



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, November 2, 2021

9:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m775b6d6f88f1f89726f90c12b679a53d>

Tuesday, Nov 2, 2021 9:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2345 841 3423

Password: wRz2u45EzWn

Join by phone

+1-415-655-0001 US Toll

Access code: 234 584 13423

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member George Wagner	☐	☐	☐	
Chair Beau Harbin	☐	☐	☐	
Vice-Chair Ann Homer	☐	☐	☐	
Committee Member Kelly L. Fairchild-Preston	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Kevin Fitch	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Committee Meeting - Oct 12, 2021 9:00 AM

ACTION ITEMS

1. Department of Information Technology Request for American Rescue Plan Funds

RESOLUTIONS

ON MOTION OF HARBIN

AGENDA ITEM NO. 1

Authorize Agreement for Network Assessment - Information Technology

WHEREAS, quotes were requested for consulting services to evaluate Cortland County's network infrastructure, AND

WHEREAS, quotes were received from the following:

Company	Address	Amount
DRCS	7085 Manlius Center Rd., East Syracuse, NY 13057	\$5,400
Advizex	50 Square Dr., Suite 200, Victor, NY 14564	\$9,200
Dyntek	5241 California Ave., Suite 150, Irvine, CA 92617	\$16,500

, AND

WHEREAS, Advizex, 50 Square Dr., Suite 200, Victor, NY 14564 submitted the lowest responsible quote, NOW THEREFORE BE IT

RESOLVED, that Advizex, 50 Square Dr., Suite 200, Victor, NY 14564 is hereby awarded the contract to perform an evaluation of Cortland County's network infrastructure according to the terms laid out in the Scope of Work, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, subject to appropriation by the Legislature, is hereby authorized to enter into a contract with Advizex, 50 Square Dr., Suite 200, Victor, NY 14564 for an evaluation of Cortland County's network infrastructure.

MONTHLY REPORTS

1. Buildings and Grounds Activities and Budget Reports
2. IT Monthly Report - October
3. IT Monthly Budget Report - October

ADJOURNMENT