



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, November 3, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m8013e4151dc6b63a02e795d94d417d4c>

Thursday, Nov. 3, 2022 10:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2337 445 1791

Password: m73VKBWFB5

Join by phone

+1-415-655-0001 US Toll

Access code: 2337 445 1791

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Vice Chair Douglas Bentley	☐	☐	☐	
Committee Chair Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Oct 13, 2022 10:00 AM

ACTION ITEMS

1. Local Law "H" of 2022 - a Local Law to Amend Local Law 3 of 1975 as Previously Amended by Local Law 3 of 1979, Local Law 6 of 1995, Local Law 2 of 2000, and Local Law 6 of 2019, a Local Law Creating the Department of Planning in the County of Cortland and Continuing the Cortland County Planning Board

RESOLUTIONS

ON MOTION OF HARBIN

AGENDA ITEM NO. 1

Authorize Federal Section 5311 Consolidated Grant Application FY 2021-2023 - Planning Department

WHEREAS, the County of Cortland is submitting a request for consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider and the purchase of capital equipment that would consist of transportation facility, new buses, other equipment, that would be used by Cortland County's public

transportation provider and the continuation of Mobility Management for fiscal years 2021, 2022 and 2023 and has a committed local share, AND

WHEREAS, the County of Cortland and the State of New York have entered into a continuing agreement for a six-year period of 1/1/2013- 12/31/2018 that authorizes the undertaking of the Project and payment of the Federal Share, identified as State Contract No. C005583, AND

WHEREAS, the State of New York has continued this six year agreement beyond the 12/31/18 deadline, as they prepare a new six year agreement which would have a retroactive start date of 1/1/2019, AND

WHEREAS, there is no cost to the County of Cortland, as the local share required for capital purchases is provided by Cortland County's public transportation provider as stipulated in their agreement with Cortland County, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney, is authorized to act on behalf of the County of Cortland to sign the application and progress and complete the above named project, AND BE IT FURTHER

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee, is authorized to act on behalf of the County of Cortland to sign the following, contingent upon the local share being received by Cortland County's public transportation provider:

- 1) Any and all agreements between the County of Cortland and any third party subcontractors necessary to complete the above named project; and
- 2) Any and all Municipality/Vendor contracts for the purchase and/or installation of vehicles and/or equipment pursuant to the application and agreement which are necessary to complete the above named project.

ON MOTION OF HARBIN

AGENDA ITEM NO. 2

Appointment of the Cortland County Transportation Title VI Officer - Planning Department

WHEREAS, the Title VI Act of 1964 ensured that anti-discrimination is enforced throughout the work undertaken by all recipients of federal funding, AND

WHEREAS, the New York State Department of Transportation (NYSDOT) Title VI/Environmental Justice program serves, creates, implements and regulates procedures that comply with Title VI of the Civil Rights Act of 1964, the Environmental Justice Executive Order 12898, Executive Order 13166, Limited English proficiency, the Civil Rights Restoration Act of 1987 and the Title 49 CFR Part 21, AND

WHEREAS, the Federal Transit Administration (FTA) requires all applicants who receive federal funding ensure their programs, policies, and activities comply with the Title VI of the Civil Rights Act of 1964, AND

WHEREAS, Title VI provisions include, but are not limited to, prohibiting discrimination on the grounds of race, color, sex, age, nationality, religion, disabling condition, or being included within minority populations and/or low income populations, as well as prohibits exclusion from participation, denial of benefits to, or others subject to discrimination under any program or activity administered by NYSDOT, AND

WHEREAS, Cortland County is an applicant on various types of transportation grants, AND

WHEREAS, due to the resignation of Trisha R. Jesset, PE, there is a need for Cortland County to

appoint a new Title VI Officer, NOW THEREFORE BE IT

RESOLVED, that Melissa Potter, Mobility Manager, be and hereby is appointed as the Transportation Title VI Officer as the recipient of federal funds for transportation grants administered by the Planning Department from FTA and NYSDOT.

MONTHLY REPORTS

1. Planning Department Monthly Report
2. Cooperative Extension Monthly Report

DISCUSSION ITEMS

1. Lime Hollow ARP Project Update
2. Cornell Cooperative Extension Budget
3. Soil & Water Conservation District Budget
4. Planning Department Budget Review
5. Deputy Director of Planning Discussion

ADJOURNMENT