



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, February 13, 2020

9:00 AM

Room 304

CALL TO ORDER

The meeting was called to order at 9:05 AM by Committee Chair Kevin Fitch

Attendee Name	Organization	Title	Status	Arrived	Departed
Christopher Newell	Cortland County, NY	Vice-Chair	Present		
Beau Harbin	Cortland County, NY	Committee Member	Excused		
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present		
Ann Homer	Cortland County, NY	Committee Member	Excused		
Susan Wilson	Cortland County, NY	Committee Member	Present		
Kevin Fitch	Cortland County, NY	Committee Chair	Present		
Mitchel Eccleston	Cortland County, NY	Committee Member	Present		
Catherine Wilde	Seven Valleys Health Coalition	Mobility Manager	Present		
Jackie Leaf	Seven Valleys Health Coalition	Executive Director	Present		
Richard Stock	Cortland County, NY	Board Member	Present		
George Wagner	Cortland County, NY	Board Member	Present		
David Rutherford	Cortland County, NY	Executive Director, Cornell Cooperative Extension	Present		
Wendy Franklin	Cortland County, NY	Assitant County Attorney	Present		
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present		
Mary Roodenburg	Cortland County, NY	Planning Department	Present		
Savannah Hempstead	Cortland County, NY	Deputy Clerk, Legislature	Present		
Eric Mulvihill	Cortland County, NY	Clerk, Legislature	Present		
Paul Heider	Cortland County, NY	Chairman of the Legislature	Present		
Rob Corpora	Cortland County, NY	County Administrator	Present		

Sandra Price	Cortland County, NY	Board Member	Present		
Amanda Barber	Soil & Water Conservation District	District Manager	Present		
Cathy Bischoff	Cortland County, NY	Board Member	Late		9:30 AM
Shenandoah Briere	Cortland Standard	Reporter	Present		
Don Fisher	Little York Lake Preservation Society	Treasurer	Present		

MINUTES

Ag/Planning/Environmental - Committee Meeting - Jan 9, 2020 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

RESOLUTIONS

Community Development Block Grant/Planning Grant

AGENDA ITEM NO. 1 – Accept Funds & Authorize Agreement with New York State Housing Trust Fund Corporation for a Community Development Block Grant for Sub-Standard Housing Assessment Project New York State Community Development Block Grant Project #286CP116-19 Regional Economic Development Council Award Consolidated Funding Application #91509

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/18/2020 12:30 PM
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

ON MOTION OF FITCH

RESOLUTION NO.

Accept Funds & Authorize Agreement with New York State Housing Trust Fund Corporation for a Community Development Block Grant for Sub-Standard Housing Assessment Project New York State Community Development Block Grant Project #286CP116-19 Regional Economic Development Council Award Consolidated Funding Application #91509

WHEREAS, the Cortland County Legislature adopted resolution No. 213-18 on May 24, 2018,
AND

WHEREAS, resolution No. 213-18 authorized a grant application be made through the New York State Office of Community Renewal for the purposes of conducting an assessment of the condition of Cortland County's residential housing stock, AND

WHEREAS the County has been awarded up to \$50,000 through the New York State Community Development Block Grant program to conduct said housing conditions survey, AND

WHEREAS, the information gathered in the survey can also be used by the various municipalities

in Cortland County when seeking State and Federal funding for housing rehabilitation grants, AND

WHEREAS, there is no local share or County financial contribution to the grant award, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby accepts the grant funding as authorized by the New York State Community Development Block Grant Project #286CP116-19 Regional Economic Development Council Award Consolidated Funding Application #91509, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or Designee is here-by authorized to enter into and execute a project agreement with the New York State Housing Trust Fund Corporation.

Cornell Cooperative Extension

AGENDA ITEM NO. 2 – Authorize Agreement - Cornell Cooperative Extension

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/18/2020 12:30 PM
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

ON MOTION OF FITCH

RESOLUTION NO.

Authorize Agreement - Cornell Cooperative Extension

WHEREAS, the 2020 Adopted Budget appropriated funds in the amount of \$273,420.00 for the operation of the Cornell Cooperative Extension of Cortland County programs, NOW THEREFORE BE IT

RESOLVED, in consideration of the services to be performed by Cornell Cooperative Extension of Cortland County, the County agrees to pay to Cornell Cooperative Extension of Cortland County the sum of two hundred seventy three thousand four-hundred twenty dollars (\$273,420) in payments as follows: The amount of sixty-eight thousand three hundred fifty-five dollars (\$68,355) upon the execution of this Agreement and the amount of sixty-eight thousand three hundred fifty-five dollars (\$68,355) on the first day of April, July and October 2020. However, prior to the payment of the second payment and each payment thereafter, Cornell Cooperative Extension of Cortland County shall submit to the County Auditor's Office an account of its disbursements on a form mutually agreed to by the Cornell Cooperative Extension of Cortland County and the County, AND BE IT FURTHER

RESOLVED, that a maintenance in lieu of rent payment in the amount of seventy-three thousand seven hundred twenty-three dollars (\$73,723) is due to the County of Cortland as follows: The amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due within 15 days of the execution of this agreement and the amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due on the 15th day of April, July, and October, 2020, AND BE IT FURTHER

RESOLVED, that pursuant to Section 224 of the County Law, said agency shall render to the County Legislature a certified account of disbursements with verified or certified figures attached, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement with Cornell Cooperative Extension of Cortland County, AND BE IT FURTHER

RESOLVED that the County Treasurer be and hereby is authorized and directed to make payment from account #A87505.54860, AND BE IT FURTHER

RESOLVED, that any unused amounts of said sums shall be refunded to the County of Cortland.

Planning Department

AGENDA ITEM NO. 3 – Authorize Extension of Agreement Seven Valley Health Coalition Federal Section 5311 Mass Transportation Capital Project Comptroller's Contract # C004119 PIN # 3796.27.302, 2017-2018 Mobility Management - Cortland County Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/18/2020 12:30 PM
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

ON MOTION OF FITCH

RESOLUTION NO.

Authorize Extension of Agreement Seven Valley Health Coalition Federal Section 5311 Mass Transportation Capital Project Comptroller's Contract # C004119 PIN # 3796.27.302, 2017-2018 Mobility Management - Cortland County Planning Department

WHEREAS, the County of Cortland was awarded consolidated grant funds from the New York State Department of Transportation (NYSDOT), pursuant Federal Section 5311, Title 49 United States Code, for the continuation of the Mobility Management for the 2017 and 2018 fiscal years, AND

WHEREAS, NYSDOT has been designated by the Governor of the State of New York to administer Section 5311 Federal formula reimbursement funds for mobility management projects which are designated to increase access for recipients of public assistance and low income persons to employment, as identified through a coordinated planning process, and consistent with the eligible activities described in the FTA Circular 9050.1, AND

WHEREAS, Seven Valleys Health Coalition serves as the project manager and is responsible for the mobility management to coordinate the transportation needs of the various human service agencies in Cortland County, AND

WHEREAS, Seven Valleys Health Coalition agrees to perform the services and/or supply goods in alignment with the length of Contract Number C004119, which has an end date of December 31, 2018 for Mobility Management, this contract will be extended until June 30, 2020 under the New York State Extension of Use Approval due to delay in funding from New York State Department of Transportation, AND

WHEREAS, Seven Valley Health Coalition has requested a budget modification from Cortland County in order to extend the Mobility Management contract until December 31, 2020 under the Request for No Cost Time Extension, AND

WHEREAS, upon approval of the budget modification by Cortland County and the New York State Department of Transportation, NOW THEREFORE BE IT

RESOLVED, that the County Administrator is authorized, upon approval by the County Attorney or designee, to execute an extension to the agreement with Seven Valley Health Coalition as the project manager for mobility management under Federal Contract Number C004119, PIN# #3796.27.302 until December 31, 2020, AND BE IT FURTHER

RESOLVED, that if the grant funding under Federal Contract C004119, PIN# 3797.27.302 is depleted prior to December 31, 2020 that the agreement with Seven Valley Health Coalition for project manager for Mobility Management will cease and no other funding may be used to continue Seven Valley Health Coalition as project manager of the Mobility Management program without County approval.

AGENDA ITEM NO. 4 – Authorize Budget Modification and Request for No Cost Time Extension Federal Section 5311 Mass Transportation Capital Project, C004119 PIN # 3796.27.302, 2017-2018 Mobility Management Seven Valley Health Coalition - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/18/2020 12:30 PM
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

ON MOTION OF FITCH

RESOLUTION NO.

**Authorize Budget Modification and Request for No Cost Time Extension Federal Section 5311
Mass Transportation Capital Project, C004119 PIN # 3796.27.302, 2017-2018 Mobility
Management Seven Valley Health Coalition - Planning Department**

WHEREAS, the County of Cortland was awarded consolidated grant funds from the New York State Department of Transportation (NYSDOT), pursuant Federal Section 5311, Title 49 United States Code, for the continuation of the Mobility Management for the 2017 and 2018 fiscal years, AND

WHEREAS, NYSDOT has been designated by the Governor of the State of New York to administer Section 5311 Federal formula reimbursement funds for mobility management projects which are designated to increase access for recipients of public assistance and low income persons to employment, as identified through a coordinated planning process, and consistent with the eligible activities described in the FTA Circular 9050.1, AND

WHEREAS, Seven Valleys Health Coalition serves as the project manager and is responsible for the mobility management to coordinate the transportation needs of the various human service agencies in Cortland County, AND

WHEREAS, Resolution 115-19 authorized Seven Valleys Health Coalition to perform the services and/or supply goods in alignment with the length of Contract Number C004119, which had an end date of December 31, 2018 for Mobility Management, the contract was extended until June 30, 2020 under the New York State Extension of Use Approval due to delay in funding from New York State Department of Transportation, AND

WHEREAS, Cortland County has been recently awarded Federal Section 5311 Federal funds for 2017 not to exceed \$182,048 including the FTA required local match of \$18,205 for the continuation of the Mobility Management for SFY 2017 under Contract #C004119, PIN#3796.25.302 and PIN#3796.26.302, AND

WHEREAS, the New York State Department of Transportation was aware of the delay in

awarding 2017 funding to Cortland County for the 2017 Mobility Management payments under Contract #C004119, New York State Department of Transportation reimbursed the funding with the submittal of an Extension of Use Approval form, AND

WHEREAS, Cortland County had been awarded Federal Section 5311 Federal funds for 2018 not to exceed \$180,182 including the FTA required local match of \$18,018 for the continuation of the Mobility Management for FY 2018 under Contract #C004119, PIN#3796.27, AND

WHEREAS, the New York State Department of Transportation was aware of the delay in awarding 2018 funding to Cortland County for the 2018 Mobility Management payments under Contract #C004119, New York State Department of Transportation will reimburse the funding with the submittal of an Extension of Use Approval form, AND

WHEREAS, Seven Valley Health Coalition has submitted a Budget Modification to Cortland County for approval for the use of funding under PIN#3796.27.302 which would allow Mobility Management to continue until December 31, 2020, which would exceed their contract date of June 20, 2020, AND

WHEREAS, Cortland County must submit this Budget Modification to the New York State Department of Transportation for approval, AND

WHEREAS, there is no cost to Cortland County as the required local match would be the responsibility of the Seven Valleys Health Coalition and the other various human service agencies involved in this project, as well as the monies from the bus advertising which is administered by Seven Valley Health Coalition resulting in no cost to the County, AND

WHEREAS, Cortland County has an executed the agreement with New York State Department of Transportation Federal Section 5311 Mass Transportation Capital Project, Contract Number C004119, which includes PIN#3796.27.302, and establishes expense and revenue lines, AND

WHEREAS, Resolution 48-20 reallocated the unspent funding from 2019 to be Federal and State \$152,496.72 and Seven Valley Health Coalition Local Match \$16,860.23 under PIN# 3796.27.302, AND

WHEREAS, New York State Department of Transportation has indicated that upon approval by Cortland County to allocated the remaining funding under PIN#3796.27.302 the County must complete a No Cost Time Extensions as it relates to the remaining funding for SFY 2018 funding, under PIN#3796.27.302 which will require a resolution and Cortland County Legislature approval, NOW THEREFORE BE IT

RESOLVED, that the County Administrator is hereby authorized, upon approval by the County Attorney or designee, to submit this Budget Modification submitted by Seven Valley Health Coalition for PIN#3796.27.302 to New York State Department of Transportation in order to continue the Mobility Management until December 31, 2020, AND BE IT FURTHER

RESOLVED, that the County Administrator is hereby authorized, upon approval by the County Attorney or designee, to sign the Request for No Cost Time Extension of Local/Miscellaneous Contract as it relates to Contract Number C004119, PIN#3796.27.302 reallocation of funding.

AGENDA ITEM NO. 5 – Accept Request for No Cost Time Extension of Local/Miscellaneous Contract, New York State Department of Transportation Federal Section 5311 Mass Transportation Capital Project, Contract Number C004119 - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/18/2020 12:30 PM
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

ON MOTION OF FITCH

RESOLUTION NO.

Accept Request for No Cost Time Extension of Local/Miscellaneous Contract, New York State Department of Transportation Federal Section 5311 Mass Transportation Capital Project, Contract Number C004119 - Planning Department

WHEREAS, Resolution No. 181-17 authorized the County of Cortland to submit a request for consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider, and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider and the continuation of the Mobility Management for the 2017 and 2018 fiscal years, AND

WHEREAS, Resolution No. 113-19 authorized Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract Number C004119 to include specific PIN Numbers with a completion date of December 31, 2019, AND

WHEREAS, there is no cost to the County of Cortland, as the ten percent (10%) local share for PIN Numbers 3796.28-302; 3796.29.302 and 3797.32.302 are required to be provided by First Transit Inc. as stipulated in the contract, AND

WHEREAS, there is no local match for PIN Number 3828.93.001 as the 2016, 2017 and 2018 ATC funding for communication systems is wholly funded by New York State, AND

WHEREAS, New York State Department of Transportation has indicated a submittal of a Request for No Cost Time Extension by County in order to continue the funding until December 31, 2020, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is hereby authorized to sign the Request for No Cost Time Extension of Local/Miscellaneous Contract for Contract C004119, to include 3796.28.302 - 2017-2018 Purchase 6 Replacement Buses; 3796.29.302 - 2017-2018 Purchase 3 Replacement Buses; 3797.32.302 - Acquire 2 Passenger Shelters; 3828.93.001 - 2018 ATC - Communication Equipment; 3828.93.001 - 2017 ATC - Communication Equipment and 3928.93.001 - 2016 ATC - Communication Equipment.

AGENDA ITEM NO. 6 – Authorize Federal Section 5311 Consolidated Grant Application FY 2019-2020, New York State Department of Transportation - Cortland County Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/18/2020 12:30 PM
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

ON MOTION OF FITCH

RESOLUTION NO.

Authorize Federal Section 5311 Consolidated Grant Application FY 2019-2020, New York State Department of Transportation - Cortland County Planning Department

WHEREAS, the County of Cortland is submitting a request for consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider and the continuation of the Mobility Management for the 2019 and 2020 fiscal years, AND

WHEREAS, the County of Cortland and the State of New York have entered into a continuing agreement for a six-year period of 1/1/2013- 12/31/2018 that authorizes the undertaking of the Project and payment of the Federal Share, identified as State Contract No. C005583, AND

WHEREAS, the State of New York has continued this six year agreement beyond the 12/31/18 deadline, as they prepare a new six year agreement which would have a retroactive start date of 1/1/2019, AND

WHEREAS, there is no cost to the County of Cortland, as the local share required is provided by First Transit, Inc. and Seven Valleys Health Coalition as stipulated in their agreements with Cortland County, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, is authorized to act on behalf of the County of Cortland to sign the application and progress and complete the above named project, AND BE IT FURTHER

RESOLVED, the County Administrator, upon review and approval by the County Attorney, is authorized to act on behalf of the County of Cortland to sign the following, contingent upon the local share being received by First Transit, Inc. and Seven Valleys Health Coalition:

- 1) Any and all agreements between the County of Cortland and any third party subcontractors necessary to complete the above named project; and
- 2) Any and all Municipality/Vendor contracts for the purchase and/or installation of vehicles and/or equipment pursuant to the application and agreement which are necessary to complete the above named project.

Soil and Water Conservation District

AGENDA ITEM NO. 7 – Appoint Members - Soil and Water Conservation District Board of Directors

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/27/2020 6:00 PM
MOVER:	Christopher Newell, Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Van Dee, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ann Homer

ON MOTION OF FITCH

RESOLUTION NO.

Appoint Members - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau.", AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to serve as members of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Beau Harbin	25 West Court Street Cortland, NY 13045	Legislative Representative	12/31/20
Kevin Fitch	6961 Route 41 Homer, NY 13077	Legislative Representative	12/31/20

Action Item(s)

8. Committee Approval - Southern Tier Homeless Coalition Ad

RESULT: PULLED

Next: 3/12/2020 9:00 AM

DISCUSSION ITEMS/REPORTS

1. Seven Valley Health Coalition - Mobility Management Report

RESULT: COMPLETED

2. Seven Valleys Health Coalition Mobility Management Presentation

RESULT: COMPLETED

3. Soil & Water Conservation District - February Report

RESULT: COMPLETED

4. Little York Lake Preservation Society Discussion & Reports

RESULT: COMPLETED

ADJOURNMENT

The meeting was closed at 10:02 AM



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, January 9, 2020

9:00 AM

Room 304

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair Kevin Fitch

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County, NY	Committee Member	Present	
Beau Harbin	Cortland County, NY	Committee Member	Excused	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Excused	
Ann Homer	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Committee Chair	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Richard Stock	Cortland County, NY	Board Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Andrea Herzog	Cortland County, NY	Director, Budget & Finance	Present	
Dan Dineen	Cortland County, NY	Director of Planning	Present	
David Rutherford	Cortland County, NY	Executive Director, Cornell Cooperative Extension	Present	
Paul Heider	Cortland County, NY	Chair of the Legislature	Present	
Karen Howe	Cortland County, NY	County Attorney	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Present	
Amanda Barber	Soil & Water Conservation District	Manager	Present	
Jackie Leaf	Seven Valleys Health Coalition	Executive Director	Present	
Catherine Wilde	Seven Valleys Health Coalition	Mobility Management Coordinator	Present	
Shenandoah Briere	Cortland Standard	Reporter	Present	
Sandra Price	Cortland County, NY	Board Member	Present	

Minutes Acceptance: Minutes of Jan 9, 2020 9:00 AM (MINUTES)

MINUTES

Ag/Planning/Environmental - Committee Meeting - Dec 5, 2019 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ann Homer, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

RESOLUTIONS

Planning Department

AGENDA ITEM NO. 1 – Appointment to the Cortland County Planning Board

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Ann Homer, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

ON MOTION OF HEIDER

RESOLUTION NO.

Appointment to the Cortland County Planning Board

WHEREAS, the Cortland County Planning Board has experienced a vacancy as of November 1, 2019 due to the resignation of Board Member Ann Hotchkin, AND

WHEREAS, Article III (3) of the Cortland County Planning Board by-laws state vacancies shall be filled by appointment by the Legislature in accordance with Section 1 of Article III of said by laws, AND

WHEREAS, the Chairman of the Cortland County Legislature has recommended Laurie Comfort of 40 1/2 East Ave. Cortland, New York 13045 to fill the vacancy on the Cortland County Planning Board, NOW THEREFORE BE IT

RESOLVED, that Laurie Comfort is hereby appointed to the Cortland County Planning Board for the remainder of the term, which expires on 6/30/2022.

AGENDA ITEM NO. 2 – Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2019-2020 New York State Department of Transportation - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

Minutes Acceptance: Minutes of Jan 9, 2020 9:00 AM (MINUTES)

Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2019-2020 New York State Department of Transportation - Planning Department

WHEREAS, the New York State budget includes \$20 million for the Accelerated Transit Capital (ATC) Program which provides Upstate public transportation providers the flexible use of capital funding to address transit system needs, including the opportunity to use ATC funds to reassign local capital funding to support current year operations, AND

WHEREAS, the ATC funds may be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses, AND

WHEREAS, there is no cost to Cortland County, any required local match would be the responsibility of First Transit, Inc., AND

WHEREAS, resolution 292-19 authorized Cortland County to approve the application for the 2019-2020 Accelerated Transit Capital, AND

WHEREAS, the award amount of ATC funding available to Cortland County for SFY 2019-2020 is \$50,806, which is based on the share of Statewide Mass Transportation Operating Assistance (STOA) program funding apportioned during State Fiscal Year (SFY) 2019-20, AND

WHEREAS, Cortland County has not expensed any of the 2019-2020 Accelerated Transit Capital to be used on an eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses in the amount of \$50,806, AND

WHEREAS, in order for Cortland County to continue with the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2019-20 under the New York State Department of Transportation into fiscal year 2020, NOW THEREFORE BE IT

RESOLVED, that the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2019-20 under New York State Department of Transportation that was not expended under line at the end of 2019 fiscal year that the County Administrator reallocate the unspent funds into the 2020 budget as follows:

Expense Line		
A56305-52030.19ATC	2017-18 Accelerated Transit Capital	+\$50,806
Revenue Line		
A563044.44597.19ATC	2017-18 Accelerated Transit Capitals	+\$50,806

AGENDA ITEM NO. 3 – Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2018-2019 New York State Department of Transportation - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

Minutes Acceptance: Minutes of Jan 9, 2020 9:00 AM (MINUTES)

Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2018-2019 New York State Department of Transportation - Planning Department

WHEREAS, the New York State budget includes \$20 million for the Accelerated Transit Capital (ATC) Program which provides Upstate public transportation providers the flexible use of capital funding to address transit system needs, including the opportunity to use ATC funds to reassign local capital funding to support current year operations, AND

WHEREAS, the ATC funds may be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses, AND

WHEREAS, there is no cost to Cortland County, any required local match would be the responsibility of First Transit, Inc., AND

WHEREAS, the award amount of ATC funding available to Cortland County for SFY 2018-2019 was \$52,552, which is based on the share of Statewide Mass Transportation Operating Assistance (STOA) program funding apportioned during State Fiscal Year (SFY) 2018-19, AND

WHEREAS, Cortland County has not expensed any of the 2018-2019 Accelerated Transit Capital to be used on an eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses in the amount of \$52,552, AND

WHEREAS, in order for Cortland County to continue with the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2018-19 under the New York State Department of Transportation into fiscal year 2020, NOW THEREFORE BE IT

RESOLVED, that the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2018-19 under New York State Department of Transportation that was not expended under line at the end of 2019 fiscal year that the County Administrator reallocate the unspent funds into the 2020 budget as follows:

Expense Line		
A56305-52030.18ATC	2018-19 Accelerated Transit Capital	+\$52,552.
Revenue Line		
A563044.44597.18ATC	2018-19 Accelerated Transit Capitals	+\$52,552

AGENDA ITEM NO. 4 – Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2017-2018 New York State Department of Transportation - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2017-2018 New York State Department of Transportation - Planning Department

WHEREAS, the New York State budget includes \$20 million for the Accelerated Transit Capital (ATC) Program which provides Upstate public transportation providers the flexible use of capital funding to address transit system needs, including the opportunity to use ATC funds to reassign local capital funding to support current year operations, AND

WHEREAS, the ATC funds may be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses, AND

WHEREAS, there is no cost to Cortland County, any required local match would be the responsibility of First Transit, Inc., AND

WHEREAS, the award amount of ATC funding available to Cortland County for SFY 2017-2018 was \$57,084, which is based on the share of Statewide Mass Transportation Operating Assistance (STOA) program funding apportioned during State Fiscal Year (SFY) 2017-18, AND

WHEREAS, Cortland County requested to “bank” the 2017-2018 Accelerated Transit Capital to be used when an eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses in the amount of \$57,084, AND

WHEREAS, in order for Cortland County to continue with the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2017-18 under the New York State Department of Transportation into fiscal year 2020, NOW THEREFORE BE IT

RESOLVED, that the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2017-18 under New York State Department of Transportation that was not expended under line at the end of 2019 fiscal year that the County Administrator reallocate the unspent funds into the 2020 budget as follows:

Expense Line		
A56305-52030.17ATC	2017-18 Accelerated Transit Capital	+57.084.
Revenue Line		
A563044.44597.17ATC	2017-18 Accelerated Transit Capitals	\$57,084

AGENDA ITEM NO. 5 – Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2016-2017 New York State Department of Transportation - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

ON MOTION OF FITCH

RESOLUTION NO.

Amend 2020 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2016-2017 New York State Department of Transportation - Planning Department

WHEREAS, the New York State budget includes \$20 million for the Accelerated Transit Capital (ATC) Program which provides Upstate public transportation providers the flexible use of capital funding to address transit system needs, including the opportunity to use ATC funds to reassign local capital

Minutes Acceptance: Minutes of Jan 9, 2020 9:00 AM (MINUTES)

funding to support current year operations, AND

WHEREAS, the ATC funds may be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses, AND

WHEREAS, there is no cost to Cortland County, any required local match would be the responsibility of First Transit, Inc., AND

WHEREAS, resolution 393-16 authorized Cortland County to approve the application for the 2016-2017 Accelerated Transit Capital, AND

WHEREAS, the award amount of ATC funding available to Cortland County for SFY 2016-2017 was \$57,429, which is based on the share of Statewide Mass Transportation Operating Assistance (STOA) program funding apportioned during State Fiscal Year (SFY) 2016-2017, AND

WHEREAS, Cortland County allotted \$45,289 of this funding to purchase transportation maintenance facility equipment which is used in bus maintenance by Cortland County transportation provider, First Transit, Inc. AND

WHEREAS, Cortland County has \$12,140 remaining funding eligible for a capital project that has a 10 year useful life span which excluded transit studies, preventative maintenance or capital administration expenses, AND

WHEREAS, in order for Cortland County to continue with the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2016-17 under the New York State Department of Transportation into fiscal year 2020, NOW THEREFORE BE IT

RESOLVED, that the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2016-17 under New York State Department of Transportation that was not expended under line at the end of 2019 fiscal year that the County Administrator reallocate the unspent funds into the 2020 budget as follows:

Expense Line		
A56305-52030.16ATC	2016-17 Accelerated Transit Capital	+12,140.
Revenue Line		
A563044.44597.16ATC	2016-17 Accelerated Transit Capitals	\$12,140

AGENDA ITEM NO. 6 – Amend 2020 Budget New York State Department of Transportation Federal Section 5311 Capital Replacement Needs Consolidated Operating and Capital Grant for Fiscal Years 2017-2018 New York State Department of Transportation Contract Number C004119 - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

Minutes Acceptance: Minutes of Jan 9, 2020 9:00 AM (MINUTES)

Amend 2020 Budget New York State Department of Transportation Federal Section 5311 Capital Replacement Needs Consolidated Operating and Capital Grant for Fiscal Years 2017-2018 New York State Department of Transportation Contract Number C004119 - Planning Department

WHEREAS, Resolution No. 181-17 authorized the County of Cortland to submit a request for consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider, and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider and the continuation of the Mobility Management for the 2017 and 2018 fiscal years, AND

WHEREAS, Resolution No. 113-19 authorized Cortland County to sign the New York State Department of Transportation Mass Transportation Capital Agreement Contract C004119 to include specific PIN Numbers, 3796.28.302; 3796.29.302 and 3796.32.302 total grant award of \$815,000, AND

WHEREAS, there is no cost to the County of Cortland, as the ten percent (10%) local share for PIN Numbers 3796.28.302; 3796.29.302 and 3796.32.302 are required by the transportation provider, First Transit, AND

WHEREAS, Cortland County has expended PIN Number 3796.28.302, 3796.29.302 and PIN number 3796.27.302 has a remaining balance of \$20,000, AND

WHEREAS, in order for Cortland County to continue with the NYSDOT Capital Grant, Contract C004119 fiscal years 2017-2018 into fiscal year 2020, NOW THEREFORE BE IT

RESOLVED, that the NYS Department of Transportation Federal Section 5311 Capital Replacement Needs Consolidated Grant Operating and Capital Grant for Fiscal Years 2017-2018 under NYS DOT Contract Number C004119 was not expended under line at the end of the 2019 Fiscal Year that the County Administrator reallocate the unspent funds into the 2020 Budget.

Expense		
A56305.52030	Vehicle/Capital Equipment	\$20,000.

Revenue		
A563044.44597	Vehicle/Capital Equipment	\$20,000.

AGENDA ITEM NO. 7 – Amend 2020 Budget New York State Department of Transportation Federal Section 5311 Capital Replacement Needs Consolidated Operating and Capital Grant for Fiscal Years 2017-2018 New York State Department of Transportation Contract Number C004119 - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Christopher Newell, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

Amend 2020 Budget New York State Department of Transportation Federal Section 5311 Capital Replacement Needs Consolidated Operating and Capital Grant for Fiscal Years 2017-2018 New York State Department of Transportation Contract Number C004119 - Planning Department

WHEREAS, Resolution No.181-17 authorized the County of Cortland to submit a request for consolidated grant funds to the New York State Department of Transportation, pursuant Federal Section 5311, Title 49 United States Code, for project(s) to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider, and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider and the continuation of the Mobility Management for the 2017 and 2018 fiscal years, AND

WHEREAS, resolution 113-19 authorized Cortland County to sign the New York State Department of Transportation Mass Transportation Capital Agreement Contract C004119 to include specific PIN Numbers, 3796.25.302 - 2017-2018 Mobility Management ; 3796.26.302 - 2017-2018 Mobility Management ; 3796.27.302 - 2017-2018 Mobility Management; total grant award of \$362,230., AND

WHEREAS, there is no cost to the County of Cortland, as the ten percent (10%) local share for PIN Numbers 3796.25.302; 3796.26.302 and 3796.27.302 are required by Seven Valley Health Coalition, the provider of Mobility Management, in the amount not to exceed, \$36,223, AND

WHEREAS, Cortland County has expended PIN Number 3796.25.302, 3796.26.302 and PIN number 3796.27.302 has a remaining balance of \$169,356.95

WHEREAS, in order for Cortland County to continue with the NYSDOT Capital Grant, Contract C004119 fiscal years 2017--2018 into fiscal year 2020, NOW THEREFORE BE IT

RESOLVED, that the NYS Department of Transportation Federal Section 5311 Capital Replacement Needs Consolidated Grant Operating and Capital Grant for Fiscal Years 2017-2018 under NYS DOT Contract Number C004119 was not expended under line at the end of the 2019 Fiscal Year that the County Administrator reallocate the unspent funds into the 2020 Budget.

Expense		
A56305.52030.MOBM	Mobility Management -Fed/State	152,496.72
A56305.52030.MOBM	Mobility Management-Local	16,860.23
Revenue		
A563044.44597.MOBM	5311 Mobility Management	152,496.72
A563042.4230.MOBM	5311 Mobility Management	16,860.23

Cooperative Extension

AGENDA ITEM NO. 8 – Authorize Agreement - Cornell Cooperative Extension

RESULT:	APPROVED [UNANIMOUS]
	Next: 1/23/2020 6:00 PM
MOVER:	Ann Homer, Committee Member
SECONDER:	Christopher Newell, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

ON MOTION OF FITCH

RESOLUTION NO.

Authorize Agreement - Cornell Cooperative Extension

WHEREAS, the 2020 Adopted Budget appropriated funds in the amount of \$273,420.00 for the operation of the Cornell Cooperative Extension of Cortland County programs, NOW THEREFORE BE IT

RESOLVED, in consideration of the services to be performed by Cornell Cooperative Extension of Cortland County, the County agrees to pay to Cornell Cooperative Extension of Cortland County the sum of two hundred seventy three thousand four-hundred twenty dollars (\$273,420) in payments as follows: The amount of sixty-eight thousand three hundred fifty-five dollars (\$68,355) upon the execution of this Agreement and the amount of sixty-eight thousand three hundred fifty-five dollars (\$68,355) on the first day of April, July and October 2020. However, prior to the payment of the second payment and each payment thereafter, Cornell Cooperative Extension of Cortland County shall submit to the County Auditor's Office an account of its disbursements on a form mutually agreed to by the Cornell Cooperative Extension of Cortland County and the County, AND BE IT FURTHER

RESOLVED, that a maintenance in lieu of rent payment in the amount of seventy-three thousand seven hundred twenty-three dollars (\$73,723) is due to the County of Cortland as follows: The amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due within 15 days of the execution of this agreement and the amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75 is due on the 15th day of April, July, and October, 2020, AND BE IT FURTHER

RESOLVED, that pursuant to Section 224 of the County Law, said agency shall render to the County Legislature a certified account of disbursements with verified or certified figures attached, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement with Cornell Cooperative Extension of Cortland County, AND BE IT FURTHER

RESOLVED that the County Treasurer be and hereby is authorized and directed to make payment from account #A87505.54860, AND BE IT FURTHER

RESOLVED, that any unused amounts of said sums shall be refunded to the County of Cortland.

7 Valley Health Coalition

Soil & Water Conservation District

Minutes Acceptance: Minutes of Jan 9, 2020 9:00 AM (MINUTES)

DISCUSSION ITEMS

1. Dryden Local Laws

RESULT:	RECEIVE AND FILE [UNANIMOUS]
MOVER:	Ann Homer, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

2. 2019 Healthy Cortland IRT Final Report

RESULT:	COMPLETED
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3. CNYRPDB and Southern Tier 8 Dues and Membership

RESULT:	COMPLETED
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4. January Report - Seven Valleys

Ms. Jackie Leaf shared the desire of having a legislative representative at the Medical Answering Services (MAS) meetings. The Committee, by unanimous vote, expressed their support of Ann Homer attending the MAS meetings on behalf of the Cortland County Legislature.

RESULT:	COMPLETED
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5. January Soil & Water Conservation District Report

RESULT:	COMPLETED
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ACTION ITEMS

1. Recommendation to Budget & Finance to Restore CNYRPDB and Southern Tier 8 Dues in 2020 Budget

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Christopher Newell, Committee Member
SECONDER:	Ann Homer, Committee Member
AYES:	Newell, Homer, Wilson, Fitch, Eccleston
EXCUSED:	Beau Harbin, Ronald J. Van Dee

ADJOURNMENT

The meeting was closed at 9:57 AM

SHEET 3B - Mobility Management Request Form

Applicant:

Instructions: Summarize the description, and estimated cost for each type of costs being requested. Enter into clear cells only, the rest of the document is locked from entry. All other cells are formula driven and will self calculate.

Proposed Mobility Management Entity/Applicant Name:

Seven Valleys Health Coalition via Cortland County

Contact Name & Title:

Jacqueline Leaf, Executive Director

Address: 10 Kennedy Parkway, Cortland, NY 13045

Phone: 607.756.4198

Fax: 607.344.0048

Email: jackie@sevenvalleyhealth.org

Please fill in below a narrative of the Mobility Management Project:

Please see attached description

Project Term Dates (If Different than CY 2017 or 2018):

Personnel	Hours Per Week (2017)	Cost (\$) Per Hour	# Weeks Per Year Used (2017)	2017 Estimated Budget	Hours Per Week (2018)	Cost (\$) Per Hour	# Weeks Per Year Used (2018)	2018 Estimated Budget
Mobility Manager	40	\$24.26	52	\$50,469	40	\$24.99	52	\$51,979
Other: Administration	12	\$31.61	52	\$19,725	12	\$32.56	52	\$20,317
Other: Support staff	20	\$14.50	52	\$15,080	20	\$15.00	52	\$15,600
In-Kind from TAC Member	23	\$35.00	12	\$9,492	23	\$35.00	12	\$9,660
Total Personnel				\$94,766				\$97,557
Fringe (health, pension, etc.)								
Type: Health & Life Insurance				\$3,300				\$3,475
Type: annuity				\$2,465				\$2,520

Total 2- year Budget

\$102,448

\$40,042

\$30,680

\$19,152

\$192,322

\$6,775

\$4,985

Attachment: Amended Mobility Management budget sheet 3b 3c (7333 : Authorize Budget Modification

Type: FICA, STD, SUTA			\$6,733		\$6,935	\$13,668
Total Fringe Benefits			\$12,498		\$12,930	\$25,428
Staff Travel Costs						
	Travel Mileage		\$1,220		\$1,250	\$2,470
	Other Travel Costs		\$4,760		\$4,800	\$9,560
Total Travel Costs						\$12,030
Outreach Costs						
	Education/Training		\$5,200		\$5,200	\$10,400
	Meeting Expenses		\$2,000		\$2,000	\$4,000
	Print		\$3,000		\$3,000	\$6,000
	Advertising/Marketing		\$19,800		\$14,800	\$34,600
	Other (Please specify): Support 2-1-1 I & R system		\$5,000		\$5,000	\$10,000
Total Outreach Costs						\$65,000
Facility Costs						
	Rent & Utilities		\$8,400		\$8,400	\$16,800
	Telephone/Internet		\$4,036		\$4,036	\$8,072
	Equipment		\$3,875		\$3,875	\$7,750
	Supplies		\$2,200		\$2,200	\$4,400
Total Facility Costs						\$37,022
Other (Please specify): Book Keeping, Audit, Payroll, Computer			\$15,133		\$15,133	\$30,266
Total Other Costs						\$30,266
Total Expenses			\$181,888		\$180,181	\$362,069

Project Budget	
Total Estimated Project Cost	\$362,069
Federal Share	\$289,655
State Share	\$36,207
Local Share	\$36,207
Source of Local Share	
If Other, specify here	

PROCEED TO TAB 3C

Attachment: Amended Mobility Management budget sheet 3b 3c (7333 : Authorize Budget Modification

Budget Amendment	New Budget Amount
8800	\$111,248
9200	\$49,242
4600	\$35,280
0	\$19,152
22600	\$214,922
10770	\$17,545
1600	\$6,585

3330	
15700	\$41,128
	\$2,470
-4800	\$4,760
-4800	\$7,230
-10400	\$0
-2000	\$2,000
-4800	\$1,200
-23300	\$11,300
1500	\$11,500
-39000	\$26,000
8550	\$25,350
-1800	\$6,272
1900	\$9,650
-2000	\$2,400
6650	\$43,672
-1150	\$29,116
-1150	\$29,116
0	\$362,069

BUDGET MODIFICATION - GRANT PROGRAM 5311

Grantee Name: Cortland County

Contract Number: C004119

NYS SFS Vendor ID No.: 156000452

*If REQUESTING a "Budget Modification" please enter INFORMATION AND CHANGES on this page IN WHITE SPACES ONLY.
Modifications can increase/decrease individual line items, but cannot increase the overall budget.*

Enter the Date of the Budget Modification Below

MOBILITY MANAGEMENT

PIN -

Project Description MOBILITY MANAGEMENT	Original Budget (Federal Plus Local Share)	Budget Modification	Amended Budget
	(Formula driven, references PMT1 Original Budget)	(Enter amount of requested increase or decrease (enter decreasing values using parentheses (ie. (2000) will result in a subtraction of 2000), if no change requested, make no entry/leave cell empty)	(Formula driven, will add or subtract the value of PMT tab 12, Excel Column C to/from PMT tab 12 Excel Column B)
PERSONEL SERVICES			
Administrative Salary	\$ 40,042.00	\$ 9,200.00	\$ 49,242.00
Mobility Management Salary	\$ 102,448.00	\$ 8,800.00	\$ 111,248.00
Support Staff Salary	\$ 30,680.00	\$ 4,600.00	\$ 35,280.00
Other Salary	\$ 19,152.00		\$ 19,152.00
Total salary expenses	\$ 192,322.00	\$ 22,600.00	\$ 214,922.00
Fringe Benefits	\$ 25,428.00	\$ 15,700.00	\$ 41,128.00
Total Fringe Benefits	\$ 25,428.00	\$ 15,700.00	\$ 41,128.00
Staff Travel Allowance	\$ 12,030.00	\$ (4,800.00)	\$ 7,230.00
TOTAL PERSONEL SERVICES & BALANCE	\$ 229,780.00	\$ 33,500.00	\$ 263,280.00
SUPPORT			
Outreach Services	\$ 65,000.00	\$ (39,000.00)	\$ 26,000.00
Facility Costs	\$ 37,022.00	\$ 6,650.00	\$ 43,672.00
Other Support Costs	\$ 30,266.00	\$ (1,150.00)	\$ 29,116.00
SUPPORT COSTS	\$ 132,288.00	\$ (33,500.00)	\$ 98,788.00
TOTAL MM COSTS & BALANCE	\$ 362,068.00	\$ -	\$ 362,068.00
CONTRACT TOTALS & BALANCE	Original Budget (Federal Plus Local Share)	Budget Modification	Amended Budget
	\$ 362,068.00	\$ -	\$ 362,068.00

For NYSDOT Use Only

Date Budget Amendment Received: _____

Reviewed by NYSDOT (name and title): _____

Approved _____ Denied _____

Soil & Water Conservation District Board of Directors – Feb. 2020			
Name	Address	Capacity	Term Expiration
James Murphy	1122 Route 392, Cortland, NY 13045	At-Large Member	12/31/22
Eugene Wright	100 Grange Place, Suite 205, Cortland, NY 13045	Grange Representative	12/31/20
Tracey Evanick	2260 Snyder Hill Road, Marathon, NY 13803	Farm Bureau Representative	12/31/21
Beau Harbin	25 West Court Street Cortland, NY 13045	Legislative Representative	12/31/20
Kevin Fitch	6961 Route 41 Homer, NY 13077	Legislative Representative	12/31/20

HOMELESS? FACING EVICTION?

If you are homeless or at risk of homelessness, call 2-1-1

Ask to be connected to the Coordinated Entry System for options.



8.a

Attachment:



SOUTHERN TIER
HOMELESS COALITION

FINGER LAKES REGION, NEW YORK ★
2-1-1
Get Connected. Get Answers.

Susquehanna River Region ★
2-1-1
Get Connected. Get Answers.

Packet Pg. 27

MMC Report

The Transportation Advisory Committee (TAC) met Feb. 3 and reviewed and approved the proposed Mobility Management activities for inclusion in the NYSDOT 5311 grant proposal. The 5311 application is due Feb. 24, 2020 and will provide funding for the period of January 1, 2021 – December 31, 2022. See Attachment MMC Activities 2021-2022

Cortland Transit representatives stated they have hired about 11 new drivers and the hiring is ongoing. They are interested in expanding bus routes, and perhaps hours into evenings on weekdays. Weekends are not feasible in the near future. Zach Newswanger requested to meet with Cortland Transit to discuss development of a new route to better serve SUNY Cortland.

In addition to increasing the number of drivers on staff, Cortland Transit is expecting more buses later this year. Catherine Wilde will arrange meetings to further explore these options.

Buses

The three new freightliner buses came in to the state DOT for inspection already painted green on Jan. 10. County planning will communicate with manufacturer the change so that the next half of the order will have the partial wrap. This will include six 16-passenger buses scheduled to come in later this year.

Note, this is the design agreed upon and the green would be a bit darker than pictured.



Bus shelter

We are still seeking a suitable location for bus shelters.

Homer Mayor Hal McCabe is still waiting to hear if the NYSDOT will allow a shelter in its right of way. We have not found a suitable location along Route 13. In addition, the shelter at JM Murray Center on West Road could be removed and placed elsewhere. We have reached out to the Christ Community Church, Cortland Park Apartments (On Rickard St.) and a few other businesses but have not found interest.

MAS

The MMC has been scheduling meetings between Cortland Transit and Medical Answering Services (MAS) to discuss ways to enhance the relationship and increase ridership for the local buses. On Feb. 4, Jackie Leaf and Catherine Wilde met with Cortland Transit and MAS to discuss Cortland Transit's concerns about the diminishing number of MAS-assigned rides. Revenue from these rides has been declining significantly over the past several months.

Colleen Martin, Interim General Manager and Carol Morse, Office Manager of Cortland Transit were in attendance as well as MAS field liaison LeslieAnn Reagan, and MAS VP for Health Relations, Brian Cohen, teleconferenced in.

Mr. Cohen explained MAS is working on new programing that will ensure public transit is always the first option for transportation when MAS schedules rides for clients. We set a follow-up meeting on March 3 to touch base on the issue and all were pleased with the meeting.

Route changes- Beginning Jan. 27, Cortland Transit started pulling its buses into three SUNY Cortland campus bus stops:

- The 281 Parking lot (just off the 281 entrance to campus)
- the Park Center Bus Stop (just off Folmer Drive by park Center) and
- the Corey Union Bus Stop (just off Prospect Terrace/Neubig Road) .

The change particularly involves Routes 2, 4 and 6 and 7, and should not cause any time delays.

County Transportation Plan update:

The comprehensive transportation plan, a guiding document that is necessary for a community to receive funding for future projects, is being updated this year. Surveys are being distributed to gain comprehensive community input on transportation needs in the county. Once survey results are gathered, focus groups will be set. Some of the issues we are already aware of are:

- The Go-Getters Group wants bus service until 8:00 pm in the evenings
- *Sidewalks* – Not every intersection has proper curb cuts.
- *Road Safety* – Crosswalks and Cross signals that both blink and beep for accessibility.

Railroad track exemptions

Cortland Transit Route 4 bus driver is concerned about stopping at the railroad crossing outside of Tompkins St. entrance to campus- she has nearly been ran into several times. Upon inquiry to NYS DOT we learned a request to make several RR crossings exempt had already been made.

- Cortlandville
 - Mclean Road (CR 120)-west of Route 281
- City Cortland
 - State Route 13 (Tompkins Street)-between Levydale Park and Pearl Street
 - Delaware Street-between Taylor Street and Squires Street, Cortland
 - State Route 215 (Owego Street)-between Yates Place and Squires Street
 - Main Street (CR 122)-between South Ave and Crawford Street

The state DOT is fabricating signage. Once the signs are installed buses will no longer be required to stop at those tracks. The city DPW will notify me when signs are installed.

Bus schedules / redesign

1,000 recently updated bus schedules are being printed and should be available within a couple of weeks.

2021-2022 Proposed Cortland County Mobility Management Activities

1. Oversee the implementation of recommendations from the Cortland County Public Transit Human Services Transportation Plan to be adopted by January 1, 2021.
2. Continue partnership with the Finger Lakes Rideshare Coalition to enhance and promote a countywide rideshare system as it transitions from the Zimride platform to NY 511.
3. Continue efforts to coordinate agency transportation with public transit, including sustaining the First Transit/JM Murray center contract, exploring options with SUNY Cortland, TC3, local employers and CCVCB.
4. Work with Cortland Transit to improve their image and increase utilization of public transit services.
 - a. Continue multi-media advertising of bus services/advantages of using public transit, including, but not limited to, print, website, Twitter, blog, Facebook, interior and exterior bus advertising, videos, radio, and television advertisements.
 - b. Continue tabling at community events to provide information on the various aspects of multi-modal transportation, with an emphasis on services needed by individuals, youth, the elderly, those with disabilities, and businesses.
 - c. Regularly update bus schedules and Route Map and ensuring printing and distribution of both.
 - d. Promote new Cortland Transit GPS tracking system
 - e. Work with County Planning on securing and placement of bus shelters
5. Pursue additional funding streams for alternative transportation modes.
6. Continue to advocate for walking, bicycling and transit to be more accessible, safer and efficient.
7. Ensure rider complaints regarding public transportation are communicated to the transportation provider and Cortland County Planning; work with transportation provider to develop solutions and monitor progress/implementation of solution.
8. Work with the County Planning Department and the TAC to develop a plan for expansion of services and apply for funding to implement service expansion via operating assistance funding.
 - a. This could include applying for operating assistance to fund an expansion of services, with a particular look at connecting to Onondaga and Tompkins counties.
9. Work with other local agencies to provide public transportation for special events in the County.
 - a. Ongoing communication with CCVCB and Cortland Transit regarding the possibility of providing transportation to upcoming and ongoing special events in the community.

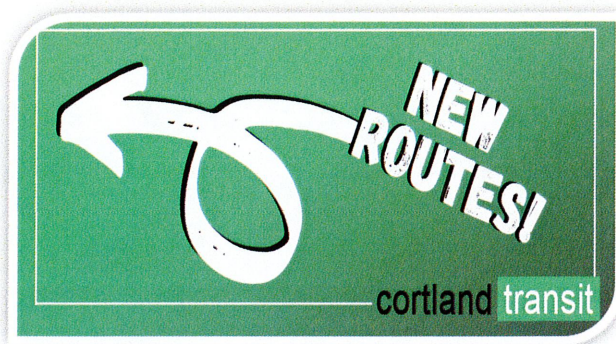
10. Work with neighboring counties to pursue more efficient connections between transportation providers.
 - a. Create more park-and-rides, interface with entities such as TCAT, Centro buses; economic development directors for Cortland and Tompkins County. Identify and create possible first-mile, last-mile solutions or vanpooling.
11. Strengthen the MMC's role as liaison between the public and municipal leaders to ensure transportation remains at the forefront of the public conscious as an invaluable community resource.
12. Continue to support efforts to ensure all transportation providers are properly credentialed.
 - a. Maintain communication with Cortland Police Department regarding permitting taxis and public transit providers.
13. Continue to develop and/or expand alternative transportation options for people who live and/or work in Cortland County:
 - a. Supports for Health
 - b. Transportation for cohort members
 - c. Ride to Employment Programs.
14. Continue to support and promote Cortland 2-1-1 Information and Referral System
15. Maintain the bus advertising program
16. Maintain the Way2Go Cortland website to ensure community access to information about public transportation, biking, walking, hiking etc.

Mobility Management highlights | 2019/2020

- Wheelchair charging station installed at COB



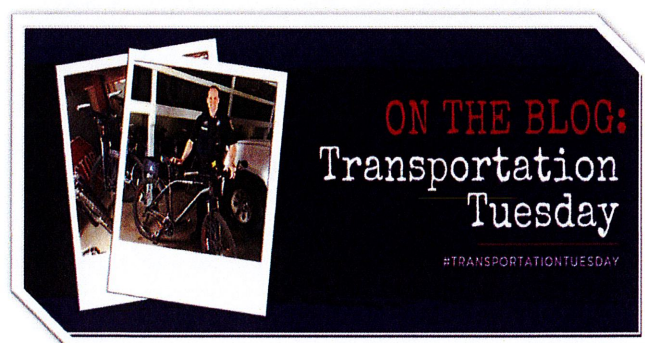
- Bus route changes – 2,3,4 and 1-4 operate on 45-minute intervals



- New York State Association for Mobility Management (NYSAMM) formed



- Weekly blogs, Transportation Advisory Committee meetings, Go-getters, Traffic safety board



Mobility Management highlights | 2019/2020

- Bus advertisements-
Truxton Academy Charter School, Cortland County Health Department, TC3, Molina Healthcare, Asthma & Allergy, Square Deal Machining, Cortland County Convention & Visitors Bureau and more!
- TCAT/ Cortland Transit agreement- Cortland Transit can pick up passengers in Tompkins County for travel to Cortland County



Mobility Management

What is it?

National Transit Institute:
Delivery of transportation
services that starts and ends
with the customer.

“Makes the most of existing
services, creates new services
when needed, and looks at
issues through the lens of the
rider,”

*Amber Simmons, President of the
New York State Association for
Mobility Management.*

Why support it?

Mobility Management is the
only program which looks at
a community's big
transportation picture and
how to utilize the available
services to benefit the largest
number of people.

This ensures new
transportation options are not
duplicative.

A BRIEF HISTORY

- Cortland County Transportation Needs Assessment identified need for MM program
 - 2009 Nelson Nygaard Study
 - SVHC agreed to write JARC/NF grant application and provide Mobility Management services for the county
- First full time Mobility Management Coordinator hired in Nov. 2010
- JARC/NF Funding ended in 2015
- NYSDOT added MM program funding to 5311

MMC Duties Include:

- Facilitate development of county transportation plan
- Work with Cortland Transit to improve image and utilization of transit
- Work with neighboring counties to connect transportation options
- Advocate for safer and more accessible walking/biking
- Continue bus advertising program

Mobility Management in 2020

- SUNY Cortland,
other collaboration
- County
Transportation Plan
update/ focus
groups



Mobility Management in 2020

- Way2GoCortland expanding... stay tuned!
- **QUESTIONS?**
- Catherine Wilde, Mobility Manager:
607-756-4198
- catherine@sevenvalleyshealth.org



Mobility Management highlights | 2019/2020

- Wheelchair charging station installed at COB



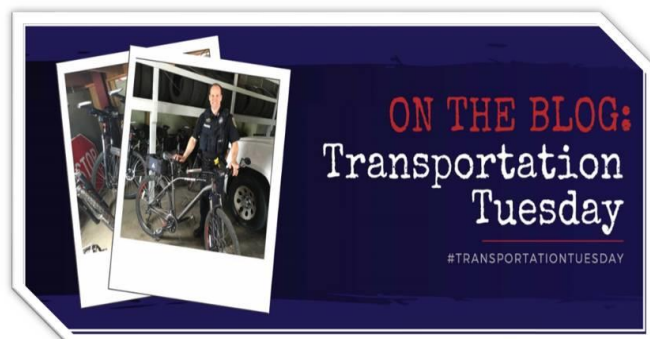
- Bus route changes – 2,3,4 and 1-4 operate on 45-minute intervals



- New York State Association for Mobility Management (NYSAMM) formed



- Weekly blogs, Transportation Advisory Committee meetings, Go-getters, Traffic safety board



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2021-2022 Proposed Cortland County Mobility Management Activities

1. Oversee the implementation of recommendations from the Cortland County Public Transit Human Services Transportation Plan to be adopted by January 1, 2021.
2. Continue partnership with the Finger Lakes Rideshare Coalition to enhance and promote a countywide rideshare system as it transitions from the Zimride platform to NY 511.
3. Continue efforts to coordinate agency transportation with public transit, including sustaining the First Transit/JM Murray center contract, exploring options with SUNY Cortland, TC3, local employers and CCVCB.
4. Work with Cortland Transit to improve their image and increase utilization of public transit services.
 - a. Continue multi-media advertising of bus services/advantages of using public transit, including, but not limited to, print, website, Twitter, blog, Facebook, interior and exterior bus advertising, videos, radio, and television advertisements.
 - b. Continue tabling at community events to provide information on the various aspects of multi-modal transportation, with an emphasis on services needed by individuals, youth, the elderly, those with disabilities, and businesses.
 - c. Regularly update bus schedules and Route Map and ensuring printing and distribution of both.
 - d. Promote new Cortland Transit GPS tracking system
 - e. Work with County Planning on securing and placement of bus shelters
5. Pursue additional funding streams for alternative transportation modes.
6. Continue to advocate for walking, bicycling and transit to be more accessible, safer and efficient.
7. Ensure rider complaints regarding public transportation are communicated to the transportation provider and Cortland County Planning; work with transportation provider to develop solutions and monitor progress/implementation of solution.
8. Work with the County Planning Department and the TAC to develop a plan for expansion of services and apply for funding to implement service expansion via operating assistance funding.
 - a. This could include applying for operating assistance to fund an expansion of services, with a particular look at connecting to Onondaga and Tompkins counties.
9. Work with other local agencies to provide public transportation for special events in the County.
 - a. Ongoing communication with CCVCB and Cortland Transit regarding the possibility of providing transportation to upcoming and ongoing special events in the community.

10. Work with neighboring counties to pursue more efficient connections between transportation providers.
 - a. Create more park-and-rides, interface with entities such as TCAT, Centro buses; economic development directors for Cortland and Tompkins County. Identify and create possible first-mile, last-mile solutions or vanpooling.
11. Strengthen the MMC's role as liaison between the public and municipal leaders to ensure transportation remains at the forefront of the public conscious as an invaluable community resource.
12. Continue to support efforts to ensure all transportation providers are properly credentialed.
 - a. Maintain communication with Cortland Police Department regarding permitting taxis and public transit providers.
13. Continue to develop and/or expand alternative transportation options for people who live and/or work in Cortland County:
 - a. Supports for Health
 - b. Transportation for cohort members
 - c. Ride to Employment Programs.
14. Continue to support and promote Cortland 2-1-1 Information and Referral System
15. Maintain the bus advertising program
16. Maintain the Way2Go Cortland website to ensure community access to information about public transportation, biking, walking, hiking etc.



Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045

Phone: (607) 756-5991 • Fax: (607) 756-0029

www.cortlandswcd.org

SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources

AGRICULTURE/PLANNING/ENVIRONMENT COMMITTEE REPORT

By: Amanda Barber, Manager

February 3, 2020

AGRICULTURE AND PRIVATE LAND CONSERVATION

Grants - We are working on applications to the Climate Resilient Farming program due March 2nd and the Agricultural Nonpoint Source Abatement and Control Program due April 13th.

Best Management Practice Highlight - RIPARIAN FOREST BUFFER

Buffers are a best management practice that generically represents an area specifically set aside to shield or protect an adjacent landuse or landscape. The name, type, and benefits of buffers vary depending on the size/shape and vegetation found in the area. Some common buffers are contour buffer strips, field borders, filter strips, riparian forest buffer and riparian herbaceous cover. USDA and other environmental agencies recognize riparian forest buffers as a highly desirable practice due to its effectiveness and efficiency in protecting and enhancing adjacent riparian (stream or river) corridors. Riparian forest buffers are a corridor of trees and/or shrubs planted adjacent to a river, stream, wetland or waterbody. This buffer must be planted to trees, be of sufficient width, and be up-gradient and near to the water body to ensure adequate functioning for the desired purpose.

There are multiple programs and funding opportunities to promote and incentivize the establishment of buffers, especially on agricultural land. These opportunities range from free trees for planting to multi-year easements with annual rental payments and signing incentives. SWCD is actively seeking buffers sites and interested landowners for riparian forest buffer installation. While converting cropland to a riparian forest buffer is the most desirable practice, all land uses are eligible for assistance and some level of incentive to implement a variety of buffer types. Landowners, including municipalities, nonprofits, businesses, and other private landowners are encouraged to contact SWCD to find out more about assistance that may be available to them.

BMP Design and Implementation - Assessment and preliminary design work are complete for three agricultural stream corridor enhancement projects in the Trout Brook watershed, and they have been submitted for funding through the Upper Susquehanna Coalition. All projects will include stream corridor stabilization practices to protect agricultural property from flooding and erosion, and enhance habitat and provide protection of the corridor through the establishment of buffers. Final planning and design work will continue as we also seek other funding sources for this work.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

Invasive Species Management - We are initiating a new Invasive Species Control project to address Japanese Knotweed. This invasive is a member of the buckwheat family and was introduced into the U.S. from Eastern Asia as an ornamental on estates in the late-1800s. By the late-1930s knotweed was already identified as a problem plant. It can grow up to 15 feet tall, and because of its bamboo-like stems it is sometimes referred to as Japanese bamboo. Knotweed spreads rapidly, creating monoculture stands that dominate native plants. In addition to infesting fields and forests, its strong rhizomes can grow through cracks in concrete, between

floorboards, and even through asphalt. It can tolerate a variety of adverse conditions including shade, high temperatures, high soil salinity, flooding and drought. Because it thrives in disturbed areas, it is often found in road right-of-ways, and spread through contaminated soil from roadway maintenance. We plan to increase outreach to local highway officials and the public about this damaging invasive, and demonstrate effective control techniques.

Stormwater Management – We have been assisting the Town of Cortlandville with updates to the stormwater management provisions in their code. Language will be updated to improve clarity regarding applicability to subdivided properties and solar development, as well as references to standards, enforcement, etc.

Grants - We are in the process of submitting a preproposal for funding to continue our culvert rehabilitation, stream corridor protection and aquatic habitat enhancement work on the Cayuga Lake and Skaneateles Lake Watersheds.

EDUCATION, PROGRAMS and ADMINISTRATION

Conservation Services - January and February are the months that SWCD completes soil group worksheets for landowners who receive an Agricultural Assessment. Soils in the county have been evaluated and placed into numerical groups according to their ag productivity or ag value. SWCD calculates the acreage of soils in each ag land class for eligible parcels and landuse. The soil group worksheet is a summary of acres of each soil group on the parcel. The assessor uses the information to assess the parcel based on its agricultural value. In order to be eligible, the landowner has to have placed the parcel of land in an agricultural district or committed to keeping the land in agricultural use. Penalties apply if the land is converted to a non-agricultural use. We typically complete 50 to 100 soil group worksheets each year before the March 1st taxable status date.

Our annual Spring Planting Program is underway. We are offering about 50 different native tree and shrub seedlings for purchase by landowners to use in various conservation planting projects. Planting trees and shrubs is good for water quality, wildlife habitat, soil health, and climate resiliency. Check out our website for more information and the order form. www.cortlandswcd.org

Conservation Education - Through our Urban Agriculture Initiative we are partnering with the Child Development Council of Central New York on March 4th to teach a “Gardening for Childcare Providers” and will participate in their “Kidsville” community event on April 18th for families with young children. Both of these will be important events to reach young children and families. Kidsville will also serve as a fantastic kickoff event for Soil and Water Stewardship Week with education about and promotion of the importance of pollinators. Soil and Water Stewardship Week is Apr. 26 – May 3, 2020.

Administration - All of our annual reports due to New York State and the State Soil and Water Conservation Committee will be submitted by February 15th. These reports include both financial and program reports of activities completed throughout 2019.

Our bank instituted a new online banking platform this week. We are in the process of learning the new features and process. While some of our old information carried over, we need to rebuild and/or setup many of our administrative templates, defaults, permissions and functions, including payroll in this new system.



Herbicide Treatment 2019 Results and Discussion

Overview

In 2019 LYLPS contracted with Solitude Lake Management to treat 18.2 acres of Little York Lake with Navigate to reduce variable leaf milfoil in the lake. The treatment was applied on May 30th without incident.

Subsequent feedback from the public and observations by LYLPS concluded that the treatment was generally successful. This report provides additional background and analysis to support future decision making.

Project Outline

The treatment project was initiated in the fall of 2018 and culminated with treatment and water testing in June of 2019. Subsequent surveys and direct observations were conducted by LYLPS to assess the results.

- During 2018 we learned of change in DEC policy regarding 2-4,D
- Potentially provides relatively low cost, low impact control of milfoil
- Surveyed lake owners in fall of 2018 and received very positive response
- Decided to pursue project
- Filed with DEC for permit on 2/25
- Notified riparian owners of plans on 2/25
- Meeting with SWCD on 4/9
- Meeting with Cortland County Ag and Planning Committee on 4/11
- Conducted riparian owner briefing on 4/18
- Received permit on 5/7
- Conducted treatment on 5/30
- Downstream water use restrictions lifted on 6/13

The treatment area is shown in the following map. The area was selected to maximize the shoreline treatment area while minimizing the downstream notification area. The gap on the western shoreline is an area with a steep shoreline that would have required a higher concentration of Navigate and would have reduced the treatment area. Similarly, the southern end of the lake was not treated due to its proximity to the outflow stream.



2019 Lake Treatment Area

Funding

Riparian owners in the treatment area were asked to contribute a pro rata amount to sponsor the treatment. We had 91% of owners pay and subsequently did not treat the shoreline for non-paying owners. SWCD paid for treatment of the northern shoreline along the public boat launch and public dock.

Treatment

Solitude treated the target area using an airboat on May 30th. The treatment lasted approximately 2 hours and was monitored by DEC. Approximately 2,100 pounds of Navigate at a dosage of 2ppm were applied.





Results

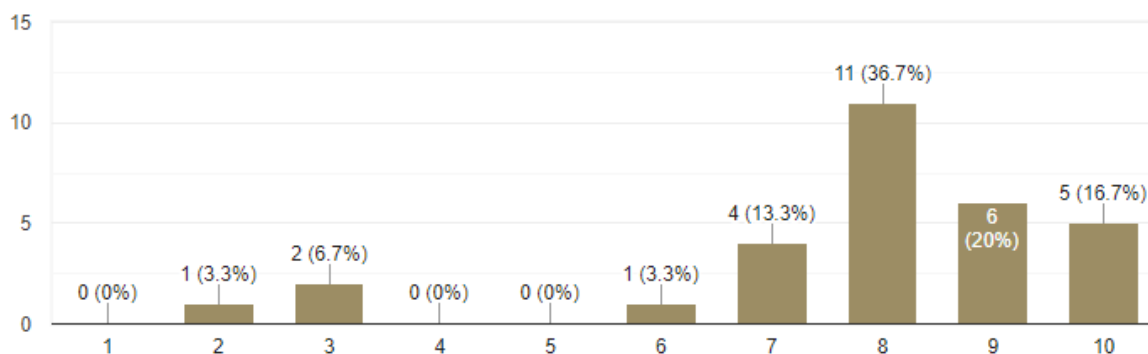
Overall, we feel that the treatment was a success, though there were shortcomings and learnings.

Successes

- Cleared where treated – during mid-June and early September inspections we observed that treated areas had dramatically reduced levels of VLM with many areas completely cleared.
- Less surface litter – probably the biggest success for the lake overall was the reduction in surface litter, the stems of the milfoil broken off by wave action or boating. This litter has had a substantial negative impact on riparian owners as well as the public boat launch. We did not fully anticipate the benefit from this when planning the treatment.
- Positive response from the community – in addition to anecdotal responses, we conducted a survey of the lake community and received a very positive response.

In your opinion, how well did the treatment control the Variable Leaf Milfoil?

30 responses



Shortcomings

- Didn't treat everywhere promised – Solitude did not treat everywhere planned. This included areas with docks and areas where the surface is covered by European Frogbit.
- Increased blooms – we observed more extensive algae blooms in the lake, though we did not identify any harmful blooms. We are not sure if this was a result of the treatment or would have occurred regardless.
- Other nuisance/invasive plants may have expanded – we have the perception that starry stonewort and/or chara in areas that were previously occupied by VLM. Unfortunately, we do not have accurate survey data to confirm this.

Learnings

- Need to watch more closely how product applied so areas not missed.
- Need to specify which plants want addressed and exactly where
- Ned to establish a baseline of plants in the lake



Summary

Overall the treatment appears to be successful for 2019 and we intend to survey the treated areas in 2020 to determine any residual benefit. This will help us in fully evaluating herbicides as a tool in our ongoing lake management plan.



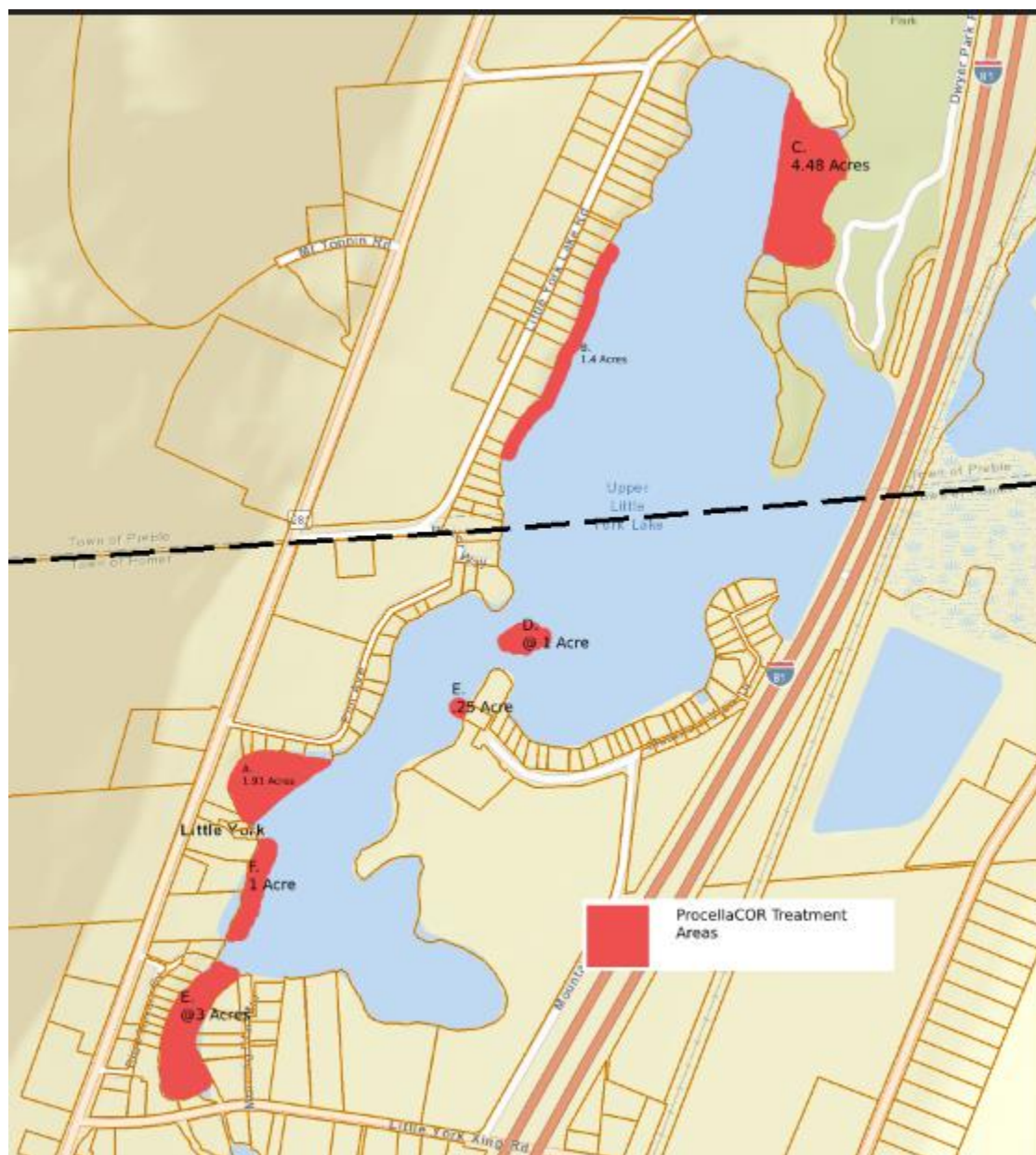
LYLPS Invasive Species Treatment Plan 2020

Building on the successful pilot treatment program in 2019, we are planning to pursue two treatment regimes in 2020:

- ProcellaCOR will be used to treat additional areas with variable leaf milfoil (VLM) infestations
- We will conduct a pilot program to treat starry stonewort with input from the Starry Stonewort Collaborative
- See the attached treatment maps for target areas
- We are following the same project plan as last year, expanded to include treating two species
- To date we have
 - Reviewed results from 2019
 - Surveyed lake to determine potential future treatment areas
 - Surveyed community to determine support for treatments
 - Distributed RFP to multiple vendors, evaluated bids and selected a vendor
 - Held a preliminary meeting with DEC
- Next steps
 - Present plan to other stakeholders including
 - County committees
 - SWCD board
 - Community
 - Begin fund raising
 - Apply for permits (end of February)
 - Distribute Notice of Intent letter to riparian owners (end of February)
 - Conduct public community meeting (end of March)
- After permits are secured
 - Notify of treatment dates
 - Post signs at impacted areas
 - Monitor treatments
 - Post-treatment testing
 - Post-treatment evaluation
 - Share results

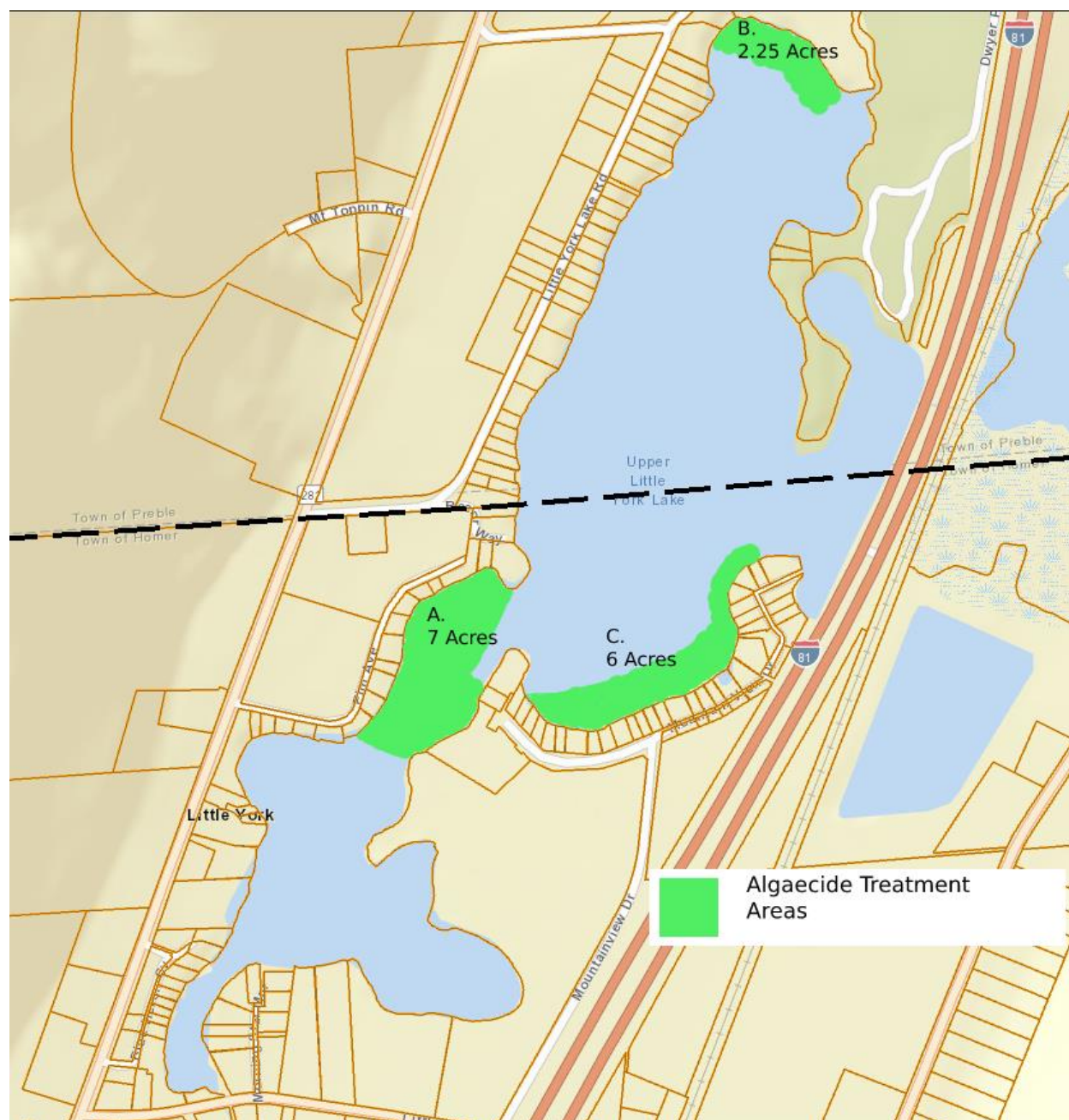


Variable Leaf Milfoil Target Treatment Areas





Starry Stonewort Target Treatment Areas





LYLPS Work Plan 2020

Overview

LYLPS plans to build on momentum generated by the 2019 treatment program and continue to exercise the lake management plan. Primary activities will consist of:

- Prevention
 - Support the installation and roll-out of the boat decontamination station at Dwyer Park
 - Continuing support, through C-OFOKLA, of the boat steward program, CCStoptheInvasion.org
- Monitoring
 - Monitor the lake through CSLAP
 - Conduct regional CSLAP training on May 8th
 - Expand the monitoring by joining the Finger Lakes PRISM macrophyte program
- Treatments
 - Treat variable leaf milfoil in previously untreated areas
 - Test treating starry stonewort
- Management
 - Support new drawdown permit process
 - Establish shorescaping program in collaboration with SWCD
 - Continue support of septic education program
- Organizational
 - Continue to build community
 - Maintain the lake management plan

The following paragraphs provide details on each of the above activities.

Monitoring

LYLPS will participate for its 11th year in CSLAP testing. This data supports long term lake management planning.

We will facilitate a regional CSLAP training program on May 8th.

Additionally, LYLPS will join the Finger Lakes PRISM macrophyte survey program. This will help us monitor the spread of starry stonewort through the lake.

Prevention

LYLPS worked with CCSWCD to win a grant to support building a boat steward program for Cortland County: CC Stop the Invasion. We will continue to provide support to the program including online and program outreach through C-OFOKLA.



In 2019 we supported CCSWCD in a grant proposal for a boat decontamination station. This included proposal development, vendor selection and product design. The station was delivered to the county in December 2019.

During 2020 we will provide support in developing the kiosk messaging and onsite outreach.

Treatment

Building on the successful pilot treatment program in 2019, we are planning to pursue two treatment regimes in 2020:

- ProcellaCOR will be used to treat additional areas with variable leaf milfoil (VLM) infestations
- We will conduct a pilot program to treat starry stonewort with input from the Starry Stonewort Collaborative

A detailed project plan is being developed.

Management

The current drawdown permit for the lake expires in October of 2020. We will work with SWCD and the Cortland County Highway Department to apply for a new permit that will support lake management efforts.

We will continue to support SWCD to create a shorescaping program.

We will provide ongoing support for the county's septic education program to encourage lake homeowners to effectively maintain their systems.

Organization

In order to support our ongoing management efforts, it is important to have a vital community, including an active board. We will continue our community building efforts by:

- Modifying our by-laws to support staggered office elections
- Recruit new board members and volunteers, particularly for the CSLAP and macrophyte programs
- Conduct two meetings
- Hold our Independence Day boat parade
- Host our annual fall picnic
- Promote various social events during the summer

We are currently working on updating the lake management plan (LMP) to incorporate new data and learnings gained over the last 3 years since publication. We are also working to develop an ongoing process to keep the LMP up to date on an annual basis.