



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, November 3, 2022

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:04 AM by Committee Vice Chair Douglas Bentley

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Present	
Beau Harbin	Cortland County, NY	Committee Chair	Excused	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Excused	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Excused	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Melissa Potter	Cortland County, NY	Mobility Manager	Present	
David Rutherford	Cortland County, NY	Executive Director, Cornell Cooperative Extension	Present	
Amanda Barber	Soil & Water Conservation District	Director	Present	
Ilya Schmulenson	Lime Hollow Nature Center	Executive Director	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Remote	
Mary Roodenburg	Cortland County, NY	Planning Department Fiscal Officer	Remote	
John Conlon	Cortland Standard	Reporter	Remote	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Oct 13, 2022 10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Douglas Bentley, Ronald J. Van Dee, Cathy Bischoff, Mitchel Eccleston
EXCUSED:	Beau Harbin, Paul Heider, Susan Wilson

ACTION ITEMS

1. Local Law "H" of 2022 - a Local Law to Amend Local Law 3 of 1975 as Previously Amended by Local Law 3 of 1979, Local Law 6 of 1995, Local Law 2 of 2000, and Local Law 6 of 2019, a Local Law Creating the Department of Planning in the County of Cortland and Continuing the Cortland County Planning Board

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Douglas Bentley, Ronald J. Van Dee, Cathy Bischoff, Mitchel Eccleston
EXCUSED:	Beau Harbin, Paul Heider, Susan Wilson

RESOLUTIONS

AGENDA ITEM NO. 1 – Authorize Federal Section 5311 Consolidated Grant Application FY 2021-2023 - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 11/17/2022 6:00 PM
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Douglas Bentley, Ronald J. Van Dee, Cathy Bischoff, Mitchel Eccleston
EXCUSED:	Beau Harbin, Paul Heider, Susan Wilson

ON MOTION OF HARBIN

RESOLUTION NO.

Authorize Federal Section 5311 Consolidated Grant Application FY 2021-2023 - Planning Department

WHEREAS, the County of Cortland is submitting a request for consolidated grant funds to the New York State Department of Transportation, pursuant to Federal Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider and the purchase of capital equipment that would consist of transportation facility, new buses, other equipment, that would be used by Cortland County's public transportation provider and the continuation of Mobility Management for fiscal years 2021, 2022 and 2023 and has a committed local share, AND

WHEREAS, the County of Cortland and the State of New York have entered into a continuing agreement for a six-year period of 1/1/2013- 12/31/2018 that authorizes the undertaking of the Project and payment of the Federal Share, identified as State Contract No. C005583, AND

WHEREAS, the State of New York has continued this six year agreement beyond the 12/31/18 deadline, as they prepare a new six year agreement which would have a retroactive start date of 1/1/2019, AND

WHEREAS, there is no cost to the County of Cortland, as the local share required for capital purchases is provided by Cortland County's public transportation provider as stipulated in their agreement with Cortland County, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney, is authorized to act on behalf of the County of Cortland to sign the application and progress and complete the above named project, AND BE IT FURTHER

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, is authorized to act on behalf of the County of Cortland to sign the following, contingent upon the local share being received by Cortland County's public transportation provider:

- 1) Any and all agreements between the County of Cortland and any third party subcontractors necessary to complete the above named project; and
- 2) Any and all Municipality/Vendor contracts for the purchase and/or installation of vehicles and/or equipment pursuant to the application and agreement which are necessary to complete the above named project.

AGENDA ITEM NO. 2 – Appointment of the Cortland County Transportation Title VI Officer - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 11/17/2022 6:00 PM
MOVER:	Cathy Bischoff, Committee Member
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Douglas Bentley, Ronald J. Van Dee, Cathy Bischoff, Mitchel Eccleston
EXCUSED:	Beau Harbin, Paul Heider, Susan Wilson

ON MOTION OF HARBIN

RESOLUTION NO.

Appointment of the Cortland County Transportation Title VI Officer - Planning Department

WHEREAS, the Title VI Act of 1964 ensured that anti-discrimination is enforced throughout the work undertaken by all recipients of federal funding, AND

WHEREAS, the New York State Department of Transportation (NYSDOT) Title VI/Environmental Justice program serves, creates, implements and regulates procedures that comply with Title VI of the Civil Rights Act of 1964, the Environmental Justice Executive Order 12898, Executive Order 13166, Limited English proficiency, the Civil Rights Restoration Act of 1987 and the Title 49 CFR Part 21, AND

WHEREAS, the Federal Transit Administration (FTA) requires all applicants who receive federal funding ensure their programs, policies, and activities comply with Title VI of the Civil Rights Act of 1964, AND

WHEREAS, Title VI provisions include, but are not limited to, prohibiting discrimination on the grounds of race, color, sex, age, nationality, religion, disabling condition, or being included within minority populations and/or low income populations, as well as prohibits exclusion from participation, denial of benefits to, or others subject to discrimination under any program or activity administered by NYSDOT, AND

WHEREAS, Cortland County is an applicant on various types of transportation grants, AND

WHEREAS, due to the resignation of Trisha R. Jesset, PE, there is a need for Cortland County to appoint a new Title VI Officer, NOW THEREFORE BE IT

RESOLVED, that Melissa Potter, Mobility Manager, be and hereby is appointed as the Transportation Title VI Officer as the recipient of federal funds for transportation grants administered by the Planning Department from FTA and NYSDOT.

MONTHLY REPORTS

1. Planning Department Monthly Report

RESULT:	COMPLETED
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2. Cooperative Extension Monthly Report

RESULT:	COMPLETED
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3. Soil & Water Monthly Report

RESULT:	COMPLETED
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DISCUSSION ITEMS

1. Lime Hollow ARP Project Update

RESULT:	COMPLETED
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2. Cornell Cooperative Extension Budget

RESULT:	COMPLETED
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3. Soil & Water Conservation District Budget

RESULT:	COMPLETED
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4. Planning Department Budget Review

RESULT:	COMPLETED
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5. Deputy Director of Planning Discussion

RESULT:	TABLED
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COMMITTEE RECOMMENDATION

1. Committee Recommendation to Fully Fund the Soil & Water Conservation District in Tentative 2023 County Budget as Requested by the Soil and Water Conservation District

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Douglas Bentley, Ronald J. Van Dee, Cathy Bischoff, Mitchel Eccleston
EXCUSED:	Beau Harbin, Paul Heider, Susan Wilson

ADJOURNMENT

The meeting was closed at 11:06 AM



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, October 13, 2022

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:03 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Present		12:03 PM
Beau Harbin	Cortland County, NY	Committee Chair	Present		
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present		
Paul Heider	Cortland County, NY	Committee Member	Present		11:16 AM
Cathy Bischoff	Cortland County, NY	Committee Member	Present		
Susan Wilson	Cortland County, NY	Committee Member	Present		
Mitchel Eccleston	Cortland County, NY	Committee Member	Present		
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present		
Rob Corpora	Cortland County, NY	County Administrator	Present		
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present		
Victoria J. Monty	Cortland County, NY	County Attorney	Present		
Trisha Jesset	Cortland County, NY	Director of Planning	Present		
Amanda Barber	Soil & Water Conservation District	Director	Present		
David Rutherford	Cornell Cooperative Extension	Executive Director	Present		
Christopher Newell	Cortland County, NY	Board Member	Present		
Michael Barylski	Community Member		Present		
Victor Siegle	Community Member		Present		
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present		
Garry VanGorder	Cortland County Business Development Corporation	Executive Director	Present		
Rebecca Ireland-Perry	Cornell Cooperative Extension		Present		
Donald Fisher	Little York Lake Preservation Society		Present		

Minutes Acceptance: Minutes of Oct 13, 2022 10:00 AM (MINUTES)

Laurie Leonard	Cortland County, NY	Personnel Officer	Present		
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Remote		
John Conlon	Cortland Standard	Reporter	Remote		
Eddie Velazquez	Cortland Voice	Reporter	Remote		

PUBLIC COMMENT

1. Public Comment Period

Legislator Harbin allowed for public comments to be made for items on the Agricultural, Planning & Environmental agenda. The following people made public comment:

Victor Siegle - regarding Agenda Item No. 2

Michael Barylski - regarding Agenda Item No. 2

Garry VanGorder - regarding Agenda Item No. 2

RESULT:	COMPLETED
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MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Sep 8, 2022 10:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Douglas Bentley, Committee Vice Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ACTION ITEMS

- Local Law "H" of 2022 - a Local Law to Amend Local Law 3 of 1975 as Previously Amended by Local Law 3 of 1979, Local Law 6 of 1995, Local Law 2 of 2000, and Local Law 6 of 2019, a Local Law Creating the Department of Planning in the County of Cortland and Continuing the Cortland County Planning Board

Due to this Action Item not passing the Statutory Committee of Government Operations, the Committee did not take action of this item.

The Committee is strongly encouraging the Government Operations Committee to reconsider the resolution.

RESULT:	NO ACTION
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RESOLUTIONS

AGENDA ITEM NO. 1 – Resolution Declaring Conveyance of 416 West Hill Road (Route 90) in the Town of Homer Consistent with the Terms of the Conservation Easement Dated August 25, 2006

RESULT: **APPROVED [UNANIMOUS]**

Next: 10/27/2022 6:00 PM

MOVER: Cathy Bischoff, Committee Member

SECONDER: Paul Heider, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

**Resolution Declaring Conveyance of 416 West Hill Road (Route 90) in the Town of Homer
Consistent with the Terms of the Conservation Easement Dated August 25, 2006**

WHEREAS, on August 25, 2006, Leslie and Lorraine Chace (Grantor) executed a Conservation Easement with the County of Cortland, AND

WHEREAS, said Conservation Easement was recorded in the Office of the Cortland County Clerk on August 28, 2006 as Instrument No.: 1052394-001, AND

WHEREAS, Section 8.1.A of said Conservation Easement permits the Grantor to convey parcels identified as Tax Map Parcel Numbers 65.00-07-04 (consisting of 2.15 acres) and 65.00-01-34.22 (consisting of 2.00 acres) as separate parcels provided that they shall remain in all other respects subject to said Conservation Easement, AND

WHEREAS, on May 16, 2007, Grantors conveyed Tax Map Parcel No. 65.00-01-34.22 by deed specifically stating the conveyance is subject to the terms of said Conservation Easement, which was recorded in the Office of the Cortland County Clerk on June 25, 2007 as Instrument No. 1062454-001, NOW THEREFORE BE IT

RESOLVED, that the conveyance of 416 West Hill Road (Route 90) in the Town of Homer, County of Cortland and State of New York by Deed dated May 16, 2007 and recorded in the Office of the Cortland County Clerk on June 25, 2007 as Instrument No. 1062454-001 is consistent with the terms of the Conservation Easement Dated August 25, 2006 and Recorded in the Cortland County Clerk's Office on August 28, 2006 as Instrument No. 1052394-001.

AGENDA ITEM NO. 2 – Local Law "I" of 2022 – a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York

It was MOVED by Mr. Heider, seconded by Ms. Bischoff, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED.

An executive session was held from 10:49 a.m. to 10:58 a.m., at which time on motion of Mr. Harbin, seconded by Ms. Bischoff, and unanimously approved to exit executive session.

Ms. Bischoff MADE A MOTION TO AMEND the resolution to state that the public hearing be held in October, but that it not go to the floor until the November 17, 2022 legislative session, Mr. Bentley SECONDED THE MOTION TO AMEND, and upon unanimous voice vote of members present, the MOTION TO AMEND CARRIED.

RESULT: APPROVED [5 TO 2]

Next: 11/17/2022 6:00 PM

MOVER: Douglas Bentley, Committee Vice Chair

SECONDER: Cathy Bischoff, Committee Member

AYES: Bentley, Harbin, Van Dee, Bischoff, Wilson

NAYS: Paul Heider, Mitchel Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Local Law "I" of 2022 – a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York

WHEREAS, the Cortland County Legislature adopted Local Law 1 of 2018 on August 23, 2018 which established a (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, AND

WHEREAS, the Cortland County Legislature adopted Local Law 5 of 2020 on August 27, 2020 which amended Local Law 1 of 2018, a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York, AND

WHEREAS, the Cortland County Legislature's Agriculture, Planning and Environmental Committee has recommended revisions to said Local Law, AND

WHEREAS, a public hearing was held on October 27, 2022 before the Cortland County Legislature, AND

WHEREAS, this Local Law was brought before the Cortland County Legislature for adoption on November 17, 2022, AND

WHEREAS, said Local Law has been in its final form upon the desks of the Cortland County Legislature at least seven (7) calendar days exclusive of Sunday, prior to this date, NOW THEREFORE BE IT

RESOLVED, that Local Law 1 of 2018, as amended by Local Law 5 of 2020 - a Local Law to Amend Local Law 1 of 2018, a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York is hereby repealed, AND BE IT FURTHER

RESOLVED, that Local Law "I" of 2022 - a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York

BE AND HEREBY IS ENACTED AS FOLLOWS:

§1. Title

This Local Law may be cited as the "Solar Energy System PILOT Law of the County of Cortland, New York."

§2. Legislative Intent and Purpose

This Local Law is adopted to ensure that the benefits of the community's solar energy resource are available to the entire community, by promoting the installation of solar energy generating equipment through a payment-in-lieu-of-taxes (PILOT), granting reduced costs to system developers and energy

consumers, and providing a revenue stream to the entire community.

§3. Authority

This Local Law is adopted under the authority granted by:

1. Article IX of the New York State Constitution, §2(c)(8),
2. New York Statute of Local Governments, §10(5),
3. New York Municipal Home Rule Law, §10(1)(I) and (ii); §10(1)(a)(8), and
4. New York Real Property Tax Law §487(9).

§4. Definitions

1. “AC” means alternating current.
2. “Annual Payment” means the payment due under a PILOT Agreement entered into pursuant to Real Property Tax Law §487(9), as the same may be amended, superseded or replaced.
3. “Annual Payment Date” means January 1st of each year for the duration of the PILOT Agreement.
4. “Capacity” means the manufacturer’s nameplate capacity of the Solar Energy System as measured in kilowatts (kW) or megawatts (MW) AC.
5. “Owner” means the owner of the property on which a Solar Energy System is located or installed, or their lessee, licensee or other person authorized to install and operate a Solar Energy System on the property.
6. “Residential Solar Energy Systems” means a Solar Energy System with a nameplate generating capacity less than 50 kW AC in size, installed on the roof or the property of a residential dwelling (including multi-family dwellings), and designed to serve that dwelling.
7. “SBL number” means the Section-Block-Lot tax map number.
8. “Solar Energy Equipment” means collectors, controls, energy storage devices, heat pumps and pumps, heat exchangers, windmills, and other materials, hardware or equipment necessary to the process by which solar radiation is (I) collected, (ii) converted into another form of energy such as thermal, electrical, mechanical or chemical, (iii) stored, (iv) protected from unnecessary dissipation and (v) distributed. It does not include pipes, controls, insulation or other equipment which are part of the normal heating, cooling, or insulation system of a building. It does include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards required by New York law.
9. “Solar Energy System” means an arrangement or combination of Solar Energy Equipment designed to provide heating, cooling, hot water, or mechanical, chemical, or electrical energy by the collection of solar energy and its conversion, storage, protection and distribution.

§5. PILOT Required

1. The owner of a property on which a Solar Energy System is located or installed (including any improvement, reconstruction, or replacement thereof), shall enter into a PILOT Agreement with the County consistent with the terms of this Local Law except for:
 - a.) Residential Solar Energy Systems; and
 - b.) Solar Energy Systems that do not seek or qualify for an exemption from real property taxes pursuant to Real Property Tax Law §487(4) as the same may be amended, superseded or

replaced.

2. The Lessee or licensee of any owner of a property required to enter into a PILOT Agreement by this section, which owns or controls the Solar Energy System, may enter into the PILOT Agreement on behalf of the owner of the property.
3. Pursuant to Real Property Tax Law § 487(9)(b), the County of Cortland hereby expresses its ongoing intent to require a contract for PILOT for such solar energy systems, and this chapter shall be considered notification to owners or developers of such systems and no further action is required on the part of the County of Cortland with respect to the notification requirements by the County of Cortland as set forth in Real Property Tax Law § 487(9)(a).
4. Nothing in this Local Law shall exempt any requirement for compliance with state and local codes for the installation of any solar energy equipment or a solar energy system, or authorize the installation of any solar energy equipment or a solar energy system. All solar energy systems must file a Real Property Tax Exemption application pursuant to Real Property Tax Law §487, as the same may be amended, superseded or replaced, to receive a tax exemption.
5. The Annual Payments under the PILOT Agreement shall not exceed the amounts that would otherwise be payable but for the exemption under Real Property Tax Law §487 as the same may be amended, superseded or replaced.

§6. Contents of PILOT Agreements

1. Each PILOT Agreement entered into shall include:
 - a.) The name and contract information of the Owner or other party authorized to act upon behalf of the Owner of the Solar Energy System;
 - b.) The SBL number for each parcel or portion of a parcel on which the Solar Energy System will be located;
 - c.) The Capacity of the Solar Energy System, and that if the Capacity is increased or increased as a result of a system upgrade, replacement, partial removal or retirement of Solar Energy Equipment, the annual payments shall be increased or decreased on a pro rata basis for the remaining years of the Agreement;
 - d.) That the parties agree that under the authority of Real Property Tax Law §487, as the same may be amended, superseded or replaced, the Solar Energy System shall be considered exempt from real property taxes for the life of the PILOT Agreement;
 - e.) That the PILOT Agreement may not be assigned without the prior written consent of the County, which consent may not be unreasonably withheld if the Assignee has agreed in writing to accept all obligations of the Owner, except that the Owner may, with advance written notice to the County but without prior consent, assign its payment obligations under the PILOT Agreement to an affiliate of the Owner or to any party who has provided or is providing financing to the Owner for or related to the Solar Energy System, and has agreed in writing to accept all payment obligations of the Owner;
 - f.) That a Notice of this Agreement may be recorded by the Owner at its expense, and that the County shall cooperate in the execution of any Notices or Assignments with the Owner and its successors;
 - g.) That the County of Cortland delegates to the Cortland County Industrial Development Agency the authority to negotiate such agreements on behalf of the County of Cortland.

- h.) That if the Annual Payment is not paid when due, that upon failure to cure within thirty (30) days, the County may cancel the PILOT Agreement without notice to the Owner, and the Solar Energy System shall thereafter be subject to taxation at its full assessed value.
- I.) In addition, if the Annual Payment is not paid when due, a late fee equal to twelve percent (12%) of the amount due shall be assessed on an annual basis until paid in full.

§7. Severability

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

§8. Effective Date

This Local Law shall be effective upon its filing with the Secretary of State in accordance with the Municipal Home Rule Law, and shall apply to all solar energy systems constructed.

AGENDA ITEM NO. 3 – Approve the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 10/18/2022 10:00 AM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Approve the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

WHEREAS, the New York State Department of Transportation has indicated a need for Cortland County to increase the Federal Section 5311 Mass Capital Transit bus ratio, AND

WHEREAS, Oneida County has two (2) 2017 Ford E450 Cuttaway Transit Buses and two (2) 2015 Ford E450 Cuttaway Transit Buses available, all with less than 100,000 miles and still within the New York State useful life span guidelines, AND

WHEREAS, the current market value established by the County of Oneida is \$57,000, AND

WHEREAS, the cost of the four (4) vehicles to Cortland County would be 10% of the current market value, for a cost of \$5,700.00, NOW THEREFORE BE IT

RESOLVED, the County Administrator be and hereby is authorized, upon approval of the County Attorney or designee, to enter into an agreement with Oneida County for the purchase of (4) E450 Cuttaway transit buses in the amount not to exceed \$5,700.

MONTHLY REPORTS

1. SPCA Monthly Report

RESULT:	COMPLETED
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2. Planning - Activity Report - October 2022

RESULT:	COMPLETED
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DISCUSSION ITEMS

1. Planning Department - Proposed Organizational Chart - 2023

RESULT:	COMPLETED
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2. Planning Department Proposed Budget

RESULT:	COMPLETED
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3. Planning Board Recommendation for Interim Director

RESULT:	COMPLETED
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4. Future Contribution to the Cortland County Junior Fair

RESULT:	COMPLETED
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5. Little York Lake Taxing District Budget

RESULT:	COMPLETED
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6. Soil & Water Monthly Report

RESULT:	COMPLETED
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COMMITTEE RECOMMENDATIONS

1. Committee Recommendation for the County Administrator to Amend 2023 Budget to Appropriate \$6,500 to the Cortland Agricultural Corporation from the Unappropriated Fund Balance

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paul Heider, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

2. Committee Recommendation for the County Administrator to Amend 2023 Budget to Authorize the Creation of the Grants Administrator Position

RESULT:	APPROVED [6 TO 0]
MOVER:	Beau Harbin, Committee Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston
AWAY:	Douglas Bentley

ADJOURNMENT

The meeting was closed at 12:12 PM

Minutes Acceptance: Minutes of Oct 13, 2022 10:00 AM (MINUTES)

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☒ County ☐ City ☐ Town ☐ Village
 (Select one:)

of Cortland

Local Law No. 6 of the year 20¹⁹

A local law Local Law No. 6 of the Year 2019 - a Local Law to Amend Local Law 3 of 1975 as
 (Insert Title)
 Amended by Local Law 3 of 1979, Local Law No. 6 of 1995, and Local Law No. 3
 of 2000, a Local Law Creating the Department of Planning in the County of Cortland
 and Continuing the Cortland County Planning Board

Be it enacted by the Cortland County Legislature of the
 (Name of Legislative Body)

☒ County ☐ City ☐ Town ☐ Village
 (Select one:)

of Cortland as follows:

See attached

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 6 of 2019 of the (County)(City)(Town)(Village) of Cortland was duly passed by the Cortland County Legislature on June 27 2019, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*) on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph ¹_____ above.

Deputy Karen Fuller
Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

ON MOTION OF SANDRA PRICE

RESOLUTION NO. 214-19

Local Law No. 6 of the Year 2019 - a Local Law to Amend Local Law 3 of 1975 as Amended by Local Law 3 of 1979, Local Law No. 6 of 1995, and Local Law No. 3 of 2000, a Local Law Creating the Department of Planning in the County of Cortland and Continuing the Cortland County Planning Board

WHEREAS, the Cortland County Legislature adopted Local Law No.3 of 1975 on March 26, 1975, with subsequent amendments by Local Law No. 3 of 1979, Local Law No. 6 of 1995, and Local Law No. 3 of 2000, AND

WHEREAS, Local Law No.3 of 1975 created a Department of Planning in the County of Cortland, Continuing the Cortland County Planning Board and Creating the Cortland County Planning Council, AND

WHEREAS, the Cortland County Legislature's Agriculture/Planning/Environmental Committee has recommended revisions to said Local Law, AND

WHEREAS, a public hearing was held on June 27, 2019 before the Cortland County Legislature, AND

WHEREAS, said Local Law has been in its final form upon the desks of the Cortland County Legislature at least seven (7) calendar days exclusive of Sunday, prior to this date, NOW THEREFORE BE IT

RESOLVED, that Local Law No. 6 for the year 2019 be and is hereby enacted.
STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 27th day of June, 2019 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 27th day of June, 2019.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

LOCAL LAW No. 3 1975
(As amended by Local Law No. 3 of 1979, Local Law No. 6 of 1995,
Local Law No. 3 of 2000, and Local Law 6 of 2019)

LOCAL LAW NUMBER 3 – 1975
(As amended by Local Law No. 3 of 1979, Local Law No. 6 of 1995,
Local Law No. 3 of 2000, and Local Law No. 6 of 2019)

A LOCAL LAW CREATING A DEPARTMENT OF PLANNING IN THE COUNTY OF CORTLAND AND,
CONTINUING THE CORTLAND COUNTY PLANNING BOARD

Be it enacted by the County Legislature of the County of Cortland, State of New York, as follows:
Section Contents

1. Legislative Intent
2. Definitions
3. Department of Planning Created
4. Appointment and Qualifications of Director
5. Powers and Duties of the Director of Planning
6. Planning Board
7. Powers and Duties of the Planning Board
8. Conflict with Other Laws
9. Severability
10. Effective Date

Section 1. Legislative Intent

The County Legislature of the County of Cortland, in order to preserve the physical beauty and natural resources which have made our County an attractive place to live and work, and in order to plan for the growth of population, business, and industry in a comprehensive and rational manner which best serves the present and future residents of our County, and in order to provide for the orderly and efficient expansion of necessary public services, does hereby find it necessary to establish a Department of Planning in County Government.

Section 2. Definitions

- A. "Board" shall mean the Cortland County Planning Board.
- B. "Committee" shall mean the Agriculture/Planning/Environmental Committee (or successor committee) of the Cortland County Legislature.
- C. "Department" shall mean the Cortland County Department of Planning.
- D. "Director" shall mean the Director of Planning of the County of Cortland.
- E. "Legislature" shall mean the Cortland County Legislature.

Section 3. Department of Planning Created

- A. The Department of Planning of the County of Cortland hereby is created, established and continued.
- B. The Department shall provide technical assistance to Committees of the Legislature as the Legislature may direct, and to other Boards, Committees and Councils as requested.
- C. The Department shall act as liaison to a gencies, boards, commissions, councils,

Section 4. Appointment and Qualification of Director of Planning

- A. The head of the Department shall be the Director of Planning, who shall be appointed by the Legislature, on recommendation of its Agriculture/Planning/Environmental Committee (or successor committee), to serve at the pleasure of the Cortland County Legislature.
- B. The Director shall be in the non-competitive civil service status.
- C. Qualifications for the Director shall be in accordance with the job description on file at the Cortland County Personnel/Civil Service Office.
- D. The person holding the position of Director of Planning shall be a resident of and domiciled in the County of Cortland. Upon initial appointment, the Planning Committee may negotiate a date by which the Planning Director must move to Cortland County.

Section 5. Powers and Duties of the Director of Planning. The Director of Planning shall:

- A. Be generally responsible for operation of the Planning Department.

- B. Prepare an annual work program for the Department.
- C. Prepare the annual operational budget of the Department for submission to the Budget Officer.
- D. Recruit and maintain a staff competent to carry out the functions of the Department within the means authorized by the Legislature.
- E. Be responsible for the internal organization of the Department, including initiation of appointment, promotion, transfer, or dismissal of personnel. In carrying out this responsibility, the Director shall consult with the Cortland County Personnel/Civil Service Office and act within the guidelines of the Civil Service Law and the means authorized by the Legislature.
- F. Prepare planning and technical studies in furtherance of County Planning, including but not limited to the furtherance of the County's participation in the Comprehensive Planning Assistance Program.
- G. Make recommendations to the Planning Board concerning those planning matters referred from municipalities pursuant to the General Municipal Law.
- H. Maintain adequate records of all matters filed with the Planning Board and other agencies so assigned to the Department.
- I. Upon request, assist municipal subdivisions within the County in matters pertaining to planning and zoning and act as a resource for them in acquiring information on and funds for programs from sources other than County government.
- J. Serve as spokesman for the Department in relations with government or quasi-government units and the public, when specific planning issues are being addressed.
- K. Maintain liaison with regional planning boards and county planning departments in adjacent counties.
- L. Collect, analyze, and distribute information relative to regional, county and community planning and zoning, including but not limited to legislation which may provide financial assistance to the Department in carrying out its work.
- M. Conduct research into business and industrial conditions within the County and cooperate with groups organized for such purposes.
- N. Have all the authority and perform all the duties now or hereafter conferred or imposed upon him by State Statute, Local Law, or resolution of the County Legislature.

Section 6. Planning Board

- A. The Cortland County Planning Board, created by Resolution 83 of 1968 of the Cortland County Board of Supervisors shall be and hereby is continued.
- B. The Board shall consist of eleven (11) voting members to be appointed by the Legislature on the recommendation of its Chairperson. The Chairperson of the Legislature shall be an ex officio, non-voting member of the Board.
- C. Terms of office, removal from office, filling vacancies in office, and Board composition shall be in accordance with the Bylaws of the Planning Board, which must be approved by the County Legislature.

Section 7. Powers and Duties of the Planning Board. The Planning Board shall:

- A. Adopt and amend Bylaws, which are subject to the approval of the County Legislature.
- B. Perform those obligations mandated to the Board by Statute, including but not limited to preparation and adoption of a Master Plan, and those assigned to the Board by the County Legislature.
- C. In accordance with its Bylaws, create standing and special committees to assist it with various planning studies.
- D. Advise the Legislature on any matter concerning regional, county, or municipal planning which may come to its attention by its own initiative or on referral from the Director.
- E. Shall annually report to the Legislature, as directed by Statute. Said report shall include:
 - I) a summary of the activities of the Board during the past year, including its reviews undertaken pursuant to General Municipal Law;
 - II) a summary of studies issued during the preceding year or an incorporation of said reports by reference.
- F. In consultation with the Director, encourage Planning Boards of the municipal subdivisions within the County on an advisory basis.
- G. At the request of the Director, assist in any matters affecting funding of any major physical, economic, or administrative improvement.

- H. Provide a forum for citizen communication as it relates to planning.
- I. Engage in public education on planning matters within the means authorized by the Legislature.

Section 8. Conflict with Other Laws

- A. Nothing contained in this law shall be construed as authorizing the Department, the Board or the Council to supersede, abrogate or otherwise affect the statutory authority provided for in the laws or the State of New York.
- B. Nothing contained in this law shall be construed to impair the provisions of any duly executed contract to which the County of Cortland is a party.

Section 9. Severability

If any part or provision of this local law or the application thereof to any person or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part, provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances.

Section 10. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

Mr. Law questioned why the Clerk published a legal notice of public hearing without a resolution authorizing the action? County Attorney Knickerbocker told him that publication is required by law and no authorization is necessary. He added that the authorization for the local law had gone through committee and all the legal aspects for publication had been followed. Mr. Law still felt everyone should be more informed and questioned why the change was necessary. Mr. Dwyer said the second part of the local law would come in resolution form at the next session. Mr. Knickerbocker explained that it then would not be necessary to pass another local law each time a change was made.

On the motion of Mr. Thomas, seconded by Mrs. Price and adopted, all members present voting aye, except Mr. Stoker and Mr. Wern voting nay,

RESOLUTION NO. 268-00
AUTHORIZE LEASE AGREEMENT
PLANNING DEPARTMENT
(PITNEY BOWES POSTAGE METER)

WHEREAS, The Cortland County Planning Department has moved to 4 Lincoln Ave., and there is a need for the department to have a postage meter to send mail, AND

WHEREAS, a lease agreement with Pitney Bowes has been proposed for a 48 month term at \$58.00 per month for a total of \$2, 784.00, NOW, THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature be and hereby is authorized to enter into this lease agreement, upon approval of the County Attorney.

Mr. Plew asked if the Industrial Development Agency had a postage meter and could the Planning Department make use of it? Mr. Dineen said the IDA had one, but the Planning Department could not use it.

On the motion of Mr. Thomas, seconded by Mr. Teeter and adopted, all members present voting aye on a roll call vote, except Mr. Forbes, Mr. Law, Mr. Plew, Mr. Stoker and Mr. Wern voting nay,

RESOLUTION NO. 269-00
ADOPT LOCAL LAW NO. 2 FOR THE YEAR 2000-
AMENDING LOCAL LAW NO. 3 FOR THE YEAR 1975 AND
LOCAL LAW NO. 3 FOR THE YEAR 1979:
CREATING A DEPARTMENT OF PLANNING IN
THE COUNTY OF CORTLAND, CONTINUING THE
CORTLAND COUNTY PLANNING BOARD AND
CREATING THE CORTLAND COUNTY PLANNING COUNCIL

WHEREAS, proposed Local Law No. 2 for the year 2000 amending local law No. 3 for the year 1975 and Local Law No 3 for the Year 1979, creating a Department of Planning in the County of Cortland, continuing the Cortland County Planning Board and creating the Cortland County Planning Council was introduced at the Legislative Session held on May 10, 2000, AND

WHEREAS, said local law has been in its final form upon the desks of the members of the Legislature at least seven (7) calendar days, exclusive of Sunday, prior to this date, AND

WHEREAS, a public hearing thereon has been held before this Legislature after publication of notice thereof required by Law, NOW, THEREFORE BE IT

RESOLVED, that Local Law No. 2 for the year 2000 be passed and enacted.

Local Law No. 2 of the Year 2000:

Be It Enacted By the Cortland County Legislature as follows:

Section 1: Section 4 of the Local Law No. 3 for the year 1975 and Section 4 of Local Law No. 3 for 1979, Appointment and Qualifications of Director, be and hereby is amended to read as follows:

Section 4A: The executive head of the Department shall be the Director of Planning who shall be appointed by the Legislature, on recommendation of its Planning Committee, to serve at the pleasure of the Cortland County Legislature. Prior to making its recommendation, the Committee shall consult with the Planning Council.

Section 4B: The Director shall be in the non-competitive civil service status.

Section 4C: The Director shall hold a Master's degree in planning or in a related field and shall have had five years of suitable planning experience or a Bachelor's degree in planning or a related field and eight years of suitable planning experience. In addition, he shall have necessary credentials to ensure maximum County participation in State and Federal planning programs.

Section 4D: Shall be deleted.

Section 2: Local Law No. 2 for the Year 2000 shall take effect upon filing as required by law.

Mr. Thomas explained that it was a housekeeping item. Mr. Wern asked what was being changed and Mr. Knickerbocker said the term of office was being eliminated and the Planning Director would serve at the pleasure of the Legislature. Mr. Law stated that under either situation the Director still had certain rights. Mr. Harrington said it was in the best interest of the County to remove the specific term clause.

On the motion of Mr. Thomas, seconded by Mrs. Brown and adopted, all members present voting aye,

RESOLUTION NO. 270-00
EXTEND INTERIM DIRECTOR OF PLANNING
PLANNING DEPARTMENT

WHEREAS, the interim appointment of Daniel S. Dineen as Director of Planning expires on N AND

WHEREAS, Local Law #3 of 1975 and Resolution #89-1975, Local Law #3 of 1979 and Resolution need to be changed, AND

WHEREAS, Resolution #520-1999 needs to be amended, NOW, THEREFORE, BE IT

RESOLVED, that Daniel S. Dineen, Interim Director of Planning be and hereby is re-appointed Director of Planning at his present salary until such time as the Local Law 2 of May 10, 2000 has been in full force and effect. The Planning/Environmental/Agriculture Committee will bring forth a resolution for permanent appointment and salary adjustment.



CORTLAND COUNTY LEGISLATURE
COURT HOUSE CORTLAND, N. Y. 13045

2.1.c

TELEPHONE (607) 756-2808

ROBERT J. BAYS, CHAIRMAN
ALBERT C. KENNEY, CLERK
JAMES R. O'MARA, DEPUTY CLERK

State Records and Law Bureau
Department of State
162 Washington Ave.
Albany, New York 12231

Gentlemen:

I am enclosing herewith four (4) copies of Local Law No. 3
for the year 1979 for the County of Cortland for filing in your
office.

Very truly yours,

Albert C. Kenney, Clerk
Cortland County Legislature

ACK/p
Encl:

Attachment: Local Law 3 of 1979 - Amending Local Law No. 3 for 1975 creating a County Dept. of Planning (10994 : Local Law "H" of 2022 to



CORTLAND COUNTY LEGISLATURE
COURT HOUSE CORTLAND, N. Y. 13045

2.1.c

TELEPHONE (607) 756-2808

ROBERT J. BAYS, CHAIRMAN
ALBERT C. KENNEY, CLERK
JAMES R. O'MARA, DEPUTY CLERK

John G. Kimmich, County Clerk
Court House
Cortland, New York 13045

Dear John:

I am enclosing herewith one (1) copy of Local Law No. 3
for the year 1979 for Cortland County, for filing in your office.

Very truly yours,

Albert C. Kenney, Clerk
Cortland County Legislature

ACK/p
Encl:

Attachment: Local Law 3 of 1979 - Amending Local Law No. 3 for 1975 creating a County Dept. of Planning (10994 : Local Law "H" of 2022 to



CORTLAND COUNTY LEGISLATURE
COURT HOUSE
CORTLAND, N. Y. 13045

2.1.c

TELEPHONE (607) 756-2808

ROBERT J. BAYS, CHAIRMAN
ALBERT C. KENNEY, CLERK
JAMES R. O'MARA, DEPUTY CLERK

Division of Municipal Affairs
Department of Audit & Control
State office Building
Albany, New York 12236

Gentlemen:

I am enclosing herewith one (1) copy of Local Law No. 3
for the year 1979 for the County of Cortland for filing in your
office.

Very truly yours,

Albert C. Kenney, Clerk
Cortland County Legislature

ACK/p
Encl:

Attachment: Local Law 3 of 1979 - Amending Local Law No. 3 for 1975 creating a County Dept. of Planning (10994 : Local Law "H" of 2022 to



STATE OF NEW YORK

DEPARTMENT OF STATE

162 WASHINGTON AVENUE
ALBANY, NEW YORK 12231

October 15, 1979

Albert C. Kenney, Clerk.
CORTLAND COUNTY LEGISLATURE
Court House
Cortland, NY 13045

Dear Sir / Madam:

Please be advised that Local Law(s) No. 3
of 1979 of the County of Cortland
was/were received and filed on October 4, 1979.

We are enclosing additional forms for your future
use when filing local laws with this office.

Sincerely,

Gail A. Bates
Director
State Records &
Law Bureau

fm

enc.

cc: State Comptroller
Division of Municipal Affairs



STATE OF NEW YORK
DEPARTMENT OF AUDIT AND CONTROL

ALBANY

12236

EDWARD V. REGAN
State Comptroller

October 30, 1979

WILLIAM C. WALSH
Deputy Comptroller

In Replying Refer To

Albert C. Kenney, Clerk
Cortland County Legislature
Court House
Cortland, N.Y. 13045

Dear Sir/Madam:

This is to advise that Local Law(s) No. 3
of 1979 for the County of Cortland
was received and filed on October 5, 1979.

Very truly yours,

EDWARD V. REGAN
State Comptroller

By

Kendall R. Pirro
Associate Attorney
Charters Unit

KRP:dak

cc: Secretary of State

Attachment: Local Law 3 of 1979 - Amending Local Law No. 3 for 1975 creating a County Dept. of Planning (10994 : Local Law "H" of 2022 to

DIRECTING PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 3 FOR YEAR 1979

WHEREAS, proposed Local Law No. 3 for the year 1979, amending Local Law No. 3 for the year 1975, has been introduced by Mrs. Brevett, a member of this Legislature, said Local Law provides for change in the term and condition of employment for the Cortland County Planning Director, and be it further

RESOLVED, that a public hearing upon said Local Law No. 3 be held before this Legislature on September 26, 1979 at ^{7:30 P.M.}~~10:30 A.M.~~ in the Legislature Chambers, Third Floor, Court House, Cortland, New York 13045, and be it further

RESOLVED, that the Clerk of this Legislature be and hereby is authorized and directed to publish notice of said public hearing as required by the Municipal Home Rule Law.

STATE OF NEW YORK }
COUNTY OF CORTLAND } SS:

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature of the County of Cortland have compared the foregoing copy of resolution with the original resolution now on file in this office, and which was passed by the Cortland County Legislature, of said county on the 12th day of September 1979 and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the CORTLAND COUNTY LEGISLATURE, this

12th day of September 1979

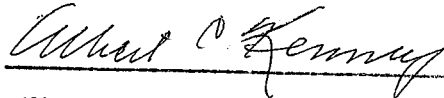
Albert C. Kenney
Clerk of the Cortland County Legislature

LEGAL NOTICEPUBLIC NOTICE

Please take notice, that a Public Hearing will be held on Local Law No. 3 for the year 1979 for the County of Cortland at 7:30 P. M. September 26, 1979 at the County Legislative Chambers, Third Floor, Court House, Cortland, New York 13045. Said Local Law provides for a change in the term and conditions of employment for the Cortland County Planning Director.

Please take further notice, that at the time and place mentioned above, all persons interested will be afforded an opportunity to be heard.

By Order of the Cortland County Legislature


Albert C. Kenney, Clerk

LOCAL LAW NO. 3 FOR THE YEAR 1979

A LOCAL LAW AMENDING LOCAL LAW NO. 3 FOR THE YEAR 1975: CREATING A DEPARTMENT OF PLANNING IN THE COUNTY OF CORTLAND, CONTINUING THE CORTLAND COUNTY PLANNING BOARD AND CREATING THE CORTLAND COUNTY PLANNING COUNCIL.

BE IT ENACTED by the Cortland County Legislature as follows:

Section 1: Section 4 of Local Law No. 3 for the year 1975, Appointment and Qualifications of Director, be and hereby is amended to read as follows:

Section 4A: The executive head of the Department shall be the Director of Planning who shall be appointed by the Legislature, on recommendation of its Planning Committee for a term of three years. Prior to making its recommendation, the Committee shall consult with the Planning Council. For the purposes of this Local Law, the term of the incumbent Director shall be deemed to have commenced on October 21, 1974.

Section 4B: The Director shall be in the non-competitive civil service status.

Section 4C: The Director shall hold a Master's degree in planning or a related field and shall have had five years of suitable planning experience or a Bachelor's degree in planning or a related field and eight years of suitable planning experience. In addition, he shall have necessary credentials to insure maximum County participation in State and Federal planning programs.

Section 4D: The Legislature, acting by resolution, must notify the Director of his reappointment or termination at least three months prior to the conclusion of his term. Upon termination, the County shall compensate the Director at his regular rate of compensation to the extent that such notice is deficient.

Section 2: This Local Law shall become effective upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

34 ON MOTION OF MRS. BREVETT

RESOLUTION NO. 344

ADOPTING LOCAL LAW NO. 3 FOR THE YEAR 1979

WHEREAS, Local Law No. 3 for the year 1979, amending Local Law No. 3 for the year 1975, providing for a change in term and conditions of employment for the Cortland County Planning Director, was introduced by Mrs. Brevett, a member of this Legislature at a meeting of this Legislature held on September 12, 1979, and

WHEREAS, said Local Law No. 3 has been in its final form upon the desks of the members at least seven days, exclusive of Sunday, prior to this date, and

WHEREAS, a public hearing thereon, has been held before this Legislature, after publication of notice thereof as required by law, now therefore be it

RESOLVED, that Local Law No. 3 for the year 1979 is hereby passed and enacted in the following form:

LOCAL LAW NO. 3 FOR THE YEAR 1979

A LOCAL LAW AMENDING LOCAL LAW NO. 3 FOR THE YEAR 1975: CREATING A DEPARTMENT OF PLANNING IN THE COUNTY OF CORTLAND, CONTINUING THE CORTLAND COUNTY PLANNING BOARD AND CREATING THE CORTLAND COUNTY PLANNING COUNCIL.

BE ENACTED by the Cortland County Legislature as follows:

Section 1: Section 4 of Local Law No. 3 for the year 1975, Appointment and Qualifications of Director, be and hereby is amended to read as follows:

Section 4A: The executive head of the Department shall be the Director of Planning who shall be appointed by the Legislature, on recommendation of its Planning Committee for a term of three years. Prior to making its recommendation, the Committee shall consult with the Planning Council. For the purposes of this Local Law, the term of the incumbent Director shall be deemed to have commenced on October 21, 1974.

Section 4B: The Director shall be in the non-competitive civil service status.

Section 4C: The Director shall hold a Master's degree in planning or a related field and shall have had five years of suitable planning experience or a Bachelor's degree in planning or a related field and eight years of suitable planning experience. In addition, he shall have necessary credentials to insure maximum County participation in State and Federal planning programs.

Attachment: Local Law 3 of 1979 - Amending Local Law No. 3 for 1975 creating a County Dept. of Planning (10994 : Local Law "H" of 2022 to

Section 4D: The Legislature, acting by resolution, must notify the Director of his reappointment or termination at least three months prior to the conclusion of his term. Upon termination, the County shall compensate the Director at his regular rate of compensation to the extent that such notice is deficient.

Section 2: This Local Law shall become effective upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

STATE OF NEW YORK }
COUNTY OF CORTLAND } SS:

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature of the County of Cortland have compared the foregoing copy of resolution with the original resolution now on file in this office, and which was passed by the Cortland County Legislature, of said county on the 26th day of September 1979 and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the CORTLAND COUNTY LEGISLATURE, this

26th day of September 1979
Albert C. Kennedy
Clerk of the Cortland County Legislature

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County
City of CORTLAND
~~Town~~
~~Village~~

Local Law No. 3 of the year 19 79

A local law AMENDING LOCAL LAW NO. 3 FOR THE YEAR 1975: CREATING A DEPARTMENT OF
(Name of Title)
PLANNING IN THE COUNTY OF CORTLAND, CONTINUING THE CORTLAND COUNTY
PLANNING BOARD AND CREATING THE CORTLAND COUNTY PLANNING COUNCIL

Be it enacted by the Cortland County Legislature of the
(Name of Legislative Body)

County
City of Cortland
~~Town~~
~~Village~~ as follows:

SECTION 1: Section 4 of Local Law No. 3 for the year 1975, Appointment and Qualifications of Director, be and hereby is amended to read as follows:

Section 4A: The executive head of the Department shall be the Director of Planning who shall be appointed by the Legislature, on recommendation of its Planning Committee for a term of three years. Prior to making its recommendation, the Committee shall consult with the Planning Council. For the purposes of this Local Law, the term of the incumbent Director shall be deemed to have commenced on October 21, 1974.

Section 4B: The Director shall be in the non-competitive civil service status.

Section 4C: The Director shall hold a Master's Degree in Planning or a related field and shall have had five years of suitable planning experience or a Bachelor's Degree in planning or a related field and eight years of suitable planning experience. In addition, he shall have necessary credentials to insure maximum County participation in State and Federal planning programs.

Section 4D: The Legislature, acting by resolution, must notify the Director of his reappointment or termination at least three months prior to the conclusion of his term. Upon termination, the County shall compensate the Director at his regular rate of compensation to the extent that such notice is deficient.

SECTION 2: This Local Law shall become effective upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

(If additional space is needed, please attach sheets of the same size as this and number each)

(Complete the certification in the paragraph which applies to the filing of this local law and strike out the matter therein which is not applicable.)

2.1.c

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 3 of 19 79.
County
City of Cortland was duly passed by the Cortland County Legislature
Town of _____ (Name of Legislative Body)
Village _____
on September 26, 19 79 in accordance with the applicable provisions of law.

~~2. (Passage by local legislative body with approval or no disapproval by Elective Chief Executive Officer,* or repassage after disapproval.)~~

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19 _____
County
City of _____ was duly passed by the _____
Town of _____ (Name of Legislative Body)
Village _____
on _____ 19 _____ and was approved _____ by the _____
not disapproved _____
repassed after disapproval _____ Elective Chief Executive Officer *
and was deemed duly adopted on _____ 19 _____, in accordance with the applicable provisions of law.~~

3. (Final adoption by referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19 _____
County
City of _____ was duly passed by the _____
Town of _____ (Name of Legislative Body)
Village _____
on _____ 19 _____ and was approved _____ by the _____
not disapproved _____
repassed after disapproval _____ Elective Chief Executive Officer *
on _____ 19 _____. Such local law was submitted to the people by reason of a
mandatory referendum, and received the affirmative vote of a majority of the qualified electors voting
permissive _____
general _____
thereon at the special election held on _____ 19 _____, in accordance with the applicable provisions of law.~~

4. (Subject to permissive referendum, and final adoption because no valid petition filed requesting referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19 _____
County
City of _____ was duly passed by the _____ on _____
Town of _____ (Name of Legislative Body)
Village _____
_____ 19 _____ and was approved _____ by the _____
not disapproved _____
repassed after disapproval _____ Elective Chief Executive Officer *
_____ 19 _____. Such local law being subject to a permissive referendum and no
valid petition requesting such referendum having been filed, said local law was deemed duly adopted on
_____ 19 _____, in accordance with the applicable provisions of law.~~

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairman of the county legislative body, the mayor of a city or village or the supervisor of a town, where such officer is vested with power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by public.)

I hereby certify that the local law annexed hereto, designated as local law No. of 19..... of the City of having been submitted to referendum pursuant to the provisions of ~~§ 36~~ ^{§ 37} of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the ^{special} ~~general~~ election held on 19 became operative.

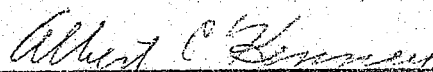
2.1.c

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as Local Law No. of 19..... of the County of, State of New York, having been submitted to the Electors at the General Election of November, 19, pursuant to subdivisions 5 and 7 of Section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.



Clerk of the County legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: October 1, 1979

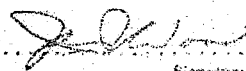
(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized Attorney of locality.)

STATE OF NEW YORK

COUNTY OF CORTLAND

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.



Signature

County Attorney

Title

Date: October 1, 1979

County

City

Town

Village

of CORTLAND

ON MOTION OF Mrs. Brevett

RESOLUTION NO. 89

ADOPTING LOCAL LAW NO. 3 FOR THE YEAR 1975

WHEREAS, proposed Local Law No. 3 for the year 1975 Creating a Department of Planning in the County of Cortland, Continuing the Cortland County Planning Board and Creating the Cortland County Planning Council was introduced by Mrs. Brevett, a member of this legislature at a meeting of the legislature held on March 12, 1975, and

WHEREAS, said Local Law has been in its final form upon the desks of the members of this Legislature at Least 7 calendar days exclusive of Sunday prior to this date, and

WHEREAS, a public hearing thereon has been held before this Legislature after publication of notice thereof required by law,

NOW, THEREFORE, BE IT

RESOLVED, that Local Law No. 3 for the year 1975 entitled "A Local Law Creating a Department of Planning in the County of Cortland, Continuing the Cortland County Planning Board and Creating the Cortland County Planning Council" be passed and enacted in the following form effective immediately upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

STATE OF NEW YORK }
COUNTY OF CORTLAND } SS:

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature of the County of Cortland have compared the foregoing copy of resolution with the original resolution now on file in this office, and which was passed by the Cortland County Legislature, of said county on the 26th day of March 1975 and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the CORTLAND COUNTY LEGISLATURE, this

26th day of March 1975

Albert C. Henney
Clerk of the Cortland County Legislature

Attachment: Local Law 3 of 1975 - Creating a Department of Planning in the County of Cortland (10994 : Local Law "H" of 2022 to Amend



CORTLAND COUNTY LEGISLATURE
COURT HOUSE CORTLAND, N. Y. 13045

TELEPHONE (607) 756-2808

JAMES R. O'MARA, CHAIRMAN
ALBERT C. KENNEY, CLERK
WALTER A. SPENCER, JR., DEPUTY CLERK

March 28, 1975

Secretary of State
162 Washington Ave
Albany, New York 12210

Dear Sir:

I am enclosing herewith four (4) copies of Local Law No. 3
for the year 1975 for filing in your office.

Very truly yours

A handwritten signature in cursive script, reading "Albert C. Kenney".

Albert C. Kenney, Clerk
Cortland County Legislature

/P
Encl:

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not use brackets for matter to be eliminated and do not use italics for new matter.

County
~~City~~ of CORTLAND
~~Town~~
~~Village~~

Local Law No. 3 of the year 19 75

A local law CREATING A DEPARTMENT OF PLANNING IN THE COUNTY OF CORTLAND
 (Insert title)
 CONTINUING THE CORTLAND COUNTY PLANNING BOARD AND CREATING THE
 CORTLAND COUNTY PLANNING COUNCIL

Be it enacted by the COUNTY LEGISLATURE of the
 (Name of Legislative Body)

County
~~City~~ of CORTLAND as follows:
~~Town~~
~~Village~~

- Section 1. Legislative Intent
 2. Definitions
 3. Department Created
 4. Appointment and Qualifications of Director
 5. Powers and Duties of the Director
 6. Planning Board
 7. Powers and Duties of the Board
 8. Planning Council Created
 9. Powers and Duties of the Council
 10. Conflict with Other Laws
 11. Severability
 12. Effective Date

Section 1. Legislative Intent

The County Legislature of the County of Cortland, in order to preserve the physical beauty and natural resources which have made our County an attractive place to live and work, and in order to plan for the growth of population, business and industry in a comprehensive and rational manner which best serves the present and future residents of our County, and in order to provide for the orderly and efficient expansion of necessary public services, does hereby find it necessary to establish a Department of Planning in County Government.

Section 2. Definitions

- A. "Board" shall mean the Cortland County Planning Board.
 B. "Committee" shall mean the Planning Committee of the Cortland County Legislature.
 C. "Council" shall mean the Cortland County Planning Council.
 D. "Department" shall mean the Cortland County Department of Planning.
 E. "Director" shall mean the Director of Planning of the County of Cortland.
 F. "Legislature" shall mean the Cortland County Legislature.

(If additional space is needed, please attach sheets of the same size as this and number each)

Section 3. Department Created

- A. The Department of Planning of the County of Cortland hereby is created and established.
- B. The Planning Board Office, with its presently existing functions related to the Board, is hereby transferred in its entirety, including but not limited to all employees, property, equipment and budgetary appropriations, to the Department. All employees shall retain the same classification, pension and retirement rights and privileges as they had immediately prior to such transfer; provided, however, that nothing herein contained shall be construed to deprive the Legislature of any power it now has with respect to any such employees in the County. No employee's civil service status shall be jeopardized by any rewording and/or change brought about by this Local Law.
- C. The Department shall provide technical assistance to Committees of the Legislature as the Legislature may direct, and Boards, Committees and Councils including but not limited to:
 - 1. Cortland County Agricultural Districting Advisory Committee
 - 2. Cortland County Beautification Council
 - 3. Cortland County Comprehensive Health Planning Board
 - 4. Cortland County Environmental Management Council
 - 5. Planning Board
 - 6. Planning Council
- D. The Department shall act as liason to the following Agencies, Boards, Commissions, Councils and Districts, and such other groups as the Legislature may direct:
 - 1. Areawide and Local Planning for Health Action
 - 2. Central New York Regional Planning Board
 - 3. Cortland County Industrial Development Agency
 - 4. Cortland County Soil and Water Conservation District
 - 5. District Fish and Wildlife Management Board
 - 6. District Forest Practice Board
 - 7. Empire Heartland Resource Conservation and Development Program
 - 8. Finger Lakes Basin Commission
 - 9. Southern Tier East Regional Planning and Development Board
 - 10. U.S. Soil Conservation Service

Section 4. Appointment and Qualification of Director

- A. The executive head of the Department shall be the Director of Planning who shall be appointed by the Legislature, on recommendation of its Planning Committee, for a term of five years. Prior to making its recommendation, the Committee shall consult with the Planning Council.

For purposes of this Local Law, the term of the incumbent Director shall be deemed to have commenced on October 21, 1974.

- B. The Director shall be in the unclassified civil service status and shall be removable only after a hearing for cause.
- C. The Director shall hold a Master's Degree in planning and shall have had five years of suitable planning experience. In addition, he shall have necessary credentials to insure maximum County participation in State and Federal planning programs.
- D. The Legislature, acting by resolution, must notify the Director of his reappointment or termination at least five months prior to the conclusion of his term. Upon termination, the County shall compensate the Director at his regular rate of compensation to the extent that such notice is deficient.

Section 5. Powers and Duties of the Director

The Director shall:

- A. Be generally responsible for operation of the Department.
- B. Prepare an annual work program for the Department in consultation with the Board for submission to the Council.
- C. Prepare the annual operational budget of the Department for submission to the Budget Officer, after review and comment by the Council.
- D. Recruit and maintain a staff competent to carry out the functions of the Department within the means authorized by the Legislature.
- E. Be responsible for the internal organization of the Department, including initiation of appointment, promotion, transfer, or dismissal of personnel. In carrying out this responsibility, he shall consult with the Cortland County Civil Service Commission and act within the guidelines of the Civil Service Law and the means authorized by the Legislature.
- F. Recommend consultants to the Council for their consideration within the means authorized by the Legislature.
- G. Prepare in consultation with the Board and/or any Advisory Committees constituted by the Board, planning and technical studies in furtherance of County planning, including but not limited to the furtherance of the County's participation in the Comprehensive Planning Assistance Program.

- H. Make recommendations to the Board concerning those planning matters referred from municipalities pursuant to the General Municipal Law.
- I. Maintain adequate records of all matters filed with the Board and other agencies so assigned to the Department.
- J. Upon request, assist municipal subdivisions within the County in matters pertaining to planning and zoning and act as a resource for them in acquiring information on and funds for programs from sources other than County government.
- K. When authorized by Local Law, prepare the Capital Improvement Program for review by the Board prior to submission to the Budget Officer.
- L. Review and comment to the Budget Officer, after consultation with the Council, concerning any capital improvement project proposed by any member of the Legislature.
- M. Serve as spokesman for the Department in relations with government or quasi-government units and the public.
- N. Maintain liason with regional planning boards and planning boards in adjacent counties.
- O. Collect, analyze, and distribute information relative to regional, county and community planning and zoning, including but not limited to legislation which may provide financial assistance to the Department in carrying out its work.
- P. Conduct research into business and industrial conditions within the County and cooperate with groups organized for such purposes.
- Q. Have all the powers and perform all the duties now or hereafter conferred or imposed upon him by State Statute, Local Law or resolution of the County Legislature.
- R. Serve as the executive secretary to the council.

Section 6. Planning Board

- A. The Cortland County Planning Board, created by Resolution 83 of 1968 of the Cortland County Board of Supervisors shall be and hereby is continued.
- B. The Board shall consist of fourteen (14) members, eleven (11) to be appointed by the Legislature on the recommendation of its Chairperson, and the Chairperson

of the Legislature, the County Treasurer and the Superintendent of Highways, who shall serve as ex-officio members.

- C. Members appointed by the Legislature shall serve for a term of four (4) years. No appointed member shall serve more than two (2) consecutive terms. Whenever an appointed member is absent from five (5) consecutive meetings of the Board for any reason other than illness, his membership shall be terminated and a vacancy shall be deemed to exist. The Chairperson of the Board shall notify the Clerk of the Legislature in writing when such a vacancy exists. The Clerk of the Legislature shall notify the absent member in writing that his membership on the Board has been terminated.
- D. When a vacancy shall occur among the appointed membership other than by expiration of term, the Legislature, acting on the recommendation of its Chairperson, shall appoint a person to serve the unexpired portion of the term.
- E. New members appointed to the Board pursuant to subdivision B of this Section shall serve terms expiring June 30, 1977 and June 30, 1978 respectively.
- F. In order to obtain the broadest representation in terms of population, geographic distribution and interest in county planning, the Board shall include residents from the City, Villages and Towns. No more than five (5) appointed members of the Board shall reside in the City of Cortland. Further, no more than two (2) appointed members of the Board shall come from the same Village or Town.
- G. No more than six (6) appointed members of the Board shall be enrolled in the same political party.
- H. A majority of the appointed members of the Board shall constitute a quorum thereof.

Section 7. Powers and Duties of the Board

The Board shall:

- A. establish by-laws for the conduct of its business.
- B. perform those obligations mandated to the Board by Statute, including but not limited to preparation and adoption of a Master Plan, and those assigned to the Board by the County Legislature.

- C. As it deems necessary, create standing and special committees including members of the Board and/or interested persons in the community to assist it with various planning studies. Individual members of said committees shall be appointed by the Board on recommendation of its Chairperson.
- D. Create a special committee known as the Citizen's Advisory Committee to assist it in the preparation and revision of the Master Plan. The total membership of this committee shall not exceed eleven (11) members of which no more than three (3) members shall be from the Board. Individual members of the committee shall be appointed by the Board on recommendation of its Chairperson. Preference shall be given to members of the Citizen's Advisory Committee established by Resolution 326 of 1972 of the Cortland County Board of Supervisors.
- E. Advise the Legislature on any matter concerning regional, county or municipal planning which may come to its attention by its own initiative or on referral from the Director.
- F. Shall annually report to the Legislature, as directed by Statute. Said report shall include:
 - I) a summary of the activities of the Board during the past year including its reviews undertaken pursuant to the General Municipal Law;
 - II) a summary of studies issued during the preceding year or an incorporation of said reports by reference.
- G. In consultation with the Director, encourage Planning Boards of the municipal subdivisions within the County on an advisory basis and, if deemed advisable, recommend to the Council execution of a formal contract for provision of technical services to one or more of said subdivisions.
- H. Assist the Director at his request, in any matters affecting funding of any major physical, economic, or administrative improvement deemed desirable.
- I. Provide a forum for citizen communication as it relates to planning.
- J. Engage in public education on planning matters within the means authorized by the Legislature.

Section 8. Planning Council Created

- A. The Cortland County Planning Council be and hereby is created and established.
- B. The Council shall have five (5) members. The Chairperson of the Committee, one other member of the Committee designated by the Chairperson of said Committee, the Chairman of the Board and the Vice-Chairman of the Board, shall serve as members. The fifth member shall be the Chairperson of the Legislature or his designee.
- C. The Chairperson of the Committee shall serve as Chairperson of the Council.

Section 9. Powers and Duties of the Council

The Council shall:

- A. Review and comment on the Department's annual budget as prepared by the Director, prior to submission of said budget to the Budget Officer.
- B. Review and comment on the Department's annual work program as prepared by the Director in consultation with the Board. Said review shall be completed within 30 days after submission of said program.
- C. Review and comment upon the Director's recommendations for hiring of consultants within the means authorized by the Legislature.
- D. Advise the Director, upon request, on matters relating to the administration of the Department.
- E. Serve as an instrument for improved communication between the County Legislature and the Board.
- F. Carry out such other related duties as the Legislature may prescribe from time to time.

Section 10. Conflict with Other Laws

- A. Nothing contained in this law shall be construed as authorizing the Department, the Board or the Council to supercede, abrogate or otherwise affect the statutory authority provided for in the laws of the State of New York.
- B. Nothing contained in this law shall be construed to impair the provisions of any duly executed contract to which the County of Cortland is a party.

Section 11. Severability

If any part or provision of this local law or the application thereof to any person or circumstance is adjudged invalid by any court of competent jurisdiction, such judgement shall be confined in its operation to the part, provision or application directly involved in the controversy in which such judgement shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances.

Section 12. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State in accordance with the provisions of the Municipal Home Rule Law.

(Complete the certification in the paragraph which applies to the filing of this local law and strike out the matter therein which is not applicable.)

(Final adoption by local legislative body only.)

1. I hereby certify that the local law annexed hereto, designated as local law No.3..... of 1975....
 County
 City of Cortland was duly passed by Cortland County Legislature
 Town of
 Village (Name of Legislative Body)
 on March 26, 1975 in accordance with the applicable provisions of law.

~~(Passage by local legislative body with approval or no disapproval by Elective Chief Executive Officer or repassage after disapproval.)~~

~~2. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
 County
 City of was duly passed by
 Town of (Name of Legislative Body)
 Village
 on 19..... not disapproved
 and was approved by the
 repassed after disapproval Elective Chief Executive Officer
 and was deemed duly adopted on 19....., in accordance with the applicable provisions of law.~~

~~(Final adoption by referendum.)~~

~~3. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
 County
 City of was duly passed by the
 Town of (Name of Legislative Body)
 Village
 on 19..... not disapproved
 and was approved by the
 repassed after disapproval Elective Chief Executive Officer
 on 19..... Such local law was submitted to the people by reason of a
 mandatory referendum and received the affirmative vote of a majority of the qualified electors voting
 permissive general
 thereon at the special election held on 19....., in accordance with the appli-
 cable provisions of law.~~

~~(Subject to permissive referendum and final adoption because no valid petition filed requesting referendum.)~~

~~4. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
 County
 City of was duly passed by the on
 Town of (Name of Legislative Body)
 Village
 19..... not disapproved
 and was approved by the on
 repassed after disapproval Elective Chief Executive Officer
 19..... Such local law being subject to a permissive referendum and no
 valid petition requesting such referendum having been filed, said local law was deemed duly adopted on
 19....., in accordance with the applicable provisions of law.~~

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or if there be none the chairman of the board of supervisors, the mayor of a city or village, or the supervisor of a town, where such officer is vested with power to approve or veto local laws or ordinances.

~~(City local law concerning Charter revision proposed by petition.)~~

~~5. I hereby certify that the local law annexed hereto, designated as local law No. of 19..... of the City of..... having been submitted to referendum pursuant to the provisions of § 36 of the Municipal Home Rule Law and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the special election held on 19 became operative.~~

~~(County local law concerning adoption of Charter.)~~

~~6. I hereby certify that the local law annexed hereto, designated as Local Law No. of 197 of the County of, State of New York, having been submitted to the Electors at the General Election of November, 19, pursuant to subdivisions 5 and 7 of Section 33 of the Municipal Home Rule Law and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

~~(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)~~

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph above.

Robert C. Henning
Clerk of the Board of Supervisors, City, Town or Village Clerk or Officer
designated by Local/Legislative Body

Date: March 27, 1975

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized Attorney of locality.)

STATE OF NEW YORK

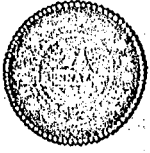
COUNTY OF CORTLAND

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

J. J. Wood
(Title of Officer) County Attorney

County
City of Cortland
Town
Village

Dated: March 27, 1975



CORTLAND COUNTY LEGISLATURE
COURT HOUSE CORTLAND, N. Y. 13045

TELEPHONE (607) 756-2808

JAMES R. O'MARA, CHAIRMAN
ALBERT C. KENNEY, CLERK
WALTER A. SPENCER, JR., DEPUTY CLERK

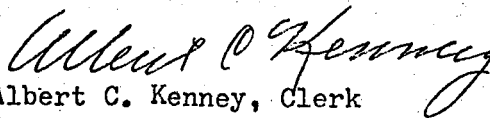
March 28, 1975

State Comptroller
Alfred E. Smith Office Bldg
Albany, New York 12225

Dear Sir:

I am enclosing herewith one (1) copy of Local Law No. 3
for the year 1975 for filing in your office.

Very truly yours,


Albert C. Kenney, Clerk
Cortland County Legislature

/p
Encl:

MARIO M. CUOMO
Secretary of State



MAURICE FLASTERSTEIN
Administrative Director

STATE OF NEW YORK
DEPARTMENT OF STATE
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12231

April 1, 1975

Mr. Albert C. Kenney, Clerk
Cortland County Legislature
Court House
Cortland, New York 13045

Dear Sir:

Please be advised that Local Law No. 3
of 1975 of the County of Cortland
was received and filed on March 31, 1975.

We enclose herewith additional forms for the filing of
local laws for your future use.

Very truly yours,

Barry F. Bohan
Director
State Records and Law Bureau

cc: State Comptroller
Division of Municipal Affairs

G115-006

Attachment: Local Law 3 of 1975 - Creating a Department of Planning in the County of Cortland (10994 : Local Law "H" of 2022 to Amend



STATE OF NEW YORK
DEPARTMENT OF AUDIT AND CONTROL
ALBANY

ARTHUR LEVITT
STATE COMPTROLLER

IN REPLYING REFER TO

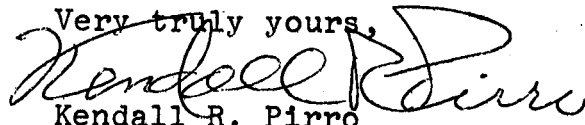
April 11, 1975

Mr. Albert C. Kenney, Clerk
Cortland County Legislature
Court House
Cortland, New York 13045

Dear Sir:

I hereby acknowledge receipt as of March 31, 1975
of certified copy of Local Law No. 3
of 1975 for the County of Cortland
which copy is being filed in this office.

Very truly yours,


Kendall R. Pirro
Associate Attorney

KRP: js

PUBLIC NOTICE

PLEASE TAKE NOTICE that a public hearing will be held on Local Law No. 3 for the year 1975 for the County of Cortland, said Local Law creating a Department of Planning in the County of Cortland, continuing the Cortland County Planning Board and creating the Cortland County Planning Council. Said hearing will be held at 10:30 A.M. on March 26, 1975 at the County Legislature Chambers in the Cortland County Court House, Cortland, New York.

PLEASE TAKE FURTHER NOTICE that at the time and place above mentioned, all persons interested will be afforded an opportunity to be heard.

BY ORDER OF THE CORTLAND COUNTY
LEGISLATURE

By

Albert P. Kenney
Clerk

Cortland County Planning Department

Activity Report – November 2022

Administration

CNY Regional Planning Board

- CFA ESD Strategic Development Plan application submitted
- Climate Smart Communities progress
- NTIA Middle Mile Broadband Application

Southern Tier 8

- ARC Grants
 - Reviewing outside agencies applications/final review completed
 - Strategic Development Plan application submitted
- Broadband – Southern Tier Network
- CEDS
- Opportunity Zone Collaboration
- Work on Planning Committee Regional Strategies

CDBG Grant

- \$1,750,000 for SEPP Housing renovation. State and sub recipient agreement are finalized. Bid to be awarded early November. Construction to follow immediately.

5311 Grant

Mobility Management

First Transit RFP/Communication

5311 grant application open, due date changed to November 14, 2022

Cortland County Planning Board Meeting – October 19th, 2022

General Municipal Law M-239's Returns:

- City of Cortland – 7 Garfield St/Chilson – Area Variance
 - The applicant is requesting an area variance to build a privacy fence in the front yard: 4 foot tall along the front property line/sidewalk, 4 foot tall from the front property line/sidewalk to 25 feet set back, and 6 foot tall from 25 feet set back continuing into the side yard.
- City of Cortland – 12 Lincoln St/Briggs – Site Plan Review
 - The applicant is requesting a site plan review to expand rear parking and remodel the existing building.
- City of Cortland – 12 Washington St/Greenwood Sky, LLC – Site Plan Review
 - The applicant is requesting a site plan review to pave four off-street parking spaces in the rear yard.

General Municipal Law M-239's Reviewed:

- Town of Cortlandville – 978 NYS Route 13/Regan Development – Conditional Permit, Site Plan Review, Aquifer Protection Special Permit, Area Variance, & Use Variance
 - The applicant is requesting a conditional permit, site plan review, aquifer protection special permit, area variance, and use variance so they may construct a four story mixed-use building consisting of 68 apartment units and 6,278 square feet of commercial space.
- Town of Cortlandville – 607 NYS Route 13/Essex Steel Co Inc – Conditional Permit & Aquifer Protection Special Permit
 - The applicant is requesting a conditional permit & aquifer protection special permit so they may construct a 72.25' x 63' (4,551.75 sq. ft.) cold storage building with an attached 24' x 63' (1,512 sq. ft.) lean-to.

- Town of Homer – 4740 & 4750 Cosmos Hill Rd/Diana McClure – Conditional Permit & Site Plan Review
 - The applicant is requesting a conditional permit & site plan review so they may construct a new house, storage barn, horse barn, and stables on two lots.
- Town of Homer – 5937 US Route 11/New Hope View Farm LLC – Site Plan Review
 - The applicant is requesting a site plan review so they may construct a dry cow / young stock barn.
- Village of Homer – 63 S Main St/Burns McCauliffe Post 465 – Site Plan Review
 - The applicant is requesting a site plan review so they may construct an illuminated sign to replace an existing non-illuminated sign.
- City of Cortland – 13 Pomeroy St/Equity Trust Custodian – Use Variance
 - The applicant is requesting a use variance so they may use a property as a three-family dwelling in an R-2 district.

E-911 Addresses

- 6 in October:
 - 1 Cortland, 2 Cortlandville, 2 Homer (T), 1 Virgil

GIS Tasks

- Bus Route Maps
- Redistricting Maps
- Dwyer Park Map
- Updating information for the Census Bureau
- Post Office Map
- Creating/Updating School District Maps
- Checking Accuracy of Existing Files
- Fixing Missing Datalinks
- Maps for Homer (Village)

Snowmobile

- Phase I has been approved by NYS Office of Park and Recreation
- Phase II has been accepted by NYS Office of Park and Recreation – County is waiting for trail mileage award from New York State Office of Parks and Recreation for each club.

**Cornell Cooperative Extension of Cortland County
60 Central Avenue, Room 140
County Office Building
Cortland, NY 13045**

October 25, 2022

David Rutherford, Executive Director

Reports for APE

Human Ecology Program Area
September 22, 2022
Barbara Henza

Poverty Stoplight Move Forward

The Poverty Stoplight Move Forward grant is coming to an end on September 30, 2022. The Poverty and Economic Hardship Program Work Team is working with the counties involved with this program to identify possible funding to continue this program beyond the end of September and will also be working with the developer of the Poverty Stoplight tool to negotiate the cost of continuing to access it. Tom Hirschl, the Principal Investigator for this project and the campus co-chair of the PWT is currently in London on sabbatical. We are in contact with him on this issue but any decisions on what our next step will be need to wait until his return in January 2023.

Parents Apart

Parents Apart is designed to help parents who are separating or divorcing find ways to help their children cope with what is happening and to find ways to keep any confrontation away from them. We are in the middle of the class that we had scheduled for September with the second session scheduled for September 29. We have added the program to our Facebook page, and it is generating some interest there. We will continue to look for venues to promote this program in the county.

Energy Education

Despite the end of the CEEP program on June 30 my name and contact information still appears on the NYSEDA website to assist consumers interested in home energy measures for their home. As a result I am still getting calls requesting my assistance. I provide those calling with the basic information on the programs and refer them to the NYSEDA website for contractors or additional assistance. The organization who received the grant for the Central New York Regional Energy Hub let me know in mid-September that they were close but still have no contract so there has been no consumer outreach or assistance available in the region beyond the limited amount I have been providing.

Financial Education

CCE staff work with the Cortland Works Career Center to provide a workshop to those seeking employment on credit reports as New York State does not ban the use of credit reports in hiring decisions. Each participant is provided with information on how to access and read a credit report and dispute any incorrect information. Identity theft and how to prevent are also covered. There is time allowed for participants to ask questions related to their own situation as well.

Homer School Open House

I attended the Open House at the Homer Intermediate School on September 15th and distributed information from the Federal Trade Commission on Child Identity Theft along with basic information on identity theft for adults. The parents I spoke with were not aware that this could be and has been happening across the county. One parent indicated that their 9 year old daughter had recently received a credit card solicitation in the mail. I explained the process for freezing their child's credit history and suggested they contact all three of the major credit bureaus to see if there a file there in their child's name. Some parents also decided they needed to check their history as well. I will also be attending the Homer Open House at the elementary school in October.

Family Economics Resource Management Program Work Team

I am the County Association co-chair for this program work team at Cornell. In that capacity I work with a professor on campus to identify issues and resources across the state that impact the financial health of NYS residents. The PWT identifies programs that are available that can be implemented in the county associations to address these issues and where needed provides training to county educators on the programs and resources. We will be holding a meeting on September 27th in Albany County to work on the mission statement for the PWT and to do some visioning for the future. David Kay from Cornell will be joining us virtually to discuss his work on Community Development and how our program efforts in financial education can complement his work. We will also be talking with Valerie Reyna and Allison Herman from the Psychology department about their work on decision making. Celeste Carmichael from Organizational Development at Cornell will provide a taped talk on plans of work and will provide a sample plan of work for the financial literacy program area, something that is currently not provided.

Human Resources

I will also be spending time over the next year working to organize and update the Human Resource files in the office.

Monthly Report 4-H –September/October 2022
Rebecca Ireland-Perry

September:

- Year-end paperwork and reporting for 4-H is going on now.
- 4-H Teen Council retreat to kick off our year at 4-H Camp Owahta for the weekend of September 24th.
- Local products fundraiser—order sheets coming out in October, products coming in beginning of December. Help support the 4-H Program!
- 4-H Achievement Night is scheduled for Saturday, October 1st at the fairgrounds
- If you shop at JCPenney, they are currently doing a fundraiser for 4-H.

October:

- National 4-H week is October 2-8th. Please look in your community to see if you see a 4-H club display in a business' window. The theme is: Ignite Your Spark
- Tractor Supply Paper Clover Campaign October 5-10th. If you shop at TSC please purchase a clover to support our local 4-H program.
- Draft Horse show and sale October 7-8th. Stop down and support 4-H through a purchase at our food booth!
- Cake decorating workshops will start October 20th.
- Sewing workshops with the Dairy Dreamers 4-H Club scheduled October 17th and 18th.
- Needle Arts group starting up October 27th.

[View this email in your browser](#)

Cornell Cooperative Extension | Cortland County

Ag-related Events & Funding Opportunities

for the week of 10/24/2022 - 10/30/2022

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CCE Cortland Ag-related Events

Growing North American Hedgerows: Part 2 Hedgerow Walk

Saturday Oct 22nd, 1:30 - 3:00 pm

Matt Hollenbeck will walk us around and show us the work he has been doing for the past 5-years growing and maintaining his 1, 3, and 5-year growth hedgerows - while sharing his experience and discussing why he has made the decisions he has made.

Register by Thursday, Oct 20th

https://reg.cce.cornell.edu/Hedgerow-walk-ag_211

Upcoming Ag-related Events

Horticulture
Livestock
Business
General

[illegible]

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To view the PSA please click this link: <https://youtu.be/ehbox8CHWEY>

The majority of rescued foods are vegetables donated from local farms and gardeners. “We know vegetables

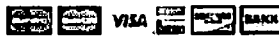
are the most desired items by the communities we serve based on surveys and interviews of local food pantry guests," says Executive Director Jackie Leaf. Access to these nutritious foods is a critical social determinant of health that impacts both physical and mental health. "Increasing access to healthy food through our food rescue program is one strategy to address underlying health issues in our community," Leaf explains.

Now Seven Valleys Food Rescue is excited to welcome the community to tour the space and learn more about food rescue work. Community members are invited to the Grand Opening celebration held on October 27th at 172 Homer Ave, Cortland, NY 13045 from 4pm-6pm. The event will begin with guest speakers and a ribbon cutting with refreshments and tours to follow.

For more information call (607) 756-4198, email adrienne@sevenvalleyshealth.org or visit our Facebook event page at www.facebook.com/SevenValleysHealthCoalition.

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Donate



If you value the work we are doing at CCE Cortland Ag please consider donating, your donations go a long way in supporting our work.

Funding Opportunities

NEW!!! Black Farmer Fund Rapid Response

deadline: on-going

Black farmers and food actors across the Northeast for quick assistance in emergency situations. These may include, but are not limited to, the following: equipment breakdown, weather, loss of crops / animals, medical expenses, stolen or damaged supplies, etc. The funding maximum is \$10,000.

NEW!!! Find the Pandemic Business Recovery Initiative Programs That Are Right for Your Business

NYS Economic Development created a quick online form to help small businesses identify Business Pandemic Recovery Initiative programs, including tax credits and grant funding, that are a correct fit for your business.

AEM Funding for NYS Grown & Certified Farms

deadline: 10/24/2022

The Department and the New York State Soil and Water Conservation Committee are pleased to announce the availability of funds to support implementation of Agricultural Environmental Management (AEM) Plans on New York State Grown & Certified farms. Funding for this request for proposals comes from the Environmental Protection Fund, as part of the Ocean and Great Lakes Initiative.

Increasing Land, Capital, and Market Access (Increasing Land Access) Program

deadline: 10/28/2022

USDA launched the Increasing Land, Capital, and Market Access (Increasing Land Access) Program to help underserved producers by increasing land, capital, and market access. The program will fund cooperative agreements or grants for projects that help move underserved producers from surviving to thriving.

Land access is critical to the success of agriculture. Underserved producers have not received the amount of specialized technical support that would benefit the launch, growth, resilience, and success of their agricultural enterprises. The Increasing Land Access Program is intended to address this problem by increasing access to farm ownership opportunities, increasing access and improving results for those with heirs' property or fractionated land, increasing access to markets and capital that affect the ability to access land, and increasing land ownership, land succession, and agricultural business planning.

Organic and Transitional Education and Certification Program

deadline: 10/31/2022

Are you a producer or handler of agricultural commodities that are certified organic? Or, are you transitioning your operation to certified organic? You may be eligible for financial assistance to cover expenses paid during fiscal year 2022 through USDA's Organic and Transitional Education and Certification Program (OTEC).

This program is part of USDA's Pandemic Assistance for Producers initiative.

NESARE Farmer Grant Program

deadline: 11/15/2022

Farmer Grants are for commercial producers who have an innovative idea they want to test using a field trial, on-farm demonstration, marketing initiative, or other technique.

Farmer Grant projects should seek new knowledge other farmers can use and address questions that are directly linked to improved profits, better stewardship, and stronger rural communities.

Food Safety Certification for Specialty Crops Program

deadline: 01/21/2023

The FSCSC program provides financial assistance for specialty crop operations that incur eligible on-farm food safety program expenses related to obtaining or renewing a food safety certification in calendar years in 2022 or 2023. This program helps offset costs to comply with regulatory requirements and market-driven food safety certification requirements.

FSCSC provides up to \$200 million to specialty crop operations that incur eligible on-farm food safety program expenses related to obtaining or renewing a food safety certification in calendar years 2022 and/or 2023. For each year, FSCSC will cover a percentage of the specialty crop operation's cost of obtaining or renewing their certification, as well as a percentage of their related expenses.

NYS Seed Funding Program for Small Businesses

deadline: on-going

The New York State Seed Funding Grant Program (the "Program") was created to provide assistance to early-stage small businesses to succeed in a recovering New York State economy.

CRP-TIP Program

deadline: on-going

The Transition Incentives Program (TIP) offers assistance for land owners and operators, as well as opportunities for beginning and socially disadvantaged farmers and ranchers. It provides land owners or operators with two additional annual rental payments on land enrolled in expiring Conservation Reserve Program (CRP) contracts, on the condition they sell or rent this land to a beginning farmer or rancher or to a socially disadvantaged group. Up to two additional annual CRP payments can be obtained through TIP. New land owners or renters must return the land to production using sustainable grazing or farming methods.

New York State Historic Barn Rehabilitation Tax Credit

deadline: on-going (through 12/2024)

Owners of historic barns may qualify for a New York State tax incentive for qualified rehabilitation work. The Historic Barn Rehabilitation Tax Credit program offers a state income tax credit equal to 25% of the expenditures incurred to rehabilitate a historic barn. The barn must have been built prior to 1946 (National Register listing is not a requirement) and the work must be approved by the Division for Historic Preservation. There is no cap on the amount of credit that may be earned, and taxpayers can begin to claim the credit on their 2022 NYS taxes.

FACT Conference Scholarships for Farmers

deadline: on-going

As funding allows, FACT awards scholarships of up to \$400 for livestock and poultry farmers to attend educational events—including virtual events—to learn knowledge, skills, and best practices related to humane animal management, business and farm finance, and/or value-added production processes. FACT is currently accepting applications for scholarships to the events listed below as well as those proposed by individual farmers on their applications. The list of events is updated throughout the year.

AFT Brighter Future Fund

deadline: on-going

American Farmland Trust (AFT) is excited to announce the Brighter Future Fund (BFF) to assist farmers in successfully launching, growing, and sustaining farms in the face of forces impacting the food and agricultural system, including the COVID-19 pandemic, changing markets, severe weather, and climate change. AFT seeks to uplift, support, and amplify the work of a wide range of farmers through this program. Funding, up to \$5000, will be allocated to two primary categories: professional services and equipment or infrastructure costs. Grants are intended to leverage other resources (either in-kind from the farmer, or other private and public funds) and make a difference for farmers to 1) improve farm viability, 2) access, transfer or permanently protect farmland, or 3) adopt regenerative farming practices and increase resilience to climate change.

Farmland Protection Implementation Grants Program

deadline: ongoing

In Cortland County, you can apply through the County Planning Department or a land trust such as NY Ag Land Trust and the Finger Lakes Land Trust.

Round 18 FPIG continues New York State's commitment to providing financial assistance to locally-led farmland protection efforts. The Farmland Protection Implementation Grants Program provides financial assistance to counties, municipalities, soil and water conservation districts, and land trusts to enable them to implement farmland protection activities consistent with local agricultural and farmland protection plans. The most frequently funded activity is the purchase of agricultural conservation easements on individual farms. However, the program may also award funding to enable other implementation activities, such as amendments to local laws affecting agriculture, option agreements, and covering the transaction costs of donated agricultural conservation easements.

All farmland protection project applications must be submitted electronically through the New York State Grants Gateway. More information regarding the Grants Gateway can be found [here](#).

Municipalities, counties, Soil, and Water Conservation Districts, and land trusts are eligible to apply for grants of up to \$2 million each to help offset the costs of individual conservation easement projects that protect viable agricultural land from being converted to non-agricultural use.

Eligibility criteria for the program have been adjusted to include the agroforestry, equine, and wine sectors, reflecting New York's diverse agricultural industry. In addition, other closely aligned State goals have been integrated into the eligibility criteria to allow multiple objectives for certain projects, including food security, climate resiliency, and source water protection. Another first for the program, an incentive payment is now available to participating landowners whose project specifically incorporates climate resiliency or source water protection. Soil health assessments are also now an eligible project cost.

There is no application deadline and applications will be accepted on a rolling basis until available funds have been awarded to eligible projects.

This funding opportunity continues the state's commitment to providing financial and technical assistance for farmland protection on a predictable two-year cycle and builds on the recent additions of the successful FPIG Dairy Transitions Farmland Protection Initiative and the FPIG Farm Operations in Transition Farmland Protection Initiative.

John May Safety Fund

deadline: ongoing

The John May Farm Safety Fund has been established for New York farmers needing financial help to improve work-related safety on their farms. [Click here for more information and to get an application.](#)

Contact NYCAMH at 1-800-343-7527 or email jmfsf@bassett.org.

National Rollover Protective Structure (rollbar) Rebate Program

deadline: ongoing

"The National ROPS Rebate Program (NRRP) is a voluntary program that provides rebates for approximately 70%* of the cost of purchasing and installing a ROPS (Rollover Protective Structure; rollbar) kit. This rebate covers the ROPS kit (rollbar and seatbelt), shipping, and professional installation, if desired"

Farm Credit East Grants & Incentives for NE Agriculture Report

(re-posted from Farm Credit East)

This is a comprehensive list of grants and other incentives for agriculture throughout the northeast, including NY State, where you can find funding opportunities by state or by region.

[ATTRA's list of funding opportunities](#)

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Farmer Resources

ATTRA

(Weekly sustainable agriculture newsletter by NCAT)

<https://attra.ncat.org/attra-newsletter-sign-up-form/>

BuyLocalNY.org

(List your farm so that consumers can find you!)

www.buylocalfoodny.org

Cornell Small Farms Program

(Find Classes and Support to Build New Ventures)

<https://smallfarms.cornell.edu>

Cornell Agricultural Workforce Development

(Human Resources and labor laws)

<http://agworkforce.cals.cornell.edu>

Cortland County Soil & Water Conservation District

(Natural Resource Conservation in Cortland County)

<https://cortlandswcd.org/>

NYFarmNet

(Coaching, Business Planning, Farm Succession Planning, Referrals to Resources and more!)

FREE 1-800-547-3276 www.nyfarmnet.org

CCE South Central NY Dairy and Field Crops Team

<https://scnydfc.cce.cornell.edu/>

Cornell Livestock Team

<https://www.ccelivestock.com>

Center for Agricultural Development and Entrepreneurship (CADE)

<https://www.cadefarms.org>

Experience Cortland

(they often highlight and coordinate agri-tourism opportunities)

<https://www.experiencecortland.com/>

Morning Ag Clips

(subscribe for their daily NY update)

<https://www.morningagclips.com/>

NY Farm Bureau

<https://www.nyfb.org>

Northeast Organic Farming Association of New York (NOFA)

<https://nofany.org>

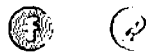
NYSERDA Agriculture Energy Audit Program FREE<http://nyserda.ny.gov/agriculture>**USDA-Farm Service Agency (NYS)**<https://www.fsa.usda.gov/state-offices/New-York/index>**USDA Natural Resources Conservation Service (NYS)**<https://www.nrcs.usda.gov/wps/portal/nrcs/site/ny/home/>**Farmer 2 Farmer (Ithaca Area FB Discussion Group)**<https://www.facebook.com/groups/323207784365665>**Farmer-to-Farmer (Cortland Area FB Discussion Group)**<https://www.facebook.com/groups/310544497345037>[Back to top](#)

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If you value the work we are doing at CCE Cortland Ag please consider donating, your donations go a long way in supporting our work.

We'd greatly appreciate any feedback. Feel free to contact us at any time
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**Cornell University
Cooperative Extension
South Central New York Dairy & Field Crops Team**

TO: AMG

FROM: Janice Degni, Area Team Leader

DATE: October 18, 2022

RE: MONTHLY ACTIVITY REPORTS September 2022

Enclosed are our monthly activity reports. The information is provided to give you an overview of the scope of our work.

We received some spontaneous feedback following our sheep pasture walk on 10/11 in Candor that we would like to share.

"Good afternoon SCNY team,

I just wanted to take a minute and give thanks and a big positive shout out on the outstanding grazing tour yesterday in Candor! I got a lot of takeaways from this tour not just on grazing but on the support infrastructures as well. Lots of great ideas and takeaways.

Thank you again for organizing this event. yes, please do more of these on farm, in field events! Can't beat the outdoor classroom."

**-Paul Gier
Tompkins County Soil & Water District**

Building Strong and Vibrant New York Communities

Cornell Cooperative Extension—South Central New York Dairy & Field Crops Team provides equal program and employment opportunities.

Monthly Program Progress Report: Sept 2022**Program Area: SCNY Dairy & Field Crops Team****Program Goal(s): Environmentally Sound Crop Production & Management****Janice Degni****Educational Events Organizing (In Process)**

Crop Meeting with Seedway Rep in Sept. (CA)

Corn Silage Harvest Clinic Owego

CNY Farm Diversification Conference. Topic on Sites and Soils

Educational Events Completed

Corn Silage Clinic in collaboration with Ward & VanScoy, Newark Valley

9/15 Presentation at Seedway Plot Tour w/ E. Primrose, Port Byron

Invited Presentation: Resistant Weeds and the Role of Extend Soybeans

Phone/Email Inquiries/Consultations

Pricing corn silage (CH)

9/6 collect corn stalks from CH dairy for corn silage clinic

Value of current year corn silage (CH)

Soil sampling and interpretation and recommendations from results (CO)

Evaluate fall new seeding and organic crop development (ON)

Direct Education/Research/Facilitation Activities:Land Rental Rates and Custom Rates-Statewide Survey – NYFVI funded project (a statewide collaboration of educators)
Station

9/7 Corn Silage Harvest Clinic -- Owego (15)

Indirect Education / Outreach Activities:

Field Crops IPM weekly conference call

9/8 Farm Visit with Dr. Matt Ryan's Sustainable Ag Class (CO)

9/16 Silvo-Pasture Tour

9/20 OLWMC Monthly Public Board Meeting

9/28 Cuddeback Nature's Meeting, Meet and Greet, Niles

Administrative activities/i.e. reporting, AAC meeting, etc

8/1 Team Meeting

Sept/Oct newsletter published

Professional Development

9/16 SilvoPasture Tour – Watkins Glen

9/19-9/23 Vacation

Monthly Program Progress Report

Month: September 2022

Program Area: SCNY Dairy & Field Crops Team

Educator(s): Betsy Hicks, Area Dairy Specialist

Program Goals(s): Dairy Management Education to Improve Profitability and Sustainability

Direct Education/Research/Facilitation Activities:

- **Educational Events Organizing (In Process)**
 - Economics of Lameness Discussion Group Meeting – Oct 25 (virtual)
 - Feeder School – Nov 4, Cortland, Nov 8 - Auburn
 - Technology Tuesdays Webinar Series (winter)
 - Cayuga Shop Meetings w/ Ron (winter)
 - Calving Workshop & Welfare (early spring)
 - Farm Sustainability Conference (March)
- **Educational Events Completed, date, place, # participants**
 - TI - Lawton's Dairy Farm Tour w/ NV FFA kids, 9/27, 31 students
- **Consultations – email and phone**
 - CO – staging corn harvest
 - TI – bulk tank grant program
 - CO – Dairy of Distinction
 - CA – sourcing beef cross calves
 - TO – catching up on grazing
 - CO – catching up on grazing
 - CH – bulk tank grant program
- **Presentations**
- **Collaborations**
 - DAP Peer-to-Peer Discussion Group w/ Lindsay Ferlito of NCRAT funded, focused on Lameness in freestall Dairies, enrolling 5 dairies to participate from our region, 3 months of recording data, comparing numbers with group averages
 - Tompkins County – 2 farms
 - Cortland County – 1 farm
 - Tioga County – 1 farm
 - Broome County – 1 farm
 - NRCS Bale Grazing Grant – starting to identify and sign farms up for winter 2023
 - NY Farm Viability Grant – “What Does Great Herd Health Look Like? Can Benchmarking Help New York Dairy Farms Reduce Disease?”, w/ CU Vet School & NWN, NCRAT dairy educators, should start fall 2022
 - Farm Sustainability Conference – w/Dana Havas of CCE Cortland, planning on hosting “Transitioning to Beef from Dairy” webinar topic for March

Educator(s): Betsy Hicks, Area Dairy Specialist

p.2

- **Consultations/One-on-One Farm Related w/ topic identified**
 - BR – farm profit team meeting
 - TI – farm profit team meeting
 - BR – Ag Task Force Meeting & checking corn fields
 - TI – corn harvest staging
 - TI – herd health & repro consultation w/ herd vet
 - TI – calf barn ventilation
 - BR – discussion group assessment 2
 - CO – discussion group assessment 2
 - TI - discussion group assessment 2

Indirect Education / Outreach Activities:

- **Administrative activities/i.e. reporting, AAC meeting, etc**
- **Press Release on “Such and Such”, Paper**
- **Articles Written**
- **Continuing Education/Professional Development**
- **Etc.**
 - 9/1 - NYS Fair Dairy Day & Cattle Birthing Center volunteer
 - 9/7 – Ward & Van Scoy Corn Burn Down & Plot Day
 - 9/12 – NYFVI Grant Kick-off Meeting
 - Small Farms Beef Course Planning Meeting

Monthly Program Progress Report
Program Area: Farm Business Management

Month: September 2022
Educator(s): Mary Kate MacKenzie

Program Goals(s):

Direct Education/Research/Facilitation Activities:

Direct Contacts Total:

Collaborations

- Dairy Farm Business Summary & Discussion Groups (PRO-DAIRY)
- Lean Management website (PRO-DAIRY)
- Onboarding Dairy Farm Employees (Cornell Ag Workforce Development)
- NERME Risk Management Grant

Educational Events Organizing (in Process)

- Summer pasture walk series
- Fall Organic Dairy Discussion Group & Organic Forage Cost of Production Project
- Load, Mix & Deliver Feed Cost Analysis Project
- QuickBooks for Farmers - winter online course

Educational Events Completed

- Sep 7 - Corn plot demo day & burn down

Phone/Email Consults

- Sep 6 – Cost to Load, Mix, Deliver Feed project
- Sep 8 – Cost to Load, Mix, Deliver Feed project
- Sep 28 - On-Farm Milk Storage & Handling Grant

Farm Visits/Zoom Meetings

- Sep 8 – Profit team meeting
- Sep 27 – Dairy Profit Monitor

Indirect Education / Outreach Activities:

Blog Posts @ Farm Business Management

- Sep 1 - Pricing Corn Silage by John Hanchar
- Sep 19 - Lean Management & Practical Applications on Dairy Farms

Professional Development

- Sep 13 & 14 - Cornell Farm Business Management Retreat

Administrative Activities

- SCNYDFC team meetings
- PRO-DAIRY Farm Business Management weekly meetings
- Statewide farm business management monthly meetings

Program Progress Report: September 2022

Program Area: Cornell SCNY DFT

Educator(s): Fay Benson

Program Goal(s): Small Dairy Support through appropriate technology and market opportunities

Direct Education/Research/Facilitation Activities:

Current/Ongoing Educational Programs:

- NE Dairy Business Innovation Center #1 (NEDBIC) "Dairy Grazing Cohort" Working with five farms on their plans for increasing their ability to graze on their dairy farms.
- Second NEDBIC #2 grant on study of organic dairy heifers is progressing, 10 of 12 farms have signed up across the state.
- Planning for October 14th Pasture Field Day in Tionesta, PA. with Russ Wilson. This will be the last Soil Health Trailer event for the summer. The soil health presentation was given at 15 events across seven states this year.

Completed Educational Programs:

- Sept 1st Soil Health and Pasture Ecology Course for National NRCS Field Staff, Freeport ME. (28 Attendees)
- Sept 6th Data collection with Dana Havas and Brett Chedzoy in preparation for Sept 16th Silvopasture tour and soil health presentation
- Sept 16th Silvopasture tour and soil health presentation with the NY Soil Trailer (85 attendees)
-

Meetings Attended:

- Sept 13th Groton Ag Advisory meeting
- Sept 20th Farm Visit to Dakota Finch, Marathon NY
- Sept 28th Visit Cornell T&R ctr. To view their Barley Sprouting Experiment

Farm To School Round 6 Grant**Recipient:** Cornell Cooperative Extension of Cortland County, Cortland, NY**Award Amount:** \$99,871.01**Amount:** \$62,836.21***A Regional Foodshed Approach to Farm-to-School: Cultivating Supply Chain Readiness in Central NY***

The proposed region includes Cayuga, Cortland, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, and Oswego Counties. These counties were chosen based on knowledge of regional production, distribution, and consumption, as well as the school food purchasing sheds, namely through five overlapping BOCES that serve the proposed region and the Syracuse City School District (SCSD), which is the largest school district in the region. Project goals are to:

Develop and build an F2S producer database and supply chain asset mapping in a nine-county region. Increase the number of food and farm partners selling to school food markets in the CNY foodshed. Forge synergistic collaborations between CNY community-based organizations, supply chain partners, and School Food Authorities (SFA) that allow for impactful and sustainable F2S program development.

Collectively, these goals will support the singular objective of this project: to increase the volume and variety of NY food products purchased by SFAs.

USDA-FMPP Grant**Recipient:** Cornell Cooperative Extension of Cortland County, Cortland, NY**District:** NY-022**Project Type:** Capacity Building**Award Amount:** \$248,208.47**Match Amount:** \$62,836.21**Total Project Amount:** \$311,044.68***Developing Sustainable and Resilient Direct Producer-to-Consumer Markets in New York's Southern Tier***

This project will improve upon food system viability, sustainability, and resiliency by identifying new and appropriate producer-to-consumer opportunities and by supporting and promoting existing producer-to-consumer efforts. This project will ensure community members continue to have access to locally produced foods by assisting new producers in our communities. These objectives will be met through a market analysis, developing new and existing farmer educational opportunities and resources (focusing on producer-to-consumer direct market education), hosting an annual farm trail, and the development of an underserved farmer plan. Beneficiaries include community members and new and existing farmers in the 4-county region of New York that includes Broome, Chenango, Cortland, and Tioga Counties.



Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045

Phone: (607) 756-5991 • Fax: (607) 756-0029

www.cortlandswcd.org

SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources

SOIL AND WATER CONSERVATION DISTRICT MONTHLY REPORT

From: Amanda Barber, SWCD Manager

November 3, 2022

AGRICULTURE AND PRIVATE LAND CONSERVATION

Agricultural Environmental Management (AEM) – We were awarded two more projects in Round 6 of the Climate Resilient Farming (CRF) Program for a total of five projects totaling over \$900,000 in state funding. Three projects are for stream corridor rehabilitation work to protect agricultural and other lands. Two are prescribed grazing and soil health projects that include stream buffers. Round 28 applications to the Agricultural Nonpoint (AGNP) Source Pollution Abatement and Control Program were announced. Two of our proposals were selected for funding. We will receive nearly \$650,000 for two projects that will protect important water resources from agricultural runoff and enhance farm viability by investing in farm and natural resources infrastructure. Staff will be working on Plans of Work and contracting for the next several weeks.

Construction is still underway on a barnyard water management and manure storage project in the Town of Lapeer. This project is funded by an AGNP Round 27 grant. This month we will be gathering data and doing field checks on landowners who applied for cover crop funding. New farms and additional new acres of cover crops are the priority for funding, but we also provide some support for continued or ongoing cover cropping practices. Several farms missed the deadline to apply but we are working to secure additional funding to support this important water quality improvement practice on as many farms as possible.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

Stream Restoration and Culvert Rehabilitation – Bleck Rd. culvert replacement and stream corridor work in the Town of Harford is now complete. Gee Hill Rd and Brakel Creek emergency work are also complete. The permanent project repairs at Brakel will be completed next year when permits can be secured. We finished critical area seeding and buffer plantings at all stream project locations. Photos of recent projects are on page 2/reverse.

Forestry – Over 1300 seedlings will be planted as buffers this fall. The final project planting is underway in the City Waterworks. We have secured funding for additional tree planting in the Waterworks, and will be announcing upland and buffer tree planting opportunities for all county property owners soon. Interested landowners should contact SWCD for information. Municipalities are eligible to apply for tree planting funding through NYSDEC. Those needing assistance can contact SWCD.

Septic Maintenance Workshops were held again this fall with about thirty attendees participating. Vouchers are processed monthly with 35 redemptions so far. This is a three year grant. Workshops will be offered again next year.

PROGRAMS AND EDUCATION

Spring Planting Program- we are working with the Community Innovation Lab at SUNY Cortland to develop an online sales platform for our seedling sale, as well as other sales and events. This is an exciting opportunity for us to partner with the college and we are pleased with the progress!

ADMINISTRATION

The 2023 Cortland County SWCD Annual Work Plan has been approved by the SWCD Board and submitted to the State Soil and Water Conservation Committee for approval.

Attachment: Soil & Water update 11 2022 (11087 : Soil & Water Monthly Report)

West Scott Road/Grinnell Rd Stream Project



Before 1 Eroding stream bed and banks



Before 2 Plunge pool and fish passage barrier



After 1 Bank stabilization, culvert outlet repair for fish passage, corridor stabilization and grade control including low flow channel and flood bench.

Bleck Road Culvert Replacement



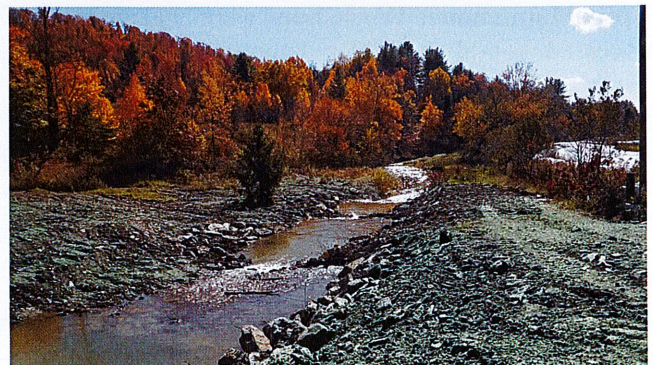
Before 2 Bridge out! Town purchase double box to replace it, but unable to get NYSDEC permit.



After 1 SWCD negotiated permit conditions and assisted Town with installation of required structures.



After 2 Bank protection and hydroseeding to prevent erosion.



After 3 Downstream rock channel structures and bank stabilization maintain channel elevations and





Community Asset

- ~600 acres managed
- 13+ miles of trails
- Preschool, Camps, Field Trips
- Open Year-Round, FREE
- 15 year-round | +30 seasonal





5.1.a

Attachment: Lime Hollow Gus Barn Update (11000 : Lime Hollow ARP Project Update)



OCMBOCES

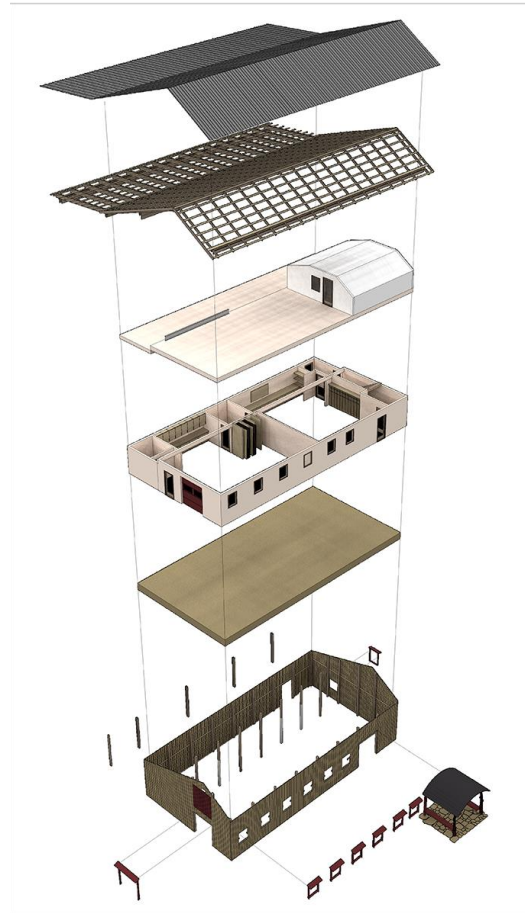
Committed to Your Success



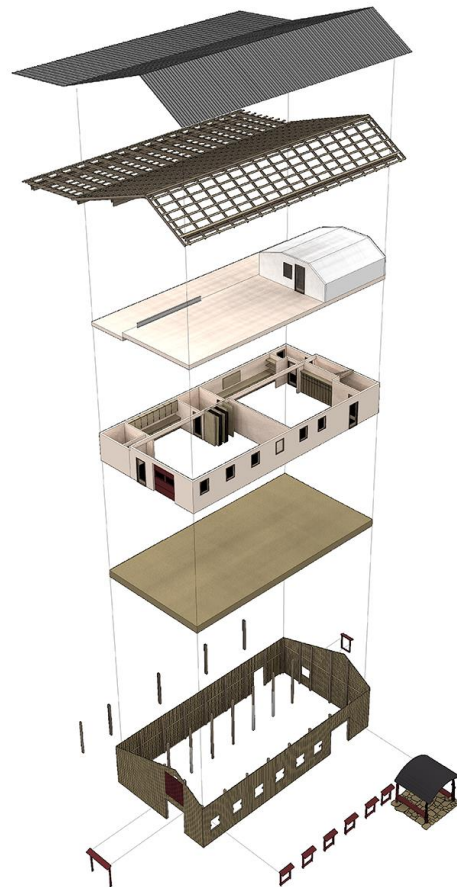
Gus Barn

Projects

- Reinforce existing roof framing
 - Concrete slab floor with radiant heating
- Insulation in ceiling and walls
 - Classroom Space
 - Workshop
- Storage and Office Space



Gus Barn



Economic and Community Impacts

- Increased Capacity for Summer Camp, OCM BOCES, Forest Preschool, public events
- Programs represent 65-70% revenue for Lime Hollow
- Additional local full-time and part-time jobs

Gus Barn



Gus Barn



Gus Barn



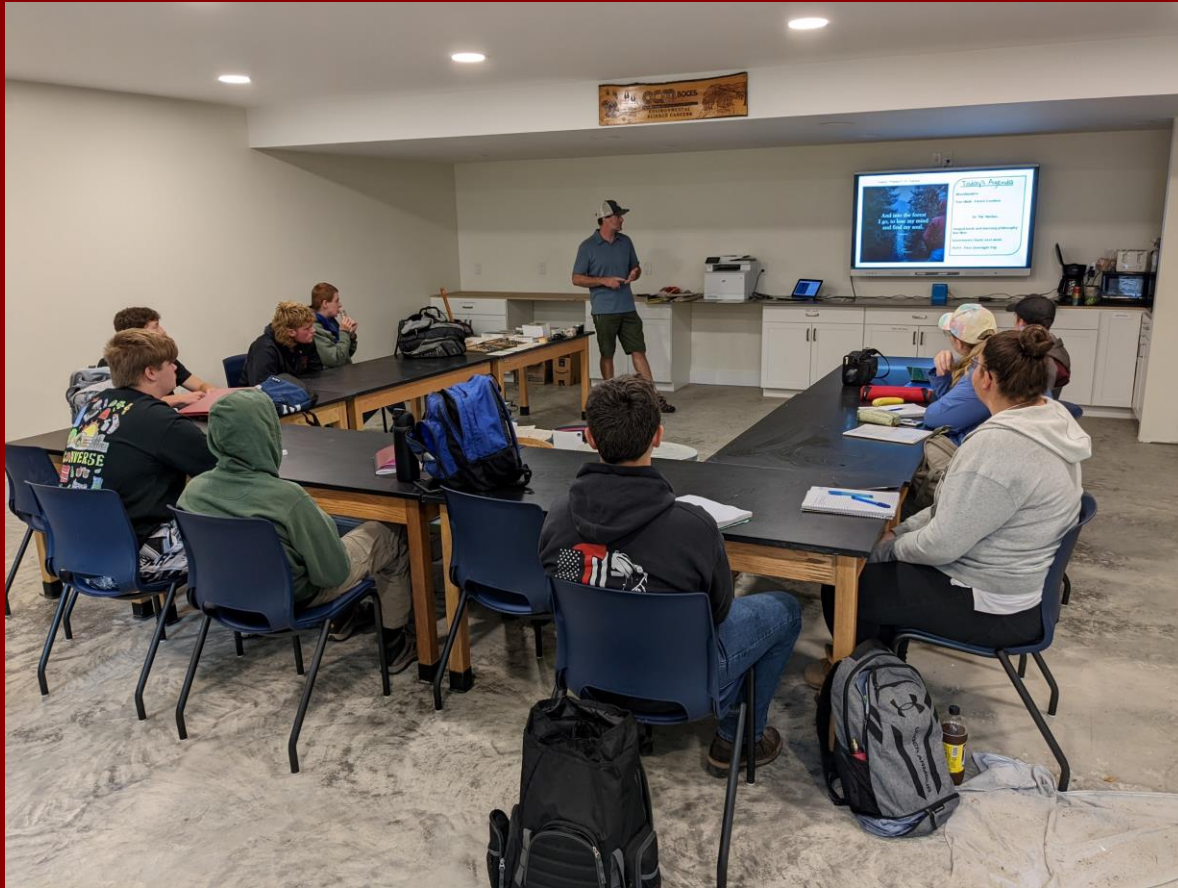
Gus Barn



Gus Barn



Gus Barn



Gus Barn



Gus Barn – Community Partners

- Cortland County Legislature
 - JM McDonald Foundation
 - Cortland Community Foundation
 - John Ben Snow Foundation
 - Triad Foundation
 - Town of Cortlandville
- Central NY Community Foundation
 - Cortland Community Service Club
 - Breakfast Rotary
 - Ralph Wilkins Foundation
 - Individual Donations

Thank you

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