



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, March 12, 2024

9:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m3567ac9bbb19a9afef463a49bb320ead>

Tuesday, March 12, 2024 9:00 AM | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2342 089 2290

Password: mMYBJrhp727

Join by phone

+1-415-655-0001 US Toll

Access code: 234 208 92290

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Dominick Mantella	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Keith VanGorder	☐	☐	☐	
Committee Vice-Chair Eugene Waldbauer	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Committee Meeting - Feb 6, 2024 9:00 AM

DISCUSSION ITEMS

1. Dwyer Park Elevator Discussion with Input from Eric Behnke, Facilities/Production Manager from Cortland Repertory Theatre
2. 22 West Court Street Update - Director of Emergency Response and Communications, Scott Roman
3. Upgraded Lighting at Cortland County Courthouse

RESOLUTIONS

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Award Bid/Authorize Agreement for County-Wide Elevator/Lift Service and Repair with Kone Inc. - Buildings and Grounds Department

WHEREAS, Requests for Proposal for service and repair of all elevators, lifts and traction lifts owned by Cortland County were opened February 28, 2024; AND

WHEREAS, the elevators, lifts and traction lifts in existence have been in place for an extended

period of time, which requires consistent preventative maintenance as well as the ability to respond in a timely fashion in the event of a service call; AND

WHEREAS, one proposal was submitted as follows:

Kone, Inc.
836 North State Street
Syracuse, NY 13205
Maintenance Agreement - \$1,575.00/month
Billing Rates for Services Require Outside Scope:
Regular Time - \$285.00 per hour
Overtime - \$425.00 per hour

; AND

WHEREAS, the Buildings and Grounds Committee recommends including the estimated annual cost for parts and repair based on previous experience, and all other aspects of the services to be offered within the proposal, NOW THEREFORE BE IT

RESOLVED, that on the recommendation of the Buildings and Grounds Committee this Legislature hereby authorizes an elevator service contract with Kone, 836 North State Street, Syracuse, NY, 13208, from March 1, 2024 through February 28, 2030 as the best value offered, AND BE IT FURTHER

RESOLVED, that on approval of the County Attorney or designee, the County Administrator is hereby authorized to execute the agreement with Kone for elevator and chairlift service to be funded through Account No. A16205.54015, Maintenance Agreements.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Amend 2024 Budget/Authorize Agreement with Civic Plus for Audio Eye Website Accessibility - Information Technology

WHEREAS, Cortland County has a current contract with CivicPlus for the Cortland County website; AND

WHEREAS, the Cortland County Legislature wishes to continue to include AudioEye through CivicPlus on the Cortland County website to provide increased accessibility to the County website; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized and directed to enter into an agreement with CivicPlus, 302 S. 4th Street, Manhattan, KS 66502, for AudioEye in the amount of \$4,641.82; AND BE IT FURTHER

RESOLVED, that the 2024 budget be and hereby is amended as follows:

Increase:

A16805.54002 - Computer Licenses & Agreements	\$4,641.82
A19905.91000 - Appropriated Fund Balance	\$4,641.82

ACTION ITEMS

1. Approve Use of County Property for 2024 Pumpkinfest

MONTHLY REPORTS

1. Buildings and Grounds Monthly Reports
2. IT Monthly Report

ADJOURNMENT