



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, April 14, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m57e391483b9a55efb6be32afe49ccb62>
Thursday, Apr 14, 2022 10:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada) Meeting
number: 2332 798 6671

Join by phone
+1-415-655-0001 US Toll
Password: m73VKBWFD5
Access code: 233 279 86671

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Vice Chair Douglas Bentley	☐	☐	☐	
Committee Chair Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Mar 10, 2022 10:00 AM

RESOLUTIONS

ON MOTION OF HARBIN

AGENDA ITEM NO. 1

Appoint Member to the Transportation Advisory Committee - Planning Department

WHEREAS, Resolution No. 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee, AND

WHEREAS, the Transportation Advisory Committee, as a formal subcommittee of the Agriculture, Planning, and Environmental Committee, will consist of a membership from a wide variety of community service agencies and government agencies, AND

WHEREAS, a vacancy exists on the board, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby appoints the following community service and government agency representatives, or their designee, to the Transportation Advisory Committee for a term ending December 31, 2024:

ON MOTION OF HARBIN

AGENDA ITEM NO. 2

Appoint Member to the Cortland County Planning Board - Planning Department

WHEREAS, due to the resignation of a member, there is a vacancy on the Cortland County Planning Board, AND

WHEREAS, applications were received and reviewed for the vacant positions on the Cortland County Planning Board, AND

WHEREAS, Article III of the Cortland County Planning Board by-laws state vacancies shall be filled by appointment by the Legislature in accordance with Section 1 of Article III of said by-laws, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to the Cortland County Planning Board for the terms as provided below:

Name	Address	Municipality	Term Expiration
Kevin Whitney	3689 Delaware Ave, Cortland, NY	Town of Cortlandville	6/30/2023

ON MOTION OF HARBIN

AGENDA ITEM NO. 3

Authorize Agreement for Purchase of (3) 26 Passenger Transit Buses - Cortland County Planning Department

WHEREAS, Resolution 120-20 authorized Cortland County to sign a grant application for consolidated grant funds under Contract No. C004119 from the New York State Department of Transportation, pursuant to Federal Section 5311, Title 49 United States Code, to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties provided by First Transit, Inc., Cortland County's public transportation provider, and the purchase of capital equipment that would consist of new buses and other equipment to be used by First Transit, Inc., AND

WHEREAS, Resolution 79-21 indicated Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract C004119, which included specific PIN Numbers for the purchase of buses and related equipment, for a total grant award of \$933,391, AND

WHEREAS, Pin 3790.01.302 is for the purchase of (3) Lot K buses, AND

WHEREAS, Matthews Bus Alliance, DBA: Matthew Buses Commercial , 4802 West Colonial Drive, Orlando, FL 32808 is the authorized vendor for Lot K buses under the NY State Office of Government Services Contract Number PC69001, AND

WHEREAS, Cortland County is requesting to enter into an agreement with Matthews Bus Alliance, d/b/a Matthews Buses Commercial., for the purchase of (3) Lot K, 26 passenger buses with (6) six wheelchair stations and related equipment in an amount not to exceed \$512,311.44, AND

WHEREAS, there is no cost to the County of Cortland, as the local share match will be displaced by the Accelerated Transit Capital in the amount of \$37,500 and the balance of the local match required is provided by First Transit, Inc., as stipulated in their agreement with Cortland County, NOW THEREFORE FOR BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney, is authorized to sign the agreement with Matthews Bus Alliance DBA: Matthews Buses Commercial for the purchase of buses and related equipment, in the amount not to exceed of \$512,311.44., to be paid out of the 2022 budget appropriations account A56305.52030.

ON MOTION OF HARBIN

AGENDA ITEM NO. 4

Authorize Agreement for the Purchase of (5) 16 Passenger Transit Buses - Cortland County Planning Department

WHEREAS, Resolution 120-20 authorized Cortland County to sign a grant application for consolidated grant funds under Contract No. C004119 from the New York State Department of Transportation, pursuant to Federal Section 5311, Title 49 United States Code, to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties provided by First Transit, Inc., Cortland County's public transportation provider, and the purchase of capital equipment that would consist of new buses and other equipment to be used by First Transit, Inc., AND

WHEREAS, Resolution 79-21 indicated Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract C004119, which included specific PIN Numbers for the purchase of buses and related equipment, for a total grant award of \$933,391, AND

WHEREAS, Pin 3790.02.302 is for the purchase of (5) Lot G buses and related equipment, AND

WHEREAS, Shepard Bros, Inc., 20 Eastern Blvd., Canandaigua, NY 14424 is the authorized vendor for Lot G buses under the NY State Office of Government Services Contract Number PC69003 SB, AND

WHEREAS, Cortland County is requesting to enter into an agreement with Shepard Bros. Inc., for the purchase of (5) Lot G, 16 passenger buses with (4) four wheelchair stations and related equipment in an amount not to exceed \$421,801.10, AND

WHEREAS, there is no cost to the County of Cortland, as the local share required is provided by First Transit, Inc., as stipulated in their agreement with Cortland County, NOW THEREFORE FOR BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is authorized to sign the agreement with Shepard Bros, Inc., for the purchase of buses and related equipment, in the amount not to exceed of \$421,801.10., to be paid out of the 2022 budget appropriations account A56305.52030.

ON MOTION OF HARBIN

AGENDA ITEM NO. 5

Authorize County Contribution to the Cortland County Junior Fair

WHEREAS, the Cortland County Junior Fair is a staple of the Cortland County community for 68 years and promotes agriculture and the youth of the County, AND

WHEREAS, the Agriculture, Planning and Environmental Committee recommends contributing funds to the Cortland County Junior Fair, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby authorizes the County to contribute \$2,000 to the Cortland County Junior Fair, AND BE IT FURTHER

RESOLVED, that the 2022 Cortland County Budget be modified as follows:

INCREASE:

A64205.54780	Sponsor Contributions	\$2,000
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A359900	Appropriated Fund Balance	\$2,000
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DISCUSSION ITEMS

1. Farmer's Market Promotion Program (FMPP)
2. County-Wide Comprehensive Plan Creation
3. Installation of Active Landfill Gas Collection and Control System

MONTHLY REPORTS

1. Planning Activity Report - April 2022
2. Planning Department Monthly Budget Report
3. SPCA Monthly Report
4. Soil and Water Conservation District Monthly Report
5. Cooperative Extension Monthly Report

ADJOURNMENT