



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, September 12, 2023

10:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m46fb53503d3bb3e851fb317240980bc3>

Tuesday, September 12, 2023 10:00 AM

Meeting number: 2349 953 1244

Password: Gdg5nUdW5V8

Join by phone

+1-415-655-0001 US Toll

Access code: 234 995 31244

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Ann Homer	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Vice Chair Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Committee Meeting - Aug 8, 2023 10:00 AM

RESOLUTIONS

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

111 Port Watson Street Additional Engineering and Architectural - Mental Health Department

WHEREAS, Cortland County is currently under contract with Bell and Spina Architects located at 215 Wyoming Street, Syracuse NY for architectural and engineering services for the Mental Health building project at 111 Port Watson St, Cortland NY (Contract No. 155-22, Resolution No. 132-22), AND

WHEREAS, Bell and Spina has submitted a change order for engineering and architectural design for an additional space request which was not part of the original request, AND

WHEREAS, the Cortland County Legislature's Buildings and Grounds Committee has reviewed the proposal and has recommended moving forward with this proposal with funding to be paid from the Office of Mental Health Building Fund, A43115.52320.ARP, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator upon

review and approval of the County Attorney or Designee to approve this additional change order for design and engineering for the additional space at a cost not exceed \$43,900.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Authorize Agreement with Sixth Judicial District for Court Cleaning and Maintenance Services - Buildings and Grounds Department

WHEREAS, 1996 New York State Legislation, Senate Bill # 4428-b, allowed for changes in Section 39-b of the Judiciary Law and amends Sections 54-j and 94920 of the State Financial Law affecting the Maintenance & Operating procedures for the New York State Unified Court System 6th Judicial Court District as it relates to Cortland County, AND

WHEREAS, the New York State Unified Court System 6th Judicial District has presented a new 5-year agreement to the County covering the period of April 1, 2023 through March 31, 2028, AND

WHEREAS, the New York State Unified Court System 6th Judicial District has submitted an annual contract renewal letter dated August 1, 2023, which reflects a 2023-2024 contract amount of \$751,427.00, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review of the County Attorney or designee, to execute the proposed renewal agreement presented by the New York State Unified Court System 6th Judicial District.

DISCUSSION ITEMS

1. County Overflow Parking Lot
2. Dwyer Memorial Park Pavilion Elevator

MONTHLY REPORTS

1. Buildings and Grounds Monthly Report
2. Overview of 2024 Budget - Buildings & Grounds
3. IT Monthly Report August 2023
4. Overview of 2024 Budget – Information Technology

ADJOURNMENT