



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, December 8, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m57e391483b9a55efb6be32afe49ccb62>

Thursday, Dec 8, 2022 10:00 am | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2332 798 6671

Password: m73VKBWFB5

Join by phone

+1-415-655-0001 US Toll

Access code: 233 279 86671

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Vice Chair Douglas Bentley	☐	☐	☐	
Committee Chair Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Nov 3, 2022 10:00 AM

RESOLUTIONS

ON MOTION OF HARBIN

AGENDA ITEM NO. 1

Rescind Resolution No. 234-22 Approving the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

WHEREAS, Resolution No. 234-22 authorized the purchase of two (2) 2017 Ford E450 Cuttaway Transit Buses and two (2) 2015 Ford E450 Cuttaway Transit Buses all with less than 100,000 miles and still within the New York State useful life span guidelines from Oneida County, AND

WHEREAS, upon inspection of the (4) E450 transit buses by the Cortland County Highway Department, it was noted that even though these buses were within the New York State useful life span guidelines, there were several major mechanical issues that did not warrant the purchase of these buses by Cortland County, NOW THEREFORE BE IT

RESOLVED, that Resolution No. 234-22 be and hereby is rescinded.

ON MOTION OF HARBIN

AGENDA ITEM NO. 2

Appoint Director of Planning - Planning Department

WHEREAS, the Cortland County Legislature has a vacant position of Director of Planning, AND

WHEREAS, interviews were conducted by the County Administrator and interview committee and they have offered a recommendation for this appointment, AND

WHEREAS, the Agriculture, Planning and Environmental Committee approves the appointment as recommended by the interview committee, AND

WHEREAS, the County Legislature has received from the County Administrator and the Agriculture, Planning and Environmental Committee the recommendation for appointment of _____ as Director of Planning, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as Director of Planning at an annual salary of \$_____ (Grade 5, Step __, Management Compensation Plan, non-competitive class) effective _____ at 12:01 AM.

ON MOTION OF FITCH

AGENDA ITEM NO. 3

Appoint Members - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau.", AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to serve as members of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Linda Jones	2087 E. River Road Homer, NY 13077	Legislative Representative	12/31/23
Beau Harbin	25 West Court Street Cortland, NY 13045	Legislative Representative	12/31/23
James Murphy	1122 Route 392 Cortland, NY 13045	At Large Representative	12/31/25

ON MOTION OF FITCH

AGENDA ITEM NO. 4

Appoint Member - Southern Tier East Regional Planning Development Board (STERPDB)

WHEREAS, there is currently a vacancy in the Cortland County representatives to the Southern Tier East Regional Planning Development Board (STERPDB) due to the resignation of the Planning Director, AND

WHEREAS, Cortland County is entitled to three representatives, AND

WHEREAS, a new Planning Director has been appointed for Cortland County, NOW THEREFORE BE IT

RESOLVED, that the following individual be and hereby is appointed to the STERPDB for the remainder of the term ending December 31, 2023:

	County Planning Director	Term Expires 12/31/23
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ON MOTION OF HARBIN

AGENDA ITEM NO. 5

Amend Bylaws - Cortland County Transportation Advisory Committee

WHEREAS, Resolution No. 289-19 formalized the Transportation Advisory Committee for Cortland County, AND

WHEREAS, the Transportation Advisory Committee has recommended changes to their Bylaws, which are subject to Legislative review and approval, AND

WHEREAS, the Agriculture, Planning and Environment Committee of the Cortland County Legislature has reviewed the changes to the Bylaws, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves the Bylaws of the Cortland County Transportation Advisory Committee, AND BE IT FURTHER

RESOLVED, that a copy of the bylaws shall be kept on file with the Clerk of the Legislature.

ON MOTION OF HARBIN

AGENDA ITEM NO. 6

Appoint Members to the Transportation Advisory Committee - Planning Department

WHEREAS, Resolution No. 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee, AND

WHEREAS, the Transportation Advisory Committee, as a formal subcommittee of the Agriculture, Planning, and Environmental Committee, will consist of a membership from a wide variety of community service agencies and government agencies, AND

WHEREAS, the Cortland County Legislature approved changes to the Bylaws of the Transportation Advisory Committee, which include staggering terms of members, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby appoints the following community service and government agency representatives, or their designee, to the Transportation Advisory Committee for a term beginning January 1, 2023 as follows:

NAME	AGENCY/CAPACITY	TERM ENDING
Timothy Lockwood	Catholic Charities	12/31/2023
Amy Buggs	Cayuga/Cortland Workforce Development	12/31/2023
Sharon MacDougall	Cortland County Mental Health Department	12/31/2023
Shannon Coffin	JM Murray Center	12/31/2023
Jackie Leaf	Seven Valley Health Coalition	12/31/2024

Zach Newsanger	SUNY Cortland	12/31/2024
Jennifer Hillman	Cortland County Health Department	12/31/2024
Brian Moore	Cortland County Department of Social Services	12/31/2024
Carrie Kane	Cortland County Area Agency on Aging	12/31/2025
Kirsten Parker	Cortland County Community Action Program	12/31/2025
Alex Mikowski	Access to Independence	12/31/2025
Melissa Potter	Cortland County Mobility Manager	Ex-Officio
Rob Corpora	Cortland County Administrator	Ex-Officio
Ryan Reynolds	First Transit	Ex-Officio
	Cortland County Planning Director	Ex-Officio
Beau Harbin	Cortland County Legislator	12/31/2023

ACTION ITEMS/COMMITTEE APPROVAL

1. Appoint Member - Agricultural and Farmland Protection Board

WHEREAS, Resolution No. 182-93 created the Cortland County Agricultural and Farmland Protection Board, AND

WHEREAS, the Agricultural and Markets Law Section 302 (b) designates appointments are to be made by the Chair of the Legislature, AND

RESOLVED, that the following be and hereby is appointed to the Cortland County Agricultural and Farmland Protection Board for the terms indicated below:

Name	Address/Designation	Capacity	Term to Expire
	60 Central Avenue Cortland, New York 13045	Director of Planning	Duration of Term

2. Appoint Members - Central New York Regional Planning and Development Board

WHEREAS, Trisha Jesset has resigned as the Cortland County Planning Department Director and from the Central New York Regional Planning and Development Board, NOW THEREFORE BE IT

RESOLVED, that the following be appointed in conformance with the Regional Planning and Development Board By-Laws:

Name	Capacity	Term Expiration
	County Planning Department Director	12/31/2023

MONTHLY REPORTS

1. SPCA Monthly Report

DISCUSSION ITEMS

ADJOURNMENT