



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, August 9, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m4352607d4799393600c3e012b344d732>

Tuesday, Aug 9, 2022 10:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2349 693 3516

Password: 38Q5Jp85WGw

Join by phone

+1-415-655-0001 US Toll

Access code: 234 969 33516

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Ann Homer	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Vice Chair Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Committee Meeting - Jun 7, 2022 10:00 AM

RESOLUTIONS

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Award Bid - Outside Plant Fiber Optic Infrastructure Installation at 111 Port Watson Street - Information Technology

WHEREAS, a Request for Proposals (RFP) was issued May 4, 2022 for the Installation of Outside Plant Fiber Optic Infrastructure from the County Office Building to the new Mental Health facility located at 111 Port Watson Street, Cortland, NY 13045, AND

WHEREAS, based upon the results of the bid, the Building and Grounds Committee recommends the bid be awarded to the lowest responsible bidder, AND

WHEREAS, bid proposals were received and opened for this project on July 13, 2022 and the following list constitutes the results of said bid opening:

BIDDER NAME

Eastcom Utility Contractors, Inc.

AMOUNT OF BID

\$34,811.00

1092 County Route 37
Central Square, NY 13036

Celerity Integrated Services, Inc.
3500 AM Drive
Quakertown, PA 18951

\$34,995.00

, AND

WHEREAS, the funds for this contract are coming from A43115.52320.ARP Building Improvements, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval by the County Attorney or designee, to enter into an agreement with Eastcom Utility Contractors, Inc., of 1092 County Route 37, Central Square, NY 13036, for the installation of outside plant fiber optic infrastructure from the County Office Building to 111 Port Watson Street as outlined in the accepted proposal at a cost not to exceed \$34,811.00.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Authorize Memorandum of Understanding with the City of Cortland for City Court Space in the County Courthouse - Buildings & Grounds Department

WHEREAS, the 6th Judicial Court District seeks to move Cortland City Court into the Cortland County Court House, AND

WHEREAS, in order to benefit all citizens of Cortland County and in order to assist in decreasing costs for the City of Cortland, the County of Cortland and the State of New York, and in order to make accessibility to the Cortland City Court more convenient for all citizens, the City of Cortland, New York wishes to move its City Court operations to the Cortland County Courthouse, AND

WHEREAS, the County and City of Cortland wish to enter into a Memorandum of Understanding to facilitate such an agreement, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval by the County Attorney or designee, be and hereby is authorized to execute a Memorandum of Understanding with the City of Cortland to accommodate such move of Cortland City Court into the Cortland County Courthouse.

ACTION ITEMS

1. Committee Approval - Use of Dining Area in County Office Building for New Employee Break Area

DISCUSSION ITEMS

1. Update from Bell & Spina - Courthouse Steps Rehabilitation

MONTHLY REPORTS

1. Buildings & Grounds Monthly Activities Report - June and July
2. IT Monthly Report

ADJOURNMENT