



Buildings & Grounds Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, March 27, 2025

4:30 PM

Room 302

Call to Order

The meeting was called to order at 4:30 PM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Excused	
Joseph Nauseef	Cortland County	Committee Member	Present	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Eugene Waldbauer	Cortland County	Committee Vice-Chair	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Alan Ricottilli	Cortland County	Deputy Highway Superintendent	Present	
Charles Sudbrink	Cortland County	Superintendent of Highways	Present	
Allen Pankhurst	Cortland County	Superintendent of Buildings & Grounds	Present	
William McGovern	Cortland County	Legislator	Present	
Rob Corpora	Cortland County	County Administrator	Present	

Resolutions

AGENDA ITEM NO. 1 – Authorize Execution of Agreements for the Remaining Projects Funded through the State And Municipal (SAM) Grant Award for Improvements at the Cortland County Courthouse

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Keith VanGorder, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Harbin, Nauseef, Van Dee, VanGorder, Waldbauer, Heider
EXCUSED:	Dominick Mantella

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Execution of Agreements for the Remaining Projects Funded through the State And Municipal (SAM) Grant Award for Improvements at the Cortland County Courthouse

WHEREAS, Cortland County was awarded a State and Municipal Facilities Program (SAM) Grant in the amount of \$2,396,000 through the advocacy of Assemblymember Anna Kelles to fund exterior improvements to the Cortland County Courthouse; AND

WHEREAS, most of the projects funded by this grant have been successfully completed, but some work remains to be finished to fully utilize the awarded funds and meet the grant's objectives; AND

WHEREAS, it is necessary to authorize the execution of all required agreements and documents to complete the remaining work and ensure compliance with the SAM Grant requirements; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or the Chair of the Cortland County Legislature is hereby authorized to execute all necessary documents and enter into any and all agreements required to complete the remaining improvement projects at the Cortland County Courthouse funded through the SAM Grant.

AGENDA ITEM NO. 2 – Authorize Acceptance of Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Award from Assemblymember Kelles for HVAC Upgrades at the Cortland County Courthouse

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 4:45 PM
MOVER:	Beau Harbin, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Harbin, Nauseef, Van Dee, VanGorder, Waldbauer, Heider
EXCUSED:	Dominick Mantella

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Acceptance of Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Award from Assemblymember Kelles for HVAC Upgrades at the Cortland County Courthouse

WHEREAS, Cortland County has been awarded \$2.2 million in funding through the Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Program, administered by the New York State Assembly, to support projects that enhance community infrastructure and sustainability; AND

WHEREAS, this funding has been secured through the advocacy of Assemblymember Anna Kelles and is designated for HVAC system upgrades at the Cortland County Courthouse to improve energy efficiency, air quality, and climate control within the facility; AND

WHEREAS, it is necessary to authorize the execution of all required agreements and documents to ensure the successful implementation of the HVAC upgrade project; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the CREST Grant Award from Assemblymember Anna Kelles for the HVAC upgrade project at the Cortland County Courthouse; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or the Chair of the Cortland County Legislature is hereby authorized to execute all necessary documents and enter into any and all agreements required to complete the HVAC upgrade project funded through the CREST Grant Program, in accordance with state guidelines; AND BE IT FURTHER

RESOLVED, that the 2025 Budget be amended as follows:

INCREASE:

HH16205.52320.CHINT	Building Improvements	\$2,200,000
HH16205.43097.CHINT	State Aid Capital Projects	\$2,200,000

; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Adjournment

The meeting was closed at 4:34 PM