM



Finance & Administration Committee

Committee Meeting

~ Minutes ~

60 Central Ave
Cortland, NY 13045
<http://www.cortland-co.org>

1

Tuesday, September 13, 2022

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:05 AM by Committee Chair George Wagner

Attendee Name	Organization	Title	Status	Arrived
Sandra Price	Cortland County, NY	Committee Member	Present	
George Wagner	Cortland County, NY	Committee Chair	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Christopher Newell	Cortland County, NY	Committee Vice Chair	Present	
Beau Harbin	Cortland County, NY	Committee Member	Excused	
Richard Stock	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Late	10:07 AM
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Victoria J. Monty	Cortland County, NY	County Attorney	Present	
John Banewicz	Cortland County, NY	County Treasurer	Present	
Stephen Trobert	Cortland County, NY	Manager of Audit & Financial Projects	Present	
Laura Fox	Cortland County, NY	Real Property Tax Services	Present	
Andrea Herzog	Cortland County, NY	Director, Budget and Finance	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Scott Roman	Cortland County, NY	Director of Emergency Response and Communications	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Remote	
Eddie Velazquez	Cortland Voice	Reporter	Remote	
Kevin Limiti	Cortland Standard	Reporter	Remote	

Minutes Acceptance: Minutes of Sep 13, 2022 10:00 AM (MINUTES)

MINUTES

1. Finance & Administration Committee - Committee Meeting - Aug 16, 2022 10:00 AM

RESULT:	ACCEPTED [5 TO 0]
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock
EXCUSED:	Beau Harbin
AWAY:	Mitchel Eccleston

RESOLUTIONS

CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Budget & Finance Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote

Referred from Ag/Planning/Environmental Committee

AGENDA ITEM NO. 1 – Amend 2022 Budget for Education & Training - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF HARBIN**RESOLUTION NO.****Amend 2022 Budget for Education & Training - Planning Department**

WHEREAS, the Planning Department is requesting an increase in funding for Education and Training, AND

WHEREAS, the Planning Department is working toward developing a county-wide Strategic Development Plan and an educational opportunity pertaining to this task has become available, AND

WHEREAS, the Agricultural, Planning & Environmental Committee recommends this budget amendment, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be amended to show an increase in funding to account A80205.54035 from the Cortland County General Fund as follows:

Increase:

A80205.54035	Education and Training	\$1,600.00
A359900	Appropriated Fund Balance	\$1,600.00

AGENDA ITEM NO. 2 – Create Temporary GIS Specialist Trainee - Planning Department

Minutes Acceptance: Minutes of Sep 13, 2022 10:00 AM (MINUTES)

RESULT: **APPROVED [UNANIMOUS]**

Next: 9/13/2022 4:00 PM

MOVER: Sandra Price, Committee Member

SECONDER: Christopher Newell, Committee Vice Chair

AYES: Price, Wagner, Jones, Newell, Stock, Eccleston

EXCUSED: Beau Harbin

ON MOTION OF HARBIN**RESOLUTION NO.****Create Temporary GIS Specialist Trainee - Planning Department**

WHEREAS, the needs of the agency will be better served by creating one full-time temporary position of GIS Specialist Trainee, AND

WHEREAS, the Agricultural, Planning & Environmental Committee recommends the creation of this position, NOW THEREFORE BE IT

RESOLVED, that one full-time temporary position of GIS Specialist Trainee (CSEA, Grade 19, \$24.9165-31.3811/hr, competitive class, full-time, temporary up to three months, with benefits) be created on September 22, 2022 with approval to fill, AND BE IT FURTHER

RESOLVED, that the 2022 County budget be amended and funds be appropriated as follows:

INCREASE:

A359900	Appropriated Fund Balance	\$16,399.87
A80205.51015	Temp Pay	\$10,464.93
A80205.58030	FICA	\$800.57
A80205.58040	Worker's Comp	\$995.00
A80205.58060	Health Insurance	\$4,111.92
A80205.58062	Dental Insurance	\$22.56
A80205.58065	Vision Insurance	\$4.89
TOTAL Expense		<u>\$16,399.87</u>

Referred from Building & Grounds Committee

AGENDA ITEM NO. 3 – Authorize Agreement with KONE/Amend 2022 Budget for Courthouse Elevator Replacement - Buildings & Grounds Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 9/22/2022 6:00 PM

MOVER: Sandra Price, Committee Member

SECONDER: Christopher Newell, Committee Vice Chair

AYES: Price, Wagner, Jones, Newell, Stock, Eccleston

EXCUSED: Beau Harbin

ON MOTION OF HEIDER**RESOLUTION NO.**

Authorize Agreement with KONE/Amend 2022 Budget for Courthouse Elevator Replacement - Buildings & Grounds Department

Minutes Acceptance: Minutes of Sep 13, 2022 10:00 AM (MINUTES)

WHEREAS, there is a need to replace the elevator at the Cortland County Courthouse, AND

WHEREAS, OMNIA purchasing network is a New York State approved vendor processor, AND

WHEREAS, New York State Finance Law Article 11 empowers municipalities to authorize purchases from contracts let by OMNIA, AND

WHEREAS, KONE, Inc. is currently under contract with OMNIA purchasing network, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with KONE, Inc. of 836 North State Street, Syracuse, New York 13208 for the replacement of the elevator at the Cortland County Courthouse, AND BE IT FURTHER

RESOLVED, that this will be budgeted for in the 2023 budget.

Referred from Health & Human Services

AGENDA ITEM NO. 4 – Accept Sports Opportunity Funding - Youth Bureau/Health Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Accept Sports Opportunity Funding - Youth Bureau/Health Department

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$7,159 to Cortland County Youth Bureau, AND

WHEREAS, each municipal youth bureau will receive an allocation for the Sports Opportunity Funding to serve children and youth ages 6-17 based on the population of eligible youth in the county, AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year 2022 and for which a copy is in the County Youth Bureau Office, AND

WHEREAS, the 2022 County Budget will need to be amended as follows:

<u>Increase Revenue:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.43820. YB	Youth Bureau	\$68,686	\$7,159	\$75,845
<u>Increase Expenditure:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.54815	Program Exp - SDPP	\$53,186	\$7,159	\$60,345

, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and Public Health Director, upon review and approval by the County Attorney or designee, and subject to appropriation of the funding by the Legislature, are hereby authorized and directed to execute the Resource Allocation Planning Agreement with the NY State Office of Children and Family Services and contract with approved agencies, AND BE IT FURTHER,

RESOLVED, that the Treasurer's office is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the NY State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

AGENDA ITEM NO. 5 – Authorize 2022-2023 Contract with New York State Office of Victim Services, Accept Grant Funds to Support Cortland County Child Advocacy Center - Cortland County Department of Social Services

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Authorize 2022-2023 Contract with New York State Office of Victim Services, Accept Grant Funds to Support Cortland County Child Advocacy Center - Cortland County Department of Social Services

WHEREAS, a Child Advocacy Center ("CAC") has been created in Cortland County to facilitate the most efficient and effective handling of cases involving child victims of sexual and physical abuse, which program is funded by New York State grants through the New York State Office of Victim Services ("OVS"), AND

WHEREAS, the grants will be received by Cortland County on behalf of the Child Advocacy Center, a division of the Department of Social Services (DSS) by contract with OVS assigning the Child Advocacy Center with authority and responsibility to administer grant funds, which OVS advises will total \$133,813.26 for the OVS fiscal year 2022, to pay the expenses of running the CAC, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an agreement for the time period of October 1, 2022 through September 30, 2023 with OVS, and the DSS be and hereby is authorized to administer funds received from OVS for the CAC, in an amount not to exceed \$133,813.26, AND BE IT FURTHER

RESOLVED, that the 2022 budget be amended as follows:

INCREASE:

Revenue:

A40505.44489.VOCA

\$133,813.26

Minutes Acceptance: Minutes of Sep 13, 2022 10:00 AM (MINUTES)

Expenditures:

A40505.51005.VOCA	\$63,392.71
A40505.51010.VOCA	\$17,784.20
A40505.58020.VOCA	\$11,364.77
A40505.58030.VOCA	\$6,210.03
A40505.58040.VOCA	\$4,087.50
A40505.58060.VOCA	\$15,342.24
A40505.58062.VOCA	\$135.36
A40505.58065.VOCA	\$23.52
A40505.54000.VOCA	\$336.00
A40505.54005.VOCA	\$400.00
A40505.54020.VOCA	\$50.00
A40505.54035.VOCA	\$1,000.00
A40505.54045.VOCA	\$500.00
A40505.54048.VOCA	\$400.00
A40505.54060.VOCA	\$1,121.00
A40505.54070.VOCA	\$2,652.00
A40505.54213.VOCA	\$1,051.64
A40505.54800.VOCA	\$7,962.29

, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the 2023 budget.

AGENDA ITEM NO. 6 – Abolish Part Time Safe Harbour Coordinator & Full Time MDT Facilitator/Create Full Time MDT Facilitator/Safe Harbour Coordinator Position - Department of Social Services/Child Advocacy Center

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF PRICE

RESOLUTION NO.

Abolish Part Time Safe Harbour Coordinator & Full Time MDT Facilitator/Create Full Time MDT Facilitator/Safe Harbour Coordinator Position - Department of Social Services/Child Advocacy Center

WHEREAS, the needs of the Department of Social Services - Child Advocacy Center will be better served by abolishing one (1) part time Safe Harbour Coordinator position and abolishing one (1) full time Multidisciplinary Team (MDT) Facilitator position and creating one (1) full-time MDT Facilitator/Safe Harbour Coordinator position, AND

WHEREAS, the Health & Human Services Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one (1) position of Safe Harbour Coordinator (Grade 13 CSEA, \$20.2732-\$25.5331/hr. competitive, part-Time 17 Hours/Week, No Benefits) and that one (1) position of MDT Facilitator (Grade 13 CSEA, \$20.2732-\$25.5331/hr, competitive class, full-time 35 hours/week with benefits) be and hereby is abolished effective September 30, 2022 at midnight, AND BE IT FURTHER

RESOLVED, that one (1) position of MDT Facilitator/Safe Harbour Coordinator (Grade 13 CSEA, \$20.2732-\$25.5331/hr, competitive class, full-time 35 hours/week with benefits) be created with permission to fill effective October 1, 2022 at 12:01 am.

Referred from Judiciary & Public Safety Committee

AGENDA ITEM NO. 7 – Accept 2022 Emergency Management Performance Grant & Authorize Contract - DOERC

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF FAIRCHILD-PRESTON

RESOLUTION NO.

Accept 2022 Emergency Management Performance Grant & Authorize Contract - DOERC

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$23,603, in support of the Emergency Management Performance Grant (EMPG), AND

WHEREAS, the fiscal period for this grant is October 1, 2021 to September 30, 2024, AND

WHEREAS there is a required County match of \$23,603 which has been budgeted as the salary of the Assistant Director of the Department of Emergency Response & Communications, NOW THEREFORE BE IT

RESOLVED, that the 2022 budget is amended as follows:

		Current	Change	Revised
INCREASE REVENUE BUDGET:				
A341043.43306.24EMP	DHSES Grant	0	\$23,603	\$23,603
INCREASE EXPENDITURE BUDGET:				
A34105.51005.24EMP	Personnel	0	\$23,603	\$23,603

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$23,603, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Minutes Acceptance: Minutes of Sep 13, 2022 10:00 AM (MINUTES)

Referred from Highway Committee**AGENDA ITEM NO. 8 – Increase Budget for Fuel - Highway Department**

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL**RESOLUTION NO.****Increase Budget for Fuel - Highway Department**

WHEREAS, due to the increasing prices for fuel, the Solid Waste Department's budget for fuel will need to be increased to cover costs for the remainder of 2022, AND

WHEREAS, there are monies in the Solid Waste Fund fund balance, NOW THEREFORE BE IT RESOLVED, that the 2022 Solid Waste budget be amended as follows:

Increase:

EL81605.54078	Fuel	\$80,000.00
EL359900	Appropriated Fund Balance	\$80,000.00

AGENDA ITEM NO. 9 – Approve Design & Construction Observation/Administration Services for the 100LL Avgas Fuel Farm Relocation - Cortland County Airport/Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL**RESOLUTION NO.****Approve Design & Construction Observation/Administration Services for the 100LL Avgas Fuel Farm Relocation - Cortland County Airport/Highway Department**

WHEREAS, the County has been awarded a NYSDOT Aviation Capital Grant for the 100LL AvGas Fuel Farm Relocation (PIN:3903.10, K007472) at the Cortland County Airport, Gen. Levi R. Chase Field, AND,

WHEREAS, the State of New York grant to the County of Cortland for the construction of said fuel system with a State participation share in the amount of \$1,103,515.00, and a local participation share required by said grant in the amount of \$136,390.00 for a total project cost of \$1,239,905.00, AND

WHEREAS, the Cortland County Legislature approved the Aviation Funding Agreement by Resolution No. 82-22, AND

Minutes Acceptance: Minutes of Sep 13, 2022 10:00 AM (MINUTES)

WHEREAS, the County desires to construct said project during the 2023 fiscal year, AND

WHEREAS, McFarland Johnson is the airport consultant for the County, AND

WHEREAS, the fee for the Engineering Agreement for the Design & Construction Observation / Administration Services for said project is \$262,071.00, AND

WHEREAS, the funds will be appropriated in Account # HH56105.52800.100LL, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the contract with McFarland Johnson to perform the Design & Construction Observation / Administration Services for the 100 LL AvGas Fuel Farm Relocation during the 2022 fiscal year at a cost not to exceed \$262,071.00 AND, BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign a contract with McFarland Johnson to perform the Design & Construction Observation/Administration Services for the 100LL AvGas Fuel Farm Relocation at the Cortland County Airport, Gen. Levi R. Chase Field, AND BE IT FURTHER

RESOLVED, that the 2022 Cortland County Capital Budget be amended as follows:

Increase:

HH561043.43597.100LL	State Revenue	\$1,103,515.00
HH99015.45031.100LL	Interfund Transfer-in	\$136,390.00
HH56105.52800.100LL	Project Expense	\$1,239,905.00
A99095.59950.100LL	Interfund Transfer-out	\$136,390.00
A359900	Appropriated Fund Balance	\$136,390.00

AGENDA ITEM NO. 10 – Authorize the Construction of a New Dock at Dwyer Memorial Park - Highway Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/22/2022 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	Christopher Newell, Committee Vice Chair
AYES:	Price, Wagner, Jones, Newell, Stock, Eccleston
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

Authorize the Construction of a New Dock at Dwyer Memorial Park - Highway Department

WHEREAS, since its acquisition by the Cortland County Board of Supervisors on September 3, 1941 at a cost of \$7,500.00 from the Central New York Power Corporation, Cortland County has owned and maintained the 85 acres that has come to be known as Dwyer Memorial Park, AND

WHEREAS, the park continues to see high levels of usage from the public, AND

WHEREAS, the dock at Dwyer Memorial Park has become dilapidated and is in need of replacement, AND

Minutes Acceptance: Minutes of Sep 13, 2022 10:00 AM (MINUTES)

WHEREAS, the Cortland County Highway Committee recommends investing in the park and constructing a new dock for use by all County residents, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement for the construction of a new dock at Dwyer Memorial Park at a cost not to exceed \$100,000, AND BE IT FURTHER

RESOLVED, that this will be budgeted for in the 2023 budget.

Referred from Government Operations Committee

Discussion Items/Reports

1. July 2022 Finance Reports

RESULT:	COMPLETED
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2. County Auditor Quarterly Update

RESULT:	COMPLETED
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3. Real Property Tax Services Monthly Report

RESULT:	COMPLETED
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4. Treasurer Monthly Report

RESULT:	COMPLETED
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5. American Rescue Plan Funds

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 10:25 AM



**CORTLAND COUNTY
REAL PROPERTY TAX SERVICES**

60 CENTRAL AVENUE, ROOM 129
CORTLAND, NY 13045

Laura Fox
Director

Telephone: (607)753-5040
FAX: (607) 597-2064

September Activity Review:

- Processed 144 deeds for the month of August, including 3 property splits.
- Assisted 1 individual with purchasing tax maps.
- Assisted 9 individuals and businesses with purchasing a subscription to Image Mate online.
- Created 58 Sales Cards for local Realtors.
- Answered numerous phone calls relating to Real Property.
- Highest sale price paid for real property in the month of August was \$679,000 for 3855 Highland Road in the town of Cortlandville. Purchased by James G. Lane.
- Enjoyed a lovely breakfast from the Wellness Committee and Legislatures.

REVENUE BUDGET VS ACTUAL TO August 31, 2022

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Available Budget	Percent Received
GENERAL FUND							
A1010	Board of Legislators	10,000.00		10,000.00	10,000.00	-	100.0%
A1165	District Attorney	104,126.00		104,126.00	117,179.13	(13,053.13)	112.5%
A1170	Public Defender	594,154.53	500,000.00	1,094,154.53	117,388.18	976,766.35	10.7%
A1175	Assigned Counsel	560,267.00		560,267.00		560,267.00	0.0%
A1310	Finance	43,360.62		43,360.62	5,400.00	37,960.62	12.5%
A1320	Audit	21,680.31		21,680.31	1,800.00	19,880.31	8.3%
A1325	Real Property Tax Levy	37,728,555.00		37,728,555.00	37,721,956.20	6,598.80	100.0%
A1325	Treasurer	2,499,426.94	6,904,704.00	9,404,130.94	3,687,805.10	5,716,325.84	39.2%
A1355	Real Property Tax Services	49,100.00		49,100.00	37,052.45	12,047.55	75.5%
A1410	County Clerk	781,516.00		781,516.00	566,229.10	215,286.90	72.5%
A1411	County Clerk - DMV	706,000.00		706,000.00	364,788.65	341,211.35	51.7%
A1430	Personnel	5,000.00		5,000.00	2,879.91	2,120.09	57.6%
A1450	Elections	3,300.00		3,300.00	3,100.80	199.20	94.0%
A1610	Shared Services	222,000.00		222,000.00	136,898.21	85,101.79	61.7%
A1620	Buildings & Grounds	230,489.00		230,489.00	219,973.28	10,515.72	95.4%
A1680	Information Technology	41,166.00	98,845.82	140,011.82	21,072.16	118,939.66	15.1%
A1985	Sales Tax Revenue	33,500,000.00		33,500,000.00	21,966,013.44	11,533,986.56	65.6%
A3020	Emergency Response & Communications	327,200.00	468,401.37	795,601.37	245,109.87	550,491.50	30.8%
A3110	Sheriff	115,000.00		115,000.00	50,539.78	64,460.22	43.9%
A3120	Road Patrol	494,963.00	26,378.00	521,341.00	233,288.62	288,052.38	44.7%
A3140	Probation	436,069.00		436,069.00	299,539.32	136,529.68	68.7%
A3150	Jail	3,500.00	4,579.90	8,079.90	33,138.08	(25,058.18)	410.1%
A3315	DWI	65,400.00	15,070.50	80,470.50	47,328.77	33,141.73	58.8%
A3410	Fire/Emergency Management Admin	47,911.00	44,946.07	92,857.07	12,692.94	80,164.13	13.7%
A4010	Public Health Admin	785,914.00	1,462,562.20	2,248,476.20	606,493.58	1,641,982.62	27.0%
A4011	Nursing	276,766.00	405,927.10	682,693.10	140,529.82	542,163.28	20.6%
A4012	Environmental Health	306,488.00	110,146.75	416,634.75	159,070.78	257,563.97	38.2%
A4045	Health Education	697,673.00	1,389,407.85	2,087,080.85	412,218.76	1,674,862.09	19.8%
A4046	Pre-K	1,513,850.00		1,513,850.00	690,408.51	823,441.49	45.6%
A4059	Early Intervention	744,729.00	42,855.75	787,584.75	667,691.98	119,892.77	84.8%
A4050	Child Advocacy Center	314,125.00	29,659.51	343,784.51	191,861.80	151,922.71	55.8%
A4310	Mental Health	6,103,352.79	476,690.00	6,580,042.79	3,903,474.62	2,676,568.17	59.3%
A5610	Airport	300,002.00	52,000.00	352,002.00	290,086.96	61,915.04	82.4%
A5630	Bus Operations	1,870,321.00	742,482.00	2,612,803.00	1,241,528.36	1,371,274.64	47.5%
A6010	Social Services	14,908,144.00	155,136.00	15,063,280.00	6,819,601.08	8,243,678.92	45.3%
A6410	Occupancy Tax - Revenue	400,000.00		400,000.00	363,768.52	36,231.48	90.9%
A6510	Veterans Service Agency	66,398.00		66,398.00	31,167.22	35,230.78	46.9%

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

REVENUE BUDGET VS ACTUAL TO August 31, 2022

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Available Budget	Percent Received
A6610	Weights & Measure	15,900.00		15,900.00	9,234.69	6,665.31	58.1%
A6772	Office for the Aging	1,316,001.00	378,007.00	1,694,008.00	706,180.55	987,827.45	41.7%
A7110	Dwyer Park	11,000.00		11,000.00	13,648.11	(2,648.11)	124.1%
A7312	Youth Bureau	15,000.00	53,686.00	68,686.00		68,686.00	0.0%
A7989	Snowmobile	95,616.00		95,616.00	92,556.00	3,060.00	96.8%
A8020	Planning	50.00	190,000.00	190,050.00		190,050.00	0.0%
	Total Revenue	108,331,514.19	13,551,485.82	121,883,000.01	82,240,695.33	39,642,304.68	67.5%
	Prior Year Encumbrances		241,110.67	241,110.67			
	Appropriated Fund Balance		30,878.31	30,878.31			
	Appropriated Reserves	(1,369,170.91)	162,284.00	(1,206,886.91)			
		106,962,343.28	13,985,758.80	120,948,102.08	82,240,695.33	39,642,304.68	
SPECIAL GRANT FUND							
CD6290	Grant Administration	210,040.60		210,040.60	123,497.71	86,542.89	58.8%
CD6292	Employment & Training	796,147.81		796,147.81	370,827.97	425,319.84	46.6%
	Total Revenue	1,006,188.41	-	1,006,188.41	494,325.68	511,862.73	49.1%
Self-Insured Benefits Fund							
		12,842,520.47		12,842,520.47	8,811,235.01	4,031,285.46	68.6%
	Prior Year Encumbrances		4,260.16	4,260.16			
	Appropriated Fund Balance	(137.93)		(137.93)			
		12,842,382.54	4,260.16	12,846,642.70	8,811,235.01	4,031,285.46	68.6%
COUNTY ROAD FUND							
D3110	Traffic Division	1,000.00		1,000.00		1,000.00	0.0%
D5010	County Road Administration	200.00		200.00	173.13	26.87	86.6%
D5110	Maintenance of Roads	1,004,000.00		1,004,000.00	625,700.18	378,299.82	62.3%
D5112	Permanent Improvements	2,918,298.00		2,918,298.00	1,570,676.51	1,347,621.49	53.8%
D5122	Safety/Training		95,000.00	95,000.00		95,000.00	0.0%
D9901	Interfund Transfers-in	6,777,508.60	5,000.00	6,782,508.60	5,070,391.24	1,712,117.36	74.8%
	Appropriated Fund Balance	(34,207.97)		(34,207.97)			
	Total Revenue	10,666,798.63	100,000.00	10,766,798.63	7,266,941.06	3,534,065.54	67.5%

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

REVENUE BUDGET VS ACTUAL TO August 31, 2022

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Available Budget	Percent Received
ROAD MACHINERY FUND							
E5130	Machinery	2,482,310.00		2,482,310.00	1,632,998.25	849,311.75	65.8%
	Prior Year Encumbrances		7,032.00	7,032.00			
	Appropriated Fund Balance	530,728.54		530,728.54			
	Total Revenue	3,013,038.54	7,032.00	3,020,070.54	1,632,998.25	849,311.75	54.1%
SOLID WASTE FUND							
EL8160	Landfill	3,276,434.86		3,276,434.86	1,680,989.72	1,595,445.14	51.3%
EL8161	Recycling Center	90,670.00		90,670.00	70,617.22	20,052.78	77.9%
	Prior Year Encumbrances		12,599.92	12,599.92			
	Appropriated Fund Balance	(391,292.79)	1,700,000.00	1,308,707.21			
	Total Revenue	2,975,812.07	1,712,599.92	4,688,411.99	1,751,606.94	1,615,497.92	37.4%
CAPITAL PROJECTS FUND							
HH5122	Infrastructure	2,072,888.80	1,078,206.95	3,151,095.75	1,408,678.18	1,742,417.57	44.7%
HH5610	Airport		135,900.00	135,900.00	23,606.20	112,293.80	17.4%
HH9901	Interfund Transfers-in	110,149.20	74,310.15	184,459.35	74,140.96	110,318.39	40.2%
	Prior Year Encumbrances		2,170,488.72	2,170,488.72			
	Total Revenue	2,183,038.00	3,458,905.82	5,641,943.82	1,506,425.34	1,965,029.76	26.7%
Self-Insured Workers' Compensation Fund		2,001,251.00		2,001,251.00	2,291,862.86	(290,611.86)	114.5%

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

EXPENDITURE BUDGET VS ACTUAL TO August 31, 2022

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Committed	Available Budget	Percent Used
GENERAL FUND								
A1010	Board of Legislators	280,568.42	310,500.00	591,068.42	200,483.10	303,169.58	87,415.74	85.2%
A1040	Clerk of the Board	169,024.59	10,400.00	179,424.59	108,048.26	4,125.69	67,250.64	62.5%
A1165	District Attorney	1,127,301.13		1,127,301.13	653,120.74		474,180.39	57.9%
A1170	Public Defender	1,131,354.78	500,000.00	1,631,354.78	606,186.19	2,507.51	1,022,661.08	37.3%
A1175	Assigned Counsel	1,352,827.67	14.22	1,352,841.89	481,416.34		871,425.55	35.6%
A1185	Coroner	243,815.33		243,815.33	114,719.23	52,816.28	76,279.82	68.7%
A1230	County Administrator	254,248.11		254,248.11	146,902.44		107,345.67	57.8%
A1310	Finance	610,930.59		610,930.59	322,452.45	52,779.92	235,698.22	61.4%
A1320	County Auditor	121,635.95		121,635.95	71,548.75		50,087.20	58.8%
A1325	Treasurer	243,284.84		243,284.84	109,019.29	84.89	134,180.66	44.8%
A1355	Real Property Tax Services	263,225.58		263,225.58	141,155.88	20,588.81	101,480.89	61.4%
A1410	County Clerk	420,227.65		420,227.65	321,527.75	2,243.66	96,456.24	77.0%
A1411	County Clerk - DMV	492,564.51		492,564.51	254,538.76	429.33	237,596.42	51.8%
A1420	County Attorney	373,431.17	2,000.00	375,431.17	200,885.57	1,141.34	173,404.26	53.8%
A1430	Personnel	604,531.26		604,531.26	330,339.71	21,363.61	252,827.94	58.2%
A1450	Elections	546,935.80		546,935.80	368,103.55	216.62	178,615.63	67.3%
A1610	Shared Services	220,052.00		220,052.00	147,612.83	28,392.32	44,046.85	80.0%
A1620	Buildings & Grounds	1,902,754.30	2,191,954.21	4,094,708.51	1,435,115.10	368,139.21	2,291,454.20	44.0%
A1680	Information Technology	1,089,022.38	530,580.70	1,619,603.08	876,776.57	82,080.06	660,746.45	59.2%
A1711	Unallocated Judgements/Claims	10,000.00		10,000.00			10,000.00	0.0%
A1985	Sales Tax Paid to Other Governments	14,720,000.00		14,720,000.00	8,569,129.91		6,150,870.09	58.2%
A1990	Contingency	460,061.62	(15,000.00)	445,061.62			445,061.62	0.0%
A2490	Community College Chargebacks	350,000.00		350,000.00	147,781.49		202,218.51	42.2%
A2495	Sponsor Contributions	1,855,495.00		1,855,495.00	1,855,495.00		-	100.0%
A3020	Emergency Response & Communications	2,178,287.81	538,754.27	2,717,042.08	1,691,044.98	127,299.86	898,697.24	66.9%
A3110	Sheriff	862,891.53		862,891.53	428,365.48	16,752.30	417,773.75	51.6%
A3120	Road Patrol	4,809,785.18	230,139.10	5,039,924.28	2,843,313.47	251,288.96	1,945,321.85	61.4%
A3140	Probation	1,796,252.38	5,040.40	1,801,292.78	1,073,384.39	4,648.69	723,259.70	59.8%
A3150	Jail	5,672,168.30	252,706.79	5,924,875.09	3,239,475.90	110,159.51	2,575,239.68	56.5%
A3315	DWI	65,400.00	15,070.50	80,470.50	33,649.63	15,509.66	31,311.21	61.1%
A3410	Fire/Emergency Management Admin	252,151.18	43,987.85	296,139.03	188,110.39	22,915.28	85,113.36	71.3%
A3510	Animal Control	45,000.36		45,000.36	22,500.18	22,500.18	-	100.0%
A3620	Safety Officer	45,730.00		45,730.00	37,064.34		8,665.66	81.1%
A4010	Public Health Admin	491,889.07	1,379,684.13	1,871,573.20	531,678.12	307,458.99	1,032,436.09	44.8%
A4011	Nursing	739,934.19	152,936.14	892,870.33	311,359.13	20,603.76	560,907.44	37.2%
A4012	Environmental Health	633,898.96	75,317.00	709,215.96	374,484.79	9,454.44	325,276.73	54.1%
A4045	Health Education	760,855.39	1,143,716.60	1,904,571.99	534,839.88	169,079.20	1,200,652.91	37.0%
A4046	Pre-K	1,857,650.64	3,958.00	1,861,608.64	1,123,969.38	666,601.12	71,038.14	96.2%
A4059	Early Intervention	1,106,682.95	150.00	1,106,832.95	662,757.09	19,697.98	424,377.88	61.7%
A4050	Child Advocacy Center	314,125.00	34,966.21	349,091.21	201,165.40	8,991.36	138,934.45	60.2%
A4310	Mental Health	6,400,874.99	2,509,957.46	8,910,832.45	3,868,952.82	1,116,851.08	3,925,028.55	56.0%

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

EXPENDITURE BUDGET VS ACTUAL TO August 31, 2022

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Committed	Available Budget	Percent Used
A5610	Airport	308,770.58	52,000.00	360,770.58	279,504.62	12,770.99	68,494.97	81.0%
A5630	Bus Operations	1,881,289.71	744,295.71	2,625,585.42	376,367.02	519,458.65	1,729,759.75	34.1%
A6010	Social Services	30,506,364.06	156,105.04	30,662,469.10	16,552,363.18	356,791.09	13,753,314.83	55.1%
A6293	Workforce Investment	129,500.00		129,500.00			129,500.00	0.0%
A6410	Occupancy Tax	650,409.39		650,409.39	592,568.46		57,840.93	91.1%
A6420	Promotion of Industry	455,733.00	5,000.00	460,733.00	346,801.25	113,931.75	-	100.0%
A6510	Veterans Service Agency	66,290.52		66,290.52	38,241.10		28,049.42	57.7%
A6610	Weights & Measure	89,560.06		89,560.06	54,761.16	206.54	34,592.36	61.4%
A6772	Office for the Aging	2,323,798.68	547,895.47	2,871,694.15	1,307,667.29	239,312.78	1,324,714.08	53.9%
A6989	Economic Development	250,000.00	1,929,704.00	2,179,704.00	1,673,704.00		506,000.00	76.8%
A7110	Dwyer Park	181,400.02	542.00	181,942.02	75,994.39	7,735.66	98,211.97	46.0%
A7312	Youth Bureau	14,702.65	53,983.00	68,685.65	236.55	354.25	68,094.85	0.9%
A7989	Snowmobile	86,054.00		86,054.00	83,300.40		2,753.60	96.8%
A8020	Planning	353,997.57	256,900.00	610,897.57	213,221.96		397,675.61	34.9%
A8710	Conservation Programs	165,000.00	317,500.00	482,500.00	437,500.00	45,000.00	-	100.0%
A8750	Agriculture Programs	258,420.00		258,420.00	193,815.00	64,605.00	-	100.0%
A9050	Unemployment	50,000.00		50,000.00	2,470.48		47,529.52	4.9%
A9060	Retiree Health Insurance	4,600,000.00		4,600,000.00	3,500,524.12		1,099,475.88	76.1%
A9901	Transfers to County Road Fund	6,777,508.60	5,000.00	6,782,508.60	5,070,391.24		1,712,117.36	74.8%
A9909	Transfers to Capital Projects Fund	110,149.20		110,149.20	74,140.96		36,008.24	67.3%
A9710	Debt Service	826,524.63		826,524.63	775,980.88	50,543.75	-	100.0%
Total Expenditures		106,962,343.28	13,985,758.80	120,948,102.08	66,278,028.34	5,240,601.66	49,429,472.08	59.1%
SPECIAL GRANT FUND								
CD6290	Grant Administration	210,040.60		210,040.60	113,835.05		210,040.60	54.2%
CD6292	Employment & Training	796,147.81		796,147.81	416,566.50		379,581.31	52.3%
Total Expenditures		1,006,188.41	-	1,006,188.41	530,401.55	-	589,621.91	52.7%
Self-Insured Benefits Fund		12,842,382.54	4,260.16	12,846,642.70	8,640,248.49	38,124.02	4,168,270.19	67.6%
COUNTY ROAD FUND								
D3110	Traffic Division	178,110.11	5,000.00	183,110.11	128,140.84		54,969.27	70.0%
D5010	County Road Administration	582,613.88	1,600.00	584,213.88	302,320.64	4,485.39	277,407.85	52.5%
D5020	Engineering	73,604.31		73,604.31	52,754.52	147.71	20,702.08	71.9%
D5110	Maintenance of Roads	5,738,326.80	(1,600.00)	5,736,726.80	4,032,547.32	381,365.42	1,322,814.06	76.9%
D5112	Permanent Improvements	3,218,298.00		3,218,298.00	1,960,242.93	122,876.16	1,135,178.91	64.7%
D5122	Safety/Training		95,000.00	95,000.00	26,144.16	2,955.00	65,900.84	30.6%
D9710	Debt Service	875,845.53		875,845.53	872,845.53	3,000.00	-	100.0%
Total Expenditures		10,666,798.63	100,000.00	10,766,798.63	7,374,995.94	514,829.68	2,876,973.01	73.3%

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

EXPENDITURE BUDGET VS ACTUAL TO August 31, 2022

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Committed	Available Budget	Percent Used
ROAD MACHINERY FUND								
E5130	Machinery	2,865,423.52	7,032.00	2,872,455.52	1,266,563.03	968,919.13	636,973.36	77.8%
E9710	Debt Service	147,615.02		147,615.02	147,615.02		-	100.0%
	Total Expenditures	3,013,038.54	7,032.00	3,020,070.54	1,414,178.05	968,919.13	636,973.36	78.9%
SOLID WASTE FUND								
EL8160	Landfill	1,568,426.01	1,712,599.92	3,281,025.93	741,089.41	278,512.18	2,261,424.34	31.1%
EL8161	Recycling Center	559,845.26		559,845.26	312,367.86	29,886.11	217,591.29	61.1%
EL9710	Debt Service	847,540.80		847,540.80	838,440.80	9,100.00	0.00	100.0%
	Total Expenditures	2,975,812.07	1,712,599.92	4,688,411.99	1,891,898.07	317,498.29	2,479,015.63	47.1%
CAPITAL PROJECTS FUND								
HH5122	Infrastructure	2,183,038.00	3,093,443.32	5,276,481.32	1,882,554.15	1,652,423.86	1,741,503.31	67.0%
HH5610	Airport		365,462.50	365,462.50	23,606.20	190,856.30	151,000.00	58.7%
	Total Expenditures	2,183,038.00	3,458,905.82	5,641,943.82	1,906,160.35	1,843,280.16	1,892,503.31	66.5%
Self-Insured Workers' Compensation Fund		2,001,251.00		2,001,251.00	1,456,582.85		544,668.15	72.8%

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

Cortland County

Revenue Comparison 2018 - 2022 through August 31, 2022

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS
GENERAL FUND					
1010 BOARD OF LEGISLATORS	-	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)
1040 CLERK OF THE LEGISLATIVE BOARD	-	(90.00)	-	-	-
1165 DISTRICT ATTORNEY	(25,274.25)	(16,689.14)	(14,270.12)	(35,288.80)	(117,179.13)
1170 PUBLIC DEFENDER	(74,323.93)	(84,025.32)	(518,556.33)	-	(117,388.18)
1175 ASSIGNED COUNSEL	-	-	(52,838.28)	-	-
1310 FINANCE	-	-	-	-	(5,400.00)
1320 AUDIT	-	-	-	-	(1,800.00)
1325 COUNTY TREASURER - Levy	(34,703,304.80)	(35,460,097.29)	(36,434,252.00)	(37,003,555.01)	(37,721,956.20)
1325 COUNTY TREASURER	(1,389,113.92)	(1,605,417.79)	(765,330.95)	(1,350,028.61)	(3,687,805.10)
1355 REAL PROPERTY TAX SERVICE	(30,959.96)	(32,240.61)	(32,072.94)	(33,717.25)	(37,052.45)
1410 COUNTY CLERK - CIVIL/RECORDS	(425,931.10)	(402,292.16)	(565,143.79)	(571,623.21)	(566,229.10)
1411 COUNTY CLERK - MOTOR VEHICLES	(439,147.90)	(460,287.99)	(325,148.39)	(435,121.22)	(364,788.65)
1420 COUNTY ATTORNEY	(393.40)	(2,050.16)	-	-	-
1430 PERSONNEL - CIVIL SERVICE	(2,835.45)	(2,463.50)	(3,748.00)	(1,822.50)	(2,879.91)
1450 ELECTIONS	(3,080.78)	(3,487.70)	(56,386.64)	(25,368.60)	(3,100.80)
1610 TELEPHONE SHARED SERVICE	(145,717.01)	(144,264.12)	(153,570.49)	(140,128.53)	(136,898.21)
1620 BUILDING & GROUNDS	(228,276.49)	(86,191.79)	(216,440.32)	(192,795.53)	(219,973.28)
1680 INFORMATION TECHNOLOGY	(32,696.64)	(151,532.64)	(26,532.64)	(24,632.64)	(21,072.16)
1985 SALES TAX	(16,943,905.67)	(17,548,135.05)	(16,919,405.11)	(20,672,857.97)	(21,966,013.44)
3020 EMERGENCY RSP & COMMUNICATION	(750,020.21)	(716,276.81)	(454,700.86)	(226,518.43)	(245,109.87)
3110 SHERIFF	(91,691.03)	(62,950.23)	(45,261.04)	(37,712.74)	(50,539.78)
3120 SHERIFF ROAD PATROL	(125,623.15)	(361,149.43)	(268,654.41)	(229,202.96)	(233,288.62)
3140 PROBATION	(329,120.22)	(271,678.10)	(211,690.12)	(153,393.12)	(299,539.32)
3150 JAIL	(8,940.65)	(5,653.00)	(16,468.63)	(173,460.39)	(33,138.08)
3315 STOP DWI	(86,527.13)	(74,033.76)	(44,149.13)	(33,130.36)	(47,328.77)
3410 FIRE / EMERGENCY MANAGEMENT	321.81	(26,939.30)	(41,380.23)	(36,093.36)	(12,692.94)
3625 HANDICAPPED PARKING EDUC FUND	(30.00)	(30.00)	-	-	-
4010 HEALTH DEPARTMENT ADMIN	(732,424.48)	(647,158.15)	(936,985.56)	(811,579.48)	(606,493.58)
4011 NURSING ADMINISTRATION	(524,152.59)	(492,576.44)	(224,185.35)	(94,452.06)	(140,529.82)

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS
4012 ENVIRONMENTAL HEALTH	(238,480.57)	(232,592.74)	(106,153.42)	(123,043.28)	(159,070.78)
4045 HEALTH EDUCATION	-	-	-	-	(412,218.76)
4046 PRE-K PHCP (4050 AUD)	(997,535.05)	(980,934.19)	(730,777.45)	(1,235,535.19)	(690,408.51)
4059 EARLY INTERVENTION PROGRAM	(402,971.80)	(798,043.98)	(533,689.42)	(383,988.01)	(667,691.98)
4050 CAC - CHILD ADVOCACY CENTER DA	(60,170.08)	(101,251.12)	(106,197.81)	(201,311.27)	(191,861.80)
4310 MENTAL HEALTH CENTER	(3,274,293.19)	(3,377,409.09)	(3,057,588.14)	(3,421,407.42)	(3,903,474.62)
5610 AIRPORT	(180,197.16)	(154,270.54)	(186,488.49)	(204,454.24)	(290,086.96)
5630 BUS OPERATIONS	(855,929.87)	(1,239,819.03)	(1,374,455.33)	(755,432.98)	(1,241,528.36)
6010 DEPT.OF SOCIAL SERVICES ADMIN	(7,221,924.68)	(7,304,563.54)	(5,971,227.98)	(7,004,309.50)	(6,819,601.08)
6410 PUBLICITY/TOURISM	(270,882.10)	(292,001.43)	(155,309.08)	(239,800.37)	(363,768.52)
6510 VETERANS SERVICE AGENCY	(74,940.82)	(53,279.91)	(16,258.34)	(25,450.98)	(31,167.22)
6610 SEALER OF WEIGHTS & MEASURES	(17,068.60)	(10,151.57)	(7,385.53)	(7,790.04)	(9,234.69)
6772 AREA AGENCY ON AGING	(693,782.64)	(805,511.82)	(408,288.17)	(559,279.79)	(706,180.55)
7110 DWYER PARK	(10,262.10)	(11,232.66)	(525.00)	(9,767.55)	(13,648.11)
7312 YOUTH BUREAU	(53,272.00)	-	-	(41,022.00)	-
7622 RETIRED SENIOR VOLUNTEER PROG	(4,640.00)	(28,528.09)	-	-	-
7989 SNOWMOBILE CLUBS	-	(67,376.40)	(66,931.20)	(95,616.00)	(92,556.00)
8020 PLANNING	(767.43)	(4,330.87)	-	(290.00)	-
8755 FARMLAND PROTECTION	(1,146,098.00)	(5,255.00)	-	-	-
Total Revenue through August 31, 2022	(72,596,385.04)	(74,134,262.46)	(71,058,446.69)	(76,600,981.39)	(82,240,695.33)
SPECIAL GRANT FUND					
1040 CLERK OF THE LEGISLATIVE BOARD	-	(43,743.53)	(28,385.87)	(50,000.00)	-
6290 WIA GRANT ADMINISTRATION	(443,289.24)	(390,630.84)	(121,662.83)	(101,675.87)	(123,497.71)
6292 WIA EMPLOYMENT & TRAINING	(471,565.64)	(401,828.12)	(384,773.73)	(397,270.31)	(370,827.97)
Total Revenue through August 31, 2022	(914,854.88)	(836,202.49)	(534,822.43)	(548,946.18)	(494,325.68)
SELF-INSURANCE FUND - EMPLOYEE BENEFITS					
9060 HEALTH	(8,922,354.85)	(8,194,307.71)	(9,566,278.53)	(8,674,424.97)	(8,811,235.01)

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS
COUNTY ROAD FUND					
3310 TRAFFIC DIVISION	(1,207.53)	-	-	-	-
5010 HIGHWAY & STREET ADMIN	(111.01)	(37.92)	(51.85)	(38.07)	(173.13)
5110 MAINTENANCE OF ROADS	(766,732.11)	(1,538,332.19)	(555,410.94)	(682,933.87)	(625,700.18)
5112 PERMANENT IMPROVEMENTS	(531,898.77)	(1,512,810.20)	-	(1,790,614.55)	(1,570,676.51)
9901 INTERFUND TRANSFERS	(5,532,584.00)	(4,376,653.23)	(4,578,057.89)	(4,693,628.70)	(5,070,391.24)
Total Revenue through August 31, 2022	(6,832,533.42)	(7,427,833.54)	(5,133,520.68)	(7,167,215.19)	(7,266,941.06)
ROAD MACHINERY FUND					
5130 MACHINERY	(1,851,402.97)	(1,881,539.11)	(1,323,978.47)	(1,522,194.54)	(1,632,998.25)
9901 INTERFUND TRANSFERS	-	-	(16,202.96)	-	-
Total Revenue through August 31, 2022	(1,851,402.97)	(1,881,539.11)	(1,340,181.43)	(1,522,194.54)	(1,632,998.25)
SOLID WASTE FUND					
8160 LANDFILL	(1,236,152.30)	(1,677,088.28)	(1,790,811.71)	(1,738,299.83)	(1,680,989.72)
8161 RECYCLING	-	-	(38,896.39)	(50,154.09)	(70,617.22)
9901 INTERFUND TRANSFERS	-	-	(342,660.63)	-	-
Total Revenue through August 31, 2022	(1,236,152.30)	(1,677,088.28)	(2,172,368.73)	(1,788,453.92)	(1,751,606.94)
CAPITAL ROJECTS FUND					
5122 BRIDGE PROJECTS	(526,593.05)	(39,192.36)	(111,859.88)	(122,433.88)	(1,408,678.18)
5610 AIRPORT	(75,926.34)	(143,660.71)	(97,277.16)	(18,072.12)	(23,606.20)
9900 TRANSFER TO/FROM OTHER FUNDS	-	(1,208,020.34)	(10,157.64)	(17,439.51)	(74,140.96)
Total Revenue through August 31, 2022	(602,519.39)	(1,390,873.41)	(219,294.68)	(157,945.51)	(1,506,425.34)
SELF-INSURANCE FUND - WORKERS' COMPENSATION					
1710 WORKER'S COMP-SELF INSURANCE	(857,905.35)	(728,937.32)	(2,101,365.23)	(1,837,404.16)	(2,291,862.86)

Cortland County

Expenditure Comparison 2018 - 2022 through August 31, 2022

		2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS
GENERAL FUND						
A10105	COUNTY LEGISLATURE	234,990.61	235,159.53	278,681.78	173,389.30	200,483.10
A10405	CLERK OF THE LEGISLATIVE BOARD	104,142.63	104,133.71	163,825.85	99,045.12	108,048.26
A11655	DISTRICT ATTORNEY	771,879.95	661,130.69	586,945.85	562,305.12	653,120.74
A11705	PUBLIC DEFENDER	487,547.46	534,013.56	579,702.57	583,931.89	606,186.19
A11755	ASSIGNED COUNSEL	528,294.21	407,136.28	350,473.47	450,391.29	481,416.34
A11855	CORONERS	102,153.32	107,005.44	126,101.19	115,002.39	114,719.23
A12305	COUNTY ADMINISTRATOR	-	-	101,045.86	136,869.46	146,902.44
A13105	BUDGET & FINANCE	237,621.52	518,618.92	351,886.75	353,901.65	322,452.45
A13205	County Auditor	-	11,000.00	67,731.14	67,452.72	71,548.75
A13255	TREASURER	278,694.25	203,115.85	109,231.16	103,651.18	109,019.29
A13555	REAL PROPERTY TAX SERVICE	168,565.22	160,871.79	158,833.39	146,531.99	141,155.88
A14105	COUNTY CLERK	324,186.19	274,778.70	332,065.07	284,326.44	321,527.75
A14115	COUNTY CLERK - MOTOR VEHICLES	323,434.75	305,632.51	296,336.58	282,586.79	254,538.76
A14205	COUNTY ATTORNEY	260,143.47	252,225.75	185,128.89	215,137.52	200,885.57
A14305	PERSONNEL - CIVIL SERVICE	322,936.26	300,802.29	276,063.97	336,382.75	330,339.71
A14505	ELECTIONS	228,335.81	218,484.15	360,500.03	258,319.74	368,103.55
A16105	TELEPHONE SHARED SERVICE	110,563.61	121,667.26	131,807.67	140,999.34	147,612.83
A16205	BUILDING & GROUNDS	1,371,789.03	1,237,812.20	1,185,544.17	1,000,274.14	1,435,115.10
A16805	DATA PROCESSING	621,735.17	620,222.34	497,610.62	576,894.95	876,776.57
A17115	LIABILITY INSURANCE RESERVE	19,023.00	240.00	-	-	-
A19855	SALES TAX	7,507,334.65	6,696,621.77	3,610,961.00	3,766,856.77	8,569,129.91
A19905	CONTINGENCY	1,699.93	10,637.00	-	-	-
A24905	COMMUNITY COLLEGE	172,043.57	167,563.59	197,950.13	179,194.98	147,781.49
A24955	CONTRIBUTIONS TC3	1,697,203.71	1,255,598.25	1,757,837.00	1,806,666.00	1,855,495.00
A30205	EMERGENCY RESPONSE & COMMUNCTN	1,877,136.21	1,997,359.02	2,158,329.28	1,560,916.42	1,691,044.98
A31105	SHERIFF	565,302.11	490,946.45	471,408.13	480,904.33	428,365.48
A31205	SHERIFF ROAD PATROL	3,082,145.81	2,901,843.74	2,500,881.03	2,504,893.17	2,843,313.47
A31405	PROBATION	1,331,819.84	1,236,224.40	1,060,966.70	1,075,122.45	1,073,384.39

Attachment: August 2022 Finance Reports (10997 : August 2022 Finance Reports)

		2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS
A31505	JAIL	3,590,441.16	4,018,110.93	3,164,527.86	3,018,934.80	3,239,475.90
A33155	STOP DWI	68,969.62	65,539.84	44,796.82	33,235.95	33,649.63
A34105	FIRE / EMERGENCY MANAGEMENT	248,612.39	176,893.31	214,473.46	170,123.06	188,110.39
A35105	SPCA	32,250.00	22,500.18	22,500.18	22,500.18	22,500.18
A36205	SAFETY OFFICE	-	21,058.73	23,160.00	961.39	37,064.34
A40105	HEALTH DEPARTMENT	1,284,038.54	740,960.42	686,440.28	838,628.27	531,678.12
A40115	NURSING ADMINISTRATION	696,049.02	708,491.34	564,536.43	468,441.73	311,359.13
A40125	ENVIRONMENTAL HEALTH	425,378.08	426,078.45	385,623.15	339,795.96	374,484.79
A40455	Health Education	-	-	-	-	534,839.88
A40465	PrK Supportive Hlth Svcs	1,052,896.04	1,067,630.78	644,505.60	1,036,120.87	1,123,969.38
A40505	Child Advocacy Center	87,551.84	83,288.24	128,499.79	202,945.78	201,165.40
A40595	EARLY INTERVENTION PROGRAM	722,232.49	733,236.10	614,053.44	537,605.94	662,757.09
A43105	MENTAL HEALTH CENTER	3,765,906.53	3,590,764.13	3,554,477.24	3,688,365.01	3,868,952.82
A56105	AIRPORT	110,996.91	171,916.22	148,728.28	167,748.10	279,504.62
A56305	BUS OPERATIONS	911,842.51	835,034.02	999,285.06	37,711.20	376,367.02
A60105	DEPT.OF SOCIAL SERVICES ADMIN	19,016,355.86	18,866,836.52	17,217,518.09	15,309,287.33	16,552,363.18
A64105	PUBLICITY/TOURISM	342,041.58	500,000.00	550,093.00	575,072.26	592,568.46
A64205	PROMOTION OF INDUSTRY	326,870.25	326,870.25	331,773.00	336,750.00	346,801.25
A65105	VETERANS SERVICE AGENCY	106,842.57	76,786.75	34,055.03	34,872.20	38,241.10
A66105	SEALER OF WEIGHTS & MEASURES	44,993.80	46,488.12	43,113.04	50,791.42	54,761.16
A67725	AREA AGENCY ON AGING	1,632,208.63	1,523,121.35	1,344,458.53	1,204,302.23	1,307,667.29
A69895	Economic Development	-	-	-	-	1,673,704.00
A71105	DWYER PARK	56,773.18	53,747.27	31,082.99	124,676.74	75,994.39
A73125	YOUTH BUREAU	19,644.42	14,861.76	6,780.78	482.60	236.55
A76225	RETIRED SENIOR VOLUNTEER PROG	95,056.56	82,094.83	-	-	-
A79895	SNOWMOBILE CLUBS	58,640.40	85,135.95	60,238.08	60,238.08	83,300.40
A80205	PLANNING	262,251.82	245,961.09	218,075.00	190,856.17	213,221.96
A87105	CONSERVATION PROGRAMS	213,819.75	285,093.00	112,500.00	112,500.00	437,500.00
A87505	AGRICULTURE & LIVESTOCK	220,500.00	220,500.00	205,065.00	190,065.00	193,815.00
A87555	Farmland Protection	1,127,598.00	-	-	-	-
A90505	UNEMPLOYMENT INSURANCE	25,209.25	31,818.37	21,644.48	-	2,470.48
A90605	HEALTH INSURANCE	-	2,502,095.00	3,740,158.00	3,480,585.00	3,500,524.12
A90895	OTHER EMPLOYEE BENEFITS	-	-	-	64,782.76	-
A97105	DEBT SERVICE	987,955.76	1,124,953.39	1,438,079.49	837,296.65	775,980.88

		2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS
A99015	I/F Transfer to/from D	4,818,775.00	4,376,653.23	4,023,764.77	4,693,628.70	5,070,391.24
A99025	TRANSFER TO SOLID WASTE	-	-	342,660.63	-	-
A99505	TRANSFER TO CAPITAL PROJECTS	-	1,208,020.34	10,157.63	17,439.51	74,140.96
Total Expenditures @ August 31, 2022		65,083,424.25	65,263,385.10	58,824,674.41	55,108,692.79	66,278,028.34
SPECIAL GRANT FUND						
CD62905	WIA - GRANT ADMIN EXPENSES	533,871.57	424,539.21	111,842.06	102,685.05	113,835.05
CD62925	WIA - E & T	521,935.53	395,649.23	285,100.26	367,128.56	416,566.50
CD69895	Other Economic Assistance	-	43,743.53	28,385.87	-	-
Total Expenditures @ August 31, 2022		1,055,807.10	863,931.97	425,328.19	469,813.61	530,401.55
SELF-INSURANCE FUND - EMPLOYEE BENEFITS						
CH90605	HEALTH	7,257,850.62	8,296,699.97	6,847,347.85	8,065,837.25	8,640,248.49
COUNTY ROAD FUND						
D33105	TRAFFIC DIVISION	86,956.54	104,254.81	88,424.73	98,252.02	128,140.84
D50105	HIGHWAY ADMINISTRATION DIV.	441,286.63	425,102.39	333,439.65	318,969.52	302,320.64
D50205	HIGHWAY ENGINEERING DIVISION	93,900.90	49,630.80	48,973.70	50,083.10	52,754.52
D51105	HIGHWAY MAINTENANCY DIV.	3,691,371.74	3,857,962.59	3,618,196.67	3,745,909.01	4,032,547.32
D51125	HIGHWAY PROJECTS	1,013,216.82	1,688,506.60	915,215.16	1,915,913.13	1,960,242.93
D51225	Safety/Training	-	-	-	-	26,144.16
D97105	DEBT SERVICE	603,771.16	869,191.59	522,905.61	519,453.74	872,845.53
D99015	INTERFUND TRANSFERS	-	-	16,202.96	-	-
Total Expenditures @ August 31, 2022		5,930,503.79	6,994,648.78	5,543,358.48	6,648,580.52	7,374,995.94
ROAD MACHINERY FUND						
E51305	HIGHWAY ROAD MACHINERY	1,280,854.85	1,182,051.19	958,158.12	813,126.64	1,266,563.03
E97105	DEBT SERVICE	148,101.59	148,006.43	123,816.31	125,769.05	147,615.02
E99015	INTERFUND TRANSFERS	713,809.00	-	554,293.12	-	-
Total Expenditures @ August 31, 2022		2,142,765.44	1,330,057.62	1,636,267.55	938,895.69	1,414,178.05

		2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS
SOLID WASTE FUND						
EL81605	LANDFILL	825,645.67	932,170.53	909,179.13	788,541.22	741,089.41
EL81615	RECYCLING	247,115.46	346,461.91	318,440.45	174,472.47	312,367.86
EL9710	Debt Service	747,276.88	795,471.30	810,394.79	739,665.05	838,440.80
Total Expenditures @ August 31, 2022		1,820,038.01	2,074,103.74	2,038,014.37	1,702,678.74	1,891,898.07
CAPITAL ROJECTS FUND						
HH16205	BUILDINGS & GROUNDS PROJECTS	(66.54)	-	-	-	-
HH24985	TC3 CAPITAL EXPENSES	(5,750.00)	-	-	-	-
HH31505	JAIL ROOF RECONSTRUCTION	-	1,226,932.34	-	-	-
HH51225	BRIDGE PROJECTS	1,094,248.51	38,604.08	168,736.06	510,476.10	1,882,554.15
HH56105	AIRPORT MASTER PLAN UPDATE	146,510.90	132,734.00	186,505.51	21,895.36	23,606.20
HH71105	DWYER PARK CAPITAL EXPENSE	-	178,053.65	3,027.70	-	-
		1,234,942.87	1,576,324.07	358,269.27	532,371.46	1,906,160.35
SELF-INSURANCE FUND - WORKERS' COMPENSATION						
S17105	LIABILITY INSURANCE RESERVE	741,773.65	962,927.62	1,874,720.07	1,772,529.11	1,456,582.85

Cortland County Reserve Funds					
				12/31/2021	8/31/2022
Reserve Title	Authorizing Resolution	Purpose	Funding	Balance	Balance
Airport Reserve	269-17	Offset the local match on airport projects	Airport net income	173,062.41	226,548.52
Building & Grounds Capital Project Reserve	324-15	Major building repairs	Sales tax and other transfers/additions as approved by Legislature	1,200,101.71	1,357,050.82
Correctional Facility Reserve / County Jail Project Reserve	313-15	Repair, construction, capital projects or other related expenses for the correctional facility	Approved additions per Legislature	1,313,464.42	1,759,799.31
Drug Task Force - DA	Nature of Funds	Drug busts/stings	Drug money	13,712.46	14,731.79
DA Forfeitures	Nature of Funds	DA expenditures	Forfeitures	45,000.72	44,506.69
DOJ Equitable Sharing Program - DA	Nature of funds	DA expenditures	Federal forfeitures	4,568.70	5,169.45
Debt Reduction Reserve	226-18	Reduce debt	Funding for this reserve was ended with 294-20 as the County currently does not have any debt it can "pre-pay" or pay-off	77,737.21	78,156.10
Don Sharpe Fund	Nature of Funds	Mental Health expenditures	This was created by a one time donation from the Don Sharpe estate	149,748.58	143,582.70
DWI Reserve	Nature of Funds	Non-grant funded DWI expenditures	Non-grant DWI revenues	43,376.07	43,605.93
Dwyer Park Memorial Repair Reserve	436-17; 206-18	Cost of repairs & labor to repair main pavilion; amended to include repairs to all facilities & structures in the park	Approved additions per Legislature	28,407.65	28,562.95
Emergency Communications Towers Bond Reserve	226-18	Tower Bond debt service	Sales tax	45,934.02	146,503.75
Emergency Response & Communications Radio Tower Reserve	194-16	Maintenance of radio towers	Rental revenue from rental of towers by NYS Police and CBP	18,649.67	23,965.40
Farmland Protection Reserve	124-07	Monitoring Farmland Protection grants	Stewardship monies from farmland protection grant	45,315.03	45,559.22
Handicap Parking Education Fund	Nature of Funds	Handicap parking education	Justice Court fines	546.60	549.47
Motor Vehicle Equipment Reserve	200-11; 37-14	Offset operating or capital expenses related to Section 5311 (transportation)	Sale of used buses purchased with Section 5311 funding	18,746.00	17,043.68
Occupancy Tax Reserve	Nature of Funds	Annual payment to Tourism Bureau and for tourism related expenditures	Occupancy tax, including the County's 10% share	973,199.72	1,005,823.06
Opioid Settlement Reserve	Nature of Funds	Combat opioid epidemic	Opioid settlements	-	151,153.09

Retirement Contribution Reserve	411-04	Retirement expenditures	Unspent retirement budget	3,531,383.59	3,550,409.32
Sheriff Forfeitures	Nature of Funds	Sheriff expenditures	Forfeitures	41,042.99	41,042.99
Sheriff Inmate Phone	Nature of Funds	Jail expenditures	Inmate use of jail phones	125,316.46	145,674.72
Sheriff's Special Program Reserve	317-15	K-9 program	Donations for the K-9 program	1,208.50	1,966.40
Vehicle Repair/Replacement Reserve	107-15	Vehicle related costs	Proceeds from auctioned vehicles purchased through General Fund	76,257.44	170,953.63
Weights & Measures Prover Reserve	51-16; 258-20	Replacement of prover, repairs & maintenance of prover or purchase of capital equipment for Weights & Measures	Annual Weights & Measures penalty interest and prover rental revenue	5,209.61	5,337.68
Road Machinery Capital Reserve	154-22	Highway equipment or highway related capital projects costing \$100,000 or more	Assigned fund balance over \$750,000	-	843,107.39
Landfill Closure Reserve	533-88; 458-16	Landfill closure liability funding	Per ton fee	827,258.38	504,032.74
Landfill Equipment Reserve	533-88; 459-16	Replacement of landfill equipment	Per ton fee	549,058.69	830,781.92
NOTE:					
Buildings and Grounds Reserve	Resolution 153-22 authorized up to \$100,000 for elevator maintenance and repairs. This contract has not yet been completed and cost has not been deducted from reserve.				
Buildings and Grounds Reserve	Resolution 109-22 authorized up to \$459,405.91 for Courthouse roof repairs. This contract has not yet been completed and cost has not been deducted from reserve.				
Occupancy Tax Reserve	\$551,934.57 due to CVB in 2023, \$327,391.67 due to CVB in 2024 plus \$126,496.82 for County admin in 2022, 2023 and 2024				

Name: County of Cortland
MuniCode: 110100000000
County: Cortland

Fiscal Year End: 31-Dec
Year Last Filed: 2021

Enter data here and scroll down to see projected fiscal stress scores.

Projection

Fiscal Stress Financial Indicator Data Inputs				Data			Current Fiscal Year	Next Fiscal Year
Financial Indicators	Components	Account Code(s)	Fund(s)	2019	2020	2021	2022	2023
1	Assigned Unappropriated and Unassigned Fund Balance	915 & 917	General Fund	11,271,764	11,967,121	21,416,346		
2	Total Fund Balance	8029		23,021,775	22,403,568	30,438,634		
1, 2	Gross Expenditures (includes transfers out)		Combined Funds	102,439,387	100,690,049	99,589,312		
3, 5	Gross Expenditures (includes transfers out)			115,978,800	109,486,322	117,328,094		
3	Gross Revenues (includes transfers in)			118,381,997	115,045,122	122,862,339		
6	Total Revenues (does not include transfers in)		General Fund	103,172,392	100,027,860	107,624,377		
8, 9	Total Revenues (does not include transfers in)		All Funds Except Capital Projects Fund	128,978,290	130,146,555	141,054,146		
4	Cash and Investments	200-223, 450 & 451	Combined Funds	6,143,349	7,301,970	25,890,293		
5		200, 201, 450 & 451		6,136,250	7,295,255	25,886,091		
4	Current Liabilities	600-626, 631-637, 639-668		10,032,618	10,733,868	10,518,419		
4	Taxes Receivable	280, 290 & 295		1,824,482	1,745,658	1,768,084		
6, 7	Short-Term Cash-Flow Debt	Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes Only	All Funds	0	0	0		
8	Personal Service and Employee Benefits	Expenditure Object Codes: .1 (Personal Services) and .8 (Employee Benefits)	All Funds Except Capital Projects Fund	57,602,513	58,935,740	56,177,533		
9	Debt Service	Expenditure Object Codes: .6 (Debt Principal) and .7 (Debt Interest)		2,707,061	6,849,190	2,301,865		
9	Current Refunding Bond Proceeds	5792		0	3,765,000	0		

Fiscal Stress Financial Indicators			Public Scores			Projected Scores (Based on Data Elements Above)	
Financial Indicators			2019	2020	2021	2022	2023
1	Assigned and Unassigned Fund Balance as a Percentage (%) of Gross Expenditures		0	0	0		
2	Total Fund Balance as a Percentage (%) of Gross Expenditures		0	0	0		
3	Operating Deficits		6.67	3.33	0		
4	Cash Ratio - Cash and Investments as a Percentage (%) of Current Liabilities		6.67	3.33	0		
5	Cash as a Percentage (%) of Monthly Gross Expenditures		6.67	6.67	0		
6	Short-Term Cash-Flow Debt Issuance as a Percentage (%) of Total Revenues		0	0	0		
7	Short-Term Cash-Flow Debt Issuance Trend		0	0	0		
8	Personal Service and Employee Benefits as a Percentage (%) of Total Revenues (3 year avg)		0	0	0		
9	Debt Service as a Percentage (%) of Total Revenues (3 year avg)		0	0	0		

Total Points*	20	13.3	0	0.0	0.0
Score Classification	No Designation	No Designation	No Designation	No Designation	No Designation

Counties General Fund Combined Funds
 A A, D, DM, FX, G, + All Enterprise Funds

Revenue and Expenditure Definitions
 Gross Revenues = Revenues and Other Sources
 Total Revenues = Revenues
 Gross Expenditures = Expenditures and Other Uses

Fiscal Stress Classification **Point Range (Out of 100 total)**
 Significant 65 - 100
 Moderate 55 - 64.9
 Susceptible 45 - 54.9
 No Designation 0 - 44.9

*Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

Data as of 8/31/2022

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Name: County of Cortland
MuniCode: 110100000000
County: Cortland

Fiscal Year End:
Year Last Filed:

31-Dec
 2021

Fiscal Stress Environmental Indicators		Value		Score	
		2020	2021	2020	2021
1	Change in Population	-2.38%	-3.26%	3.33	6.67
2	Percent of Households with Public Assistance	14.45%	13.88%	0	0
3	Percent of Population Under 18 & Over 65	35.20%	35.20%	0	0
4	Percent Change in Home Value	17.68%	17.10%	0	0
5	Median Household Income	\$56,023	\$59,194	0	0
6	Unemployment Rate	5.30%	5.60%	0	0
7	Reliance on State and Federal Aid	21.28%	19.96%	13.33	6.67
Total Points*				16.7	13.3
Score Classification				No Designation	No Designation

Environmental Stress Classification	Point Range (Out of 100 total pts)
Significant	50 - 100
Moderate	40 - 49.9
Susceptible	30 - 39.9
No Designation	0 - 29.9

**Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.*

Data as of 8/31/2022

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October 2022 Treasurer's Report

1. Trusts: (Funds Paid into Court)

Total Open Accounts: **1** in the process of being claimed & disbursed if / when court-ordered.

2. Open Estates:

I have been approved as Administrator of a **small** estate in which I collect and distribute estate assets to debtors. This is unique in that I, rather than an attorney, do the legal paperwork.

I'm currently holding **8** open mortgage foreclosure estates, **6** of which I am the Administrator. Auctions for mortgaged properties are arranged by a court appointed "Referee" (attorney) independent of our office. Surplus funds as a result of sale are considered "funds paid into court", transferred to the County Clerk for recording, then deposited with the Treasurer (**Trusts above**) until claimed and disbursed or deemed abandoned and transferred to the NYS Comptroller.

3. Delinquent Tax Foreclosure Auction: Property can be reclaimed by current owners 9 business days prior to the auction. Historically, ~30 properties are auctioned annually @ ~\$17,000 each. The number of parcels is constantly changing due to payments, installment agreements & defaults, bankruptcies, legal actions, etc...

Auctions International conducted Cortland's first Online Only auction for 2018 Delinquent Tax Properties. The auction was concluded 29 July. We had 89 bidders competing for 17 parcels. Total sales were \$273,785 for an average of \$16,105 each.

Two bidders forfeited their deposit on parcels they bid on. One was due to possible environmental contamination.

4. The Legislature has approved a resolution to eliminate the elected office of Treasurer, which I fully support. If voters decide in a referendum in November to eliminate the position, my last day in office will be December 31, 2023.

The title of Treasurer, as currently existing, is misleading in that it involves very little knowledge of budgeting or finance. In the past 20 years, the duties of the County Treasurer included those of the newly created positions of County Administrator, Finance Director, and Assistant Finance Director to handle Budget and Finance matters. The remaining duties dealing with trusts, estates, delinquent taxes, foreclosures, etc... were assigned to the elected Treasurer in 2020, and can be accomplished by the Finance Director, Assistant Director, and their staff in the future.

5. Treasurer Office Budget (MUNIS)

September 2020 \$37,155,567 Actual

September 2021 \$38,355,212 Actual

September 2022 ~\$41,419,659 Estimated (Anticipate Federal Aid increase over 2021)

John T. Banewicz
County Treasurer