



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, December 5, 2023

10:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m32be54a5d7e5a1c961b34e215a2ea881>

Tuesday, December 5, 2023 10:00 AM | 1 hour | (UTC-05:00) Eastern Time

Meeting number: 2342 449 4635

Password: Gdg5nUdW5V8

Join by phone

+1-415-655-0001 US Toll

Access code: 234 244 94635

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Vice Chair Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Special Meeting - Oct 26, 2023 4:30 PM
2. Buildings & Grounds Committee - Committee Meeting - Nov 1, 2023 10:00 AM

RESOLUTIONS

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Award Generator Maintenance and Repair Contract

WHEREAS, a Request for Proposals (RFP) was issued October 16, 2023 for Inspection and Maintenance of Cortland County generators and where such bids were due and received by Thursday, November 16, 2023, AND

WHEREAS, based upon the results of the bid, the Building and Grounds and Judiciary and Public Safety Committees recommend that the bid be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

The Kinsley Group, 14 Connecticut South Drive, East Granby, CT 06026 Emergency Power Systems, 300 Mile Crossing Boulevard, Rochester, NY 14624

Penn Power Group LLC, dba Penn Power Systems, 8330 State Road, Philadelphia, PA 19136

, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby awards the Inspection and Maintenance of Cortland County Generators to Penn Power Group, LLC, dba Penn Power Systems, of 8330 State Road, Philadelphia, PA 19136 at the bid prices as listed per the RFP submission, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to enter into an agreement with Penn Power Group, LLC, dba Penn Power Systems, of 8330 State Road, Philadelphia, PA 19136 for the Inspection and Maintenance of Cortland County Generators.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Authorize Memorandum of Agreement (MOA) with SUNY Cortland - Fiber Overlash - Information Technology

WHEREAS, Cortland County has an agreement in place with the National Grid utility company for space on their poles for fiber attachment, AND

WHEREAS, SUNY Cortland wishes run fiber to a location that would require using those same poles as detailed in the attached Memorandum of Agreement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator be and hereby is authorized, upon approval of the County Attorney or designee as to form, to execute a Memorandum of Agreement with SUNY Cortland for said purposes.

DISCUSSION ITEMS

1. Assessment Report - IT
2. 22 West Court Street

MONTHLY REPORTS

1. November 2023 Report - IT
2. Activities and Updates for Timeline

ADJOURNMENT