



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, February 10, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m57e391483b9a55efb6be32afe49ccb62>

Thursday, Feb 10, 2022 10:00 am | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Occurs the second Thursday of every month effective 1/13/2022 until 12/8/2022 from

10:00 AM to 11:00 AM, (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2332 798 6671

Password: m73VKBWFB5

Join by phone

+1-415-655-0001 US Toll

Access code: 233 279 86671

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Vice Chair Douglas Bentley	☐	☐	☐	
Committee Chair Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Jan 13, 2022 10:00 AM

Presentations

1. Chad Devoe & OCM/BOCES Vericomposting Project Presentation

RESOLUTIONS

ON MOTION OF HARBIN

AGENDA ITEM NO. 1

Amend Fee Schedule to Administer Bus Advertising Services on Cortland County Owned Buses - Cortland County Planning Department

WHEREAS, the Cortland County Mobility Manager is to manage all aspects of the bus advertising program on County owned buses, including design, working with local sign company to produce, install and remove designs and all administrative functions, AND

WHEREAS, Resolution No. 348-17 indicated the proposed fee schedule for advertising on each side of the transit bus, as well as a full bus wrap, AND

WHEREAS, it is proposed to amend the fee schedule for advertising on each side of the transit bus and full bus wrap as the following (prices shown are per month):

Traffic Side for 16 passenger bus

1 Month	3 Months	6 Months	9 Months	12 Months
\$190	\$180	\$170	\$160	\$150

Curb Side for 16 passenger bus

1 Month 3 Months 6 Months 9 Months 12 Months				
\$200	\$190	\$180	\$170	\$160

Traffic Side for 26 passenger bus

1 Month	3 Months	6 Months	9 Months	12 Months
\$210	\$200	\$190	\$180	\$170

Curb Side for 26 passenger bus

1 Month	3 Months	6 Months	9 Months	12 Months
\$220	\$210	\$200	\$190	\$180

Full Bus Wrap of 16 passenger bus

6 Months	12 Months	18 Months	24 Months
\$475	\$450	\$400	\$375

, AND

WHEREAS, the cost of production, installation, and removal of the advertisement will be an additional cost and responsibility of the advertiser, AND

WHEREAS, there will be no charge to Cortland County agencies and programs to advertise on Cortland County-owned buses, AND

WHEREAS, any proposals for the transit display advertising space on County-owned buses must be in accordance with the procedures set forth by the New York State Department of Transportation as to the guidelines for advertising on vehicles as well as guidelines set forth by Cortland County, AND

WHEREAS, all revenue generated from said advertising will be allocated toward offsetting the local share of Federal Section 5311 Mobility Management and will be deposited in account A563042.41289.BUS, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves the updated proposed fee schedule for advertising services.

ON MOTION OF HARBIN

AGENDA ITEM NO. 2

Rescind Resolution No. 347-21/ Authorize Agreement Bus Shelter Handi-Hut, Inc. - Cortland County Planning Department

WHEREAS, Christopher Communities is requesting a bus shelter to be installed at one of their facilities in Cortland County, AND

WHEREAS, monies awarded from the Federal Section 5311 Capital Grant will be used for the purchase of the bus shelter and are in the 2021 budget line A56305.52015, AND

WHEREAS, Resolution No. 347-21 approved a contract with Handi-Hut, Inc. for the purchase of the bus shelter in the amount of \$7,330.00, AND

WHEREAS, there has been a price increase on the quotation received from 2021 by all bidders on the bus shelter, AND

WHEREAS, Cortland County Planning Department has resolicited and received three written quotes as follows:

Company	Address	Quote
Handi-Hut, Inc.	3 Grunwald St, Clifton, NJ 07013	\$8,015.00
Brasco International, Inc.	32400 Industrial Drive, Madison Heights, MI 48071	\$9,250.00
Columbia Equipment Co.	72 Albany Avenue, Freeport, NY 11520	\$14,490.00

,AND

WHEREAS, the lowest overall responsible quote for a bus shelter was from Handi-Hut, Inc., 3 Grunwald Street, Clifton, NJ 07013, AND

WHEREAS, Cortland County will be reimbursed up to \$9,999.00 for the purchase of this shelter, AND

WHEREAS, Christopher Communities has agreed to assume responsibility for the maintenance and liability of the bus shelter, including clearing snow, providing clear walkways for passengers and keeping it free of trash and graffiti, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign an agreement with Handi-Hut Inc., 3 Grunwald Street, Clifton, NJ 07013 for a bus shelter in an amount of \$8,015.00 AND, BE IT FURTHER

RESOLVED, the 2022 budget be amended as follows:

INCREASE:

A56305.52015	Department Specific Equipment	\$8,015.00
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DECREASE:

A56305.52030	Vehicles	\$8,015.00
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ON MOTION OF HARBIN

AGENDA ITEM NO. 3

Authorize Agreement with New York State Office of Information Technology Service - Upgraded Geographic Information Systems Digital Orthoimagery Data - Cortland County Planning Department

WHEREAS, the New York State Office of Information Technology Geographic Information Systems (GIS) Program Office (GPO) is providing an opportunity for Cortland County to collect up-to-date aerial imagery to support a wide range of uses. The Statewide Digital Orthoimagery Program (NYSDOP) has collected aerial imagery for a portion of the State every year since the Spring of 2001, AND

WHEREAS, the most recent Statewide Digital Orthoimagery Program (NYSDOP) imagery update for Cortland County was flown in the Spring of 2018 which was the state fund based program with 1-foot resolution orthoimagery which is a 4-band imagery with the advantage of both natural color and

color infrared (CIR) imagery which can be viewed at the same time, AND

WHEREAS, Cortland County has been given the option to upgrade to increase the imagery resolution to 0.5 feet (6 inch), requiring to only fund the additional costs of the upgrade when compared to the base cost paid by the State, AND

WHEREAS, higher resolution orthoimagery is an integral component of GIS, as it serves two functions in GIS. First, it is used in map abstraction and creating map objects that accurately represent the real-world features. Second, orthoimagery is commonly used as a base map for large scale mapping, AND

WHEREAS, upgrading from 1-foot (12 inch) resolution to 0.5 foot (6 inch) higher resolution orthoimagery will improve the accuracy and visualization of the mapping to allow the user to have an image with such accuracy to detect on the ground physical features such as sewer, water, culvert and other vital infrastructure, AND

WHEREAS, there is a need for the Cortland County GIS system to expand with the future needs of the County. The upgrade to the higher resolution orthoimagery will allow for increased efficiency and productivity in areas such as Emergency Response, Environmental Health, Planning and Real Property allowing the GIS system to provide accurate and effective data to the user, AND

WHEREAS, the cost to Cortland County for this upgrade would not exceed the cost of \$56,900.00, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign the agreement with New York State Office of Information Technology Service for Upgraded Geographic Information Systems Digital Orthoimagery Data in the amount not to exceed of \$56,900.00, to be paid out of the 2022 budget AND, BE IT FURTHER

RESOLVED, the 2022 budget be amended as follows:

INCREASE:

A80205.54055	Professional Services	\$56,900.00
A359900	Appropriated Fund Balance	\$56,900.00

MONTHLY REPORTS

1. Cooperative Extension - February Legislative Report
2. Soil & Water Monthly Report
3. SPCA Monthly County Report
4. January 2022 YTD Budget Report - Planning Department
5. Planning Department - Activity Report - February 2022

DISCUSSION ITEMS

- a. NYSEG Smart Meter Installation

Broadband Presentation

1. Central New York Regional Planning Development Board - Broadband Presentation

ADJOURNMENT