



Finance & Administration Committee

Committee Meeting

60 Central Ave
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Tuesday, October 15, 2024

8:30 AM

Room 302

CALL TO ORDER

The meeting was called to order at 8:30 AM by Committee Chair Cathy Bischoff

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County, NY	Committee Member	Present	
Linda Jones	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Sandra Price	Cortland County, NY	Committee Member	Absent	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Vice-Chair	Late	8:37 AM
Cathy Bischoff	Cortland County, NY	Committee Chair	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Laura Fox	Cortland County, NY	Real Property Tax Services	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Morgan Spaulding	Cortland County, NY	Grants Administrator	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Allen Pankhurst	Cortland County, NY	Superintendent of Buildings and Grounds	Present	
Mark Helms	Cortland County, NY	Sheriff	Present	
Joyce Quarella	Cortland County, NY	Secretary to the Sheriff	Present	
Chad Burhans	Cortland County, NY	Undersheriff	Present	
Reed Cleland	Cortland County, NY	Board Member	Present	
Charles Sudbrink	Cortland County, NY	Superintendent of Highways	Present	
Jack Hess	Cortland County, NY	Director of Information Technology	Present	

	NY			
Doug Schneider	Cortland Standard	Reporter	Present	
Ashley Millard	Cortland County, NY	Deputy Clerk of the Legislature	Remote	
Nicole Anjeski	Cortland County, NY	Director of Public Health	Remote	
Patricia Schaap	Cortland County, NY	Director of Community Services	Remote	
Lisa Perfetti	Cortland County, NY	Public Health Director	Remote	
Lisa McGee	Cortland County, NY	Health Department Fiscal Manager	Remote	
Carlita Withers	Cortland County, NY	Deputy Director of Finance	Remote	
Nicole Compton	Cortland County, NY	Paralegal	Remote	
Scott Roman	Cortland County, NY	Director of Emergency Response and Communications	Remote	
Becky Pecka	Cortland County, NY	Mental Health Senior Account Clerk	Remote	

MINUTES

1. Finance & Administration Committee - Committee Meeting - Sep 17, 2024 9:00 AM

RESULT:	APPROVED
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RESOLUTIONS

AGENDA ITEM NO. 1 – Local Law "G" of 2024 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2025

RESULT:	APPROVED [4 TO 1]
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Next: 10/24/2024 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: Beau Harbin, Committee Member

AYES: Beau Harbin, Joseph Nauseef, Eugene Waldbauer, Cathy Bischoff

NAYS: Linda Jones

ABSENT: Sandra Price, William McGovern

ON MOTION OF BISCHOFF

RESOLUTION NO.

Local Law "G" of 2024 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2025

WHEREAS, the New York State Legislature enacted General Municipal Law §3-c which establishes a limit upon real property tax levies by local governments, AND

WHEREAS, pursuant to General Municipal Law §3-c (5), a local government may adopt a budget in excess of the tax levy limit only if the governing body of such local government first enacts a local law to override the tax levy limit for the coming fiscal year only, AND

WHEREAS, the Cortland County Legislature has not yet finalized the fiscal year 2025 budget, and may need the flexibility to exceed the property tax cap if it is deemed necessary;

NOW THEREFORE BE IT ENACTED by the Legislature of the County of Cortland, as follows:

Section 1
Legislative Intent

The Cortland County Legislature has determined that it is important to maintain flexibility in the process of finalizing the fiscal year 2025 budget, and it may be necessary to override the limit on the amount of real property taxes that may be levied by the County of Cortland for the coming fiscal year 2025.

Section 2
Override of Tax Levy Limit

Upon the adoption of this local law, the Cortland County Legislature is hereby authorized to override the tax levy limit for the coming fiscal year 2025, if the Legislature deems it necessary for the County of Cortland to adopt a budget for the fiscal year 2025 which may require a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 3
Legal Authority

The authority to override the tax levy limit is authorized by General Municipal Law §3-c (5), which expressly authorizes a local government to override the tax levy limit for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of the total voting power of its governing body, the Cortland County Legislature.

Section 4
Effective Date

This Local Law shall take effect immediately, in accordance with the provision of the Municipal Home Rule Law of the State of New York.

AGENDA ITEM NO. 2 – Authorize the Allocation of Funding to Tompkins Cortland Community College Facilities Master Plan

RESULT:	APPROVED [4 TO 2]
	Next: 10/24/2024 6:00 PM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Beau Harbin, Eugene Waldbauer, William McGovern, Cathy Bischoff
NAYS:	Linda Jones, Joseph Nauseef
ABSENT:	Sandra Price

ON MOTION OF BISCHOFF

RESOLUTION NO.

Authorize the Allocation of Funding to Tompkins Cortland Community College Facilities Master Plan

WHEREAS, Tompkins Cortland Community College requires the development of a Facilities Master Plan to assess and guide future infrastructure needs; AND

WHEREAS, a professional assessment is necessary to evaluate the current and future facilities requirements of Tompkins Cortland Community College to effectively create this plan; AND

WHEREAS, Cortland County is a sponsor county for Tompkins Cortland Community College; AND

WHEREAS, the total cost of the assessment is \$56,852, with the sponsor counties' share being \$28,426, of which Cortland County's portion is \$10,801.88; AND

WHEREAS, it is the recommendation of the Cortland County Legislature's Finance and Administration Committee to allocate \$10,801.88 to Tompkins Cortland Community College to fund a professional assessment of the facilities for the Facilities Master Plan; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the allocation of \$10,801.88 to Tompkins Cortland Community College to fund a professional assessment of its facilities as part of the Facilities Master Plan development; AND BE IT FURTHER

RESOLVED, that the Director of Finance is hereby directed to amend the 2024 budget as follows:

INCREASE:

A24955.54780	Sponsor Contributions	\$10,801.88
A359900	Appropriated Fund Balance	\$10,801.88

AGENDA ITEM NO. 3 – Resolution of the Cortland County Legislature Supporting the Right of Tompkins Cortland Community College to Maintain Local Control Over Operating Decisions

RESULT:	POSTPONED [5 TO 1]
	Next: 11/12/2024 9:00 AM
MOVER:	Cathy Bischoff, Committee Chair
SECONDER:	Beau Harbin, Committee Member
AYES:	Harbin, Nauseef, Waldbauer, McGovern, Bischoff
NAYS:	Linda Jones
ABSENT:	Sandra Price

ON MOTION OF BISCHOFF

RESOLUTION NO.

Resolution of the Cortland County Legislature Supporting the Right of Tompkins Cortland Community College to Maintain Local Control Over Operating Decisions

WHEREAS, Tompkins Cortland Community College (TC3) has served the educational needs of Tompkins and Cortland Counties with distinction since its founding, providing vital opportunities for students in our region to pursue higher education and career training; AND

WHEREAS, TC3, as a locally governed institution within the State University of New York (SUNY) system, has traditionally exercised autonomy in making essential operating decisions, including but not limited to the selection and appointment of the college president, performance reviews, contract negotiations, and other governance matters vital to its local mission; AND

WHEREAS, the ability of TC3's Board of Trustees and local leadership to make decisions based on the unique needs and priorities of the communities it serves is integral to the continued success and responsiveness of the college; AND

WHEREAS, recent actions by the SUNY Chancellor and SUNY System Administration suggest an overreach into local decision-making authority, threatening the autonomy of TC3 and similar institutions, particularly in the areas of presidential appointments, performance evaluations, and contract negotiations, among others; AND

WHEREAS, the Cortland County Legislature recognizes that local control of educational institutions is essential to maintaining accountability, responsiveness to community needs, and the preservation of quality educational opportunities; AND

WHEREAS, the Legislature is deeply concerned that any centralized overreach by the SUNY Chancellor would diminish the ability of local community colleges like TC3 to operate in a manner that best serves their students, faculty, and communities; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature unequivocally supports the right of Tompkins Cortland Community College to continue making all local operating decisions, including but not limited to the appointment of its president, performance reviews of college leadership, contract negotiations with faculty and staff, and other governance matters critical to its mission; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature calls on the SUNY Chancellor and SUNY System Administration to respect the authority and autonomy of TC3's local Board of Trustees in managing the college's affairs without undue interference; AND BE IT FURTHER

RESOLVED, that a copy of this resolution be transmitted to the SUNY Chancellor, the Board of Trustees of Tompkins Cortland Community College, the New York State Governor, and other relevant state officials as a demonstration of the Cortland County Legislature's support for the continued local control of TC3.

Referred from Building & Grounds Committee

AGENDA ITEM NO. 4 – Authorize Agreement with NRG Energy, Inc. for Natural Gas

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Eugene Waldbauer, Committee Member
AYES:	Harbin, Jones, Nauseef, Waldbauer, McGovern, Bischoff
ABSENT:	Sandra Price

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Agreement with NRG Energy, Inc. for Natural Gas

WHEREAS, Resolution No. 44-11 authorized the Municipal Electric and Gas Alliance (MEGA) to represent Cortland County in a bid for natural gas; AND

WHEREAS, MEGA, in conjunction with Genesee County, NY, issued invitations to bid; AND

WHEREAS, MEGA's consulting firm, Energy Next, evaluated the bids on behalf of alliance members, including Cortland County; AND

WHEREAS, upon careful review and analysis MEGA determined that NRG Energy, Inc., of 910 Louisiana St Houston, TX 77002, was the lowest responsible bidder and entered into a program agreement with NRG Energy, Inc.; AND

WHEREAS, based on the NRG Energy, Inc. agreement with MEGA, the Cortland County Buildings and Grounds and Finance and Administration Committees have recommended selecting NRG Energy, Inc.'s price protection program, which will provide the County with natural gas at a fixed rate of \$--- per decatherm for 36 months commencing on November 1, 2024 and ending October 31, 2027, with

the option of extensions; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon the approval of the County Attorney or designee, to enter into an agreement with NRG Energy, Inc., of 910 Louisiana St Houston, TX 77002, for natural gas; AND BE IT FURTHER

RESOLVED, that said agreement with NRG Energy, Inc. shall be for all County properties.

Referred from Highway Committee

Referred from Government Operations Committee

Referred from Judiciary & Public Safety Committee

Referred from Ag/Planning/Environmental Committee

Referred from Health & Human Services

AGENDA ITEM NO. 5 – Authorizing and Approving Settlement Agreements to an Action Relating to the Opioid Crisis

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/24/2024 6:00 PM
MOVER:	William McGovern, Committee Vice-Chair
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Harbin, Jones, Nauseef, Waldbauer, McGovern, Bischoff
ABSENT:	Sandra Price

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorizing and Approving Settlement Agreements to an Action Relating to the Opioid Crisis

WHEREAS, there is pending the matter on behalf of Cortland County regarding the opioid addiction crisis, in which Cortland County is the named plaintiff in the action (the "Action"); AND

WHEREAS, the Action is against several defendants, including manufacturers of opioids, distributors of opioids and chain pharmacies; AND

WHEREAS, after discussion the Cortland County Legislature authorized the County Attorney to accept confidential settlements for in relation to two (2) such defendants in the ongoing matter; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Chairman of the Legislature to accept said settlements and execute Participation and Release Forms for each defendant; AND BE IT FURTHER

RESOLVED, that all funds received from the settlement be set aside into a special reserve account for the sole purpose of addressing the opioid epidemic in Cortland County.

Monthly Reports

1. Real Property Tax Services Monthly Report

RESULT:	COMPLETED
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2. Finance Department Monthly Reports

RESULT:	COMPLETED
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3. County Administrator Monthly Report

RESULT:	COMPLETED
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Discussion Items

1. Review Tentative 2025 Cortland County Budget

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 11:06 AM



Finance & Administration Committee

60 Central Ave
Cortland, NY 13045

Committee Meeting

<https://www.cortlandcountyny.gov>

~ Minutes ~

Tuesday, September 17, 2024

9:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 9:04 AM by Committee Chair Cathy Bischoff

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County, NY	Committee Member	Excused	
Linda Jones	Cortland County, NY	Committee Member	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Sandra Price	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Member	Present	
William McGovern	Cortland County, NY	Committee Vice-Chair	Present	
Cathy Bischoff	Cortland County, NY	Committee Chair	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Laura Fox	Cortland County, NY	Real Property Tax Services	Present	
Stephen Trobert	Cortland County, NY	Manager of Audit & Financial Projects	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Trisha Hiemstra	Cortland County, NY	Planning Director	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Doug Schneider	Cortland Standard	Reporter	Present	
Brenden O'Bryan	Cortland County BDC	Executive Director	Present	
Nicole Anjeski	Cortland County, NY	Director of Public Health	Remote	
Jessica Leet	Cortland County, NY	Executive Assistant	Remote	
Jason DeRaiche	Cortland County, NY	Safety Officer	Remote	

Minutes Acceptance: Minutes of Sep 17, 2024 9:00 AM (MINUTES)

Brooke Kemak	Cortland County, NY	County Clerk	Remote	
Carlita Withers	Cortland County, NY	Deputy Director of Finance	Remote	

DISCUSSION ITEMS

1. Housing Discussion with Cortland County BDC Executive Director Brendan O'Bryan

RESULT:	COMPLETED
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MINUTES

1. Finance & Administration Committee - Committee Meeting - Aug 13, 2024 9:00 AM

RESULT:	ACCEPTED
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2. Finance & Administration Committee - Special Meeting - Aug 22, 2024 4:30 PM

RESULT:	ACCEPTED
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RESOLUTIONS

AGENDA ITEM NO. 1 – Authorization Clerk of the Legislature to Apply for Microenterprise Grant Funding and to Execute Any Related Agreements

RESULT:	APPROVED [UNANIMOUS]
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Next: 9/26/2024 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: William McGovern, Committee Vice-Chair

AYES: Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff

EXCUSED: Beau Harbin

ON MOTION OF BISCHOFF

RESOLUTION NO.

Authorization Clerk of the Legislature to Apply for Microenterprise Grant Funding and to Execute Any Related Agreements

WHEREAS, there is grant funding available through the New York State Office of Community Renewal through its Community Development Block Grant Program for Microenterprise funding; AND

WHEREAS, currently Cortland County does not have the ability to provide financial support to small businesses with five or fewer employees through established business development programs; AND

WHEREAS, Cortland County has previously been awarded a Microenterprise grants and has successfully administered said grant and awarded the funds as required; AND

WHEREAS, the Legislature wishes to support additional approved businesses if such funding is awarded by the New York State Office of Community Renewal; AND

WHEREAS, a public hearing was held on September 26, 2024 before the Cortland County Legislature to determine if there is substantial interest and public support for such a Microenterprise Grant program; NOW THEREFORE BE IT

RESOLVED, that the Clerk of the Legislature, be and hereby is authorized and directed to file an application for microenterprise funds from New York State Homes and Community Renewal, Office of Community Renewal, under the U.S. Department of Housing and Urban Development's Small Cities

RESOLVED, that the County Administrator and Chair of the Legislature, upon review and approval of the County attorney or designee as to form, be and hereby is authorized to enter into and execute a project agreement with the State of New York for the Cortland County Microenterprise Program.

Referred from Government Operations Committee

AGENDA ITEM NO. 2 – Authorize Salary Amendments - Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees - Personnel Department

RESULT: APPROVED [5 TO 1]

Next: 9/26/2024 6:00 PM

MOVER: William McGovern, Committee Vice-Chair

SECONDER: Sandra Price, Committee Member

AYES: Nauseef, Price, Waldbauer, McGovern, Bischoff

NAYS: Linda Jones

EXCUSED: Beau Harbin

ON MOTION OF NAUSEEF

RESOLUTION NO.

Authorize Salary Amendments - Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees - Personnel Department

WHEREAS, there is a need to amend the Management Attorney Table salary schedule in the Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees; AND

WHEREAS, the Government Operations Committee has reviewed and recommends the amendments shown below; AND

WHEREAS, the committee recommends that all incumbents in the titles shown below do not receive the 2025 annual salary increase due to this adjustment; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby approves the amendments to the Management Attorney Table salary schedule in the Employment Policy Manual for Department Heads, Management Employees and Management/Confidential Employees effective October 1, 2024 as follows:

	Step 1	Step 2	Step 3	Step 4
Grade 0	n/a	n/a	n/a	\$146,802
Grade 1	n/a	n/a	n/a	\$125,000
Grade 2	\$100,000	\$105,000	\$11,0000	\$115,000
Grade 3	n/a	n/a	n/a	\$74,160

Grade 0

County Attorney
Public Defender

Grade 1

Chief Assistant County Attorney
Chief Assistant District Attorney
Chief Assistant Public Defender

Chief DSS Attorney
Plan Administrator

Grade 2

Assistant County Attorney
Assistant District Attorney
Assistant Public Defender
Social Services Attorney

Grade 3

Associate Assistant County Attorney
Associate Assistant District Attorney
Associate Assistant Public Defender
Associate Social Services Attorney

Referred from Building & Grounds Committee

Referred from Highway Committee

AGENDA ITEM NO. 3 – Amend Establishment of Dwyer Memorial Park Reserve

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	William McGovern, Committee Vice-Chair
AYES:	Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL

RESOLUTION NO.

Amend Establishment of Dwyer Memorial Park Reserve

WHEREAS, Resolution No. 436-17 established the Dwyer Park Memorial Repair Reserve (the reserve) for repairs to the main pavilion; AND

WHEREAS, Resolution No. 206-18 amended resolution no. 436-17 to allow the use of the reserve for all necessary repairs at the main pavilion or other Dwyer Memorial Park facilities and structures; AND

WHEREAS, it is the recommendation of the County Administrator and Cortland County Highway Committee to provide a funding mechanism for the reserve; NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature authorize annually adding to the reserve (A.386300.DWPK) any unspent budget in A71105.52320 and A71105.54076; AND BE IT FURTHER

RESOLVED, the approved uses of the reserve are for repairs, maintenance or capital improvements at Dwyer Park; AND BE IT FURTHER

RESOLVED, that the Reserve be and hereby is named the Dwyer Memorial Park Reserve.

AGENDA ITEM NO. 4 – Authorize Stipend for Additional Duties - Superintendent of Highways and Deputy Superintendent of Highways - Highway Department

Minutes Acceptance: Minutes of Sep 17, 2024 9:00 AM (MINUTES)

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Sandra Price, Committee Member
SECONDER:	William McGovern, Committee Vice-Chair
AYES:	Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff
EXCUSED:	Beau Harbin

ON MOTION OF NEWELL**RESOLUTION NO.**

Authorize Stipend for Additional Duties - Superintendent of Highways and Deputy Superintendent of Highways - Highway Department

WHEREAS, the oversight of County capital projects has been being performed by Charles Sudbrink, Superintendent of Highways, and Alan Ricottilli, Deputy Superintendent of Highways since April 1, 2024; AND

WHEREAS, the Highway Committee recommends compensating Charles Sudbrink and Alan Ricottilli with a stipend, which would not be added to their base salaries, for performing these duties; NOW THEREFORE BE IT

RESOLVED, that Charles Sudbrink will receive an \$8,745 stipend, and Alan Ricottilli will receive a \$6,399 stipend for the oversight of County capital projects for 2024; AND BE IT FURTHER

RESOLVED, that this payment shall be included in the last paycheck in December 2024.

Referred from Government Operations Committee**AGENDA ITEM NO. 5 – Create Temporary Director of Weights and Measures**

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Linda Jones, Committee Member
SECONDER:	Sandra Price, Committee Member
AYES:	Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff
EXCUSED:	Beau Harbin

ON MOTION OF NAUSEEF**RESOLUTION NO.**

Create Temporary Director of Weights and Measures

WHEREAS, the needs of the agency will be better served by creating one full-time temporary position of Director of Weights and Measures in order to provide time to train with the current Director of Weights and Measures who is retiring December 2024; AND

WHEREAS, the Government Operations Committee recommends the creation of this position; NOW THEREFORE BE IT

RESOLVED, that one full-time temporary position of Director of Weights and Measures (Management, Grade 10, \$57,528-76,569, competitive class, full-time, temporary through 12/31/2024, with benefits) be created on September 26, 2024 with approval to fill; AND BE IT FURTHER

RESOLVED, that funds be appropriated in the 2024 County Budget as follows:

A66105.51005 Personal Services		\$15,821.00
A66105.58020 Retirement		\$2,214.94
A66105.58030 FICA		\$1,210.31
A66105.58060 Health Insurance		\$4,900.00
TOTAL Expense		\$24,146.25

Referred from Judiciary & Public Safety Committee

Referred from Ag/Planning/Environmental Committee

Referred from Health & Human Services

AGENDA ITEM NO. 6 – Authorize Agreement with Cayuga Addictions Recovery Services - Department of Social Services

RESULT: APPROVED [UNANIMOUS]

Next: 9/26/2024 6:00 PM

MOVER: Joseph Nauseef, Committee Member

SECONDER: Eugene Waldbauer, Committee Member

AYES: Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff

EXCUSED: Beau Harbin

ON MOTION OF VAN DEE

RESOLUTION NO.

Authorize Agreement with Cayuga Addictions Recovery Services - Department of Social Services

WHEREAS, the NYS Office of Children and Family Services is anticipated to allocate another round of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders; AND

WHEREAS, Cayuga Addictions Recovery Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership; AND

WHEREAS, the \$60,000.00 in funding needed for this Agreement will be provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to an allocation from New York State and the appropriation of funding by the Legislature, be and hereby is authorized to execute an agreement for the time period of December 1, 2024 through November 30, 2025 with CARS in an amount not to exceed \$60,000.

AGENDA ITEM NO. 7 – Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 9/26/2024 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: William McGovern, Committee Vice-Chair

AYES: Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff

EXCUSED: Beau Harbin

ON MOTION OF VAN DEE**RESOLUTION NO.**

Accept Substance Abuse & Mental Health Services Administration (SAMHSA) 2024-2028 Youth Grant, Authorize Agreements and Create Positions - Mental Health Department

WHEREAS, the Cortland County Mental Health Department has been awarded a grant from Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion and sustainability of comprehensive community mental health services for children with series emotional disturbances (SED); AND

WHEREAS, the grant award period is from October 2024 through September 2028 and award amount total is \$3,526,362.00; AND

WHEREAS, the grant has designated the funds to be used to fund specific positions and provider contracts matching the approved SAMHSA budget and action plans; AND

WHEREAS, the Mental Health Department recommends the creation of two full time positions of one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant; AND

WHEREAS, the Grant has designated fund to be used for 2024 purchasing of two (2) laptops and two (2) iPads to be used by the Mental Health Department for grant management, activities and oversight; AND

WHEREAS, it is the recommendation of the Health and Human Services Committee to authorize the Cortland County Administrator to approve the designation of funds to the following Cortland County contracted agencies to work under the Grant leadership oversight of the Mental Health Department; with these budget requirements in the grant:

2024-2028 SAMHSA Approved Contacted Providers	Authorized Funds Four (4) Year Totals
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND

WHEREAS, the 2024 budget needs to be amended; NOW THEREFORE BE IT

RESOLVED, that the Cortland County be and hereby accepts the award of the Substance Abuse & Mental Health Services Administration (SAMHSA) in the amount of \$3,526,362.00; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute all necessary agreements to receive the grant funding; AND BE IT FURTHER

RESOLVED, that one Mental Health Rehabilitation Specialist (MHRS) (CSEA, Grade 16 \$23.8479/hr - \$30.1854/hr, competitive class, full time with benefits) and one Senior Mental Health Clinician (SMHC) (CSEA, Grade 28 \$37.2145/hr - \$47.1041, competitive class, full time with benefits) positions as funded and required by this grant, be created with approval to fill on September 27, 2024 at 12:01 AM; AND BE IT FURTHER

RESOLVED, that both positions shall be abolished upon the expiration of the grant funding for the positions; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, be and hereby is authorized to execute contracts with the following agencies for an amount not to exceed the amount listed below:

2024-2028 SAMHSA Approved Contacted Providers Authorized Funds Four (4) Year Totals	
Family & Children's Counseling Services of Cortland	\$13,000
CAPCO	\$93,910
CACTC / RHI	\$170,000
SUNY Upstate Medical University	\$53,000
Cowley Associates, Inc.	\$38,500
Functional Family Therapy, LLC	\$71,750

; AND BE IT FURTHER

RESOLVED, the Director of Finance is authorized to pay the approved county contracted agencies from the appropriate expense account for this SAMHSA Grant; AND BE IT FURTHER

RESOLVED, that the 2024 budget be and hereby is amended as follows:

INCREASE:

Acct No. ____ SAMHSA Grant \$956,086

Acct No. A359990 Approp. Fund Balance \$956,086

; AND BE IT FURTHER

RESOLVED, that the Director of Finance be and hereby shall carryover any unused grant funds to subsequent budgets for the life of the grant.

AGENDA ITEM NO. 8 – Accept Funds Resource Allocation Plan New York State Office of Children and Family Services - Health Department/Youth Bureau

Minutes Acceptance: Minutes of Sep 17, 2024 9:00 AM (MINUTES)

RESULT: **APPROVED [UNANIMOUS]**

Next: 9/26/2024 6:00 PM

MOVER: Eugene Waldbauer, Committee Member

SECONDER: Sandra Price, Committee Member

AYES: Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff

EXCUSED: Beau Harbin

ON MOTION OF VAN DEE**RESOLUTION NO.**

**Accept Funds Resource Allocation Plan New York State Office of Children and Family Services -
Health Department/Youth Bureau**

WHEREAS, the New York State Office of Children and Family Services, through the Resource Allocation Plan has made available the sum of \$108,730 to Cortland County, through the Youth Bureau; AND

WHEREAS, the County Youth Bureau has designated the funds to the various county municipalities and agencies for the year October 1, 2024 through September 30, 2025 and for which a copy is in the County Youth Bureau Office; AND

WHEREAS, \$92,420 will be allocated to Cortland County municipalities and \$16,310 will be allocated to the Cortland County Youth Bureau administration; AND

WHEREAS, the 2024 County Budget will need to be amended as follows:

<u>Revenue:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.43820.YB	Youth Bureau	\$113,028	\$108,730	\$221,758
<u>Expenditure:</u>		<u>Current</u>	<u>Increase</u>	<u>Balance</u>
A73125.51005	Personal Services	\$14,794	\$7,857	\$22,651
A73125.54020	Postage	\$10	\$10	\$20
A73125.54035	Ed/Train	\$700	\$700	\$1,400
A73125.54040	Dues	\$120	\$150	\$270
A73125.54045	Travel	\$224	\$2,500	\$2,724
A73125.54048	Program Supp	\$36	\$2,500	\$2,536
A73125.54800	Program Exp - SDPP	\$96,013	\$92,420	\$188,433
A73125.58060	Health Ins	\$0	<u>\$2,593</u>	\$2,593
			\$108,730	

; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, is authorized to execute the Resource Allocation Planning Agreement with the New York State Office of Children and Family Services and contract with approved agencies; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to pay from the appropriate expense account and that in the event that the county does not receive the appropriate funds from the New York State Office of Children and Family Services, the County shall not be liable to pay any of its own funds to meet any deficiency under the terms of the contract.

AGENDA ITEM NO. 9 – Amend 2024 Budget for Daycare Expenditures - Department of Social Services

Minutes Acceptance: Minutes of Sep 17, 2024 9:00 AM (MINUTES)

RESULT:	APPROVED [UNANIMOUS]
	Next: 9/26/2024 6:00 PM
MOVER:	Eugene Waldbauer, Committee Member
SECONDER:	Linda Jones, Committee Member
AYES:	Jones, Nauseef, Price, Waldbauer, McGovern, Bischoff
EXCUSED:	Beau Harbin

ON MOTION OF VAN DEE

RESOLUTION NO.

Amend 2024 Budget for Daycare Expenditures - Department of Social Services

WHEREAS, expenditures for Daycare cases are continuing to increase this year and are expected to exceed the amount appropriated in our 2024 budget; NOW THEREFORE BE IT

RESOLVED, that the 2024 County Budget be and hereby is amended as follows:

INCREASE:

Daycare Expenditures

A60105.56055 current \$1,350,000.00 INCREASE \$250,000 new = \$1,600,000.00

Daycare Revenues

A601043.43655 current \$1,296,578.00 INCREASE \$250,000 new = \$1,546,578.00

RESOLUTIONS CONTINUED

AGENDA ITEM NO. 10 – Amend Resolution No. 186-23 - Authorize Reallocation of American Rescue Plan Funding

RESULT:	POSTPONE TO DATE CERTAIN
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Next: 11/12/2024 9:00 AM

ON MOTION OF BISCHOFF

RESOLUTION NO.

Amend Resolution No. 186-23 - Authorize Reallocation of American Rescue Plan Funding

WHEREAS, Resolution No. 328-21 allocated \$300,000 of the water, sewer and broadband infrastructure federal aid revenue to the Cortland County Soil and Water Conservation District to purchase material for a stream corridor management program; AND

WHEREAS, Resolution No. 186-23 authorized reallocating \$22,000 per year of said funding to Account No. A87105.54815 for calendar years 2024, 2025 and 2026 to be used towards salary for an engineer in the Cortland County Soil and Water Conservation District office; AND

WHEREAS, the Cortland County Soil and Water Conservation District has not used the \$22,000 allocated for 2024 towards the salary of the engineer; AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 163-24 authorizing full-time employees of the CSEA #6550-03 Correction Officer/Civilian contract of the Cortland County Sheriff's Department who worked through the COVID-19 pandemic on a continuous basis providing 24/7 coverage at the Cortland County jail in hazardous conditions in enclosed areas without additional compensation between the dates of March 17, 2020 and December 31, 2021, and who are currently employed by the Cortland County Sheriff's Department Corrections Division as of September 1, 2024, or

who worked between the dates of March 17, 2020 and December 31, 2021 and retired previous to September 1, 2024, be paid a one-time payment of \$1,500; AND

WHEREAS, the Cortland County Legislature's Finance and Administration Committee recommends amending Resolution No. 186-23 to reallocate \$22,000 of unspent American Rescue Plan, previously allocated to the Cortland County Soil and Water Conservation District office for the salary of an engineer, to offset the cost of the one-time hazard payment for full-time employees of the CSEA #6550-03 Correction Officer/Civilian contract of the Cortland County Sheriff's Department who worked through the COVID-19 pandemic on a continuous basis providing 24/7 coverage at the Cortland County jail in hazardous conditions in enclosed areas without additional compensation between the dates of March 17, 2020 and December 31, 2021, and who are currently employed by the Cortland County Sheriff's Department Corrections Division as of September 1, 2024, or who worked between the dates of March 17, 2020 and December 31, 2021 and retired previous to September 1, 2024, be paid a one-time payment of \$1,500; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby amends Resolution No. 186-23 and authorizes the reallocation of \$22,000 of unspent American Rescue Plan, previously allocated to the Cortland County Soil and Water Conservation District office for the salary of an engineer, to offset the cost of the one-time hazard payment for full-time employees of the CSEA #6550-03 Correction Officer/Civilian contract of the Cortland County Sheriff's Department who worked through the COVID-19 pandemic on a continuous basis providing 24/7 coverage at the Cortland County jail in hazardous conditions in enclosed areas without additional compensation between the dates of March 17, 2020 and December 31, 2021, and who are currently employed by the Cortland County Sheriff's Department Corrections Division as of September 1, 2024, or who worked between the dates of March 17, 2020 and December 31, 2021 and retired previous to September 1, 2024, be paid a one-time payment of \$1,500; AND BE IT FURTHER

RESOLVED, that the Director of Finance be and hereby is authorized to transfer \$22,000 from Account No. A87105.54815 to the appropriate account lines for the approved payments.

MONTHLY REPORTS

1. County Auditor Quarterly Update

RESULT:	COMPLETED
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2. July 2024 Finance Reports

RESULT:	COMPLETED
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3. Real Property Tax Services Monthly Report

RESULT:	COMPLETED
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4. County Administrator Monthly Report

RESULT:	COMPLETED
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DISCUSSION ITEMS CONTINUED

1. Review an Assessment of 2025 Budget Preparations and Status- Perspective Revenue and Expenses

RESULT:	COMPLETED
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2. Scheduling of Second Finance and Admin Meeting in October to Review Interim 2025 Budget Submitted by County Administrator

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 11:08 AM

ON MOTION OF CATHY BISCHOFF, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Local Law "G" of 2024 - a Local Law Overriding Tax Levy Limit for Fiscal Year 2025**

WHEREAS, the New York State Legislature enacted General Municipal Law §3-c which establishes a limit upon real property tax levies by local governments, AND

WHEREAS, pursuant to General Municipal Law §3-c (5), a local government may adopt a budget in excess of the tax levy limit only if the governing body of such local government first enacts a local law to override the tax levy limit for the coming fiscal year only, AND

WHEREAS, the Cortland County Legislature has not yet finalized the fiscal year 2025 budget, and may need the flexibility to exceed the property tax cap if it is deemed necessary;

NOW THEREFORE BE IT ENACTED by the Legislature of the County of Cortland, as follows:

Section 1**Legislative Intent**

The Cortland County Legislature has determined that it is important to maintain flexibility in the process of finalizing the fiscal year 2025 budget, and it may be necessary to override the limit on the amount of real property taxes that may be levied by the County of Cortland for the coming fiscal year 2025.

Section 2**Override of Tax Levy Limit**

Upon the adoption of this local law, the Cortland County Legislature is hereby authorized to override the tax levy limit for the coming fiscal year 2025, if the Legislature deems it necessary for the County of Cortland to adopt a budget for the fiscal year 2025 which may require a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

Section 3**Legal Authority**

The authority to override the tax levy limit is authorized by General Municipal Law §3-c (5), which expressly authorizes a local government to override the tax levy limit for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of the total voting power of its governing body, the Cortland County Legislature.

Section 4**Effective Date**

This Local Law shall take effect immediately, in accordance with the provision of the Municipal Home Rule Law of the State of New York.

ON MOTION OF CATHY BISCHOFF, COMMITTEE CHAIR**AGENDA ITEM NO. 2****Authorize the Allocation of Funding to Tompkins Cortland Community College Facilities Master Plan**

WHEREAS, Tompkins Cortland Community College requires the development of a Facilities Master Plan to assess and guide future infrastructure needs; AND

WHEREAS, a professional assessment is necessary to evaluate the current and future facilities requirements of Tompkins Cortland Community College to effectively create this plan; AND

WHEREAS, Cortland County is a sponsor county for Tompkins Cortland Community College; AND

WHEREAS, the total cost of the assessment is \$56,852, with the sponsor counties' share being \$28,426, of which Cortland County's portion is \$10,801.88; AND

WHEREAS, it is the recommendation of the Cortland County Legislature's Finance and Administration Committee to allocate \$10,801.88 to Tompkins Cortland Community College to fund a professional assessment of the facilities for the Facilities Master Plan; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the allocation of \$10,801.88 to Tompkins Cortland Community College to fund a professional assessment of its facilities as part of the Facilities Master Plan development; AND BE IT FURTHER

RESOLVED, that the Director of Finance is hereby directed to amend the 2024 budget as follows:

INCREASE:

A24955.54780	Sponsor Contributions	\$10,801.88
A359900	Appropriated Fund Balance	\$10,801.88

ON MOTION OF CATHY BISCHOFF, COMMITTEE CHAIR**AGENDA ITEM NO. 3****Resolution of the Cortland County Legislature Supporting the Right of Tompkins Cortland Community College to Maintain Local Control Over Operating Decisions**

WHEREAS, Tompkins Cortland Community College (TC3) has served the educational needs of Tompkins and Cortland Counties with distinction since its founding, providing vital opportunities for students in our region to pursue higher education and career training; AND

WHEREAS, TC3, as a locally governed institution within the State University of New York (SUNY) system, has traditionally exercised autonomy in making essential operating decisions, including but not limited to the selection and appointment of the college president, performance reviews, contract negotiations, and other governance matters vital to its local mission; AND

WHEREAS, the ability of TC3's Board of Trustees and local leadership to make decisions based on the unique needs and priorities of the communities it serves is integral to the continued success and responsiveness of the college; AND

WHEREAS, recent actions by the SUNY Chancellor and SUNY System Administration suggest an overreach into local decision-making authority, threatening the autonomy of TC3 and similar institutions, particularly in the areas of presidential appointments, performance evaluations, and contract negotiations, among others; AND

WHEREAS, the Cortland County Legislature recognizes that local control of educational institutions is essential to maintaining accountability, responsiveness to community needs, and the preservation of quality educational opportunities; AND

WHEREAS, the Legislature is deeply concerned that any centralized overreach by the SUNY Chancellor would diminish the ability of local community colleges like TC3 to operate in a manner that best serves their students, faculty, and communities; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature unequivocally supports the right of Tompkins Cortland Community College to continue making all local operating decisions, including but not limited to the appointment of its president, performance reviews of college leadership, contract negotiations with faculty and staff, and other governance matters critical to its mission; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature calls on the SUNY Chancellor and SUNY System Administration to respect the authority and autonomy of TC3's local Board of Trustees in managing the college's affairs without undue interference; AND BE IT FURTHER

RESOLVED, that a copy of this resolution be transmitted to the SUNY Chancellor, the Board of Trustees of Tompkins Cortland Community College, the New York State Governor, and other relevant state officials as a demonstration of the Cortland County Legislature's support for the continued local control of TC3.

ON MOTION OF PAUL HEIDER, BOARD MEMBER**AGENDA ITEM NO. 4****Authorize Agreement with NRG Energy, Inc. for Natural Gas**

WHEREAS, Resolution No. 44-11 authorized the Municipal Electric and Gas Alliance (MEGA) to represent Cortland County in a bid for natural gas; AND

WHEREAS, MEGA, in conjunction with Genesee County, NY, issued invitations to bid; AND

WHEREAS, MEGA's consulting firm, Energy Next, evaluated the bids on behalf of alliance members, including Cortland County; AND

WHEREAS, upon careful review and analysis MEGA determined that NRG Energy, Inc., of 910 Louisiana St Houston, TX 77002, was the lowest responsible bidder and entered into a program agreement with NRG Energy, Inc.; AND

WHEREAS, based on the NRG Energy, Inc. agreement with MEGA, the Cortland County Buildings and Grounds and Finance and Administration Committees have recommended selecting NRG Energy, Inc.'s price protection program, which will provide the County with natural gas at a fixed rate of \$-.- per decatherm for 36 months commencing on November 1, 2024 and ending October 31, 2027, with the option of extensions; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon the approval of the County Attorney or designee, to enter into an agreement with NRG Energy, Inc., of 910 Louisiana St Houston, TX 77002, for natural gas; AND BE IT FURTHER

RESOLVED, that said agreement with NRG Energy, Inc. shall be for all County properties.

ON MOTION OF RONALD J. VAN DEE, BOARD MEMBER**AGENDA ITEM NO. 5****Authorizing and Approving Settlement Agreements to an Action Relating to the Opioid Crisis**

WHEREAS, there is pending the matter on behalf of Cortland County regarding the opioid addiction crisis, in which Cortland County is the named plaintiff in the action (the "Action"); AND

WHEREAS, the Action is against several defendants, including manufacturers of opioids, distributors of opioids and chain pharmacies; AND

WHEREAS, after discussion the Cortland County Legislature authorized the County Attorney to accept confidential settlements for in relation to two (2) such defendants in the ongoing matter; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the Chairman of the Legislature to accept said settlements and execute Participation and Release Forms for each defendant; AND BE IT FURTHER

RESOLVED, that all funds received from the settlement be set aside into a special reserve account for the sole purpose of addressing the opioid epidemic in Cortland County.

September Activity Review:

- Processed 104 deeds/parcels for the month of August, including 6 property splits
- Assisted 12 individuals and businesses with purchasing a subscription to Image Mate online
- Assisted 5 individuals with purchasing tax maps
- Created 49 Sales Cards for local Realtors
- Conducted an orientation course for new Cortlandville Assessor
- Director attended online "Sales, Sales, Sales" seminar for continuing education credit
- Upgraded the tax mapping software program from Esri ArcMap product to Esri ArcPro. ArcMap is becoming obsolete and will no longer be supported. Would like to say a big "thank you" to the Planning Department for funding this initial upgrade.
- Answered numerous phone calls relating to Real Property.
- Highest sale price for August was \$995,000 for 2 commercial student housing/fraternity properties located within the City of Cortland.

REVENUE BUDGET VS ACTUAL TO August 31, 2024

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Available Budget	Percent Received
GENERAL FUND							
A1010	Board of Legislators	10,000.00		10,000.00	10,000.00	-	100.0%
A1165	District Attorney	247,804.00		247,804.00	72,476.97	175,327.03	29.2%
A1170	Public Defender	1,343,990.83	551,781.46	1,895,772.29	378,974.07	1,516,798.22	20.0%
A1175	Assigned Counsel	866,042.45		866,042.45	415,899.06	450,143.39	48.0%
A1185	Coroner			-	1,500.00	(1,500.00)	
A1310	Finance	54,901.56		54,901.56	27,450.78	27,450.78	50.0%
A1320	Audit	27,450.78		27,450.78	13,725.40	13,725.38	50.0%
A1325	Real Property Tax Levy	39,270,000.00		39,270,000.00	39,269,999.99	0.01	100.0%
A1325	Treasurer	2,308,378.45	1,072,088.59	3,380,467.04	3,007,122.36	373,344.68	89.0%
A1355	Real Property Tax Services	58,100.00		58,100.00	43,375.00	14,725.00	74.7%
A1410	County Clerk	1,134,116.00		1,134,116.00	558,585.36	575,530.64	49.3%
A1411	County Clerk - DMV	676,000.00		676,000.00	414,027.29	261,972.71	61.2%
A1430	Personnell			-	3,345.50	(3,345.50)	
A1450	Elections	3,300.00	179,521.27	182,821.27	34,863.65	147,957.62	19.1%
A1610	Shared Services	243,802.00		243,802.00	149,401.97	94,400.03	61.3%
A1620	Buildings & Grounds	267,017.00		267,017.00	62,500.37	204,516.63	23.4%
A1680	Information Technology	39,000.00		39,000.00	54,839.64	(15,839.64)	140.6%
A1985	Sales Tax Revenue	38,500,000.00		38,500,000.00	23,008,290.67	15,491,709.33	59.8%
A3020	Emergency Response & Communications	349,000.00	3,550,816.61	3,899,816.61	1,723,973.00	2,175,843.61	44.2%
A3110	Sheriff	100,000.00		100,000.00	44,594.64	55,405.36	44.6%
A3120	Road Patrol	552,120.00	163,358.85	715,478.85	426,206.97	289,271.88	59.6%
A3140	Probation/ATI	457,158.00		457,158.00	302,575.50	154,582.50	66.2%
A3150	Jail	3,500.00	25,656.94	29,156.94	40,338.17	(11,181.23)	138.3%
A3315	DWI	70,400.00	19,241.39	89,641.39	23,084.40	66,556.99	25.8%
A3410	Fire/Emergency Management Admin	46,478.00	693,520.48	739,998.48	28,289.18	711,709.30	3.8%
A4010	Public Health Admin	1,104,339.00	691,632.01	1,795,971.01	835,721.28	960,249.73	46.5%
A4011	Nursing	127,696.00	114,333.18	242,029.18	112,773.20	129,255.98	46.6%
A4012	Environmental Health	292,413.00	65,045.78	357,458.78	166,616.14	190,842.64	46.6%
A4045	Health Education	903,842.00	339,510.55	1,243,352.55	525,248.37	718,104.18	42.2%
A4046	Pre-K	1,700,000.00		1,700,000.00	458,788.76	1,241,211.24	27.0%
A4059	Early Intervention	814,386.00	2,899.05	817,285.05	418,427.58	398,857.47	51.2%
A4050	Child Advocacy Center	357,890.26	69,669.21	427,559.47	174,700.05	252,859.42	40.9%
A4310	Mental Health	7,384,777.00	506,918.48	7,891,695.48	5,039,431.80	2,852,263.68	63.9%
A5610	Airport	325,000.00		325,000.00	234,678.97	90,321.03	72.2%
A5630	Bus Operations	1,141,796.03	677,261.66	1,819,057.69	1,284,096.44	534,961.25	70.6%
A6010	Social Services	17,627,792.00	542,934.00	18,170,726.00	10,296,463.37	7,874,262.63	56.7%
A6410	Occupancy Tax - Revenue	650,000.00		650,000.00	373,491.11	276,508.89	57.5%

Attachment: August 2024 Committee Reports (12550 : August Finance Reports)

REVENUE BUDGET VS ACTUAL TO August 31, 2024

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Available Budget	Percent Received
A6510	Veterans Service Agency	90,917.17		90,917.17	18,097.26	72,819.91	19.9%
A6610	Weights & Measure	15,900.00		15,900.00	6,693.38	9,206.62	42.1%
A6772	Office for the Aging	1,494,984.00	42,121.46	1,537,105.46	994,123.09	542,982.37	64.7%
A7110	Dwyer Park	12,000.00		12,000.00	15,120.01	(3,120.01)	126.0%
A7312	Youth Bureau	20,900.00	92,128.21	113,028.21		113,028.21	0.0%
A7989	Snowmobile	95,616.00		95,616.00	117,925.80	(22,309.80)	123.3%
A8020	Planning	190,050.00		190,050.00	45,000.00	145,050.00	23.7%
A8740	Small Watershed Protection	18,114.20		18,114.20	18,114.20	-	100.0%
	Total Revenue	120,996,971.73	9,400,439.18	130,397,410.91	91,250,950.75	39,146,460.16	70.0%
	Prior Year Encumbrances		3,103,502.79	3,103,502.79			
	Appropriated Fund Balance	1,992,421.79	(1,468,256.46)	524,165.33			
	Appropriated Reserves	(1,125,374.60)	522,437.58	(602,937.02)			
		121,864,018.92	11,558,123.09	133,422,142.01	91,250,950.75	39,146,460.16	
SPECIAL GRANT FUND							
CD6989	CDBG		198,750.00	198,750.00	164,073.48	34,676.52	82.6%
CD6290	Grant Administration	227,959.91		227,959.91	136,328.08	91,631.83	59.8%
CD6292	Employment & Training	769,991.68	20,831.13	790,822.81	635,711.76	155,111.05	80.4%
	Total Revenue	997,951.59	219,581.13	1,217,532.72	936,113.32	281,419.40	76.9%
Self-Insured Benefits Fund							
		12,016,998.63	2,000.00	12,018,998.63	10,159,552.95	1,859,445.68	84.5%
	Prior Year Encumbrances		53,152.67	53,152.67			
	Appropriated Fund Balance		4,408.41	4,408.41			
	Total Revenue	12,016,998.63	59,561.08	12,076,559.71	10,159,552.95	1,859,445.68	84.1%
COUNTY ROAD FUND							
D5010	County Road Administration	200.00		200.00	429.79	(229.79)	214.9%
D5110	Maintenance of Roads	1,004,000.00		1,004,000.00	904,987.83	99,012.17	90.1%
D5112	Permanent Improvements	3,527,750.41	1,714,275.54	5,242,025.95	1,937,814.67	3,304,211.28	37.0%
D9901	Interfund Transfers-in	6,747,693.92		6,747,693.92	3,936,154.81	2,811,539.11	58.3%
	Prior Year Encumbrances		2,056.90	2,056.90			
	Appropriated Fund Balance		35,000.00	35,000.00			
	Total Revenue	11,279,644.33	1,751,332.44	13,030,976.77	6,779,387.10	6,214,532.77	52.0%

REVENUE BUDGET VS ACTUAL TO August 31, 2024

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Available Budget	Percent Received
ROAD MACHINERY FUND							
E5130	Machinery	3,281,953.12	15,000.00	3,296,953.12	2,335,730.99	961,222.13	70.8%
	Prior Year Encumbrances		678,030.25	678,030.25			
	Total Revenue	3,281,953.12	693,030.25	3,974,983.37	2,335,730.99	961,222.13	58.8%
SOLID WASTE FUND							
EL8160	Landfill	2,935,618.62		2,935,618.62	1,916,921.17	1,018,697.45	65.3%
EL8161	Recycling Center	257,000.00		257,000.00	91,592.84	165,407.16	35.6%
	Prior Year Encumbrances		12,222.40	12,222.40			
	Appropriated Fund Balance	(128,500.00)	502,283.41	373,783.41			
	Total Revenue	3,064,118.62	514,505.81	3,578,624.43	2,008,514.01	1,184,104.61	56.1%
CAPITAL PROJECTS FUND							
HH1620	County Courthouse		758,551.00	758,551.00		758,551.00	0.0%
HH4310	Mental Health Building		6,621,247.02	6,621,247.02		6,621,247.02	0.0%
HH5122	Infrastructure		2,694,668.14	2,694,668.14	22,272.55	2,672,395.59	0.8%
HH5610	Airport		231,356.06	231,356.06	240,674.44	(9,318.38)	104.0%
HH9901	Interfund Transfers-in		168,722.68	168,722.68	30,873.61	137,849.07	18.3%
	Prior Year Encumbrances		1,322,189.19	1,322,189.19			
	Total Revenue	-	11,796,734.09	11,796,734.09	293,820.60	10,180,724.30	2.5%
Self-Insured Workers' Compensation Fund		1,915,007.00		1,915,007.00	1,735,703.80	179,303.20	90.6%

Attachment: August 2024 Committee Reports (12550 : August Finance Reports)

EXPENDITURE BUDGET VS ACTUAL TO August 31, 2024

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Committed	Available Budget	Percent Used
GENERAL FUND								
A1010	Board of Legislators	310,653.08	12,920.64	323,573.72	181,336.93	11,575.19	130,661.60	59.6%
A1040	Clerk of the Board	220,766.36		220,766.36	119,323.09	7,285.73	94,157.54	57.3%
A1165	District Attorney	1,507,977.92	11,284.00	1,519,261.92	775,210.88	13,709.25	730,341.79	51.9%
A1170	Public Defender	2,045,939.71	685,358.36	2,731,298.07	755,764.86	3,339.66	1,972,193.55	27.8%
A1175	Assigned Counsel	1,814,801.44	210.03	1,815,011.47	1,188,212.51	458.86	626,340.10	65.5%
A1185	Coroner	228,681.98		228,681.98	110,638.41	64,295.00	53,748.57	76.5%
A1230	County Administrator	454,656.67		454,656.67	267,601.74	2,169.96	184,884.97	59.3%
A1310	Finance	744,121.87		744,121.87	462,098.37	68,757.55	213,265.95	71.3%
A1320	County Auditor	135,645.03		135,645.03	78,463.84		57,181.19	57.8%
A1325	Treasurer	90,000.00	230,700.00	320,700.00	130,700.00		190,000.00	40.8%
A1355	Real Property Tax Services	309,335.84		309,335.84	177,251.33	14,768.85	117,315.66	62.1%
A1410	County Clerk	542,649.45	94.88	542,744.33	309,467.16	2,558.91	230,718.26	57.5%
A1411	County Clerk - DMV	561,998.62		561,998.62	330,078.93	374.73	231,544.96	58.8%
A1420	County Attorney	652,165.34	9,665.14	661,830.48	321,600.26	506.47	339,723.75	48.7%
A1430	Personnel	815,987.33		815,987.33	397,619.14	23,008.14	395,366.05	51.5%
A1450	Elections	653,018.81	179,521.27	832,540.08	444,798.66	1,161.79	386,579.63	53.6%
A1610	Shared Services	243,802.00	15,000.00	258,802.00	197,867.12	19,942.08	40,992.80	84.2%
A1620	Buildings & Grounds	2,430,698.36	1,296,017.88	3,726,716.24	1,730,646.00	471,864.45	1,524,205.79	59.1%
A1680	Information Technology	1,348,278.86	130,638.51	1,478,917.37	819,511.78	106,851.85	552,553.74	62.6%
A1711	Unallocated Judgements/Claims	10,000.00		10,000.00			10,000.00	0.0%
A1985	Sales Tax Paid to Other Governments	16,650,000.00		16,650,000.00	8,822,391.45		7,827,608.55	53.0%
A2490	Community College Chargebacks	350,000.00		350,000.00	179,916.60		170,083.40	51.4%
A2495	Sponsor Contributions	1,944,415.00		1,944,415.00	1,855,495.00	88,920.00	-	100.0%
A3020	Emergency Response & Communications	2,762,405.00	3,725,977.62	6,488,382.62	3,454,784.43	520,408.29	2,513,189.90	61.3%
A3110	Sheriff	1,212,271.77		1,212,271.77	681,242.03	14,809.33	516,220.41	57.4%
A3120	Road Patrol	5,888,491.63	260,615.49	6,149,107.12	3,316,614.84	360,302.38	2,472,189.90	59.8%
A3140	Probation/ATI	2,102,663.95	5,400.00	2,108,063.95	1,182,339.55	13,232.35	912,492.05	56.7%
A3150	Jail	6,356,456.96	53,536.26	6,409,993.22	3,570,910.36	358,562.29	2,480,520.57	61.3%
A3315	DWI	70,400.00	35,741.39	106,141.39	35,186.54	20,444.92	50,509.93	52.4%
A3410	Fire/Emergency Management Admin	320,812.00	702,197.88	1,023,009.88	291,131.74	5,625.91	726,252.23	29.0%
A3510	Animal Control	66,000.00		66,000.00	25,000.00	25,000.00	16,000.00	75.8%
A3620	Safety Officer	50,698.63	3,667.90	54,366.53	27,268.23	194.00	26,904.30	50.5%
A4010	Public Health Admin	685,718.00	703,562.44	1,389,280.44	469,013.88	17,679.93	902,586.63	35.0%
A4011	Nursing	547,510.00	98,418.60	645,928.60	401,801.34	10,216.15	233,911.11	63.8%
A4012	Environmental Health	723,414.00	4,463.78	727,877.78	331,347.39	11,063.24	385,467.15	47.0%
A4045	Health Education	922,164.00	340,827.87	1,262,991.87	679,726.26	106,811.56	476,454.05	62.3%
A4046	Pre-K	2,393,681.00	101.71	2,393,782.71	1,333,958.75	670,188.36	389,635.60	83.7%
A4059	Early Intervention	1,050,602.00	2,948.00	1,053,550.00	619,397.79	16,810.07	417,342.14	60.4%
A4050	Child Advocacy Center	357,890.26	69,669.21	427,559.47	232,586.86	23,146.29	171,826.32	59.8%
A4310	Mental Health	8,043,083.15	626,972.73	8,670,055.88	5,077,356.17	922,579.53	2,670,120.18	69.2%
A5610	Airport	348,209.93		348,209.93	179,997.73	73,692.34	94,519.86	72.9%
A5630	Bus Operations	1,148,690.91	1,190,073.10	2,338,764.01	1,473,258.11	264,250.09	601,255.81	74.3%
A6010	Social Services	37,124,740.76	545,839.40	37,670,580.16	21,775,336.06	333,589.04	15,561,655.06	58.7%

EXPENDITURE BUDGET VS ACTUAL TO August 31, 2024

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Committed	Available Budget	Percent Used
A6293	Workforce Investment		96,790.12	96,790.12	12,918.55		83,871.57	13.3%
A6410	Occupancy Tax	823,523.40		823,523.40	782,347.24		41,176.16	95.0%
A6420	Promotion of Industry	516,803.00		516,803.00	387,602.25	129,200.75	-	100.0%
A6510	Veterans Service Agency	90,917.17		90,917.17	50,693.32		40,223.85	55.8%
A6610	Weights & Measure	122,272.88	208.33	122,481.21	70,998.07	1,344.10	50,139.04	59.1%
A6772	Office for the Aging	2,795,643.47	54,542.78	2,850,186.25	1,659,492.38	156,009.75	1,034,684.12	63.7%
A7110	Dwyer Park	195,493.89		195,493.89	82,490.24	5,179.26	107,824.39	44.8%
A7312	Youth Bureau		113,028.21	113,028.21	22,058.39	43,024.05	47,945.77	57.6%
A7989	Snowmobile	86,054.00		86,054.00	75,923.40		10,130.60	88.2%
A8020	Planning	861,757.32	183,406.88	1,045,164.20	430,099.05	55,760.98	559,304.17	46.5%
A8710	Conservation Programs	240,000.00		240,000.00	180,000.00	60,000.00	-	100.0%
A8740	Small Watershed Protection	18,114.20		18,114.20	10,537.84		7,576.36	58.2%
A8750	Agriculture Programs	331,000.00		331,000.00	248,250.00	82,750.00	-	100.0%
A9050	Unemployment	50,000.00		50,000.00	12,156.19		37,843.81	24.3%
A9060	Retiree Health Insurance	1,891,907.35		1,891,907.35	3,928,365.67		(2,036,458.32)	207.6%
A9901	Transfers to County Road Fund	6,747,693.92		6,747,693.92	3,936,154.81		2,811,539.11	58.3%
A9909	Transfers to Capital Projects Fund		168,722.68	168,722.68	30,873.61		137,849.07	18.3%
A9710	Debt Service	851,340.70		851,340.70	890,470.66	155,870.04	(195,000.00)	122.9%
Total Expenditures		121,864,018.92	11,558,123.09	133,422,142.01	77,625,683.79	5,359,293.47	50,437,164.75	62.2%
SPECIAL GRANT FUND								
CD6989	CDBG		198,750.00	198,750.00	109,274.29		198,750.00	55.0%
CD6290	Grant Administration	227,959.91		227,959.91	129,967.05	42.95	227,916.96	57.0%
CD6292	Employment & Training	769,991.68	20,831.13	790,822.81	437,330.36	42,015.76	311,476.69	60.6%
Total Expenditures		997,951.59	219,581.13	1,217,532.72	676,571.70	42,058.71	738,143.65	59.0%
Self-Insured Benefits Fund		12,016,998.63	59,561.08	12,076,559.71	9,338,124.23	1,958,473.11	779,962.37	93.5%
COUNTY ROAD FUND								
D3310	Traffic Division	228,662.64		228,662.64	145,578.75	50,118.00	32,965.89	85.6%
D5010	County Road Administration	671,936.26	10,451.00	682,387.26	419,382.62	399.98	262,604.66	61.5%
D5020	Engineering	81,055.83	35,000.00	116,055.83	46,423.53		69,632.30	40.0%
D5110	Maintenance of Roads	6,195,598.06	(8,394.10)	6,187,203.96	4,106,100.48	774,738.85	1,306,364.63	78.9%
D5112	Permanent Improvements	3,527,750.41	1,714,275.54	5,242,025.95	2,139,173.83	203,442.25	2,899,409.87	44.7%
D9710	Debt Service	574,641.13		574,641.13	221,352.59	353,288.54	-	100.0%
Total Expenditures		11,279,644.33	1,751,332.44	13,030,976.77	7,078,011.80	1,381,987.62	4,570,977.35	64.9%

Attachment: August 2024 Committee Reports (12550 : August Finance Reports)

EXPENDITURE BUDGET VS ACTUAL TO August 31, 2024

		Original Budget	Transfers/ Amendments	Amended Budget	Year-to-Date Actual	Committed	Available Budget	Percent Used
ROAD MACHINERY FUND								
E5130	Machinery	3,131,085.31	693,030.25	3,824,115.56	1,624,452.30	702,330.05	1,497,333.21	60.8%
E9710	Debt Service	150,867.81		150,867.81	137,108.67	13,759.14	(0.00)	100.0%
	Total Expenditures	3,281,953.12	693,030.25	3,974,983.37	1,761,560.97	716,089.19	1,497,333.21	62.3%
SOLID WASTE FUND								
EL8160	Landfill	1,644,979.09	514,505.81	2,159,484.90	1,476,997.26	96,106.56	586,381.08	72.8%
EL8161	Recycling Center	580,720.67		580,720.67	328,868.69	51,951.79	199,900.19	65.6%
EL9710	Debt Service	838,418.86		838,418.86	752,607.33	85,811.53	-	100.0%
	Total Expenditures	3,064,118.62	514,505.81	3,578,624.43	2,558,473.28	233,869.88	786,281.27	78.0%
CAPITAL PROJECTS FUND								
HH1620	County Courthouse		985,586.06	985,586.06	174,008.90	52,918.65	758,658.51	23.0%
HH4310	Mental Health Building		6,621,247.02	6,621,247.02	14,894.48	6,597,057.45	9,295.09	99.9%
HH5122	Infrastructure		2,874,951.17	2,874,951.17	32,055.35	406,152.94	2,436,742.88	15.2%
HH5610	Airport		1,314,949.84	1,314,949.84	270,420.72	786,275.12	258,254.00	80.4%
	Total Expenditures	-	11,796,734.09	11,796,734.09	491,379.45	7,842,404.16	3,462,950.48	70.6%
Self-Insured Workers' Compensation Fund		1,915,007.00		1,915,007.00	1,418,323.10		496,683.90	74.1%

Attachment: August 2024 Committee Reports (12550 : August Finance Reports)

Cortland County

Revenue Comparison 2020 - 2024 through August 31, 2024

	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS
GENERAL FUND					
1010 BOARD OF LEGISLATORS	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
1165 DISTRICT ATTORNEY	14,270.12	35,288.80	117,179.13	8,204.25	72,476.97
1170 PUBLIC DEFENDER	518,556.33		117,388.18	206,413.80	378,974.07
1175 ASSIGNED COUNSEL	52,838.28			177,151.83	415,899.06
1185 CORONERS					1,500.00
1310 FINANCE			5,400.00	20,442.02	27,450.78
1320 AUDIT			1,800.00	10,221.01	13,725.40
1325 COUNTY TREASURER - Levy	36,434,252.00	37,003,555.01	37,721,956.20	38,496,150.22	39,269,999.99
1325 COUNTY TREASURER	765,330.95	1,350,028.61	3,687,805.10	3,003,368.17	3,007,122.36
1355 REAL PROPERTY TAX SERVICE	32,072.94	33,717.25	37,052.45	32,100.52	43,375.00
1410 COUNTY CLERK - CIVIL/RECORDS	565,143.79	571,623.21	566,229.10	494,671.67	558,585.36
1411 COUNTY CLERK - MOTOR VEHICLES	325,148.39	435,121.22	364,788.65	407,691.29	414,027.29
1430 PERSONNEL - CIVIL SERVICE	3,748.00	1,822.50	2,879.91	1,575.00	3,345.50
1450 ELECTIONS	56,386.64	25,368.60	3,100.80	17,332.89	34,863.65
1610 TELEPHONE SHARED SERVICE	153,570.49	140,128.53	136,898.21	146,072.27	149,401.97
1620 BUILDING & GROUNDS	216,440.32	192,795.53	219,973.28	423,295.04	62,500.37
1680 INFORMATION TECHNOLOGY	26,532.64	24,632.64	21,072.16	70,921.13	54,839.64
1985 SALES TAX	16,919,405.11	20,672,857.97	21,966,013.44	22,354,408.60	23,008,290.67
3020 EMERGENCY RSP & COMMUNICATION	454,700.86	226,518.43	245,109.87	638,480.77	1,723,973.00
3110 SHERIFF	45,261.04	37,712.74	50,539.78	100,410.52	44,594.64
3120 SHERIFF ROAD PATROL	268,654.41	229,202.96	233,288.62	228,974.46	426,206.97
3140 PROBATION	211,690.12	153,393.12	299,539.32	197,541.42	302,575.50
3150 JAIL	16,468.63	173,460.39	33,138.08	43,855.92	40,338.17
3315 STOP DWI	44,149.13	33,130.36	47,328.77	42,450.35	23,084.40
3410 FIRE / EMERGENCY MANAGEMENT	41,380.23	36,093.36	12,692.94	41,618.57	28,289.18
3620 SAFETY OFFICER				10.00	
4010 HEALTH DEPARTMENT ADMIN	936,985.56	811,579.48	606,493.58	912,230.97	835,721.28
4011 NURSING ADMINISTRATION	224,185.35	94,452.06	140,529.82	143,424.46	112,773.20

Attachment: August 2024 Committee Reports (12550 : August Finance Reports)

	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS
4012 ENVIRONMENTAL HEALTH	106,153.42	123,043.28	159,070.78	179,688.75	166,616.14
4045 HEALTH EDUCATION			412,218.76	389,138.60	525,248.37
4046 PRE-K PHCP (4050 AUD)	730,777.45	1,235,535.19	690,408.51	795,571.29	458,788.76
4059 EARLY INTERVENTION PROGRAM	533,689.42	383,988.01	667,691.98	451,046.42	418,427.58
4050 CAC - CHILD ADVOCACY CENTER DA	106,197.81	201,311.27	191,861.80	201,728.75	174,700.05
4310 MENTAL HEALTH CENTER	3,057,588.14	3,421,407.42	3,903,474.62	5,211,322.53	5,039,431.80
5610 AIRPORT	186,488.49	204,454.24	290,086.96	216,756.29	234,678.97
5630 BUS OPERATIONS	1,374,455.33	755,432.98	1,241,528.36	532,362.96	1,284,096.44
6010 DEPT.OF SOCIAL SERVICES ADMIN	5,971,227.98	7,004,309.50	6,819,601.08	6,493,140.12	10,296,463.37
6410 PUBLICITY/TOURISM	155,309.08	239,800.37	363,768.52	382,556.24	373,491.11
6510 VETERANS SERVICE AGENCY	16,258.34	25,450.98	31,167.22	32,835.63	18,097.26
6610 SEALER OF WEIGHTS & MEASURES	7,385.53	7,790.04	9,234.69	13,169.52	6,693.38
6772 AREA AGENCY ON AGING	408,288.17	559,279.79	706,180.55	779,817.04	994,123.09
7110 DWYER PARK	525.00	9,767.55	13,648.11	12,403.60	15,120.01
7312 YOUTH BUREAU		41,022.00		2,966.00	
7989 SNOWMOBILE CLUBS	66,931.20	95,616.00	92,556.00	111,404.84	117,925.80
8020 PLANNING		290.00			45,000.00
8740 SMALL WATERSHED PROTECTION				17,836.53	18,114.20
Total Revenue	71,058,446.69	76,600,981.39	82,240,695.33	84,052,762.26	91,250,950.75
SPECIAL GRANT FUND					
6989 CDBG	28,385.87	50,000.00		1,399,643.34	164,073.48
6290 WIA GRANT ADMINISTRATION	121,662.83	101,675.87	123,497.71	127,925.25	136,328.08
6292 WIA EMPLOYMENT & TRAINING	384,773.73	397,270.31	370,827.97	622,266.59	635,711.76
Total Revenue	534,822.43	548,946.18	494,325.68	2,149,835.18	936,113.32
SELF-INSURANCE FUND - EMPLOYEE BENEFITS					
9060 HEALTH	9,566,278.53	8,674,424.97	8,811,235.01	8,863,852.88	10,159,552.95

	2020 ACTUALS	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS
COUNTY ROAD FUND					
5010 HIGHWAY & STREET ADMIN	51.85	38.07	173.13	63.31	429.79
5110 MAINTENANCE OF ROADS	555,410.94	682,933.87	625,700.18	826,889.96	904,987.83
5112 PERMANENT IMPROVEMENTS		1,790,614.55	1,570,676.51	1,961,607.22	1,937,814.67
9901 INTERFUND TRANSFERS	4,578,057.89	4,693,628.70	5,070,391.24	5,581,554.38	3,936,154.81
Total Revenue	5,133,520.68	7,167,215.19	7,266,941.06	8,370,114.87	6,779,387.10
ROAD MACHINERY FUND					
5130 MACHINERY	1,323,978.47	1,522,194.54	1,632,998.25	1,987,222.73	2,335,730.99
9901 INTERFUND TRANSFERS	16,202.96				
Total Revenue	1,340,181.43	1,522,194.54	1,632,998.25	1,987,222.73	2,335,730.99
SOLID WASTE FUND					
8160 LANDFILL	1,790,811.71	1,738,299.83	1,680,989.72	2,131,161.45	1,916,921.17
8161 RECYCLING	38,896.39	50,154.09	70,617.22	51,391.50	91,592.84
9901 INTERFUND TRANSFERS	342,660.63				
Total Revenue	2,172,368.73	1,788,453.92	1,751,606.94	2,182,552.95	2,008,514.01
CAPITAL ROJECTS FUND					
5122 BRIDGE PROJECTS	111,859.88	122,433.88	1,408,678.18		22,272.55
5610 AIRPORT	97,277.16	18,072.12	23,606.20	24,584.32	240,674.44
9900 TRANSFER TO/FROM OTHER FUNDS	10,157.64	17,439.51	74,140.96	3,038.51	30,873.61
Total Revenue	219,294.68	157,945.51	1,506,425.34	27,622.83	293,820.60
SELF-INSURANCE FUND - WORKERS' COMPENSATION					
1710 WORKER'S COMP-SELF INSURANCE	2,101,344.79	1,837,404.16	2,291,862.86	1,836,528.65	1,735,703.80

Cortland County
Expenditure Comparison 2020 - 2024 through August 31, 2024

		2020 ACTUALS	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS
GENERAL FUND						
A10105	COUNTY LEGISLATURE	278,681.78	173,389.30	200,483.10	225,772.40	181,336.93
A10405	CLERK OF THE LEGISLATIVE BOARD	163,825.85	99,045.12	108,048.26	117,156.65	119,323.09
A11655	DISTRICT ATTORNEY	586,945.85	562,305.12	653,120.74	842,387.20	775,210.88
A11705	PUBLIC DEFENDER	579,702.57	583,931.89	606,186.19	765,165.58	755,764.86
A11755	ASSIGNED COUNSEL	350,473.47	450,391.29	481,416.34	650,730.51	1,188,212.51
A11855	CORONERS	126,101.19	115,002.39	114,719.23	119,654.36	110,638.41
A12305	COUNTY ADMINISTRATOR	101,045.86	136,869.46	146,902.44	241,667.05	267,601.74
A13105	BUDGET & FINANCE	351,886.75	353,901.65	322,452.45	320,821.94	462,098.37
A13205	County Auditor	67,731.14	67,452.72	71,548.75	73,133.50	78,463.84
A13255	TREASURER	109,231.16	103,651.18	109,019.29	254,988.72	130,700.00
A13555	REAL PROPERTY TAX SERVICE	158,833.39	146,531.99	141,155.88	171,311.45	177,251.33
A14105	COUNTY CLERK	332,065.07	284,326.44	321,527.75	542,712.58	309,467.16
A14115	COUNTY CLERK - MOTOR VEHICLES	296,336.58	282,586.79	254,538.76	157,646.67	330,078.93
A14205	COUNTY ATTORNEY	185,128.89	215,137.52	200,885.57	192,305.78	321,600.26
A14305	PERSONNEL - CIVIL SERVICE	276,063.97	336,382.75	330,339.71	358,805.25	397,619.14
A14505	ELECTIONS	360,500.03	258,319.74	368,103.55	262,994.77	444,798.66
A16105	TELEPHONE SHARED SERVICE	131,807.67	140,999.34	147,612.83	179,920.04	197,867.12
A16205	BUILDING & GROUNDS	1,185,544.17	1,000,274.14	1,435,115.10	1,304,244.56	1,730,646.00
A16805	DATA PROCESSING	497,610.62	576,894.95	876,776.57	704,546.38	819,511.78
A19855	SALES TAX	3,610,961.00	3,766,856.77	8,569,129.91	8,746,050.44	8,822,391.45
A24905	COMMUNITY COLLEGE	197,950.13	179,194.98	147,781.49	174,453.10	179,916.60
A24955	CONTRIBUTIONS TC3	1,757,837.00	1,806,666.00	1,855,495.00	1,855,495.00	1,855,495.00
A30205	EMERGENCY RESPONSE & COMMUNCTN	2,158,329.28	1,560,916.42	1,691,044.98	3,228,964.00	3,454,784.43
A31105	SHERIFF	471,408.13	480,904.33	428,365.48	591,076.65	681,242.03
A31205	SHERIFF ROAD PATROL	2,500,881.03	2,504,893.17	2,843,313.47	3,000,199.45	3,316,614.84
A31405	PROBATION	1,060,966.70	1,075,122.45	1,073,384.39	1,072,505.92	1,182,339.55
A31505	JAIL	3,164,527.86	3,018,934.80	3,239,475.90	3,732,311.31	3,570,910.36

Attachment: August 2024 Committee Reports (12550 : August Finance Reports)

		2020	2021	2022	2023	2024
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS
A33155	STOP DWI	44,796.82	33,235.95	33,649.63	40,225.42	35,186.54
A34105	FIRE / EMERGENCY MANAGEMENT	214,473.46	170,123.06	188,110.39	227,450.02	291,131.74
A35105	SPCA	22,500.18	22,500.18	22,500.18		25,000.00
A36205	SAFETY OFFICE	23,160.00	961.39	37,064.34	8,853.00	27,268.23
A40105	HEALTH DEPARTMENT	686,440.28	838,628.27	531,678.12	367,320.17	469,013.88
A40115	NURSING ADMINISTRATION	564,536.43	468,441.73	311,359.13	320,797.67	401,801.34
A40125	ENVIRONMENTAL HEALTH	385,623.15	339,795.96	374,484.79	411,232.89	331,347.39
A40455	Health Education			534,839.88	700,146.53	679,726.26
A40465	PrK Supportive Hlth Svcs	644,505.60	1,036,120.87	1,123,969.38	924,783.44	1,333,958.75
A40595	EARLY INTERVENTION PROGRAM	614,053.44	537,605.94	662,757.09	550,095.81	619,397.79
A40505	Child Advocacy Center	128,499.79	202,945.78	201,165.40	209,956.02	232,586.86
A43105	MENTAL HEALTH CENTER	3,554,477.24	3,688,365.01	3,868,952.82	4,162,357.84	5,077,356.17
A56105	AIRPORT	148,728.28	167,748.10	279,504.62	140,547.44	179,997.73
A56305	BUS OPERATIONS	999,285.06	37,711.20	376,367.02	831,994.42	1,473,258.11
A60105	DEPT.OF SOCIAL SERVICES ADMIN	17,217,518.09	15,309,287.33	16,552,363.18	18,753,348.85	21,775,336.06
A62935	WORKFORCE INVESTMENT				661.52	12,918.55
A64105	PUBLICITY/TOURISM	550,093.00	575,072.26	592,568.46	582,597.60	782,347.24
A64205	PROMOTION OF INDUSTRY	331,773.00	336,750.00	346,801.25	369,144.75	387,602.25
A65105	VETERANS SERVICE AGENCY	34,055.03	34,872.20	38,241.10	42,365.29	50,693.32
A66105	SEALER OF WEIGHTS & MEASURES	43,113.04	50,791.42	54,761.16	65,078.66	70,998.07
A67725	AREA AGENCY ON AGING	1,344,458.53	1,204,302.23	1,307,667.29	1,511,689.94	1,659,492.38
A69895	Economic Development			1,673,704.00	50,000.00	
A71105	DWYER PARK	31,082.99	124,676.74	75,994.39	96,242.67	82,490.24
A73125	YOUTH BUREAU	6,780.78	482.60	236.55	30,579.63	22,058.39
A79895	SNOWMOBILE CLUBS	60,238.08	60,238.08	83,300.40	100,811.64	75,923.40
A80205	PLANNING	218,075.00	190,856.17	213,221.96	193,076.62	430,099.05
A87105	CONSERVATION PROGRAMS	112,500.00	112,500.00	437,500.00	166,008.00	180,000.00
A87405	SMALL WATERSHET PROTECTION DISTRICT					10,537.84
A87505	AGRICULTURE & LIVESTOCK	205,065.00	190,065.00	193,815.00	219,500.00	248,250.00
A90505	UNEMPLOYMENT INSURANCE	21,644.48		2,470.48	21,081.87	12,156.19
A90605	HEALTH INSURANCE	3,740,158.00	3,480,585.00	3,500,524.12	3,594,648.99	3,928,365.67
A90895	OTHER EMPLOYEE BENFITS		64,782.76			

		2020 ACTUALS	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS
A97105	DEBT SERVICE	1,438,079.49	837,296.65	775,980.88	660,160.13	890,470.66
A99015	I/F Transfer to/from D	4,023,764.77	4,693,628.70	5,070,391.24	5,581,554.38	3,936,154.81
A99025	TRANSFER TO SOLID WASTE	342,660.63				
A99505	TRANSFER TO CAPITAL PROJECTS	10,157.63	17,439.51	74,140.96	3,038.51	30,873.61
Total Expenditures		58,824,674.41	55,108,692.79	66,278,028.34	70,824,370.98	77,625,683.79
SPECIAL GRANT FUND						
CD69895	CDBG	28,385.87			1,399,643.34	109,274.29
CD62905	WIA - GRANT ADMIN EXPENSES	111,842.06	102,685.05	113,835.05	117,518.26	129,967.05
CD62925	WIA - E & T	285,100.26	367,128.56	416,566.50	440,890.89	437,330.36
Total Expenditures		425,328.19	469,813.61	530,401.55	1,958,052.49	676,571.70
SELF-INSURANCE FUND - EMPLOYEE BENEFITS						
CH90605	HEALTH	6,847,347.85	8,065,837.25	8,640,248.49	9,067,973.01	9,338,124.23
COUNTY ROAD FUND						
D33105	TRAFFIC DIVISION	88,424.73	98,252.02	128,140.84	122,335.03	145,578.75
D50105	HIGHWAY ADMINISTRATION DIV.	333,439.65	318,969.52	302,320.64	364,015.38	419,382.62
D50205	HIGHWAY ENGINEERING DIVISION	48,973.70	50,083.10	52,754.52	56,736.56	46,423.53
D51105	HIGHWAY MAINTENANCY DIV.	3,618,196.67	3,745,909.01	4,032,547.32	3,652,451.42	4,106,100.48
D51125	HIGHWAY PROJECTS	915,215.16	1,915,913.13	1,960,242.93	2,661,170.81	2,139,173.83
D51225	Safety/Training			26,144.16	18,567.07	
D97105	DEBT SERVICE	522,905.61	519,453.74	872,845.53	523,790.94	221,352.59
D99015	INTERFUND TRANSFERS	16,202.96				
Total Expenditures		5,543,358.48	6,648,580.52	7,374,995.94	7,399,067.21	7,078,011.80

		2020 ACTUALS	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS
ROAD MACHINERY FUND						
E51305	HIGHWAY ROAD MACHINERY	958,158.12	813,126.64	1,266,563.03	1,862,317.67	1,624,452.30
E97105	DEBT SERVICE	123,816.31	125,769.05	147,615.02	131,308.57	137,108.67
E99015	INTERFUND TRANSFERS	554,293.12				
	Total Expenditures	1,636,267.55	938,895.69	1,414,178.05	1,993,626.24	1,761,560.97
SOLID WASTE FUND						
EL81605	LANDFILL	909,179.13	788,541.22	741,089.41	948,363.20	1,476,997.26
EL81615	RECYCLING	318,440.45	174,472.47	312,367.86	323,705.38	328,868.69
EL9710	Debt Service	810,394.79	739,665.05	838,440.80	752,699.35	752,607.33
	Total Expenditures	2,038,014.37	1,702,678.74	1,891,898.07	2,024,767.93	2,558,473.28
CAPITAL ROJECTS FUND						
HH16205	COUNTY COURTHOUSE				694,757.89	174,008.90
HH43105	MENTAL HEALTH					14,894.48
HH51225	INFRASTRUCTURE	168,736.06	510,476.10	1,882,554.15	76,806.53	32,055.35
HH56105	AIRPORT	186,505.51	21,895.36	23,606.20	60,935.60	270,420.72
HH71105	DWYER PARK CAPITAL EXPENSE	3,027.70				
	Total Expenditures	358,269.27	532,371.46	1,906,160.35	832,500.02	491,379.45
SELF-INSURANCE FUND - WORKERS' COMPENSATION						
S17105	LIABILITY INSURANCE RESERVE	1,874,720.07	1,772,529.11	1,456,582.85	1,418,712.38	1,418,323.10

Cortland County Reserve Funds					
				12/31/2023	8/31/2024
Reserve Title	Authorizing Resolution	Purpose	Funding	Balance	Balance
Airport Reserve	269-17	Offset the local match on airport projects	Airport net income	283,233.64	292,806.25
Building & Grounds Capital Project Reserve	324-15	Major building repairs	Sales tax and other transfers/additions as approved by Legislature	1,293,630.84	1,393,290.28
Correctional Facility Reserve / County Jail Project Reserve	313-15	Repair, construction, capital projects or other related expenses for the correctional facility	Approved additions per Legislature	3,420,228.86	3,971,611.18
Drug Task Force - DA	Nature of Funds	Drug busts/stings	Drug money	17,299.32	16,081.46
DA Forfeitures	Nature of Funds	DA expenditures	Forfeitures	43,670.74	43,676.57
DOJ Equitable Sharing Program - DA	Nature of funds	DA expenditures	Federal forfeitures	4,568.70	4,568.70
Debt Reduction Reserve	226-18	Reduce debt	Funding for this reserve was ended with 294-20 as the County currently does not have any debt it can "pre-pay" or pay-off	83,129.98	86,083.02
Don Sharpe Fund	Nature of Funds	Mental Health expenditures	This was created by a one time donation from the Don Sharpe estate	143,621.02	144,913.70
DWI Reserve	Nature of Funds	Non-grant funded DWI expenditures	Non-grant DWI revenues	76,402.82	79,292.92
Dwyer Park Memorial Repair Reserve	436-17; 206-18	Cost of repairs & labor to repair main pavilion; amended to include repairs to all facilities & structures in the park	Approved additions per Legislature	30,380.71	31,459.93
Emergency Communications Towers Bond Reserve	226-18	Tower Bond debt service	Sales tax	92,070.94	196,672.43
Emergency Response & Communications Radio Tower Reserve	194-16	Maintenance of radio towers	Rental revenue from rental of towers by NYS Police and CBP	42,467.47	49,233.70
Farmland Protection Reserve	124-07	Monitoring Farmland Protection grants	Stewardship monies from farmland protection grant	48,458.63	50,180.05
Handicap Parking Education Fund	Nature of Funds	Handicap parking education	Justice Court fines	584.45	605.22
Motor Vehicle Equipment Reserve	200-11; 37-14	Offset operating or capital expenses related to Section 5311 (transportation)	Sale of used buses purchased with Section 5311 funding	22,904.36	23,717.99
Occupancy Tax Reserve	Nature of Funds	Annual payment to Tourism Bureau and for tourism related expenditures	Occupancy tax, including the County's 10% share	1,672,673.34	1,265,127.28
Opioid Settlement Reserve	Nature of Funds	Combat opioid epidemic	Opioid settlements	424,641.19	353,199.04
Retirement Contribution Reserve	411-04	Retirement expenditures	Unspent retirement budget	4,898,316.40	5,072,320.76
Sheriff Forfeitures	Nature of Funds	Sheriff expenditures	Forfeitures	41,042.99	41,042.99
Sheriff Inmate Phone	Nature of Funds	Jail expenditures	Inmate use of jail phones	198,618.17	218,239.73

Sheriff's Special Program Reserve	317-15	K-9 program	Donations for the K-9 program	8,915.19	9,231.89
Vehicle Repair/Replacement Reserve	107-15	Vehicle related costs	Proceeds from auctioned vehicles purchased through General Fund	228,527.15	229,396.82
Weights & Measures Prover Reserve	51-16; 258-20	Replacement of prover, repairs & maintenance of prover or purchase of capital equipment for Weights & Measures	Annual Weights & Measures penalty interest and prover rental revenue	8,558.13	10,274.60
Road Machinery Capital Reserve	154-22	Highway equipment or highway related capital projects costing \$100,000 or more	Assigned fund balance over \$750,000	895,758.27	926,679.51
Landfill Closure Reserve	533-88; 458-16	Landfill closure liability funding	Per ton fee	1,473,135.48	1,517,435.37
Landfill Equipment Reserve	533-88; 459-16	Replacement of landfill equipment	Per ton fee	832,735.07	846,955.72
NOTE:					
Vehicle Repair/Replacement Reserve	Resolution 94-24 authorized up to \$121,656 for a new boat for Sheriff. At 7/31/24, nothing had been paid from the reserve.				
Occupancy Tax Reserve	\$764,234.95 to CVB in 2025 and \$337,321.06 in 2026; \$41,176.16 County admin in 2024, \$84,914.99 in 2025 and \$37,480.12 in 2026.				

**OFFICE OF THE COUNTY ADMINISTRATOR**

CORTLAND COUNTY
60 CENTRAL AVENUE, SUITE 316
CORTLAND, NEW YORK 13045
607-753-5083

Robert J. Corpora
County Administrator
rcorpora@cortlandcountyny.gov

Melanie Vilardi
Deputy County Administrator
mvilardi@cortlandcountyny.gov

County Administrators
Monthly Report for September 2024

October 8, 2024

1. Personnel

- a. Department Head annual evaluations
- b. Staffing is still an issue in most Departments with approximately 37 vacancies County wide.

2. Sales Tax

- a. 2023 total sales tax was \$39,224,353.87 which represented a .14% increase over 2022. The second quarter was up 4.3% from last year.
- b. YTD 2024 sales tax is up 2.84% compared to the same period last year. September 2024 compared to September 2023 is higher by 2.2%

3. Mental Health Building

- a. Charlie Sudbrink has assumed Project Manager for this project.
- b. Site work is complete until after the building is finished. This included grade work, storm water hookups and asphalt binder.
- c. General Manager and contractors are onsite and work has begun.

4. Courthouse

- a. Courthouse dome/cupola and east/west entrance renovations still on the horizon.

5. Opioid Settlement Funds

- a. Approximately \$75k over three years will be used for the Code Blue shelter when temperatures rise above the mandated level.

6. Strategic Plan Update

- a. Branding and individual public engagement is complete. Community engagement and Focus group meetings have taken place.
- b. The website elevatocortland.com is live and offers opportunities for public input as well as advertise upcoming events.
- c. A meeting to gain input from the Town Supervisors and Mayors was held on April 10.
- d. A community summit was held to review the draft on Monday, June 17 at the Homer Center for the Arts.
- e. The draft plan will be provided to legislators in early October. . The plan is to have the Legislature adopt the final plan at December Session.

7. Budget 2025

- a. Analyze NYS FY25 impact on Cortland County.
- b. 2025 Budgets have been received by departments and meetings with all departments have been held. The tentative budget will go to the Legislators on October 4, 2024.

- c. The tentative County budget uses the following:

County Tax Levy:	\$40,546,275	An increase of 3.25%
Sales Tax revenue:	\$40,000,000	County portion \$21,375,000
Sales Tax Off The Top diversion of Jail reserve money:	\$ 1,000,000	
General Fund:	\$ 2,508,470.77	
Retirement Reserves:	\$ 600,000	

The tentative budget includes a property tax levy of \$40,546,275. This is a 3.25% increase over the 2024 property tax levy. The tentative 2025 budget does stay within the New York State mandated tax cap. This year Cortland County's tax cap growth factor allows for an increase in the tax levy with carryover from 2024 of 3.64%. The average County tax rate would be \$14.486102 per \$1,000 of assessed value which is an 11% decrease over the 2024 tax rate of \$16.087488.