



Buildings & Grounds Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, December 22, 2022

4:30 PM

Room 302

Call to Order

The meeting was called to order at 4:30 PM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Late	4:32 PM
Beau Harbin	Cortland County, NY	Committee Member	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Member	Excused	
Paul Heider	Cortland County, NY	Committee Chair	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Vice Chair	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present	
Charles Miller	Cortland County, NY	Superintendent Buildings and Grounds	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Todd McAdam	Cortland Standard	Reporter	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Late	4:33 PM

Resolutions

AGENDA ITEM NO. 1 – Award Bid/Authorize Agreement for General Contractor, Electrical & HVAC Contractors for Courthouse Entryway - Buildings & Grounds

RESULT: APPROVED [UNANIMOUS]

Next: 12/22/2022 6:00 PM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Eugene Waldbauer, Committee Vice Chair

AYES: Bentley, Harbin, Van Dee, Heider, Nauseef, Waldbauer

EXCUSED: Ann Homer

ON MOTION OF HEIDER

RESOLUTION NO. 261-22

**Award Bid/Authorize Agreement for General Contractor, Electrical & HVAC Contractors for
Courthouse Entryway - Buildings & Grounds**

WHEREAS, the Cortland County Buildings and Grounds Committee is desirous of replacing the steps and renovating the entryway at the Cortland County Courthouse, AND

WHEREAS, the Buildings and Grounds Department has solicited proposals from various qualified vendors for a General Contractor, Electrical Contractor and HVAC Contractor for the project, AND

WHEREAS, bids were received from the following:

GENERAL CONTRACTOR:

<u>Company</u>	<u>Address</u>	<u>Amount</u>
Bouley Associates, Inc.	265 Genesee Street Auburn, NY 13021	\$1,277,000
Raymond E. Kelley, Inc.	1383 State Route 96 Waterloo, NY 13165	\$1,125,470

ELECTRICAL CONTRACTOR:

<u>Company</u>	<u>Address</u>	<u>Amount</u>
NELCORP Electrical Contracting Corp.	35 North Kelly Avenue Endwell, NY 13760	\$375,000
Upstate Companies I, LLC	1690 State Highway 8 Mount Upton, NY 13809	\$367,000

HVAC CONTRACTOR:

<u>Company</u>	<u>Address</u>	<u>Amount</u>
AN Curtiss Company, Inc. d/b/a Wilkins Mechanical	6923 Herman Road Syracuse, NY 13209	\$144,979

, AND

WHEREAS, based upon the results of the bid, the Building and Grounds Committee recommends that the bid be awarded to the lowest responsible bidder, AND

WHEREAS, it would be in the best interest of Cortland County to contract with Raymond E. Kelley, Inc. of 1383 State Route 96, Waterloo, NY 13165 for General Contractor services for the total proposed amount of \$1,125,470, AND

WHEREAS, it would be in the best interest of Cortland County to contract with Upstate Companies I, LLC of 1690 State Highway 8, Mount Upton, NY 13809 for the Electrical Contractor Services at the Cortland County Courthouse for the total proposed amount of \$367,000, AND

WHEREAS, it would be in the best interest of Cortland County to contract with AN Curtiss Company, Inc., d/b/a Wilkins Mechanical, of 6923 Herman Road, Syracuse, NY 13209 for the HVAC Contractor Services at the Cortland County Courthouse for the total proposed amount of \$144,979, AND

WHEREAS, Assembly member Anna Kelles worked to secure a grant in the amount of \$2,396,000 from the Dormitory Authority of New York State to fund improvements to the Cortland County Courthouse, AND

WHEREAS, the grant requires the County to commit the funds as part of the grant approval and award process, AND

WHEREAS, there are funds available in the County General Fund, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Raymond E. Kelley, Inc. of 1383 State Route 96, Waterloo, NY 13165 for General Contractor services for the replacement of the steps at the Cortland County Courthouse for the total proposed amount of \$1,125,470, AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Upstate Companies I, LLC of 1690 State Highway 8, Mount Upton, NY 13809 for the Electrical Contractor Services at the Cortland County Courthouse for the total proposed amount of \$367,000, AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with AN Curtiss Company, Inc., d/b/a Wilkins Mechanical, of 6923 Herman Road, Syracuse, NY 13209 for the HVAC Contractor Services at the Cortland County Courthouse for the total proposed amount of \$144,979, AND BE IT FURTHER

RESOLVED, that the Cortland County Capital Project Fund 2023 budget be and hereby is amended as follows:

INCREASE:

HH16205.43097.CHEXT	State Aid Capital Projects	\$2,396,000
HH16205.52320.CHEXT	Building Improvements	\$2,396,000

, AND BE IT FURTHER

RESOLVED, that once the grant proceeds are received they will be used to reimburse the General Fund, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature and/or County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract and any other necessary document with the Dormitory Authority of the State of New York for an amount not to exceed \$2,396,000.

Adjournment

The meeting was closed at 4:36 PM