



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, March 9, 2023

10:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 10:00 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived	Departed
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Present		
Beau Harbin	Cortland County, NY	Committee Chair	Present		
Ronald J. Van Dee	Cortland County, NY	Committee Member	Excused		
Paul Heider	Cortland County, NY	Committee Member	Present		
Cathy Bischoff	Cortland County, NY	Committee Member	Present		10:20 AM
Susan Wilson	Cortland County, NY	Committee Member	Present		
Mitchel Eccleston	Cortland County, NY	Committee Member	Present		
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present		
Rob Corpora	Cortland County, NY	County Administrator	Present		
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present		
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present		
Andrea Herzog	Cortland County, NY	Director of Finance	Present		
George Wagner	Cortland County, NY	Board Member	Present		
Amanda Barber	Soil & Water Conservation District	Director	Present		
David Rutherford	Cortland County, NY	Executive Director, Cornell Cooperative Extension	Present		
Kim Cameron	Cortland County Planning Board	Member	Present		
Patricia Dawson	Cortland County, NY	Deputy Clerk of the Legislature	Remote		
Margaret Mellott	Cortland Standard	Reporter	Remote		
C. Withers			Remote		
Eddie	Cortland Voice	Reporter	Remote		

Velazquez					
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MINUTES

1. Ag/Planning/Environmental - Special - Feb 2, 2023 4:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Bentley, Committee Vice Chair
SECONDER:	Paul Heider, Committee Member
AYES:	Bentley, Harbin, Heider, Bischoff, Wilson, Eccleston
EXCUSED:	Ronald J. Van Dee

2. Ag/Planning/Environmental - Committee Meeting - Feb 9, 2023 10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Douglas Bentley, Committee Vice Chair
SECONDER:	Paul Heider, Committee Member
AYES:	Bentley, Harbin, Heider, Bischoff, Wilson, Eccleston
EXCUSED:	Ronald J. Van Dee

RESOLUTIONS

AGENDA ITEM NO. 1 – Amend 2023 Budget/Authorize Agreement for Outside Counsel
 Mr. Heider MADE A MOTION TO AMEND the resolution to replace "County Administrator" with "Chair of the Cortland County Legislature" as the authorized signatory, Mr. Eccleston SECONDED THE MOTION, and upon unanimous voice vote of members present; MOTION CARRIED.

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/14/2023 10:00 AM
MOVER:	Paul Heider, Committee Member
SECONDER:	Douglas Bentley, Committee Vice Chair
AYES:	Bentley, Harbin, Heider, Bischoff, Wilson, Eccleston
EXCUSED:	Ronald J. Van Dee

ON MOTION OF HARBIN

RESOLUTION NO.

Amend 2023 Budget/Authorize Agreement for Outside Counsel

WHEREAS, the Cortland County Legislature adopted Local Law No. 1 of 2018 which established a PILOT Agreement for Commercial Solar Energy Systems in Cortland County and thereafter amended that local law with the enactment of Local Law No. 5 of 2020, entitled, "Solar Energy System PILOT Law of the County of Cortland, New York", AND

WHEREAS, since that time, there have been changes to New York State Real Property Tax Law Section 487 and both State and Federal Legislation has focused on encouraging renewable energy, AND

WHEREAS, the Cortland County Legislature feels that it is in the best interest of the County to achieve energy efficiency and renewable energy goals and at the same time be fiscally responsible to all taxpayers of the County, AND

WHEREAS, the County Attorney recommends that the County Legislature engage the services of outside counsel specializing in Real Property Tax Law, Payment in Lieu of Tax (PILOT) Agreement negotiations, with knowledge and experience concerning the advisability of entering into the same, and knowledge of current and pending legislation concerning renewable energy, AND

WHEREAS, the County Attorney recommends engaging the services of Hodgson Russ LLP,
NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the Chair of the Cortland County Legislature, upon review of County Attorney or designee, to execute and accept the terms outlined in the January 27, 2023 correspondence from Hodgson Russ LLP, AND BE IT FURTHER

RESOLVED, that the 2023 Cortland County Budget be amended as follows:

Increase:

A359900	Appropriated Fund Balance	\$10,000
A10105.54055	Professional Services	\$10,000

, AND BE IT FURTHER

RESOLVED, the Cortland County Legislature be and hereby authorizes payment of said legal services up to the amount of \$10,000; with said services charged against account A10105.54055.

AGENDA ITEM NO. 2 – Authorize Agreement with Cortland County Soil & Water Conservation District

RESULT:	APPROVED [UNANIMOUS]
	Next: 3/14/2023 10:00 AM
MOVER:	Douglas Bentley, Committee Vice Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Harbin, Heider, Bischoff, Wilson, Eccleston
EXCUSED:	Ronald J. Van Dee

ON MOTION OF HARBIN

RESOLUTION NO.

Authorize Agreement with Cortland County Soil & Water Conservation District

WHEREAS, the Cortland County Legislature created the Special Taxing District known as the “Little York Lake Protection and Rehabilitation District” (hereinafter “District”) as of January 1, 2023 pursuant to Resolution No. 298-21, the same having passed public referendum, AND

WHEREAS, the Cortland County Legislature has designated the Cortland County Soil and Water Conservation District as the administrative agent for the District at no cost except for the reimbursement for direct costs from said District, AND

WHEREAS, the Cortland County Legislature has approved the budget for the District for the 2023 fiscal year, AND

WHEREAS, during the budget process each year the funds for the District are appropriated and approved by the Legislature, AND

WHEREAS, the Cortland County Legislature finds that it is in the public's interest to enter into a formal agreement with the Cortland County Soil and Water Conservation District to permit that entity to take necessary steps to effect the plan submitted with the annual budget of the District and approved in the current fiscal year County Budget, including entering into contracts in its own name and seeking reimbursement from the County upon submission of itemized vouchers, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into a contract between the County of Cortland and the Cortland County Soil and Water Conservation District for said purposes.

MONTHLY REPORTS

1. Soil and Water Conservation District Monthly Report

RESULT:	COMPLETED
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2. SPCA Monthly Report

RESULT:	COMPLETED
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ACTION ITEMS

1. Recommended Changes to the Rules of Order

After discussion, the committee approved the suggested changes to the Rules of Order as highlighted in the attached document. The proposed committee name to be brought to the Government Operations Committee, along with the other proposed changes to the Rules of Order is "Agriculture, Planning, Environment and Economic Development Committee".

RESULT:	APPROVED [5 TO 0]
MOVER:	Beau Harbin, Committee Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Harbin, Heider, Wilson, Eccleston
EXCUSED:	Ronald J. Van Dee
AWAY:	Cathy Bischoff

DISCUSSION ITEMS

1. Name, Mission and Statutory Oversight of the Committee

RESULT:	COMPLETED
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2. Options for Amending Solar Local Law

RESULT:	COMPLETED
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3. What is Cooperative Extension? - David Rutherford

RESULT:	COMPLETED
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Prior to adjourning, Legislator Harbin scheduled a Special Agriculture, Planning and Environment Committee meeting for the purposes of entertaining a resolution for the appointment of a Director of Planning. The meeting is scheduled for March 23, 2023 at 4:30 PM at the Tompkins Cortland Community College Extension Center, located at 157 Main Street, Cortland, New York.

ADJOURNMENT

The meeting was closed at 11:07 AM



AG/Planning/Environmental

Special

~ Minutes ~

1.1

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

Thursday, February 2, 2023

4:30 PM

Room 302

Call to Order

The meeting was called to order at 4:30 PM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Late	4:42 PM
Beau Harbin	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Excused	
Paul Heider	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Kim Cameron	Cortland County Planning Board	Member	Present	
Margaret Mellott	Cortland Standard	Reporter	Present	
Eddie Velazquez	Cortland Voice	Reporter	Remote	

Discussion Items

1. Updating the Committee's Name, Focus and Oversight

RESULT: COMPLETED

Adjournment

The meeting was closed at 5:27 PM

Minutes Acceptance: Minutes of Feb 2, 2023 4:30 PM (MINUTES)



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, February 9, 2023

10:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 10:33 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Remote	
Beau Harbin	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Budd Rigg	Cortland County, NY	Undersheriff	Present	
Scott Steve	City of Cortland	Mayor	Present	
Amanda Barber	Soil & Water Conservation District	Director	Present	
David Rutherford	Cornell Cooperative Extension	Executive Director	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Melanie Vilardi	Cortland County, NY	Deputy County Administrator	Present	
Melissa Potter	Cortland County, NY	Mobility Manager	Present	
Amy Buggs	Cortland County, NY	Grants Administrator	Present	
Kim Cameron	Cortland County Planning Board	Member	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
Rebecca Ireland-Perry	Cornell Cooperative Extension	4-H Director	Present	
Patricia Dawson	Cortland County, NY	Deputy Clerk of the Legislature	Remote	
Eddie Velazquez	Cortland Voice	Reporter	Remote	

Minutes Acceptance: Minutes of Feb 9, 2023 10:00 AM (MINUTES)

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Jan 12, 2023 10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Paul Heider, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

RESOLUTIONS

AGENDA ITEM NO. 1 – Appoint Member to the Transportation Advisory Committee - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/23/2023 6:00 PM
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Paul Heider, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN**RESOLUTION NO.****Appoint Member to the Transportation Advisory Committee - Planning Department**

WHEREAS, Resolution Number 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee, AND

WHEREAS, the Transportation Advisory Committee as a formal subcommittee of the Agriculture, Planning, and Environment Committee will consist of a membership from a wide variety of community service agencies and government agencies, AND

WHEREAS, the following agencies would best support the transportation system within Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature appoint the following community service and government agency representatives or designee to the Transportation Advisory Committee for a term ending December 31, 2025:

NAME	AGENCY/CAPACITY	TERM ENDING
Darese Doskal	TC3 Representative	12/31/2025

AGENDA ITEM NO. 2 – Reallocate Salary Grade - Director of Planning

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/16/2023 10:00 AM
MOVER:	Susan Wilson, Committee Member
SECONDER:	Paul Heider, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN**RESOLUTION NO.****Reallocate Salary Grade - Director of Planning**

WHEREAS, the Personnel/Civil Service Office has reviewed the salary grade for Director of

Planning in the Planning Department, AND

WHEREAS, there has been a change to the job duties for this position as reflected in the job description, AND

WHEREAS, it is recommended that the aforesaid position be reallocated from Grade 5 (\$79,412-105,698) to Grade 3 (\$91,771-122,148) in the Management Compensation Plan, NOW THEREFORE BE IT

RESOLVED, that the position of Director of Planning is hereby reallocated from Grade 5 to Grade 3 effective February 24, 2023.

MONTHLY REPORTS

1. SPCA Monthly Report

RESULT:	COMPLETED
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2. Mobility Management Update

RESULT:	COMPLETED
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3. Soil & Water Conservation District Update

RESULT:	COMPLETED
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DISCUSSION ITEMS

1. Appointments to the Central New York Regional Planning and Development Board

RESULT:	COMPLETED
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2. 11206 : Options for Amending Solar Local Law (Moved to Next Month's Meeting)

RESULT:	TABLED
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Next: 3/9/2023 10:00 AM

3. Name, Mission and Statutory Oversight of the Committee

RESULT:	COMPLETED
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4. What is Cooperative Extension? - David Rutherford

RESULT:	TABLED
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Next: 3/9/2023 10:00 AM

Proposed executive session for matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

It was MOVED by Mr. Harbin, seconded by Mr. Eccleston, and unanimously approved by voice vote of members present, to enter into an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED. Mr. Corpora, Ms. Hempstead, Mr. Steve, and Mr. Rigg were permitted to join the executive session.

An executive session was held from 11:10 a.m. to 11:50 a.m., at which time on motion of Mr. Harbin, seconded by Dr. Wilson, it was unanimously approved by voice vote to exit executive session.

Minutes Acceptance: Minutes of Feb 9, 2023 10:00 AM (MINUTES)

ADJOURNMENT

The meeting was closed at 11:50 AM

A. Joseph Scott, III
 Partner
 Phone: 518.465.2333
 ascott@hodgsonruss.com

January 27, 2023

County of Cortland
 60 Central Avenue, Suite 312
 Cortland, New York 13045
 Attention: Victoria J. Monty, County Attorney

Re: Cortland County, New York – Advice respecting
 Payment in Lieu of Tax Agreements relating to Solar Projects

Dear Ms. Monty:

We are very pleased that Cortland County, New York (the “County”) has requested us (the “Firm”) to perform certain legal services for the County. The scope of the work you have asked us to undertake is briefly described on Exhibit A attached to this letter. A description of our policy with respect to certain administrative matters, including attorney representation conflicts and client communications is attached as Exhibit B to this letter.

Scope of the Engagement. We have agreed that at present our engagement is limited to representing the County in matters identified in Exhibit A (the “Services”) and the preparation of documents relating to the Services.

We will keep you informed of the progress of the matter, and we will be available to respond to your questions.

To enable us to represent you effectively, you agree to cooperate fully with us and to provide promptly all information we believe to be relevant to our representation.

The Client. As we discussed, our firm only represents the County in this matter.

Fees and Expenses. Our fees will be based primarily on the billing rate for each attorney and legal assistant devoting time to this matter. Our billing rates for attorneys currently range from \$235 per hour for new associates to \$885 per hour for senior partners. Time devoted by legal assistants is charged at billing rates ranging from \$155 to \$500 per hour. These billing rates are subject to change from time to time. Other factors may be taken into consideration in determining our fees including the responsibility assumed, the novelty and difficulty of the legal problem involved, particular experience or knowledge provided, time limitations imposed by the client or the matter, the benefit resulting to the client, and any unforeseen circumstances arising in the course of our representation.

We will include on our statements separate charges for performing services such as photocopying, messenger and delivery service, computerized research, long-distance telephone and telecopy, word processing, and search and filing fees. Please note that, as discussed, we will not include separate charges

for travel time. Fees and expenses of others (such as consultants, appraisers, and local counsel) generally will not be paid by us, but will be billed directly to you.

If you request us to do so, we will provide to you with each bill the detailed information maintained in our accounting database concerning time expended by each attorney and legal assistant in connection with the work covered by the bill as well as each charge item by the firm.

Statements normally will be rendered monthly for work performed and expenses recorded on our books during the previous month. Payment is due promptly upon receipt of our statement. If any statement remains unpaid, we may suspend performing services for you until arrangements satisfactory to us have been made for payment of outstanding statements and the payment of future fees and expenses. If payment is overdue by more than 45 days, we will impose a late payment fee calculated at the rate of 1 ½ % per month on the outstanding amount, unless some other arrangement has been made.

As we have discussed, the fees and costs relating to this matter are not predictable. Accordingly, we have made no commitment to you concerning the maximum fees and costs that will be necessary to resolve or complete this matter. It is also expressly understood that payment of the firm's fees and costs is in no way contingent on the ultimate outcome of the matter.

You agree to pay our statements for fees and expenses as provided above. In the unlikely event that a dispute arises between us relating to our fees, you may have the right to arbitration of that dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which will be provided to you upon request.

Privacy Policy. During the course of this engagement, the firm may collect certain personal information relating to the services contemplated by this letter. When we do so, we require that clients provide the minimum amount of personal information necessary for us to perform our legal services. The collection of any such personal information will be governed by, and such personal information will be processed in accordance with, the firm's Privacy Policy, as well as any applicable privacy laws and codes of professional conduct. You can obtain a copy of the firm's Privacy Policy on our website at www.hodgsonruss.com or by requesting one from us.

Conflicts. Please be advised that the Firm is being engaged to represent Cortland County and is not being engaged to represent your members, officers or employees individually. With respect to any particular matter, the members, officers or employees may have interests that are adverse to the County and/or to each other. Accordingly, your members, officers or employees should feel free to seek independent legal counsel when those circumstances shall arise, it being agreed and understood that the Firm will have no obligation to advise your members, officers or employees of such adverse interests.

Additionally, because of the proliferation of municipal corporations creating related entities (such as local development corporations), and the problems this creates for lawyers in identifying potential conflicts of interest, we like to advise our municipal clients that this firm will not regard a related entity of a municipal client (i.e., local development corporation or other entity under common control) as a client of the Firm for any purpose unless an attorney-client relationship has been established by an express written understanding with the Firm. Similarly, the Firm will not regard a representation that is adverse to an affiliate of a municipal client as adverse to the client. Accordingly, if there is a family member of the County that you wish Hodgson Russ to regard as a client for conflict purposes, please let me know right away. If no such express written understanding is established with the firm regarding an affiliate, you agree that: (i) the County expressly waives any potential conflicts caused by the Firm's representation of other

clients in unrelated matters adverse to your affiliates; and (ii) the Firm during the course of its representation of you in this matter, will not be given any confidential information regarding any of the County's affiliates.

Further please be aware that the firm represents many other companies and individuals. It is possible that during the time that we are representing you, some of our present or future clients will have matters which may be adverse to you. You agree that we may continue to represent or may undertake in the future to represent existing or new clients in any matter that is not substantially related to our work for you even if the interests of such clients in those other matters are directly adverse. We agree, however, that your prospective consent to conflicting representation contained in the preceding sentence shall not apply in any instance where, as a result of our representation of you, we have obtained proprietary or other confidential information of a nonpublic nature, that, if known to such other client, could be used in any such other matter by such client to your material disadvantage. You should know that, in similar engagement letters with many of our other clients, we have asked for similar agreements to preserve our ability to represent you.

The Term of Engagement. Generally, our representation of you on this specific matter will be over when we send you our final statement for services. However, if at any point you wish to change lawyers, or simply terminate our engagement, you may do so. If it becomes necessary for us to stop representing you, we will take all reasonable steps to protect your interest in the above matter and, if you so request, we will suggest to you possible successor counsel and provide it with whatever papers you have provided to us.

Conclusion of Representation: Retention and Disposition of Documents. Once our representation of you concludes, we will, of course, keep confidential all otherwise nonpublic information you have supplied to us and which is retained by us. At your request, your papers and property will be returned to you promptly upon receipt of payment for outstanding fees and costs. Our own files pertaining to the matter will be retained by the firm. These firm files include, for example, firm administrative records, time and expense reports, personnel and staffing materials, and credit and accounting records. They may or may not include our work product, such as drafts, notes, internal memoranda, and legal and factual research, including investigative reports, prepared by or for the internal use of lawyers. All such documents retained by the firm will be transferred to the person responsible for administering our records retention program. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to destroy or otherwise dispose of any such documents or other materials retained by us within a reasonable time after the termination of the engagement.

Post-Engagement Matters. You are engaging the firm to provide legal services in connection with a specific matter. After completion of the matter, changes may occur in the applicable laws or regulations that could have an impact on your future rights and liabilities. While we will be very happy to respond to any inquiries you may have, after completion of the matter we have no obligation to keep you apprised of future developments unless you ask us to do so.

Governing Law. This engagement letter, and all matters arising in connection with it, shall be governed by the law of the State of New York without regard to conflict of law principles.

If you understand and agree to the foregoing terms of retaining this firm, please sign the enclosed copy of this letter in the space below and return it to me with the retainer so that we may begin work. We want to thank you once again for choosing us as your lawyers and we look forward to a mutually beneficial relationship.

Victoria J. Monty, County Attorney
January 27, 2023
Page 4



Once again, we are pleased to have this opportunity to work with you. Please call me if you have any questions or comments during the course of our representation.

Very truly yours,

A handwritten signature in black ink, appearing to read "A. Joseph Scott, III".

A. Joseph Scott, III

Enc.

Agreed and accepted:

CORTLAND COUNTY, NEW YORK

By: _____
Title: _____
Date: _____

Attachment: AJS SIGNED ENGAGEMENT LETTER - CORTLAND COUNTY (11321 : Amend 2023 Budget/Authorize Agreement for Outside

EXHIBIT A
DESCRIPTION OF LEGAL SERVICES

Advice respecting Payment in Lieu of Tax Agreements (“PILOT Agreements”) relating to Solar Projects in Cortland County, and related matters.

Attachment: AJS SIGNED ENGAGEMENT LETTER - CORTLAND COUNTY (11321 : Amend 2023 Budget/Authorize Agreement for Outside

EXHIBIT B

FIRM POLICY WITH RESPECT TO
VARIOUS ADMINISTRATIVE MATTERSGeneral

For your information, Part 1215 of the Joint Rules of the Appellate Division requires that a letter of engagement be sent to any person or entity that is responsible for the payment of attorney's fees. Further, in the unlikely event that a dispute arises between us relating to our fees, you may have the right to arbitration of the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which will be provided to you upon request.

Attorney Representation Conflicts and Waivers

In performing our services to the County, we represent only the County. We are not being engaged to represent your members, officers or employees individually. We assume that other parties to a transaction involving the County will retain such counsel as they deem necessary and appropriate to represent their interest in the transaction. As we have discussed, you are aware that we represent many other clients in numerous and diverse matters. It is possible that, during the time that we are representing the County, some of our past, present or future clients will have transactions with the County (i.e., as transactional conflict). The County agrees that we may continue to represent, or may undertake in the future to represent, existing or new clients in any matter that is not substantially related to our work with the County (even if the interests of such clients in those other matters is directly adverse to the interests of the County); however, we agree that your prospective consent to conflicting representation shall not apply in any instance where, as a result of our representation of the County, we have obtained proprietary or other confidential information of a non-public nature, that, if known to such other client, could be used in any such other matter by such client to your material disadvantage. Further, any consent herein would not extend to acting adverse to the other client in a negotiation or a dispute situation.

In certain circumstances, a past or present client of our Firm may ask us to represent that client directly in a transaction involving the County. In such situation, if the County obtains separate counsel to represent the County and if the County consents to our representation of such client in such transaction, we may represent such client in such transaction, even if the interests of such client in such transaction is directly adverse to the interests of the County; however, we agree that your prospective consent to such conflicting representation shall not apply in any instance where, as a result of our representation of the Agency, we have obtained proprietary or other confidential information of a non-public nature, that, if known to such other client, could be used in such transaction by such client to your material disadvantage.

Acceptance of this proposal further constitutes authorization by the County to permit the Chairman of the County Legislature (the "Legislature") or such other authorized officer of the County to execute any writing required by our conflicts partner to resolve any such "potential" conflicts of interest that may arise in the future.

Client Communications

As noted above, in performing our services as special counsel to the County, our client is the County, and we represent its interests in connection with the particular matter. While the County takes formal action by resolution of the Legislature, the County Attorney or other County staff typically has the day-to-day responsibility for the operations of the County and the undertaking of tasks and projects. Further, since the members of the Legislature are elected officials, we anticipate that the majority of our conversations and discussions will be with the County Attorney and other officers and employees of the County.

Accordingly, when we need to communicate information to the County, you agree that communicating the same to the County Attorney and any other official of the County shall be treated as if we had communicated such information to the full Legislature of the County. Further, if in our reasonable judgment we believe it necessary to communicate directly with the full Legislature of the County, we will be permitted to do so.



Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045
Phone: (607) 756-5991 • Fax: (607) 756-0029
www.cortlandswcd.org

SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources

SOIL AND WATER CONSERVATION DISTRICT MONTHLY REPORT

From: Amanda Barber, SWCD Manager

March 1, 2023

AGRICULTURE AND PRIVATE LAND CONSERVATION

Agricultural Environmental Management (AEM) – The Keller barnyard water management and manure storage project closeout is complete and the grant close-out is underway. Winter work includes designs for projects funded under the Climate Resilient Farming (CRF) program and Agricultural NPS Control and Abatement (AGNP) program including four barnyard water management projects, two prescribed grazing systems, and three stream corridor stabilization projects. ARP funds are planned for use in conjunction with state funds on these three stream projects.

The next RFP for CRF is expected soon. The RFP is expected to include an expanded list of eligible practices which may impact our previous evaluation of potential projects. The state has also approved a new guide for assessing cover/flare systems for existing manure storages to aid landowners and SWCDs in assessing feasibility.

Staff responded to a milk tanker accident and spill, consulting with emergency response personnel on clean up.

SWCD is cosponsoring two workshops this spring for our ag operators. **The Spring Safety Workshop** will be March 10th to educate farmers and farm workers about safe and proper manure spreading and handling, as well as reviewing farm, truck and highway safety rules and regulations. **The CNY Grazing Conference** will be March 25th at the NYS Grange. Keynote speaker will be Russ Wilson, a well know grazer, consultant and YouTube personality operates Wilson Land & Cattle Company in Tionesta, PA. Panel and other speakers will cover topics on reclaiming and improving existing pasture and a farmer panel will discuss direct marketing successes and failures.

Chesapeake Bay Watershed and Upper Susquehanna Coalition – Best management practice (BMP) verification and reporting are underway for the Chesapeake Bay TMDL and NY Watershed Implementation Plan progress. We will be visiting nine randomly selected farms to evaluate all installed BMPs for proper operation and maintenance and recertify that they meet the original intended purpose and water quality benefit. At least half of our fourteen CAFO operations will be visited and all BMPs evaluated and recertified. Twenty other farm landowners have self-installed and reported practices requiring verification. In addition, all practices completed in 2022 must be documented and reported into the watershed database. This includes reporting annual practices like acres of conservation tillage, acres of cover crops, acres of nutrient management, and the number of animals treated with precision feed management.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

Little York Lake Protection and Rehabilitation District – The SWCD Advisory Board met and discussed proposed lake management activities. The consensus of the advisory board was to recommend that the SWCD utilize lake district funds appropriated and made available by the county to further SWCD and Little York Lake Preservation Society plans for lake management activities. This would include expenses associated with an update to the lake management plan, mechanical aquatic weed harvesting, and an aquatic herbicide application targeted at variable leaf milfoil.

Skaneateles Lake Watershed and Skaneateles Lake 9E Plan – there will be a Watershed Advisory Committee meeting on 3/3 to discuss some of the decision points that are fundamental to the 9E Plan, including: target levels for total phosphorus in Skaneateles Lake, a possible target for chlorophyll-a levels (and what a reasonable target would be), and to discuss management scenarios that can be analyzed using the watershed model to better understand the impact of BMP implementation on the targets and to begin to develop management plan goals.

Attachment: SWCD update 3 2023 (11340 : Soil and Water Conservation District Monthly Report)

Cayuga Lake Watershed – SWCDs will be a featured panel discussion at the Cayuga Lake Watershed Intermunicipal Organization (CWIO) monthly meeting on March 22nd highlighting best management practice implementation work in the watershed and assistance available from SWCDs.

Stream Restoration and Culvert Rehabilitation – We are continuing design work on identified projects. We are awaiting announcement of 2022 WQIP projects since a number of local sites and problem areas were proposed for engineering feasibility studies which were planned to support ARP implementation.

We will be finishing assessment of all road/stream crossings in the Upper Tioughnioga River Watershed this year using North Atlantic Aquatic Connectivity Collaborative (NAACC) protocols. Data collected regarding passability/connectivity and risk of failure/vulnerability will be used to help to prioritize sites for future implementation and grant applications.

Forestry – Planning work is underway for landowners that have applied for our Upland Tree planting program and Trees for Bees project. There are also opportunities to plant riparian forested buffers throughout the county through various programs. Free tree and shrub seedlings may be available for qualifying projects on a limited basis. Announced deadlines have passed, but requests will be considered as long as resources are available.

Our annual Spring Planting Program and Seedling Sale continues through March. A variety of species are available. Our emphasis is on providing native species that are well adapted to our climate and promote and preserve biodiversity. Wildlife habitat boxes will again be available this year thanks to the talents of some local woodworkers! We are offering bluebird, bat, kestrel/screech owl, and wood duck boxes. The sale link is on our website www.cortlandswcd.org

Dwyer Park Community Forest Management Plan - A stakeholders meeting including representatives from the Lake Association, Friends of Dwyer Park and Highway Officials was held February 21st to review the draft plan. A public presentation of the plan is scheduled for March 23rd at 5 pm in the NYS Grange Building auditorium.

A workshop for local public works officials and others involved in public tree maintenance is being scheduled. It will cover basic tree and invasive species identification, pruning and care. Date/time to be announced.

Septic Maintenance – this is the last year for septic maintenance workshops. We are scheduling workshops throughout the county and are looking for locations – please feel free to recommend a site in your community! These sessions are a great way for county homeowners to learn about their on-site wastewater system and qualify for a \$100 rebate when they perform maintenance on that system within the year.

PROGRAMS AND EDUCATION

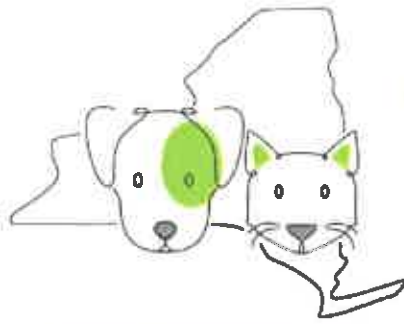
Erosion and Sediment Control 4hr Course - On February 23, 2023 we held a certification course for seventy contractors and others who are required to oversee construction activities on sites with NYS SPDES permits. We are holding another session on March 23rd for those who were unable to attend due to weather or other scheduling conflicts.

Spring Programs – Ag Day/Week (March 19th -25th) will include readings at local schools. For Earth Day (April 22nd), Arbor Day (April 28th), and Soil and Water Stewardship week (April 30th -May 7th) we will be partnering with some local businesses for special events – stay tuned! Cortland County Envirothon (tentative May 9th) will include a special focus on climate change. The National event (held after the state event at Hobart & William Smith College) will be in New Brunswick, Canada. The Water Festival (June 3rd) will be hosted as always by the City of Cortland at the Waterworks featuring lots of water related displays, activities and kids games.

ADMINISTRATION

Board representatives and staff visited Albany at the end of February. Meetings were held with nine members of the legislature to educate them about SWCD programs and discuss issues impacting conservation activities. All eight of our annual reports were submitted complete and on time February 15th. Our audit is underway.

Our new Fiscal Officer will be starting March 13th. All staff are also scheduled to attend training that week at the annual Water Quality Symposium in Syracuse.



CORTLAND COUNTY SPCA

879 McLean Road
Cortland, NY 13045
(607) 753-9386
www.CortlandSPCA.org

Cortland County Report • February 2023

(2/1/23 - 2/28/23)

Impounding and Boarding

		# of Days	Cost
Canine	Impounded - Day 1	14	\$420.00
	Boarded Current Month	<u>280</u>	<u>\$1,400.00</u>
	Total Canine	294	\$1,820.00
Feline	Impounded - Day 1	21	\$630.00
	Boarded Current Month	<u>492</u>	<u>\$2,460.00</u>
	Total Feline	513	\$3,090.00
Other	Impounded - Day 1	0	\$0.00
	Boarded Current Month	<u>0</u>	<u>\$0.00</u>
	Total Other	0	\$0.00
Total Impounding and Boarding		<u>807</u>	<u>\$4,910.00</u>

**Cortland County Humane Law Enforcement Report
February 2023 (2/1/23 - 2/28/23)**

Town of Cincinnatus

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse/Cruelty	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Cortlandville

Animal Cruelty:	
Dog/Cat Abandonment	2
Dog/Cat Abuse	0
Dog/Cat Neglect	1
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	1
Inadequate Shelter	1
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	1
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	1

Complaints This Month	7
Complaints YTD	15

Dispositions:	
Completed	2
Compliance Order	0
No Violation	1
Animal Picked Up/Impound	3
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	1
Tickets/Charges/Arrest	0

NARRATIVE: Follow up for neglect case, court preparation. Ongoing dogs in vehicle - owner is with dogs in vehicle. Owner in jail, dogs seized/picked up and transported to shelter for intake/safe keeping. Dog found dropped off/abandoned - dog picked up and transported to shelter for intake. Dog found abandoned - dog picked up and transported to shelter for intake. Injured seagull - bird expired before SPCA arrival, was collected for disposal.

Town of Cuyler

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	1

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Freetown

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	2
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	2
Complaints YTD	2

Dispositions:	
Completed	0
Compliance Order	0
No Violation	2
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Six dogs have died over a week - all dogs are healthy, report invalid. 2nd report of dogs dying plus unhealthy/unsanitary conditions in residence - all dogs are healthy, conditions in residence are satisfactory, invalid report.

Town of Harford

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	1
Other Neglect/Cruelty	1
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	2
Complaints YTD	2

Dispositions:	
Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up/Impound	0
Animal Transported for Medical Care	1
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Bull with abscess on face - large animal vet contacted, will resolve without intervention. Cat hit by car with injuries - cat transported to Cornell for medical care.

Town of Homer

Animal Cruelty:	
Dog/Cat Abandonment	1
Dog/Cat Abuse	0
Dog/Cat Neglect	1
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	2
Complaints YTD	2

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	1
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Cat not being care for - unable to locate owner or residence, complainant could not provide sufficient information. Cat left behind after tenant evicted - cat picked up and transported to shelter for intake.

Town of Lapeer

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town/Village of Marathon

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Village of McGraw

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	1
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	1

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Dog left outside without shelter for 3rd day - owner opted to surrender, SPCA picked up dog and transported to shelter for intake.

Town of Preble

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	1
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	2

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Cat with injured leg - cat picked up and transported to shelter for intake/medical care.

Town of Scott

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	2
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	1
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	3
Complaints YTD	5

Dispositions:	
Completed	1
Compliance Order	1
No Violation	0
Animal Picked Up/Impound	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Cat hit by car - cat brought to shelter by complainant, was euthanized due to fatal injuries. Possible/attempt 353, two reports of person shooting at cats with paintball gun - Notice to Comply given for Attempted 353 by SPCA and Cortland County Sheriff Officer also at the scene. Follow up to person shooting at cats with paintball - fliers made and distributed to all residence in mobile home park.

Town of Solon

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	1

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Taylor

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	1
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	1

Dispositions:	
Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Report of dog outside without adequate shelter - Invalid report.

Town of Truxton

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Virgil

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	1
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	3

Dispositions:	
Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Report of horse without adequate shelter - invalid report.

Town of Willet

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	0

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Complaint Totals this Month: 20

After Hour All Calls this Month: 13

Complaints YTD: 35

After Hour All Calls YTD: 29

Committee Discussion:

CURRENT STATUS:

Proposed Names:

- Agriculture, Economic Development, Planning, and Environment
- Agriculture, Planning, and Economic Development

Proposed Rules of Order changes: Rules of Order Article XII: 12.A.

Agriculture/Planning/Environmental – Not less than five (5) nor more than seven (7) members who shall oversee:

County Planning Department, Soil and Water Conservation District, Cornell Cooperative Extension, public transportation, Central New York Regional Planning and Development Board, Southern Tier East Regional Planning Development Board, SPCA, Industrial Development Agency and Business Development Corporation, and the agency that provides promotional and tourism service, and including but not limited to any associated agency.

Finance and Administration – A seven (7) member Committee shall review the tentative budget filed by the Budget Officer and shall consider and recommend appropriations required for all purposes and prepare and report the annual estimates for the tax levy.

The Committee shall oversee:

The Treasurer's Office, the Finance Office, Administration Office, Office of the Manager of Audit and Financial Projects, the Department of Real Property Tax Services, occupancy tax, Tompkins Cortland Community College (TC3), Industrial Development Agency and Business Development Corporation, and the agency that provides promotional and tourism service. The Finance and Administration Committee shall serve as the Audit Committee.

Proposed Committee Mission Statement:

Our mission is to assist Cortland County move forward with all aspects of economic development, planning, agriculture, tourism and more while protecting and preserving our valuable natural resources. This committee shall deal with all matters pertaining to

- Economic growth and industrial development of Cortland County, including all Federal and State grants pertaining to economic and industrial development and expansion and assistance for small businesses in Cortland County;
- Comprehensive planning, land use, zoning referrals, environmental management and assistance to local governments in Cortland County;
- Development and promotion of agriculture, extension services, conservation, natural resources, wildlife and rural resources;
- Development and promotion of tourism in Cortland County;
- Housing and rental assistance programs;
- Transportation and other mass transit assistance programs;
- The County Planning Board and Regional Planning Boards, and serve as liaison between the respective Boards and the Legislature;
- The following agencies and departments: County Planning Department, Soil and Water Conservation District, Cornell Cooperative Extension, public transportation, Central New York Regional Planning and Development Board, Southern Tier East Regional Planning Development Board, SPCA, Industrial Development Agency and Business Development Corporation, and the agency that provides promotional and tourism service, and including but not limited to any associated agency

WHERE WE STARTED:**Rules of Order Article XII: 12.A.**

Finance and Administration – A seven (7) member Committee shall review the tentative budget filed by the Budget Officer and shall consider and recommend appropriations required for all purposes and prepare and report the annual estimates for the tax levy.

The Committee shall oversee:

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Agriculture/Planning/Environmental – Not less than five (5) nor more than seven (7) members who shall oversee:

County Planning Department, Soil and Water Conservation District, Cooperative Extension, public transportation, SPCA, and including but not limited to any associated agency.

Discussion topics:

Names in other counties:

- Economic Development and Planning Committee (Montgomery, Oswego County)
- Planning and Economic Development (Allegany, Cayuga, Chenango, Onondaga County)
- Economic Development, Planning, Tourism and Agriculture (Tioga County)
- Planning, Development and Environmental Quality (Tompkins County)
- Community Dev. & Natural Resources (Schuyler County)
- Planning, Development, Agriculture and Tourism (Seneca County)

Oversight statement examples

Seneca County: "Responsible for Planning & Community Development, Planning Board, Industrial Development Agency, Tourism, Federal and State grants, Soil & Water Conservation District, Extension Service, Agriculture Districts, and Finger Lakes Regional Airport."

Onondaga County: "Agricultural Districts, Office of Economic Development and Associated Boards, Division of Community Development, Information Technology, Onondaga County Industrial Development Agency, Onondaga County Civic Development Corporation, Trust for the Cultural Resources of Onondaga, County, Syracuse-Onondaga County Planning Agency, Central New York Regional Planning and Development Board, Greater Syracuse Property Development Corporation, Centerstate CEO, Cornell Cooperative Extension, Visit Syracuse."

Committee Discussion:

Rules of Order Article XII: 12.A.

Finance and Administration – A seven (7) member Committee shall review the tentative budget filed by the Budget Officer and shall consider and recommend appropriations required for all purposes and prepare and report the annual estimates for the tax levy.

The Committee shall oversee:

The Treasurer's Office, the Finance Office, Administration Office, Office of the Manager of Audit and Financial Projects, the Department of Real Property Tax Services, occupancy tax, Tompkins Cortland Community College (TC3), Industrial Development Agency and Business Development Corporation, and the agency that provides promotional and tourism service. The Finance and Administration Committee shall serve as the Audit Committee.

Agriculture/Planning/Environmental – Not less than five (5) nor more than seven (7) members who shall oversee:

County Planning Department, Soil and Water Conservation District, Cooperative Extension, public transportation, SPCA, and including but not limited to any associated agency.

Discussion topics:

Names in other counties:

- Economic Development and Planning Committee (Montgomery, Oswego County)
- Planning and Economic Development (Allegany, Cayuga, Chenango, Onondaga County)
- Economic Development, Planning, Tourism and Agriculture (Tioga County)
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Oversight statement examples

Seneca County: "Responsible for Planning & Community Development, Planning Board, Industrial Development Agency, Tourism, Federal and State grants, Soil & Water Conservation District, Extension Service, Agriculture Districts, and Finger Lakes Regional Airport."

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Oswego County:

This committee shall deal with all matters pertaining to: County Departments - Promotion and Tourism, Department of Planning and Community Development

- Economic growth and industrial development of Oswego County, including all Federal and State grants pertaining to economic and industrial development and expansion and assistance for small businesses in Oswego County;
- The development and promotion of tourism in Oswego County, including administration of the state tourism matching funds program;
- The Tourism Advisory Council and serve as a liaison between the Council and the Legislature;
- Comprehensive planning, land use, zoning referrals, environmental management and assistance to local governments in Oswego County;
- The housing and Rental Assistance Programs;
- The transportation and Mass Transit Assistance programs;
- The County Planning Board and Regional Planning Board, and serve as liaison between the respective Boards and the Legislature;
- The development and promotion of agriculture, extension services, conservation, natural resources, wildlife and rural resources;
- The following agencies: Operation Oswego County; Industrial Development Agency; Small Business Extension Service; the Tourism Promotion and Development Agency; Central New York Regional Planning and Development Agency; Central New York Regional Transportation Authority and other transportation assistance programs; Environmental Management Council; Cooperative Extension, and Soil and Water Conservation District.

ON MOTION OF KEVIN FITCH**RESOLUTION NO. 252-20**

Local Law 5 of 2020 – a Local Law to Amend Local Law 1 of 2018, a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York

WHEREAS, the Cortland County Legislature adopted Local Law 1 of 2018 on August 23, 2018 which established a (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, AND

WHEREAS, the Cortland County Legislature's Agriculture/Planning/Environmental Committee has recommended revisions to said Local Law, AND

WHEREAS, a public hearing was held on August 27, 2020 before the Cortland County Legislature, AND

WHEREAS, said Local Law has been in its final form upon the desks of the Cortland County Legislature at least seven (7) calendar days exclusive of Sunday, prior to this date, NOW THEREFORE BE IT

RESOLVED, that Local Law “I” of 2020 - a Local Law to Amend Local Law 1 of 2018, a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York be and is hereby enacted as follows:

§1. Title

This Local Law may be cited as the “Solar Energy System PILOT Law of the County of Cortland, New York.”

§2. Legislative Intent and Purpose

This Local Law is adopted to ensure that the benefits of the community’s solar energy resource are available to the entire community, by promoting the installation of solar energy generating equipment through a payment-in-lieu-of-taxes (PILOT), granting reduced costs to system developers and energy consumers, and providing a revenue stream to the entire community.

§3. Authority

This Local Law is adopted under the authority granted by:

1. Article IX of the New York State Constitution, §2(c)(8),
2. New York Statute of Local Governments, §10(5),
3. New York Municipal Home Rule Law, §10(1)(i) and (ii); §10(1)(a)(8), and
4. New York Real Property Tax Law §487(9).

§4. Definitions

1. “AC” means alternating current.
2. “Annual Payment” means the payment due under a PILOT Agreement entered into pursuant

to Real Property Tax Law §487(9), as the same may be amended, superseded or replaced.

3. “Annual Payment Date” means January 1st of each year for the duration of the PILOT Agreement.
4. “Capacity” means the manufacturer’s nameplate capacity of the Solar Energy System as measured in kilowatts (kW) or megawatts (MW) AC.
5. “Owner” means the owner of the property on which a Solar Energy System is located or installed, or their lessee, licensee or other person authorized to install and operate a Solar Energy System on the property.
6. “Residential Solar Energy Systems” means a Solar Energy System with a nameplate generating capacity less than 50 kW AC in size, installed on the roof or the property of a residential dwelling (including multi-family dwellings), and designed to serve that dwelling.
7. “SBL number” means the Section-Block-Lot tax map number.
8. “Solar Energy Equipment” means collectors, controls, energy storage devices, heat pumps and pumps, heat exchangers, windmills, and other materials, hardware or equipment necessary to the process by which solar radiation is (i) collected, (ii) converted into another form of energy such as thermal, electrical, mechanical or chemical, (iii) stored, (iv) protected from unnecessary dissipation and (v) distributed. It does not include pipes, controls, insulation or other equipment which are part of the normal heating, cooling, or insulation system of a building. It does include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards required by New York law.
9. “Solar Energy System” means an arrangement or combination of Solar Energy Equipment designed to provide heating, cooling, hot water, or mechanical, chemical, or electrical energy by the collection of solar energy and its conversion, storage, protection and distribution.

§5. PILOT Required

1. The owner of a property on which a Solar Energy System is located or installed (including any improvement, reconstruction, or replacement thereof), shall enter into a PILOT Agreement with the County consistent with the terms of this Local Law except for:
 - a.) Residential Solar Energy Systems; and
 - b.) Solar Energy Systems that do not seek or qualify for an exemption from real property taxes pursuant to Real Property Tax Law §487(4) as the same may be amended, superseded or replaced.
2. The Lessee or licensee of any owner of a property required to enter into a PILOT Agreement by this section, which owns or controls the Solar Energy System, may enter into the PILOT Agreement on behalf of the owner of the property.
3. Any owner or developer of a solar energy system that meets the requirements under Real

Property Tax Law § 487 (4) MUST notify the Cortland County Real Property Tax Office and the Cortland County Treasurer via certified mail of its intent to construct a solar energy system. Upon receipt of any notification from an owner or other person of intent to install a Solar Energy System, the Real Property Tax Office by certified mail shall immediately, but in no case more than sixty (60) days after receipt of the notification, notify the owner or other person of the mandatory requirement for a PILOT Agreement pursuant to the terms of this Local Law.

4. Nothing in this Local Law shall exempt any requirement for compliance with state and local codes for the installation of any solar energy equipment or a solar energy system, or authorize the installation of any solar energy equipment or a solar energy system. All solar energy systems must file a Real Property Tax Exemption application pursuant to Real Property Tax Law §487, as the same may be amended, superseded or replaced, to receive a tax exemption.
5. The Annual Payments under the PILOT Agreement shall not exceed the amounts that would otherwise be payable but for the exemption under Real Property Tax Law §487 as the same may be amended, superseded or replaced.

§6. Contents of PILOT Agreements

1. Each PILOT Agreement entered into shall include:
 - a.) The name and contract information of the Owner or other party authorized to act upon behalf of the Owner of the Solar Energy System;
 - b.) The SBL number for each parcel or portion of a parcel on which the Solar Energy System will be located;
 - c.) A requirement for fifteen successive annual payments, to be paid commencing on the first Annual Payment Date after the effective date of the Real Property Tax Exemption granted pursuant to Real Property Tax Law §487 as the same may be amended, superseded or replaced;
 - d.) The Capacity of the Solar Energy System, and that if the Capacity is increased or increased as a result of a system upgrade, replacement, partial removal or retirement of Solar Energy Equipment, the annual payments shall be increased or decreased on a pro rata basis for the remaining years of the Agreement;
 - e.) That the parties agree that under the authority of Real Property Tax Law §487, as the same may be amended, superseded or replaced, the Solar Energy System shall be considered exempt from real property taxes for the fifteen (15) year life of the PILOT Agreement;
 - f.) That the PILOT Agreement may not be assigned without the prior written consent of the County, which consent may not be unreasonably withheld if the Assignee has agreed in writing to accept all obligations of the Owner, except that the Owner may, with advance

written notice to the County but without prior consent, assign its payment obligations under the PILOT Agreement to an affiliate of the Owner or to any party who has provided or is providing financing to the Owner for or related to the Solar Energy System, and has agreed in writing to accept all payment obligations of the Owner;

- g.) That a Notice of this Agreement may be recorded by the Owner at its expense, and that the County shall cooperate in the execution of any Notices or Assignments with the Owner and its successors;
- h.) That the Annual Payment for Solar Energy Systems with a Capacity of 1 MW or any part thereof shall be \$7,000.00 per MW of Capacity or a tenth thereof;
- i.) That the Annual Payment shall escalate one and one half percent (1½%) per year, starting with the second Annual Payment;
- j.) That if the Annual Payment is not paid when due, that upon failure to cure within thirty (30) days, the County may cancel the PILOT Agreement without notice to the Owner, and the Solar Energy System shall thereafter be subject to taxation at its full assessed value.
- k.) In addition, if the Annual Payment is not paid when due, a late fee equal to twelve percent (12%) of the amount due shall be assessed on an annual basis until paid in full.

§7. Severability

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

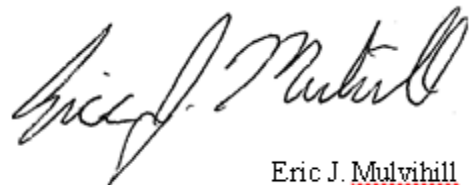
§8. Effective Date

This Local Law shall be effective upon its filing with the Secretary of State in accordance with the Municipal Home Rule Law, and shall apply to all solar energy systems constructed

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 27th day of August, 2020 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 27th day of August, 2020.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

Solar Law Discussion

Notification clause

Current language:

Any owner or developer of a solar energy system that meets the requirements under Real Property Tax Law § 487 (4) MUST notify the Cortland County Real Property Tax Office and the Cortland County Treasurer via certified mail of its intent to construct a solar energy system. Upon receipt of any notification from an owner or other person of intent to install a Solar Energy System, the Real Property Tax Office by certified mail shall immediately, but in no case more than sixty (60) days after receipt of the notification, notify the owner or other person of the mandatory requirement for a PILOT Agreement pursuant to the terms of this Local Law.

<https://codes.findlaw.com/ny/real-property-tax-law/rpt-sect-487.html>

Town of Cortlandville, NY / Part II: General Legislation, Chapter 130, Solar Energy System Pilot, 130-5.C.

Pursuant to Real Property Tax Law § 487(9)(b), the Town of Cortlandville hereby expresses its ongoing intent to require a contract for PILOT for such solar energy systems, and this chapter shall be considered notification to owners or developers of such systems and no further action is required on the part of the Town of Cortlandville with respect to the notification requirements by the Town of Cortlandville as set forth in Real Property Tax Law § 487(9)(a).

Who represents the County when handling these PILOTS?

Current local law is not clear who negotiates for the County when a solar company comes directly to the county

Possible options:

- County Attorney
- County Administrator
- Directors of Planning or Real Property
- Cortland County IDA

Considerations:

- Experience in working with PILOT agreements
- Authority provided by the local law
- Overall workload and timing to handle these
- Guidance on when Legislature would like to see

Example from Cortlandville, 130-6.H

The Town of Cortlandville Town Board may establish by resolution the payment amount and terms of PILOT agreements and/or community host agreements by developers of solar energy systems with the Town of Cortlandville or may delegate to the Cortland County Industrial Development Agency the authority to negotiate such agreements on behalf of the Town of Cortlandville.



Cornell Cooperative Extension Cortland County

60 Central Avenue, Room 140
Cortland, NY 13045
607-391-2660
<http://cortland.cce.cornell.edu>

Cooperative Extension Report Feb-March 2023

Human Ecology Program Area
February 2023
Barbara Henza

Parents Apart

We have been receiving phone calls regarding this program from outside Cortland County. One of the strengths of our Parents Apart class is that it is taught in person. Based on feedback from those inquiring into our program, parents who are mandated to take a class must do so in person or the court will not accept the class as fulfilling the requirement. A recent listing sent out from the Unified Court systems shows that very few counties in the state have an in-person option available. The next Parents Apart class I scheduled for April 8th and we have started receiving registrations for that date.

Family Economics Resource Management Program Work Team

At our February 1st meeting we discussed the proposal that has been submitted by for a Hatch/Smith Lever grant by Valerie Reyna and Allison Hermann. The proposal is focused on making financial decisions and fits in with the State Comptrollers call for an increase in financial literacy education in the state. Several members of the FERM PWT were included as consultants for this project in the budget that was submitted. Allison indicated they expect to hear sometime in the spring (April or May). My co-chair Theresa Mayhew and I will be discussing the possibility of merging the FERM PWT with the Poverty and Economic Hardship PWT as a way to make sure the support for this program area continues.

Human Resources

I have been working with David on recruiting for our two open positions. Currently we have posted a Temporary Agriculture Position and a shared Horticulture and Natural Resource Educator position. The positions are posted on our CCE Cortland Web site along with the links to apply through the Cornell system.

The OSHA Accident and Incident report was compiled and posted by February 2.

Credit For Job Seekers Class

This class is held every Tuesday morning at Cortland Works Career Center. Attendees are referred by DSS and the focus for my class is on how to read, and correct if necessary, the content of a credit report. The number of participants referred by DSS has increased recently. At a class in early February one of the participants shared how she took advice from someone regarding what to do if you can't pay your debts because of a reduction in income and the disastrous consequences of that action. They asked for my business card and followed up with me at a later date to work on how to get their finances back on track.

Agravoltaics Webinar Series

Building Strong and Vibrant New York Communities
"Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities".

Due to the departure of Dana Havas I picked up this series. It consisted of 4 webinars and was sponsored by Cornell Cooperative Extension, Penn State, PA Farm Bureau and NY Farm Bureau. The series was targeted to the agricultural community, planning department and solar developers and was completed on February 16th.

Program Progress Report: Feb-March 2023

Program Area: CCE SCNY DT Small Dairy Support

Educator(s): Fay Benson

Current/Ongoing Educational Programs:

Getting the Most Out of Your Pastures – There are four more meetings in this series on understanding the complexities of the simple practice of grazing livestock of any kind. Only two of the sites (Tompkins with 16 attendees and Chemung with 5 attendees) which are continuing. The other three sites had at the most one signups so were canceled.

Central New York Grazing Conference: Organizing with Janice Degni and the Cortland SWCD

March 25th 9:00 – 2:00 pm, Conference Room, NYS Grange Building, Cortland NY. The press release is out and comments are being received

NEDBIC #2 grant on study of organic dairy heifers:

NE Dairy Business Innovation Center (NEDBIC) Fourteen farms have signed up for the study. Have begun the data collection of cost to raise organic dairy heifers. Work will continue through the winter. This project is only half completed and needs more time put towards it.

PASA/NEDBIC Grant

Have completed all four grant plans for farmers participating in project. One of the plans received approval and has been completed. Remembrance Dairy built a feeding area for their animals. Two other grant projects have been submitted and are awaiting approval by NEDBIC. I have written up the grant plan for the fourth farmer. He is struggling to get his Unique Entity Identity Code (UEI) which is a new requirement for farmers receiving funding through the USDA. All projects need to be completed by June 1st of 2023.

Meetings Attended:

Jan 4th - SCNY Dairy Team Meeting
 Jan 4th – Worked with farmer on annual grazing record book
 Jan 5th – Cortland CCE Staff Meeting
 Jan 10th – SCNY AMG meeting
 Jan 11th – Chemung Grazing Meeting – 4 attendees
 Jan 17th – Grazinglands Coalition Meeting, deciding on fate of soil trailer
 Jan 17th – Tompkins Grazing Meeting – 16 attendees
 Jan 18th – CNY Grazing Conference Planning Meeting
 Jan 19th – NEDBIC Cohort Training with Bob Fry, Dairy Nutritionist – 9 attendees
 Jan 19th – SCNY Farmer Advisory Meeting – Cayuga County
 Jan 25th – NEDBIC and PASA Grant Meeting
 Jan 31st – NYSEG Public Forum

4-H Report March 2023: Rebecca Ireland-Perry

- Continued Jr. Fair planning: fair book revisions, scheduling, contest changes. Cortland Jr Fair will be July 4-8th.
- Regional Hippology and Horse Bowl competitions were held March 4th. We have youth going on to the state competition in April. Regional Dairy Quiz Bowl will be held March 11th.
- Cake decorating workshops ongoing through March
- Sewing camp for beginning sewers February 21-24th with eight 4-H members.
- Public presentations are scheduled for March 22nd and March 25th at the 4-H office.
- Schedule set up for the tractor certification class to begin March 16th. Registration is open. If you know of any youth ages 14 and up that are looking for certification in order to get employment on a farm, please direct them to our website for registration.
- Ag Literacy week is March 20-24th, and I am coordinating with the schools and readers for this event.



Cornell University
Cooperative Extension
South Central New York Dairy & Field Crops Team

TO: AMG

FROM: Janice Degni, Area Team Leader

DATE: February 21, 2023

RE: MONTHLY ACTIVITY REPORTS **January 2023**

Enclosed are our monthly activity reports. We hope the information provided provides an overview of the scope of our work.

Attachment: CCE Feb-March 2023 Report (11244 : What is Cooperative Extension? - David Rutherford)

Building Strong and Vibrant New York Communities

Cornell Cooperative Extension—South Central New York Dairy & Field Crops Team provides equal program and employment opportunities.

Monthly Program Progress Report: January 2023**Program Area: SCNY Dairy & Field Crops Team****Program Goals(s): Environmentally Sound Crop Production & Management****Janice Degni****Educational Events Organizing (in Process)**

CNY Farm Diversification Conference-topic on sites and soils
 Nutrient Mgt Planning – virtual series in collaboration with Dr. Kitty O’Neil and Jeff Miller
 WCM Planning – soil health topics
 Soil Heath Meeting w/ Tioga SWCD
 Crop Protection Meeting w/ Pioneer (March 16)
 Nut Mgt Planning w/ Cayuga Cty Shop Meetings Feb & March
 Planning 4R Field Day w/ NYSABA in Cayuga Cty
 Manure Handling & Safety Meeting (March)

Phone/Email Inquiries/Consultations

FV: nut mgt consultation (CAY)
 Value of Field crops (BR)
 Prepare crop meeting w/ Seed Consultants

Direct Education/Research/Facilitation Activities:

1/26 Winter Crop Meeting – Auburn
 1/27 Winter Crop Meeting – Dryden

Indirect Education / Outreach Activities:

1/4 Ag solar webinar PWT
 1/5 Cayuga County Water Quality Management Agency (CLWQMA)
 1/5 Celebration of Service for Dr. Elson Shields, Field Crop Entomologist-retired
 1/6 Corn Congress, Waterloo
 1/12 Field Crops IPM conference call – Areal application of CC w/ helicopter
 1/17 OLWMC (Owasco Lake Watershed Mgt Council Meeting) Monthly Public Board Meeting
 1/31 Upper Susquehanna Coalition (USC) Retreat, Tioga Downs
 Review field balance for farm with Cornell Nut Mgt Spear Program

Administrative activities/i.e. reporting, AAC meeting, etc

¼ & 1/9 Team Meeting
 1/10 AMG meeting CCE Cortland
 1/19 Team Leaders’ check in

Program Progress Report: January 2023
Program Area: CCE SCNY DT Small Dairy Support
Educator(s): Fay Benson

Current/Ongoing Educational Programs:

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Monthly Program Progress Report
Program Area: Farm Business Management

Month: January 2023
Educator(s): Mary Kate MacKenzie

Program Goals(s): Provide record keeping and farm accounting training using QuickBooks online. Complete annual farm financial analysis and benchmarking with DFBS and FINPACK. Advance planning for peer-to-peer discussion groups.

Direct Education/Research/Facilitation Activities:

Collaborations

- Dairy Farm Business Summary & Discussion Groups (PRO-DAIRY)
- Lean Management website (PRO-DAIRY)
- NERME Risk Management Grant

Educational Events Organizing (in Process)

- QuickBooks for Farmers - winter online course
- Organic dairy discussion group

Educational Events Completed

- Jan 11, 18, 25 – Farm Accounting with QuickBooks Online (26)
- Jan 26 – Winter Crop Meeting

Phone/Email Consults

- Jan 3 - QuickBooks & Record Keeping (1)
- Jan 11 – QuickBooks & payroll (1)
- Jan 20 – Goat milk processing & farm loan financing (1)

Farm Visits/Zoom Meetings

- Jan 23 – DFBS Zoom (1)
- Jan 24 – DFBS farm visit (1)

Indirect Education / Outreach Activities:

Publications

- Jan 3 – Morning Ag Clips: Should you sign up for 2023 Dairy Margin Coverage?

Professional Development

- Jan 31 – Operations Managers Conference

Administrative Activities

- Jan 10 – AMG meeting
- Jan 19 – Cayuga County advisory meeting
- SCNYDFC team meetings
- PRO-DAIRY Farm Business Management weekly meetings
- Statewide farm business management monthly meetings

Monthly Program Progress Report

Month: January 2023

Program Area: SCNY Dairy & Field Crops Team

Educator(s): Betsy Hicks, Area Dairy Specialist

Program Goal(s): Dairy Management Education to Improve Profitability and Sustainability

Direct Education/Research/Facilitation Activities:

- Educational Events Organizing (in Process)
 - Technology Tuesdays Webinar Series (Feb, 3 sessions)
 - Cayuga Shop Meetings – Feeder School w/ Ron (March 1)
 - Farm Sustainability Conference (March 14 presentation date)
 - Calving Workshop & Welfare (March 15 - Ithaca & 16 - Auburn)
- Educational Events Completed, date, place, # participants
 - Technology Tuesdays - 4 webinars, ~150 people each week, virtual
 - Cayuga Tie stall Shop Meeting w/ Ron – Jan 25, Cato, 25 people
- Consultations – email and phone
 - BR – feeder position videos & training materials in Spanish
 - TO – pair housing calves
 - TO – minimum bunk space requirements
 - TO – lameness report
 - TI – beef on dairy calculator
 - TI – robot grain feeding
 - TO – DAP program for BMP's
- Presentations
 - 1/12 – “Grazing Tools”, for Catskill Agriculture Conference
- Collaborations
 - NRCS Bale Grazing Grant
 - NY Farm Viability Grant – “What Does Great Herd Health Look Like? Can Benchmarking Help New York Dairy Farms Reduce Disease?”, w/ CU Vet School & NWNy, NCRAT dairy educators, identifying herds (2- Tompkins, 1- Broome, 2- Cortland, 1-Cayuga)
 - Farm Sustainability Conference – w CCE Tompkins, planning on hosting “Transitioning to Beef from Dairy” webinar topic for March 14
- Consultations/One-on-One Farm Related w/ topic identified
 - BR – profit team meeting
 - TI – organic certification paperwork
 - TI – stall design and manure handling, Amish dairy
 - TI – robotic dairy setup
 - TO – profit team meeting

Indirect Education / Outreach Activities:

- Administrative activities/i.e. reporting, AAC meeting, etc
 - 1/4 – team meeting
 - 1/9 – team meeting
 - 1/10 – AMG meeting
 - 1/18 – team leader call
 - 1/18 – Cayuga County Ag Advisory Committee meeting
- Press Release on “Such and Such”, Paper
- Articles Written
- Continuing Education/Professional Development
 - 1/18 – Rumination Monitoring Meeting
 - 1/20 – 2023 Ag Outlook Conference
 - 1/26 & 1/27 – SCNY DFC Winter Crop Meeting
 - 1/31 – 2/1 – Operations Managers Conference
- Etc.
 - 1/9 – dairy educator meeting
 - Dairy of Distinction Treasurer duties

