



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, January 9, 2024

9:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Beau Harbin	Cortland County, NY	Committee Member	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Chair	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Vice-Chair	Excused	
Dominick Mantella	Cortland County, NY	Committee Member	Present	
Keith VanGorder	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Jack Hess	Cortland County, NY	Director, Information Technology	Present	
Thomas McGrath	Cortland County, NY	Deputy Director, Information Technology	Present	
Charles Miller	Cortland County, NY	Superintendent Buildings and Grounds	Present	
Allen Pankhurst	Cortland County, NY	Buildings & Grounds Foreperson	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Christopher Newell	Cortland County, NY	Board Member	Present	
Sharon MacDougall	Cortland County, NY	Director of Community Services	Late	9:16 AM
Margaret Mellott	Cortland Standard	Reporter	Remote	
Kimberly Bigladeri	Cortland County, NY	Deputy Clerk of the Legislature	Remote	

Carlita Withers	Cortland County, NY	Deputy Finance Director	Remote	
Gail Spitzer	Cortland County, NY	Confidential Administrative Assistant	Remote	9:25 AM

MINUTES

1. Buildings & Grounds Committee - Committee Meeting - Dec 5, 2023 10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Harbin, Van Dee, Heider, Nauseef, Mantella, VanGorder
EXCUSED:	Eugene Waldbauer

RESOLUTIONS

DISCUSSION ITEMS

1. Department of Emergency Response and Communications - 22 West Court Update

RESULT:	COMPLETED
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MONTHLY REPORTS

1. Activity Report and Timeline - Buildings and Grounds

RESULT:	COMPLETED
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2. December 2023 Monthly Report - IT

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 9:39 AM



Buildings & Grounds Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, December 5, 2023

10:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 10:15 AM by Committee Chair Paul Heider

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Present	
Beau Harbin	Cortland County, NY	Committee Member	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Chair	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Present	
Eugene Waldbauer	Cortland County, NY	Committee Vice Chair	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Charles Miller	Cortland County, NY	Superintendent Buildings and Grounds	Present	
Allen Pankhurst	Cortland County, NY	Buildings & Grounds Foreperson	Present	
Thomas McGrath	Cortland County, NY	Deputy Director, Information Technology	Present	
Scott Roman	Cortland County, NY	Director of Emergency Response and Communications	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Sharon MacDougall	Cortland County, NY	Director of Community Services	Present	
Christopher Newell	Cortland County, NY	Board Member	Present	
Kimberly Bigladeri	Cortland County, NY	Deputy Clerk of the Legislature	Remote	
Margaret Mellott	Cortland Standard	Reporter	Remote	
Charles Sudbrink	Cortland County, NY	Superintendent of Highways	Present	10:34 AM

Minutes Acceptance: Minutes of Dec 5, 2023 10:00 AM (MINUTES)

MINUTES

1. Buildings & Grounds Committee - Special Meeting - Oct 26, 2023 4:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Nauseef, Waldbauer

2. Buildings & Grounds Committee - Committee Meeting - Nov 1, 2023 10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Nauseef, Waldbauer

RESOLUTIONS

AGENDA ITEM NO. 1 – Award Bid/Authorize Contract - Inspection and Maintenance of Cortland County Generators - Buildings and Grounds

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/7/2023 9:00 AM
MOVER:	Joseph Nauseef, Committee Member
SECONDER:	Eugene Waldbauer, Committee Vice Chair
AYES:	Bentley, Harbin, Van Dee, Heider, Nauseef, Waldbauer

ON MOTION OF HEIDER**RESOLUTION NO.**

Award Bid/Authorize Contract - Inspection and Maintenance of Cortland County Generators - Buildings and Grounds

WHEREAS, a Request for Proposals (RFP) was issued October 16, 2023 for Inspection and Maintenance of Cortland County generators and where such bids were due and received by Thursday, November 16, 2023, AND

WHEREAS, based upon the results of the bid, the Building and Grounds and Judiciary and Public Safety Committees recommend that the bid be awarded to the lowest responsible bidder, AND

WHEREAS, bids were received from the following:

The Kinsley Group, 14 Connecticut South Drive, East Granby, CT 06026 Emergency Power Systems, 300 Mile Crossing Boulevard, Rochester, NY 14624

Year 1	Year 2	Year 3
\$5,138	\$5,278	\$5,418

Penn Power Group LLC, dba Penn Power Systems, 8330 State Road, Philadelphia, PA 19136

Year 1	Year 2	Year 3
\$6,545	\$6,675	\$6,875

, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby awards the Inspection and Maintenance of Cortland County Generators to Penn Power Group, LLC, dba Penn Power Systems, of 8330 State Road, Philadelphia, PA 19136 at the bid prices as listed per the RFP submission, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to enter into an agreement with Penn Power Group, LLC, dba Penn Power Systems, of 8330 State Road, Philadelphia, PA 19136 for the Inspection and Maintenance of Cortland County Generators.

AGENDA ITEM NO. 2 – Authorize Memorandum of Agreement (MOA) with SUNY Cortland - Fiber Overlash - Information Technology

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/21/2023 6:00 PM

MOVER: Joseph Nauseef, Committee Member

SECONDER: Beau Harbin, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Nauseef, Waldbauer

ON MOTION OF HEIDER

RESOLUTION NO.

Authorize Memorandum of Agreement (MOA) with SUNY Cortland - Fiber Overlash - Information Technology

WHEREAS, Cortland County has an agreement in place with National Grid utility company for space on their poles for fiber attachment, AND

WHEREAS, SUNY Cortland wishes to run fiber to a location that would require using those same poles as detailed in the attached Memorandum of Agreement, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Administrator be and hereby is authorized, upon approval of the County Attorney or designee as to form, to execute a Memorandum of Agreement with SUNY Cortland for said purposes.

Minutes Acceptance: Minutes of Dec 5, 2023 10:00 AM (MINUTES)

DISCUSSION ITEMS

1. Assessment Report - IT

RESULT:	COMPLETED
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2. 22 West Court Street

RESULT:	COMPLETED
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MONTHLY REPORTS

1. November 2023 Report - IT

RESULT:	COMPLETED
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2. Activities and Updates for Timeline

RESULT:	COMPLETED
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COMMITTEE APPROVAL

1. Authorize Cortland Youth Bureau to Increase County Office Building Gymnasium Rental Rates from \$30 to \$40

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Beau Harbin, Committee Member
SECONDER:	Joseph Nauseef, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Nauseef, Waldbauer

ADJOURNMENT

The meeting was closed at 10:53 AM

22 West Court Street

Architect: King & King, Syracuse NY

January 2024

Updates

- Phase 4 interior construction is 90% complete
- IT - Fiber Optic connection, Celerity engaged – should be up and running by 01/31
- ePlus will be used for network design elements
- Motorola engaged for network work for radio system
- 911 consoles installed
- Generator is up and running
- Computer room AC will not arrive until March
- Punch list items – beginning list

Work completed

- Phase 1 - Interior demolition
- Phase 2 - Roof replacement
- Phase 3 - Window replacement

Future Work

- Phase 6 exterior building improvements on hold pending completion of Phase 4 & 5



CORTLAND COUNTY BUILDINGS & GROUNDS
Safety Office and Code Enforcement
60 Central Ave. B-28
Cortland, NY 13045-2746



4.1.a

Chuck Miller, B&G Superintendent 607-753-5068

Allen Pankhurst., BM Foreperson 607-753-5190

TO: B&G Committee

FROM: Chuck Miller, Superintendent, Safety and Code Enforcement Officer

DATE: 1/5/2024

SUBJECT: Activities Report for December 2023

Here are our monthly updates, please feel free to contact me if there are any questions or concerns or more information needed and I will accommodate in any way I am able.

We had 0 days of full staff due to time off and medical as well as open positions, we are still short 3 custodians due to vacancies, crew has been extremely busy with projects as well as assisting where needed with our larger projects and assisting custodial staff with regular duties, all is running smoothly and very close to on schedule.

- 1) I have investigated incidents for the Safety office, and recorded reports.
- 2) Some snow removal has been done, winter so far has been kind.
- 3) Started conversations with County Clerk's office to begin work for moving them to the basement.
- 4) Met with State Courts, Bell and Spina, Danforth, PERMA, as well as safety, staff, committee.
- 5) Staffing issues improving, but we lost another and we have been able to hire a new senior custodian in the last month, 3 to go Interviewing prospective applicants for open positions.
- 6) Court Step reconstruction continues behind schedule due to weather and site issues, limestone is in and being installed, newly restored light poles are in and operating, we are very near the end. Start up and training for the step heating system took place January 3rd,
- 7) Received preliminary documents for OMH project, communications with all parties continues with fixture and finishes, hopeful bid will go out end January beginning of February for 2024 construction.
- 8) Preliminary plans presented to Courts, some minor adjustment taking place, bid documents coming soon for City Court
- 9) No bids were received for Dwyer Park elevator, communicating with 2 companies on possibilities.
- 10) Jail cooler/freezer replacement set to begin in January, preliminary drawings received and given to Captain Lynch to present to State Corrections for approval.
- 11) Work at Grant St. is complete and building is ready for whatever direction the committee chooses.
- 12) OMH meeting to address security, cameras, etc.
- 13) Court House elevator possible start end of January 2024, KONE is waiting on some information on Inspection approvals on project scope.
- 14) Getting quote for replacement of some components for the County Office Building Fire Alarm system.
- 15) Working on some space renovation and reallocation in County Office Building.
- 16) Painting has resumed in Court House basement area.
- 17) Carpeting replacement taking place in many areas of the County Office Building
- 18) Getting quote for Intrusion Panel at Dwyer Park, current is proprietary and not working properly. No one we have contacted can communicate with the panel.
- 19) Dwyer Park restroom restoration to begin soon.
- 20) GPR has been completed at Port Watson St. Awaiting results and the to schedule meeting with Mr. Sudbrink, Mr. Dovi from the City and Bell and Spina to address parking lot and drainage.
- 21) Demolition and abatement are complete at Port Watson; project continues to move forward.
- 22) New generator maintenance contract in process with Penn Power for all of our units.

Attachment: Committee updates activities December 2023 (11943 : Activity Report and Timeline - Buildings and Grounds)



CORTLAND COUNTY BUILDINGS & GROUNDS
Safety Office and Code Enforcement
60 Central Ave. B-28
Cortland, NY 13045-2746



4.1.a

Chuck Miller, B&G Superintendent 607-753-5068

Allen Pankhurst., BM Foreperson 607-753-5190

This fiscal season we have a number of small and large projects on the agenda, I am happy to report that almost all of what we planned to do was completed, and many more were added and completed. Even with the shortage of employees I can't say enough about how hard this crew has worked to stay ahead of the game and I hope you all continue to support their efforts in moving forward.

Respectfully
Chuck Miller
Superintendent of Building and Grounds
Code/Safety officer

Attachment: Committee updates activities December 2023 (11943 : Activity Report and Timeline - Buildings and Grounds)

Buildings and Grounds Timeline updates January 2024

Courthouse Stairs

Bids 27 Sept 2022, received and calculated, resolution passed 12/22/22
 Award December 2022
 Shop Drawings January 2023 Completed
 Kick off meeting completed
 Construction May to end of August 2023 (3-4 months)
 Beard Electric has completed fiber optic move
 Ground breaking ceremony and construction startup May 5th
 Demolition has begun, much has already been removed 5/19
 Final demo of landing and support piers to take place in May as well as new footings dug 6/23
 Final fill and grade completed 7/11, footer and pier construction to begin 7/24
 Footer and pier construction has commenced footers to be completed 7/28
 First load of granite to be delivered 7/31, 2nd and total by 8/4
 Granite delivered 8.6.23
 Stair piers are poured, curing, and will be sealed as the lay the piping and plates for heating the steps. They will start setting granite very soon 8/22/23
 Granit and heat plates are being set 9/28/23
 Granite and heat system install continues, near ½ complete, limestone due for delivery
 Boiler access door space is being installed 10/20/2023
 Lime stone to arrive early December, all steps and landing installed, light bases cut and back in Place. Shipment of restored light fixtures expected any day. 11/23/2023
 Sand Stone is in and being installed, Original lamp posts are back installed and operating, most Of the hand rail system is installed, step heater and ramp heaters are operating, 1/2/24

111 Port Watson

Programing 30 Sept 2022 Not yet completed
 Schematic Design Base release was March of 2023
 Construction Doc Mid-May 2023
 Bidding End of May 2023
 Award June 2023
 Construction Duration August 2023 – August 2024 (10 – 12 Months)
 Meeting scheduled to discuss final floor plans and construction
 Historic eligibility being discussed and is delaying project a bit but they have submitted proposal to address SHPO concerns, 4/1/2023
 Meeting with Bell and Spina, the Building work group, Myself and Mr. Corpora took place April 5th moving towards final layout and approvals
 Mr. Spina will be at this meeting for update of floor plan 5/23
 Investigative digs complete 7/19, final floor plan forthcoming with HVAC options
 2 Change orders submitted for this committee meeting, 9/5/23
 Abatement RFP is out for bidding 9/28
 Bids received 10/19/2023 process for contract has begun for Abatement 10/20/2023
 Final floor plan in place, destructive investigation complete, expected bid documents mid January, 11/23/2023
 Demolition and abatement waiting for County Attorney approval of contract, 11/20/2023
 Demolition and abatement are complete, preliminary documents received, GPR of the property Complete and meetings for parking lot and drainage, as well as security and cameras are being Scheduled.

Buildings and Grounds Timeline updates January 2024

City Court Relocation

Scope / Design Verification and design in process, RFQ changed to RFP, Courts request interview process for selection, released for Architect/Engineering Completed
 Award of Bid for Architectural February 2023 COMPLETE, Bell and Spina contract complete
 planning meeting is scheduled.
 Planning stages have begun. Meeting with 6th Judicial scheduled

Construction Docs. November/December 2023

Bidding January 2024

Award February 2024

Construction Duration end of April (3 months) pending successful bid and Contractor start date availability as well as elevator modernization schedule.

Meeting took place with Bell and Spina and State Court 6th plan moving forward now that the Courts will not be viewing the basement space as an option.
 jurisdiction on May

Floor plan initial base is currently being drawn up by Bell and Spina, 5/23

Construction plan nearing completion as of 7/14, met with State Courts on 7/13 and they are agreeable to the final rough draft of renovations

New scans taken for reconstruction of areas for renovation

Some review sheets coming week of 8/22/23

Final floor plan is near acceptance by NY State Courts 6th Jurisdiction 9/25

Final floor plan has been presented to State Court System awaiting their approval to go to bid documents

Received Bell and Spina's resolve for their Drug Court needs and well as Library access
 10/20/2023

Final floor plan drafted, bid document design has begun, County Clerk move to start soon, discussions on their space will resume end of December 11/23/2023

Met with Ms. Kemak to finalize plan for County Clerk move.

Court House Elevator renovation

Screening process OMNIA bid through KONE

Initial walk through took place August 25th 2022

Contract with KONE completed and returned

Final cost \$265,000

Lead time on equipment is approximately 4 months

Start date for install should August-September 2023

Final walk through took place 5/22/23

Inspection for rating of beam supports in process with KONE 7/14

Final plan on it's way, construction to start soon, 8/22.23

Equipment coming in, not all pieces are in yet. 9/25

Awaiting code updates necessary for renovation, coming the week of 10/23/2024

Final walk through and work by others descriptions done and received 11/9/2023

Start date expected soon 11/20/2023

Elevator projector held up with

Impending more investigation of the shaft. 1/2/24

Buildings and Grounds Timeline updates January 2024

3rd Floor HVAC project

Final engineering and checks complete
 One more walkthrough completed in January
 Equipment appears to be available for the most part
 Final cost of construction due, still not received
 pending project cost,
 Now adjusting construction goals and coverage, 2/27/23
 New plan being processed with less coverage. 3/20/2023
 On hold until further notice, 5/23
 Talks with Danforth resumed 11/8/2023
 Going with Danforth to Moravia Schools to look at new univents with quiet mode. 11/20/2023
 School visit complete, unit shows great potential for our issues, pricing for one unit for 304 is
 Coming soon will install in house and should see considerable improvement. 1/2/24

Court House entry areas and stone work

Contact made with Architect for cost to prepare Bid and Construction documents January 2023
 Timeline to be updated as information arrives
 Architects estimate arrived 2/27/2023 for Dome
 Architects estimates and proposal arrived
 Exterior Cleaning of stone added to the request 2/23
 Contract awarded to Bell and Spina for architectural and engineering of all proposed repairs.
 3/23
 Awaiting estimate for bid and construction documents estimate as of April 17th, some investigative
 work to be done when step construction begins at a lesser expense
 Estimate received and passed through legislature, contract in process investigatory work to begin soon
 5/23
 Final drone run and investigative cleaning and stone removal completed 7/19
 Investigative work to commence beginning of October
 SHPO letter received 10/19/2023
 Destructive investigation works completed design and documents in process. 11/23/2023
 Told documents to move forward coming at any time now, most investigative work is complete and
 Should be ready to go to bid documents soon after preliminary findings are disclosed. 1/2/24

Court House Dome restoration

Contact Made with Architect for cost to prepare Bid and Construction documents January 2023
 Timeline to be updated as information becomes available would be a 2024 Project
 Contract with Bell and Spina moved forward in April for bid and construction documents April 27th
 Rotunda, columns etc. estimate for bid and construction documents has arrived for review from Bell
 And Spina included in discussion items
 Moving forward with construction and bid documents 4/30
 Contract in process 5/25
 Also include in the final investigation completed on 7/19
 Drone reconstruction photos taken 8/23
 Asked for Dome documents 9/25 forthcoming
 SHPO letter received 10/19/2023
 Preliminary documents in process for January 2024, expect them at any time now. 1/2/24

Buildings and Grounds Timeline updates January 2024

Parking Lot Sealing and Striping

Due to weather concerns and because Gov Hochul signed order that asphalt products can no longer contain coal tar and tar products leaving only products that are inferior and very susceptible to weather during application. We have chosen to wait until spring and they will honor the current contract. 11/15/2023

Reaching out to vendor for reschedule of lot work 1/2/24



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Information
Technology

CORTLAND COUNTY

Jack Hess
 Director

Tom McGrath
 Deputy Director

December 27, 2023

Information Technology December 2023 Monthly Report

Executive Summary

- IT
 - IT Steering Committee
 - A meeting has held on November 8th. The next meeting is scheduled for January 2024.
 - Attended a cyber security conference
 - The conference was held in Ithaca with representative of DHSES.
 - Cancel contract with Chimera
 - This service starting reporting a problem mid-September. Staff was unable to apply an immediate fix; was told the patch was 60 to 90 days out. My request for a possible reimbursement went unanswered. After discussions with County Administration and the County Attorney it was decided to pursue another solution.
- Sheriff
 - Met with the Sheriff and DERC to discuss a network outage on December 9th.
- Clerk of the Legislature
 - Responded to a multi-part FOIL request.
- Town of Scott
 - Met representatives of the Town Board to discuss their technology profile
- Elections
 - Review the specifications for the new voter management system.
 - Setup a new server to support this system
- Mental Health
 - Discuss departmental concerns with the existing panic button system.
 - Added duress button to the phones that did not previously have them.
 - Reviewed the paging list for MH and ensured all extensions were present.
- DERC
 - Fiber installation for 22 West Court Street is on pace to be completed by year's end..

Attachment: 2023_12_Monthly_Report - IT (11924 : December 2023 Monthly Report - IT)

Departmental Priorities and Focus

Create a clear vision of IT for the future

- Status: In Process
 - The next committee meeting October 18, 2023.
 - Discussion items:
 - Web site redesign/update
 - Multi-factor authentication
 - Revising the county's security policy
 - Business continuity/disaster recovery
 - eSignatures
 - Data retention
 - Laserfiche
 - To be moved to a Cortland County cloud account in 2024
 - County GIS
 - Migration to a .gov domain name
 - New internet service provider and phone service provider in 2024
 - FirstLight to replace Verizon, Nitel and Momentum
 - Panic button RFP
 - Email Security
 - Members
 - Jack Hess, IT – Chair
 - Tom McGrath, IT
 - Lisa Perfetti, Health – Security Officer
 - Beau Harbin, Legislature
 - Rob Corpora, County Administration
 - Savannah Hempstead, Legislature
 - Brooke Kemak, County Clerk
 - Andrea Herzog, Finance
 - James Harvey, DSS
 - Sharon MacDougall, Mental Health
 - Alicia Wheaton, Probation
 - John Gallagher, Sheriff
 - Scott Roman, DERC

Cyber Security

- Status: In Process
 - Work with the state to conduct a cyber event tabletop exercise
 - Evaluate a proposal from a vendor to do penetration and vulnerability testing

County Wide Services

- Provide mail and print services to all County departments
- Provide fast reliable computer network for entire County
- Prepare new computers for Departments
- Maintain and enhance application programs for various departments to provide accurate and timely reports
- Monitor our security posture to mitigate the threat of ransomware and other attacks
- Provide desktop support
- Telecommunications support
- Access control to County buildings
- Camera and security systems
- Respond to requests for email archiver information (FOIL requests, etc.)
- Respond to alerts from intrusion detection system (IDS)

- Assign Munis roles and permissions

Departments

- Aging
- Assigned Counsel
- Buildings and Grounds
- CAC
- CWCC
- County Administration
- County Attorney
- County Clerk
- DERC
- DMV
- DSS
- District Attorney
- Elections
- Finance
- Grant Administration
- Health
- Highway
- Legislators
- Mental Health
- Personnel
- Planning
- Probation
- Public Defender
- RPTS
- Recycling
- Sheriff
- Soil and Water Conservation District
- Solid Waste
- Treasurer
- Veterans

External Agencies

- SUNY Cortland
- Homer PD
- Homer FD
- Cortland PD
- Cortland FD
- NYSP
- MAVAC
- Town of Cortlandville
- Town of Freetown

Contracts (Company, Service, Amount, Expires, Informational/Action Required)

• Alertus	Panic button system	TBD/year	TBD	Info.
○	Replacing the Chimera contract.			
• Barracuda	Email archiver maint.	\$5,688/year	2/26/2024	Info.
• Radwin	Radio maint.	\$5,000/year	3/13/2024	Info.
• Momentum	Phones – Service	\$10,991/year	3/31/2024	Info.
• Cisco	WebEx	\$10,000/year	6/30/2024	Info.
• GoDaddy	SSL Certificate	\$450/year	7/15/2024	Info.
• Nitel	Internet Service	\$12,000/year	3/31/2024	Info.
• Palo Alto	Firewall maint.	\$8,000/year	8/9/2024	Info.
• Barracuda	Email security gateway	\$9,000/year	8/23/2024	Info.
• Barracuda	Load balancer maint.	\$5,000/year	12/16/2024	Info.
• Verizon	Internet Service	\$12,000/year	12/31/2024	Info.
• All Mode	Phones - Support	\$15,699/year	12/31/2024	Info.
• SHI	SAN maintenance	\$24,000/year	12/31/2023	Info.
• Westlaw	Online Legal Search	\$17,000/year	8/31/2026	Info.
• Toshiba Business Sol.	Copier/Printers	\$63,000/year	12/31/2026	Info.
• Pitney Bowes	Postage Meter	\$5,820/year	6/30/2027	Info.



Information
Technology

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Cortland County Information Technology Department

Overview

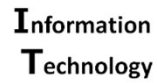


Information
Technology

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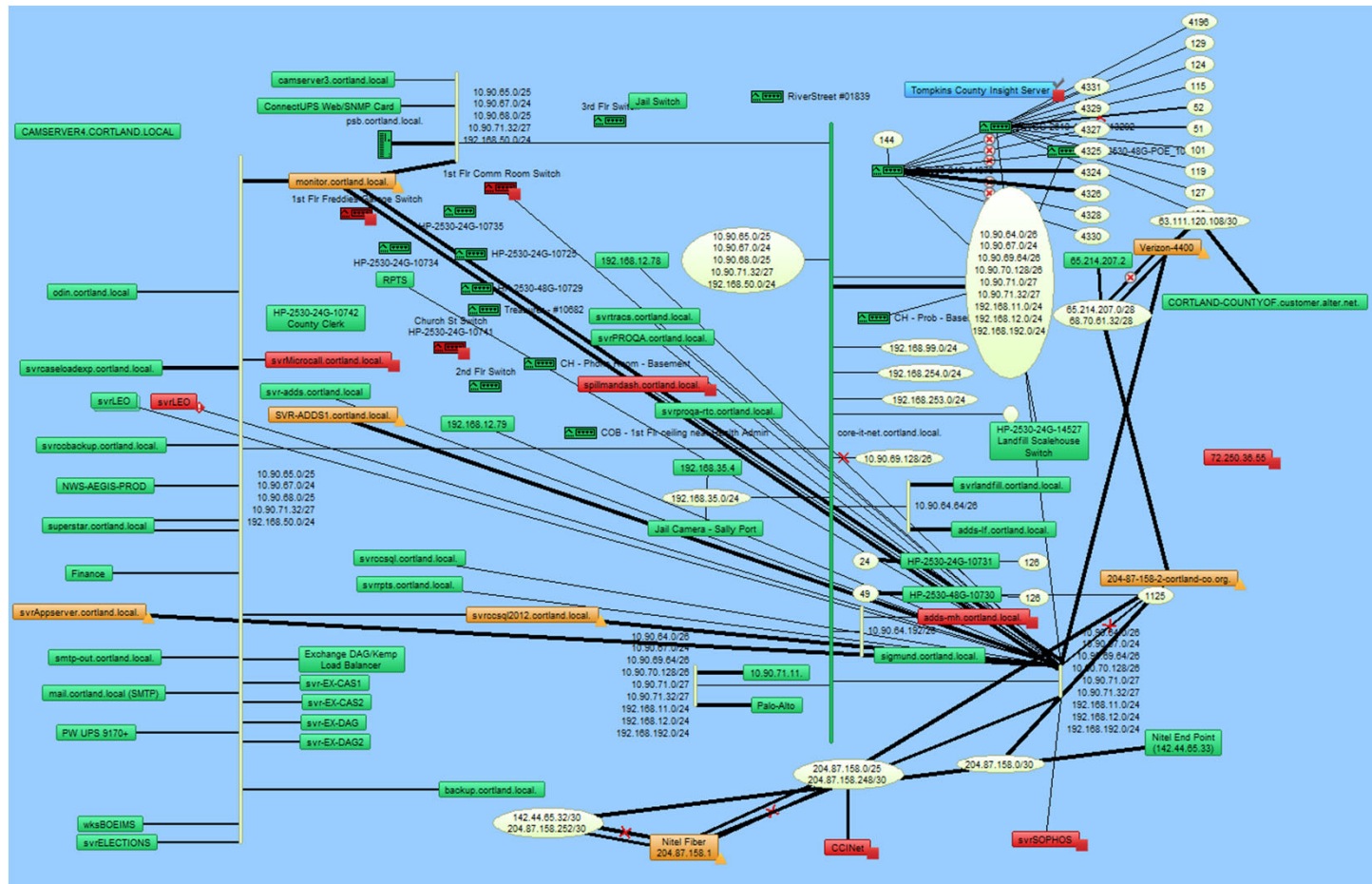
Core Activities

- **Data Hygiene**
 - Security, Integrity, Availability
- **Network Infrastructure**
 - Servers, Workstations, Switches, Printers, Email
- **Support**
 - End User Assistance
- **Camera and Security Systems**
 - Campus-wide Camera Systems, Door Access Control
- **Telecommunications**
 - Phones, Radio
- **Central Services**
 - Mail, Duplication, Copier Leasing



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Network Monitoring





Information
Technology

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In Summary

The requirement for IT support grows nearly daily

- The department is increasingly called upon for 24/7 support.
- To mitigate the need for immediate response to after hours issues, IT is undergoing an aggressive redesign of critical systems to allow for failover to redundant backup processes in the event of a failure.

There is almost no aspect of County business that is not directly affected by information technology. From email, copiers and workstations to servers, radios and phone systems everything has an IT component. The call for IT solutions or solutions that have an integrated information technology components has grown over the years and will not abate. The call to work efficiently and economically will nearly always lead to Information Technology. IT works closely with all departments to develop grants and requests for proposals or quotations to ensure best value.