Finance & Administration Committee

60 Central Ave
Cortland, NY 13045
http://www.cortland-co.org

Committee Meeting

~ Agenda ~

Tuesday, April 18, 2023 | **10:00 AM** | **Room B20**

WebEx Meeting Information

https://cortlandny.webex.com/cortlandny/j.php?MTID=m3a23da11469ee4fb48e2edfbabcd64cf
Tuesday, April 18, 2023 10:00 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)
Meeting number: 2348 848 1475
Password: XbVDHCUY852

Join by phone
+1-415-655-0001 US Toll
Access code: 234 884 81475

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Sandra Price	☐	☐	☐	
Committee Chair George Wagner	☐	☐	☐	
Committee Member Linda Jones	☐	☐	☐	
Committee Vice Chair Christopher Newell	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Richard Stock	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	

MINUTES

1. Finance & Administration Committee - Committee Meeting - Mar 14, 2023 10:00 AM

RESOLUTIONS

ON MOTION OF WAGNER **AGENDA ITEM NO. 1**

Authorize First Quarter 2023 Sales Tax Distribution - Finance

WHEREAS, the Cortland County Legislature adopted Resolution No. 221-18, which provides for the distribution of sales tax from the County to local municipalities, AND

WHEREAS, the sales tax sharing agreement provides for the deduction directly from the gross sales tax distribution received from the State of New York a fixed sum of $1,500,000 for County purposes, with the remaining balance of the revenues to be distributed for use by the County, City of Cortland, and the various municipalities within Cortland County, AND

WHEREAS, the gross deduction for County purposes will be provide for quarterly, AND

WHEREAS, the 2023 first quarter sales tax information has been provided by the New York State Comptroller's Office showing a total collection for first quarter 2023 to be $9,411,853.01, AND

WHEREAS, the total amount available for distribution is $9,036,853.01, after the direct deduction for County purposes, AND

WHEREAS, individual municipalities by resolution have opted to apply a portion of their sales tax dollars to off-set the property tax levy and that amount ($725,000.00) is to be withheld from the quarterly distribution, AND

WHEREAS, Cortland County receives (54%), or $4,879,900.63 of the total net quarterly distribution, AND

WHEREAS, respective payments are now ready for disbursement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the County Treasurer or designee to release sales tax payments for the first quarter of 2023 as so stated below from Account No. A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credit	Balance Owed Against Tax Credits
Cortland, City of	$1,604,041.41	$-0-	$1,604,041.41	$-0-
Cincinnatus, Town of	$68,865.56	$-0-	$68,865.56	$-0-
Cortlandville, Town of	$789,374.13	$-0-	$789,374.13	$-0-
Cuyler, Town of	$66,500.47	$(28,750.00)	$37,750.47	$-0-
Freetown, Town of	$52,688.71	$-0-	$52,688.71	$-0-
Harford, Town of	$74,384.98	($70,000.00)	$4,384.98	$-0-
Homer, Town of	$271,571.42	$-0-	$271,571.42	$-0-
Homer, Village of	$193,633.02	$-0-	$193,633.02	$-0-
Lapeer, Town of	$105,018.39	($82,500.00)	$22,518.39	$-0-
Marathon, Town of	$80,309.43	$-0-	$80,309.43	$-0-
Marathon, Village of	$41,376.37	$-0-	$41,376.37	$-0-
McGraw, Village of	$35,602.89	$-0-	$35,602.89	$-0-
Preble, Town of	$141,453.76	$-0-	$141,453.76	$-0-
Scott, Town of	$84,121.14	$-0-	$84,121.14	$-0-
Solon, Town of	$78,784.05	$-0-	$78,784.05	$-0-
Taylor, Town of	$43,185.99	($20,000.00)	$23,185.99	$-0-
Truxton, Town of	$102,008.96	($90,000.00)	$12,008.96	$-0-
Virgil, Town of	$257,376.08	($25,000.00)	$232,376.08	$-0-
Willet, Town of	$66,655.62	$-0-	66,655.62	$-0-
Total	$4,156,952.38	($316,250.00)	$3,840,702.38	$-0-

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to deposit the County's "off the top" sum of $375,000 in the appropriate reserves and accounts as designated in Resolution No. 294-20.

ON MOTION OF WAGNER **AGENDA ITEM NO. 2**

Requesting Special Legislation to Amend New York State Tax Law, in Relation to Extending the Authorization for Imposition of Additional 1% Sales and Compensating Use Tax in Cortland County

WHEREAS, New York State Tax Law §1210(i)(12) presently authorizes Cortland County to adopt and amend local laws, ordinances, or resolutions imposing taxes at a rate which is one percent additional to the three percent rate authorized for the county for a period beginning September 1, 1992 and ending November 30, 2023, AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County if this source of revenue was to expire, and such a loss would result in a substantial burden on County property owners through increased property taxes or loss of essential services, NOW THEREFORE BE IT

RESOLVED, that the Legislature of the County of Cortland does hereby request special legislation be enacted to amend New York State Tax Law §1210(i)(12), extending the expiration date from November 30, 2023 to November 30, 2025, AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb and New York State Assemblymember Anna Kelles in order to request the introduction of Home Rule Legislation regarding this matter.

ON MOTION OF WAGNER **AGENDA ITEM NO. 3**

Designate Additional Bank Depository 2023

WHEREAS, County Law Section 212 and General Municipal Law Section 10 requires that the Cortland County Legislature designate one or more banks or trust companies for the deposit of public funds received by the County Treasurer, AND

WHEREAS, such designation must specify the maximum amount which may be kept on deposit at any time in each bank designated by the Cortland County Legislature, AND

WHEREAS, New York State is changing the centralized bank for adoption subsidies to JPMorgan Chase & Co., NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby adds as a designated bank for the deposit of public funds received by the County Treasurer and that the County Treasurer is authorized to utilize this institution for said purpose not to exceed maximum amount listed below:

BANK NAME	MAXIMUM AMOUNT
JPMorgan Chase & Co.	$ 2,000,000

, AND BE IT FURTHER

RESOLVED, that collateral agreements, municipal funds protection and bank acknowledgements of the understanding of New York State Municipal and Finance Law be established with said bank.

ON MOTION OF WAGNER **AGENDA ITEM NO. 4**

Local Law "E" of 2023 - a Local Law Authorizing Real Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Service Workers

WHEREAS, said Local Law has been in its final form upon the desks of the members of the Legislature at least seven (7) calendar days, exclusive of Sunday, prior to this date, AND

WHEREAS, a public hearing was held before the Cortland County Legislature in accordance with Municipal Home Rule Law, Section 20, following the approval of Finance and Administration Committee of the Cortland County Legislature, AND

WHEREAS, this Local Law was brought before the Cortland County Legislature for adoption on May 25, 2023, AND

RESOLVED, that Local Law "E" of 2023 is hereby adopted and shall take effect upon the filing thereof in the Office of the Secretary of State as provided by Municipal Home Rule Law, NOW THEREFORE

BE IT ENACTED by the County Legislature of the County of Cortland as follows:

Section 1. Purpose

The New York State Real Property Tax Law was amended by Chapter 670 of the Laws of 2022 by the addition of a new §466-a providing for an up to ten percent (10%) partial real property tax exemption of the assessed value of the primary residence owned by a qualified enrolled member of an incorporated volunteer fire company, fire department or incorporated volunteer ambulance service. The intent of this Local Law is to permit the partial real property tax exemption for such qualified enrolled members of said emergency services organizations for real property taxes imposed by the County.

Section 2. Authority

Pursuant to Chapter 670 of the Laws of 2022 effective December 9, 2022, the New York State Real Property Tax Law was amended by adding a new §466-a authorizing local governments including counties to enact by local law, ordinance or resolution such partial tax exemption for County real property taxes to qualified enrolled members of said emergency services organizations, following a public hearing.

Section 3. Grant of exemption

The primary residential real property located in the County that is owned by an enrolled member of an incorporated volunteer fire company, volunteer fire department or incorporated voluntary ambulance service that provides services within the County shall be exempt from taxation and assessments levied by the County to the extent of ten percent (10%) of the assessed value of such property, exclusive of special assessments, subject to the requirements set forth herein.

Section 4. Authority Having Jurisdiction

For purposes of this Local Law the “Authority Having Jurisdiction” shall mean:

A. In the case of a fire district, the Board of Fire Commissioners of the fire district;
B. In the case of a contract fire department in a fire protection district, the Town Board;
C. In the case of a village fire department the Village Board;
D. In the case of a city fire department, the city council;
E. In the case of an incorporated voluntary ambulance service, the Town Board.

Section 5. Eligibility.

Such exemption shall not be granted unless:

A. The applicant resides in the Town which is served by such incorporated volunteer fire company, volunteer fire department or incorporated voluntary ambulance service of which the applicant is a qualified enrolled member;
B. the property is the primary residence of the applicant;
C. the property is used exclusively for residential purposes; provided, however, that if any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this Local Law; and
D. the applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or voluntary ambulance service as an enrolled member who has served such incorporated volunteer fire company, fire department, or voluntary ambulance service for more than two (2) years; and
E. the applicant must submit said certification from the authority having jurisdiction together with the tax exemption application.

Section 6. Grant of Lifetime Exemption.

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service, and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent (10%) exemption authorized by this Local Law for the remainder of his or her life as long as his or her primary residence is located within the county.

Section 7. Surviving, Un-Remarried Spousal Exemption for Volunteer Firefighters or Volunteer Ambulance Workers Killed in the Line of Duty.

The property tax exemption authorized by this Local Law and granted to an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service shall, upon application, be continued to such deceased enrolled member's un-remarried spouse if such member is killed in the line of duty, provided that:

A. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of such enrolled member who was killed in the line of duty;
B. such deceased volunteer had been an enrolled member for at least five (5) years; and
C. such deceased volunteer had been receiving the exemption prior to his or her death.

Section 8. Surviving, Un-Remarried Spousal Exemption for Deceased Volunteer Firefighters or Volunteer Ambulance Workers with Twenty Years of Enrolled Member Service.

The property tax exemption authorized by this Local Law and granted to an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service shall, upon application, be continued to such deceased enrolled member's un-remarried spouse, provided that:

A. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of such enrolled member;

B. such deceased volunteer had been an enrolled member for at least twenty (20) years; and
C. such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

Section 9. Application.

An application form for such exemption and a certification provided by the appropriate authority having jurisdiction shall be filed with the Assessor for the Town on or before the taxable status date of each year or as otherwise required as prescribed by New York State.

Section 10. No Diminution of Benefits.

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the state Real Property Tax Law on the effective date of this Local Law shall suffer any diminution of such benefit because of the provisions of this Local Law.

Section 11. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

Section 12. Financial Implications to County
None. This Local Law will not result in a diminution of taxable receipts or otherwise alter the County's ability to levy taxes.

ON MOTION OF WAGNER **AGENDA ITEM NO. 5**

Amend Resolution No. 311-21/Amended Cortland County Fund Balance Policy

WHEREAS, Resolution No. 334-04 established a Fund Balance Policy, AND

WHEREAS, Resolution No. 58-17 rescinded Resolution No. 334-04 and reestablished the Fund Balance Policy, AND

WHEREAS, Resolution No. 311-21 rescinded Resolution No. 58-17 and replaced the Cortland County Fund Balance Policy, AND

WHEREAS, Resolution No. 148-22 amended the Cortland County Fund Balance Policy, AND

WHEREAS, the Cortland County Legislature, upon recommendation of the Finance and Administration Committee, would like to amend said Fund Balance Policy, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends the Cortland County Fund Balance Policy as attached, AND BE IT FURTHER

RESOLVED, that the attached policy which will become effective upon its adoption by the Cortland County Legislature.

CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Finance & Administration Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote.

Referred from Ag/Planning/Environmental Committee

Referred from Building & Grounds Committee

ON MOTION OF HEIDER **AGENDA ITEM NO. 1**

Authorize Agreement with Bell & Spina Architects for Specs for Cortland County Courthouse Dome/Cupola Rehabilitation - Buildings and Grounds Department

WHEREAS, the County was awarded a grant from the Dormitory Authority of the State of New York (DASNY) in the amount of $2,396,000 for the restoration and preservation of the Cortland County Courthouse, AND

WHEREAS, the projects to be completed with this funding are the main entryway and the dome/cupola of the Cortland County Courthouse, AND

WHEREAS, to proceed with the dome/cupola project, there is a need to have engineering specifications drawn up, AND

WHEREAS, Bell & Spina Architects of 215 Wyoming Street Syracuse, NY 13204, has the expertise to draw up specifications for said projects, AND

WHEREAS, Resolution No. 70-22 authorized the allocation of $1,000,000 of American Rescue Plan funding for the planning, preparation and implementation of repairs to the Cortland County Courthouse and the funding is available in Account No. A16205.52320.ARP, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney, or their designee, is hereby authorized and directed to execute a contract, for an amount not to exceed $200,000, with Bell & Spina Architects, 215 Wyoming Street Syracuse, NY 13204, for the completion of the specifications for said project, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to enter into an agreement with Bell & Spina Architects of 215 Wyoming Street Syracuse, NY 13204, for said purposes at a cost not to exceed $200,000 to be paid from Account No. A16205.52320.ARP.

Referred from Health & Human Services

ON MOTION OF PRICE **AGENDA ITEM NO. 2**

Create Public Health Technician Position/Accept Funds - Health Department

WHEREAS, Cortland County Health Department has been awarded a grant from Health Research Inc./New York State Department of Health (HRI/NYSDOH) in the amount of $112,682 each year for the period of 12/1/22 - 11/30/27, for a total of $563,411 for the life of the grant, AND

WHEREAS, the Cortland County Health Department will use this funding opportunity to address long-standing weaknesses due to chronic under investment in New York’s public health system and strengthen preparedness to address new challenges and future public health emergencies, AND

WHEREAS, the investments in the local public health workforce and foundational capabilities supports Local Health Departments (LHDs) to address health inequities and disparities more effectively across populations and regions throughout their jurisdiction and better meet the ongoing and future public health needs of New Yorkers, AND

WHEREAS, the Cortland County Health Department would best benefit from this funding by creating a full-time Public Health Technician position, updating office and computer equipment and offering Education and Training opportunities for Health Department staff, AND

WHEREAS, the Cortland County Health Department needs to create one full-time Public Health Technician position (CSEA, Grade 15, $22.1643-28.0544/HR, competitive class, full-time with benefits), AND

WHEREAS, the Health and Human Services Committee recommends the creation of one full-time Public Health Technician position effective May 1, 2023, NOW THEREFORE BE IT

RESOLVED, that this position is dependent on the related grant and will be abolished unless extended by resolution prior to grant funding being exhausted, AND BE IT FURTHER

RESOLVED, that funds be appropriated in the 2023 County Budget as follows:

A40125.51005.EH	Personnel	$41,564
A40105.52005.4000	Office Equip	$9,311
A40105.52060.4000	Computer Equip	$15,000
A40105.54005.4000	Office Supplies	$3,000
A40105.54035.4000	Education/Training	$15,000
A40125.58020.EH	Retirement	$5,819
A40125.58030.EH	FICA	$3,810
A40125.58040.EH	Workers Comp	$2,045
A40125.58060.EH	Health Ins	$17,023
A40125.58062.EH	Dental Ins	$90
A40125.58065.EH	Vision Ins	$20
TOTAL Expense		**$112,682**
A40105.44401	CDC Revenue	**$112,682**

<u>Referred from Judiciary & Public Safety Committee</u>

ON MOTION OF FAIRCHILD-PRESTON **AGENDA ITEM NO. 3**

Amend 2023 Budget to Cover Parking Lot Surveillance - Sheriff

WHEREAS, the Cortland County Sheriff's Office contracted with Cedar Path Solutions Group in 2018 to install parking lot surveillance at 54 Greenbush St., Cortland, NY, AND

WHEREAS, in 2021, it was determined Cedar Path Solutions Group was unable to complete said project and issued a refund for payments made, AND

WHEREAS, in 2022, the Sheriff contracted with Beard Electric LLC to install parking lot surveillance at a cost of $26,668, AND

WHEREAS, the project was completed in 2023 and funds need to be added to the Jail budget to cover project costs, NOW THEREFORE BE IT

RESOLVED, that the 2023 County budget is amended as follows:

Increase

A31505.54076	Building Repair & Maintenance	$26,668.00
A359900	Unappropriated Fund Balance	$26,668.00

ON MOTION OF FAIRCHILD-PRESTON AGENDA ITEM NO. 4

Authorize Use of County Vehicle Repair/Replacement Reserve for Sheriff Vehicle - Sheriff's Department

WHEREAS, the Cortland County Legislature adopted Resolution No. 107-15, which established the County Vehicle Repair/Replacement Reserve for the purpose of vehicle related costs, AND

WHEREAS, funds are required for the lease payoff on a Sheriff Road Patrol vehicle damaged beyond repair, AND

WHEREAS, the County Vehicle Repair/Replacement Reserve balance at February 28, 2023 was $173,938.69, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature be and hereby approves the use of the County Vehicle Repair/Replacement Reserve for the lease payoff, AND BE IT FURTHER

RESOLVED, the 2023 budget is hereby amended as follows:

Increase:

A31205.54765	Judgments & Claims	$19,404.70
A351100	Appropriated Reserves	$19,404.70

ON MOTION OF FAIRCHILD-PRESTON AGENDA ITEM NO. 5

Accept and Authorize 2023 Emergency Management Performance Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of $21,478 in support of the Emergency Management Performance Grant (EMPG), AND

WHEREAS, the fiscal period for this grant is October 1, 2023 to September 30, 2025, AND

WHEREAS there is a required County match of $21,478 which has been budgeted as the salary of the Assistant Director of the Department of Emergency Response & Communications, NOW THEREFORE BE IT

RESOLVED, that the 2023 budget is amended as follows:

		Current	Change	Revised
INCREASE REVENUE BUDGET:				
A34105.43306.25EMP	DHSES Grant	0	$21,478	$21,478
INCREASE EXPENDITURE BUDGET:				

A34105.51005.25EMP	Personnel	0	$21,478	$21,478

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services in an amount not to exceed $21,478, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF FAIRCHILD-PRESTON AGENDA ITEM NO. 6

Accept and Award FY2022 NYS SICG Targeted Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of $5,000,000 resulting in no new county costs, in support of NYS 2022 Statewide Interoperable Communications Targeted Grant Program, AND

WHEREAS, the fiscal period for this grant is March 1, 2023 to February 28, 2027, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2023 budget is amended as follows:

		Current	Change	Revised
A30205.44389.27SICG	DHSES Grant	0	$5,000,000	$5,000,000
A30205.52015.27SICG	Technical Equipment	0	$5,000,000	$5,000,000

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed $5,000,000, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF FAIRCHILD-PRESTON AGENDA ITEM NO. 7

Accept and Award NYS Domestic Terrorism Prevention Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of $172,413 resulting in no new county costs, in support of NYS Domestic Terrorism Prevention Grant Program, AND

WHEREAS, the fiscal period for this grant is September 1, 2022 to August 31, 2024, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2023 budget is amended as follows:

		Current	Change	Revised
A34105.43306.24DTP	DHSES Grant	0	$172,413	$172,413
A34105.51005.24DTP	PERSONNEL	0	$172,413	$172,413

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed $172,413, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

ON MOTION OF FAIRCHILD-PRESTON **AGENDA ITEM NO. 8**

Accept and Award NYS Homeland Security Grant - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of $51,215 resulting in no new county costs, in support of NYS State Homeland Security Grant Program, AND

WHEREAS, the fiscal period for this grant is September 1, 2022 to August 31, 2025, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2023 budget is amended as follows:

		Current	Change	Revised
A34105.43306.25SHS	DHSES Grant	0	$51,215	$51,215
A34105.54048.25SHS	PROGRAM SUPPLIES	0	$51,215	$51,215

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed $51,215, AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Referred from Highway Committee

ON MOTION OF NEWELL **AGENDA ITEM NO. 9**

Amend 2023 County Road Fund/Road Machinery Budgets with Rollover Consolidated Local Street and Highway Improvement Program (CHIPS), and Pave Our Potholes (POP) Funding - Highway Department

WHEREAS, there are funds remaining for the Consolidated Local Street and Highway Improvement Program (CHIPs) and Pave our Potholes (POP) from the 2022 County Road Fund Budget, in an amount of $1,307,353.43, AND

WHEREAS, these remaining funds are eligible to be rolled over to the 2023 County Road Fund Budget, AND

WHEREAS, these funds may be used for Construction Projects or Equipment Purchases, NOW THEREFORE BE IT

RESOLVED, that the 2023 County Road Fund Budget be amended as follows:

Increase Revenues:

D511243.43501	County Road Fund CHIPS Revenue	$636,463.15
D511243.43501.POP	Pave our Pothole Revenue	$370,890.28
E513043.43501	Road Machinery Fund CHIPS Revenue	$300,000.00

Increase Expenses:

D51125.54077	Construction Expenses	$1,007,353.43
E51305.52030	Equipment	$300.000.00

Referred from Government Operations Committee

ON MOTION OF STOCK **AGENDA ITEM NO. 10**

Mortgage Tax Disbursement October 1, 2022 - March 31, 2023 - County Clerk

WHEREAS, in accordance with NYS Tax Law, Article 11, § 261, the Semi Annual Mortgage Tax Report for October 1, 2022 - March 31, 2023, has been prepared and submitted by the Cortland County Clerk and has been approved by the New York State Department of Taxation and Finance, AND

WHEREAS, the Basic Mortgage Tax has been submitted with interest to the Cortland County Treasurer, AND

WHEREAS, the mortgage tax has been calculated to apportion the basic mortgage tax between the towns and villages, NOW THEREFORE BE IT

RESOLVED that the Cortland County Legislature authorize the County Treasurer to make payments to each of the tax districts within the County of Cortland as shown below, either by check or by electronic bank deposit based on the request of the receiving municipality.

Cortland, City of	$83,928.90
Cincinnatus, Town of	$2,154.86
Cortlandville, Town of	$74,844.00

McGraw, Village of	$1,783.10
Homer, Village of	$230.58
Cuyler, Town of	$2,238.97
Freetown, Town of	$3,668.15
Harford, Town of	$4,955.70
Homer, Town of	$28,887.78
Homer Village of	$21,828.13
Lapeer, Town of	$11,590.87
Marathon, Town of	$6,069.60
Marathon, Village of	$2,301.11
Preble, Town of	$5,770.26
Scott, Town of	$7,263.22
Solon, Town of	$3,210.55
Taylor, Town of	$783.03
Truxton, Town of	$1,668.60
Virgil, Town of	$14,980.99
Willet, Town of	$5,208.99
TOTAL	$283,367.39

ON MOTION OF STOCK **AGENDA ITEM NO. 11**

A Home Rule Request for Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization for Imposition of Mortgage Recording Tax in Cortland County - County Clerk

WHEREAS, the Cortland County Legislature approved Resolution No. 388-19, "A Home Rule Request For Special Legislation to Amend the Tax Law, in Relation to Extending the Authorization For Imposition of Mortgage Recording Tax in Cortland County", AND

WHEREAS, New York State Tax Law §253-v presently authorizes Cortland County to adopt and amend local laws imposing a mortgage recording tax of twenty five cents ($.25) for each one hundred dollars ($100.00) and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated in Cortland County and recorded on or after the date upon which such tax takes effect, (beginning September 30, 2007 and ending December 1, 2022), AND

WHEREAS, the New York State Legislature revised New York State Tax Law Section 253-v and extended the effective repeal date to December 1, 2023, AND

WHEREAS, in the current economic climate it would create a fiscal hardship for Cortland County that receives this revenue if this source of revenue were to expire, and such a loss would result in a substantial burden on County property owners through increased property taxes or loss of essential services, NOW THEREFORE BE IT

RESOLVED, that this Legislature endorses and requests that the necessary information and forms be forwarded to the County Legislature in order that an appropriate Home Rule Request can be acted upon by this body, AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to provide certified copies of this Resolution to New York State Senator Lea Webb and New York State Assemblymember Anna Kelles in order to request the introduction of Home Rule Legislation regarding this matter.

MONTHLY REPORTS

1. Real Property Tax Services Monthly Report
2. County Administrator Monthly Report
3. Treasurer Monthly Report

DISCUSSION ITEMS

1. Applications for Corrected Tax Roll March 2023 - Audit Department
2. Emergency Reserve Fund
3. Responsibilities of the Finance and Administration Committee
4. Village of Marathon Request

ADJOURNMENT