



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Tuesday, April 8, 2025

9:00 AM

Room 302

Call to Order

The meeting was called to order at 9:02 AM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Present	
Joseph Nauseef	Cortland County	Committee Member	Present	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Eugene Waldbauer	Cortland County	Committee Vice-Chair	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Rob Corpora	Cortland County	County Administrator	Present	
Thomas McGrath	Cortland County	Deputy Director, Information Technology	Present	
Charles Sudbrink	Cortland County	Superintendent of Highways	Present	
Alan Ricottilli	Cortland County	Deputy Highway Superintendent	Present	
Andrea Herzog	Cortland County	Director of Finance	Present	
Allen Pankhurst	Cortland County	Superintendent of Buildings & Grounds	Present	
Reed Cleland	Cortland County	Legislator	Present	
William McGovern	Cortland County	Legislator	Present	
Patty Schaap	Cortland County	Director of Community Mental Health Services	Present	
Jason DeRaiche	Cortland County	Safety Director	Present	
Sandra Price	Cortland County	Legislator	Present	
Morgan	Cortland	Grants Administrator	Present	

Spaulding	County			
Melanie Vilardi	Cortland County	Deputy County Administrator	Present	
Christopher Newell	Cortland County	Legislator	Present	
Christopher Driscoll	Cortland County	Deputy Director of Community Mental Health Service	Present	
Kim Cameron	Cortland	Resident	Present	
Carlita Withers	Cortland County	Deputy Director of Finance	Remote	
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Remote	
Nicole Albro	Cortland County	Probation Director	Remote	
Don Chu	Cortland	Resident	Remote	

Minutes Approval

1. Buildings & Grounds Committee - Committee Meeting - Mar 11, 2025 9:00 AM

RESULT: APPROVED

2. Buildings & Grounds Committee - Special Meeting - Mar 27, 2025 4:30 PM

RESULT: APPROVED

Resolutions

AGENDA ITEM NO. 1 – Amend Resolution No. 324-15 Expanding the Utilization of the Buildings & Grounds Capital Project Reserve

RESULT:	APPROVED [UNANIMOUS]
	Next: 4/24/2025 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Harbin, Mantella, Nauseef, Van Dee, VanGorder, Waldbauer, Heider

ON MOTION OF HEIDER

RESOLUTION NO.

Amend Resolution No. 324-15 Expanding the Utilization of the Buildings & Grounds Capital Project Reserve

WHEREAS, Resolution No. 324-15 established the Building and Grounds Capital Project Reserve for the purpose of funding major building repairs for County-owned facilities; AND

WHEREAS, the County recognizes the need to address significant capital improvements not only to buildings but also to County grounds, including but not limited to infrastructure upgrades, site improvements, and outdoor projects; AND

WHEREAS, expanding the scope of the Building and Grounds Capital Project Reserve will allow for a more comprehensive approach to maintaining and improving County-owned properties; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby amends Resolution No. 324-15 to authorize the use of funds from the Building and Grounds Capital Project Reserve for projects on County grounds, in addition to building repairs; AND BE IT FURTHER

RESOLVED, that all expenditures from the Building and Grounds Capital Project Reserve shall require legislative approval; AND BE IT FURTHER

RESOLVED, that this resolution shall take effect immediately.

Monthly Reports

1. Buildings and Grounds Monthly Report

RESULT:	COMPLETED
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2. IT Monthly Report

RESULT:	COMPLETED
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Discussion Items

1. 111 Port Watson Street/Mental Health Building Update

RESULT:	COMPLETED
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2. Courthouse Project Updates

RESULT:	COMPLETED
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3. Restrooms at Main Pavilion of Dwyer Park

RESULT:	COMPLETED
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Adjournment

The meeting was closed at 10:01 AM



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Tuesday, March 11, 2025

9:00 AM

Room 302

Call to Order

The meeting was called to order at 9:00 AM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Present	
Joseph Nauseef	Cortland County	Committee Member	Excused	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Eugene Waldbauer	Cortland County	Committee Vice-Chair	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Rob Corpora	Cortland County	County Administrator	Present	
Melanie Vilardi	Cortland County	Deputy County Administrator	Present	
Allen Pankhurst	Cortland County	Superintendent of Buildings & Grounds	Present	
Charles Sudbrink	Cortland County	Superintendent of Highways	Present	
Alan Ricottilli	Cortland County	Deputy Highway Superintendent	Present	
Christopher Newell	Cortland County	Legislator	Present	
Andrea Herzog	Cortland County	Director of Finance	Present	
William McGovern	Cortland County	Legislator	Present	
Jason DeRaiche	Cortland County	Safety Director	Present	
Nicole Compton	Cortland County	Executive Assistant	Remote	
Carlita Withers	Cortland County	Deputy Director of Finance	Remote	
Ashley Millard	Cortland County	Deputy Clerk of the Legislature	Remote	

Minutes Acceptance: Minutes of Mar 11, 2025 9:00 AM (Minutes Approval)

Minutes Approval

1. Buildings & Grounds Committee - Committee Meeting - Feb 11, 2025 9:00 AM

RESULT:	APPROVED
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Resolutions

AGENDA ITEM NO. 1 – Local Law "A" of 2025 - A Local Law to Authorize a Long-Term Lease Agreement for County-Owned Property at Dwyer Park Main Pavilion

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/27/2025 6:00 PM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Eugene Waldbauer, Committee Vice-Chair
AYES:	Harbin, Mantella, Van Dee, VanGorder, Waldbauer, Heider
EXCUSED:	Joseph Nauseef

ON MOTION OF HEIDER

RESOLUTION NO.

Local Law "A" of 2025 - A Local Law to Authorize a Long-Term Lease Agreement for County-Owned Property at Dwyer Park Main Pavilion

BE IT ENACTED, by the Cortland County Legislature, as follows:

SECTION 1. LEGISLATIVE INTENT

Cortland County is the owner of Dwyer Memorial County Park, located at 6799 Little York Lake Rd, Preble, NY 13141, which includes the building generally known as the Dwyer Park Pavilion (hereinafter referred to as the “Main Pavilion”). The County seeks to ensure that the Main Pavilion is utilized in a manner that benefits the public by supporting cultural, recreational, and community activities.

To achieve this goal, the County issued a Request for Proposals (RFP) for the lease of the Main Pavilion, including the management of the first-floor rentals. Following the competitive selection process, Cortland Repertory Theatre (CRT), of 24-26 Port Watson Street, Cortland, NY 13045, was determined to be the successful bidder.

SECTION 2. AUTHORIZATION OF LEASE AGREEMENT

The Chair of the Cortland County Legislature is hereby authorized to execute a long-term lease agreement with Cortland Repertory Theatre (CRT), of 24-26 Port Watson Street, Cortland, NY 13045, for the lease of the Main Pavilion at Dwyer Memorial County Park. The lease shall include provisions for CRT to manage the rental of the first floor for public use while utilizing the second floor for community-based arts, cultural, and recreational programming.

SECTION 3. LEASE TERMS

The lease agreement shall include, but not be limited to, the following terms:

- A lease term not to exceed ten (10) years, subject to renewal upon mutual agreement and legislative approval.
- A rental payment structure to be determined in accordance with fair market value and the County’s financial policies.
- Requirements for maintenance, utilities, and upkeep of the facility.
- Compliance with all applicable laws, regulations, and safety standards.
- Provisions for public access to the facility’s first-floor rental spaces.

Minutes Acceptance: Minutes of Mar 11, 2025 9:00 AM (Minutes Approval)

- Performance expectations and periodic reviews to ensure compliance with lease obligations.

SECTION 4. REVENUE DEPOSIT

All proceeds from the lease payments shall be deposited into Account No. A71105.42410, Rental of Real Property.

SECTION 5. SEVERABILITY

If any clause, sentence, paragraph, section, or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 6. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

AGENDA ITEM NO. 2 – Authorize Agreement with Pathfinder, Now IMEG, for Cortland County Courthouse HVAC Project

RESULT: **APPROVED [UNANIMOUS]**

Next: 3/18/2025 9:00 AM

MOVER: Beau Harbin, Committee Member

SECONDER: Ronald J. Van Dee, Committee Member

AYES: Harbin, Mantella, Van Dee, VanGorder, Waldbauer, Heider

EXCUSED: Joseph Nauseef

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Agreement with Pathfinder, Now IMEG, for Cortland County Courthouse HVAC Project

WHEREAS, Cortland County has received, on behalf of Assemblymember Anna Kelles, \$2.2 Million in funding through the Community Resiliency, Economic Sustainability and Technology (CREST) Program; AND

WHEREAS, these funds will support capital costs associated with replacing the HVAC system in the Cortland County Courthouse; AND

WHEREAS, the County solicited for Statement of Qualifications (SOQ) from consultants for the Courthouse HVAC Project; AND

WHEREAS, upon evaluation of the submitted SOQ's, ratings and interviews, Pathfinder, now IMEG, was selected by a committee consisting of members of the Building and Grounds Committee, the Superintendent and Deputy Superintendent of Highways; AND

WHEREAS, the Buildings and Grounds Committee of the Cortland County Legislature recommends entering into an agreement with Pathfinder, now IMEG, to perform a feasibility study for a ground source heat pump system, alternate system(s), and provide an engineer's estimate; AND

WHEREAS, the fee for the feasibility studies and engineer's estimate for said project is \$62,940; AND

WHEREAS, the funds will be appropriated in Account No.HH16205.54055.CHINT; NOW THEREFORE BE IT

Minutes Acceptance: Minutes of Mar 11, 2025 9:00 AM (Minutes Approval)

RESOLVED, that the Cortland County Legislature hereby authorizes and approves entering into an agreement with Pathfinder, now IMEG, to perform a feasibility study for a ground source heat pump system, alternate systems, and an engineer's estimate for a cost not to exceed \$70,000; AND BE IT FURTHER

RESOLVED, that the Cortland County Administrator, upon review and approval, by the County Attorney or designee, is hereby authorized to enter into an agreement with Pathfinder, now IMEG, to perform a feasibility study for a ground source heat pump System, alternate system(s), and provide an engineer's estimate, for a cost not to exceed \$70,000.

AGENDA ITEM NO. 3 – Rescind Resolution No. 24-25 - Authorizing Agreement for Sprinkler System at Cortland County Recycling Center

RESULT: **APPROVED [UNANIMOUS]**

Next: 3/27/2025 6:00 PM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Beau Harbin, Committee Member

AYES: Harbin, Mantella, Van Dee, VanGorder, Waldbauer, Heider

EXCUSED: Joseph Nauseef

ON MOTION OF HEIDER

RESOLUTION NO.

Rescind Resolution No. 24-25 - Authorizing Agreement for Sprinkler System at Cortland County Recycling Center

WHEREAS, Resolution No. 24-25 authorized the entering into an agreement with Petcosky Fire Protection, Inc. for the repair or replacement of the sprinkler system at the Cortland County Recycling Center for an amount not to exceed \$55,000; AND

WHEREAS, it has been determined that there is a need to rescind the resolution and put out a Request for Proposals (RFP) for the project; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 24-25 be and hereby is rescinded.

Minutes Acceptance: Minutes of Mar 11, 2025 9:00 AM (Minutes Approval)

Action Items

1. Committee Approval - Use of County Office Building Parking Lot for City Fire Department Touch a Truck Event on June 1, 2025

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Harbin, Mantella, Van Dee, VanGorder, Waldbauer, Heider
EXCUSED:	Joseph Nauseef

2. Approve Use of County Property for 2025 Great Cortland Pumpkinfest

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Waldbauer, Committee Vice-Chair
SECONDER:	Beau Harbin, Committee Member
AYES:	Harbin, Mantella, Van Dee, VanGorder, Waldbauer, Heider
EXCUSED:	Joseph Nauseef

Monthly Reports

1. Buildings & Grounds Monthly Report

RESULT:	COMPLETED
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2. IT Monthly Report

RESULT:	COMPLETED
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Discussion Items

1. Courthouse Project Updates

RESULT:	COMPLETED
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2. 111 Port Watson Street/Mental Health Building Update

RESULT:	COMPLETED
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3. Merge Buildings & Grounds and Highway Committees

RESULT:	COMPLETED
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Executive Session

It was MOVED by Mr. Heider, seconded by Mr. Waldbauer, and unanimously approved by voice vote of members present, to enter into an executive session for discussions regarding matters which will imperil public safety if disclosed, with Melanie Vilardi, Rob Corpora and all legislators present permitted to stay in the room. MOTION CARRIED.

An executive session was held from 9:52 a.m.. to 10:08 a.m. at which time on motion of Mr. VanDee, seconded by Mr. Harbin, it was unanimously approved by voice vote to exit executive session.

Adjournment

The meeting was closed at 10:08 AM



Buildings & Grounds Committee

Special Meeting

60 Central Ave.
Cortland, NY 13045
<https://www.cortlandcountyny.gov>

~ Minutes ~

Thursday, March 27, 2025

4:30 PM

Room 302

Call to Order

The meeting was called to order at 4:30 PM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County	Committee Member	Present	
Dominick Mantella	Cortland County	Committee Member	Excused	
Joseph Nauseef	Cortland County	Committee Member	Present	
Ronald J. Van Dee	Cortland County	Committee Member	Present	
Keith VanGorder	Cortland County	Committee Member	Present	
Eugene Waldbauer	Cortland County	Committee Vice-Chair	Present	
Paul Heider	Cortland County	Committee Chair	Present	
Kevin Fitch	Cortland County	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County	Clerk of the Legislature	Present	
Alan Ricottilli	Cortland County	Deputy Highway Superintendent	Present	
Charles Sudbrink	Cortland County	Superintendent of Highways	Present	
Allen Pankhurst	Cortland County	Superintendent of Buildings & Grounds	Present	
William McGovern	Cortland County	Legislator	Present	
Rob Corpora	Cortland County	County Administrator	Present	

Resolutions

AGENDA ITEM NO. 1 – Authorize Execution of Agreements for the Remaining Projects Funded through the State And Municipal (SAM) Grant Award for Improvements at the Cortland County Courthouse

Minutes Acceptance: Minutes of Mar 27, 2025 4:30 PM (Minutes Approval)

RESULT: APPROVED [UNANIMOUS]

Next: 3/27/2025 6:00 PM

MOVER: Keith VanGorder, Committee Member

SECONDER: Joseph Nauseef, Committee Member

AYES: Harbin, Nauseef, Van Dee, VanGorder, Waldbauer, Heider

EXCUSED: Dominick Mantella

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Execution of Agreements for the Remaining Projects Funded through the State And Municipal (SAM) Grant Award for Improvements at the Cortland County Courthouse

WHEREAS, Cortland County was awarded a State and Municipal Facilities Program (SAM) Grant in the amount of \$2,396,000 through the advocacy of Assemblymember Anna Kelles to fund exterior improvements to the Cortland County Courthouse; AND

WHEREAS, most of the projects funded by this grant have been successfully completed, but some work remains to be finished to fully utilize the awarded funds and meet the grant's objectives; AND

WHEREAS, it is necessary to authorize the execution of all required agreements and documents to complete the remaining work and ensure compliance with the SAM Grant requirements; NOW THEREFORE BE IT

RESOLVED, that the County Administrator and/or the Chair of the Cortland County Legislature is hereby authorized to execute all necessary documents and enter into any and all agreements required to complete the remaining improvement projects at the Cortland County Courthouse funded through the SAM Grant.

AGENDA ITEM NO. 2 – Authorize Acceptance of Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Award from Assemblymember Kelles for HVAC Upgrades at the Cortland County Courthouse

RESULT: APPROVED [UNANIMOUS]

Next: 3/27/2025 4:45 PM

MOVER: Beau Harbin, Committee Member

SECONDER: Joseph Nauseef, Committee Member

AYES: Harbin, Nauseef, Van Dee, VanGorder, Waldbauer, Heider

EXCUSED: Dominick Mantella

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Acceptance of Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Award from Assemblymember Kelles for HVAC Upgrades at the Cortland County Courthouse

WHEREAS, Cortland County has been awarded \$2.2 million in funding through the Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant Program, administered by the New York State Assembly, to support projects that enhance community infrastructure and sustainability; AND

WHEREAS, this funding has been secured through the advocacy of Assemblymember Anna Kelles and is designated for HVAC system upgrades at the Cortland County Courthouse to improve energy efficiency, air quality, and climate control within the facility; AND

WHEREAS, it is necessary to authorize the execution of all required agreements and documents to ensure the successful implementation of the HVAC upgrade project; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the CREST Grant Award from Assemblymember Anna Kelles for the HVAC upgrade project at the Cortland County Courthouse; AND BE IT FURTHER

RESOLVED, that the County Administrator and/or the Chair of the Cortland County Legislature is hereby authorized to execute all necessary documents and enter into any and all agreements required to complete the HVAC upgrade project funded through the CREST Grant Program, in accordance with state guidelines; AND BE IT FURTHER

RESOLVED, that the 2025 Budget be amended as follows:

INCREASE:

HH16205.52320.CHINT	Building Improvements	\$2,200,000
HH16205.43097.CHINT	State Aid Capital Projects	\$2,200,000

; AND BE IT FURTHER

RESOLVED, the Director of Finance shall carryover all unused grant funds to the subsequent year(s) budget covered by the grant, per the approved grant agreement.

Adjournment

The meeting was closed at 4:34 PM



CORTLAND COUNTY BUILDINGS & GROUNDS
Safety Office and Code Enforcement
60 Central Ave. B-28
Cortland, NY 13045-2746
Allen Pankhurst., Superintendent 607-753-5068 or 607-423-4535



4.1.a

TO: B&G Committee

FROM: Allen Pankhurst., Superintendent

DATE: 4/1/2025

SUBJECT: Activities Report for March 2025

Here are our monthly updates, please feel free to contact me if there are any questions or concerns.

We had 0 days of full staff due to time off. The crew has been extremely busy with projects as well as work orders. All is running smoothly and very close to on schedule.

- Health Department move is nearly completed.
- Moving the Nutrition and Ageing departments is on hold.
- County Clerk's office move is on hold now because of a Handicap accessibility issue.
- Syracuse Haulers will be our trash removal vender starting 4/1/2025
- I have had no inquiries for the RFP for the sprinkler system replacement at the Recycling Center.
- John Canning & Co. from Cheshire CT was at The Courthouse Feb. 11 to look at the columns. I am trying to get a phone meeting set to go over their findings. I have also reached out to several architectural companies for information, or contacts.
- I have several inquiries to the Highway roof top system RFP.
- I have been working with the Safety Director to improve security at the County Office Building.
- I had one response so far for HVAC Maintenance Agreement proposes for the new Mental Health building.

We have a number of large projects on the agenda. We continue to work hard to keep up with the work flow. I can't say enough about how hard this crew has worked. Thank you for your continued support of Buildings & Grounds.

Respectfully
Allen Pankhurst
Superintendent of Building and Grounds

Attachment: Committee updates activities March 2025 (12922 : Buildings and Grounds Monthly Report)



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**Information
Technology**

CORTLAND COUNTY

**Tom McGrath
Deputy Director**

March 31, 2025

Information Technology March 2024 Monthly Report

Executive Summary

- IT
 - IT Steering Committee
 - A meeting is Scheduled for April 3rd.
 - Network infrastructure
 - Continued development and expansion into DSS
 - Network Technician vacancy
 - Postponed for later analysis after a pending Risk analysis.
 - Alertus Notification Software Roll-out completed (Go-2-Blu Replacement)
 - Training is being developed by a joint effort with the Security Officer and I.T.
 - IT - Risk Assessment being performed by Orion Secure
 - More to come at a later meeting.
- DSS
 - Wiring project was completed mid-January
 - Continued migration of all DSS phones off state owned switches and on to our county network
 - Expected completion: Mid-May
- Mental Health
 - New phones and cables ran to several location
- County Clerk
 - Move is planned but dates are TBD
- Health Department
 - Moves within the building on-going
- CWCC
 - Prepare RFQ to terminate county owned fiber in the TC3 Extension building.
 - Waiting on lease documents to be signed all quotes and walk through's have been performed.

Attachment: IT Monthly Report April 2025 (12930 : IT Monthly Report)

Departmental Priorities and Focus

Create a clear vision of IT for the future

- Status: In Process
 - The next committee meeting April 3th.
 - Discussion items:
 - Departmental Goals
 - Ticket closure process improvement
 - Committee members will be contributing additional items.
 - Members
 - Tom McGrath, IT – Interim Chair
 - Lisa Perfetti, Health – Security Officer
 - Beau Harbin, Legislature
 - Rob Corpora, County Administration
 - Savannah Hempstead, Legislature
 - Brooke Kemak, County Clerk
 - Andrea Herzog, Finance
 - James Harvey, DSS
 - Patty Schaap, Mental Health
 - Alicia Wheaton, Probation
 - John Gallagher, Sheriff
 - Scott Roman, DERC

County Wide Services

- Provide mail and print services to all County departments
 - Mailing list management
- Provide fast reliable computer network for entire County
- Prepare new computers for Departments
- Maintain and enhance application programs for various departments to provide accurate and timely reports
- Monitor our security posture to mitigate the threat of ransomware and other attacks
- Provide desktop support
- Telecommunications support
- Access control to County buildings
- Camera and security systems
- Respond to requests for email archiver information (FOIL requests, etc.)
- Respond to alerts from intrusion detection system (IDS)
- Assign Munis roles and permissions
- Assign MFA Tokens to end users

Departments

- Aging
- Assigned Counsel
- Buildings and Grounds
- CAC
- CWCC
- County Administration
- County Attorney
- County Clerk
- DERC
- DMV
- DSS
- District Attorney
- Elections
- Finance
- Grant Administration
- Health
- Highway
- Legislators
- Mental Health
- Personnel
- Planning
- Probation
- Public Defender
- RPTS
- Recycling
- Sheriff
- Soil and Water Conservation District
- Solid Waste
- Treasurer
- Veterans

External Agencies

- SUNY Cortland
- Homer PD
- Homer FD
- Cortland PD
- Cortland FD
- NYSP
- MAVAC
- Town of Cortlandville
- Town of Freetown

Contracts (Company, Service, Amount, Expires, Informational/Action Required)

• Alertus	Panic button system	TBD/year	TBD	Info.
• Palo Alto	Firewall maint.	N/A	Discontinued	Info.
• Barracuda	Load balancer maint.	\$5,000/year	12/31/2024	Info.
• All Mode	Phones - Support	\$15,699/year	12/31/2024	Info.
• GoDaddy	SSL Certificate	\$450/year	7/15/2025	Info.
• Barracuda	Email security gateway	\$9,000/year	8/23/2024	Info.
• SHI	SAN maintenance	\$24,000/year	12/31/2024	Info.
• Barracuda	Email archiver maint.	\$5,688/year	2/26/2025	Info.
• Cisco	WebEx	\$10,000/year	6/30/2024	Info.
• Westlaw	Online Legal Search	\$17,000/year	8/31/2026	Info.
• Toshiba Business Sol.	Copier/Printers	\$63,000/year	12/31/2026	Info.
• FirstLight	Phone/Internet	\$32,436/year	4/30/2027	Info.
• Pitney Bowes	Postage Meter	\$5,820/year	6/30/2027	Info.