



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, January 11, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m4352607d4799393600c3e012b344d732>

Tuesday, Jan 11, 2022 10:00 am | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Occurs the second Tuesday of every month effective 1/11/2022 until 12/13/2022 from 10:00 AM to 11:00 AM, (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2349 693 3516

Password: 38Q5Jp85WGw

Join by phone

+1-415-655-0001 US Toll

Access code: 234 969 33516

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ann Homer	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Eugene Waldbauer	☐	☐	☐	
Committee Member Douglas Bentley	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Committee Meeting - Dec 1, 2021 9:00 AM

RESOLUTIONS

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Authorize Agreement with Bell & Spina Architects for Specs for Cortland County Courthouse Steps Rehabilitation - Buildings and Grounds Department

WHEREAS, the Cortland County Courthouse exterior stairs have reached the end of their useful life and are in need of repair and replacement, AND

WHEREAS, Bell & Spina Architects of 215 Wyoming Street Syracuse, NY 13204, has the expertise to draw up specifications for said repair and replacement, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney, or their designee, is hereby authorized and directed to execute a contract with Bell & Spina Architects, 215 Wyoming Street Syracuse, NY 13204, for the completion of the specifications for the Cortland County Courthouse steps repair and replacement, AND BE IT FURTHER

RESOLVED, that the County Administrator be and hereby is authorized to sign any documentation to allow for the submission of any grant applications that may be available to support the necessary repairs and improvements.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Authorize Annual Stipend for Additional Duties - Safety Officer

WHEREAS, the position of Safety Officer has been vacant since July 18, 2017, AND

WHEREAS, Charles Miller has been performing the duties of Safety Officer without additional compensation, AND

WHEREAS, the Buildings and Grounds and Finance and Administration Committees recommend compensating Mr. Miller for performing these duties with a \$4,000 yearly stipend which would not be added to his base salary for as long as he continues to perform Safety Officer duties, NOW THEREFORE BE IT

RESOLVED, that Charles Miller will receive a \$4,000 stipend for performing the duties of Safety Officer effective January 27, 2022.

DISCUSSION ITEMS

1. 111 Port Watson Update

MONTHLY REPORTS

1. Buildings and Grounds Monthly Reports
2. IT Monthly Reports

ADJOURNMENT