



AG/Planning/Environmental

Special

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

Thursday, February 2, 2023

4:30 PM

Room 302

Call to Order

The meeting was called to order at 4:30 PM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Late	4:42 PM
Beau Harbin	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Excused	
Paul Heider	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Kim Cameron	Cortland County Planning Board	Member	Present	
Margaret Mellott	Cortland Standard	Reporter	Present	
Eddie Velazquez	Cortland Voice	Reporter	Remote	

Discussion Items

1. Updating the Committee's Name, Focus and Oversight

RESULT: COMPLETED

Adjournment

The meeting was closed at 5:27 PM

Committee Discussion:

Rules of Order Article XII: 12.A.

Finance and Administration – A seven (7) member Committee shall review the tentative budget filed by the Budget Officer and shall consider and recommend appropriations required for all purposes and prepare and report the annual estimates for the tax levy.

The Committee shall oversee:

The Treasurer’s Office, the Finance Office, Administration Office, Office of the Manager of Audit and Financial Projects, the Department of Real Property Tax Services, occupancy tax, Tompkins Cortland Community College (TC3), Industrial Development Agency and Business Development Corporation, and the agency that provides promotional and tourism service. The Finance and Administration Committee shall serve as the Audit Committee.

Agriculture/Planning/Environmental – Not less than five (5) nor more than seven (7) members who shall oversee:

County Planning Department, Soil and Water Conservation District, Cooperative Extension, public transportation, SPCA, and including but not limited to any associated agency.

Discussion topics:

Names in other counties:

- Economic Development and Planning Committee (Montgomery, Oswego County)
- Planning and Economic Development (Allegany, Cayuga, Chenango, Onondaga County)
- Economic Development, Planning, Tourism and Agriculture (Tioga County)
- Planning, Development and Environmental Quality (Tompkins County)
- Community Dev. & Natural Resources (Schuyler County)
- Planning, Development, Agriculture and Tourism (Seneca County)

Oversight statement examples

Seneca County: “Responsible for Planning & Community Development, Planning Board, Industrial Development Agency, Tourism, Federal and State grants, Soil & Water Conservation District, Extension Service, Agriculture Districts, and Finger Lakes Regional Airport.”

Onondaga County: “Agricultural Districts, Office of Economic Development and Associated Boards, Division of Community Development, Information Technology, Onondaga County Industrial Development Agency, Onondaga County Civic Development Corporation, Trust for the Cultural Resources of Onondaga, County, Syracuse-Onondaga County Planning Agency, Central New York Regional Planning and Development Board, Greater Syracuse Property Development Corporation, Centerstate CEO, Cornell Cooperative Extension, Visit Syracuse.”

Oswego County:

This committee shall deal with all matters pertaining to: County Departments - Promotion and Tourism, Department of Planning and Community Development

- Economic growth and industrial development of Oswego County, including all Federal and State grants pertaining to economic and industrial development and expansion and assistance for small businesses in Oswego County;
- The development and promotion of tourism in Oswego County, including administration of the state tourism matching funds program;
- The Tourism Advisory Council and serve as a liaison between the Council and the Legislature;
- Comprehensive planning, land use, zoning referrals, environmental management and assistance to local governments in Oswego County;
- The housing and Rental Assistance Programs;
- The transportation and Mass Transit Assistance programs;
- The County Planning Board and Regional Planning Board, and serve as liaison between the respective Boards and the Legislature;
- The development and promotion of agriculture, extension services, conservation, natural resources, wildlife and rural resources;
- The following agencies: Operation Oswego County; Industrial Development Agency; Small Business Extension Service; the Tourism Promotion and Development Agency; Central New York Regional Planning and Development Agency; Central New York Regional Transportation Authority and other transportation assistance programs; Environmental Management Council; Cooperative Extension, and Soil and Water Conservation District.