



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, April 12, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m4352607d4799393600c3e012b344d732>

Tuesday, Apr 12, 2022 10:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2349 693 516

Password: 38Q5Jp85WGw

Join by phone

+1-415-655-0001 US Toll

Access code: 234 969 33516

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Ann Homer	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Vice Chair Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Committee Meeting - Mar 8, 2022 10:00 AM

RESOLUTIONS

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Award Bid/Authorize Agreement for Roofing Contract for Cortland County Courthouse - Buildings & Grounds Department

WHEREAS, there is a need to address replacement, repairs and restoration of the roofs at the Cortland County Court House, AND

WHEREAS, OMNIA purchasing network is a New York State approved vendor and process, AND

WHEREAS, New York State Finance Law Article 11, empowers municipalities to authorize purchases from contracts let by OMNIA, AND

WHEREAS, National Roofing Partners is currently under contract with OMNIA purchasing network, AND

WHEREAS, National Roofing Partners received bids from the following to do the work as

described in the proposal:

<u>Company</u>	<u>Amount</u>
Pulver Roofing Company, Inc.	Price for General Scope: \$436,549.91 Price for Alternate 1: \$9,142.40 Price for Alternate 2: \$13,713.60
Diamond Roofing Company	Price for General Scope: \$542,259.17 Price for Alternate 1: \$26,284.40 Price for Alternate 2: \$21,427.50

, AND

WHEREAS, based upon the results of the bid, the Building and Grounds Committee recommends that bid be awarded to the lowest responsible bidder, AND

WHEREAS, it would be in the best interest of Cortland County to contract for the roof replacement, repairs and restorations with Pulver Roofing Company, Inc of 1418 Erie Street, Utica, NY 13502, for the total proposed amount of \$459,405.91, AND

WHEREAS, the funds for the contract for roof replacement, repairs and restorations have been approved and are in account A.386300.B&G, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator upon review and approval of the County Attorney or designee to enter into an agreement with Pulver Roofing Company, Inc of 1418 Erie Street, Utica, NY 13502 for roof replacement, repairs and restorations, AND BE IT FURTHER

RESOLVED, that the 2022 County Budget be amended as follows:

Increase:

<u>Account</u>	<u>Amount</u>
A16205.54076 Building Repairs & Maintenance	\$459,405.91
A351100 Appropriated Reserves	\$459,405.91

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Award Bid/Authorize Agreement for Alarm Monitoring - Buildings and Grounds Department

WHEREAS, Cortland County solicited proposals for contracting services to monitor County alarms, fire and intrusion, AND

WHEREAS, Cortland County received proposals for monitoring from the following:

<u>Company</u>	<u>Amount</u>
Chimera Integrated Security	3 years - \$15,454.20 5 years - \$24,079.80
Pleasant Valley Electric, Inc.	3 years - \$12,600.00 5 years - \$19,800.00

, AND

WHEREAS, based upon the results of the bid, the Building and Grounds Committee recommends that bid be awarded to the lowest responsible bidder, AND

WHEREAS, it would be in the best interest of Cortland County to contract for monitoring County alarm systems with Pleasant Valley Electric, Inc. of 405 Third Street, Ithaca, NY 14850 for the total proposed amount of \$19,800.00, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator upon review and approval of the County Attorney or Designee to enter into an 5 year agreement with Pleasant Valley Electric, Inc. of 405 Third Street, Ithaca, NY 14850 for monitoring County alarm systems, AND BE IT FURTHER

RESOLVED that the cost shall not exceed \$19,800.00 and will be paid out of account A16205.54015.

Committee Approval

1. Authorize Use of American Rescue Plan Funds for Legislative Chambers and Committee Room Updates
2. Authorize Use of American Rescue Plan Funds for County Office Building HVAC Project (3Rd Floor)

DISCUSSION ITEMS

1. Website Audit and Accessibility Page Information

MONTHLY REPORTS

1. IT Monthly Budget Report
2. Buildings and Grounds Monthly Reports

ADJOURNMENT