



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, January 10, 2023

10:00 AM

Room 302

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m88b5d5d5eb78f7a47b60fb0f4c68cc28>

Tuesday, Jan 10, 2023 10:00 am | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2337 045 1582

Password: nYqniCbE595

Join by phone

+1-415-655-0001 US Toll

Access code: 233 704 51582

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Member Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Ann Homer	☐	☐	☐	
Committee Chair Paul Heider	☐	☐	☐	
Committee Member Joseph Nauseef	☐	☐	☐	
Committee Vice Chair Eugene Waldbauer	☐	☐	☐	

MINUTES

1. Buildings & Grounds Committee - Special Meeting - Dec 22, 2022 4:30 PM

DISCUSSION ITEMS

1. WWI Memorial

RESOLUTIONS

ON MOTION OF HEIDER

AGENDA ITEM NO. 1

Award Bid/Authorize Contract for Sprinkler System Testing, Certification and Repair - Buildings & Grounds

WHEREAS, Cortland County solicited proposals for the inspection, certification and repair of its sprinkler systems for a five year term, AND

WHEREAS, Cortland County received proposals from as follows:

Davis Ulmer Fire Protection of Liverpool, New York:

Annual Inspection and Certification:

2023-\$4,960

2024-\$3,720
2025-\$3,720
2026-\$5,120
2027-\$3,840

Hour Rate for service and repair:

2023-\$130 per hour
2024-\$135 per hour
2025-\$140 per hour
2026-\$145 per hour
2027-\$150 per hour

Petcosky Fire Protection of Vestal, New York:

Annual Inspection and Certification:

2023-\$2,115
2024-\$2,115
2025-\$2,115
2026-\$2,115
2027-\$2,115

Hourly Service Rates:

Hourly per man (7am-4pm) \$130.00
Overtime labor per man \$160.00
Sunday/Holiday labor per man \$190.00
Service call fee (1-4 hour response) \$95.00

, AND

WHEREAS, based upon the results of the bid, the Building and Grounds Committee recommends that the bid be awarded to the lowest responsible bidder, AND

WHEREAS, it would be in the best interest of Cortland County to enter into an agreement with Petcosky Fire Protection Vestal, NY 13850 for the inspection, certification and repair of its sprinkler systems, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator upon review and approval of the County Attorney or Designee to enter into an agreement with Petcosky Fire Protection Vestal, NY 13850 for the inspection, certification and repair of its sprinkler systems, AND BE IT FURTHER

RESOLVED that the cost shall be as shown above annually and will be paid out of account A16205.54015.

ON MOTION OF HEIDER

AGENDA ITEM NO. 2

Award Contracts - 22 West Court Street Renovations

WHEREAS, the Cortland County Buildings and Grounds Committee is desirous of renovating 22 West Court Street for use as the County's Department of Emergency Response & Communications facility, AND

WHEREAS, Cortland County has solicited proposals from various qualified vendors for a General Contractor, Electrical Contractor, Plumbing Contract and HVAC Contractor for the project, AND

WHEREAS the following bid results were submitted to the Clerk of the County Legislature on

December 15, 2022 as required by the request for proposals posted on the County website and at various contractor plan rooms in New York State:

Electric	Base Bid	generator	gate control	Fire alarm	Combined bid
Matco Electric	\$144,600.00	\$4,820.00	\$4,500.00	\$13,900.00	\$167,820.00
Beard Electric	\$151,292.66	\$11,673.89	\$2,720.47	\$12,546.31	\$178,233.33
Patricia Electric	\$156,000.00	\$26,000.00	\$1,850.00	\$13,300.00	\$197,150.00
Ridley Electric	\$160,500.00	\$20,000.00	\$5,000.00	\$22,600.00	\$208,100.00
Myraid Electric	\$178,000.00	\$14,300.00	\$8,300.00	\$12,400.00	\$213,000.00
Diekow Electric	\$197,700.00	\$18,000.00	\$8,000.00	\$21,500.00	\$245,200.00
Knapp Electric	\$214,000.00	\$28,500.00	\$6,300.00	\$22,000.00	\$270,800.00
Plumbing					
		generator NG			
Slavic & Company	\$73,000.00	\$9,000.00			\$82,000.00
Picciano & Son	\$80,300.00	\$1,250.00			\$81,550.00
NJ Graham	\$81,900.00	\$4,800.00			\$86,700.00
John Danforth	\$135,200.00	\$2,575.00			\$137,775.00
HVAC					
Slavic & Company	\$496,000.00				\$496,000.00
King & King	\$525,375.00				\$525,375.00
Picciano & Son	\$654,397.00				\$654,397.00
John Danforth	\$794,880.00				\$794,880.00
General Contractor					
		Generator	Site Work		
McGinnis Nelson	\$400,000.00	\$5,000.00	\$166,500.00		\$571,500.00
Daniel Lynch	\$652,000.00	\$4,500.00	\$202,000.00		\$858,500.00
Bouley Associates	\$727,000.00	\$10,000.00	\$250,000.00		\$987,000.00

, AND

WHEREAS, based upon the results of the bid, the Building and Grounds Committee recommends that the bid be awarded to the lowest responsible bidder, AND

WHEREAS, it would be in the best interest of Cortland County to contract with McGinnis Nelson Construction, 4833 Appletree Ridge Road, Manlius, NY 13104 for General Contractor Services at 22 West Court Street for the total proposed amount of \$571,500, AND

WHEREAS, it would be in the best interest of Cortland County to contract with Matco Electric, 3913 Gates Road, Vestal, NY 13850 for the Electrical Contractor Services at 22 West Court Street for the total proposed amount of \$167,820, AND

WHEREAS, it would be in the best interest of Cortland County to contract with Slavic and Company, Inc., 85 Main Street, Johnson City, NY 13790 for the HVAC Contractor Services at 22 West Court Street for the total proposed amount of \$496,000, AND

WHEREAS, it would be in the best interest of Cortland County to contract with Slavic and Company, Inc., 85 Main Street, Johnson City, NY 13790 for the Plumbing Contractor Services at 22 West Court Street for the total proposed amount of \$73,000, AND

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with McGinnis Nelson Construction of 4833 Appletree Ridge Road, Manlius, NY 13104, for General Contractor services at 22 West Court Street for the total proposed amount of \$571,500, AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Matco Electric of 3913 Gates Road, Vestal, NY 13850, for the Electrical Contractor Services at 22 West Court Street for the total proposed amount of \$167,820, AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Slavic and Company, Inc. of 85 Main Street, Johnson City, NY 13790, for the HVAC Contractor Services at 22 West Court Street for the total proposed amount of \$496,000, AND BE IT FURTHER

RESOLVED, that the Cortland Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee, to enter into an agreement with Slavic and Company, Inc. of 85 Main Street, Johnson City, NY 13790, for the Plumbing Contractor Services at 22 West Court Street for the total proposed amount of \$73,000.

ON MOTION OF HEIDER

AGENDA ITEM NO. 3

Authorize Contract - Construction Management - Renovations at 22 West Court Street

WHEREAS, Cortland County has completed bidding of the renovations to 911 facilities on the property at 22 West Court Street, AND

WHEREAS, King and King Architects solicited pricing for construction management from several firms, with the majority of firms declining due to scheduling and staffing issues, AND

WHEREAS, King and King Architects is recommending Construction Associates, LLC of 2731 Brundage Rd, Baldwinsville, New York 13027, AND

WHEREAS, Cortland County's purchasing policy Section 5, Item 1 allows for bidding exemptions for professional services that require specialized expertise, AND

WHEREAS, Construction Associates, LLC is proposing a not to exceed fee of \$70,000 for construction management for phase 4 of the renovations at 22 West Court Street, NOW THEREFORE BE IT

RESOLVED, the 2023 Department of Emergency Response & Communications budget is amended as follows:

Decrease:

A30205.51005	Personnel	\$70,000
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Increase:

A30205.54055	Professional Services	\$70,000
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, AND BE IF FURTHER

RESOLVED, that the County Administrator, upon approval of the County Attorney, or their designee, is hereby authorized to execute a contract with Construction Associates, LLC of 2731 Brundage

Rd, Baldwinsville, New York 13027, for construction management of the renovations at 22 West Court Street.

DISCUSSION ITEMS

1. IT Steering Committee - Members and Meeting Schedule

MONTHLY REPORTS

1. IT Monthly Report
2. Buildings & Grounds Activities and Timeline Report

ADJOURNMENT