



# Finance & Administration Committee

## Committee Meeting

60 Central Ave  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Agenda ~

Tuesday, February 15, 2022

10:00 AM

Board Room

### WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m1d3b379d14e1241b4089c6ef770294de>  
e Tuesday, Feb 15, 2022 10:00 am | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2348 467  
4590 Password: 4FiBVJB8UM3

Join by phone  
+1-415-655-0001 US Toll  
Access code: 234 846 74590

### CALL TO ORDER

| Attendee Name                           | Present                  | Absent                   | Late                     | Arrived |
|-----------------------------------------|--------------------------|--------------------------|--------------------------|---------|
| Committee Member Sandra Price           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Chair George Wagner           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Linda Jones            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Vice Chair Christopher Newell | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Beau Harbin            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Richard Stock          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Committee Member Mitchel Eccleston      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

### MINUTES

1. Finance & Administration Committee - Committee Meeting - Jan 18, 2022 10:00 AM

### RESOLUTIONS

#### ON MOTION OF WAGNER

#### AGENDA ITEM NO. 1

#### **Correction of Errors to Delete Town & County Taxes for 2020 on Property Owned by the State of New York - Real Property Tax Services/Treasurer's Office**

WHEREAS, Section 554 of the New York State Real Property Tax Law (RTPL) provides a mechanism for the correcting of certain real property taxes by the County Legislature based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to a filed correction application in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential fact, AND

WHEREAS, such application was made for 112400 52.00-03-06.000 for the January 2020 tax bills, AND

WHEREAS, the above referenced tax parcel, purchased by the State of New York after Town/County tax bills were generated, is wholly exempt upon acquisition per RPTL Sec 404(1) and the tax bill should be deleted, NOW THEREFORE BE IT

RESOLVED, that pursuant to Section 554 of the Real Property Tax Law, the County Legislature does hereby delegate to the County Treasurer the authority to delete the 2020 tax bill.

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 2**

**Authorize Allocation of American Rescue Plan Funding to the Cortland County Community Action Program (CAPCO) for the Cortland Community Early Learning Center (CCELC)**

WHEREAS, Cortland County has been awarded over \$9,000,000 through the Federal American Rescue Plan to support projects that will provide for economic resiliency and enhance communities that have been negatively affected by the COVID-19 pandemic, AND

WHEREAS, a community-wide ask for proposals was released on August 31, 2021 to allow community-based organizations the opportunity to request one-time funds to be used for the purpose of community and/or economic development, AND

WHEREAS, twenty-four (24) community-based organizations submitted proposals by the September 30, 2021, 4:30 PM deadline and subsequently presented their request to the Cortland County Federal Aid Allocation Citizen's Advisory Committee, AND

WHEREAS, the Cortland County Federal Aid Allocation Citizen's Advisory Committee reviewed all twenty-four (24) requests and presentations, AND

WHEREAS, the Cortland County Federal Aid Allocation Citizen's Advisory Committee has endorsed a proposal to allocate \$200,000 of the federal aid revenue to the Cortland County Community Action Program (CAPCO) to fund two two-year positions of Construction Manager and Project Manager for the Cortland Community Early Learning Center (CCELC), AND

WHEREAS, a reporting of all monies spent and backup documentation must be submitted to Cortland County for reporting to the Federal Government, AND

WHEREAS, any funds spent that are not reported to the County and/or not utilized for the specific purposes outlined in this resolution need to be returned to Cortland County in a timely manner, AND

WHEREAS, should the project(s) outlined in this resolution not begin by December 31, 2023, all funding provided by Cortland County is to be returned to Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes \$200,000 of the Federal American Rescue Plan funds to the Cortland County Community Action Program (CAPCO) to fund two two-year positions of Construction Manager and Project Manager for the Cortland Community Early Learning Center (CCELC), AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign a contract with the Cortland County Community Action Program (CAPCO) for said purposes.

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 3**

**Reaffirming Cortland County's Endorsement of Special State Legislation Amending Article 31 of the New York State Tax Law to Permit Cortland County to Impose a Tax on the Transfer of Real Property (A6953A, S6167A)**

WHEREAS, the Cortland County Legislature approved Resolution No. 45-21, "A Home Rule Request For Special Legislation Amending Article 31 of the New York State Tax Law to Permit Cortland

County to Impose a Tax on the Transfer of Real Property, AND

WHEREAS, it is proposed that the rate of such tax shall be one dollar (\$1.00) when the consideration exceeds five hundred dollars (\$500.00), at the rate of one dollar for each five hundred dollars or fractional part thereof, AND

WHEREAS, in order to enact a Property Transfer Tax in Cortland County the New York State Legislature must adopt special Home Rule legislation to enable the County of Cortland to enact a local law for the imposition of such a tax, AND

WHEREAS, Senator Peter Oberacker has introduced New York State Senate bill S6167A and Assemblymember Anna Kelles has introduced Assembly bill A6953A on behalf of Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature endorses and requests State approval of said legislation, and urges its elected representatives in the Senate and Assembly to support this legislation, AND BE IT FURTHER

RESOLVED, that the Clerk of this Legislature and the County Attorney prepare the documentation necessary for the New York State Legislature to enact said Legislation, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, be and hereby is authorized to execute the appropriate Home Rule Request for the enactment of said special law.

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 4**

**Authorize Budget Amendment - ARP Funds**

WHEREAS, the Federal American Rescue Plan (ARP) has allocated over \$9,000,000 to Cortland County, AND

WHEREAS, the Cortland County Legislature established the Cortland County Federal Aid Allocation Committee on June 25, 2021 to formulate a clear plan for the use of the Federal Aid being received, AND

WHEREAS, the Cortland County Federal Aid Allocation Committee has recommended various contracts for the use of ARP funds, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature authorizes the Cortland County Administrator (Budget Officer), or designee, to amend the 2022 budget for all ARP contracts approved by the Cortland County Legislature as follows:

Increase:

A132544.44089.ARP - American Rescue Plan Funds

Increase:

A69895.54780.ARP - Economic Development Sponsor Contributions

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 5**

**Authorize Allocation of American Rescue Plan Funding to the Area Agency on Aging for the Age Well Center**

WHEREAS, Cortland County has been awarded over \$9,000,000 through the Federal American

Rescue Plan to support projects that will provide for economic resiliency and enhance communities that have been negatively affected by the COVID-19 pandemic, AND

WHEREAS, the Cortland County Federal Aid Allocation Citizen's Advisory Committee has endorsed the allocation of \$175,000 of the federal aid revenue to the Cortland County Age Well Center, AND

WHEREAS, a reporting of all monies spent and backup documentation must be submitted to Cortland County for reporting to the Federal Government, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the allocation of \$175,000 of the federal aid revenue to the Cortland County Age Well Center, AND BE IT FURTHER

RESOLVED, the 2022 Cortland County budget be and hereby is amended as follows:

Increase:

|                   |                                 |           |
|-------------------|---------------------------------|-----------|
| A132544.44089.ARP | Federal Aid Revenue             | \$175,000 |
| A67745.52015.ARP  | Nutrition - Dept Specific Equip | \$150,000 |
| A16205.54076.ARP  | B&G - Building Repairs & Maint  | \$25,000  |

## **ON MOTION OF WAGNER**

## **AGENDA ITEM NO. 6**

### **Authorize Allocation of American Rescue Plan Funding for Body/In-Car Cameras and Management Software - Sheriff's Department**

WHEREAS, Cortland County has been awarded over \$9,000,000 through the Federal American Rescue Plan to support projects that will provide for economic resiliency and enhance communities that have been negatively affected by the COVID-19 pandemic, AND

WHEREAS, the Cortland County Federal Aid Allocation Citizen's Advisory Committee has endorsed the allocation up to \$200,000 of the federal aid revenue for body-worn cameras, in-car video and evidence management software, AND

WHEREAS, a reporting of all monies spent and backup documentation must be submitted to Cortland County for reporting to the Federal Government, AND

WHEREAS, the Sheriff's Department received a quote for body-worn cameras, in-car video and evidence management software from WatchGuard Video of 415 E. Exchange, Allen, TX 75002, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the allocation of up to \$200,000 of the federal aid revenue for body-worn cameras, in-car video and evidence management software, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to execute a five (5) year contract with WatchGuard Video of 415 E. Exchange, Allen, TX 75002, for body-worn cameras, in-car video and evidence management software, AND BE IT FURTHER

RESOLVED, the 2022 Cortland County budget be and hereby is amended as follows:

Increase:

|                   |                     |           |
|-------------------|---------------------|-----------|
| A132544.44089.ARP | Federal Aid revenue | \$200,000 |
|-------------------|---------------------|-----------|

**ON MOTION OF WAGNER****AGENDA ITEM NO. 7****Authorize Allocation of American Rescue Plan Funding for the Planning, Preparation and Implementation of Repairs to the Cortland County Courthouse**

WHEREAS, Cortland County has been awarded over \$9,000,000 through the Federal American Rescue Plan to support projects that will provide for economic resiliency and enhance communities that have been negatively affected by the COVID-19 pandemic, AND

WHEREAS, the Cortland County Federal Aid Allocation Citizen's Advisory Committee has endorsed the allocation of \$1,000,000 of the federal aid revenue for the planning, preparation and implementation of repairs to the Cortland County Courthouse, AND

WHEREAS, a reporting of all monies spent and backup documentation must be submitted to Cortland County for reporting to the Federal Government, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the allocation of \$1,000,000 of the federal aid revenue for the planning, preparation and implementation of repairs to the Cortland County Courthouse, AND BE IT FURTHER

RESOLVED, the 2022 Cortland County budget be and hereby is amended as follows:

Increase:

A132544.44089.ARP                      \$1,000,000

A16205.52320.ARP                      \$1,000,000

**CONSENT AGENDA - Items on the Consent Agenda have been endorsed by the various standing committees. Budget & Finance Committee Members may request any item be pulled from the consent agenda for further discussion and separate vote**

**Referred from Ag/Planning/Environmental Committee**

**ON MOTION OF HARBIN****AGENDA ITEM NO. 1****Authorize Agreement with New York State Office of Information Technology Service - Upgraded Geographic Information Systems Digital Orthoimagery Data - Cortland County Planning Department**

WHEREAS, the New York State Office of Information Technology Geographic Information Systems (GIS) Program Office (GPO) is providing an opportunity for Cortland County to collect up-to-date aerial imagery to support a wide range of uses. The Statewide Digital Orthoimagery Program (NYSDOP) has collected aerial imagery for a portion of the State every year since the Spring of 2001, AND

WHEREAS, the most recent Statewide Digital Orthoimagery Program (NYSDOP) imagery update for Cortland County was flown in the Spring of 2018 which was the state fund based program with 1-foot resolution orthoimagery which is a 4-band imagery with the advantage of both natural color and color infrared (CIR) imagery which can be viewed at the same time, AND

WHEREAS, Cortland County has been given the option to upgrade to increase the imagery resolution to 0.5 feet (6 inch), requiring to only fund the additional costs of the upgrade when compared to the base cost paid by the State, AND

WHEREAS, higher resolution orthoimagery is an integral component of GIS, as it serves two functions in GIS. First, it is used in map abstraction and creating map objects that accurately represent the real-world features. Second, orthoimagery is commonly used as a base map for large scale mapping, AND

WHEREAS, upgrading from 1-foot (12 inch) resolution to 0.5 foot (6 inch) higher resolution orthoimagery will improve the accuracy and visualization of the mapping to allow the user to have an image with such accuracy to detect on the ground physical features such as sewer, water, culvert and other vital infrastructure, AND

WHEREAS, there is a need for the Cortland County GIS system to expand with the future needs of the County. The upgrade to the higher resolution orthoimagery will allow for increased efficiency and productivity in areas such as Emergency Response, Environmental Health, Planning and Real Property allowing the GIS system to provide accurate and effective data to the user, AND

WHEREAS, the cost to Cortland County for this upgrade would not exceed the cost of \$56,900.00, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign the agreement with New York State Office of Information Technology Service for Upgraded Geographic Information Systems Digital Orthoimagery Data in the amount not to exceed of \$56,900.00, to be paid out of the 2022 budget AND, BE IT FURTHER

RESOLVED, the 2022 budget be amended as follows:

INCREASE:

A80205.54055 Professional Services \$56,900.00

A359900 Appropriated Fund Balance \$56,900.00

## ON MOTION OF HARBIN

## AGENDA ITEM NO. 2

### **Rescind Resolution No. 347-21/ Authorize Agreement Bus Shelter Handi-Hut, Inc. - Cortland County Planning Department**

WHEREAS, Christopher Communities is requesting a bus shelter to be installed at one of their facilities in Cortland County, AND

WHEREAS, monies awarded from the Federal Section 5311 Capital Grant will be used for the purchase of the bus shelter and are in the 2021 budget line A56305.52015, AND

WHEREAS, Resolution No. 347-21 approved a contract with Handi-Hut, Inc. for the purchase of the bus shelter in the amount of \$7,330.00, AND

WHEREAS, there has been a price increase on the quotation received from 2021 by all bidders on the bus shelter, AND

WHEREAS, Cortland County Planning Department has resolicited and received three written quotes as follows:

| Company         | Address                          | Quote      |
|-----------------|----------------------------------|------------|
| Handi-Hut, Inc. | 3 Grunwald St, Clifton, NJ 07013 | \$8,015.00 |

|                            |                                                   |             |
|----------------------------|---------------------------------------------------|-------------|
| Brasco International, Inc. | 32400 Industrial Drive, Madison Heights, MI 48071 | \$9,250.00  |
| Columbia Equipment Co.     | 72 Albany Avenue, Freeport, NY 11520              | \$14,490.00 |

,AND

WHEREAS, the lowest overall responsible quote for a bus shelter was from Handi-Hut, Inc., 3 Grunwald Street, Clifton, NJ 07013, AND

WHEREAS, Cortland County will be reimbursed up to \$9,999.00 for the purchase of this shelter, AND

WHEREAS, Christopher Communities has agreed to assume responsibility for the maintenance and liability of the bus shelter, including clearing snow, providing clear walkways for passengers and keeping it free of trash and graffiti, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign an agreement with Handi-Hut Inc., 3 Grunwald Street, Clifton, NJ 07013 for a bus shelter in an amount of \$8,015.00 AND, BE IT FURTHER

RESOLVED, the 2022 budget be amended as follows:

INCREASE:

|              |                               |            |
|--------------|-------------------------------|------------|
| A56305.52015 | Department Specific Equipment | \$8,015.00 |
|--------------|-------------------------------|------------|

DECREASE:

|              |          |            |
|--------------|----------|------------|
| A56305.52030 | Vehicles | \$8,015.00 |
|--------------|----------|------------|

#### **Referred from Building & Grounds Committee**

#### **ON MOTION OF HEIDER**

#### **AGENDA ITEM NO. 3**

#### **Amend Resolution No. 17-22 Authorizing Agreement with Bell & Spina Architects for Specs for Cortland County Courthouse Steps Rehabilitation - Buildings and Grounds Department**

WHEREAS, Resolution No. 17-22 authorized the County Administrator to execute a contract, for an amount not to exceed \$70,000, with Bell & Spina Architects, 215 Wyoming Street, Syracuse, NY 13204, for the completion of the specifications for the Cortland County Courthouse steps repair and replacement. The Cortland County Courthouse exterior stairs have reached the end of their useful life and are in need of repair and replacement, AND

WHEREAS, the cost of the specifications for the Cortland County Courthouse provided by Bell & Spina Architects came in at a cost of \$75,500, NOW THEREFORE BE IT

RESOLVED, that Resolution No. 17-22 be and hereby is amended to authorize the County Administrator, upon approval of the County Attorney, or their designee, to execute a contract for an amount not to exceed \$75,500, with Bell & Spina Architects, 215 Wyoming Street, Syracuse, NY 13204, for the completion of the specifications for the Cortland County Courthouse steps repair and replacement, AND BE IT FURTHER

RESOLVED, that the County Administrator be and hereby is authorized to sign any documentation to allow for the submission of any grant applications that may be available to support the necessary repairs and improvements.

**Authorize Agreement with ASSA ABLOY Entrance Systems US, Inc. for Courthouse Door Replacement - Buildings & Grounds**

WHEREAS, the Cortland County Courthouse's two (2) side entrance doors are in need of replacement, AND

WHEREAS, the Buildings and Grounds Department has received a quote for the replacement of the doors at a cost of \$5,628.77 each from ASSA ABLOY Entrance Systems US, Inc., of 28 Corporate Circle, Suite 1, East Syracuse, New York 13057, AND

WHEREAS, the Buildings and Grounds Department has received the necessary historical approvals for the installation of the doors, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to execute a contract with ASSA ABLOY Entrance Systems US, Inc., of 28 Corporate Circle, Suite 1, East Syracuse, New York 13057, for installation of two (2) doors at the Cortland County Courthouse, AND BE IT FURTHER

RESOLVED, that the funding for said installation shall be paid from the money allocated from the American Rescue Plan funding received by Cortland County for Courthouse repairs as approved by the Cortland County Legislature.

**Referred from Health & Human Services**

**Amend 2022 Budget/Accept Increased State Aid Funding First Quarter - Mental Health Department**

WHEREAS, the Cortland County Legislature and County Administrator approved to contract with and accept funds from NYS Office of Mental Health and Office of Addiction Services and Support (OASAS) for various County community programs for the year 2022, AND

WHEREAS, Cortland County Mental Health Department has received confirmation from the NYS Office of Mental Health and OASAS that State Aid funding for some programs has been increased for 2022, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to execute an agreement to accept the fund amendments as listed, AND BE IT FURTHER

RESOLVED, that the 2022 County Mental Health budget be amended as follows:

Increase Revenue:

| <b>Agency</b>                         | <b>Account Number</b> | <b>Budget Amt</b> | <b>Total Alloc.</b> | <b>Inc/Dec</b>                                                         |
|---------------------------------------|-----------------------|-------------------|---------------------|------------------------------------------------------------------------|
| Catholic Charities of Cortland County | A43105.54815.4213     | \$ 1,064,584.00   | \$1,065,276.00      | \$692.00<br>Includes<br>\$500 one<br>time<br>funding for<br>lock boxes |

|                                        |                   |                |              |                                                                |
|----------------------------------------|-------------------|----------------|--------------|----------------------------------------------------------------|
| Contact Community Services             | A43105.54815.4227 | \$10,100.00    | \$10,100.00  |                                                                |
| Family Counseling Services             | A43105.54815.4208 | \$945,782.00   | \$987,040.00 | \$41,258.00<br>One Time<br>Funding                             |
| Franziska Racker Center                | A43105.54815.4219 | \$40,454.00    | \$40,454.00  |                                                                |
| JM Murray Center, Inc.                 | A43105.54815.4216 | \$215,060.00   | \$215,110.00 | \$50.00                                                        |
| MHA of Cortland County                 | A43105.54815.4221 | \$20,010.00    | \$20,010.00  |                                                                |
| Seven Valleys Health Coalition         | A43105.54815.427V | \$12,120.00    | \$12,120.00  |                                                                |
| Cortland Enlarged City School District | A43105.54815.4211 | \$98,237.00    | \$98,237.00  |                                                                |
| Guthrie Cortland Medical Center        | A43105.54815.4222 | \$28,206.00    | \$28,301.00  | \$95.00                                                        |
| Cortland County                        |                   |                | \$75,000     | \$75,000<br>Pass-<br>through to<br>the<br>Veteran's<br>program |
|                                        |                   | \$2,434,553.00 | 2,551,648.00 | \$117,095                                                      |

Revenue Accounts:

|       |                      |                     |
|-------|----------------------|---------------------|
| OASAS | A-04-4312-4310.43492 | \$41,850.00         |
| OMH   | A-04-4312-4310.43490 | <u>\$75,245.00</u>  |
|       | <b>TOTAL</b>         | <b>\$117,095.00</b> |

**ON MOTION OF PRICE**

**AGENDA ITEM NO. 6**

**Amend 2022 Budget Family Caregiver Support Program – Title III E – 2021 Carryover - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the FCC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Family Caregiver Support Program, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$1,314 remaining at the end of 2021, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                           |         |
|--------------------|---------------------------|---------|
| A677244-44772 4332 | Federal Aid - Title III E | \$1,314 |
|--------------------|---------------------------|---------|

Expenses:

|                   |                       |         |
|-------------------|-----------------------|---------|
| A67725-54055 4332 | Professional Services | \$1,314 |
|-------------------|-----------------------|---------|

**ON MOTION OF PRICE**

**AGENDA ITEM NO. 7**

**Amend 2022 Budget Nutrition Services – Title III C – 2021 Carryover - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the HDC2 Families First Coronavirus Response Act (FFCRA) for Nutrition Services, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$12,326 remaining at the end of 2021, which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                          |          |
|--------------------|--------------------------|----------|
| A677444-44772 4340 | Federal Aid - Title IIIC | \$12,326 |
|--------------------|--------------------------|----------|

Expenses:

|                   |                                 |         |
|-------------------|---------------------------------|---------|
| A67745-51010 4340 | Personal                        | \$8,222 |
| A67745-58030 4340 | FICA                            | \$629   |
| A67745-58040 4340 | Workers Comp                    | \$995   |
| A67745-54007 4340 | Janitorial Materials & Supplies | \$2,480 |

**ON MOTION OF PRICE**

**AGENDA ITEM NO. 8**

**Amend 2022 Budget Supportive Services– Title IIIB – 2021 Carryover - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the SSC3 Coronavirus Aid, Relief and Economic Security Act (CARES) for Supportive Services, for the period of April 1, 2020 through September 30, 2022, AND

WHEREAS, the grant had funds in the amount of \$3,037 remaining at the end of 2021 which need to be rolled over in order to be expended within the remainder of the grant year, NOW, THEREFORE, BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                    |                          |         |
|--------------------|--------------------------|---------|
| A677244.44772.4330 | Federal Aid - Title IIIB | \$3,037 |
|--------------------|--------------------------|---------|

Expenses:

|                   |                     |         |
|-------------------|---------------------|---------|
| A67725.54060.4330 | Legal / Advertising | \$3,037 |
|-------------------|---------------------|---------|

**ON MOTION OF PRICE**

**AGENDA ITEM NO. 9**

**Amend 2022 Budget NYConnects – Aging and Disability Resource Center (ADRC) – 2021 CARRYOVER - Area Agency on Aging**

WHEREAS, the New York State Office for the Aging has made available funds under the

WHEREAS, the grant had funds in the amount of \$17,391 remaining at the end of 2021 which need to be rolled over in order to be expended within the remainder of the grant year, NOW THEREFORE, BE IT

RESOLVED, that the 2022 County Budget be and hereby is amended as follows:

Increase:

Revenues:

|                     |                        |          |
|---------------------|------------------------|----------|
| A677243.43772.17BIP | State Aid - NYConnects | \$17,391 |
|---------------------|------------------------|----------|

Expenses:

|                    |                       |          |
|--------------------|-----------------------|----------|
| A67725.54055.17BIP | Professional Services | \$5,000  |
| A67725.54800.17BIP | Program Expense       | \$12,391 |

**Referred from Highway Committee**

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 10**

**Authorize 2022 Landfill Amnesty Credit for Municipalities - Highway Department/Landfill**

WHEREAS, the Highway Committee of this Legislature believes that the municipalities of Cortland County will be better served by authorizing a credit to be used at the Cortland County Landfill for the disposal of waste other than garbage at no charge, AND

WHEREAS, the Highway Committee has previously recommended that there be a 30-ton limit per municipality, AND

WHEREAS, the Cortland County Landfill no longer accepts tires at their facility, AND

WHEREAS, the Superintendent of the Highway Department is authorized to establish a credit for each municipality to dispose of waste at no charge, NOW THEREFORE BE IT

RESOLVED, the Superintendent of the Highway Department shall provide each municipality in Cortland County a credit of \$2,700.00 for 2022 and allow said municipalities to dispose of their waste other than garbage at the Cortland County Landfill, AND BE IT FURTHER

RESOLVED, that only authorized municipal representatives utilizing authorized municipal vehicles may bring the waste to the County Landfill in order to make use of the above referenced credit, AND BE IT FURTHER

RESOLVED, that any metal objects (including white goods), construction and demolition waste, and tree waste shall be separated by category at the landfill site by the municipality making delivery, AND BE IT FURTHER

RESOLVED, that tires shall be excluded as an item that is accepted from the municipalities wishing to utilize the amnesty credit, AND BE IT FURTHER

RESOLVED, the Superintendent of the Highway Department shall furnish the Legislature with an accounting of all waste delivered to the landfill utilizing the amnesty credit.

**Award Bid for One Articulating Boom Lift - Highway Department & Buildings and Grounds Department**

WHEREAS, the Highway Superintendent advertised, received and opened proposals for an Articulating Boom Lift, AND

WHEREAS, the proposals for the Articulating Boom Lift are as follows:

Articulating Boom Lift

VENDOR

PROPOSAL

Integra Supply  
P.O. Box 1177  
Tully, NY 13159

\$ 47,950.00  
2014 Skyjack SJ63AJ 258

Skyworks LLC  
955 Spencer Street  
Syracuse, NY 13204

\$77,800.00  
2017 JLG 600 AJ SP SG

, AND

WHEREAS, it would be in the best interest of Cortland County to purchase the used 2014 Skyjack SJ63AJ 258 with 2,148 hours from Integra Supply, 801 NYS Route 11, Tully, NY 13159, for the total proposed amount of \$47,950.00, AND

WHEREAS, the Boom Lift is going to be shared between the Buildings and Grounds Department and the Highway Department, AND

WHEREAS, the previous articulating boom lift has been auctioned and sold, NOW THEREFORE BE IT

RESOLVED, the bid from Integra Supply be accepted for an amount not to exceed \$47,950.00 AND, BE IT FURTHER

RESOLVED, the bid from Skyworks LLC be rejected AND, BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized and directed to make payment from the Road Machinery account # E51305.52030 (\$23,975.00) and Buildings and Grounds Account # A16205.52030 (\$23,975.00) for the purchase of one (1) used Articulating Boom Lift to Integra Supply for an amount not to exceed \$47,950.00 AND, BE IT FURTHER

RESOLVED, the 2022 budget be amended as follows:

|                        |          |             |
|------------------------|----------|-------------|
| Increase: A16205.52030 | Vehicles | \$23,975.00 |
| Decrease: A16205.54076 | Bldg R&M | \$23,975.00 |

**Amend 2022 Budget Purple Heart County Signs - Highway Department**

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act

of essential service, AND

WHEREAS, the Cortland County Legislature unanimously adopted Resolution No. 65-21 which designated Cortland County as a Purple Heart County, AND

WHEREAS, the Cortland County Veterans Services Agency and the Cortland County Highway Department would like to put signs on County roadways to honor this designation, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature approves of the expenditure of up to \$5,000 to produce and affix Purple Heart County signs for County roadways, AND BE IT FURTHER

RESOLVED, that the 2022 budget be and hereby is amended as follows:

Increase:

|              |                                      |         |
|--------------|--------------------------------------|---------|
| A359900      | Appropriated Fund Balance            | \$5,000 |
| A99015.99014 | Interfund Transfer-Out - County Road | \$5,000 |
| D99015.45031 | Interfund Transfer-In - General Fund | \$5,000 |
| D33105.54007 | Material & Supplies                  | \$5,000 |

### **Discussion Items/Reports**

1. Finance Department Reports
2. Real Property Tax Services Monthly Reports
3. Approved Applications for Corrected Tax Roll January 2022 - Audit Department
4. Audit Department Monthly Budget Report
5. Treasurer Report February 2022
6. County Administrator Monthly Reports

### **Adjourn**