



# Finance & Administration Committee

## Committee Meeting

60 Central Ave  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Agenda ~

Tuesday, March 16, 2021

10:00 AM

Board Room

### CALL TO ORDER

| Attendee Name                       | Present                  | Absent                   | Late                     | Arrived |
|-------------------------------------|--------------------------|--------------------------|--------------------------|---------|
| Committee Member Sandra Price       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Chair, George Wagner      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Christopher Newell | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Beau Harbin        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Richard Stock      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Eugene Waldbauer   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Vice Chair Mitchel Eccleston        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

### MINUTES

Finance & Administration Committee - Committee Meeting - Feb 16, 2021 10:00 AM

### RESOLUTIONS

#### County Treasurer

#### County Administrator

#### Real Property

#### Director of Budget and Finance

#### Manager of Audit and Financial Projects

### ON MOTION OF WAGNER

### AGENDA ITEM NO. 1

#### **Delegating Authority to the County Auditor to Approve Payment of Real Property Tax Errors and Omissions Less Than \$2500 through December 31, 2021**

WHEREAS, Section 554 of the New York State Real Property Tax Law provides a mechanism for the correction of errors on Real Property Tax Rolls by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by an entitled person in cases involving clerical errors, unlawful entries or certain errors in essential fact, AND

WHEREAS, Section 554 of the New York State Real Property Tax Law authorizes the County Legislature to delegate to the County Auditor the authority to approve such corrections in cases where the correction sought does not exceed twenty-five hundred dollars (\$2,500), AND

WHEREAS, Section 556 of the New York State Real Property Tax Law provides a mechanism for the refunding of certain real property taxes by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential

fact, AND

WHEREAS, said Section 556 of the Real Property Tax Law was amended to authorize the County Legislature to delegate to the County Auditor the authority to approve such refunds in cases where the refund sought does not exceed twenty-five hundred dollars (\$2,500), AND

WHEREAS, both sections also provide that the County Auditor will report to the County Legislature, on a monthly basis, those refund applications which have been approved during the previous month and further provides that all applications which have been denied by the Director, in whole or in part, shall be forwarded to the County Legislature for disposition, NOW THEREFORE BE IT

RESOLVED, that pursuant to Sections 554 and 556 of the Real Property Tax Law, the County Legislature does hereby delegate to the County Auditor the authority to approve corrections to the Real Property Tax Rolls and approve certain refunds of real property taxes as outlined in said Sections 554 and 556 of the Real Property Tax Law, in cases where the refund sought does not exceed the amount of twenty-five hundred dollars (\$2,500), AND BE IT FURTHER

RESOLVED, that pursuant to section 554 and 556 of the New York State Real Property Tax Law that the County Auditor shall provide a report on or before the 15th day of each month indicating the name of each recipient, location of the property and the amount of the correction and the amount of the refund or credit, AND BE IT FURTHER

RESOLVED, that this delegation of authority shall remain in effect through December 31, 2021.

### **Monthly Reports**

Real Property Tax Services Monthly Budget Report

County Auditor Quarterly Update

Audit Department Monthly Budget Report

Finance Department Monthly Report

**CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Budget & Finance Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote**

### **Referred from Judiciary & Public Safety Committee**

#### **ON MOTION OF PRICE**

#### **AGENDA ITEM NO. 1**

**Authorize Agreement with New York State Office of Indigent Legal Services and Accept Funds to Support the Cortland County Public Defender's Office - Public Defender**

WHEREAS, the New York State Office of Indigent Legal Services (NYSILS) has awarded the Cortland County Public Defender's Office \$301,044.00 as part of a multi-year grant to offset the cost of salary and fringe benefits for the position of Chief Assistant Public Defender, AND

WHEREAS, the grant period runs from January 1, 2021 through December 31, 2023 with \$100,348.00 payable to Cortland County in year one, \$100,348.00 in year two and \$100,348.00 in year three of the 3, AND

WHEREAS, NYSILS requires the Public Defender to collect and report data annually, in statistical and narrative form, to measure and evaluate indigent defense case outcomes and to ensure effective use of the funds, AND

WHEREAS, Cortland County is required to enter into an agreement with New York State and NYSILS in order to receive this funding, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized and directed to sign an agreement with New York State Office of Indigent Legal Services in support of this program and related reimbursements.

**Referred from Ag/Planning/Environmental Committee**

**Referred from Health & Human Services**

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 2**

**Accept Bids and Authorize Purchase of Miscellaneous Groceries and Frozen Foods - Area Agency on Aging**

WHEREAS, bids were received on February 10, 2021 for the period April 1, 2021 through June 30, 2021, for the purchase of miscellaneous groceries and frozen foods in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging, the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee has reviewed the bid responses and recommends that the bids be awarded to the following vendors:

Ginsberg's, PO Box 17, Route 66, Hudson, NY 12534  
Smith Packing Co., PO Box 520, Utica, NY 13503-0520  
Renzi Food Service, 901 Rail Drive, Watertown, NY 13601  
Waffle Waffle LLC dba Happi Foodi, 43 River Street, Nutley, NJ 07110

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for the period April 1, 2021 through June 30, 2021.

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 3**

**Accept Bids and Authorize Purchase of Milk and Dairy Products - Area Agency on Aging**

WHEREAS, bids were received on February 10, 2021, for period April 1, 2021 through September 30, 2021 for the purchase of milk and dairy products in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee has reviewed the bids and recommends the bids be awarded to the following vendors:

John R. Sears, DBA Bill Bros. Dairy, 219 Port Watson St., Cortland, NY 13045

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on an overall basis, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidder and best value for April 1, 2021 through September 30, 2021.

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 4**

**Accept Bids and Authorize Purchase of Paper Goods & Maintenance Supplies - Area Agency on Aging**

WHEREAS, bids were received on February 10, 2021, for period April 1, 2021 through September 30, 2021 for the purchase of paper goods and maintenance supplies in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging, the and the Sheriff's Department AND

WHEREAS, the Health and Human Services Committee has reviewed the bid responses and recommends the bids be awarded to following bidders, AND

WHEREAS, bids were received from the following:

Hummels Office Plus, 25 Canal St., Mohawk, NY 13407  
Renzi Food Service, 901 Rail Dr., Watertown, NY 13601  
Oliver Packaging & Equip Co., 3236 Wilson Dr NW, Walker, MI 49534  
Sanico, Inc., PO Box 2037, 156 Corporate Drive, Binghamton, NY 13905  
Unipak, 2766 E 63<sup>rd</sup> St., Brooklyn, NY 11234  
WB Mason, 1200 State Fair Blvd, Syracuse, NY 13209  
Economy Products & Solutions, 1175 E. Main Street, Rochester, NY 14609  
Central Poly-Bag Corp., 2400 Bedle Place, Linden, NJ 07036  
Hill & Markes Wholesale Distr. 1997 St. Hwy 5-S, PO Box 7, Amsterdam, NY 1201  
Interboro Packaging Corp., 114 Bracken Road, Montgomery, NY 12549  
McDonald Ave Paper & Plastic Distr. Inc., Bldg.58, 50<sup>th</sup> Street, Brooklyn, NY 11232  
Sam Tell & Son Inc., 300 Smith Street, Farmingdale, NY 11735

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for April 1, 2021 through September 30, 2021.

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 5**

**Amend 2021 Budget to Reallocate Advancing Tobacco Free Communities Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for the grant fiscal year that is different from the County fiscal year for the Advancing Tobacco Free Communities grant, Contract # C-34796GG, Grant Fiscal Year 7/1/20-6/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                      | Current | Increase  |
|-----------------------|----------------------|---------|-----------|
| Increase Revenue:     |                      |         |           |
| A40105.43450.20TBC    | 2021 ATFC Grant      | \$0     | \$206,052 |
|                       |                      |         |           |
| Increase Expenditure: |                      |         |           |
| A40105.51005.20TBC    | Personal Services    | \$0     | \$ 48,679 |
| A40105.54000.20TBC    | Phone                | \$0     | \$ 224    |
| A40105.54005.20TBC    | Office Supplies      | \$0     | \$ 1,749  |
| A40105.54020.20TBC    | Postage              | \$0     | \$ 900    |
| A40105.54035.20TBC    | Education & Train    | \$0     | \$ 4,850  |
| A40105.54045.20TBC    | Travel               | \$0     | \$ 871    |
| A40105.54048.20TBC    | Program Supplies     | \$0     | \$ 11,844 |
| A40105.54060.20TBC    | Advertising          | \$0     | \$ 30,825 |
| A40105.54213.20TBC    | IDT Copy/Print       | \$0     | \$ 150    |
| A40105.54815.20TBC    | PH Contracted Agency | \$0     | \$ 74,781 |
| A40105.58060.20TBC    | Health Insurance     | \$0     | \$ 31,179 |
|                       |                      |         |           |

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 6**

**Amend 2021 Budget to Reallocate Care Compass Tele-Health Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Care Compass Tele-health Grant Fiscal Year 12/1/19-2/15/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                        | Current | Increase |
|-----------------------|------------------------|---------|----------|
| Increase Revenue:     |                        |         |          |
| A401047.42705.TELE    | 1921 Tele-health Grant | \$0     | \$11,042 |
|                       |                        |         |          |
| Increase Expenditure: |                        |         |          |
| A40105.52060.TELE     | Comp Equip             | \$0     | \$ 70    |
| A40105.54000.TELE     | Telephone              | \$0     | \$ 6,000 |
| A40105.54048.TELE     | Program Supplies       | \$0     | \$ 4,972 |

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 7**

**Amend 2021 Budget to Reallocate IAP Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years not included in the County fiscal year for the IAP Grant, Contract# C32511GG for Grant Fiscal Year 4/1/20-3/31/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase    |
|-----------------------|-------------------|---------|-------------|
| Increase Revenue:     |                   |         |             |
| A40115.43450.20IAP    | 2021 IAP Grant    | \$0     | \$16,808.34 |
|                       |                   |         |             |
| Increase Expenditure: |                   |         |             |
| A40115.51005.20IAP    | Personal Services | \$0     | \$ 7,642.84 |
| A40115.58030.20IAP    | FICA              | \$0     | \$ 584.68   |
| A40115.58060.20IAP    | Health Ins        | \$0     | \$ 8,580.82 |

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 8**

**Amend 2021 Budget to Reallocate HRI COVID-19 Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the HRI COVID-19 Grant, Contract# 6314-01, Grant Fiscal Year 3/5/20-3/15/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                    | Current | Increase |
|-----------------------|--------------------|---------|----------|
| Increase Revenue:     |                    |         |          |
| A401044.44401.COV19   | 2021 COVID19 Grant | \$0     | \$11,428 |
|                       |                    |         |          |
| Increase Expenditure: |                    |         |          |
| A40105.51005.COV19    | Personal Services  | \$0     | \$ 4,556 |
| A40105.54048.COV19    | Program Supplies   | \$0     | \$ 6,872 |

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 9**

**Amend 2021 Budget to Reallocate Early Intervention Admin Grant- Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years not included in the County fiscal year for the EI Admin Grant, Contract# C-31627GG for Grant Fiscal Year 10/1/20-9/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                     | Current | Increase     |
|-----------------------|---------------------|---------|--------------|
| Increase Revenue:     |                     |         |              |
| A405944.44451.20CSN   | 2021 EI Admin Grant | \$0     | \$ 19,646.50 |
|                       |                     |         |              |
| Increase Expenditure: |                     |         |              |
| A40595.51005.20CSN    | Personal Services   | \$0     | \$ 12,217.50 |
| A40595.58020.20CSN    | Retirement          | \$0     | \$ 1,955     |
| A40595.58060.20CSN    | Health Insurance    | \$0     | \$ 5,474     |

**ON MOTION OF BISCHOFF****AGENDA ITEM NO. 10****Amend 2021 Budget to Reallocate Drinking Water Program Expenses & Revenues from Prior Year  
- Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Drinking Water Program, Contract# C-34745GG for Grant Fiscal Year 4/1/20-3/31/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase     |
|-----------------------|-------------------|---------|--------------|
| Increase Revenue:     |                   |         |              |
| A401243.43450.20DW    | 2021 DW Grant     | \$0     | \$ 24,310.25 |
|                       |                   |         |              |
| Increase Expenditure: |                   |         |              |
| A40125.51005.20DW     | Personal Services | \$0     | \$ 15,119.75 |
| A40125.58030.20DW     | FICA              | \$0     | \$ 1,157.50  |
| A40125.58060.20DW     | Health Insurance  | \$0     | \$ 8,033     |
|                       |                   |         |              |

**ON MOTION OF BISCHOFF****AGENDA ITEM NO. 11****Amend 2021 Budget to Reallocate Delivery System Reform Incentive Payment Program Expenses  
& Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for fiscal years not included in the County fiscal year for the Care Compass Network to provide services for the Delivery System Reform Incentive Payment Program (DSRIP) for 2017-2020. Funds not expended need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                  | Current | Increase  |
|-----------------------|------------------|---------|-----------|
| Increase Revenue:     |                  |         |           |
| A401042.41689.DSRIP   | DSRIP Funds - HD | \$0     | \$86,667  |
|                       |                  |         |           |
| Increase Expenditure: |                  |         |           |
| A40105.54045.DSRIP    | Travel           | \$0     | \$ 3,263  |
| A40105.54048.DSRIP    | Program Supplies | \$0     | \$ 83,404 |
|                       |                  |         | -0-       |

**ON MOTION OF BISCHOFF****AGENDA ITEM NO. 12****Amend the 2021 Budget to Re-Allocate Children with Special Health Care Needs Grant Funds -  
Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Children with Special Health Care Needs Grant, Contract# C-35711GG for Grant Fiscal Year 10/1/20-9/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase     |
|-----------------------|-------------------|---------|--------------|
| Increase Revenue:     |                   |         |              |
| A405944.44451.20CSH   | 2021 CSHCN Grant  | \$0     | \$ 17,309.06 |
|                       |                   |         |              |
| Increase Expenditure: |                   |         |              |
| A40595.51005.20CSH    | Personal Services | \$0     | \$ 11,184    |
| A40595.58020.20CSH    | Retirement        | \$0     | \$ 1,789.06  |
| A40595.58060.20CSH    | Health Insurance  | \$0     | \$ 4,336     |
|                       |                   |         |              |

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 13**

**Amend 2021 Budget to Reallocate Health Research Inc., BioTerrorism Grant from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department previously received funds for the Health Research Inc., (HRI) BioTerrorism Grant, Contract# 1596-14, Grant Fiscal Year 7/1/20-6/30/21, AND

WHEREAS, not all funds were previously expended and need to be re-allocated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase     |
|-----------------------|-------------------|---------|--------------|
| Increase Revenue:     |                   |         |              |
| A401044.44401.20BTE   | 20-21 BT Grant    | \$0     | \$20,404.51  |
|                       |                   |         |              |
| Increase Expenditure: |                   |         |              |
| A40105.51005.20BTE    | Personal Services | \$0     | \$ 12,784.59 |
| A40105.58060.20BTE    | Health Insurance  | \$0     | \$ 7,619.92  |

**ON MOTION OF BISCHOFF**

**AGENDA ITEM NO. 14**

**Amend 2021 Budget to Reallocate Adolescent Tobacco Use Prevention Act Grant Expenses & Revenues from Prior Fiscal Year 2020 - Health Department**

WHEREAS, the Cortland County Health Department has previously received funds for the Adolescent Tobacco Use Prevention Act (ATUPA) Grant, Contract# C-033452, Grant Fiscal Year 4/1/20-3/31/21, AND

WHEREAS, said grant funds were not expended in the previous fiscal year from this grant need to be re-allocated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                     |                  | Current | Increase    |
|---------------------|------------------|---------|-------------|
| Increase Revenue:   |                  |         |             |
| A401243.43450.20ATU | 2021 ATUPA Grant | \$0     | \$ 8,301.92 |
|                     |                  |         |             |

|                       |                           |     |             |
|-----------------------|---------------------------|-----|-------------|
| Increase Expenditure: |                           |     |             |
| A40125.51005.20ATU    | Personal Services         | \$0 | \$ 3,597.25 |
| A40125.54005.20ATU    | Office Supplies           | \$0 | \$ 150      |
| A40125.54048.20ATU    | Program Supplies          | \$0 | \$ 2,168.32 |
| A40125.54060.20ATU    | Legal Notices/Advertising | \$0 | \$ 50       |
| A40125.54078.20ATU    | Fuel                      | \$0 | \$ 50       |
| A40125.54000.20ATU    | Phone                     | \$0 | \$ 51       |
| A40125.54213.20ATU    | IDT Copy/Print            | \$0 | \$ 25       |
| A40125.58020.20ATU    | Retirement                | \$0 | \$ 575      |
| A40125.58030.20ATU    | FICA                      | \$0 | \$ 275.35   |
| A40125.58060.20ATU    | Health Insurance          | \$0 | \$ 1,360    |
|                       |                           |     |             |

**Referred from Building & Grounds Committee**

**ON MOTION OF HARBIN**

**AGENDA ITEM NO. 15**

**Amend 2021 Budget for Use of County Jail Project Reserve and Authorize Agreement with Maximum Security for Repair of Exterior Security Doors at the Jail Facility- Buildings and Grounds**

WHEREAS, there are multiple exterior security doors at the Cortland County jail facility that have reached the end of their useful life, AND

WHEREAS, the Superintendent of Buildings and Grounds solicited a proposal for the replacement of exterior security doors E1, E5 and E6 at the jail, AND

WHEREAS, Maximum Security, 836 North State Street, Syracuse, NY 13208 submitted a quote to replace all three doors at a cost of \$62,284.00, AND

WHEREAS, after a review of the proposal by the Buildings and Grounds Committee, it is recommended to move forward with the proposed replacement of all three doors by Maximum Security at the quoted price, AND

WHEREAS, there are funds in the County Jail Project Reserve, account A386300.JAIL, with a current balance of \$1,363,833.88, NOW THEREFORE BE IT

RESOLVED, the 2021 County budget is amended as follows:

|                       |              |         |          |          |
|-----------------------|--------------|---------|----------|----------|
| Increase:             |              | Current | Addition | New      |
| Building Improvements | A31505.52320 | \$-0-   | \$62,284 | \$62,284 |
| Appropriated Reserves | A351100      | \$-0-   | \$62,284 | \$62,284 |

AND BE IT FURTHER

RESOLVED, up to \$62,284 of the contract is to be paid using the County Jail Project Reserve, account A386300.JAIL, leaving a balance of \$1,301,549.88 after payment, AND BE IT FURTHER

RESOLVED, the Legislature hereby authorizes a contract with Maximum Security, 836 North State Street, Syracuse, NY, 13208, for an amount not to exceed \$62,284.00, AND BE IT FURTHER

RESOLVED, that the County Administrator upon review and on approval of the County Attorney or designee, is hereby authorized to execute the agreement with Maximum Security, 836 North State

Street, Syracuse, NY, 13208, for the repairs outlined in the quote for service.

**Referred from Government Operations Committee**

16. Authorize Roll Over of Wellness Committee Funds - Personnel

**Referred from Highway Committee**

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 17**

**Amend 2021 Budget to Reallocate Building & Repairs Funds for Dwyer Park**

WHEREAS- the Cortland County Legislature adopted resolution 369-19 which authorized the transfer of funds from the Dwyer Park Reserve, AND

WHEREAS, there was \$17,554.53 left in the A10405.54076.DWYPK at the end of 2020, AND

WHEREAS, it is necessary to fund various repair projects at Dwyer Memorial Park by utilizing the unspent portion of the 2020 appropriated funds in the 2021 fiscal year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

Increase 2021:

|                    |                       |             |
|--------------------|-----------------------|-------------|
| A10405.54076.DWYPK | Professional Services | \$17,554.53 |
|--------------------|-----------------------|-------------|

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 18**

**Award 2021 Material and Service Bids and Authorize Agreements with Various Vendors - Highway Department**

WHEREAS, the Cortland County Highway Department advertised, received and opened bids for various materials, supplies and services used by the Highway Department, AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2021 Budget, AND

WHEREAS, the Cortland County Highway Superintendent has reviewed the various bid responses and recommends that the following vendors and materials be awarded based on lowest price and best value to the County, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent that the County Highway Department may purchase materials, supplies and services from the lowest responsible bidder meeting specifications as well as location and availability as follows:

**ABRASIVES FOR SNOW & ICE CONTROL** from T & C Stone and Gravel, PO Box 108, Whitney Point, NY 13862 for \$4.50 per ton.

**CRUSHED STONE** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

**GEOTEXTILE** No Bids Received

**DIESEL FUEL** from Buell Fuel LLC, 2676 State Route 12B, Deansboro, NY 13328 for a mark up of \$.0179 per gallon for Diesel Fuel, \$.0429 per gallon for winterized blend, and \$.0529 per gallon for

Kerosene.

**HEAVY ROCK RIP-RAP** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

**HIGHWAY AGGREGATES** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

**STONE FILLING MATERIALS** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration

**TRANSIT MIX CONCRETE/PRECAST CONCRETE BLOCKS** from the vendors quotes on the attached price sheet where cost, quality of material, location of plant in conjunction with location of work to be done and availability will be taken into consideration.

**UNLEADED FUEL (87 OCTANE)** from Buell Fuel LLC, 2676 State Route 12B, Deansboro, NY 13328 for a mark up of \$.0299 per gallon.

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute any agreements associated with said bid awards.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 19**

**Extend Material & Service Bids and Authorize Agreements with Various Vendors - Highway Department**

WHEREAS, the Highway Committee of the Cortland County Legislature advertised, received and opened bids for various materials, supplies and services used by the Highway Department in 2019 AND 2020 with an option to extend the awarded bids for up to three years, AND

WHEREAS, the Cortland County Legislature adopted Resolution No's. 135-19, 136-20, 137-20 authorizing the purchase of various, supplies, materials, and services for the Cortland County Highway Department & County Airport, AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2021 Budget, AND

WHEREAS, the County Highway Superintendent recommends extending supplies, materials, and services previously awarded at the existing pricing, NOW, THEREFORE, BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent the County Legislature hereby authorizes extension of the existing 2019 AND 2020 bid pricing to 2021 from the following vendors:

**PAINTING TRAFFIC LINES:** from Seneca Pavement Marking, Inc., 3526 Watkins Rd., Horseheads, NY 14845.

**100 LL AVIATION GASOLINE AND JET-A FUEL** from Ascent Aviation Group, Inc., One Mill Street, Parish, NY 13131.

**LIQUID BITUMINOUS MATERIALS** from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

**BITUMIONOUS CONCRETE** from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

**RECYCLED ASPHALT** from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

AND, BE IT FURTHER,

RESOLVED, that the Cortland County Administrator, upon review and approval as to form by the County Attorney or designee and subject to appropriation of funding by the Legislature, are hereby authorized to execute any agreements associated with said extensions.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 20**

**Amend 2021 Capital Budget and Authorize New York State Department of Transportation Supplemental Agreement # 1 East River Crossing Over Tioughnioga River Bridge Replacement (BIN 3312310) - Highway Department**

WHEREAS, the Cortland County Legislature adopted Resolution # 339-19 authorizing an agreement with the New York State Department of Transportation (NYSDOT) for the East River Crossing over Tioughnioga River Bridge Replacement Project PIN 375687, BIN 3312310, AND

WHEREAS, the NYSDOT is amending the scheduled funding by increasing the amount for the Design Phase of said project to \$300,000.00, AND

WHEREAS, the 2021 Capital Budget will need to be amended to allow for unspent monies from the 2020 Capital Project Budget and also allow for the increase in funding, NOW, THEREFORE BE IT

RESOLVED, that Cortland County Administrator be and is hereby authorized and directed to execute all necessary Agreements approved as to form by the County Attorney or designee, on behalf of the County of Cortland with the New York State Department of Transportation in connection with the advancement or approval of the Project, AND BE IT FURTHER

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, AND BE IT FURTHER

RESOLVED, that the Cortland County 2021 Capital Budget be amended as follows:

|                      |                                       | ORIGINAL<br>2021 BUDGET | AMENDED<br>2021 BUDGET | CHANGE<br>NEEDED |
|----------------------|---------------------------------------|-------------------------|------------------------|------------------|
| Increase Expense:    |                                       |                         |                        |                  |
| HH51225.54055.ERRBR  | Professional<br>Services<br>\$256,000 | \$287,935               |                        | \$31,935         |
| Increase Revenue:    |                                       |                         |                        |                  |
| HH512244.44597.ERRBR | Federal Revenues                      | \$204,800               | \$230,348              | \$25,548         |
| HH512243.43597.ERRBR | State Revenues                        | \$38,400.00             | \$43,190               | \$4,790          |
| HH512248.45031.ERRBR | Local Share                           | \$12,800.00             | \$14,397               | \$1,597          |

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 21**

**Authorize the Acceptance of and Local Share Payment for All Property Acquired by the State of New York for the East River Crossing Bridge Over Tioughnioga River Replacement (BIN 3312310) - Highway Department**

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, P.I.N. 375687, by Resolution # 399-19, AND

WHEREAS, the Project for the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds, AND

WHEREAS, the said Right of Way Purchase costs may also be eligible for reimbursement of 15% of the project costs through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York, AND

WHEREAS, the New York State Department of Transportation is acquiring certain rights-of-way, easements and titles to premises in conjunction with the East River Crossing Bridge Replacement, AND

WHEREAS, the New York State Department of Transportation has estimated the Right-of-Way acquisition phase at \$10,000.00, AND

WHEREAS, the New York State Department of Transportation requires that the County of Cortland to submit a payment of 20% (local share) of the estimated Right-of-Way to the New York State Department of Transportation, AND

WHEREAS, it is necessary for the Cortland County Legislature to agree to accept the real property acquired by the State of New York for the East River Crossing Bridge Replacement, NOW, THEREFORE, BE IT

RESOLVED, that the Cortland County Legislature does authorize the acceptance of the deed of all real property acquired by the State of New York for the East River Crossing Bridge Replacement, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form, is hereby authorized to execute any and all document necessary to accept by deed all real property being transferred from the State of New York to the County of Cortland for the East River Crossing Bridge Replacement, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer is hereby authorized and directed to make payment from account HH51225.54055.ERRBR in the amount of \$2,000.00 to the New York State Department of Transportation, 333 East Washington Street, Syracuse, New York 13202.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 22**

**Award Bids for Re-Construction of Loring Crossing Road Bridge (BIN 3312300) - Highway Department**

WHEREAS, the Loring Crossing Road Bridge Replacement Project (PIN 375543, D036170) has been approved by the New York Department of Transportation and the project is to be funded with 95% Federal funds, AND

WHEREAS, the Loring Crossing Road. Bridge Replacement Culvert Project was approved by Resolution # 9-19, AND

WHEREAS, the amount budgeted for the construction and construction administration/inspection in the 2021 Capital Projects Budget is \$4,027,975.94, AND

WHEREAS, an amount of \$4,087,918.00 for the construction and construction administration/inspection of said project has been approved by the NYSDOT by supplemental agreement # 267-20, AND

WHEREAS, the Highway Superintendent has advertised for and received bids for the Construction of the Loring Crossing Road Bridge Replacement and they are as follows:

BIDDERS

BID

, AND

WHEREAS, the lowest responsible bid received for the Construction of the said project was received from \_\_\_\_\_, NOW, THEREFORE, BE IT

RESOLVED, that contingent upon NYSDOT's approval of award, the Cortland County Administrator, upon review and approval by the County Attorney, or designee, is hereby authorized to execute an agreement for the Construction of said project with \_\_\_\_\_ for an amount not to exceed \$ \_\_\_\_\_ AND, BE IT FURTHER

RESOLVED, that the project costs be charged to the already established Account # HH51225.52800 LXBR, AND BE IT FURTHER

RESOLVED, that the 2021 Capital Budget be amended as follows:

Increase:

|                     |                    |             |
|---------------------|--------------------|-------------|
| HH51225.52800.LXBR  | Construction Phase | \$59,942.06 |
| HH512243.44597.LXBR | Federal Revenue    | \$56,944.96 |
| HH512248.45031.LXBR | Local Share        | \$2,997.10  |

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 23**

**Amend 2021 Budget to Reallocate Funds for Design of Runway 6-24 Rehabilitation Project - Highway Department/ County Airport**

WHEREAS, the Cortland County Legislature approved Resolution 263-19 awarding the Engineering Design Agreement for the Runway 6-24 Rehabilitation Project to McFarland Johnson, Inc., 49 Court St., P.O. Box 1980, Binghamton, NY 13902 for an amount not to exceed \$254,471.00, AND

WHEREAS, there was an unexpended balance remaining in account # HH56105.54055.RW64 in the amount of \$44,471 in the 2020 budget of which \$10,000.00 was budgeted in the 2021 Capital Budget, AND

WHEREAS, the remaining balance of \$34,471 will be needed in the 2021 budget to cover expenses associated with said project, NOW THEREFORE BE IT

RESOLVED, that the 2021 Budget be amended as follows:

Increase:

|                    |                            |          |
|--------------------|----------------------------|----------|
| HH56105.54055.RW64 | Runway 6-24 Rehabilitation | \$34,471 |
| HH56105.44597.RW64 | Federal Revenue            | \$31,113 |
| HH56105.43597.RW64 | State Revenue              | \$1,729  |
| HH99015.45031.RW64 | Interfund Trans Revenue    | \$1,629  |

## **ON MOTION OF NEWELL**

## **AGENDA ITEM NO. 24**

### **Amend 2021 Budget to Accept Federal Aviation Administration Grant Under the Coronavirus Response Grant Program, Coronavirus Response & Relief Supplemental Appropriation Act for the Cortland County Airport & Authorize Required Grant Agreements - Highway Department**

WHEREAS, the Federal Aviation Administration (FAA) has identified \$13,000.00 for use at the Cortland County Airport, Gen. Levi R. Chase Field as part of the Coronavirus Response and Relief Supplemental Appropriations Act, Coronavirus Response & Relief Supplemental Appropriation Act (ACRGP/CRRSAA), AND,

WHEREAS, these monies can be used to offset the shortage in revenues in the airport budget due to the impact of Coronavirus restrictions that have been in place, AND

WHEREAS, eligible expenses from January 20, 2020 forward may be deemed reimbursable, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the FAA ACRGP/CRRSAA Grant for the amount of \$13,000.00, AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign the FAA ACRGP/CRRSAA Grant Agreement,

## **ON MOTION OF NEWELL**

## **AGENDA ITEM NO. 25**

### **Authorize Purchase of Truck for County Landfill - County Highway Department Division of Solid Waste**

WHEREAS, the Highway Department's Division of Solid Waste has a need for a four wheel drive truck with plowing equipment for operations and maintenance of the County Landfill, AND

WHEREAS, the Highway Superintendent in conjunction with the Landfill Manager have reviewed various models of trucks, AND

WHEREAS, the New York State Office of General Services (NYS OGS) issued Mini Bid #6400, Contract #PC68945, for such equipment, AND

WHEREAS, the monies for said purchase have been budgeted in the 2021 Solid Waste budget, AND.

WHEREAS, the Highway Superintendent and the Landfill Manager both recommend the purchase of One (1) 2021 Ford F450 Regular Cab Pickup Truck, DRW, 4 wheel drive, Diesel, with dump body, plow and sander from the NYS OGS Mini Bid #6400 at a price of \$64,789 from Lithia Motors, Inc. 150 N. Bartlett Street Medford, OR 97501, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the purchase of One (1) 2021 Ford F450 Regular Cab Pickup Truck, DRW, 4 wheel drive, Diesel, with dump body, plow and sander from the NYS OGS Mini Bid #6400 at a price of \$64,789 from Lithia Motors, Inc. 150 N. Bartlett Street Medford, OR 97501, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account EL 999542.52030.LDEQ, Vehicles, for said purchase.

**Adjourn**



# Finance & Administration Committee

## Committee Meeting

60 Central Ave  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Minutes ~

Tuesday, February 16, 2021

10:00 AM

Board Room

### CALL TO ORDER

The meeting was called to order at 10:00 AM by Committee Chair, George Wagner

| Attendee Name              | Organization        | Title                                              | Status  | Arrived |
|----------------------------|---------------------|----------------------------------------------------|---------|---------|
| Sandra Price               | Cortland County, NY | Committee Member                                   | Remote  |         |
| George Wagner              | Cortland County, NY | Committee Chair,                                   | Present |         |
| Christopher Newell         | Cortland County, NY | Committee Member                                   | Present |         |
| Beau Harbin                | Cortland County, NY | Committee Member                                   | Remote  |         |
| Richard Stock              | Cortland County, NY | Committee Member                                   | Present |         |
| Eugene Waldbauer           | Cortland County, NY | Committee Member                                   | Present |         |
| Mitchel Eccleston          | Cortland County, NY | Vice Chair                                         | Present |         |
| Eric Mulvihill             | Cortland County, NY | Clerk, County Legislature                          | Present |         |
| Scott Roman                | Cortland County, NY | Director of Emergency Response and Communications  | Present |         |
| Stephen Trobert            | Cortland County, NY | Manager of Audit & Financial Projects              | Present |         |
| Darrel Tuttle              | Cortland County, NY | Deputy Director, Budget and Finance                | Present |         |
| Bill Talbot                | Cortland County, NY | Finance Director Tompkins Cortland Community Colle | Present |         |
| Kelly L. Fairchild-Preston | Cortland County, NY | Board Member                                       | Remote  |         |
| Rob Corpora                | Cortland County, NY | County Administrator                               | Present |         |
| Paul Heider                | Cortland County, NY | Chair, Legislature                                 | Present |         |
| John Banewicz              | Cortland County, NY | County Treasurer                                   | Present |         |
| Karen Howe                 | Cortland County, NY | County Attorney                                    | Remote  |         |
| Cathy Bischoff             | Cortland County, NY | Board Member                                       | Remote  |         |
| Ronald J. Van Dee          | Cortland County, NY | Board Member                                       | Present |         |
| Kevin Fitch                | Cortland County, NY | Board Member                                       | Present |         |

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

## MINUTES

Finance & Administration Committee - Committee Meeting - Jan 19, 2021 10:00 AM

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                                |
| <b>MOVER:</b>    | Mitchel Eccleston, Vice Chair                              |
| <b>SECONDER:</b> | Eugene Waldbauer, Committee Member                         |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

## RESOLUTIONS

### County Treasurer

### County Administrator

### Real Property

AGENDA ITEM NO. 1 – Requesting Special State Legislation Amending Article 31 of the New York State Tax Law to Permit Cortland County to Impose a Tax on the Transfer of Real Property

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Mitchel Eccleston, Vice Chair                              |
| <b>SECONDER:</b> | Eugene Waldbauer, Committee Member                         |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

### ON MOTION OF WAGNER

### RESOLUTION NO.

#### **Requesting Special State Legislation Amending Article 31 of the New York State Tax Law to Permit Cortland County to Impose a Tax on the Transfer of Real Property**

WHEREAS, New York State currently collects an ownership transfer tax on each conveyance of real property in Cortland County under Tax Law §1402 amounting to four dollars for each one thousand dollars or fractional part thereof, AND

WHEREAS, Cortland County has previously deliberated on the imposition of an additional tax on real property, and chose to postpone such a decision until fiscally necessary, AND

WHEREAS, Cortland County government is now facing unprecedented fiscal challenges in meeting its obligations to provide needed services to County residents, and believes it necessary to relieve dependence on the real property tax levy while also increasing local revenues, AND

WHEREAS, the Cortland County Board of Realtors has met and endorsed the enactment of a Cortland County Real Property Transfer tax, AND

WHEREAS, it is the recommendation of the Finance and Administration Committee that the Legislature seek the enactment of a Real Property Transfer Tax, AND

WHEREAS, it is proposed that the rate of such tax shall be two dollars (\$2.00) when the consideration exceeds five hundred dollars (\$500.00), at the rate of two dollars for each five hundred dollars or fractional part thereof, AND

WHEREAS, in order to enact a Property Transfer Tax in Cortland County the New York State Legislature must adopt special Home Rule legislation to enable the County of Cortland to enact a local law for the imposition of such a tax, NOW THEREFORE BE IT

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

RESOLVED, that the Cortland County Legislature requests an Amendment to New York State Tax Law authorizing the County to impose and collect a local transfer tax of two dollars (\$2.00) when the consideration exceeds five hundred dollars (\$500.00), at the rate of two dollars for each five hundred dollars, or fractional part thereof, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature requests that this amendment to the New York State Tax Law shall be effective immediately.

**Director of Budget and Finance**

**Manager of Audit and Financial Projects**

**Monthly Reports & Discussion Items**

Update/Discussion Regarding the Development of the 2021-22 TC3 Budget

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

Real Property Tax Services Monthly Budget Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

Finance Department Monthly Budget Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

Audit Department Monthly Budget Report

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>COMPLETED</b> |
|----------------|------------------|

**CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Budget & Finance Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote**

**Referred from Judiciary & Public Safety Committee**

AGENDA ITEM NO. 1 – Amend 2021 Budget to Accept 2020 State Homeland Security Grant and Authorize Required Grant Agreement - Department of Emergency Response & Communication

|                |                             |
|----------------|-----------------------------|
| <b>RESULT:</b> | <b>APPROVED [UNANIMOUS]</b> |
|----------------|-----------------------------|

**Next: 2/25/2021 6:00 PM**

**MOVER:** Eugene Waldbauer, Committee Member

**SECONDER:** Mitchel Eccleston, Vice Chair

**AYES:** Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston

**ON MOTION OF PRICE**

**RESOLUTION NO.**

**Amend 2021 Budget to Accept 2020 State Homeland Security Grant and Authorize Required Grant Agreement - Department of Emergency Response & Communication**

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$57,278, resulting in no new county costs, in support of State Homeland Security Projects (SHSP), AND

WHEREAS, the fiscal period for this grant is September 1, 2020 to August 31, 2023, with no

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

extensions allowed by NYS DHSES, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget is amended as follows:

|                    |                        | Current | Change | Revised |
|--------------------|------------------------|---------|--------|---------|
| A34105.44389.23SHS | DHSES Grant            | 0       | 57,278 | 57,278  |
| A34105.52015.23SHS | Technical Equipment    | 0       | 47,278 | 47,278  |
| A34105.54015.23SHS | Maintenance Agreements | 0       | 10,000 | 10,000  |

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$57,278.

AGENDA ITEM NO. 2 – Amend 2021 Budget & Appropriate Reserve Funds for Emergency Generator Repair at Lapeer Emergency Communications Tower - Department of Emergency Response & Communications

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

ON MOTION OF PRICE

RESOLUTION NO.

**Amend 2021 Budget & Appropriate Reserve Funds for Emergency Generator Repair at Lapeer Emergency Communications Tower - Department of Emergency Response & Communications**

WHEREAS, the Cortland County Legislature adopted Resolution No. 194-16, which established the Emergency Response & Communications Radio Tower Reserve for use in renovations and repair projects at the County owned radio towers, AND

WHEREAS, the Cortland County Legislature adopted Resolution No. 157-19 requiring all future uses of the reserve to be done through resolution, AND

WHEREAS, there is a need to replace the standby power generator at the Lapeer tower site, NOW THEREFORE BE IT

RESOLVED, the Legislature hereby approves the use of reserves up to \$30,000 from the Emergency Response & Communications Radio Tower Reserve, A386300.ETWR, for the emergency replacement of a standby generator at the Lapeer tower site, AND BE IT FURTHER

RESOLVED, the 2021 budget is hereby amended as follows:

Increase: A30205.54050 \$30,000.00

Increase: A359900 Appropriated Reserves \$30,000.00

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

AGENDA ITEM NO. 3 – Amend 2021 Budget to Reallocate 2019 New York State Homeland Security Projects Grant - Department of Emergency Response and Communications

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

ON MOTION OF PRICE

RESOLUTION NO.

**Amend 2021 Budget to Reallocate 2019 New York State Homeland Security Projects Grant - Department of Emergency Response and Communications**

WHEREAS, the Cortland County Legislature adopted Resolution 238-19 which authorized the acceptance the 2019 State Homeland Security Grant in July of 2019, AND

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$44,987, resulting in no new county costs, in support of State Homeland Security Projects (SHSP), AND

WHEREAS, the fiscal period for this grant is September 1, 2019 to August 31, 2022, with no extensions allowed by NYS DHSES, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget is amended as follows:

|                                   | Current | Change   | Revised  |
|-----------------------------------|---------|----------|----------|
| A341043.43306.19SHS DHSES Grant   | 0       | 3,508.47 | 3,508.47 |
| A34105.54000.19SHS Cell/Telephone | 0       | 3,508.47 | 3,508.47 |

AGENDA ITEM NO. 4 – Amend the 2021 Budget and Reallocate Unspent Funds from 2019 Multi Jurisdictional Local Hazard Mitigation Planning Grant - Department of Emergency Response and Communication

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

ON MOTION OF PRICE

RESOLUTION NO.

**Amend the 2021 Budget and Reallocate Unspent Funds from 2019 Multi Jurisdictional Local Hazard Mitigation Planning Grant - Department of Emergency Response and Communication**

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$112,500, resulting in no new county costs, in support of Multi

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

WHEREAS, the Cortland County Legislature adopted Resolution 252-19 which authorized acceptance of the 2019 Multi Jurisdictional Local Hazard Mitigation Planning Grant, AND

WHEREAS, the fiscal period for this grant is February 20, 2019 to March 21, 2021, AND

WHEREAS, the New York State Department of Homeland Security has authorized a one year extension of the grant period due to the ongoing pandemic in NYS, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget is amended as follows:

|                                          | Current | Change      | Revised     |
|------------------------------------------|---------|-------------|-------------|
| INCREASE REVENUE BUDGET:                 |         |             |             |
| A34105.44389.19HMG DHSES HMP Grant       | 0       | \$10,030.07 | \$10,030.07 |
| INCREASE EXPENDITURE BUDGET:             |         |             |             |
| A34105.54055.19HMG Professional Services | 0       | \$10,030.07 | \$10,030.07 |

AGENDA ITEM NO. 5 – Amend 2021 Budget to Reallocate 2019 Statewide Interoperable Communications Grant Funds - Department of Emergency Response & Communications

**RESULT: APPROVED [UNANIMOUS]**

**Next: 2/25/2021 6:00 PM**

**MOVER:** Eugene Waldbauer, Committee Member

**SECONDER:** Mitchel Eccleston, Vice Chair

**AYES:** Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston

ON MOTION OF PRICE

RESOLUTION NO.

**Amend 2021 Budget to Reallocate 2019 Statewide Interoperable Communications Grant Funds - Department of Emergency Response & Communications**

WHEREAS, the Cortland County Legislature adopted Resolution No.54-20 which accepted the New York State Department of Homeland Security and Emergency Services (NYS DHSES) Statewide Interoperable Communications Grant (SIGC) in the amount of \$919,969, in support of Statewide Interoperable Communications Grant sustainment, AND

WHEREAS, there are un-spent grant funds remaining, AND

WHEREAS, the fiscal period for this grant is January 1, 2020 to December 31, 2021, with no extensions allowed by NYS DHSES, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2021 budget is amended as follows:

|                                        | Current | Change       | Revised      |
|----------------------------------------|---------|--------------|--------------|
| INCREASE REVENUE BUDGET:               |         |              |              |
| A302043.43306.20HSG DHSES Grant        | 0       | \$107,552.96 | \$107,552.96 |
| A30205.52015.20HSG Technical Equipment | 0       | \$107,552.96 | \$107,552.96 |

AGENDA ITEM NO. 6 – Authorize Agreement with Black Creek Integrated System Corporation for Jail Software-Sheriff's Office Division of Corrections

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF PRICE**

**RESOLUTION NO.**

**Authorize Agreement with Black Creek Integrated System Corporation for Jail Software-Sheriff's Office Division of Corrections**

WHEREAS, Black Creek Integrated System Corporation, 2900 Crestwood Blvd, Irondale, AL 35210, has agreed to enter into an agreement to perform services and/or supply goods for the Cortland County Jail Black Creek Sally Port Software Unlimited Support Plan, AND

WHEREAS, the jail management system maintenance agreement for the existing Black Creek Integrated System Corporation Software expired December 31, 2020, AND

WHEREAS, the cost of the maintenance agreement is \$20,962.30, for the period beginning on January 1, 2021 and ending on December 31, 2021.

WHEREAS, the Sheriff is authorized to pay this billing in January, 2021, AND

WHEREAS, the funds to cover this contract are available in account number A31505.54015, Maintenance Agreements, NOW THEREFORE BE IT

RESOLVED, that the County Administrator and the Sheriff of Cortland County, upon review and approval by the County attorney or designee, and subject to available funds, be and hereby are authorized to contract with Black Creek Integrated System Corporation for the period of January 1, 2021 to December 31, 2021.

**Referred from Ag/Planning/Enviromental Committee**

AGENDA ITEM NO. 7 – Authorize 2021 Agreement - Southern Tier East Regional Planning Development Board - Planning Department

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF FITCH**

**RESOLUTION NO.**

**Authorize 2021 Agreement - Southern Tier East Regional Planning Development Board - Planning Department**

WHEREAS, a proposed agreement between Cortland County and the Southern Tier East Regional Planning Development Board for 2021 in the amount of \$10,000 has been received, AND

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

WHEREAS, funds for this payment of \$10,000 are included in the 2021 budget in account A10105.54040, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement for 2021 with the Southern Tier East Regional Planning Development Board.

AGENDA ITEM NO. 8 – Authorize Capital Equipment Lease Agreement with First Transit, Inc. for Lease of County Owned Buses - Cortland County Planning Department

**RESULT: APPROVED [UNANIMOUS]**

**Next: 2/25/2021 6:00 PM**

**MOVER:** Eugene Waldbauer, Committee Member

**SECONDER:** Mitchel Eccleston, Vice Chair

**AYES:** Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston

**ON MOTION OF FITCH**

**RESOLUTION NO.**

**Authorize Capital Equipment Lease Agreement with First Transit, Inc. for Lease of County Owned Buses - Cortland County Planning Department**

WHEREAS, Section 5311 of Title 49, United States Code, provides federal financial assistance for public transportation in rural and small urban areas by way of a formula grant program administered by the States, AND

WHEREAS, Resolution 402-92 authorized the County to enter into a contract for development and operation of a coordinated public transportation system for Cortland County, AND

WHEREAS, Resolution 410-92 authorized the County of Cortland to enter into an agreement with Progressive Transportation Services, Inc. to provide public transportation services within the County of Cortland, AND

WHEREAS, Resolution 319-03 authorized an agreement with Progressive Transportation Inc., to assign the existing agreement between Cortland County and Progressive Transportation, Inc., to First Transit Inc., as Progressive Transportation Inc. (Parent Company, Coach USA) was being purchased by First Transit, Inc., AND

WHEREAS, Cortland County is a grantee for certain capital equipment or facilities under said programs pursuant to an approved Project Application and a written Agreement with the State, AND

WHEREAS, First Transit will utilize the capital equipment obtained by the County of Cortland to provide certain public mass transportation services pursuant to said Project Application and Agreement with the State, AND

WHEREAS, Cortland County agrees to lease Capital Equipment to the First Transit Inc., to promote mass transportation services within the County of Cortland at fair and reasonable rates and to provide public assistance to the Carrier under the provisions of the Transportation Law, Section 18-b, being Chapter 6 of the Laws of 1975 as amended according to the terms and conditions specified in the approved Project Application, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, is hereby authorized to execute a lease agreement with First Transit Inc., to promote mass transportation services within the County of Cortland.

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF FITCH**

**RESOLUTION NO.**

**Authorize 2021 Agreement - Cornell Cooperative Extension**

WHEREAS, the 2021 Adopted Budget appropriated funds in the amount of \$253,420.00 for the operation of the Cornell Cooperative Extension of Cortland County programs, NOW THEREFORE BE IT

RESOLVED, in consideration of the services to be performed by Cornell Cooperative Extension of Cortland County, the County agrees to pay to Cornell Cooperative Extension of Cortland County the sum of two hundred fifty three thousand four-hundred twenty dollars (\$253,420) in payments as follows: The amount of sixty-three thousand three hundred fifty-five dollars (\$63,355) upon the execution of this Agreement and the amount of sixty-three thousand three hundred fifty-five dollars (\$63,355) on the first day of April, July and October 2021. However, prior to the payment of the second payment and each payment thereafter, Cornell Cooperative Extension of Cortland County shall submit to the County Finance Office an account of its disbursements on a form mutually agreed to by the Cornell Cooperative Extension of Cortland County and the County, AND BE IT FURTHER

RESOLVED, that a maintenance in lieu of rent payment in the amount of seventy-three thousand seven hundred twenty-three dollars (\$73,723) is due to the County of Cortland as follows: The amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due within 15 days of the execution of this agreement and the amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due on the 15th day of April, July, and October, 2020, AND BE IT FURTHER

RESOLVED, that pursuant to Section 224 of the County Law, said agency shall render to the County Legislature a certified account of disbursements with verified or certified figures attached, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement with Cornell Cooperative Extension of Cortland County, AND BE IT FURTHER

RESOLVED that the County Treasurer be and hereby is authorized and directed to make payment from account #A87505.54815, AND BE IT FURTHER

RESOLVED, that any unused amounts of said sums shall be refunded to the County of Cortland.

**Referred from Health & Human Services**

AGENDA ITEM NO. 10 – Amend 2021 Budget/Re-Appropriation of 2020 Families First Coronavirus Response Act (FFCRA) Nutrition Services – Title IIIC Funds - Area Agency on Aging

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF BISCHOFF**

**RESOLUTION NO.**

**Amend 2021 Budget/Re-Appropriation of 2020 Families First Coronavirus Response Act (FFCRA) Nutrition Services – Title IIIC Funds - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the HDC2 Families First Coronavirus Response Act (FFCRA) for Nutrition Services, for the period of April 1, 2020 through September 30, 2021, AND

WHEREAS, the grant had funds in the amount of \$18,858 remaining at the end of 2020, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                          |           |
|--------------------|--------------------------|-----------|
| A677444-44772 4340 | Federal Aid - Title IIIC | -\$18,858 |
|--------------------|--------------------------|-----------|

Expenses:

|                   |                   |           |
|-------------------|-------------------|-----------|
| A67745-51005 4340 | Personal          | +\$13,401 |
| A67745-58030 4340 | FICA              | +\$1,025  |
| A67745-58040 4340 | Workers Comp      | +\$591    |
| A67745-54004 4340 | Computer Software | +3,841    |
| Total             |                   | \$18,858  |

AGENDA ITEM NO. 11 – Amend 2021 Budget/Re-Appropriation of Coronavirus Aid, Relief and Economic Security Act (CARES) Nutrition Services – Title IIIC Funds - Area Agency on Aging

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF BISCHOFF**

**RESOLUTION NO.**

**Amend 2021 Budget/Re-Appropriation of Coronavirus Aid, Relief and Economic Security Act (CARES) Nutrition Services – Title IIIC Funds - Area Agency on Aging**

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

WHEREAS, the New York State Office for the Aging has made available funds under the HDC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Nutrition Services, for the period of April 1, 2020 through September 30, 2021, AND

WHEREAS, the grant had funds in the amount of \$6,219 remaining at the end of 2020, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                          |          |
|--------------------|--------------------------|----------|
| A677444-44772 4340 | Federal Aid - Title IIIC | -\$6,219 |
|--------------------|--------------------------|----------|

Expenses:

|                   |          |          |
|-------------------|----------|----------|
| A67745-51005 4340 | Personal | +\$4,915 |
|-------------------|----------|----------|

|                   |      |        |
|-------------------|------|--------|
| A67745-58030 4340 | FICA | +\$376 |
|-------------------|------|--------|

|                   |              |        |
|-------------------|--------------|--------|
| A67745-58040 4340 | Workers Comp | +\$249 |
|-------------------|--------------|--------|

|                   |                     |        |
|-------------------|---------------------|--------|
| A67745-54060 4340 | Legal / Advertising | +\$679 |
|-------------------|---------------------|--------|

|       |  |         |
|-------|--|---------|
| Total |  | \$6,219 |
|-------|--|---------|

AGENDA ITEM NO. 12 – Amend 2021 Budget/Re-Appropriation of 2020 Family Caregiver Support Program – Title IIIE Funds - Area Agency on Aging

**RESULT:**        **APPROVED [UNANIMOUS]**

**Next: 2/25/2021 6:00 PM**

**MOVER:**        Eugene Waldbauer, Committee Member

**SECONDER:**   Mitchel Eccleston, Vice Chair

**AYES:**        Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston

**ON MOTION OF BISCHOFF**

**RESOLUTION NO.**

**Amend 2021 Budget/Re-Appropriation of 2020 Family Caregiver Support Program – Title IIIE Funds - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the FCC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Family Caregiver Support Program, for the period of April 1, 2020 through September 30, 2021, AND

WHEREAS, the grant had funds in the amount of \$7,180 remaining at the end of 2020, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                           |          |
|--------------------|---------------------------|----------|
| A677244-44772 4332 | Federal Aid - Title III E | -\$7,180 |
|--------------------|---------------------------|----------|

Expenses:

|                   |                             |          |
|-------------------|-----------------------------|----------|
| A67725-52060 4332 | Computer Equipment          | +\$1,500 |
| A67725-54055 4332 | Professional Services       | +\$2,000 |
| A67725-54800 4332 | Program Expense             | +\$1,500 |
| A67725-54005 4332 | Office Materials & Supplies | +\$1,430 |
| A67725-54060 4332 | Legal / Advertising         | +\$750   |

|       |  |         |
|-------|--|---------|
| Total |  | \$7,180 |
|-------|--|---------|

AGENDA ITEM NO. 13 – Amend 2021 Budget/Re-Appropriation of 2020 NYConnects – Aging and Disability Resource Center (ADRC) Funds - Area Agency on Aging

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

ON MOTION OF BISCHOFF

RESOLUTION NO.

**Amend 2021 Budget/Re-Appropriation of 2020 NYConnects – Aging and Disability Resource Center (ADRC) Funds - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the Coronavirus Preparedness and Response Supplemental Appropriations Act, for the period of April 1, 2020 through September 30, 2021, AND

WHEREAS, the grant had funds in the amount of \$22,999 remaining at the end of 2020, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                     |                                 |
|---------------------|---------------------------------|
| A677243-43772 17BIP | State Aid - NYConnects-\$22,999 |
|---------------------|---------------------------------|

Expenses:

|                    |          |           |
|--------------------|----------|-----------|
| A67725-51005 17BIP | Personal | +\$20,523 |
|--------------------|----------|-----------|

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|                    |              |          |
|--------------------|--------------|----------|
| A67725-58030 17BIP | FICA         | +\$1,570 |
| A67725-58040 17BIP | Workers Comp | +\$906   |
| Total              |              | \$22,999 |

AGENDA ITEM NO. 14 – Amend 2021 Budget/Re-Appropriation of 2020 Supportive Services– Title IIIB Funds - Area Agency on Aging

**RESULT: APPROVED [UNANIMOUS]**

**Next: 2/25/2021 6:00 PM**

**MOVER:** Eugene Waldbauer, Committee Member

**SECONDER:** Mitchel Eccleston, Vice Chair

**AYES:** Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston

**ON MOTION OF BISCHOFF**

**RESOLUTION NO.**

**Amend 2021 Budget/Re-Appropriation of 2020 Supportive Services– Title IIIB Funds - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the SSC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Supportive Services, for the period of April 1, 2020 through September 30, 2021, AND

WHEREAS, the grant had funds in the amount of \$17,940 remaining at the end of 2020, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                          |           |
|--------------------|--------------------------|-----------|
| A677244-44772 4330 | Federal Aid - Title IIIB | -\$17,940 |
|--------------------|--------------------------|-----------|

Expenses:

|                   |                             |           |
|-------------------|-----------------------------|-----------|
| A67725-52060 4330 | Computer Equipment          | +\$10,000 |
| A67725-54060 4330 | Legal / Advertising         | +\$4,500  |
| A67725-54005 4330 | Office Materials & Supplies | +\$3440   |

|       |  |          |
|-------|--|----------|
| Total |  | \$17,940 |
|-------|--|----------|

AGENDA ITEM NO. 15 – Amend 2021 Budget/Re-Appropriation of 2020 State Transportation Funds - Area Agency on Aging

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF BISCHOFF**

**RESOLUTION NO.**

**Amend 2021 Budget/Re-Appropriation of 2020 State Transportation Funds - Area Agency on Aging**

WHEREAS, the Area Agency on Aging receives transportation funding from the New York State Office for Aging, AND

WHEREAS, transportation funding for the Area Agency on Aging is allocated annually for the period of April 1 through March 31, AND

WHEREAS, the Area Agency on Aging has unexpended transportation funds in the amount of \$5,564 for the 2020/2021 allocation, AND

WHEREAS, unexpended funds in the amount of \$5,564 need to be added to the 2021 County budget, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                            |           |
|--------------------|----------------------------|-----------|
| A677243-43772 4339 | State Aid - Transportation | - \$5,564 |
|--------------------|----------------------------|-----------|

Expenses:

|                   |                |           |
|-------------------|----------------|-----------|
| A67725-54049 4339 | Transportation | + \$5,564 |
|-------------------|----------------|-----------|

AGENDA ITEM NO. 16 – Accept Grant Funds - Redlich Horwitz Foundation Families First Readiness - Department of Social Services

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF BISCHOFF**

**RESOLUTION NO.**

**Accept Grant Funds - Redlich Horwitz Foundation Families First Readiness - Department of Social Services**

WHEREAS, the Redlich Horwitz Foundation has granted the Cortland County Department of Social Services \$10,000 to spend towards Families First Readiness including the provision of intense in-home supports to step down youths currently in congregate care, AND

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

WHEREAS, the Department of Social Services intends to use the grant money to purchase increased hours of service under a current contractual arrangement with Elmcrest Children's Services, NOW THEREFORE BE IT

RESOLVED, that the grant funds be accepted, and the 2021 County Budget be amended as follows:

Increase:

Expense:

|              |                         |             |
|--------------|-------------------------|-------------|
| A60105.56070 | Services for Recipients | \$10,000.00 |
|--------------|-------------------------|-------------|

Revenue:

|                   |                     |             |
|-------------------|---------------------|-------------|
| A601042.42705.RHF | Gifts and Donations | \$10,000.00 |
|-------------------|---------------------|-------------|

AGENDA ITEM NO. 17 – Authorize Agreement/Amend 2021 Budget - Cayuga Addiction Recovery Services - Department of Social Services

**RESULT:**           **APPROVED [UNANIMOUS]**

**Next: 2/25/2021 6:00 PM**

**MOVER:**           Eugene Waldbauer, Committee Member

**SECONDER:**      Mitchel Eccleston, Vice Chair

**AYES:**            Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston

**ON MOTION OF BISCHOFF**

**RESOLUTION NO.**

**Authorize Agreement/Amend 2021 Budget - Cayuga Addiction Recovery Services - Department of Social Services**

WHEREAS, the NYS Office of Children and Family Services has allocated federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds to Cortland County and all counties in New York State to help improve their response to families and infants affected by substance use disorders, AND

WHEREAS, Cayuga Addictions Recover Services (CARS) is an authorized provider of behavioral health services and has the expertise for this partnership, AND

WHEREAS, the \$50,000.00 in funding needed for this Agreement is provided through a State allocation of federal money and will be paid from Account A60105.54800.4695 titled Admin – Behavioral Health and the revenue will be posted in Account A601044.44689.4695, NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an Agreement for the time period of March 1, 2021 through November 30, 2021 with CARS in an amount not to exceed \$50,000, AND BE IT FURTHER

RESOLVED, that the 2021 County budget be amended as follows:

Increase

Expense:

|                   |                           |             |
|-------------------|---------------------------|-------------|
| A60105.54800.4695 | Admin – Behavioral Health | \$50,000.00 |
|-------------------|---------------------------|-------------|

Increase

Revenue:

**Referred from Building & Grounds Committee**

AGENDA ITEM NO. 18 – Authorize Agreement with March Associates for Legislative Modernization Plan & Establish a Capital Improvement Project

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF HARBIN**

**RESOLUTION NO.**

**Authorize Agreement with March Associates for Legislative Modernization Plan & Establish a Capital Improvement Project**

WHEREAS, due to the immediate and potential long term impacts of the COVID-19 virus, the Cortland County Legislative Chambers located at 60 Central Avenue have become unsafe and antiquated, AND

WHEREAS, in order to facilitate proper social distancing and meet the requirements of modern electronic meeting access and public transparency there is a need to look at options for the location and redevelopment of Legislative chambers, AND

WHEREAS, because of the architectural limitations of the County Office Building itself it is necessary to understand all the options available (renovating the existing space or moving Legislative chambers to the auditorium) and potential costs, benefits and drawback for those options, AND

WHEREAS, the need for modernizing audio/visual technology is required to provide flexibility and accessibility for Legislative meetings wherever they might be held, AND

WHEREAS, the Clerk of the Legislature has received a proposal from March Associates, Architects and Planners, PC, 258 Genesee Street, Suite 300, Utica, NY 13502, to provide a professional analysis of the available options and provide conceptual level architectural floor plans as well as an estimate of anticipated construction costs at a cost not to exceed \$9,000.00, AND

WHEREAS, the Legislature has funds available in its professional services line, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby authorizes the County Administrator upon review of the County Attorney or designee to enter into an agreement with March Associates, Architects and Planners, PC, 258 Genesee Street, Suite 300, Utica, NY 13502, to provide conceptual plans for the modernization of Legislative Chambers within the County Office Building in order to provide for a more modern, efficient, safe and accessible Cortland County Legislative Chamber.

AGENDA ITEM NO. 19 – Extend Temporary Full Time Building Custodian Position - Buildings & Grounds Department

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF HARBIN**

**RESOLUTION NO.**

**Extend Temporary Full Time Building Custodian Position - Buildings & Grounds Department**

WHEREAS, one (1) temporary full-time Custodian position was created for the Cortland County Buildings & Grounds Department on September 25, 2020 per Resolution 275-20, AND

WHEREAS, there was a need to extend one (1) temporary full-time Custodian position after the original expiration date of March 26, 2021, AND

WHEREAS, the Buildings & Grounds Committee recommends the extension of this position, NOW THEREFORE, BE IT

RESOLVED, that one (1) temporary full-time position of Custodian in the Buildings & Grounds Department be extended and to now expire on either September 26, 2021 at 12:01 A.M., or when the encumbered employee returns.

**Referred from Government Operations Committee**

**Referred from Highway Committee**

AGENDA ITEM NO. 20 – Authorize Write Off of Outstanding Landfill Tipping Fees from 2015-2018 - Highway Department Division of Solid Waste

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
|                  | <b>Next: 2/25/2021 6:00 PM</b>                             |
| <b>MOVER:</b>    | Eugene Waldbauer, Committee Member                         |
| <b>SECONDER:</b> | Mitchel Eccleston, Vice Chair                              |
| <b>AYES:</b>     | Price, Wagner, Newell, Harbin, Stock, Waldbauer, Eccleston |

**ON MOTION OF NEWELL**

**RESOLUTION NO.**

**Authorize Write Off of Outstanding Landfill Tipping Fees from 2015-2018 - Highway Department Division of Solid Waste**

WHEREAS, the Cortland County Highway Department's Division of Solid Waste charges landfill fees to its customers, AND

WHEREAS, the Solid Waste Division has on its books numerous delinquent accounts for past due landfill fees and interest, AND

WHEREAS, the Cortland County Finance Department believes that the ability of the County to effectively collect on outstanding landfill fees has become a cumbersome activity and the likelihood of collecting is extremely minimal, AND

WHEREAS, many of the delinquent accounts for outstanding landfill fees and interest would be carried forward and recorded as revenue at the end of the 2015 fiscal year through the 2018 fiscal year;

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

totaling \$31,787.33 worth of uncollected revenue, AND

WHEREAS, it is the desire of the Division of Solid Waste and Director of Budget and Finance to clean up the financial records and avoid carry-over of accounts receivables as available revenue, with minimal possibility of collection, AND

WHEREAS, the Highway Committee agrees that writing off delinquent accounts receivable would provide a more accurate forecast of collectible department revenues, NOW THEREFORE BE IT

RESOLVED that the Cortland County Legislature hereby authorizes the Director of Finance and the Cortland County Highway department Division of Solid Waste to take appropriate action to remove as available revenue from the financial records those delinquent accounts receivables, which total \$31,787.33 beginning from the year 2015 through 2018, AND BE IT FURTHER

RESOLVED that this change to the financial records does not terminate the obligation of payment from listed parties and collection action will continue in Highway Department's Division of Solid Waste to pursue any parties owing outstanding landfill charges and accrued interest with those parties required to pay in full prior to any future landfill credit extension.

**Adjourn**

Minutes Acceptance: Minutes of Feb 16, 2021 10:00 AM (MINUTES)

**ON MOTION OF GEORGE WAGNER, COMMITTEE CHAIR****AGENDA ITEM NO. 1****Delegating Authority to the County Auditor to Approve Payment of Real Property Tax Errors and Omissions Less Than \$2500 through December 31, 2021**

WHEREAS, Section 554 of the New York State Real Property Tax Law provides a mechanism for the correction of errors on Real Property Tax Rolls by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by an entitled person in cases involving clerical errors, unlawful entries or certain errors in essential fact, AND

WHEREAS, Section 554 of the New York State Real Property Tax Law authorizes the County Legislature to delegate to the County Auditor the authority to approve such corrections in cases where the correction sought does not exceed twenty-five hundred dollars (\$2,500), AND

WHEREAS, Section 556 of the New York State Real Property Tax Law provides a mechanism for the refunding of certain real property taxes by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential fact, AND

WHEREAS, said Section 556 of the Real Property Tax Law was amended to authorize the County Legislature to delegate to the County Auditor the authority to approve such refunds in cases where the refund sought does not exceed twenty-five hundred dollars (\$2,500), AND

WHEREAS, both sections also provide that the County Auditor will report to the County Legislature, on a monthly basis, those refund applications which have been approved during the previous month and further provides that all applications which have been denied by the Director, in whole or in part, shall be forwarded to the County Legislature for disposition, NOW THEREFORE BE IT

RESOLVED, that pursuant to Sections 554 and 556 of the Real Property Tax Law, the County Legislature does hereby delegate to the County Auditor the authority to approve corrections to the Real Property Tax Rolls and approve certain refunds of real property taxes as outlined in said Sections 554 and 556 of the Real Property Tax Law, in cases where the refund sought does not exceed the amount of twenty-five hundred dollars (\$2,500), AND BE IT FURTHER

RESOLVED, that pursuant to section 554 and 556 of the New York State Real Property Tax Law that the County Auditor shall provide a report on or before the 15th day of each month indicating the name of each recipient, location of the property and the amount of the correction and the amount of the refund or credit, AND BE IT FURTHER

RESOLVED, that this delegation of authority shall remain in effect through December 31, 2021.

## YEAR-TO-DATE BUDGET REPORT

| FOR 2021 03                              |                    |                      |                   |            |              |                     |             |  |
|------------------------------------------|--------------------|----------------------|-------------------|------------|--------------|---------------------|-------------|--|
| ACCOUNTS FOR:<br>A GENERAL FUND          | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| <b>A135542 REAL PROPERTY TAX SERVICE</b> |                    |                      |                   |            |              |                     |             |  |
| A135542 41250 RPTS Fees                  | 0                  | 0                    | 0                 | -4,839.25  | .00          | 4,839.25            | 100.0%      |  |
| A135542 41289 DEPARTMENTAL FEES          | -34,000            | 0                    | -34,000           | .00        | .00          | -34,000.00          | .0%         |  |
| A135542 42210 GENERAL SERV, OTH          | -14,100            | 0                    | -14,100           | -14,100.00 | .00          | .00                 | 100.0%      |  |
| TOTAL REAL PROPERTY TAX SERVICE          | -48,100            | 0                    | -48,100           | -18,939.25 | .00          | -29,160.75          | 39.4%       |  |
| <b>A135543 REAL PROPERTY TAX SERVICE</b> |                    |                      |                   |            |              |                     |             |  |
| A135543 43089 State Aid - Other          | -500               | 0                    | -500              | -110.00    | .00          | -390.00             | 22.0%       |  |
| TOTAL REAL PROPERTY TAX SERVICE          | -500               | 0                    | -500              | -110.00    | .00          | -390.00             | 22.0%       |  |
| <b>A13555 REAL PROPERTY TAX SERVICE</b>  |                    |                      |                   |            |              |                     |             |  |
| A13555 51005 PERSONAL SERVICES           | 139,042            | 0                    | 139,042           | 21,053.33  | .00          | 117,988.87          | 15.1%       |  |
| A13555 54000 TELEPHONE                   | 424                | 0                    | 424               | 32.96      | .00          | 391.04              | 7.8%        |  |
| A13555 54001 COPYING/PRINTING            | 925                | 0                    | 925               | .00        | .00          | 925.00              | .0%         |  |
| A13555 54005 Office Materials &          | 5,000              | 0                    | 5,000             | .00        | .00          | 5,000.00            | .0%         |  |
| A13555 54007 Janitorial Materia          | 100                | 0                    | 100               | .00        | .00          | 100.00              | .0%         |  |
| A13555 54015 Maintenance Agreem          | 5,904              | 0                    | 5,904             | 4,500.00   | 1,404.00     | .00                 | 100.0%      |  |
| A13555 54020 POSTAGE                     | 600                | 0                    | 600               | 30.86      | .00          | 569.14              | 5.1%        |  |
| A13555 54035 EDUCATION & TRAINI          | 600                | 0                    | 600               | 110.00     | .00          | 490.00              | 18.3%       |  |
| A13555 54040 ASSOC/MEMBERSHIP D          | 275                | 0                    | 275               | 275.00     | .00          | .00                 | 100.0%      |  |
| A13555 54065 EQUIP RENT / LEASE          | 9,232              | 0                    | 9,232             | 946.00     | 7,396.61     | 889.39              | 90.4%       |  |
| A13555 54070 INSURANCE                   | 3,320              | 0                    | 3,320             | 1,695.15   | .00          | 1,624.95            | 51.1%       |  |
| A13555 54213 I/D COPIER                  | 830                | 0                    | 830               | 128.94     | .00          | 701.06              | 15.5%       |  |
| A13555 54444 FEES & PERMITS              | 14,180             | 0                    | 14,180            | 40.00      | 14,140.00    | .00                 | 100.0%      |  |
| A13555 58020 RETIREMENT                  | 19,466             | 0                    | 19,466            | .00        | .00          | 19,465.91           | .0%         |  |
| A13555 58030 FICA                        | 10,637             | 0                    | 10,637            | 1,480.78   | .00          | 9,155.95            | 13.9%       |  |
| A13555 58040 WORKERS COMP                | 5,985              | 0                    | 5,985             | 6,064.55   | .00          | -79.55              | 101.3%      |  |
| A13555 58060 HEALTH INS                  | 42,236             | 0                    | 42,236            | 6,478.64   | .00          | 35,757.71           | 15.3%       |  |
| A13555 58062 DENTAL INS                  | 271                | 0                    | 271               | 41.76      | .00          | 228.96              | 15.4%       |  |
| A13555 58065 VISION CARE BENEFI          | 39                 | 0                    | 39                | 9.00       | .00          | 30.20               | 23.0%       |  |
| TOTAL REAL PROPERTY TAX SERVICE          | 259,066            | 0                    | 259,066           | 42,886.97  | 22,940.61    | 193,238.63          | 25.4%       |  |
| TOTAL GENERAL FUND                       | 210,466            | 0                    | 210,466           | 23,837.72  | 22,940.61    | 163,687.88          | 22.2%       |  |
| TOTAL REVENUES                           | -48,600            | 0                    | -48,600           | -19,049.25 | .00          | -29,550.75          |             |  |
| TOTAL EXPENSES                           | 259,066            | 0                    | 259,066           | 42,886.97  | 22,940.61    | 193,238.63          |             |  |

## YEAR-TO-DATE BUDGET REPORT

| FOR 2021 03                                  |                    |                      |                   |            |              |                     |             |
|----------------------------------------------|--------------------|----------------------|-------------------|------------|--------------|---------------------|-------------|
|                                              | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
| GRAND TOTAL                                  | 210,466            | 0                    | 210,466           | 23,837.72  | 22,940.61    | 163,687.88          | 22.2%       |
| ** END OF REPORT - Generated by Laura Fox ** |                    |                      |                   |            |              |                     |             |



OFFICE OF COUNTY AUDITOR  
CORTLAND COUNTY  
60 CENTRAL AVENUE, CORTLAND, NY 13045  
607-753-5020

Stephen M. Trobert, CPA  
Manager of Audit & Financial Projects

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## February 2021 Quarterly Update

### Summary of Reports Drafted for Discussion

- **Claims audit report for the period of July 1, 2020 – December 31, 2020** – For the six month period, reviewed approximately 3,500 checks totaling approximately \$20.6M and reviewed approximately 100 external wires totaling approximately \$12.2M. This population included all disbursements by the County Treasurer's office for the following significant funds: General, Capital, Road & Machinery, County Road, and Solid Waste / Recycling. During the period, six disbursements totaling approximately \$1,800 were disallowed. Each disallowed disbursement was discussed with the respective department which provided corrective action(s) for the related process issue.

### Audit Department Objectives for 2021

Key departmental objectives for the 2021 fiscal year have been identified as follows:

- 1) Perform examinations of material County departments not covered or completed in the 2020 cycle.
- 2) Provide useful reporting that the majority of Legislators and department heads find valuable.
- 3) Complete the development and implementation of the County's fiscal-related policies where needed.
- 4) Identify at least three opportunities for improved efficiency or cost-savings yielding more prudent use of taxpayer funds.

### Other Items

- County-wide Form 1099 reporting was completed by the end of January and filed with the IRS on January 28<sup>th</sup>. The IRS introduced a new 1099 form for the 2020 tax year which the County implemented and complied with. Also, this year marked the second year of a successful conversion to using the County's financial software to generate the tax forms as opposed to an in-house program used for several years previously.

## YEAR-TO-DATE BUDGET REPORT

FOR 2021 02

| ACCOUNTS FOR:<br>A           | GENERAL FUND        | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|------------------------------|---------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| <b>A13205 County Auditor</b> |                     |                    |                      |                   |              |              |                     |             |
| A13205 51005                 | PERSONAL SERVICES   | 78,462             | 0                    | 78,462            | 10,680.95    | .00          | 67,781.10           | 13.6%       |
| A13205 54000                 | TELEPHONE           | 150                | 0                    | 150               | 20.36        | .00          | 129.64              | 13.6%       |
| A13205 54001                 | COPYING/PRINTING    | 100                | 0                    | 100               | .00          | .00          | 100.00              | .0%         |
| A13205 54005                 | Office Materials &  | 250                | 0                    | 250               | .00          | .00          | 250.00              | .0%         |
| A13205 54035                 | EDUCATION & TRAINI  | 500                | 0                    | 500               | .00          | .00          | 500.00              | .0%         |
| A13205 54040                 | ASSOC/MEMBERSHIP D  | 100                | 0                    | 100               | .00          | .00          | 100.00              | .0%         |
| A13205 54045                 | Travel & Sustenanc  | 200                | 0                    | 200               | .00          | .00          | 200.00              | .0%         |
| A13205 54070                 | INSURANCE           | 210                | 0                    | 210               | 218.45       | .00          | -8.05               | 103.8%      |
| A13205 58020                 | RETIREMENT          | 10,985             | 0                    | 10,985            | .00          | .00          | 10,984.69           | .0%         |
| A13205 58030                 | FICA                | 6,002              | 0                    | 6,002             | 754.61       | .00          | 5,247.74            | 12.6%       |
| A13205 58040                 | WORKERS COMP        | 1,995              | 0                    | 1,995             | 2,021.52     | .00          | -26.52              | 101.3%      |
| A13205 58060                 | HEALTH INS          | 18,275             | 0                    | 18,275            | 2,811.64     | .00          | 15,463.60           | 15.4%       |
| A13205 58062                 | DENTAL INS          | 90                 | 0                    | 90                | 13.92        | .00          | 76.32               | 15.4%       |
| A13205 58065                 | VISION CARE BENEFIT | 20                 | 0                    | 20                | 3.00         | .00          | 16.60               | 15.3%       |
| TOTAL County Auditor         |                     | 117,340            | 0                    | 117,340           | 16,524.45    | .00          | 100,815.12          | 14.1%       |
| TOTAL GENERAL FUND           |                     | 117,340            | 0                    | 117,340           | 16,524.45    | .00          | 100,815.12          | 14.1%       |
| TOTAL EXPENSES               |                     | 117,340            | 0                    | 117,340           | 16,524.45    | .00          | 100,815.12          |             |

## YEAR-TO-DATE BUDGET REPORT

FOR 2021 02

|             | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| GRAND TOTAL | 117,340            | 0                    | 117,340           | 16,524.45    | .00          | 100,815.12          | 14.1%       |

\*\* END OF REPORT - Generated by Stephen Trobert \*\*

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Cortland County  
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 02

|                                 | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| A13105 BUDGET & FINANCE         |                    |                      |                   |              |              |                     |             |
| A13105 51005 PERSONAL SERVICES  | 273,164            | 0                    | 273,164           | 36,940.95    | .00          | 236,223.26          | 13.5%       |
| A13105 54000 TELEPHONE          | 848                | 0                    | 848               | 59.92        | .00          | 788.08              | 7.1%        |
| A13105 54001 COPYING/PRINTING   | 700                | 0                    | 700               | 413.41       | .00          | 286.59              | 59.1%       |
| A13105 54005 Office Materials & | 3,000              | 0                    | 3,000             | 9.00         | .00          | 2,991.00            | .3%         |
| A13105 54015 Maintenance Agreem | 54,557             | 0                    | 54,557            | 53,546.74    | .00          | 1,010.62            | 98.1%       |
| A13105 54020 POSTAGE            | 3,000              | 0                    | 3,000             | 190.16       | .00          | 2,809.84            | 6.3%        |
| A13105 54035 EDUCATION & TRAINI | 4,000              | 0                    | 4,000             | 100.00       | .00          | 3,900.00            | 2.5%        |
| A13105 54040 ASSOC/MEMBERSHIP D | 400                | 0                    | 400               | 600.00       | .00          | -200.00             | 150.0%      |
| A13105 54045 Travel & Sustenanc | 500                | 0                    | 500               | .00          | .00          | 500.00              | .0%         |
| A13105 54055 PROFESSIONAL SERVI | 48,750             | 0                    | 48,750            | 5,000.00     | 37,500.00    | 6,250.00            | 87.2%       |
| A13105 54060 LEGAL NOTICES / AD | 50                 | 0                    | 50                | .00          | .00          | 50.00               | .0%         |
| A13105 54070 Liability Insuranc | 2,316              | 0                    | 2,316             | 2,404.37     | .00          | -88.58              | 103.8%      |
| A13105 54213 I/D COPIER         | 565                | 0                    | 565               | 47.10        | .00          | 518.10              | 8.3%        |
| A13105 58020 RETIREMENT         | 38,243             | 0                    | 38,243            | .00          | .00          | 38,242.96           | .0%         |
| A13105 58030 FICA               | 20,897             | 0                    | 20,897            | 2,601.01     | .00          | 18,296.03           | 12.4%       |
| A13105 58040 WORKERS COMP       | 9,975              | 0                    | 9,975             | 10,107.58    | .00          | -132.58             | 101.3%      |
| A13105 58060 HEALTH INS         | 69,853             | 0                    | 69,853            | 10,746.68    | .00          | 59,105.90           | 15.4%       |
| A13105 58062 DENTAL INS         | 361                | 0                    | 361               | 55.68        | .00          | 305.28              | 15.4%       |
| A13105 58065 VISION CARE BENEFI | 78                 | 0                    | 78                | 12.00        | .00          | 66.40               | 15.3%       |
| TOTAL BUDGET & FINANCE          | 531,258            | 0                    | 531,258           | 122,834.60   | 37,500.00    | 370,922.90          | 30.2%       |
| TOTAL EXPENSES                  | 531,258            | 0                    | 531,258           | 122,834.60   | 37,500.00    | 370,922.90          |             |
| GRAND TOTAL                     | 531,258            | 0                    | 531,258           | 122,834.60   | 37,500.00    | 370,922.90          | 30.2%       |

\*\* END OF REPORT - Generated by Andrea Herzog \*\*

Attachment: Finance Department Budget vs Actual to 2-28-21 (8355 : Finance Department Monthly

**ON MOTION OF SANDRA PRICE, COMMITTEE MEMBER****AGENDA ITEM NO. 1****Authorize Agreement with New York State Office of Indigent Legal Services and Accept Funds to Support the Cortland County Public Defender's Office - Public Defender**

WHEREAS, the New York State Office of Indigent Legal Services (NYSILS) has awarded the Cortland County Public Defender's Office \$301,044.00 as part of a multi-year grant to offset the cost of salary and fringe benefits for the position of Chief Assistant Public Defender, AND

WHEREAS, the grant period runs from January 1, 2021 through December 31, 2023 with \$100,348.00 payable to Cortland County in year one, \$100,348.00 in year two and \$100,348.00 in year three of the 3, AND

WHEREAS, NYSILS requires the Public Defender to collect and report data annually, in statistical and narrative form, to measure and evaluate indigent defense case outcomes and to ensure effective use of the funds, AND

WHEREAS, Cortland County is required to enter into an agreement with New York State and NYSILS in order to receive this funding, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized and directed to sign an agreement with New York State Office of Indigent Legal Services in support of this program and related reimbursements.

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 2****Accept Bids and Authorize Purchase of Miscellaneous Groceries and Frozen Foods - Area Agency on Aging**

WHEREAS, bids were received on February 10, 2021 for the period April 1, 2021 through June 30, 2021, for the purchase of miscellaneous groceries and frozen foods in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging, the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee has reviewed the bid responses and recommends that the bids be awarded to the following vendors:

Ginsberg's, PO Box 17, Route 66, Hudson, NY 12534  
Smith Packing Co., PO Box 520, Utica, NY 13503-0520  
Renzi Food Service, 901 Rail Drive, Watertown, NY 13601  
Waffle Waffle LLC dba Happi Foodi, 43 River Street, Nutley, NJ 07110

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for the period April 1, 2021 through June 30, 2021.

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 3****Accept Bids and Authorize Purchase of Milk and Dairy Products - Area Agency on Aging**

WHEREAS, bids were received on February 10, 2021, for period April 1, 2021 through September 30, 2021 for the purchase of milk and dairy products in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging and the Sheriff's Department, AND

WHEREAS, the Health and Human Services Committee has reviewed the bids and recommends the bids be awarded to the following vendors:

John R. Sears, DBA Bill Bros. Dairy, 219 Port Watson St., Cortland, NY 13045

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on an overall basis, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidder and best value for April 1, 2021 through September 30, 2021.

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 4****Accept Bids and Authorize Purchase of Paper Goods & Maintenance Supplies - Area Agency on Aging**

WHEREAS, bids were received on February 10, 2021, for period April 1, 2021 through September 30, 2021 for the purchase of paper goods and maintenance supplies in accordance with specifications on file in the Office of the Clerk of the Cortland County Legislature, for use by the Area Agency on Aging, the and the Sheriff's Department AND

WHEREAS, the Health and Human Services Committee has reviewed the bid responses and recommends the bids be awarded to following bidders, AND

WHEREAS, bids were received from the following:

Hummels Office Plus, 25 Canal St., Mohawk, NY 13407  
 Renzi Food Service, 901 Rail Dr., Watertown, NY 13601  
 Oliver Packaging & Equip Co., 3236 Wilson Dr NW, Walker, MI 49534  
 Sanico, Inc., PO Box 2037, 156 Corporate Drive, Binghamton, NY 13905  
 Unipak, 2766 E 63<sup>rd</sup> St., Brooklyn, NY 11234  
 WB Mason, 1200 State Fair Blvd, Syracuse, NY 13209  
 Economy Products & Solutions, 1175 E. Main Street, Rochester, NY 14609  
 Central Poly-Bag Corp., 2400 Bedle Place, Linden, NJ 07036  
 Hill & Markes Wholesale Distr. 1997 St. Hwy 5-S, PO Box 7, Amsterdam, NY 1201  
 Interboro Packaging Corp., 114 Bracken Road, Montgomery, NY 12549  
 McDonald Ave Paper & Plastic Distr. Inc., Bldg.58, 50<sup>th</sup> Street, Brooklyn, NY 11232  
 Sam Tell & Son Inc., 300 Smith Street, Farmingdale, NY 11735

, NOW THEREFORE BE IT

RESOLVED, that bids of the said vendors, in accordance with the specifications, be and hereby are accepted at the bid prices on a per item basis, AND BE IT FURTHER

RESOLVED, that said departments have the right to award bids based on price and quality, AND BE IT FURTHER

RESOLVED, that the above departments are authorized and directed to purchase said items from the lowest responsible bidders and best value for April 1, 2021 through September 30, 2021.

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 5****Amend 2021 Budget to Reallocate Advancing Tobacco Free Communities Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for the grant fiscal year that is different from the County fiscal year for the Advancing Tobacco Free Communities grant, Contract # C-34796GG, Grant Fiscal Year 7/1/20-6/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                      | Current | Increase  |
|-----------------------|----------------------|---------|-----------|
| Increase Revenue:     |                      |         |           |
| A40105.43450.20TBC    | 2021 ATFC Grant      | \$0     | \$206,052 |
|                       |                      |         |           |
| Increase Expenditure: |                      |         |           |
| A40105.51005.20TBC    | Personal Services    | \$0     | \$ 48,679 |
| A40105.54000.20TBC    | Phone                | \$0     | \$ 224    |
| A40105.54005.20TBC    | Office Supplies      | \$0     | \$ 1,749  |
| A40105.54020.20TBC    | Postage              | \$0     | \$ 900    |
| A40105.54035.20TBC    | Education & Train    | \$0     | \$ 4,850  |
| A40105.54045.20TBC    | Travel               | \$0     | \$ 871    |
| A40105.54048.20TBC    | Program Supplies     | \$0     | \$ 11,844 |
| A40105.54060.20TBC    | Advertising          | \$0     | \$ 30,825 |
| A40105.54213.20TBC    | IDT Copy/Print       | \$0     | \$ 150    |
| A40105.54815.20TBC    | PH Contracted Agency | \$0     | \$ 74,781 |
| A40105.58060.20TBC    | Health Insurance     | \$0     | \$ 31,179 |
|                       |                      |         |           |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 6****Amend 2021 Budget to Reallocate Care Compass Tele-Health Grant Expenses & Revenues from  
Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Care Compass Tele-health Grant Fiscal Year 12/1/19-2/15/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                        | Current | Increase |
|-----------------------|------------------------|---------|----------|
| Increase Revenue:     |                        |         |          |
| A401047.42705.TELE    | 1921 Tele-health Grant | \$0     | \$11,042 |
|                       |                        |         |          |
| Increase Expenditure: |                        |         |          |
| A40105.52060.TELE     | Comp Equip             | \$0     | \$ 70    |
| A40105.54000.TELE     | Telephone              | \$0     | \$ 6,000 |
| A40105.54048.TELE     | Program Supplies       | \$0     | \$ 4,972 |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 7****Amend 2021 Budget to Reallocate IAP Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years not included in the County fiscal year for the IAP Grant, Contract# C32511GG for Grant Fiscal Year 4/1/20-3/31/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase    |
|-----------------------|-------------------|---------|-------------|
| Increase Revenue:     |                   |         |             |
| A40115.43450.20IAP    | 2021 IAP Grant    | \$0     | \$16,808.34 |
|                       |                   |         |             |
| Increase Expenditure: |                   |         |             |
| A40115.51005.20IAP    | Personal Services | \$0     | \$ 7,642.84 |
| A40115.58030.20IAP    | FICA              | \$0     | \$ 584.68   |
| A40115.58060.20IAP    | Health Ins        | \$0     | \$ 8,580.82 |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 8****Amend 2021 Budget to Reallocate HRI COVID-19 Grant Expenses & Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the HRI COVID-19 Grant, Contract# 6314-01, Grant Fiscal Year 3/5/20-3/15/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                    | Current | Increase |
|-----------------------|--------------------|---------|----------|
| Increase Revenue:     |                    |         |          |
| A401044.44401.COV19   | 2021 COVID19 Grant | \$0     | \$11,428 |
|                       |                    |         |          |
| Increase Expenditure: |                    |         |          |
| A40105.51005.COV19    | Personal Services  | \$0     | \$ 4,556 |
| A40105.54048.COV19    | Program Supplies   | \$0     | \$ 6,872 |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 9****Amend 2021 Budget to Reallocate Early Intervention Admin Grant- Expenses & Revenues from  
Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years not included in the County fiscal year for the EI Admin Grant, Contract# C-31627GG for Grant Fiscal Year 10/1/20-9/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                     | Current | Increase     |
|-----------------------|---------------------|---------|--------------|
| Increase Revenue:     |                     |         |              |
| A405944.44451.20CSN   | 2021 EI Admin Grant | \$0     | \$ 19,646.50 |
|                       |                     |         |              |
| Increase Expenditure: |                     |         |              |
| A40595.51005.20CSN    | Personal Services   | \$0     | \$ 12,217.50 |
| A40595.58020.20CSN    | Retirement          | \$0     | \$ 1,955     |
| A40595.58060.20CSN    | Health Insurance    | \$0     | \$ 5,474     |
|                       |                     |         |              |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 10****Amend 2021 Budget to Reallocate Drinking Water Program Expenses & Revenues from Prior Year  
- Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Drinking Water Program, Contract# C-34745GG for Grant Fiscal Year 4/1/20-3/31/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase     |
|-----------------------|-------------------|---------|--------------|
| Increase Revenue:     |                   |         |              |
| A401243.43450.20DW    | 2021 DW Grant     | \$0     | \$ 24,310.25 |
|                       |                   |         |              |
| Increase Expenditure: |                   |         |              |
| A40125.51005.20DW     | Personal Services | \$0     | \$ 15,119.75 |
| A40125.58030.20DW     | FICA              | \$0     | \$ 1,157.50  |
| A40125.58060.20DW     | Health Insurance  | \$0     | \$ 8,033     |
|                       |                   |         |              |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 11****Amend 2021 Budget to Reallocate Delivery System Reform Incentive Payment Program Expenses  
& Revenues from Prior Year - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for fiscal years not included in the County fiscal year for the Care Compass Network to provide services for the Delivery System Reform Incentive Payment Program (DSRIP) for 2017-2020. Funds not expended need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                  | Current | Increase  |
|-----------------------|------------------|---------|-----------|
| Increase Revenue:     |                  |         |           |
| A401042.41689.DSRIP   | DSRIP Funds - HD | \$0     | \$86,667  |
|                       |                  |         |           |
| Increase Expenditure: |                  |         |           |
| A40105.54045.DSRIP    | Travel           | \$0     | \$ 3,263  |
| A40105.54048.DSRIP    | Program Supplies | \$0     | \$ 83,404 |
| -0-                   |                  |         |           |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 12****Amend the 2021 Budget to Re-Allocate Children with Special Health Care Needs Grant Funds - Health Department**

WHEREAS, the Cortland County Health Department has funds allocated for grant fiscal years that are different from the County fiscal year for the Children with Special Health Care Needs Grant, Contract# C-35711GG for Grant Fiscal Year 10/1/20-9/30/21. Grant funds not expended from this grant need to be re-appropriated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase     |
|-----------------------|-------------------|---------|--------------|
| Increase Revenue:     |                   |         |              |
| A405944.44451.20CSH   | 2021 CSHCN Grant  | \$0     | \$ 17,309.06 |
|                       |                   |         |              |
| Increase Expenditure: |                   |         |              |
| A40595.51005.20CSH    | Personal Services | \$0     | \$ 11,184    |
| A40595.58020.20CSH    | Retirement        | \$0     | \$ 1,789.06  |
| A40595.58060.20CSH    | Health Insurance  | \$0     | \$ 4,336     |
|                       |                   |         |              |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 13****Amend 2021 Budget to Reallocate Health Research Inc., BioTerrorism Grant from Prior Year -  
Health Department**

WHEREAS, the Cortland County Health Department previously received funds for the Health Research Inc., (HRI) BioTerrorism Grant, Contract# 1596-14, Grant Fiscal Year 7/1/20-6/30/21, AND

WHEREAS, not all funds were previously expended and need to be re-allocated for use in 2021,  
NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                   | Current | Increase     |
|-----------------------|-------------------|---------|--------------|
| Increase Revenue:     |                   |         |              |
| A401044.44401.20BTE   | 20-21 BT Grant    | \$0     | \$20,404.51  |
|                       |                   |         |              |
| Increase Expenditure: |                   |         |              |
| A40105.51005.20BTE    | Personal Services | \$0     | \$ 12,784.59 |
| A40105.58060.20BTE    | Health Insurance  | \$0     | \$ 7,619.92  |

**ON MOTION OF CATHY BISCHOFF, BOARD MEMBER****AGENDA ITEM NO. 14****Amend 2021 Budget to Reallocate Adolescent Tobacco Use Prevention Act Grant Expenses & Revenues from Prior Fiscal Year 2020 - Health Department**

WHEREAS, the Cortland County Health Department has previously received funds for the Adolescent Tobacco Use Prevention Act (ATUPA) Grant, Contract# C-033452, Grant Fiscal Year 4/1/20-3/31/21, AND

WHEREAS, said grant funds were not expended in the previous fiscal year from this grant need to be re-allocated for use in 2021, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

|                       |                           | Current | Increase    |
|-----------------------|---------------------------|---------|-------------|
| Increase Revenue:     |                           |         |             |
| A401243.43450.20ATU   | 2021 ATUPA Grant          | \$0     | \$ 8,301.92 |
|                       |                           |         |             |
| Increase Expenditure: |                           |         |             |
| A40125.51005.20ATU    | Personal Services         | \$0     | \$ 3,597.25 |
| A40125.54005.20ATU    | Office Supplies           | \$0     | \$ 150      |
| A40125.54048.20ATU    | Program Supplies          | \$0     | \$ 2,168.32 |
| A40125.54060.20ATU    | Legal Notices/Advertising | \$0     | \$ 50       |
| A40125.54078.20ATU    | Fuel                      | \$0     | \$ 50       |
| A40125.54000.20ATU    | Phone                     | \$0     | \$ 51       |
| A40125.54213.20ATU    | IDT Copy/Print            | \$0     | \$ 25       |
| A40125.58020.20ATU    | Retirement                | \$0     | \$ 575      |
| A40125.58030.20ATU    | FICA                      | \$0     | \$ 275.35   |
| A40125.58060.20ATU    | Health Insurance          | \$0     | \$ 1,360    |
|                       |                           |         |             |

**ON MOTION OF BEAU HARBIN, COMMITTEE MEMBER****AGENDA ITEM NO. 15****Amend 2021 Budget for Use of County Jail Project Reserve and Authorize Agreement with Maximum Security for Repair of Exterior Security Doors at the Jail Facility- Buildings and Grounds**

WHEREAS, there are multiple exterior security doors at the Cortland County jail facility that have reached the end of their useful life, AND

WHEREAS, the Superintendent of Buildings and Grounds solicited a proposal for the replacement of exterior security doors E1, E5 and E6 at the jail, AND

WHEREAS, Maximum Security, 836 North State Street, Syracuse, NY 13208 submitted a quote to replace all three doors at a cost of \$62,284.00, AND

WHEREAS, after a review of the proposal by the Buildings and Grounds Committee, it is recommended to move forward with the proposed replacement of all three doors by Maximum Security at the quoted price, AND

WHEREAS, there are funds in the County Jail Project Reserve, account A386300.JAIL, with a current balance of \$1,363,833.88, NOW THEREFORE BE IT

RESOLVED, the 2021 County budget is amended as follows:

|           |                       |              |         |          |          |
|-----------|-----------------------|--------------|---------|----------|----------|
| Increase: |                       |              | Current | Addition | New      |
|           | Building Improvements | A31505.52320 | \$-0-   | \$62,284 | \$62,284 |
|           | Appropriated Reserves | A351100      | \$-0-   | \$62,284 | \$62,284 |

AND BE IT FURTHER

RESOLVED, up to \$62,284 of the contract is to be paid using the County Jail Project Reserve, account A386300.JAIL, leaving a balance of \$1,301,549.88 after payment, AND BE IT FURTHER

RESOLVED, the Legislature hereby authorizes a contract with Maximum Security, 836 North State Street, Syracuse, NY, 13208, for an amount not to exceed \$62,284.00, AND BE IT FURTHER

RESOLVED, that the County Administrator upon review and on approval of the County Attorney or designee, is hereby authorized to execute the agreement with Maximum Security, 836 North State Street, Syracuse, NY, 13208, for the repairs outlined in the quote for service.

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 17**

**Amend 2021 Budget to Reallocate Building & Repairs Funds for Dwyer Park**

WHEREAS- the Cortland County Legislature adopted resolution 369-19 which authorized the transfer of funds from the Dwyer Park Reserve, AND

WHEREAS, there was \$17,554.53 left in the A10405.54076.DWYPK at the end of 2020, AND

WHEREAS, it is necessary to fund various repair projects at Dwyer Memorial Park by utilizing the unspent portion of the 2020 appropriated funds in the 2021 fiscal year, NOW THEREFORE BE IT

RESOLVED, that the 2021 County Budget be amended as follows:

Increase 2021:

|                    |                       |             |
|--------------------|-----------------------|-------------|
| A10405.54076.DWYPK | Professional Services | \$17,554.53 |
|--------------------|-----------------------|-------------|

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 18**

**Award 2021 Material and Service Bids and Authorize Agreements with Various Vendors - Highway Department**

WHEREAS, the Cortland County Highway Department advertised, received and opened bids for various materials, supplies and services used by the Highway Department, AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2021 Budget, AND

WHEREAS, the Cortland County Highway Superintendent has reviewed the various bid responses and recommends that the following vendors and materials be awarded based on lowest price and best value to the County, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent that the County Highway Department may purchase materials, supplies and services from the lowest responsible bidder meeting specifications as well as location and availability as follows:

**ABRASIVES FOR SNOW & ICE CONTROL** from T & C Stone and Gravel, PO Box 108, Whitney Point, NY 13862 for \$4.50 per ton.

**CRUSHED STONE** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

**GEOTEXTILE** No Bids Received

**DIESEL FUEL** from Buell Fuel LLC, 2676 State Route 12B, Deansboro, NY 13328 for a mark up of \$.0179 per gallon for Diesel Fuel, \$.0429 per gallon for winterized blend, and \$.0529 per gallon for Kerosene.

**HEAVY ROCK RIP-RAP** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

**HIGHWAY AGGREGATES** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration.

**STONE FILLING MATERIALS** from the vendors quotes on the attached price sheet where cost, quality of material, location of pit in conjunction with location of work to be done and availability will be taken into consideration

**TRANSIT MIX CONCRETE/PRECAST CONCRETE BLOCKS** from the vendors quotes on the attached price sheet where cost, quality of material, location of plant in conjunction with location of work to be done and availability will be taken into consideration.

**UNLEADED FUEL (87 OCTANE)** from Buell Fuel LLC, 2676 State Route 12B, Deansboro, NY 13328 for a mark up of \$.0299 per gallon.

, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to execute any agreements associated with said bid awards.

# COMPARISON LIST

## MATERIAL & SERVICE BIDS

### 2021

## INDEX

| Page | Title                                                                                     |
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| 1    | Abrasives for Snow and Ice Control                                                        |
| 2    | Bituminous Concrete - <i>Extended Bid Prices from 2020</i>                                |
| 3    | Bituminous Materials - Liquid - <i>Extended Bid Prices from 2020</i>                      |
| 4    | Crushed Stone                                                                             |
| 5    | Heavy Rock Rip Rap                                                                        |
| 6    | Highway Aggregates                                                                        |
| 7    | Painting Traffic Lines on Cortland County Highways - <i>Extended Bid Prices from 2020</i> |
| 8    | Recycled Asphalt Pavement - <i>Extended Bid Prices from 2020</i>                          |
| 9    | Stone Filling Material                                                                    |
| 10   | Transit Mix Concrete & Precast Blocks                                                     |
| 11   | ULS Diesel 15PPM Fuel                                                                     |
| 12   | Unleaded Gasoline - Regular/Ethanol (87 Octane)                                           |
|      | Geotextiles - <i>No Bids</i>                                                              |

**ABRASIVES FOR SNOW & ICE CONTROL**  
(price per ton)

| Company            | Bid     |
|--------------------|---------|
| Cranesville        | \$10.75 |
| F.S. Lopke         | \$10.50 |
| Fuller's           | \$6.00  |
| Hanson Aggregates  | \$9.75  |
| Homer S&G          | \$9.50  |
| RMS                | \$7.25  |
| Suit-Kote          | \$9.25  |
| T&C Stone & Gravel | \$4.50  |

| Company                                                                    | Plant Location(s)                    | Phone        | Fax          | Contact Person                                                                                             |
|----------------------------------------------------------------------------|--------------------------------------|--------------|--------------|------------------------------------------------------------------------------------------------------------|
| Cranesville Aggregate Co.<br>1250 Riverfront Center<br>Amsterdam, NY 12010 | Tully                                | 315-408-4449 | N/A          | Robert VanCoughnett<br><a href="mailto:rvancoughnett@cransville.com">rvancoughnett@cransville.com</a>      |
| F.S. Lopke Contracting Inc.<br>3430 State Rte. 434<br>Apalachin, NY 13732  | Whitney Point<br>Owego<br>Lounsberry | 607-687-1114 | 607-687-1856 | Peter E. Fiorini, Jr.<br><a href="mailto:pefiorini@fslopke.com">pefiorini@fslopke.com</a>                  |
| Fullers Excavation, LLC<br>PO Box 182<br>Cincinnatus, NY 13040             | Willet                               | 607-745-6665 |              | Dana Fuller<br><a href="mailto:fullersLLC@aol.com">fullersLLC@aol.com</a>                                  |
| Hanson Aggregates NY LLC<br>P.O. Box A<br>Nedrow, NY 13120                 | South Onondaga                       | 315-469-3217 | 315-469-3940 | Roger Hutchinson<br><a href="mailto:Roger.Hutchinson@LehighHanson.co">Roger.Hutchinson@LehighHanson.co</a> |
| Homer Sand & Gravel<br>1865 Route 13<br>Cortland, NY 13045                 | Homer                                | 607-745-9624 | 607-758-6115 | Chris Henry<br><a href="mailto:ahenry@adhanpiping.com">ahenry@adhanpiping.com</a>                          |
| RMS Gravel Inc.<br>290 Mott Road<br>PO Box 455<br>Dryden, NY 13053         | Dryden                               | 607-844-8196 | 607-844-3752 | Chris Beckwith<br><a href="mailto:rmsg gravel@yahoo.com">rmsg gravel@yahoo.com</a>                         |

Attachment: 2021 Material and Service Bids Comparison Results (8366 : Award 2021 Material and Service Bids / Highway Department)

**BITUMINOUS CONCRETE**

(price per ton unless noted)

**\*Bid Prices Extended from 2020**

| Bituminous Material                                                                               | Suit-Kote * | Hanson  | Northern Asphalt |
|---------------------------------------------------------------------------------------------------|-------------|---------|------------------|
| 402.3789 37.5 mm Base Course                                                                      | \$53.85     | \$55.50 | \$52.50          |
| 402.1989 19 mm Binder Course                                                                      | \$56.75     | \$58.75 | \$52.50          |
| 402.2589 25 mm Binder Course                                                                      | \$55.25     | \$57.60 | \$54.00          |
| 402.1283 12.5 mm Top Course                                                                       | \$63.00     | \$64.75 | \$60.00          |
| 402.0983 9.5 mm Top Course                                                                        | \$65.49     | \$69.00 | \$61.00          |
| 402.0683 6.3 mm Top Course (w/ polymer)                                                           | \$74.50     | \$73.00 | \$72.00          |
| 403.15 Type 5 Shim                                                                                | \$73.75     | \$77.00 | No Bid           |
| Multi-Grade Modified Asphalt for use in place of Standard asphalt in above conventional HMA items | \$8.00      | No Bid  | \$7.00           |
| 15403.2010 Plant Mixed Stockpile Patching Material                                                | \$83.30     | No Bid  | No Bid           |
| 15403.2020 Cold Mix Stockpile Patching Material                                                   | \$79.30     | \$90.00 | No Bid           |
| 15403.2030 Modified Stockpile Patching Material                                                   | \$97.50     | No Bid  | No Bid           |
| 405.0101 Type 1 Cold Mix (Fine mix w/ HFMS-2C)                                                    | \$53.90     | No Bid  | No Bid           |
| 406.13 Dense Grade Cold-3C Binder                                                                 | \$53.75     | No Bid  | No Bid           |
| 406.19 7CF Top (High Friction)                                                                    | \$58.00     | No Bid  | No Bid           |
| 405.0101 Type 2 Cold Mix (open graded) w/ HFMS-2C                                                 | \$53.50     | No Bid  | No Bid           |
| 406.13 Dense Graded Cold Mix Type 3C Binder Course                                                | \$51.75     | No Bid  | No Bid           |
| 18403.376                                                                                         | \$63.22     | \$55.50 | No Bid           |
| 18403.256                                                                                         | \$65.67     | \$57.60 | No Bid           |
| 18403.126                                                                                         | \$72.89     | \$64.75 | No Bid           |
| 18403.956                                                                                         | \$74.85     | \$69.00 | No Bid           |
| Modified Asphalt Hot Sand                                                                         | \$84.50     | No Bid  | No Bid           |
| Pretreated Sand                                                                                   | \$42.25     | No Bid  | No Bid           |

| Equipment / Service                     | Suit-Kote  | Hanson | Northern Asphalt |
|-----------------------------------------|------------|--------|------------------|
| Paver w/ automated screed & 2 operators | \$3,050.00 | No Bid | \$3,700.00       |
| Compaction Roller (w/ operator)         | \$1,850.00 | No Bid | \$1,600.00       |
| Ten Wheel Dump Truck (per hour)         | \$95.00    | No Bid | \$95.00          |
| Flow Boy (per hour)                     | \$125.00   | No Bid | \$125.00         |
| Trucking of Materials (per ton/mile)    | \$0.40     | No Bid | \$0.30           |

| Company                                                                  | Plant Location(s) | Phone                        | Fax          | Contact Person                                                                                       |
|--------------------------------------------------------------------------|-------------------|------------------------------|--------------|------------------------------------------------------------------------------------------------------|
| Suit-Kote Corp.<br>1911 Loring's Crossing Rd.<br>Cortland, NY 13045      | Cortlandville     | 745-2040                     | 315-238-7110 | Don McEvoy<br><a href="mailto:dmcevoy@suit-kote.com">dmcevoy@suit-kote.com</a>                       |
| Hanson Aggregates NY LLC<br>PO Box 513<br>Jamesville, NY 13078           | Skaneateles       | 315-469-5501<br>315-685-3321 | 315-469-3133 | Roger Hutchinson<br><a href="mailto:Roger.Hutchinson@Hanson.co">Roger.Hutchinson@Hanson.co</a>       |
| Northern Asphalt, LLC<br>6131 East Taft Road<br>North Syracuse, NY 13212 | Syracuse          | 315-433-5115                 | 315-458-9684 | Richard Riccelli<br><a href="mailto:richr@riccellienterprises.com">richr@riccellienterprises.com</a> |

Attachment: 2021 Material and Service Bids Comparison Results (8366 : Award 2021 Material and Service Bids / Highway Department)

**BITUMINOUS MATERIALS - LIQUID**

(price per gal unless noted)

**\*Bid Prices Extended from 2020**

| Bituminous Material | Suit-Kote * | Vestal Asphalt |
|---------------------|-------------|----------------|
| HFRS-2              | \$1.645     | \$2.9850       |
| TACK COAT           | \$6.250     | \$10.0000      |
| HFMS-2              | \$2.040     | \$3.3540       |
| AEP-M               | \$1.550     | \$2.2500       |
| AEDC                | \$1.500     | N/B            |
| AEFC                | \$1.450     | N/B            |
| HFMS-2ST            | \$1.970     | \$3.2540       |
| HFMS-2C             | N/B         | N/B            |
| HFMS-2GH            | \$2.390     | \$3.2540       |
| HFMS-1              | \$1.980     | N/B            |
| HFRS-2P             | \$2.020     | \$3.1550       |
| HFMS-1P             | \$2.190     | N/B            |
| HFMS-2P             | \$2.280     | \$3.5540       |

| Equipment (with Operator)                 | Suit-Kote  | Vestal Asphalt |
|-------------------------------------------|------------|----------------|
| Distributor                               | No Charge  | \$0.035        |
| Roller (W/operator) (per day)             | \$1,600.00 | \$2,450.000    |
| Pneumatic Roller (W/operator) (Per day)   | \$1,475.00 | \$2,450.000    |
| Roller (W/O operator) (per day)           | \$1,500.00 | N/B            |
| Pneumatic Roller (W/O operator) (Per day) | \$1,375.00 | N/B            |
| Spreader (per day)                        | \$1,550.00 | \$2,650.000    |
| Flow Boy (per hour)                       | \$130.00   | N/B            |
| Ten Wheel Dump Truck (per hour)           | \$110.00   | \$200.000      |

| Company                                                            | Phone          | Fax          | Contact Person                                                                               |
|--------------------------------------------------------------------|----------------|--------------|----------------------------------------------------------------------------------------------|
| Suit-Kote Corp.<br>1911 Lorings Crossing Rd.<br>Cortland, NY 13045 | (607) 745-2040 | 315-238-7110 | Don McEvoy<br><a href="mailto:dmcevoy@suit-kote.com">dmcevoy@suit-kote.com</a>               |
| Vestal Asphalt, Inc.<br>201 Stage Road<br>Vestal, NY 13850         | (607) 785-3393 | 607-785-3396 | Steven Edelman<br><a href="mailto:contracts@vestalaspalt.com">contracts@vestalaspalt.com</a> |

**CRUSHED STONE**  
(price per ton)

| Supplier            | #1ST    | #1A     | #1      | #2      | #3      | #1 & #1A Mix | #1 & #2 Mix |
|---------------------|---------|---------|---------|---------|---------|--------------|-------------|
| Cranesville         | NB      | \$15.00 | \$13.25 | \$12.75 | NB      | \$14.50      | \$13.50     |
| Cortlandville S&G   | NB      | NB      | \$13.00 | \$13.00 | \$12.00 | \$13.50      | \$13.00     |
| F.S. Lopke          | \$17.00 | \$17.00 | \$14.00 | \$14.00 | \$15.00 | \$16.00      | \$15.00     |
| Fuller's Excavation | \$16.00 | \$16.00 | \$15.00 | \$10.00 | \$8.00  | \$15.00      | \$12.00     |
| Hanson              | \$16.00 | \$17.00 | \$15.00 | \$15.00 | \$15.00 | \$17.00      | \$15.00     |
| RMS                 | NB      | \$13.75 | \$13.50 | \$12.75 | NB      | \$13.50      | \$13.50     |
| Suit-Kote           | \$17.00 | \$18.75 | \$14.50 | \$14.50 | NB      | \$17.50      | \$15.00     |
| Syracuse S&G        | NB      | \$21.00 | \$14.00 | \$12.00 | \$14.00 | \$21.00      | \$13.00     |
| T & C Stone         | NB      | NB      | NB      | \$14.00 | \$10.00 | NB           | \$14.00     |
| T.H. Kinsella       | \$16.50 | \$16.50 | \$14.95 | \$14.95 | \$14.95 | \$16.50      | \$14.95     |

| Company                                                                    | Plant Location(s)                                   | Phone        | Fax          | Contact Person                                                                                                             |
|----------------------------------------------------------------------------|-----------------------------------------------------|--------------|--------------|----------------------------------------------------------------------------------------------------------------------------|
| Cranesville Aggregate Co.<br>1250 Riverfront Center<br>Amsterdam, NY 12010 | Tully                                               | 315-408-4449 | N/A          | Robert VanCoughnett<br><a href="mailto:rvancoughnett@cransville.com">rvancoughnett@cransville.com</a>                      |
| Cortlandville Sand & Gravel<br>765 Route 13<br>Cortland, NY 13045          | Cortlandville                                       | 607-756-2115 | 607-758-6115 | Chris Henry<br><a href="mailto:ahenry@adhanpiping.com">ahenry@adhanpiping.com</a>                                          |
| F.S. Lopke Contracting Inc.<br>3430 State Rte. 434<br>Apalachin, NY 13732  | Whitney Point<br>Oxford<br>1A's 1ST's Owego<br>only | 607-687-1114 | 607-687-1856 | Peter E. Fiorini, Jr.<br><a href="mailto:pefiorini@fslopke.com">pefiorini@fslopke.com</a>                                  |
| Fullers Excavation, LLC<br>PO Box 182<br>Cincinnatus, NY 13040             | Willet                                              | 607-745-6665 |              | Dana Fuller<br><a href="mailto:fullersLLC@aol.com">fullersLLC@aol.com</a>                                                  |
| Hanson Aggregates NY LLC<br>5126 South Onondaga Rd<br>Nedrow, NY 13120     | Jamesville<br>Skaneateles                           | 315-857-7484 | 315-469-3940 | Tony Barletta<br><a href="mailto:tony.barletta@lehighhanson.com">tony.barletta@lehighhanson.com</a>                        |
| RMS Gravel Inc.<br>PO Box 455<br>Dryden, NY 13053                          | Dryden                                              | 607-844-8197 | 607-844-3752 | Chris Beckwith<br><a href="mailto:rmsgravel@yahoo.com">rmsgravel@yahoo.com</a>                                             |
| Suit-Kote Corp.<br>1911 Lorings Crossing Rd.<br>Cortland, NY 13045         | Polkville                                           | 607-745-2040 | 315-238-7110 | Don McEvoy<br><a href="mailto:dmcevoy@suit-kote.com">dmcevoy@suit-kote.com</a>                                             |
| Syracuse Sand & Gravel<br>6131 E. Taft Road<br>North Syracuse, NY 13212    | Stockbridge                                         | 315-433-5115 | 315-433-1920 | Richard Riccelli<br><a href="mailto:richard.riccelli@riccellienterprises.com">richard.riccelli@riccellienterprises.com</a> |
| T & C Stone & Gravel<br>PO Box 108<br>Whitney Point, NY 13862              | Willet                                              | 607-343-6852 |              | Troy Donnelly<br><a href="mailto:tcdonn@frontier.net">tcdonn@frontier.net</a>                                              |
| T. H. Kinsella<br>PO Box 7<br>Fayetteville, NY 13066                       | Fayetteville<br>Jamesville                          | 315-637-3390 | 315-637-1808 | Allan Curtis<br><a href="mailto:allanecurtis@yahoo.com">allanecurtis@yahoo.com</a>                                         |

Attachment: 2021 Material and Service Bids Comparison Results (8366 : Award 2021 Material and Service Bids / Highway Department)

**HEAVY ROCK RIP-RAP**  
(price per ton)

| F.S. Lopke | Hanson<br>Aggregates | Kinsella | Syracuse<br>S&G |
|------------|----------------------|----------|-----------------|
| \$43.00    | \$43.50              | \$57.50  | \$41.95         |

| Company                                                                   | Plant Location(s)               | Phone        | Fax          | Contact Person                                                                                                             |
|---------------------------------------------------------------------------|---------------------------------|--------------|--------------|----------------------------------------------------------------------------------------------------------------------------|
| F.S. Lopke Contracting Inc.<br>3430 State Rte. 434<br>Apalachin, NY 13732 | Oxford, NY<br>Birchardville, PA | 607-687-1114 | 607-687-1856 | Peter E. Fiorini, Jr.<br><a href="mailto:pefiorini@fslopke.com">pefiorini@fslopke.com</a>                                  |
| Hanson Aggregates NY LLC<br>PO Box A<br>Nedrow, NY 13120                  | Jamesville<br>Skaneateles       | 315-857-7484 | 315-469-3940 | Tony Barletta<br><a href="mailto:tony.barletta@LehighHanson.com">tony.barletta@LehighHanson.com</a>                        |
| T. H. Kinsella<br>PO Box 7<br>Fayetteville, NY 13066                      | Solvay Rd<br>Jamesville         | 315-637-3390 | 315-637-1808 | Allan Curtis<br><a href="mailto:allanecurtis@yahoo.com">allanecurtis@yahoo.com</a>                                         |
| Syracuse Sand & Gravel<br>6131 E. Taft Road<br>North Syracuse, NY 13212   | Stockbridge                     | 315-433-5115 | 315-433-1920 | Richard Riccelli<br><a href="mailto:richard.riccelli@riccellienterprises.com">richard.riccelli@riccellienterprises.com</a> |

**HIGHWAY AGGREGATES**  
(price per ton)

| TITEM No.       | 203.5  | 203.7         | 203.21         | 304.12         | 605.1001       | 610.1403 | N/A     | N/A      | N/A          |
|-----------------|--------|---------------|----------------|----------------|----------------|----------|---------|----------|--------------|
|                 | SELECT | SELECT        | SELECT         | SUBBASE COURSE | UNDERDRAIN     |          |         |          | 1-1/4" Minus |
| Supplier        | BORROW | GRANULAR FILL | STRUCTURE FILL | TYPE 2         | FILTER TYPE II | TOPSOIL  | Crushed | Screened | Crusher Run  |
| C'ville S&G     | \$5.00 | \$7.00        | \$7.25         | \$21.50        | \$13.00        | NB       | \$8.00  | \$7.00   | \$12.00      |
| Cranesville     | \$6.50 | \$6.75        | \$6.75         | NB             | NB             | NB       | \$9.50  | \$12.50  | \$9.25       |
| Fuller's Excav. | NB     | NB            | NB             | NB             | NB             | \$18.00  | \$7.00  | \$5.00   | \$9.00       |
| Hanson          | NB     | \$8.50        | \$8.50         | \$9.75         | \$17.00        | NB       | \$8.75  | NB       | \$9.75       |
| Kinsella        | \$7.30 | \$7.30        | \$7.30         | \$9.30         | \$12.75        | \$26.00  | \$8.65  | \$7.30   | \$9.30       |
| RMS             | \$4.70 | \$7.25        | \$7.25         | NB             | \$13.75        | NB       | \$7.35  | \$7.35   | NB           |
| Suit-Kote       | NB     | NB            | NB             | NB             | NB             | NB       | \$9.00  | \$9.00   | \$9.00       |
| Syracuse S&G    | \$4.00 | \$6.00        | \$6.00         | \$7.25         | \$21.00        | \$20.00  | \$7.50  | \$6.00   | \$7.25       |
| T&C Mobile      | \$4.50 | \$4.50        | \$4.50         | \$9.00         | \$13.00        | \$16.00  | \$7.00  | \$5.00   | \$7.75       |

| Company                                                                             | Plant Location(s)                           | Phone        | Fax          | Contact Person                                                                                                             |
|-------------------------------------------------------------------------------------|---------------------------------------------|--------------|--------------|----------------------------------------------------------------------------------------------------------------------------|
| Cortlandville Sand & Gravel<br>765 Route 13<br>Cortland, NY 13045                   | Cortlandville                               | 607-756-2115 | 607-758-6115 | Chris Henry<br><a href="mailto:ahenry@adhanpiping.com">ahenry@adhanpiping.com</a>                                          |
| Cranesville Aggregate Co.<br>1250 Riverfront Center<br>Amsterdam, NY 12010          | Tully                                       | 315-408-4449 | N/A          | Robert VanCoughnett<br><a href="mailto:rvancoughnett@cransville.com">rvancoughnett@cransville.com</a>                      |
| Fullers Excavation, LLC<br>PO Box 182<br>Cincinnati, NY 13040                       | Willet                                      | 607-745-6665 |              | Dana Fuller<br><a href="mailto:fullersLLC@aol.com">fullersLLC@aol.com</a>                                                  |
| Hanson Aggregates NY LLC<br>PO Box A<br>Nedrow, NY 13120                            | Jamesville<br>Skaneateles<br>South Onondaga | 315-587-7484 | 315-552-5291 | Tony Barletta<br><a href="mailto:tony.barletta@LehighHanson.com">tony.barletta@LehighHanson.com</a>                        |
| T.H. Kinsella, Inc.<br>PO Box 7<br>Fayetteville, NY 13066                           | Delphi Falls<br>Homer                       | 315-637-3390 | 315-637-1808 | Allan Curtis<br><a href="mailto:allanecurtis@yahoo.com">allanecurtis@yahoo.com</a>                                         |
| RMS Gravel Inc.<br>PO Box 455<br>Dryden, NY 13053                                   | Dryden                                      | 844-8197     | 844-3752     | Chris Beckwith<br><a href="mailto:rmsgravel@yahoo.com">rmsgravel@yahoo.com</a>                                             |
| Suit-Kote Corp.<br>1911 Lorings Crossing Rd.<br>Cortland, NY 13045                  | Polkville                                   | 607-745-2040 | 315-238-7110 | Don McEvoy<br><a href="mailto:dmcevoy@suit-kote.com">dmcevoy@suit-kote.com</a>                                             |
| Syracuse Sand & Gravel<br>6131 E. Taft Road<br>North Syracuse, NY 13212             | Stockbridge                                 | 315-433-5115 | 315-433-1920 | Richard Riccelli<br><a href="mailto:richard.riccelli@riccellienterprises.com">richard.riccelli@riccellienterprises.com</a> |
| T&C Mobile Home &<br>Construction Services<br>PO Box 108<br>Whitney Point, NY 13862 | Willet                                      | 607-343-6852 |              | Troy Donnelly<br><a href="mailto:tcdonn@frontiernet.net">tcdonn@frontiernet.net</a>                                        |

## **PAINTING TRAFFIC LINES ON CORTLAND COUNTY HIGHWAYS**

(price per mile unless noted)

\* Bid Prices Extended from 2020

| Cortland County Highways | Seneca Pavement * | Accent Stripe | O.H.Striping, Inc |
|--------------------------|-------------------|---------------|-------------------|
| Centerline               | \$335.00          | \$339.00      | \$309.00          |
| Edgeline                 | \$195.00          | \$198.00      | \$185.00          |
| Stop Bars (each)         | \$75.00           | \$99.00       | \$25.00           |
| Yellow Paint (per gal)   |                   |               |                   |
| White Paint (per gal)    |                   |               |                   |
| Glass Beads (per lb)     |                   |               |                   |

|                                    |                     |                     |                    |
|------------------------------------|---------------------|---------------------|--------------------|
| Centerline Miles = 195 (est.)      | \$65,325.00         | \$66,105.00         | \$60,255.00        |
| Edgeline Miles = 147(est)          | \$28,665.00         | \$29,106.00         | \$27,195.00        |
| Stop Bars=90 est                   | \$6,750.00          | \$8,910.00          | \$2,250.00         |
| <b>Total Estimated County Cost</b> | <b>\$100,740.00</b> | <b>\$104,121.00</b> | <b>\$89,700.00</b> |

| Town & Village Highways | Seneca Pavement | Accent Stripe | O.H.Striping, Inc |
|-------------------------|-----------------|---------------|-------------------|
| Centerline              | \$365.00        | \$339.00      | \$191.00          |
| Edgeline                | \$225.00        | \$198.00      | \$316.00          |
| Yellow Paint (per gal)  |                 |               |                   |
| White Paint (per gal)   |                 |               |                   |
| Glass Beads (per lb)    |                 |               |                   |

|                                         |                    |                    |                    |
|-----------------------------------------|--------------------|--------------------|--------------------|
| Centerline Miles = 32 (est.)            | \$11,680.00        | \$10,848.00        | \$6,112.00         |
| Edgeline Miles = 23 (est)               | \$5,175.00         | \$4,554.00         | \$7,268.00         |
| <b>Total Est. Town &amp; Vill. Cost</b> | <b>\$16,855.00</b> | <b>\$15,402.00</b> | <b>\$13,380.00</b> |

| Company                                                                    | Phone        | Fax          | Contact Person                                                                       |
|----------------------------------------------------------------------------|--------------|--------------|--------------------------------------------------------------------------------------|
| Seneca Pavement Marking, Inc.<br>3526 Watkins Road<br>Horseheads, NY 14845 | 607-742-8072 | 607-846-3347 | Matthew Sena<br><a href="mailto:msenecapaving@yahoo.com">msenecapaving@yahoo.com</a> |
| Accent Stripe, Inc.<br>3275 N. Benzing Road<br>Orchard Park, NY 14127      | 716-823-7704 | 716-826-2085 | Edward Spiesz<br><a href="mailto:Eds@Accentstripe.com">Eds@Accentstripe.com</a>      |
| O.H. Striping, Inc.<br>11016 River Road<br>Corning, NY 14830               | 607-377-9343 | 607-377-9343 | Jeffrey Bly<br><a href="mailto:o.h.striping@gmail.com">o.h.striping@gmail.com</a>    |

Attachment: 2021 Material and Service Bids Comparison Results (8366 : Award 2021 Material and Service Bids / Highway Department)

**RECYCLED ASPHALT PAVEMENT****Bid Prices Extended from 2020**

|                                                                                             | OPTION A   | OPTION B | OPTION C |
|---------------------------------------------------------------------------------------------|------------|----------|----------|
| 1) Price per Square Yard under 5,000 s.y. (@ 1" to 3" depth)                                | \$2.120    | \$2.700  | \$1.950  |
| Price per Square Yard for each additional inch over 3" depth                                | \$0.270    | \$0.210  | \$0.150  |
| 2) Price per Square Yard under 5,000-10,000 s.y. (@ 1" to 3" depth)                         | \$1.000    | \$2.380  | \$0.750  |
| Price per Square Yard for each additional inch over 3" depth                                | \$0.100    | \$0.130  | \$0.070  |
| 3) Price per Square Yard under 10,000 s.y. (@ 1" to 3" depth)                               | \$0.920    | \$2.260  | \$0.590  |
| Price per Square Yard for each additional inch over 3" depth                                | \$0.060    | \$0.050  | \$0.050  |
| 4) Price per day for Bituminous Paver (Option A only)                                       | \$3,000.00 | -----    | -----    |
| 6) Price per day Ingersol – Rand Model DD-110 compaction roller, or equal (Option A only)   | \$2,000.00 | -----    | -----    |
| 6A) Price per day Caterpillar Model PS300B pneumatic tired roller, or equal (Option A only) | \$1,900.00 | -----    | -----    |
| 6B) Price per day for Pugmill (Option A only)                                               | \$2,100.00 | -----    | -----    |
| 7) MS-1 per gallon (meeting attached spec.)                                                 | \$2.090    | \$2.090  | \$2.100  |
| 8) MS-1P per gallon (meeting attached spec.)                                                | \$2.210    | \$2.210  | \$2.220  |
| 9) HFMS-2 per gallon (meeting attached spec.)                                               | \$2.150    | \$2.150  | \$2.200  |
| 10) HFMS-2P per gallon (meeting attached spec.)                                             | \$2.350    | \$2.350  | \$2.400  |
| 11) HFRA per gallon (meeting attached spec.)                                                | \$2.340    | \$2.340  | \$2.390  |
| 12) Calcium Chloride per gallon (Option C only)                                             | -----      | -----    | \$1.350  |
| 12A) Magnesium Chloride Per Gallon (Option C only)                                          | -----      | -----    | No Bid   |
| 13) Maint and Protection of Traffic per day (Option B&C only)                               | -----      | \$0.300  | \$0.300  |
| 14) Provide and Haul req'd aggregate per ton (Option B&C only)                              | -----      | \$21.000 | \$21.000 |

| Company                                                             | Plant Location(s) | Phone        | Fax          | Contact Person                                                                 |
|---------------------------------------------------------------------|-------------------|--------------|--------------|--------------------------------------------------------------------------------|
| Suit-Kote Corp.<br>1911 Loring's Crossing Rd.<br>Cortland, NY 13045 | Cortlandville     | 607-745-2040 | 315-238-7110 | Don McEvoy<br><a href="mailto:dmcevoy@suit-kote.com">dmcevoy@suit-kote.com</a> |

Attachment: 2021 Material and Service Bids Comparison Results (8366 : Award 2021 Material and Service Bids / Highway Department)

**STONE FILLING MATERIALS**  
(price per ton)

| Stone Filling Sizes | F.S. Lopke | Hanson  | Kinsella | Syracuse S&G |
|---------------------|------------|---------|----------|--------------|
| Heavy               | \$35.00    | \$36.00 | \$37.50  | \$34.95      |
| Medium              | \$35.00    | \$35.00 | \$37.50  | \$33.95      |
| Light               | \$29.00    | \$31.50 | \$30.00  | \$25.95      |
| Fine                | \$27.00    | \$31.50 | \$28.00  | \$25.95      |

| Company                                                                   | Plant Location(s)                              | Phone        | Fax          | Contact Person                                                                                                             |
|---------------------------------------------------------------------------|------------------------------------------------|--------------|--------------|----------------------------------------------------------------------------------------------------------------------------|
| F.S. Lopke Contracting Inc.<br>3430 State Rte. 434<br>Apalachin, NY 13732 | Oxford, NY<br>Birchardville, PA<br>Windsor, NY | 607-687-1114 | 607-687-1856 | Peter E. Fiorini, Jr.<br><a href="mailto:pefiorini@fslopke.com">pefiorini@fslopke.com</a>                                  |
| Hanson Aggregates NY LLC<br>PO Box A<br>Nedrow, NY 13120                  | Jamesville                                     | 315-857-7484 | 315-857-7484 | Tony Barletta<br><a href="mailto:tony.barletta@LehighHanson.com">tony.barletta@LehighHanson.com</a>                        |
| T. H. Kinsella, Inc<br>PO Box 7<br>Fayetteville, NY 13066                 | Solvay Rd.<br>Jamesville                       | 315-637-3390 | 315-637-1808 | Allan Curtis<br><a href="mailto:allanecurtis@yahoo.com">allanecurtis@yahoo.com</a>                                         |
| Syracuse Sand & Gravel<br>6131 E. Taft Road<br>North Syracuse, NY 13212   | Stockbridge                                    | 315-433-5115 | 315-433-1920 | Richard Riccelli<br><a href="mailto:richard.riccelli@riccellienterprises.com">richard.riccelli@riccellienterprises.com</a> |

Attachment: 2021 Material and Service Bids Comparison Results (8366 : Award 2021 Material and Service Bids / Highway Department)

## TRANSIT MIX CONCRETE & PRECAST CONCRETE BLOCKS

### Transit Mix Concrete: (CY unless noted)

| Concrete Mix                                      | Cranesville Block | Hanson Aggregate |
|---------------------------------------------------|-------------------|------------------|
| Class A                                           | \$120.00          | \$140.00         |
| Class D                                           | \$128.00          | \$150.00         |
| Class E                                           | \$125.00          | \$147.00         |
| Class F                                           | \$126.00          | \$150.00         |
| Class G                                           | \$126.00          | \$150.00         |
| Class H                                           | \$133.00          | \$150.00         |
| Class HP                                          | \$161.00          | \$185.00         |
| Class DP                                          | \$161.00          | \$190.00         |
| 3000 PSI Flowable Grout                           | \$138.00          | \$135.00         |
| Additional charge for loads under 4 CY (per load) | \$75.00           | \$75.00          |
| Wait Time after 30 min. (per hour)                | \$120.00          | \$90.00          |

### Precast Concrete Blocks: (EA)

| Smooth Top                                                | Cranesville Block | Hanson Aggregate |
|-----------------------------------------------------------|-------------------|------------------|
| 2'x2'x8'                                                  | NB                | \$90.00          |
| 2'x2'x6'                                                  | NB                | NB               |
| 2'x2'x4'                                                  | NB                | \$80.00          |
| 2'x2'x3'                                                  | NB                | NB               |
| 3'x3'x3' Guide Rail Anchor<br>(County to Supply Hardware) | NB                | NB               |

| Keyway Top | Cranesville Block | Hanson Aggregate |
|------------|-------------------|------------------|
| 2'x2'x8'   | NB                | NB               |
| 2'x2'x6'   | \$50.00           | NB               |
| 2'x2'x4'   | NB                | NB               |
| 2'x2'x3'   | NB                | NB               |

| Waste Blocks | Cranesville Block | Hanson Aggregate |
|--------------|-------------------|------------------|
| 2'x2'x8'     | NB                | NB               |
| 2'x2'x6'     | \$50.00           | NB               |
| 2'x2'x4'     | NB                | NB               |

| Company                                                                    | Plant Location(s)                         | Phone        | Fax          | Contact Person                                                                                                                                                                                            |
|----------------------------------------------------------------------------|-------------------------------------------|--------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cranesville Aggregate Co.<br>1250 Riverfront Center<br>Amsterdam, NY 12010 | Syracuse                                  | 315-408-4449 |              | Robert VanCoughnett<br><a href="mailto:rvancoughnett@cransville.com">rvancoughnett@cransville.com</a>                                                                                                     |
| Hanson Aggregates NY LLC<br>PO Box A<br>Nedrow, NY 13120                   | Cortland<br>Marcellus<br>Ithaca<br>Nedrow | 315-469-3217 | 315-469-3940 | Mike O'Leary<br><a href="mailto:mike.o'leary@leighhanson.com">mike.o'leary@leighhanson.com</a><br>John Feyerabend<br><a href="mailto:john.feyerabend@leighhanson.com">john.feyerabend@leighhanson.com</a> |

**ULS DIESEL 15PPM FUEL**  
(price per gallon)

| Item                                                          | Mirabito        | Petroleum Traders Corp. | Buell Fuel LLC  |
|---------------------------------------------------------------|-----------------|-------------------------|-----------------|
| <b>100% ULS Diesel 15 PPM Fuel</b>                            |                 |                         |                 |
| rack price per gallon (Syracuse OPD) 2/1/2020                 | 1.6955          | 1.6955                  | 1.6955          |
| lust plis oil spill liablility trust fund fees per gallon     | 0.0010          | 0.00314                 | 0.00100         |
| firm price bid for delivery and profit markup per gallon      | 0.0249          | 0.0933                  | 0.0179          |
| <b>TOTAL</b>                                                  | <b>\$1.7214</b> | <b>\$1.7919</b>         | <b>\$1.7144</b> |
| <b>ULS Diesel 15PPM Winterized or With Cold Flow Improver</b> |                 |                         |                 |
| rack price per gallon (Syracuse OPD) 2/1/2020                 | 1.6955          | 1.6955                  | 1.6955          |
| lust plis oil spill liablility trust fund fees per gallon     | 0.0010          | 0.00314                 | 0.00100         |
| firm price bid for delivery and profit markup per gallon      | 0.0549          | 0.1133                  | 0.0429          |
| <b>TOTAL</b>                                                  | <b>\$1.7514</b> | <b>\$1.8119</b>         | <b>\$1.7394</b> |
| <b>ULS 15PPM Kerosene</b>                                     |                 |                         |                 |
| rack price per gallon (Albany OPD) 2/1/2020                   | 1.8292          | 1.8292                  | 1.8292          |
| lust plis oil spill liablility trust fund fees per gallon     | 0.0010          | 0.00314                 | 0.00100         |
| firm price bid for delivery and profit markup per gallon      | 0.0549          | 0.1633                  | 0.0529          |
| <b>TOTAL</b>                                                  | <b>\$1.8851</b> | <b>\$1.9956</b>         | <b>\$1.8831</b> |

| Company                                                                                                | Phone          | Fax            | Contact Person                                                                                 |
|--------------------------------------------------------------------------------------------------------|----------------|----------------|------------------------------------------------------------------------------------------------|
| Mirabito Energy Products<br>The Metro Center<br>49 Court St.<br>Binghamton NY 13902                    | 607-352-2800   | 607-352-2822   | Joe D'Esti<br><a href="mailto:joe.desti@mirabito.com">joe.desti@mirabito.com</a>               |
| Petroleum Traders Corporation<br>7120 Pointe Inverness Way<br>PO Box 2357<br>Fort Wayne, IN 46801-2357 | (888) 637-7661 | (260) 203-3820 | Gayle Newton<br><a href="mailto:gnewton@petroleumtraders.com">gnewton@petroleumtraders.com</a> |
| Buell Fuel LLC<br>2676 State Route 12B<br>Deansboro, NY 13328                                          | (315) 841-3000 | (315) 841-3585 | Garth Curtis<br><a href="mailto:garth@buellfuel.com">garth@buellfuel.com</a>                   |

**UNLEADED GASOLINE - REGULAR/ETHANOL (87 OCTANE)**  
(price per gallon)

| Item                                                     | Mirabito        | Petroleum Traders Corp. | Buell Fuel LLC |
|----------------------------------------------------------|-----------------|-------------------------|----------------|
| rack price per gallon 2/1/2019                           | 1.5590          | 1.5590                  | 1.5590         |
| rust plus oil spill liability trust fund fees per gallon | 0.0010          | 0.0029                  | 0.0010         |
| firm price bid for delivery and profit markup per gallon | 0.0429          | 0.0799                  | 0.0299         |
| <b>TOTAL</b>                                             | <b>\$1.6029</b> | <b>1.6418</b>           | <b>1.5899</b>  |

| Company                                                                                                | Phone          | Fax            | Contact Person                                                                                 |
|--------------------------------------------------------------------------------------------------------|----------------|----------------|------------------------------------------------------------------------------------------------|
| Mirabito Energy Products<br>The Metro Center<br>49 Court St.<br>Binghamton NY 13902                    | 607-352-2958   | 607-352-2822   | Joe D'Esti<br><a href="mailto:joe.desti@mirabito.com">joe.desti@mirabito.com</a>               |
| Petroleum Traders Corporation<br>7120 Pointe Inverness Way<br>PO Box 2357<br>Fort Wayne, IN 46801-2357 | (888) 637-7661 | (260) 203-3820 | Gayle Newton<br><a href="mailto:gnewton@petroleumtraders.com">gnewton@petroleumtraders.com</a> |
| Buell Fuel LLC<br>2676 State Route 12B<br>Deansboro, NY 13328                                          | (315) 841-3000 | (315) 841-3585 | Garth Curtis<br><a href="mailto:garth@buellfuel.com">garth@buellfuel.com</a>                   |

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 19**

**Extend Material & Service Bids and Authorize Agreements with Various Vendors - Highway Department**

WHEREAS, the Highway Committee of the Cortland County Legislature advertised, received and opened bids for various materials, supplies and services used by the Highway Department in 2019 AND 2020 with an option to extend the awarded bids for up to three years, AND

WHEREAS, the Cortland County Legislature adopted Resolution No's. 135-19, 136-20, 137-20 authorizing the purchase of various, supplies, materials, and services for the Cortland County Highway Department & County Airport, AND

WHEREAS, the costs for these various supplies, materials and services have been appropriated in the 2021 Budget, AND

WHEREAS, the County Highway Superintendent recommends extending supplies, materials, and services previously awarded at the existing pricing, NOW, THEREFORE, BE IT

RESOLVED, that in accordance with the recommendations of the Highway Superintendent the County Legislature hereby authorizes extension of the existing 2019 AND 2020 bid pricing to 2021 from the following vendors:

**PAINTING TRAFFIC LINES:** from Seneca Pavement Marking, Inc., 3526 Watkins Rd., Horseheads, NY 14845.

**100 LL AVIATION GASOLINE AND JET-A FUEL** from Ascent Aviation Group, Inc., One Mill Street, Parish, NY 13131.

**LIQUID BITUMINOUS MATERIALS** from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

**BITUMIONOUS CONCRETE** from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

**RECYCLED ASPHALT** from Suit Kote, 1911 Loring Crossing Road, Cortland, NY 13045.

AND, BE IT FURTHER,

RESOLVED, that the Cortland County Administrator, upon review and approval as to form by the County Attorney or designee and subject to appropriation of funding by the Legislature, are hereby authorized to execute any agreements associated with said extensions.

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 20**

**Amend 2021 Capital Budget and Authorize New York State Department of Transportation Supplemental Agreement # 1 East River Crossing Over Tioughnioga River Bridge Replacement (BIN 3312310) - Highway Department**

WHEREAS, the Cortland County Legislature adopted Resolution # 339-19 authorizing an agreement with the New York State Department of Transportation (NYSDOT) for the East River Crossing over Tioughnioga River Bridge Replacement Project PIN 375687, BIN 3312310, AND

WHEREAS, the NYSDOT is amending the scheduled funding by increasing the amount for the Design Phase of said project to \$300,000.00, AND

WHEREAS, the 2021 Capital Budget will need to be amended to allow for unspent monies from the 2020 Capital Project Budget and also allow for the increase in funding, NOW, THEREFORE BE IT

RESOLVED, that Cortland County Administrator be and is hereby authorized and directed to execute all necessary Agreements approved as to form by the County Attorney or designee, on behalf of the County of Cortland with the New York State Department of Transportation in connection with the advancement or approval of the Project, AND BE IT FURTHER

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, AND BE IT FURTHER

RESOLVED, that the Cortland County 2021 Capital Budget be amended as follows:

|                      |                                       | ORIGINAL<br>2021 BUDGET | AMENDED<br>2021 BUDGET | CHANGE<br>NEEDED |
|----------------------|---------------------------------------|-------------------------|------------------------|------------------|
| Increase Expense:    |                                       |                         |                        |                  |
| HH51225.54055.ERRBR  | Professional<br>Services<br>\$256,000 | \$287,935               |                        | \$31,935         |
| Increase Revenue:    |                                       |                         |                        |                  |
| HH512244.44597.ERRBR | Federal Revenues                      | \$204,800               | \$230,348              | \$25,548         |
| HH512243.43597.ERRBR | State Revenues                        | \$38,400.00             | \$43,190               | \$4,790          |
| HH512248.45031.ERRBR | Local Share                           | \$12,800.00             | \$14,397               | \$1,597          |

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 21**

**Authorize the Acceptance of and Local Share Payment for All Property Acquired by the State of New York for the East River Crossing Bridge Over Tioughnioga River Replacement (BIN 3312310)  
- Highway Department**

WHEREAS, the Cortland County Legislature authorized an agreement with the New York State Department of Transportation for the East River Crossing Bridge (BIN 3312310) Replacement, P.I.N. 375687, by Resolution # 399-19, AND

WHEREAS, the Project for the East River Crossing Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds, AND

WHEREAS, the said Right of Way Purchase costs may also be eligible for reimbursement of 15% of the project costs through NYSDOT AID (Marchiselli Aid) provided the funds are appropriated by the State of New York, AND

WHEREAS, the New York State Department of Transportation is acquiring certain rights-of-way, easements and titles to premises in conjunction with the East River Crossing Bridge Replacement, AND

WHEREAS, the New York State Department of Transportation has estimated the Right-of-Way acquisition phase at \$10,000.00, AND

WHEREAS, the New York State Department of Transportation requires that the County of Cortland to submit a payment of 20% (local share) of the estimated Right-of-Way to the New York State Department of Transportation, AND

WHEREAS, it is necessary for the Cortland County Legislature to agree to accept the real property acquired by the State of New York for the East River Crossing Bridge Replacement, NOW, THEREFORE, BE IT

RESOLVED, that the Cortland County Legislature does authorize the acceptance of the deed of all real property acquired by the State of New York for the East River Crossing Bridge Replacement, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee as to form, is hereby authorized to execute any and all document necessary to accept by deed all real property being transferred from the State of New York to the County of Cortland for the East River Crossing Bridge Replacement, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer is hereby authorized and directed to make payment from account HH51225.54055.ERRBR in the amount of \$2,000.00 to the New York State Department of Transportation, 333 East Washington Street, Syracuse, New York 13202.

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 22**

**Award Bids for Re-Construction of Loring Crossing Road Bridge (BIN 3312300) - Highway Department**

WHEREAS, the Loring Crossing Road Bridge Replacement Project (PIN 375543, D036170) has been approved by the New York Department of Transportation and the project is to be funded with 95% Federal funds, AND

WHEREAS, the Loring Crossing Road. Bridge Replacement Culvert Project was approved by Resolution # 9-19, AND

WHEREAS, the amount budgeted for the construction and construction administration/inspection in the 2021 Capital Projects Budget is \$4,027,975.94, AND

WHEREAS, an amount of \$4,087,918.00 for the construction and construction administration/inspection of said project has been approved by the NYSDOT by supplemental agreement # 267-20, AND

WHEREAS, the Highway Superintendent has advertised for and received bids for the Construction of the Loring Crossing Road Bridge Replacement and they are as follows:

BIDDERS

BID

, AND

WHEREAS, the lowest responsible bid received for the Construction of the said project was received from \_\_\_\_\_, NOW, THEREFORE, BE IT

RESOLVED, that contingent upon NYSDOT's approval of award, the Cortland County Administrator, upon review and approval by the County Attorney, or designee, is hereby authorized to execute an agreement for the Construction of said project with \_\_\_\_\_ for an amount not to exceed \$ \_\_\_\_\_ AND, BE IT FURTHER

RESOLVED, that the project costs be charged to the already established Account # HH51225.52800 LXBR, AND BE IT FURTHER

RESOLVED, that the 2021 Capital Budget be amended as follows:

Increase:

|                     |                    |             |
|---------------------|--------------------|-------------|
| HH51225.52800.LXBR  | Construction Phase | \$59,942.06 |
| HH512243.44597.LXBR | Federal Revenue    | \$56,944.96 |
| HH512248.45031.LXBR | Local Share        | \$2,997.10  |

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 23**

**Amend 2021 Budget to Reallocate Funds for Design of Runway 6-24 Rehabilitation Project -  
Highway Department/ County Airport**

WHEREAS, the Cortland County Legislature approved Resolution 263-19 awarding the Engineering Design Agreement for the Runway 6-24 Rehabilitation Project to McFarland Johnson, Inc., 49 Court St., P.O. Box 1980, Binghamton, NY 13902 for an amount not to exceed \$254,471.00, AND

WHEREAS, there was an unexpended balance remaining in account # HH56105.54055.RW64 in the amount of \$44,471 in the 2020 budget of which \$10,000.00 was budgeted in the 2021 Capital Budget, AND

WHEREAS, the remaining balance of \$34,471 will be needed in the 2021 budget to cover expenses associated with said project, NOW THEREFORE BE IT

RESOLVED, that the 2021 Budget be amended as follows:

Increase:

|                    |                            |          |
|--------------------|----------------------------|----------|
| HH56105.54055.RW64 | Runway 6-24 Rehabilitation | \$34,471 |
| HH56105.44597.RW64 | Federal Revenue            | \$31,113 |
| HH56105.43597.RW64 | State Revenue              | \$1,729  |
| HH99015.45031.RW64 | Interfund Trans Revenue    | \$1,629  |

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 24**

**Amend 2021 Budget to Accept Federal Aviation Administration Grant Under the Coronavirus Response Grant Program, Coronavirus Response & Relief Supplemental Appropriation Act for the Cortland County Airport & Authorize Required Grant Agreements - Highway Department**

WHEREAS, the Federal Aviation Administration (FAA) has identified \$13,000.00 for use at the Cortland County Airport, Gen. Levi R. Chase Field as part of the Coronavirus Response and Relief Supplemental Appropriations Act, Coronavirus Response & Relief Supplemental Appropriation Act (ACRGP/CRRSAA), AND,

WHEREAS, these monies can be used to offset the shortage in revenues in the airport budget due to the impact of Coronavirus restrictions that have been in place, AND

WHEREAS, eligible expenses from January 20, 2020 forward may be deemed reimbursable,  
NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the FAA ACRGP/CRRSAA Grant for the amount of \$13,000.00, AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign the FAA ACRGP/CRRSAA Grant Agreement,

**ON MOTION OF CHRISTOPHER NEWELL, COMMITTEE MEMBER AGENDA ITEM NO. 25**

**Authorize Purchase of Truck for County Landfill - County Highway Department Division of Solid Waste**

WHEREAS, the Highway Department's Division of Solid Waste has a need for a four wheel drive truck with plowing equipment for operations and maintenance of the County Landfill, AND

WHEREAS, the Highway Superintendent in conjunction with the Landfill Manager have reviewed various models of trucks, AND

WHEREAS, the New York State Office of General Services (NYS OGS) issued Mini Bid #6400, Contract #PC68945, for such equipment, AND

WHEREAS, the monies for said purchase have been budgeted in the 2021 Solid Waste budget, AND.

WHEREAS, the Highway Superintendent and the Landfill Manager both recommend the purchase of One (1) 2021 Ford F450 Regular Cab Pickup Truck, DRW, 4 wheel drive, Diesel, with dump body, plow and sander from the NYS OGS Mini Bid #6400 at a price of \$64,789 from Lithia Motors, Inc. 150 N. Bartlett Street Medford, OR 97501, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the purchase of One (1) 2021 Ford F450 Regular Cab Pickup Truck, DRW, 4 wheel drive, Diesel, with dump body, plow and sander from the NYS OGS Mini Bid #6400 at a price of \$64,789 from Lithia Motors, Inc. 150 N. Bartlett Street Medford, OR 97501, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from Account EL 999542.52030.LDEQ, Vehicles, for said purchase.