



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, March 10, 2022

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:00 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Present	
Beau Harbin	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Bob Haight	Cortland County, NY	Chamber of Commerce	Present	
Melissa Potter	Cortland County, NY	Mobility Manager	Present	
Trisha Jesset	Cortland County, NY	Director of Planning	Remote	
Amanda Barber	Soil & Water Conservation District	Director	Present	
Kim Cameron			Remote	
David Rutherford	Cortland County, NY	Executive Director, Cornell Cooperative Extension	Remote	10:22 AM
Kevin Smith	Cortland Voice	Reporter	Present	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Feb 10, 2022 10:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Douglas Bentley, Committee Vice Chair
SECONDER:	Mitchel Eccleston, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

RESOLUTIONS

AGENDA ITEM NO. 1 – Amend Budget for Rural Transit Assistance Program - Mobility Management

RESULT: APPROVED [UNANIMOUS]

Next: 3/15/2022 10:00 AM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Mitchel Eccleston, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Amend Budget for Rural Transit Assistance Program - Mobility Management

WHEREAS, the New York State Department of Transportation has a Rural Transportation Assistance Program (RTAP) which will reimburse the County 100% of the expenses for certain transportation related trainings, AND

WHEREAS, the Mobility Manager plans to attend several conferences which will be reimbursed 100% by NYSDOT RTAP, AND

WHEREAS, these conferences were originally budgeted under the Section 5311 Mobility Management program, AND

WHEREAS, the Director of Finance and Director of Planning have determined Section 5311 Mobility Management Program funds budgeted for education and travel would be better used for Mobility Management programming, NOW THEREFORE BE IT

RESOLVED, that the 2022 budget be amended as follows:

	<u>Current</u>	<u>Change</u>	<u>Revised</u>
<u>INCREASE:</u>			
A56305.44589.RTAP Transportation Aid Revenue	\$ 0	\$6,000	\$6,000
A56305.54035.RTAP Education and Training	\$ 0	\$6,000	\$6,000

MONTHLY REPORTS

1. Planning Department Monthly Report

RESULT:	COMPLETED
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2. Planning Department Activity Report - March 2022

RESULT:	COMPLETED
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3. Cooperative Extension Monthly Report

RESULT:	COMPLETED
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4. Soil and Water Monthly Report

RESULT:	COMPLETED
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5. SPCA Monthly Report

RESULT:	COMPLETED
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DISCUSSION ITEMS

1. NYSEG Smart Meter Installation

RESULT:	COMPLETED
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2. Broadband: Options and Directions for Cortland

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 10:57 AM



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
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~ Minutes ~

Thursday, February 10, 2022

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:03 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Late	10:25 AM
Beau Harbin	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Christopher Newell	Cortland County, NY	Board Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Garry VanGorder	Cortland County, NY	Executive Director, Cortland County Business Devel	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
David Bottar		Central New York Regional Planning and Deveopment	Present	
Tom Bardenett		Central New York Regional Planning and Deveopment	Present	
Amanda Barebr	Cortland County Soil & Water Conservation District	Director	Present	
Melissa Potter	Cortland County, NY	Mobility Manager	Present	
Trisha Jesset	Cortland County, NY	Director of Planning	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Andy Lukasiewicz		ECC Technologies	Remote	
Joe Starks		ECC Technologies	Remote	
Cameron Beck		ECC Technologies	Remote	

Minutes Acceptance: Minutes of Feb 10, 2022 10:00 AM (MINUTES)

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Jan 13, 2022 10:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Paul Heider, Committee Member
AYES:	Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston
ABSENT:	Douglas Bentley

Presentations

1. Chad Devoe & OCM/BOCES Vericomposting Project Presentation

RESULT:	COMPLETED
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RESOLUTIONS

AGENDA ITEM NO. 1 – Authorize County Mobility Manager to Adjust Fee Schedule to Administer Bus Advertising Services on Cortland County Owned Buses - Cortland County Planning Department

Ms. Bischoff MADE A MOTION TO AMEND the resolution as presented, Ms. Wilson SECONDED THE MOTION TO AMEND, and after a voice-vote of members present, the AMENDMENT was APPROVED.

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/24/2022 6:00 PM
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Douglas Bentley, Committee Vice Chair
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN**RESOLUTION NO.**

Authorize County Mobility Manager to Adjust Fee Schedule to Administer Bus Advertising Services on Cortland County Owned Buses - Cortland County Planning Department

WHEREAS, the Cortland County Mobility Manager is to manage all aspects of the bus advertising program on County owned buses, including design, working with local sign company to produce, install and remove designs and all administrative functions, AND

WHEREAS, Cortland County owned buses have space for transit display advertising, AND

WHEREAS, Resolution No. 97-21 states that it is in the best interest of Cortland County for the County Administrator in conjunction with the County Mobility Manager to administer the transit display advertising contracts, AND

WHEREAS, it is proposed to authorize Cortland County Mobility Manager in conjunction with Cortland County Administrator to adjust the advertising fee schedule on County owned buses based on the evolving needs of the program, AND

WHEREAS, the cost of production, installation, and removal of the advertisement will be an additional cost and responsibility of the advertiser, AND

WHEREAS, there will be no charge to Cortland County agencies and programs to advertise on Cortland County-owned buses, AND

WHEREAS, any proposals for the transit display advertising space on County-owned buses must be in accordance with the procedures set forth by the New York State Department of Transportation as to the guidelines for advertising on vehicles as well as guidelines set forth by Cortland County, AND

WHEREAS, all revenue generated from said advertising will be allocated toward offsetting the local share of Federal Section 5311 Mobility Management and will be deposited in account A563042.41289.BUS, NOW THEREFORE BE IT

RESOLVED, that the County Administrator in conjunction with the Cortland County Mobility Manager or designee, is hereby authorized and directed to adjust the advertising fee schedule on County owned buses.

AGENDA ITEM NO. 2 – Rescind Resolution No. 347-21/ Authorize Agreement Bus Shelter Handi-Hut, Inc. - Cortland County Planning Department

RESULT: **APPROVED [UNANIMOUS]**

Next: 2/15/2022 10:00 AM

MOVER: Douglas Bentley, Committee Vice Chair

SECONDER: Mitchel Eccleston, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Rescind Resolution No. 347-21/ Authorize Agreement Bus Shelter Handi-Hut, Inc. - Cortland County Planning Department

WHEREAS, Christopher Communities is requesting a bus shelter to be installed at one of their facilities in Cortland County, AND

WHEREAS, monies awarded from the Federal Section 5311 Capital Grant will be used for the purchase of the bus shelter and are in the 2021 budget line A56305.52015, AND

WHEREAS, Resolution No. 347-21 approved a contract with Handi-Hut, Inc. for the purchase of the bus shelter in the amount of \$7,330.00, AND

WHEREAS, there has been a price increase on the quotation received from 2021 by all bidders on the bus shelter, AND

WHEREAS, Cortland County Planning Department has resolicited and received three written quotes as follows:

Company	Address	Quote
Handi-Hut, Inc.	3 Grunwald St, Clifton, NJ 07013	\$8,015.00
Brasco International, Inc.	32400 Industrial Drive, Madison Heights, MI 48071	\$9,250.00
Columbia Equipment Co.	72 Albany Avenue, Freeport, NY 11520	\$14,490.00

,AND

WHEREAS, the lowest overall responsible quote for a bus shelter was from Handi-Hut, Inc., 3 Grunwald Street, Clifton, NJ 07013, AND

Minutes Acceptance: Minutes of Feb 10, 2022 10:00 AM (MINUTES)

WHEREAS, Cortland County will be reimbursed up to \$9,999.00 for the purchase of this shelter,
AND

WHEREAS, Christopher Communities has agreed to assume responsibility for the maintenance and liability of the bus shelter, including clearing snow, providing clear walkways for passengers and keeping it free of trash and graffiti, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign an agreement with Handi-Hut Inc., 3 Grunwald Street, Clifton, NJ 07013 for a bus shelter in an amount of \$8,015.00 AND, BE IT FURTHER

RESOLVED, the 2022 budget be amended as follows:

INCREASE:

A56305.52015	Department Specific Equipment	\$8,015.00
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DECREASE:

A56305.52030	Vehicles	\$8,015.00
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AGENDA ITEM NO. 3 – Authorize Agreement with New York State Office of Information Technology Service - Upgraded Geographic Information Systems Digital Orthoimagery Data - Cortland County Planning Department

RESULT: APPROVED [UNANIMOUS]

Next: 2/15/2022 10:00 AM

MOVER: Mitchel Eccleston, Committee Member

SECONDER: Ronald J. Van Dee, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Authorize Agreement with New York State Office of Information Technology Service - Upgraded Geographic Information Systems Digital Orthoimagery Data - Cortland County Planning Department

WHEREAS, the New York State Office of Information Technology Geographic Information Systems (GIS) Program Office (GPO) is providing an opportunity for Cortland County to collect up-to-date aerial imagery to support a wide range of uses. The Statewide Digital Orthoimagery Program (NYSDOP) has collected aerial imagery for a portion of the State every year since the Spring of 2001, AND

WHEREAS, the most recent Statewide Digital Orthoimagery Program (NYSDOP) imagery update for Cortland County was flown in the Spring of 2018 which was the state fund based program with 1-foot resolution orthoimagery which is a 4-band imagery with the advantage of both natural color and color infrared (CIR) imagery which can be viewed at the same time, AND

WHEREAS, Cortland County has been given the option to upgrade to increase the imagery resolution to 0.5 feet (6 inch), requiring to only fund the additional costs of the upgrade when compared to the base cost paid by the State, AND

WHEREAS, higher resolution orthoimagery is an integral component of GIS, as it serves two functions in GIS. First, it is used in map abstraction and creating map objects that accurately represent the real-world features. Second, orthoimagery is commonly used as a base map for large scale mapping, AND

Minutes Acceptance: Minutes of Feb 10, 2022 10:00 AM (MINUTES)

WHEREAS, upgrading from 1-foot (12 inch) resolution to 0.5 foot (6 inch) higher resolution orthoimagery will improve the accuracy and visualization of the mapping to allow the user to have an image with such accuracy to detect on the ground physical features such as sewer, water, culvert and other vital infrastructure, AND

WHEREAS, there is a need for the Cortland County GIS system to expand with the future needs of the County. The upgrade to the higher resolution orthoimagery will allow for increased efficiency and productivity in areas such as Emergency Response, Environmental Health, Planning and Real Property allowing the GIS system to provide accurate and effective data to the user, AND

WHEREAS, the cost to Cortland County for this upgrade would not exceed the cost of \$56,900.00, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign the agreement with New York State Office of Information Technology Service for Upgraded Geographic Information Systems Digital Orthoimagery Data in the amount not to exceed of \$56,900.00, to be paid out of the 2022 budget AND, BE IT FURTHER

RESOLVED, the 2022 budget be amended as follows:

INCREASE:

A80205.54055	Professional Services	\$56,900.00
A359900	Appropriated Fund Balance	\$56,900.00

MONTHLY REPORTS

1. Cooperative Extension - February Legislative Report

RESULT:	COMPLETED
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2. Soil & Water Monthly Report

RESULT:	COMPLETED
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3. SPCA Monthly County Report

RESULT:	COMPLETED
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4. January 2022 YTD Budget Report - Planning Department

RESULT:	COMPLETED
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5. Planning Department - Activity Report - February 2022

RESULT:	COMPLETED
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DISCUSSION ITEMS

- a. NYSEG Smart Meter Installation

This discussion item will be on the March agenda.

RESULT: COMPLETED**Broadband Presentation**

1. Central New York Regional Planning Development Board - Broadband Presentation

RESULT: COMPLETED**ADJOURNMENT**

The meeting was closed at 11:45 AM

03/02/2022 16:03
mroodenburgCortland County
YEAR-TO-DATE BUDGET REPORTP
glytdbud 1

FOR 2022 03

		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A GENERAL FUND								
05 TRANSPORTATION								
5630 BUS OPERATIONS								
A	-05-8020-5630-44597 -19ATC		TRANSP - CAPITAL - FEDERAL					
A	-05-8020-5630-51005 -MOBM	-87,280	0	-87,280	.00	.00	-87,280.00	.0%
A	-05-8020-5630-52030 -	63,528	0	63,528	6,285.72	.00	57,241.92	9.9%
A	-05-8020-5630-52030 -19ATC	848,088	0	848,088	.00	512,311.44	335,776.56	60.4%
A	-05-8020-5630-54000 -MOBM	87,280	0	87,280	.00	.00	87,280.00	.0%
A	-05-8020-5630-54005 -MOBM	132	0	132	11.00	.00	121.00	8.3%
A	-05-8020-5630-54020 -MOBM	100	0	100	.00	.00	100.00	.0%
A	-05-8020-5630-54035 -MOBM	100	0	100	.00	.00	100.00	.0%
A	-05-8020-5630-54045 -MOBM	2,000	0	2,000	.00	.00	2,000.00	.0%
A	-05-8020-5630-54048 -MOBM	1,000	0	1,000	79.97	.00	920.03	8.0%
A	-05-8020-5630-54055 -BUS	59,895	0	59,895	1,184.29	-13.71	58,724.42	2.0%
A	-05-8020-5630-54081 -	10,000	0	10,000	.00	.00	10,000.00	.0%
A	-05-8020-5630-54084 -	517,920	0	517,920	.00	.00	517,920.00	.0%
A	-05-8020-5630-54213 -MOBM	255,500	0	255,500	.00	.00	255,500.00	.0%
A	-05-8020-5630-58020 -MOBM	270	0	270	21.89	.00	248.11	8.1%
A	-05-8020-5630-58030 -MOBM	7,237	0	7,237	.00	.00	7,236.78	.0%
A	-05-8020-5630-58040 -MOBM	4,860	0	4,860	418.35	.00	4,441.94	8.6%
		2,394	0	2,394	2,449.78	.00	-55.78	102.3%

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mroodenburgCortland County
YEAR-TO-DATE BUDGET REPORTP
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FOR 2022 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A -05-8020-5630-58060 -MOBM	20,854	HEALTH INS 0	20,854	2,811.64	.00	18,042.36	13.5%
A -05-8020-5630-58062 -MOBM	108	DENTAL INS 0	108	13.92	.00	94.08	12.9%
A -05-8020-5630-58065 -MOBM	24	VISION CARE BENEFITS 0	24	3.00	.00	21.00	12.5%
TOTAL BUS OPERATIONS	1,794,010	0	1,794,010	13,279.56	512,297.73	1,268,432.42	29.3%
TOTAL TRANSPORTATION	1,794,010	0	1,794,010	13,279.56	512,297.73	1,268,432.42	29.3%
07 RECREATION & CULTURE							
7989 SNOWMOBILE CLUBS							
A -07-8020-7989-54815 -	86,054	CONTRACTED AGENCIES 0	86,054	56,193.48	.00	29,860.52	65.3%
TOTAL SNOWMOBILE CLUBS	86,054	0	86,054	56,193.48	.00	29,860.52	65.3%
TOTAL RECREATION & CULTURE	86,054	0	86,054	56,193.48	.00	29,860.52	65.3%
08 HOME AND COMMUNITY SERVICES							
8020 PLANNING							
A -08-8020-8020-51005 -	236,384	PERSONAL SERVICES 0	236,384	31,529.66	.00	204,854.08	13.3%
A -08-8020-8020-51020 -	1,000	OVERTIME PAY 0	1,000	.00	.00	1,000.00	.0%
A -08-8020-8020-54000 -	530	TELEPHONE 0	530	55.00	.00	475.00	10.4%
A -08-8020-8020-54005 -	1,096	Office Materials & Supplies 0	1,096	772.23	.00	323.77	70.5%
A -08-8020-8020-54015 -	4,200	Maintenance Agreements 0	4,200	4,200.00	.00	.00	100.0%
A -08-8020-8020-54020 -	400	POSTAGE 0	400	6.70	.00	393.30	1.7%

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mroodenburgCortland County
YEAR-TO-DATE BUDGET REPORTP
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FOR 2022 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A -08-8020-8020-54035 -		EDUCATION & TRAINING					
	800	0	800	.00	.00	800.00	.0%
A -08-8020-8020-54045 -		Travel & Sustenance					
	100	0	100	.00	.00	100.00	.0%
A -08-8020-8020-54060 -		LEGAL NOTICES / ADVERTISING					
	456	0	456	.00	.00	456.00	.0%
A -08-8020-8020-54070 -		INSURANCE					
	1,754	0	1,754	.00	.00	1,754.48	.0%
A -08-8020-8020-54078 -		Fuel					
	200	0	200	.00	.00	200.00	.0%
A -08-8020-8020-54213 -		I/D COPIER					
	1,800	0	1,800	147.30	.00	1,652.70	8.2%
A -08-8020-8020-58020 -		RETIREMENT					
	27,120	0	27,120	.00	.00	27,120.16	.0%
A -08-8020-8020-58030 -		FICA					
	18,160	0	18,160	2,243.89	.00	15,915.96	12.4%
A -08-8020-8020-58040 -		WORKERS COMP					
	7,980	0	7,980	8,165.93	.00	-185.93	102.3%
A -08-8020-8020-58060 -		HEALTH INS					
	51,577	0	51,577	7,811.52	.00	43,765.82	15.1%
A -08-8020-8020-58062 -		DENTAL INS					
	361	0	361	55.68	.00	305.32	15.4%
A -08-8020-8020-58065 -		VISION CARE BENEFITS					
	79	0	79	12.00	.00	67.00	15.2%
TOTAL PLANNING	353,998	0	353,998	54,999.91	.00	298,997.66	15.5%
TOTAL HOME AND COMMUNITY SERVICES	353,998	0	353,998	54,999.91	.00	298,997.66	15.5%

22 DEPARTMENTAL/LOCAL REVENUE

5630 BUS OPERATIONS

A -22-8020-5630-41289 -BUS		DEPARTMENTAL FEES					
	-15,154	0	-15,154	.00	.00	-15,154.00	.0%
A -22-8020-5630-42300 -		TRANSP SERV OTHER GOVTS					
	-84,809	0	-84,809	.00	.00	-84,809.00	.0%
TOTAL BUS OPERATIONS	-99,963	0	-99,963	.00	.00	-99,963.00	.0%

8020 PLANNING

A -22-8020-8020-42189 -		OTHER HOME/COMMUN SERV FEES					
	-50	0	-50	.00	.00	-50.00	.0%

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YEAR-TO-DATE BUDGET REPORTP
glytdbud 4

FOR 2022 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PLANNING	-50	0	-50	.00	.00	-50.00	.0%
TOTAL DEPARTMENTAL/LOCAL REVENUE	-100,013	0	-100,013	.00	.00	-100,013.00	.0%
23 STATE AID							
5630 BUS OPERATIONS							
A -23-8020-5630-43597 -	-84,809	TRANSP - CAPITAL PROJ - STATE 0	-84,809	.00	.00	-84,809.00	.0%
TOTAL BUS OPERATIONS	-84,809	0	-84,809	.00	.00	-84,809.00	.0%
7989 SNOWMOBILE CLUBS							
A -23-8020-7989-43989 -	-95,616	OTHER COMMUN DEV STATE AID 0	-95,616	-62,437.20	.00	-33,178.80	65.3%
TOTAL SNOWMOBILE CLUBS	-95,616	0	-95,616	-62,437.20	.00	-33,178.80	65.3%
TOTAL STATE AID	-180,425	0	-180,425	-62,437.20	.00	-117,987.80	34.6%
24 FEDERAL AID							
5630 BUS OPERATIONS							
A -24-8020-5630-43589 -	0	MISC STATE TRANSP AID 0	0	-115,848.10	.00	115,848.10	100.0%
A -24-8020-5630-43597 -MOBM	-16,265	TRANSP - CAPITAL PROJ - STATE 0	-16,265	.00	.00	-16,265.00	.0%
A -24-8020-5630-44589 -	-517,920	STOA 5311 0	-517,920	.00	.00	-517,920.00	.0%
A -24-8020-5630-44590 -	-255,500	OPERATING ASSISTANCE REVENUE 0	-255,500	.00	.00	-255,500.00	.0%
A -24-8020-5630-44597 -	-678,470	TRANSP - CAPITAL - FEDERAL 0	-678,470	.00	.00	-678,470.00	.0%

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 mroodenburg

Cortland County
YEAR-TO-DATE BUDGET REPORT
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glytdbud **5**
FOR 2022 03

		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A	-24-8020-5630-44597 -MOBM	-130,114	TRANSP -	CAPITAL - FEDERAL 0 -130,114	.00	.00	-130,114.00	.0%
	TOTAL BUS OPERATIONS	-1,598,269	0	-1,598,269	-115,848.10	.00	-1,482,420.90	7.2%
	TOTAL FEDERAL AID	-1,598,269	0	-1,598,269	-115,848.10	.00	-1,482,420.90	7.2%
	TOTAL GENERAL FUND	355,354	0	355,354	-53,812.35	512,297.73	-103,131.10	129.0%
	TOTAL REVENUES	-1,965,987	0	-1,965,987	-178,285.30	.00	-1,787,701.70	
	TOTAL EXPENSES	2,321,341	0	2,321,341	124,472.95	512,297.73	1,684,570.60	
	GRAND TOTAL	355,354	0	355,354	-53,812.35	512,297.73	-103,131.10	129.0%

** END OF REPORT - Generated by MaryEllen Roodenburg **

03/02/2022 16:03
mroodenburg

Cortland County
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

	Field #	Total	Page	Break
Sequence 1	1	Y		N
Sequence 2	2	Y		N
Sequence 3	4	Y		N
Sequence 4	0	N		N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: Y

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2021/ 1

To Yr/Per: 2021/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: N

Year/Period: 2022/ 3

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
Fund	
Function	
Group	*8020
Department	
Character Code	
Org	
Object	
Project	
Account type	
Account status	
Rollup Code	

Cortland County Planning Department Activity Report – March 2022

Administration

Redistricting – Weekly meetings continuing, all information available on website

CNY Regional Planning Board

- Broadband Survey Results

Southern Tier 8

- **Training Sessions ~ Housing Industry Summit Series**
County Planners, Best Practices, and Regional Collaboration
- Broadband
- CEDS
- Opportunity Zone Collaboration

NYS Association of County Planning Directors Meeting – February 18th

- Discussed available training for Planning Directors
- Met with OCM (Office of Cannabis Management) on Marijuana Regulation & Tax Act

CDBG Grant

- Awarded \$1,750,000 for SEPP Housing renovation on February 17th

5311 Grant

Mobility Management

First Transit RFP/Communication

Bus Shelter – Village of Homer/Christopher Communities

Coordinating with NYSDOT about possible opportunities for upcoming 5311 grant application

Cortland County Planning Board Meeting – February 16, 2022

General Municipal Law M-239's Returns:

- Town of Preble – 6206 Little York Lake Road/McNerney – Area Variance
 - The applicant is requesting an area variance to build a pre-engineered post framed storage garage.
- Town of Preble – 1876 Fulmer Road/Tague – Area Variance
 - The applicant is requesting an area variance to add a single stall garage to an existing building.
- Town of Preble – Steger Road/Underwood – Minor Subdivision
 - The applicant is requesting a minor subdivision so they may subdivide a single 78+/- acre parcel on both sides of Steger Road into two parcels: one 11 acre parcel east of Steger Road and one 67 acre parcel west of Steger Road.
- Town of Solon – 4324 Mosher Road/Waffner – Minor Subdivision
 - The applicant is requesting a minor subdivision so they may subdivide a 153+/- acre parcel into two (2) parcels.

General Municipal Law M-239's Reviewed:

- Town of Harford – Solar Energy Systems – Zoning Text Amendment
 - Zoning Text Amendment review for the purpose of advancing and protecting the public health, safety, and welfare of the Town of Harford by creating regulations for the installation and use of solar energy generating systems and equipment.
- Town of Scott – 241 Merrill Road/Guy – Use Variance
 - Use Variance review for the purpose of building two (2) cabins on a property with an existing single family dwelling to use as short term rentals.

E-911 Addresses:

- 5 in February: 1 Freetown, 1 Homer (Town), 1 Homer (Village), 1 Truxton, 1 Willet

GIS Tasks

Legislative District Map

Lime Hollow Trail Map

Several Map Requests

Post Office Map



March 2022 Program Progress Report

Program Area: Agriculture

Educator: Dana Havas

Over the past month CCE Cortland Ag has hosted and taken part in a variety of ag-related programming for the Cortland Ag community. For a full list of upcoming and past events since Jan. 2022 see the bulleted items below, here I will highlight a few items. In late January Dana worked with statewide teams to develop and host a variety of workshops, with more upcoming. With the ever-announced slow-to-appear federal funding for livestock processors, the statewide livestock processing team, which Dana facilitates wanted to be sure that NYS potential and current livestock processors are prepared to take advantage of the funding when it appears. Jan 27th Dana moderated a webinar on Identifying, accessing, and preparing for public funding opportunities. Over 42 people attended with an additional 30 + registrants. The overwhelming response to the webinar was positive with people expressing just how much they felt the information provided will help them be prepared for any public funding opportunity that they come across.

"I now have a better understanding of the grant seeking process, the importance of a business plan, the importance of organizing the writing process and dotting all the i's and crossing all the t's. It feels daunting, but it is good to know there is plenty of help. Also, important to know that sometimes seeking a grant may not be the best way to go."

- attendee

Some additional statewide and collaborative workshops that Dana was involved in (as an organizer, moderator, and/or presenter), include:

- Jan. 27th, How to Access, Identify, and Prepare for Public Funding (collab with state livestock team)
- Feb 1st, Preparing for Shearing (collab with state animal fiber team)
- Feb 2nd, Solar Leasing Part 1 of 4 (collab with state solar team, PSU, and NY & PA Farm Bureaus)
- Feb 8th, Accessing Wool Pools in NYS (collab with state animal fiber team)

From the Jan 27th and Feb 1st events Dana has written and submitted two articles for Country Folk magazine, which she is still waiting to have published. Dana also presented during the Wool Pool webinar on the various wool pools in NYS, and how to access them.

In addition, on Tuesday Feb. 15th, Dana hosted, specifically our Cortland County farmers, The February Ag Coffee Hour on the topic of Conservation Tillage and Soil Health. Held at the Head & Heal office in Cortland NY, five people were in attendance and we had lively conversation around the different practices of conservation tillage as it applies to field crops, pasture, and organic vegetable crops.

CCE Cortland ag is gearing up for the youth education season, starting with Ag Literacy in March, a Beef Rodeo and Ag Stravaganza in June, and the Cortland Jr Fair in July. In addition to educational programming, we have been working with Seven Valleys Health Coalition to move Farm to School forward in our school districts (helping to procure foods for 3 NY Thursdays at the Cortland Highschool for March, April, and May and applied for the NYS Farm to School grant with Onondaga, Madison, Jefferson Counties, and the Harvest NY Team). We are also working with Ag Teachers from around the County to work on helping school guidance counselors and administrative staff better understand the value and opportunities of ag education.

4-H Report March 2022: Rebecca Ireland-Perry

- Continued Jr. Fair planning: fair book revisions, scheduling, contest changes.
- Dairy Committee meeting to select judges for fair, and dairy rodeo planning
- Pie of the Month—Quiche workshop in February.
- Sewing camp for beginning sewers February 22-25th with eight 4-H members.
- Public presentations are scheduled for March 2nd and March 5th at the 4-H office.
- Schedule set up for the tractor certification class to begin March 17th .
Registration is open.
- Capital Days—I am the chair of the statewide committee--we are in the planning stages of the 2022 event, which will be held May 22-24th in person in Albany.
- We have a Cornell student, Taylor Bazos, from Cornell Performing and Media Arts, who has offered to host a workshop based on theater improv skills to get youth up and comfortable on the stage. The focus will be to learn how to tell their “story” with confidence, as well as creating interesting approaches to, and polishing their skills for, public presentations.

Financial and Consumer Education
March 2022
Barbara M. Henza

Community Energy Engagement Program (CEEP)

Continued to work on the proposal for the next phase on this project. CCE Cortland will be submitting a proposal with Onondaga County for this contract which will be a four-year effort. Proposal was submitted January 27th and should be awarded by the end of March. Outreach efforts for the CEEP program are continuing as all regions in good standing have been extended and funded through June 2022. In addition to outreach and working with consumers I continue to serve as the program manager for the region.

Parenting/Parents Apart Class

The last class was held in November 2021 with 3 attendees awarded certificates. There have been 5 inquiries come into the office on dates for the classes in 2022. I will be working on a schedule for the classes for 2022 in the next few weeks.

Financial Education

The Cortland Works Career Center requested that I re-start the credit class I taught for one of their job search classes. As this class also highlights other community benefits they may qualify for I have added the information and a short discussion on the CEEP programs to the class and it will be counted toward our outreach efforts for CEEP.

Poverty Stoplight-Move Forward

Efforts to find an intern to work with me on this have not been successful. If we cannot find someone I will be working with the HR Program committee to identify audiences where I can go to administer the survey.

Human Ecology Program Committee

The Human Ecology Program committee had it's first program of the year in January. The committee is made up of community representatives who are mostly new to this committee. This first meeting was spent bringing everyone up to date on what programs are currently being offered under the Human Ecology program area.

Family Economics Program Committee (FERM) Program Work Team

As one of the co-chairs for this program work team I worked with one of the other co-chairs to prepare the annual report for posting to the Cornell website and to write a proposal to request funding for the activities of the FERM program work team in 2022. The proposal will be submitted once the membership of the program work team and our campus representative have reviewed it.

Monthly Program Progress Report: March 2022**Program Area:** Cornell CCE of Cortland**Educator(s):** Fay Benson**Program Goal(s):** Small Dairy Support through appropriate technology and market opportunities**Direct Education/Research/Facilitation Activities:****Current Educational Programs:**

- Writing Report on three year SARE study into pasture soil compaction. Due Feb 28.
- Chairing the planning meeting for the 2022 NY Certified Organic Meeting
- Will be held February 8th, Virtual and In- Person. J Martin Auction Barn, Waterloo NY
- Jan 15 Planning meeting for Feb 8th NYCO meeting

Completed Educational Programs:

- Completed two articles reviewing the results of three-year Pasture Soil Study funded by SARE <https://scnydfc.cce.cornell.edu/submission.php?id=1477&crumb=soil|7>
- Jan 18 Cohort Discussion meeting for beginner dairy graziers. 6 in attendance
- Jan. 27 One on One with Harvey Bieler. Montgomery Rd. Groton

Meetings Attended:

- Jan. 5 DGA Ed Coordinator Meeting
- Jan 5 SCNY Team Meeting
- Jan 17 Virtual Meeting with SARE 3-State on possible Soil Trailer events in Conn. Mass. And RI. During this summer.
- Jan 20 Cornell Organic PWT meeting
- Jan 26 Team Meeting

Claudia Hitt
Horticulture Program
Educator

March 2022

The Horticulture office has been getting the MGV and 4H Plant Sale ready by writing plant descriptions and updating the excel spread sheet for this year. Be sure to get your order in soon as this is a pre-order/ pre-pay sale. Plants arrive in May. The MGV met in December at Watsons greenhouse in LaFayette. We learned about some new plant species and how to successfully grow terrariums, non-draining containers and theme garden containers. We did not meet in January but will meet February 26 to get plans going for the upcoming gardening season.



Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045

Phone: (607) 756-5991 • Fax: (607) 756-0029

www.cortlandswcd.org

SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources

AGRICULTURE/PLANNING/ENVIRONMENT COMMITTEE REPORT

From: Amanda Barber, SWCD Manager

March 3, 2022

AGRICULTURE AND PRIVATE LAND CONSERVATION

Agricultural Environmental Management (AEM) – We just completed the close-out of our 2020-21 AEM Base program and our focus for the next few weeks will shift to grant applications. The Requests for Proposals (RFPs) for Round 6 of the Climate Resilient Farming (CRF) Program and Round 28 of the Agricultural Nonpoint Source Abatement and Control (AGNP) Program were released. Our deadline for landowners to respond was last week and we had 42 project requests. The staff is working through assessing eligibility and feasibility of projects and applications. At present we are tentatively planning to prepare eight applications to the CRF program for 14 projects, and seven applications for 10 projects. The remaining will require additional planning and/or are better suited and will be considered for other special funding applications expected later this spring (including the AEM county implementation grants) and/or federal funding programs.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

Wellhead and Aquifer Protection – The Town of Cortlandville land acquisition grant for wellhead protection is moving through the contracting phase.

Culvert Rehabilitation – Design works continues for the Town of Virgil projects. We are working with the highway departments to schedule the Town of Solon and County Highway projects and will begin ordering materials soon.

Landfill Water Quality – The fourth quarter of 2021 Landfill Monitoring was completed. We are beginning preparations for 2022 work and will be working with landfill staff to incorporate additional required testing for PFAS.

Septic Maintenance Workshops – We are working to secure locations and dates for septic maintenance workshops this spring. Stay tuned for details, and please help us promote this program to your constituents.

PROGRAMS AND EDUCATION

Our annual **Spring Planting Program** is underway. We are offering a variety of predominantly native tree and shrub seedlings for purchase by landowners to use in various conservation planting projects. Check out our website for more information and the order form. www.cortlandswcd.org

Planning for the Cortland County Envirothon and the Water Festival has begun.

ADMINISTRATION

We are working with the auditor to review the Comptrollers 2021 Report of the Treasurer. All other Annual reports were submitted to the state.

Attachment: Soil & Water update 03 2022 (10505 : Soil and Water Monthly Report)



County Report • February 2022
 (2/1/22 - 2/28/22)

Impounding and Boarding

		# of Days	Cost
Canine	Impounded - Day 1	6	\$180.00
	Boarded Current Month	<u>121</u>	<u>\$605.00</u>
	Total Canine	127	\$785.00
Feline	Impounded - Day 1	3	\$90.00
	Boarded Current Month	<u>112</u>	<u>\$560.00</u>
	Total Feline	115	\$650.00
Other	Impounded - Day 1	0	\$0.00
	Boarded Current Month	<u>0</u>	<u>\$0.00</u>
	Total Other	0	\$0.00
Total Impounding and Boarding		<u>242</u>	<u>\$1,435.00</u>

**Cortland County Humane Law Enforcement Report
February 2022 (2/1/22 - 2/28/22)**

Town of Cincinnatus

Complaints This Month	0
Complaints YTD	0

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Cortlandville

Complaints This Month	1
Complaints YTD	3

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	1
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Dispositions:

Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Cat thin, has scabs & fur missing - cat in not injured or sick, tom cat fighting, no violation.

Town of Cuyler

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	1
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

1

Complaints YTD

1

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	1
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Mother raccoon hit by car (deceased), another raccoon in road, possibly her baby - necessary advice rendered, referral to wildlife rehabilitator.

Town of Freetown

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

0

Complaints YTD

1

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Harford

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	2

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Homer

Animal Cruelty:	
Dog/Cat Abandonment	2
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	2
Complaints YTD	5

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	1
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Abandoned cat - unable to locate. Abandoned cat - cat picked up and transported to shelter for intake.

Town of Lapeer

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	1

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town/Village of Marathon

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Village of McGraw

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	1
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

1

Complaints YTD

2

Dispositions:

Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Dogs outside without shelter - unfounded, dogs were outside to use bathroom, no violation.

Town of Preble

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

0

Complaints YTD

0

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Scott

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

0

Complaints YTD

0

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Solon

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

0

Complaints YTD

3

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Taylor

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Truxton

Animal Cruelty:	
Dog/Cat Abandonment	1
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	1

Dispositions:	
Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Dog abandoned, owner in jail - unfounded, dog is being taken care of, no violation.

Town of Virgil

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	1
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	2

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	1
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Complainant's cat shot with BB's - necessary advice rendered.

Town of Willet

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Complaint Totals this Month: 7

After Hour All Calls this Month: 3

Complaints YTD: 21

After Hour All Calls YTD: 16

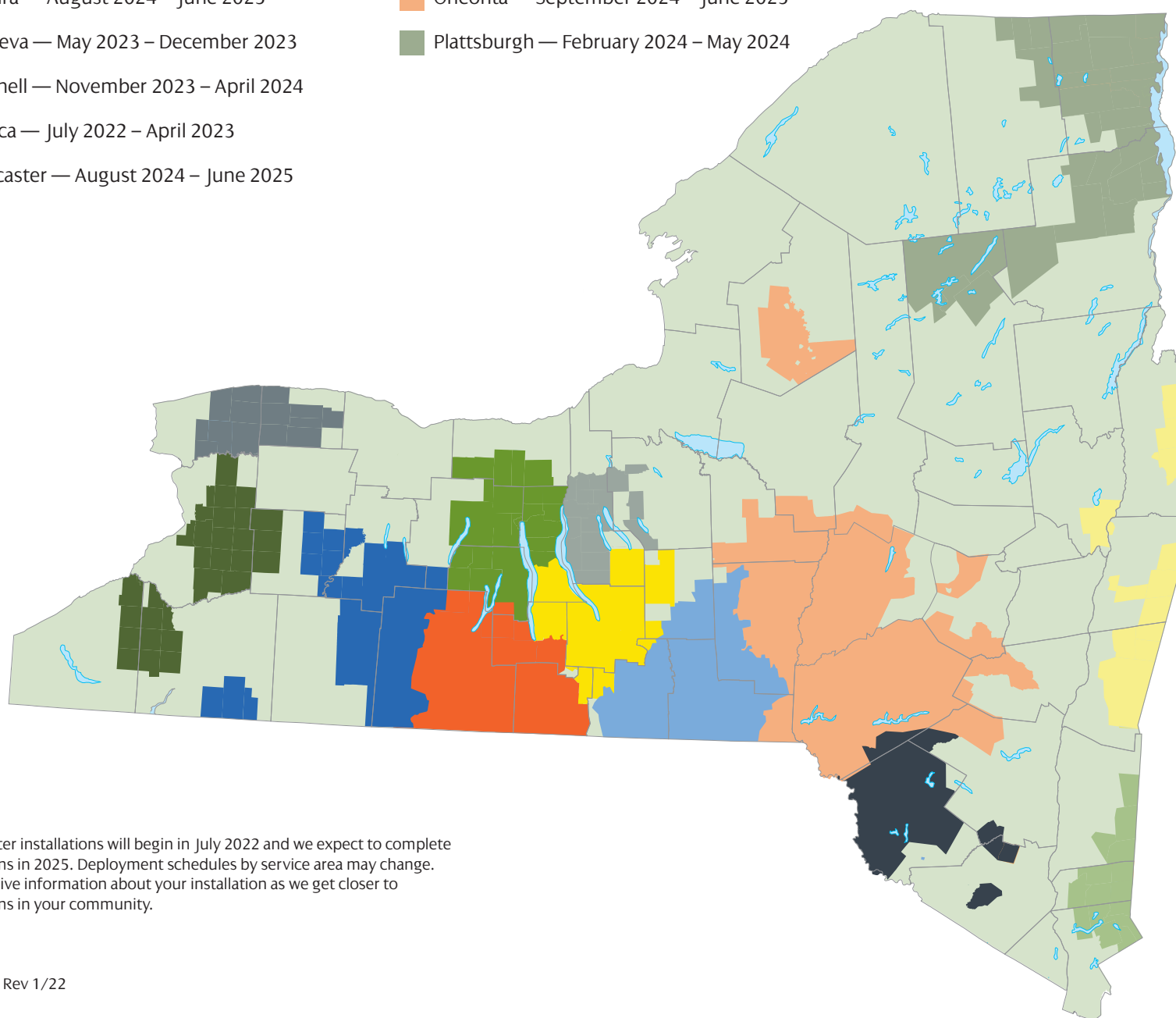


An AVANGRID Company

Smart Meter Installation Schedule

4.1

Auburn — April 2024 – October 2024	Liberty — May 2023 – October 2023
Binghamton — April 2023 – August 2024	Lockport — May 2024 – September 2024
Brewster — October 2022 – June 2023	Mechanicville — September 2023 – March 2024
Elmira — August 2024 – June 2025	Oneonta — September 2024 – June 2025
Geneva — May 2023 – December 2023	Plattsburgh — February 2024 – May 2024
Hornell — November 2023 – April 2024	
Ithaca — July 2022 – April 2023	
Lancaster — August 2024 – June 2025	



Smart meter installations will begin in July 2022 and we expect to complete installations in 2025. Deployment schedules by service area may change. You'll receive information about your installation as we get closer to installations in your community.



Upgrading New York homes and businesses with smart meters

WHAT: Over the next three years, NYSEG and RG&E will begin upgrading existing meters with smart meters. Smart meters use two-way wireless communication to securely enable detailed hourly usage information. These upgrades were approved by the New York Public Service Commission in November 2020.

WHY: We're dedicated to meeting our customers' energy needs and taking steps to build a smarter energy infrastructure. Smart meters offer convenience, more control and expanded choice in understanding and managing energy use.

2022 schedule

Over the next year, NYSEG and RG&E will begin installation activities in our Ithaca, Brewster, Sodus and Rochester service areas.

Division	Ithaca	Brewster	Sodus	Rochester
Installation	July 2022 – April 2023	October 2022 – June 2023	November 2022 – March 2023	August 2022 – July 2025
Geography	Portions of Cortland, Cayuga, Seneca, Schuyler, Tompkins, Tioga and Chemung counties.	Portions of Dutchess, Putnam and Westchester counties.	Portions of Cayuga and Wayne counties.	Portions of Monroe, Orleans, Wayne, Genesee and Livingston counties.
Smart meter installations	94,191	90,856	40,120	595,205
Utility	NYSEG	NYSEG	RG&E	RG&E

*Deployment schedules by division are subject to change.

Smart meter benefits

Improving convenience

- **Fewer estimates** — Smart meters measure detailed hourly energy use so monthly bills are based on our customers' actual energy use.
- **No more customer reads** — If our customers provide a meter reading on the months we estimate, or have an indoor or difficult-to-access meter, they don't need to provide a meter reading. A smart meter does it automatically.
- **Fewer onsite visits** — Smart meters send meter readings automatically, reducing the need for visits to homes and businesses for regular readings.
- **Faster outage response** — Two-way communication allows for faster diagnosis and quicker response by pinpointing outages based on smart meter status.
- **Makes moving even easier** — Smart meters allow our customers faster access to their electricity service when they need it and make it easy for them to stop their service when they don't.

Smart meter benefits (cont.)

Tools to understand and manage energy usage

Smart meters enable detailed energy use reports, which means bills are based on actual use each month. We've also built new tools that can help our customers better understand and manage their energy usage, including:

- **Energy Manager** — Our online tool connects our customers' with their energy use and customized recommendations to save energy. After a smart meter is installed, they will have access to detailed energy use, down to the hour, to better understand how they are using energy in their home or business.
- **EnergyTrack usage reports** — Our reports deliver a monthly snapshot of customers' electricity use so they can identify trends and make smart adjustments.
- **Usage Alerts** — In the future, our customers will also be able to sign up to receive Usage Alerts. Similar to our Meter Read and Outage Alerts, they will be able to receive updates about their energy use and costs to better manage changes and plan for monthly energy bills.

Choice

Knowledge is power. With new tools and resources powered by smart meters, our customers can make more informed decisions about their energy choices. Whether it's saving energy, enrolling in new pricing options or taking advantage of renewable energy options, these new benefits are good for our customers and for New York.

- **Use less energy** — Detailed usage information and recommendations let our customers choose from ways to use less energy and potentially save money.
- **Smart pricing options** — Future smart pricing options will let our customers shift electricity usage to lower-cost times of day, so they may be able to lower their bills.
- **Access beneficial programs** — Our customers can select from rebates and promotions on energy-saving products or explore energy options.



Smart meters Frequently Asked Questions



Part of the AVANGRID Family

4.1.3

About smart meters

Q: What is a smart meter?

A: A smart meter is an electric meter and/or natural gas meter module with two-way wireless communications between the meter and our systems. The smart meter will securely transmit usage and meter status data to us automatically, which enables monthly bills to be based on actual use, faster response if you experience a power outage and better control over your energy bills.

Q: What are the benefits of smart meters?

A: Smart meters enable many benefits, offering greater convenience, more control and expanded choice in understanding and managing your energy use, including:

- **Fewer estimates** — Smart meters measure detailed hourly energy use so monthly bills are based on your actual energy use each month.
- **No more customer reads** — If you provide a meter reading on the months we estimate or have an indoor or difficult-to-access meter, you don't need to provide a meter reading. A smart meter does it automatically.
- **Fewer onsite visits** — Smart meters send meter readings automatically, reducing the need for visits to homes and businesses for regular readings.
- **Faster outage response** — Two-way communication allows for faster diagnosis and quicker response by pinpointing outages based on smart meter status.
- **Makes moving even easier** — With faster access to your electricity service when you need it and stopping service when you don't.

Q: When will I get my smart meter?

A: Smart meter installations will begin in July 2022 and we expect to complete installations in 2025. You'll receive information about your installation as we get closer to installations in your community.

Q: Who will receive a smart meter?

A: All residential and business customers in our service area will receive our new electric standard smart meter and/or natural gas module. Customers in our Energy Smart Community pilot will also receive a new smart meter as we build our new communications network. Some large businesses, such as mandatory hourly pricing (MHP) customers, will keep their existing meters with remote reading currently in place.

Q: How will I know when my smart meter has been installed?

A: Our installers will knock when they arrive before starting the installation process. We will leave a door hanger confirming your new standard smart meter has been installed the day we install it.

Q: Do I need to do anything?

A: If we can access your electric and/or natural gas meter(s), you do not need to be present to have your meter(s) installed. If we are unable to access your meter(s), we will leave a door hanger with contact information during our visit so you can call to schedule a convenient appointment time.

Q: My meter is inside my home or business. Will you move it outside?

A: Our new standard smart meters will replace the existing electric meter, while a module will be added to the existing natural gas meters to enable communication with our network. Meters will remain in the same location.

Q: I have received several communications about scheduling an appointment to install my inside meter. What happens if I do nothing?

A: We'll continue to provide the same reliable, safe delivery of energy to your home or business with your legacy meter. If we're unable to gain access to install our new standard smart meter after several visits, phone calls and mailings to your home or business, we will automatically enroll you in our opt-out program. A monthly meter reading fee of \$13.47 for NYSEG and \$11.56 for RG&E will be applied to your account. You're welcome to contact us at any time and schedule a convenient appointment time to install the standard smart meter. Once installed, we will discontinue your monthly meter reading fee and you can begin enjoying the benefits powered by your smart meter.

Q: I don't want a standard smart meter. What options do I have?

A: Smart meters provide many benefits, and we'd encourage you to review some of the information we have available if you still have questions. However, if you would like to opt out of our new standard smart meters you certainly can. Our monthly meter reading fee for a legacy meter is \$13.47 for NYSEG and \$11.56 for RG&E. You can change your mind at any time and request a smart meter. Once installed, we will discontinue your monthly meter reading fee. Simply contact us at 800.572.1111 for NYSEG or 800.743.2110 for RG&E if you'd like to opt out.

Installation

Q: Who will be performing the meter upgrades and replacements?

A: NYSEG and RG&E representatives will be upgrading/replacing meters. They will be carrying a photo ID and their vehicles will display the NYSEG or RG&E logo.

Q: What does the gas meter upgrade process entail?

A: The gas meter upgrade process includes:

- An inspection of the existing meter
- The addition of a module that allows the meter to communicate with our network

Q: What does the electric meter replacement process entail?

A: The electric meter replacement process includes:

- Removal of the legacy meter and inspection of the meter box
- Installation of the smart meter
- Documenting both old and new meter numbers and readings

Q: How long will the upgrade/replacement take, and will my service be interrupted?

A: Meter replacement takes approximately 10 minutes:

- **For gas meter** upgrades, service WILL NOT be interrupted.
- **For electric meter** replacements, service WILL be briefly interrupted.

Q: What days of the week will installations be performed?

A: Hours for meter installations are:

- Monday through Friday from 8 a.m. to 4 p.m. (Some Saturday hours may be available)

Q: If I'm having my electric meter replaced, will I be told when my electricity service will be interrupted?

A: We will mail a postcard a few weeks in advance of your meter installation and call you the day before beginning the installation. If we don't reach you, we'll leave a door hanger confirming your smart meter has been installed. For some larger commercial customers, we may attempt to schedule appointments to minimize impact on your operations.

Q: What do I need to do to prepare?

A: Please have the area around the meter clear to provide sufficient space for the technician to work safely. If your meter is located indoors, the technician will require access to it.

Q: What COVID-19 safety protocols do you follow during installation?

A: We provide safe, reliable service to our customers every day, and we have taken a number of precautions in response to COVID-19 to protect you and our employees. We continue to monitor the situation closely and rely on guidance from health and government experts.

For your safety and ours, if your meter is located indoors, when we arrive we'll confirm if anyone in your household is sick, experiencing symptoms or tested positive for COVID-19 so that we can reschedule or take appropriate measures as needed.

Your safety is our highest priority, and we are committed to providing the service you expect while following appropriate safety measures.

Q: Where can I find out more information?

A: Fact sheets, FAQs and other information about smart meters and the installation process can be found at nyseg.com and rge.com.

Understanding usage

Q: How do I access my energy usage information?

A: Our free online tool, Energy Manager, will provide you secure access to your energy usage. Simply log into My Account to view your energy use details through Energy Manager. Beginning in July 2022, you will have access to your monthly energy use details. After your smart meter is installed, you'll be able to view detailed energy use day-by-day, hour-by-hour. Don't have a My Account set up yet? Visit nyseg.com or rge.com and click on My Account to get started. Registering is easy and only takes a few minutes to get set up.

Q: How will smart meters help me understand and manage energy usage?

A: Smart meters enable detailed energy use, which means bills are based on your actual use each month. We've also built new tools that can help you better understand and manage your energy usage, including:

- **Energy Manager** — Our online tool connects you with your energy use and customized recommendations to save energy. After your smart meter is installed, you'll have access to detailed energy use down to the hour to better understand how you're using energy in your home or business.

Understanding usage (continued)

- **EnergyTrack Usage Reports** — Delivers a monthly snapshot of your electricity use directly to your inbox, so you can identify trends and make smart adjustments. Update your email address in My Account to make sure you don't miss out!
- **Usage Alerts** — In the future, you'll also be able to sign up to receive Usage Alerts. Similar to our Meter Read and Outage Alerts, you can receive updates about your energy use and costs to better manage changes and plan for monthly energy bills.

Q: How much detail about energy usage will be available online?

- A:** With our legacy meter, you will be able to see your monthly energy usage through Energy Manager beginning in July 2022. Once your smart meter is installed, you will have access to your energy usage down to the hour. Plus, you'll be able to view customized savings tips designed for your home or business.

Q: Can smart meters help me save money on energy bills?

- A:** Smart meters provide access to new tools and resources that can help you make more informed decisions about your energy choices. Knowing when and where you're using energy in your home or business gives you the power to make real-time decisions to determine if there are ways to save and energy options you might want to explore.

Q: Are there new pricing options that can help me save?

- A:** In the future, we expect to have new pricing options that will offer lower electricity costs based on the time of day. Pricing options will be optional, and we expect to also have tools available to help you understand and select the best pricing option for you.

Network and data security

Q: Will my energy usage data be secure?

- A:** We take protecting critical infrastructure and the data and information entrusted to us very seriously. We have implemented policy and controls, based on proven security best practices, that specifically address protecting data/information in transit (to and from the meter and our systems) and at rest. Multifactor authentication and strictly enforced password requirements prevent unauthorized access to your information and any equipment in your home or business.

Q: Do you sell customer data to other companies?

- A:** We do not sell customer data. You will have free access to your data through our online Energy Manager tool. In the future, you will have the option to easily and securely share your energy use data with third parties you authorize who may be able to provide further insights and recommendations that can help you save energy and money.

Health and safety

Q: Are smart meters safe?

- A:** The low-power radio equipment in our smart meters is certified by the U.S. Federal Communications Commission (FCC), ensuring compliance with appropriate safety standards.¹ A smart meter communicates information about energy use with us by sending very brief radio-frequency (RF) signals. Several familiar devices produce stronger RF fields, including cellular phones, walkie-talkies and cordless phones. Other common household devices that use low-power radio signals include televisions, wireless internet systems, laptop computers, video game consoles and baby monitors.

National and international organizations have developed exposure limits to ensure that these devices can be used safely. These were developed

after comprehensive reviews of RF research. The organizations include the Institute of Electrical and Electronics Engineers (IEEE), the International Commission on Nonionizing Radiation Protection (ICNIRP), which is part of the World Health Organization (WHO), the U.S. National Commission on Radiological Protection and Great Britain's Health Protection Agency.² In the U.S., the U.S. Food and Drug Administration (FDA) and the U.S. Federal Communications Commission (FCC) have also developed safety standards. The RF signals from smart meters in typical installations are tens to hundreds of times below levels specified in the FCC regulations and standards as safe for everyday exposure. To learn more about radio technology and safety, visit the Federal Communications Commission website at fcc.gov/oet/rfsafety.

Health and safety (continued)

Q: Do smart meters interfere with my other household appliances?

A: The FCC regulates all electronics to prevent one type of electronic equipment from interfering with other electronic and wireless devices that operate in the same frequency band. If you do experience interference, here are some tips that may help resolve the issue:

- **Location:** Separating interfering devices usually reduces interference, so make sure the wireless device is located as far from the smart meter as possible. Also, adjust the position of the antenna on the device, if possible, and move the wireless device away from any walls that may absorb the signal.
- **Frequency:** In some instances, changing the operating frequency of your wireless devices will eliminate interference. For wireless-enabled internet routers, a change to either channel one or channel 11 is often effective.

- **Manufacturer installation instructions:** Check to ensure that your wireless device or devices have been installed according to the manufacturer's instructions. Some manufacturers may recommend using a surge-protection device.

Q: Is a smart meter safe for homes with older wiring?

A: A smart meter does not impose any additional burden to the existing meter enclosure or house wiring. The meter installer has been trained to inspect your meter enclosure for any potential equipment concerns. This process could potentially uncover problems that otherwise would go unnoticed. This step was incorporated into our installation process as a safety precaution for you and our installers.

Other information

Q: Do I still call you if I experience a power outage?

A: Yes, you should still report a power outage via our website, automated phone system or Mobile App. Reports of outages provide useful information to help us respond quickly and efficiently.

technology in the future. Once installed and connected to our system, we will only be using this technology for a requested turn-off. Normal collection procedures will not change. For your safety, we require the main breaker be turned off prior to any reconnection of service. Electric appliances that may have been left on will resume operation once the electric service is turned on. Natural gas service will still require a visit to the property to turn the service on and off. A natural gas turn-on also requires access to relight at least one natural gas appliance and perform a safety check.

Q: Are smart meters susceptible to damage from severe weather?

A: Smart meters are no more susceptible to damage from extreme weather conditions than legacy meters or any piece of outdoor equipment. However, with the daily communications from the smart meters, we are able to detect any meter issues promptly.

Q: If I'm behind on my bills, will you turn off my energy service without notice?

A: No, we'll continue to follow the same procedures we do today. We bill energy use based on an actual customer or estimated reading for the previous month and provide 23 days for payment. If you miss a payment, we'll mail you a notice to remind you of the overdue payment and when you might be at risk of interruption if payment is not received.

Q: Who owns the electric and/or natural gas meter on my house or business?

A: We own the electric meter and the electric line attachment at the building to the pole. We own the natural gas meter and natural gas pipe that runs to the meter. The property owner owns the meter enclosure box, electric line attachment at the building, and all of the electric wiring and/or natural gas piping in their home or business.

Q: I have a smart thermostat. Will you use the smart meter to adjust the settings on my thermostat or control any other appliances in my house?

A: Smart meters can record only the whole house energy use, they cannot control individual appliances. If you have a Wi-Fi-enabled thermostat and have signed up for our Smart Savings Rewards program, we would adjust your thermostat during events the same way we do today.

Q: Can you turn my energy service off and on without sending a truck to my home or business?

A: Yes. For nearly all of our customers, smart meters will allow us to turn electric service on and off using this

¹ The term "standards" refers to exposure limits recommended by scientific or health organizations that have reviewed and evaluated the relevant scientific research.

² The organization now includes the National Radiological Protection Board in the U.K. that formerly had responsibility for providing information and recommendations about radio-frequency fields and electromagnetic fields at other frequencies, as well as ionizing radiation sources.