



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, February 9, 2021

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:23 AM by Committee Chair Kevin Fitch

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Remote	
Beau Harbin	Cortland County, NY	Committee Member	Remote	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Committee Chair	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Remote	
Mitchel Eccleston	Cortland County, NY	Committee Vice-Chair	Present	
Eric Mulvihill	Cortland County, NY	Clerk, Legislature	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Wendy Franklin	Cortland County, NY	Assistant County Attorney	Remote	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Remote	
Catherine Wilde	Cortland County, NY	Seven Valleys Health Coalition	Remote	
Amanda Barber	Cortland County, NY	Soil & Water Conservation District	Remote	
Dan Dineen	Cortland County, NY	Director of Planning	Present	
David Rutherford	Cortland County, NY	Cornell Cooperative Extension	Remote	10:28 AM
Jackie Leaf	Cortland County, NY	Seven Valleys Health Coalition	Remote	10:47 AM

MINUTES

Ag/Planning/Environmental - Committee Meeting - Oct 9, 2014 10:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

Ag/Planning/Environmental - Committee Meeting - Apr 14, 2016 10:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

Ag/Planning/Environmental - Committee Meeting - May 8, 2019 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

Ag/Planning/Environmental - Committee Meeting - Nov 5, 2020 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

Ag/Planning/Environmental - Special - Feb 2, 2021 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

RESOLUTIONS

7 Valleys Health Coalition

Cooperative Extension

AGENDA ITEM NO. 1 – Authorize 2021 Agreement - Cornell Cooperative Extension

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/16/2021 10:00 AM
MOVER:	Beau Harbin, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

ON MOTION OF FITCH

RESOLUTION NO.

Authorize 2021 Agreement - Cornell Cooperative Extension

WHEREAS, the 2021 Adopted Budget appropriated funds in the amount of \$253,420.00 for the operation of the Cornell Cooperative Extension of Cortland County programs, NOW THEREFORE BE IT

RESOLVED, in consideration of the services to be performed by Cornell Cooperative Extension of Cortland County, the County agrees to pay to Cornell Cooperative Extension of Cortland County the sum of two hundred fifty three thousand four-hundred twenty dollars (\$253,420) in payments as follows: The amount of sixty-three thousand three hundred fifty-five dollars (\$63,355) upon the execution of this Agreement and the amount of sixty-three thousand three hundred fifty-five dollars (\$63,355) on the first day of April, July and October 2021. However, prior to the payment of the second payment and each payment thereafter, Cornell Cooperative Extension of Cortland County shall submit to the County Finance Office an account of its disbursements on a form mutually agreed to by the Cornell Cooperative Extension of Cortland County and the County, AND BE IT FURTHER

RESOLVED, that a maintenance in lieu of rent payment in the amount of seventy-three thousand seven hundred twenty-three dollars (\$73,723) is due to the County of Cortland as follows: The amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due within 15 days of the execution of this agreement and the amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due on the 15th day of April, July, and October, 2020, AND BE IT FURTHER

RESOLVED, that pursuant to Section 224 of the County Law, said agency shall render to the County Legislature a certified account of disbursements with verified or certified figures attached, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement with Cornell Cooperative Extension of Cortland County, AND BE IT FURTHER

RESOLVED that the County Treasurer be and hereby is authorized and directed to make payment from account #A87505.54815, AND BE IT FURTHER

RESOLVED, that any unused amounts of said sums shall be refunded to the County of Cortland.

Planning Department

AGENDA ITEM NO. 2 – Authorize 2021 Agreement - Southern Tier East Regional Planning Development Board - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/16/2021 10:00 AM
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Beau Harbin, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

ON MOTION OF FITCH

RESOLUTION NO.

Authorize 2021 Agreement - Southern Tier East Regional Planning Development Board - Planning Department

WHEREAS, a proposed agreement between Cortland County and the Southern Tier East Regional Planning Development Board for 2021 in the amount of \$10,000 has been received, AND

WHEREAS, funds for this payment of \$10,000 are included in the 2021 budget in account A10105.54040, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney

or designee, be and hereby is authorized to enter into an agreement for 2021 with the Southern Tier East Regional Planning Development Board.

AGENDA ITEM NO. 3 – Authorize Capital Equipment Lease Agreement with First Transit, Inc. for Lease of County Owned Buses - Cortland County Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/16/2021 10:00 AM
MOVER:	Mitchel Eccleston, Committee Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

ON MOTION OF FITCH

RESOLUTION NO.

Authorize Capital Equipment Lease Agreement with First Transit, Inc. for Lease of County Owned Buses - Cortland County Planning Department

WHEREAS, Section 5311 of Title 49, United States Code, provides federal financial assistance for public transportation in rural and small urban areas by way of a formula grant program administered by the States, AND

WHEREAS, Resolution 402-92 authorized the County to enter into a contract for development and operation of a coordinated public transportation system for Cortland County, AND

WHEREAS, Resolution 410-92 authorized the County of Cortland to enter into an agreement with Progressive Transportation Services, Inc. to provide public transportation services within the County of Cortland, AND

WHEREAS, Resolution 319-03 authorized an agreement with Progressive Transportation Inc., to assign the existing agreement between Cortland County and Progressive Transportation, Inc., to First Transit Inc., as Progressive Transportation Inc. (Parent Company, Coach USA) was being purchased by First Transit, Inc., AND

WHEREAS, Cortland County is a grantee for certain capital equipment or facilities under said programs pursuant to an approved Project Application and a written Agreement with the State, AND

WHEREAS, First Transit will utilize the capital equipment obtained by the County of Cortland to provide certain public mass transportation services pursuant to said Project Application and Agreement with the State, AND

WHEREAS, Cortland County agrees to lease Capital Equipment to the First Transit Inc., to promote mass transportation services within the County of Cortland at fair and reasonable rates and to provide public assistance to the Carrier under the provisions of the Transportation Law, Section 18-b, being Chapter 6 of the Laws of 1975 as amended according to the terms and conditions specified in the approved Project Application, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review by the County Attorney or designee, is hereby authorized to execute a lease agreement with First Transit Inc., to promote mass transportation services within the County of Cortland.

AGENDA ITEM NO. 4 – Resolution Urging Governor Andrew M. Cuomo to Expand True Broadband Coverage to All New Yorkers

RESULT: APPROVED [UNANIMOUS]

Next: 2/25/2021 6:00 PM

MOVER: Kevin Fitch, Committee Chair

SECONDER: Douglas Bentley, Committee Member

AYES: Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

ON MOTION OF FITCH

RESOLUTION NO.

Resolution Urging Governor Andrew M. Cuomo to Expand True Broadband Coverage to All New Yorkers

WHEREAS, Governor Andrew M. Cuomo, in his 2021 State of the State address, stated that more than 98 percent of New York's residences and businesses have access to one or more high-speed wired and/or wireless broadband services, AND

WHEREAS, based on data gathered directly from schools, municipalities, and other organization, there are large gaps in broadband service across rural and upstate New York, contradicting the Governor's statement, AND

WHEREAS, maps developed by the Federal Communications Commission (FCC) misrepresent the accessibility of broadband service and are often referenced by agencies and grantees, AND

WHEREAS, even in areas where broadband is purported to be available, the level of service is not sufficient to constitute true broadband access, AND

WHEREAS, the prices for access to broadband in areas where it might be available is at such a level or required to be part of other purchases, that it is inaccessible to many New Yorkers, AND

WHEREAS, our residents need access to reliable and affordable broadband service for school, employment, tele-health, and social aspects of life, AND

WHEREAS, as we have seen in the face of this pandemic that broadband serves a vital need for breaking down the digital divide that creates groups of haves and have-nots within our state, AND

WHEREAS, broadband access provides a critical public infrastructure need for New York residents, towns, municipalities, counties, emergency services, and more, NOW, THEREFORE, BE IT

RESOLVED that, the Cortland County Legislature calls upon Governor Cuomo, our Federal and State Legislative delegations to work with the Federal Communications Commission (FCC) and local leaders and officials to reevaluate FCC broadband availability maps to reflect the true need; AND BE IT FURTHER

RESOLVED, that the Governor and our Federal and State Legislative delegations work to expand true broadband access to all areas of New York state; AND BE IT FURTHER

RESOLVED, that the Governor and our Federal and State Legislative delegations work to ensure this vital economic development infrastructure need is available to all New Yorkers to prevent the further isolation of those in need; AND BE IT FURTHER

RESOLVED, That the Clerk of the Cortland County Legislature shall forward copies of this resolution to Governor Andrew M. Cuomo, State Senator Peter Oberacker, Assemblyperson Anna Kelles, Assemblyman John Lemondes, other New York counties, and the New York State Association of Counties (NYSAC).

Soil & Water Conservation District

AGENDA ITEM NO. 5 – Appoint Members - Soil and Water Conservation District Board of Directors

RESULT:	APPROVED [UNANIMOUS]
	Next: 2/25/2021 6:00 PM
MOVER:	Mitchel Eccleston, Committee Vice-Chair
SECONDER:	Susan Wilson, Committee Member
AYES:	Bentley, Harbin, Van Dee, Wilson, Fitch, Nauseef, Eccleston

ON MOTION OF FITCH

RESOLUTION NO.

Appoint Members - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau.", AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to serve as members of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Susan Wilson	6 Stephens Street Cortland, NY 13045	Legislative Representative	12/31/21
Kevin Fitch	6961 Route 41 Homer, NY 13077	Legislative Representative	12/31/21
Eugene Wright	5400 Brake Hill Road Homer, NY 13077	Grange Representative	12/31/23

Monthly Reports

Mobility Management Monthly Report - Seven Valleys Health Coalition

RESULT:	COMPLETED
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Soil & Water Conservation District Monthly Report

RESULT:	COMPLETED
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SPCA Monthly Report

RESULT:	COMPLETED
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Discussion Items

Request from Legislator Harbin to Support Resolution to Expand True Broadband Coverage to All New Yorkers

RESULT:	COMPLETED
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Transportation Advisory Committee Bylaws

RESULT:	COMPLETED
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Future Goals for Committee

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 11:02 AM



AG/Planning/Environmental

Committee Meeting

<http://www.cortland-co.org>

~ Minutes ~

Thursday, October 9, 2014

10:00 AM

Room 304

Call to Order

The meeting was called to order at 10:05 AM by Chair John R Troy

PRESENT: Troy, Cobb, Snyder, Denkenberger, Sudbrink

ABSENT:

Others in Attendance

Robin Travis, CCE; Sandy Price, Mary Ann Discenza, Gordon Wheelock, Legislators; Dan Dineen, Planning; Gary Lawrence, Little York Lake Association; Amanda Barber, SWCD; Eric Mulvihill and Colleen Suizdak, Media; Chad Underwood, Access to Independence.

MINUTES

Ag/Planning/Environmental - Committee Meeting - Aug 14, 2014 10:00 AM

Ag/Planning/Environmental - Committee Meeting - Sep 11, 2014 10:00 AM

RESOLUTIONS

Cooperative Extension

Cortland Transit

Planning Department

Soil & Water Conservation District

SWCD October Report

DISCUSSION/REPORTS

2. RFP Consolidated Housing Plan-Thoma Development Planning Department

Mr. Boylan said the County has received only one response to an RFP to update the Consolidated Housing Plan. Mr. Dineen said the proposal will only consider an update to existing HUD requirements, while the RFP had requested additional work, beyond those minimum requirements. Mr. Underwood said it is important for the plan to include all aspects of the RFP and that the County would receive an excellent return on investment through various grants if the plan is updated. Mr. Sudbrink asked what the cost would be if the plan was revised to include all aspects in the RFP. The committee asked that Thoma Development be invited to the next meeting to discuss their proposal.

3. SWCD EPA Comments

Minutes Acceptance: Minutes of Oct 9, 2014 10:00 AM (MINUTES)



AG/Planning/Environmental

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

James Denkenberger

Thursday, April 14, 2016

10:00 AM

Room 304

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Amy Cobb	Legislative District 2	Present	
Sandra Price	Vice Chair	Present	
Raylynn Knolls	Legislative District 7	Present	
James Denkenberger	Chair	Present	
Christopher Newell	Legislative District 11	Present	
Amanda Barber	Soil and Water Conservation	Present	
David Rutherford	Cornell Cooperative Extension	Present	
Karen Howe	County Attorney	Present	
Peggy Mousaw	Budget and Finance Director	Present	
Kevin Whitney	Legislative District 13	Present	
Dan Dineen	Director of Planning	Present	
Gordon Wheelock	Legislative District 10	Present	
Luke Snyder	Legislative District 5	Present	
Mary Ann Discenza	Legislative District 6	Present	
Karen Fuller	Deputy Clerk of the Legislature	Present	

MINUTES

Thursday, March 17, 2016

RESOLUTIONS

Planning Department

1. Resolution (ID # 3422)

Authorize Memorandum of Understanding and Amend Budget Southern Tier East Regional Planning Development Board Innovative Readiness Training Planning Department

COMMENTS - Current Meeting:

Mr. Dineen provided a handout that provided an overview of the upcoming event. He said there has been a meeting with Chenango County, who has previously had an event, and that they agree the event is moving forward in the manner it should be. There will be additional planning meetings and teleconferences with military representatives as the event date is closer.

Mr. Denkenberger said this event is done by volunteers. Mr. Dineen said he is assisting with the work of coordination and ensuring necessary work is moving forward. The majority of the cost is covered by a grant and there should be little to no cost to the County. It is hoped that the event will go well and its success will be measurable at the close of the event.

Minutes Acceptance: Minutes of Apr 14, 2016 10:00 AM (MINUTES)

Ms. Mousaw said the Homer Chief of Police had said there may be a need for an additional crossing guard for the event. She also shared information she had been given while at a conference in Albany that more grant funding may be available through the Appalachia Regional Council.

Mr. Denkenberger said the grant will benefit those taking advantage of it since it provides a tremendous benefit to all residents of the county.

Ms. Price expressed appreciation to the many people in the community are working together to make the event happen.

Mr. Dineen reported there will be ten dentists, three dental hygienists, three veterinarians, three opticians, and three nurses. This is deployment training for military members and is being covered through donations and the budget presented. The planning group meets every other Thursday.

A brief discussion took place about what point the full Legislature would hear about the event. It was decided that Mr. Dineen would be available to speak to the Legislature at its upcoming meeting when the resolutions would be presented. The public will be notified through a website, newspapers, etc.

ATTACHMENTS:

- STERPDB Memorandum of Understanding-04042016143645 (PDF)
- IRT BUDGET (PDF)
- Cortland County IRT logistics1 (DOCX)

RESULT:	APPROVED [UNANIMOUS]	Next: 4/19/2016 10:00 AM
MOVER:	James Denkenberger, Chair	
SECONDER:	Sandra Price, Vice Chair	
AYES:	Cobb, Price, Knolls, Denkenberger, Newell	

2. Resolution (ID # 3428)

Authorize Homer School District Use of Facilities Form Healthy Cortland 2016 Innovative Readiness Training Planning Department

COMMENTS - Current Meeting:

Ms. Howe stated there are several items in the standard agreement she would want to have modified such as liability insurance and cost for cleaning services and the statement that the school would not be available on Sunday. Mr. Dineen said he believes the school would not have an issue amending the form. Ms. Howe and Mr. Dineen will meet to confirm the contract prior to the full Legislature's meeting.

ATTACHMENTS:

- Homer School District Use of Facilities Form-04042016150747 (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Denkenberger, Chair
SECONDER:	Christopher Newell, Legislative District 11
AYES:	Cobb, Price, Knolls, Denkenberger, Newell

3. Resolution (ID # 3440)

Authorize RTAP Conference Planning Department

COMMENTS - Current Meeting:

Ms. Mousaw said this conference is five weeks before the IRT event; she has a concern whether all necessary planning for the event would be done before the conference. Ms. Price said she believed Mr. Dineen would be able to utilize his time in the best manner. Mr. Denkenberger said this conference does not cost the County anything for Mr. Dineen to attend and that he would like him to report back on what learned.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Denkenberger, Chair
SECONDER:	Sandra Price, Vice Chair
AYES:	Cobb, Price, Knolls, Denkenberger, Newell

DISCUSSION/REPORTS

Cortland Transit

There was nothing to report at this time.

Cooperative Extension

Discussion Item (ID # 3399)

4-H Camp Owahta Discussion-Request for Funding for Student Agriculture Education

COMMENTS - Current Meeting:

Mr. Rutherford spoke of Nathan Fanton, the newly hired 4-H Camp Owahta Director, and the enthusiastic manner he has shown to increase participation and update the facilities. He said Mr. Fanton has received assistance from local businesses in the form of donations and supplies to complete rehabilitation and project goals. There are six raised beds planed that will be started by the Master Gardner Program and continue in other programs such as a nutrition program to show participants how to make the transition from field, harvest, and use. This will also include the entrepreneurial aspect of having a farm stand for excess products. It is estimated the cost for this project will be between \$2,600 to \$3,000 for materials. Mr. Rutherford said due to the outreach by Mr. Fanton there are approximately three times the youth signed up for the program than last year. In addition, this year the camp is offering a tent camp to provide a more rustic camping experience that will include cooking over an open fire. Mr. Rutherford came to the committee to ask if it is possible to obtain a grant to help complete the raised beds.

Mr. Denkenberger suggested contacting previous alumni for donations. Mr. Rutherford said that is being done and an alumni weekend is being considered.

Ms. Mousaw suggested Mr. Rutherford contact the Convention and Visitors Bureau to discuss the possibility of a tourism grant. Mr. Rutherford said that will be done as well as any potential avenue for funding.

ATTACHMENTS:

- Estimate for Owahta (DOC)

RESULT:	COMPLETED
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Soil & Water Conservation District**1. Discussion Item (ID # 3465)**

Monthly Report - Soil and Water Conservation District

COMMENTS - Current Meeting:

Ms. Barber reviewed the monthly report she distributed. She will be bringing contracts relating to the transfer of property next month for approval, noting the delay is to ensure all figures are accurate.

ATTACHMENTS:

- SWCD Monthly Report April 2016 (PDF)

RESULT:	COMPLETED
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Potential Critical Environmental Area**2. Discussion Item (ID # 3466)**

Potential Critical Environmental Area

COMMENTS - Current Meeting:

Ms. Jenkins distributed a handout regarding the request and provided her reasons to designate the entire Otter Creek Aquifer area as a Critical Environmental Area. She noted most individuals within the aquifer rely on groundwater wells and the importance of protecting them from contamination. In addition, she believes if the area were to be developed it would require a Type I Environmental Assessment Form to be completed.

Discussion took place with the Committee to learn what the Cortland County Planning Board as well as Cortlandville Planning Board had said. Mr. Denkenberger asked that resolutions from others be provided by the various planning boards, after which the Committee could decide what it would like to do. Ms. Price questioned whether the County had the authority to make a decision that would affect other municipalities; Ms. Knolls believed it would not be harmful to provide an opinion or recommendation. Mr. Newell and Mr. Denkenberger said they are in favor of a strong recommendation to designate the area as requested. Ms. Jenkins said it is everyone's job to protect the water for future generations.

ATTACHMENTS:

- Pam Jenkins Request for Critical Environmental Area Designation (PDF)

RESULT: COMPLETED***Planning Department - Continued*****3. Discussion Item (ID # 3426)**

NYS Farmland Protection Projects 2016-17

COMMENTS - Current Meeting:

This was provided for information.

ATTACHMENTS:

- Farmland Protection Project 2016-2017-04042016141308 (PDF)

RESULT: COMPLETED**4. Discussion Item (ID # 3425)**

Conservation Easements 2015 Monitoring Report

COMMENTS - Current Meeting:

Mr. Dineen reported the Henderson property was sold off and the house was removed.

ATTACHMENTS:

- Henderson Farm-04042016141357 (PDF)
- Intervale Farm - Currie-04042016141612 (PDF)
- Chace Farm-04042016142129 (PDF)

RESULT: COMPLETED**5. Resolution (ID # 3459)**

Authorization to Apply for Grant - Planning Department

COMMENTS - Current Meeting:

Mr. Dineen spoke of an upcoming funding opportunity for additional conservation easements that require an application by mid-June. There are several farms expressing interest and several farms have expressed an interest. He asked the Committee if they would like him to proceed. A brief discussion took place and a motion was made to write a resolution authorizing Mr. Dineen to seek the funding. Ms. Barber suggested utilizing the Agricultural and Farmland Protection Board to assist with the screening process to determine what farms may be best qualified for the program.

It was noted by Ms. Barber that as the program moves forward it was hoped the County would not hold the easement and that more of the work would be completed by consultants that are paid through the grant.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Raylynn Knolls, James Denkenberger
SECONDER:	Christopher Newell, Legislative District 11
AYES:	Cobb, Price, Knolls, Denkenberger, Newell

Adjournment

On motion the meeting adjourned at 11:15 a.m.

Minutes Acceptance: Minutes of Apr 14, 2016 10:00 AM (MINUTES)



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Wednesday, May 8, 2019

9:00 AM

Room 304

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair, Sandra Price

Attendee Name	Organization	Title	Status	Arrived
Donnell Boyden	Cortland County, NY	Board Member	Present	
Sandra Price	Cortland County, NY	Committee Chair,	Present	
Christopher Newell	Cortland County, NY	Vice Chair	Present	
Douglas Bentley	Cortland County, NY	Board Member	Present	
Beau Harbin	Cortland County, NY	Board Member	Present	
Michael K. Barylski	Cortland County, NY	Board Member	Present	
Joan Coombs	Cortland County, NY	Board Member	Present	
Jackie Leaf	Cortland County, NY	Seven Valleys Health Coalition	Present	
Catherine Wilde	Cortland County, NY	Seven Valleys Health Coalition	Present	
Jacob DeRochie	Cortland County, NY	The Cortland Standard	Present	
Karen Fuller	Cortland County, NY	Deputy Clerk of the Legislature	Present	
Richard Stock	Cortland County, NY	Board Member	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present	
Ronald J. Van Dee	Cortland County, NY	Board Member	Present	
Wendy Franklin	Cortland County, NY	Assistant County Attorney	Present	
Dan Dineen	Cortland County, NY	Director of Planning	Present	

MINUTES

Ag/Planning/Environmental - Committee Meeting - Apr 11, 2019 9:00 AM

RESOLUTIONS

Planning Department

Minutes Acceptance: Minutes of May 8, 2019 9:00 AM (MINUTES)

DISCUSSION ITEMS

Planning Department

1. Update on Planned Revisions to Planning Board By-Laws and Local Law

Soil & Water Conservation District

2. SWCD Monthly Report - May 2019

Cooperative Extension

No one was present.

7 Valley Health Coalition

County Attorney

3. Update on Cleanup of Properties - County Attorney
4. Discussion - Solar Development at Landfill

Plastic Bag Legislation

Following a brief discussion with regard to the opt-out option for a \$.05 tax on paper bags as part of the State legislation placing a ban on plastic bags, consensus was reached by the Committee to have Mr. Harbin develop a resolution for consideration in June stating the County did not desire initiating a tax on paper bags and to also address the importance of the removal of plastic bags from the waste stream.

ADJOURNMENT

The meeting was closed at 9:50 AM



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, November 5, 2020

9:00 AM

Room 304

CALL TO ORDER

The meeting was called to order at 8:58 AM by Vice-Chair Christopher Newell

Attendee Name	Organization	Title	Status	Arrived
Christopher Newell	Cortland County, NY	Vice-Chair	Present	
Beau Harbin	Cortland County, NY	Committee Member	Remote	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Ann Homer	Cortland County, NY	Committee Member	Remote	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Committee Chair	Excused	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Richard Stock	Cortland County, NY	Board Member	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Deputy Clerk, Legislature	Present	
Dan Dineen	Cortland County, NY	Director of Planning	Present	
Catherine Wilde	Seven Valleys Health Coalition	Mobility Manager	Present	
Jackie Leaf	Seven Valleys Health Coalition	Executive Director	Present	
Paul Heider	Cortland County, NY	Board Member	Present	
Amanda Barber	Soil & Water Conservation District	Executive Director	Remote	
David Rutherford	Cortland County, NY	Executive Director, Cornell Cooperative Extension	Present	
Wendy Franklin	Cortland County, NY	Assistant County Attorney	Present	
Shenandoah Briere	Cortland Standard	Reporter	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Present	

Minutes Acceptance: Minutes of Nov 5, 2020 9:00 AM (MINUTES)

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Oct 8, 2020 9:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Harbin, Van Dee, Homer, Wilson, Eccleston
EXCUSED:	Kevin Fitch

RESOLUTIONS

Planning Department

AGENDA ITEM NO. 1 – Adopt Section 3 Participation Plan - County Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 11/10/2020 11:30 AM
MOVER:	Ann Homer, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Harbin, Van Dee, Homer, Wilson, Eccleston
EXCUSED:	Kevin Fitch

ON MOTION OF FITCH

RESOLUTION NO.

Adopt Section 3 Participation Plan - County Planning Department

WHEREAS, the United States Congress passed the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (“Section 3”), AND

WHEREAS, the purpose of “Section 3” is to ensure that employment and other economic opportunities generated by certain federal assistance, including assistance provided by the U.S. Department of Housing and Urban Development (HUD) or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing, AND

WHEREAS, Cortland County is currently a recipient of HUD assistance under the Community Development Block Grant Program, AND

WHEREAS, HUD and the administrative entity of HUD’s Small Cities Program in the State of New York, the Housing Trust Fund Corporation, have determined that Community Development Block Grant grantees must adopt a section 3 participation plan to qualify for certain funding, AND

WHEREAS, Cortland County may pursue future funding that requires an adopted Section 3 participation plan, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby adopts the Cortland County Section 3 Participation Plan for Section 3 Covered Contracts.

AGENDA ITEM NO. 2 – Authorize Agreement with Seven Valleys Health Coalition to Administer Bus Advertising Services on Cortland County Owned Buses through December 31, 2021 - Cortland County Planning Department

Minutes Acceptance: Minutes of Nov 5, 2020 9:00 AM (MINUTES)

RESULT:	APPROVED [UNANIMOUS]
	Next: 11/10/2020 11:30 AM
MOVER:	Ann Homer, Committee Member
SECONDER:	Susan Wilson, Committee Member
AYES:	Newell, Harbin, Van Dee, Homer, Wilson, Eccleston
EXCUSED:	Kevin Fitch

ON MOTION OF FITCH

RESOLUTION NO.

Authorize Agreement with Seven Valleys Health Coalition to Administer Bus Advertising Services on Cortland County Owned Buses through December 31, 2021 - Cortland County Planning Department

WHEREAS, in 2012 Cortland County issued a Request for Proposals for transit display advertising services, AND

WHEREAS, there were no responses to the Request for Proposals, AND

WHEREAS, Seven Valleys Health Coalition expressed an interest in administering transit display advertising on County-owned buses, AND

WHEREAS, Seven Valleys Health Coalition will be responsible for finding and coordinating with advertisers interested in contracting with Cortland County for transit display advertising, as well as coordinating with a local sign company to create, install and remove the advertisements, AND

WHEREAS, all monies for space rental, production, installation and removal of transit bus advertising will be payable to Cortland County, AND

WHEREAS, sixty percent (60%) of the advertising space revenue on Cortland County-owned buses will be paid to Seven Valleys Health Coalition (10% as an administration fee and 50% to offset local match for the Mobility Management System), with the remaining forty percent (40%) of the advertising space revenue being allocated to Cortland County, AND

WHEREAS, there would be no cost to Cortland County associated with advertising on Cortland County-owned buses, AND

WHEREAS, any transit display advertising space on County-owned buses must be in accordance with the procedures set forth by the New York State Department of Transportation as to the guidelines for advertising on vehicles as well as guidelines set forth by Cortland County, AND

WHEREAS, the quantity, quality and placement of all advertising is subject to the approval of the Cortland County Agricultural, Planning and Environmental Legislative Standing Committee, AND

WHEREAS, any changes to the fee schedule for bus advertising on County-owned buses would require a resolution requesting an amendment to the Seven Valleys Health Coalition agreement, as well as approval by the Cortland County Legislature, NOW THEREFORE BE IT

RESOLVED, that upon review by the County Attorney or designee, the Cortland County Legislature authorizes the County Administrator to enter into an agreement with Seven Valleys Health Coalition for transit display advertising services on Cortland County-owned buses, as long as such advertising meet the requirements set forth by the New York State Department of Transportation and Cortland County through December 31, 2021.

Minutes Acceptance: Minutes of Nov 5, 2020 9:00 AM (MINUTES)

AGENDA ITEM NO. 3 – Authorize Agreement with Howell, Liberatore & Associates, Inc. for Bus Advertising on County-Owned Buses - Planning Department

RESULT: APPROVED [UNANIMOUS]

Next: 11/10/2020 11:30 AM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Mitchel Eccleston, Committee Member

AYES: Newell, Harbin, Van Dee, Homer, Wilson, Eccleston

EXCUSED: Kevin Fitch

ON MOTION OF FITCH

RESOLUTION NO.

Authorize Agreement with Howell, Liberatore & Associates, Inc. for Bus Advertising on County-Owned Buses - Planning Department

WHEREAS, Cortland County has transit display advertising space available on County-owned buses, AND

WHEREAS, any transit display advertising space on County-owned buses must be in accordance with the procedures set forth by the New York State Department of Transportation as to the guidelines for advertising on vehicles as well as guidelines set forth by Cortland County, AND

WHEREAS, Howell, Liberatore & Associates, Inc., on behalf of Cayuga Health System, is interested in purchasing advertising space on County-owned buses, AND

WHEREAS, the transit display advertising will be a full bus wrap at a total cost of \$7,200 for space rental for 24 months and \$7,000 for the production, installation and removal of advertising, AND

WHEREAS, there would be no cost to Cortland County associated with advertising on Cortland County-owned buses, AND

WHEREAS, the quantity, quality and placement of all advertising is subject to the approval of the Cortland County Agricultural, Planning and Environmental Legislative Subcommittee, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Agricultural, Planning and Environmental Legislative Subcommittee approves the display advertising, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature authorizes the County Administrator, upon approval by the County Attorney or designee, to enter into an agreement with Howell, Liberatore & Associates, Inc. for transit display advertising for a term ending November 11, 2022.

AGENDA ITEM NO. 4 – Authorize Agreement Between CAPCO and Cortland County for Bus Advertising on County-Owned Buses - Planning Department

RESULT: APPROVED [UNANIMOUS]

Next: 11/10/2020 11:30 AM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Mitchel Eccleston, Committee Member

AYES: Newell, Harbin, Van Dee, Homer, Wilson, Eccleston

EXCUSED: Kevin Fitch

ON MOTION OF FITCH

RESOLUTION NO.

Minutes Acceptance: Minutes of Nov 5, 2020 9:00 AM (MINUTES)

Authorize Agreement Between CAPCO and Cortland County for Bus Advertising on County-Owned Buses - Planning Department

WHEREAS, Cortland County Community Action Program, Inc. (CAPCO) is interested in purchasing advertising space on County-owned buses, AND

WHEREAS, any transit display advertising space on County-owned buses must be in accordance with the procedures set forth by the New York State Department of Transportation as to the guidelines for advertising on vehicles as well as guidelines set forth by Cortland County, AND

WHEREAS, the transit display advertising will be placed on the traffic side of two transit buses at a total cost of \$1,560 for space rental for six months of advertising and \$950 for production, installation and removal of advertising, AND

WHEREAS, the quantity, quality and placement of all advertising is subject to the approval of the Cortland County Agricultural, Planning and Environmental Legislative Subcommittee, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Agricultural, Planning and Environmental Legislative Subcommittee approves the display advertising, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature authorizes the County Administrator, upon approval by the County Attorney or designee, to enter into an agreement with Cortland County Community Action Program, Inc. for transit display advertising for a term ending May 11, 2021.

DISCUSSION ITEMS

Planning Department

1. Planning Monthly Budget Report

RESULT:	COMPLETED
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Soil & Water Conservation District

2. Soil and Water Conservation District Monthly Report

RESULT:	COMPLETED
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Cooperative Extension

3. Cooperative Extension Monthly Report

RESULT:	COMPLETED
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7 Valleys Health Coalition

4. Mobility Management Monthly Report

RESULT:	COMPLETED
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ADJOURNMENT

The meeting was closed at 9:19 AM

Minutes Acceptance: Minutes of Nov 5, 2020 9:00 AM (MINUTES)



AG/Planning/Environmental

Special

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

Tuesday, February 2, 2021

9:00 AM

Board Room

Call to Order

The meeting was called to order at 9:00 AM by Committee Chair Kevin Fitch

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Member	Excused	
Beau Harbin	Cortland County, NY	Committee Member	Remote	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Excused	
Susan Wilson	Cortland County, NY	Committee Member	Remote	
Kevin Fitch	Cortland County, NY	Committee Chair	Present	
Joseph Nauseef	Cortland County, NY	Committee Member	Excused	
Mitchel Eccleston	Cortland County, NY	Committee Vice-Chair	Excused	
Paul Heider	Cortland County, NY	Board Member	Present	
Cathy Bischoff	Cortland County, NY	Board Member	Remote	
George Wagner	Cortland County, NY	Board Member	Remote	
Eric Mulvihill	Cortland County, NY	Clerk, Legislature	Present	
Dan Dineen	Cortland County, NY	Director of Planning	Present	
Stephen Furlin	Cortland County, NY	Supervisor, Town of Solon	Present	
Wendy Franklin	Cortland County, NY	Assistant County Attorney	Remote	
Tom Williams	Cortland County, NY	Supervisor, Town of Cortlandville	Remote	
Kathleen McGrath	Cortland County, NY	Soil & Water Conservation District	Remote	
Lou Anne Randall	Cortland County, NY	Supervisor, Town of Cuyler	Remote	
William Knickerbocker	Cortland County, NY		Remote	
Jack Honor	Cortland County, NY	EDF Renewables	Present	
Jim Muscato	Cortland County, NY	Legal Counsel, Young & Summer	Present	
Jonathan Geldard	Cortland County, NY	LaBella Associates	Present	

Minutes Acceptance: Minutes of Feb 2, 2021 9:00 AM (MINUTES)

	NY			
Louis Martin	Cortland County, NY	Town of Scott	Remote	

Minutes Approval

Ag/Planning/Environmental - Committee Meeting - Nov 5, 2020 9:00 AM

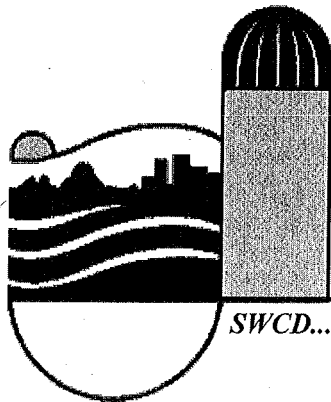
RESULT:	NO ACTION
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Discussion Items

Presentation from EDF Renewables Development, Inc. Regarding Homer Solar Energy Center

RESULT:	COMPLETED
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Minutes Acceptance: Minutes of Feb 2, 2021 9:00 AM (MINUTES)



Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045

Phone: (607) 756-5991 • Fax: (607) 756-0029

www.cortlandswcd.org

SWCD...established to promote the conservation and wise use of our county's natural resources

Paul Heider, Chair
Cortland County Legislature
60 Central Ave.
Cortland, New York 13045

Dear Paul:

Please be advised that the following appointment to the Soil and Water Conservation District Board of Directors is due to expire on December 31, 2020.

Eugene Wright- Grange Representative-3 year term

He has diligently served our Board and we certainly recommend that he be reappointed.

Since Mr. Wright represents the Grange, the Grange must make a recommendation to you that he be reappointed. I have written to Shaun Sweeney, 191 Champlin Rd., Groton, NY, 13073, who is the Master of the Cortlandville Grange, asking that he make his recommendation to you as soon as possible.

We would recommend that this appointment be made to this Board. When the above appointment has been made, we will need a copy of the Resolution for our files. Mr. Wright has agreed to continue serving on the Cortland SWCD board until this appointment is made.

If you have any questions, please call me at the SWCD office at 756-5991.

Sincerely,

Barbara Miner, Secretary to the Board
Cortland County SWCD

Copy: Shaun Sweeney, 191 Champlin Rd., Groton, NY, 13073

Attachment: Eugene Wright Recommendation - Soil & Water (8169 : Appoint Members - Soil and Water Conservation District Board of

Soil & Water Conservation District Board of Directors – January 2021			
Name	Address	Capacity	Term Expiration
James Murphy	1122 Route 392, Cortland, NY 13045	At-Large Member	12/31/22
Eugene Wright	100 Grange Place, Suite 205, Cortland, NY 13045	Grange Representative	12/31/23
Tracey Evanick	2260 Snyder Hill Road, Marathon, NY 13803	Farm Bureau Representative	12/31/21
Susan Wilson	6 Stephens Street Cortland, NY 13045	Legislative Representative	12/31/21
Kevin Fitch	6961 Route 41 Homer, NY 13077	Legislative Representative	12/31/21

December 28, 2020.

Paul Heider, Chair

Cortland County Legislature

60 Central Avenue

Cortland, NY. 13045.

Dear Chairman Heider:

On behalf of the Grange, I would respectfully recommend that Mr. Eugene Wright be reappointed to the Cortland County Soil And Water Conservation District Board Of Directors.

Thank you for your kind consideration.

Sincerely,

A handwritten signature in black ink that reads "Shaun P. Sweeney". The signature is written in a cursive style with a long, sweeping underline.

Shaun P. Sweeney, Master

Cortlandville Grange #461

MMC REPORT

Public Transit

Ridership has not yet returned to pre-COVID levels and has dropped since previous reports. As of this writing, Cortland Transit reports fewer than 200 passengers a day on all the routes, including Murray Center, Racker Center, Cornell runs, Dial-a-Ride, etc.

The company attributes the drop to the spike in local COVID-19 cases, which as of Dec. 30 stood at 295 positive cases in Cortland County, 35 deaths and 26 currently hospitalized.

Routes remain fare-free.

The only route that has not seen a drop is Route 5, which regularly picks up about 12 people for the JM Murray Center.

Cortland Transit remains short about four drivers and three bus aides.

COVID 19 Concerns

On Friday, Jan. 1, Cortland Transit notified the county that it will be operating with a skeleton crew due to COVID-19 exposures and concerns. The Squires Street facility is closed to the public but otherwise operations continue and routes remain running. We continue to encourage the wearing of masks on all vehicles used to transport people (taxis and buses).

Bus Advertisements

As of this writing we are still awaiting word that the county has received payment from CAPCO and Cayuga Health, to continue to the next step of the advertising process. The fabricator is on standby to start creating the ads once the county receives payment. There are no new bus advertisements to propose for this meeting.

County Transportation Plan update:

The Transportation Plan was completed in December. The Transportation Advisory Committee reviewed the draft at the Dec. 21 meeting and the report is ready for the committee's review.

Supports for Health

The Supports for Health transportation program continues to provide trips for individuals to get groceries and prescriptions, attend support groups, receive social security benefits, and access the Department of Social Services for a variety of needs. The Mobility Manager will address the needs of any individuals who do not qualify for the program, through alternative transportation options.



Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045
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SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources

AGRICULTURE/PLANNING/ENVIRONMENT COMMITTEE REPORT

By: Amanda Barber, Manager

January 5, 2021

AGRICULTURE AND PRIVATE LAND CONSERVATION

Agricultural Environmental Management (AEM) – Tier 3 plans are under development for four farms. These plans identify current conditions on the farms and practices the farms have selected, or alternatives presented to the farm, to address identified resource concerns. The farm operator is an integral part of the planning process, and our success at securing grants to aid in implementing conservation and water quality improvement practices relies on regular and open communication with our staff. As identified in our new AEM Strategy, ongoing outreach and education is important to maintain that cooperation and build relationships with new farms and farming sectors.

Tier 4 implementation plans and designs are underway for six other farms with summer 2021 construction planned. We are also resuming Tier 5 work which involves evaluating previous implementation and assessing the function of existing best management practices. Practices must be verified as continuing to meet their intended purpose and managed according to the original design in order to be reported to the NYSDEC and EPA, and counted toward progress required for the Chesapeake Bay TMDL. BMP verification is done annually based on a random selection of a percentage of practices existing in the county. When visiting a farm selected, all practices installed on the farm are evaluated, not just the trigger verification practice. All practices must be evaluated and re-verified prior to the end of their lifespan (varies, but usually 10 years) in order to continue to be credited for the nutrient and sediment reductions they contribute toward the TMDL and other water quality improvement programs. All verification must be completed for Chesapeake Bay TMDL reporting by June 30th of each year.

Best Management Practice Highlight

Animal Mortality Facility

An Animal Mortality Facility is simply an on-farm facility for the treatment or disposal of animal carcasses due to routine mortality. They are used on livestock and poultry operations for animal carcass storage, treatment, or disposal. They can include incinerators and gasifiers, but most farms utilize a composting facility as a biosecure, inexpensive and environmentally safe disposal method. Animal mortality facilities are not used for catastrophic animal mortality, but provide a method of managing the unfortunate, but inevitable mortality of animals on farms in a manner that will:

- reduce potential pollution impacts to surface water and groundwater resources,
- reduce the impact of odors, and
- decrease the spread of pathogens.

Procedures for composting animal mortalities vary with the size of the carcass and the number of animals on the farm - anticipated carcasses from routine mortalities is the fraction of the flock or herd that periodically die of natural causes. Depending on the type and size of farm/animal that number can range from a single cattle carcass to several, or a few to dozens of birds, per day.

Farm mortalities and other related organic materials are composted in passively aerated piles which can be described as above ground disposal or entombment within an organic biofilter. They are layered and/or surrounded by dry, carbon-rich and moisture-absorbing materials such as straw, sawdust, and/or wood chips. A mix of carbon-rich materials is used during pile construction – large chunky materials to provide aeration that speeds the composting process and finer, more readily available carbon to feed the composting organisms. For weeks to months, decomposition occurs in the undisturbed pile. Compost can then be land spread and/or incorporated back into the compost pile with other carbon sources. Bones are resistant to the process, but can also be recycled back into the pile, eventually becoming brittle and breaking down.

The temperatures achieved through the composting process may eliminate or greatly reduce pathogens, hindering the spread of disease. Composting also provides farms the advantage of biosecurity by eliminating one source of contact with people and vehicles that have traveled from other farms and facilities and the potential introduction of infectious organisms (pathogens) from that outside source. An animal composting facility utilizes existing material, personnel and equipment which allows for the immediate and low-cost care of mortality on the farm.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

Community Conservation Implementation – Three publicly owned sites have been identified in the county for riparian forested buffer projects. Plans are being developed and trees have been ordered through the NYSDEC Trees for Tribs program. Tree seedlings will be planted on public property to develop a buffer which will enhance water quality protection in the area.

Culvert Rehabilitation and Stream Corridor Stabilization – The Daisy Hollow Road pipeline exposure repair and stream enhancement project was completed in partnership with Buckeye Pipeline last month. Two designs for projects – one in Scott and one in Cortlandville - were completed last fall, and permits were secured, but implementation was delayed until 2021.

Three additional sites in the Chesapeake Bay watershed and one other site in the Skaneateles Lake watershed are being designed and will be ready for implementation in 2021. NYSDEC permits are also being secured where needed. Town and county partners will complete the work and SWCD grants will cover the cost of supplies and materials.

EDUCATION, PROGRAMS and ADMINISTRATION

Conservation Services - Our Spring Planting Program has begun. The order form is available on our website and has been distributed electronically to past participants. We are offering nearly fifty different species of native plants for landowners to purchase. Whether they are interested in diversifying their backyard or reforesting their property, we have something for everyone.

Erosion, Sediment Control and Stormwater Training – Under the NYS Department of Environmental Conservation's SPDES Stormwater Permit, when more than 1 acre of ground is disturbed, construction site contractors and subcontractors must have at least one trained individual from their company on their construction sites on a daily basis that is responsible for implementation of Erosion Controls and Stormwater Management. This individual must complete this 4 hour training every three years to remain certified on the principles and practices of erosion and sediment control and stormwater management. This training covers both technical and regulatory aspects of stormwater management and erosion control and is open to anyone including municipal officials, developers, contractors, non-profit organizations, and others. SWCD has a qualified instructor for this training. The course will be held through a virtual platform on February 16, 2021 @ 8:00 AM – 12:30 PM.

Administration – Planning, response, and operations management for COVID-19 continue to demand time and attention. State reports are due February 15th so much of January will be spent compiling and preparing statistics and records in order to complete those reports.



County Report • December 2020

Impounding and Boarding

		# of Days	Cost
Canine	Impounded - Day 1	7	\$210.00
	Boarded Current Month	143	\$715.00
	Total Canine	150	\$925.00
Feline	Impounded - Day 1	23	\$690.00
	Boarded Current Month	805	\$4,025.00
	Total Feline	828	\$4,715.00
Other	Impounded - Day 1	0	\$0.00
	Boarded Current Month	0	\$0.00
	Total Other	0	\$0.00
Total Impounding and Boarding		978	\$5,640.00



County Report Worksheet - December 2020

Impounding and Boarding

	# of Days
Canine	
Impounded - Day 1 (Impounded during current month)	7
Boarded Current Month	143
(Subtract Impounded day 1 from boarded current month) which equals # of days dogs were here in current month	136
Add dogs that left during current month	7
Total Canine	143

	# of Days
Feline	
Impounded - Day 1 (Impounded during current month)	23
Boarded Current Month	805
(Subtract Impounded day 1 from boarded current month) which equals # of days cats were here in current month	782
Add cats that left during current month	29
Total Feline	811

	# of Days
Other	
Impounded - Day 1 (Impounded during current month)	0
Boarded Current Month	0
(Subtract Impounded day 1 from boarded current month) which equals # of days others were here in current month	0
Add others that left during current month	0
Total Other	0

Total Impounding and Boarding

954

Cortland County Humane Law Enforcement Report December 2020

Town of Cincinnatus

Complaints YTD	3
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Cortlandville

Complaints YTD	43
Complaints This Month	1
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	1
Other Neglect/Cruelty	0
373-4 Seizure	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	1
Pending Investigation	0
Charges/Arrest/Ticket	0

NARRATIVE: Complaint: Small mix dog yipping/barking, no food/water - unable to locate.

Town of Cuyler

Complaints YTD	5
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Freetown

Complaints YTD	2
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Harford

Complaints YTD	7
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Homer

Complaints YTD	8
Complaints This Month	2
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	2
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Dead Animal	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	2
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Two Huskeys outside, no shelter - no violations. Two dogs outside 24/7 - no violations.

Town of Lapeer

Complaints YTD	10
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:	
Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town/Village of Marathon

Complaints YTD	2
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:	
Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Village of McGraw

Complaints YTD	6
Complaints This Month	1
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	1
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:	
Compliance Order	0
Completed	0
No Violation	1
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Dog without food, water & shelter - no violations.

Town of Preble

Complaints YTD	2
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Scott

Complaints YTD	4
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Solon

Complaints YTD	3
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Taylor

Complaints YTD	2
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Truxton

Complaints YTD	6
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Complaint:

Town of Virgil

Complaints YTD	10
Complaints This Month	1
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
373-4 Seizure	0
Dog/Cat Sick or Injured	1
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	1
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Complaint: Cat using only 3 legs (injured) - transported to Midstate.

Town of Willet

Complaints YTD	4
Complaints This Month	1
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	1
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	1
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Neglect of horses - notice to comply.

YTD Complaints:	117
Complaint Totals this Month:	6



County Report • January 2021

Impounding and Boarding

		# of Days	Cost
Canine	Impounded - Day 1	11	\$330.00
	Boarded Current Month	141	\$705.00
	Total Canine	152	\$1,035.00
Feline	Impounded - Day 1	7	\$210.00
	Boarded Current Month	456	\$2,280.00
	Total Feline	463	\$2,490.00
Other	Impounded - Day 1	0	\$0.00
	Boarded Current Month	0	\$0.00
	Total Other	0	\$0.00
Total Impounding and Boarding		615	\$3,525.00

Cortland County Humane Law Enforcement Report January 2021

Town of Cincinnatus

Complaints YTD	1
Complaints This Month	1
Animal Cruelty:	
Dog/Cat Abandonment	1
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	1
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Two kittens left in apartment for 7 days - landlord brought them to the SPCA for intake.

Town of Cortlandville

Complaints YTD	2
Complaints This Month	2
Animal Cruelty:	
Dog/Cat Abandonment	1
Dog/Cat Abuse	1
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
373-4 Seizure	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	1
No Violation	1
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest/Ticket	0

NARRATIVE: Two dogs possibly being hit with a coat hanger - no violation. Owner moved out and left dogs with room mate - necessary advice rendered.

Town of Cuyler

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Freetown

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Harford

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Homer

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Dead Animal	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Lapeer

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town/Village of Marathon

Complaints YTD	1
Complaints This Month	1
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	1
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	1
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Labrador left outside - has shelter, no violation.

Village of McGraw

Complaints YTD	1
Complaints This Month	1
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	1
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	1
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Dog outside most of the time with no shelter - compliance order given.

Town of Preble

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Scott

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Solon

Complaints YTD	0
Complaints This Month	0
Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Taylor

Complaints YTD	1
Complaints This Month	1
<i>Animal Cruelty:</i>	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	1
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	1
Charges/Arrest	0

NARRATIVE: Neglect of farm animals - pending investigation.

Town of Truxton

Complaints YTD	0
Complaints This Month	0
<i>Animal Cruelty:</i>	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
Loose Farm Animal/Public Safety	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Complaint: No complaint responses for animal cruelty this month.

Town of Virgil

Complaints YTD	0
Complaints This Month	0
<i>Animal Cruelty:</i>	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Cruelty	0
Other Neglect/Cruelty	0
373-4 Seizure	0
Dog/Cat Sick or Injured	0
Inadequate Shelter	0
Hot/Cold Vehicle	0

Dispositions:

Compliance Order	0
Completed	0
No Violation	0
Animal Picked Up	0
Unable to Locate	0
Pending Investigation	0
Charges/Arrest	0

NARRATIVE: Complaint: No complaint responses for animal cruelty this month.

Town of Willet

Complaints YTD 0

Complaints This Month 0

Animal Cruelty:

Dog/Cat Abandonment 0

Dog/Cat Abuse 0

Dog/Cat Neglect 0

Dog/Cat Cruelty 0

Other Neglect/Cruelty 0

Loose Farm Animal/Public Safety 0

Dog/Cat Sick or Injured 0

Inadequate Shelter 0

Hot/Cold Vehicle 0

Dispositions:

Compliance Order 0

Completed 0

No Violation 0

Animal Picked Up 0

Unable to Locate 0

Pending Investigation 0

Charges/Arrest 0

NARRATIVE: No complaint responses for animal cruelty this month.

YTD Complaints:	6
Complaint Totals this Month:	6

Resolution Urging Governor Andrew M. Cuomo to Expand True Broadband Coverage to all New Yorkers

WHEREAS, Governor Andrew M. Cuomo, in his 2021 State of the State address, stated that more than 98 percent of New York’s residences and businesses have access to one or more high-speed wired and/or wireless broadband services, and

WHEREAS, based on data gathered directly from schools, municipalities, and other organization, there are large gaps in broadband service across rural and upstate New York, contradicting the Governor’s statement, and

WHEREAS, maps developed by the Federal Communications Commission (FCC) misrepresent the accessibility of broadband service and are often referenced by agencies and grantees, and

WHEREAS, even in areas where broadband is purported to be available, the level of service is not sufficient to constitute true broadband access, and

WHEREAS, the prices for access to broadband in areas where it might be available is at such a level or required to be part of other purchases, that it is inaccessible to many New Yorkers, and

WHEREAS, our residents need access to reliable and affordable broadband service for school, employment, telehealth, and social aspects of life, and

WHEREAS, as we have seen in the face of this pandemic that broadband serves a vital need for breaking down the digital divide that creates groups of haves and have-nots within our state, and

WHEREAS, broadband access provides a critical public infrastructure need for New York residents, towns, municipalities, counties, emergency services, and more

NOW, THEREFORE, BE IT RESOLVED that, the Cortland County Legislature calls upon Governor Cuomo, our Federal and State Legislative delegations to work with the Federal Communications Commission (FCC) and local leaders and officials to reevaluate FCC broadband availability maps to reflect the true need; and

BE IT FURTHER RESOLVED, that the Governor and our Federal and State Legislative delegations work to expand true broadband access to all areas of New York state; and

BE IT FURTHER RESOLVED, that the Governor and our Federal and State Legislative delegations work to ensure this vital economic development infrastructure need is available to all New Yorkers to prevent the further isolation of those in need; and

BE IT FURTHER RESOLVED, That the Clerk of the Cortland County Legislature shall forward copies of this resolution to Governor Andrew M. Cuomo, State Senator Peter Oberacker, Assemblyperson Anna Kelles, Assemblyman John Lemondes, other New York counties, and the New York State Association of Counties (NYSAC).



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The Honorable Andrew M. Cuomo
Governor of New York State
NYS State Capitol Building
Albany, NY 12224

January 21, 2021

Dear Governor Cuomo,

Due to your leadership and the essential workers across our state, New York has led the response to the COVID-19 pandemic. Our residents have demonstrated tremendous resilience to an ever-changing way of life and have widely adhered to guidelines to ensure the safety of others. Together, we can make this state stronger as progress past the pandemic.

In the 2021 State of the State address delivered on January 12th, you mentioned the affordability of broadband internet service as a top priority. We applaud your willingness to recognize this challenge and for advancing efforts to address it. However, to strengthen your initiative, we ask that you consider reviewing the statistics referenced in your address, specifically that 98% of residents have access to broadband across New York State. As you know, portions of Broome, Chenango, Cortland, Delaware and Tompkins County are very rural, especially areas that diverge from main corridors and population centers such as Binghamton, Norwich, Cortland, and Delhi.

Here in the Southern Tier, we established a Regional Broadband Collaborative to assess current limitations, build community capacity, and align resources to position communities for expansion of broadband infrastructure. The Regional Broadband Collaborative is composed of planners, economic developers, emergency managers, and staffed by Southern Tier 8 Regional Board. Over the past several months, we have collected data and support from schools and municipalities in preparation for future funding opportunities. The data collected thus far indicates several areas across the region that suffer from severe coverage gaps. Without this vital infrastructure, our residents will continue to face disadvantages when it comes to school, employment, and social-emotional well-being because of coverage disparities.

Furthermore, according to sources included in a report published by Congressman Anthony Brindisi's Office (NY-22) on August 3rd, 2020, there are critical discrepancies in service as presented in FCC coverage maps. These discrepancies are significant because they misrepresent the need and therefore undermine our region's ability to secure needed funding for further infrastructure expansion. For instance, the FCC claims 92% of residents have access to broadband, while Microsoft

estimates only 40% of residents are covered. The Regional Broadband Collaborative's collaboration with local school districts and municipalities underscores the inaccuracy of the FCC coverage map given its use of census block level data. Furthermore, Congressman Brindisi's report found that NY-22 has the slowest overall internet speeds of any area of the state, with the average internet speed below the FCC's current floor of 25 Mbps download. The temporary solution of satellite has been established at 10 Mbps and has proven to be inadequate service for homeschooling and telemedicine efforts under lockdown.

Our rural communities face population and topography challenges. These factors make it understandable why some internet service providers (ISPs) are reluctant to provide coverage, given the expense associated with fiber infrastructure. However, the lack of broadband infrastructure hinders regional economic growth as companies and industries place a renewed importance on this resource.

Therefore, to advance rural broadband buildout efforts, we ask that you consider innovative solutions, including an expansion of support for wireless solutions, which can bridge the barrier to rural communities. Wireless internet providers utilize existing structures and fiber lines to construct vertical networks that take advantage of sites readily available in rural communities, such as fire towers, churches, and telephone poles. This infrastructure can deploy quickly, effectively, and at a much lower cost than fiber infrastructure, but should be subjected to a minimum speed requirement to ensure that residents receive service that is sufficient to facilitate virtual education, business, and health services.

The Southern Tier 8 Regional Broadband Collaborative is working hard to educate and advocate for an investment in broadband service for our communities that need it most. Again, we appreciate that the issue of broadband is on your priority list, but it still poses a challenge when applying for public funding opportunities as differing messages state nearly 100% of the state has service, when the local data clearly indicates otherwise.

Thank you for your continued investment to the economic health and growth of New York State. We look forward to continuing this conversation and to future initiatives that will ensure we can collectively overcome the challenges associated with broadband. Your rural communities need it, our children deserve it, and we cannot grow without it.

Thanking you in advance for your time and consideration,

Jen Gregory, Executive Director, Southern Tier 8 Regional Board

Shane H. Butler, Director of Planning Chenango County Department of Planning and Development

Beau Harbin, Cortland County Legislator

Beth Lucas, Acting Director-Broome County Planning Department

Stacey Duncan, Executive Director-The Agency/President and CEO-Greater Binghamton Chamber of Commerce

Brendan O'Bryan, Community Development Specialist-Greater Binghamton Chamber

Dan Myers, Director, South Central RIC Broome-Tioga BOCES

Kerri Green, President & CEO, Commerce Chenango

Matt Beckwith, Fire Coordinator- Chenango County Bureau of Fire & Emergency Management

Dan Dineen, Director- Cortland County Planning Department

Evan Bowker, Delaware County Economic Development

Katie Borgella, Commissioner-Tompkins County Department of Planning & Sustainability

Kurt Anderson, Ithaca Area Economic Development

Nick Helmholdt, Planner-Tompkins County Department of Planning and Sustainability

TRANSPORTATION ADVISORY COMMITTEE BYLAWS

ADOPTED by the Transportation Advisory Committee on May 5, 2014 in Cortland, New York.

ARTICLE 1

NAME

The name of this organization shall be the Cortland County Transportation Advisory Committee, hereinafter referred to as TAC.

ARTICLE 2

PURPOSE

The Transportation Advisory Committee is established to advise the Cortland County Agriculture/Planning/Environmental Committee on matters related to transportation. The Committee will assess the transportation needs of the County and suggest methods to address these issues. The Committee will work under the direction of the Cortland County Planning Department on such projects as long range planning, specific project planning, major and minor infrastructure improvement projects, transportation safety, alternative transportation, regional transportation, and public awareness of such issues. The TAC as an agency of county government shall be subject to the laws and requirements relating to such agencies.

ARTICLE 3

MEMBERSHIP

Section 1

Number and Appointment

The membership of the TAC shall consist of a minimum of fifteen (15) persons and a maximum of eighteen (18) persons appointed by the Cortland County Legislature:

1. Members shall represent the community interest in all issues of transportation and shall include representatives from human service agencies, the business community, educational institutions, city and county government, and transportation providers.
2. The TAC shall as feasible, include at least one, but not exceeding three, members who are also representatives of the Cortland County Legislature.

3. Ex-officio members shall include the Director of Planning, Mobility Management Coordinator, and a representative of the public transportation provider.

Section 2

Term of Office

The term of each member of the TAC shall be three years:

1. All terms shall begin to run from the first day of appointment and shall continue for three years from the date of appointment. The TAC member shall then continue to discharge the duties of his/her office until his/her successor shall be chosen and qualified as per Section 5 of the Public Officers Law;
2. Should a person be appointed to complete a term of a person who has resigned from the TAC, the new person's length of term is defined as the period of the original TAC member's term;
3. Vacancies for unexpired terms shall be filled by the County with recommendations being provided by the TAC (via the TAC Nominating Committee) as meeting the criteria for membership.
4. Specific to the TAC representatives from the County Legislature these term(s) shall be for two (2) years, in accordance with the County Legislature election term.

Section 3

Absenteeism

In the event that a member of the TAC is inexplicably absent from any three meetings in a calendar year, the Director of Planning and/or the Chair(s) of the TAC has the discretion to contact that individual regarding his/her membership status:

1. Any five unexpected absences in a calendar year may constitute removal from the TAC. Such member shall be given notice from the Chair(s) of the TAC indicating that their membership is in jeopardy;
2. If said member fails to attend the next meeting or fails to give prior notice for not attending, his/her resignation shall be deemed submitted at the next regular TAC meeting.

ARTICLE 4

OFFICERS OF THE TAC

Section 1

Number and Designation

The Officers of the TAC shall be members of said TAC and shall consist of a Chair and a Vice-Chair, or two Co- Chairs.

Section 2

Election

All Officers shall be elected at the Organizational Meeting of the TAC in January and they shall take office immediately upon election.

Section 3

Duties of the Chair

The Chair, or Co-Chairs, as the case may be, of the TAC shall preside at TAC meetings, and perform such other duties as may be prescribed by law or action of the TAC.

1. He/she shall decide questions of order at TAC meetings;
2. He/she shall establish the agendas, locations and times for meetings of the TAC and the Executive Committee of the TAC;
3. He/she shall serve as the official spokesperson for the TAC;
4. He/she shall have the same right as other members, to offer resolutions, to make motions or second motions, to discuss questions and to vote thereon;
5. He/she shall appoint all Select (Ad Hoc) committees of the TAC, unless otherwise directed by the TAC and he/she shall be an Ex-Officio member of all Committees, except the Nominating Committee;
6. He/she shall sign all documents, correspondence and all other papers of any nature, which require the signature of the TAC Chair.

Section 4

Duties of the Vice-Chair

The Vice-Chair shall perform the duties of the Chair in his/her absence or inability to act and shall perform such other duties as the TAC may from time to time designate.

Section 5

Duties of the Clerk

The Clerk shall provide proper and required notification of all meetings of the TAC.

1. He/she shall record and appropriately distribute minutes of all meetings of the TAC;
2. He/she shall maintain records of attendance and terms of office and coordinate the official correspondence of the TAC;
3. He/she shall be the official custodian of all records and reports of the TAC.

ARTICLE 5

MEETINGS AND QUORUM

Section 1

Organizational Meeting

An Organizational Meeting shall be held in January of each year. Officers shall be elected by a majority vote of the whole number (i.e., the total number of members that the TAC would have if there were no vacancies and none of the persons were disqualified from acting) of the TAC membership in the following order:

1. Chair, or Co-Chairs;
2. Vice-Chair (should the Committee not opt for the option of Co-Chairs).
3. A Clerk may be appointed to serve at the discretion of the TAC. The Clerk will maintain minutes of all official meetings, subject to review and approval of the TAC.

Section 2

Regular Meetings

Regular meetings shall be held as determined and specified at the Organizational Meeting of the TAC in January, but must occur at least quarterly.

Section 3

Special Meetings

Special meetings may be called by the Chair:

1. Such meetings must be called with a minimum of seventy-two-hours' notice in writing, electronic format, or by telephone to each of the members.
2. The purpose of the meeting and the matters to be considered must be specified at the time of notification and only those matters so specified may be acted upon at a special meeting.

Section 4

Open Meetings

All TAC meetings shall be open to the general public and representatives of the news media, except when the TAC shall meet in closed Executive Sessions, as set forth in Section 5 of this Article:

1. Notice of the Organizational Meeting, regular meetings and special meetings, when possible, shall be given to the local news media.
2. Any member desiring to speak or present any subject matter to the TAC shall address the Chair and shall not proceed until recognized by the Chair and awarded the floor for such purpose.
3. Persons not members of the TAC may, with consent of the Chairperson, be permitted to speak in regard to matters pending before the TAC.

Section 5

Executive Session

Any time during any meeting of the TAC, upon motion identifying the general area, or areas, of the subject, or subjects, to be considered and majority vote of the TAC current membership, the Chair shall declare an Executive Session, at which time the members of the TAC and such other persons as the TAC may designate, shall meet in closed session for any of the following purposes:

1. To discuss individual cases in which an individual's right to confidentiality may be jeopardized and/or his/her right to privacy endangered;

2. To take any other action where state and/or federal statutes of regulations require and/or authorize a closed session.

Section 6

Order of Business: Regular Meetings

An Agenda of business to be conducted at the regular meetings shall be published at least three (3) days prior to each TAC meeting and distributed by the TAC Clerk.

Section 7

Order of Business: Organizational Meeting

The order of business at the Organizational Meeting shall be as follows:

1. Call to Order;
2. Election of Officers;
3. The establishment of the day and time of regular meetings;
4. The appointment of Standing Committees, insofar as practicable.

Section 8

Quorum and Rules of Order

A majority of the whole number (i.e., the total number of TAC members if there were no vacancies and none of the members or officers are disqualified from acting due to a conflict of interest) of members of the TAC shall constitute a quorum of the TAC for the transaction of business at any regular or special meeting of the TAC:

1. Roberts Rules of Order shall serve as guidelines for parliamentary procedure, except that the Chair may discuss and have a vote on all matters before the TAC or except as otherwise provided by law.
2. All resolutions shall require a vote of those present. Each member, including ex-officio members, shall have one (1) vote, unless he/she is disqualified from voting due to a conflict of interest as defined in Article 11.

ARTICLE 6

ELECTION OF OFFICERS FOR THE TAC

Section 1

Nominating Committee

At the last meeting of the year, whether in November or December, the Nominating Committee shall submit to the members of the TAC, a slate of nominees for the Officers for the following year at the TAC Organizational meeting.

Section 2

Election at the Annual Meeting

At the Organizational Meeting of each year, Officers shall be elected by a majority vote of the whole number membership of the TAC for the coming year:

1. The newly elected Officers shall take office immediately upon election.

Section 3

Terms of Office

All Officers shall serve for one (1) year or until their successors are elected.

Section 4

Vacancies in Office

A vacancy in the office of Chair, or Co-Chairs, as the case may be, occurring for a reason other than the termination of a term of office, shall be filled by the Vice-Chair for the balance of the unexpired term.

A vacancy in the office of Vice-Chair, occurring for a reason other than the termination of a term of office, shall be filled at the discretion of the TAC.

ARTICLE 7

TAC SUBCOMMITTEES

Section 1

Number and Appointment

The TAC shall have separate Subcommittees. These being; a Communication, Education and Marketing Committee; a Regional Coordination Committee; a Local Routes Committee; a Technology Committee; a Sustainability committee; and the Transportation Coalition.

1. Each separate Subcommittee shall have at least 3 members appointed by the TAC Chair.
2. A minimum of three members of each such Subcommittee shall also be members of the TAC, except for the Transportation Coalition.
3. Each separate Subcommittee shall be composed of persons who have demonstrated an interest in the field of transportation services and may include:
 - a. Community members utilizing various modes of transportation
 - b. Community agencies serving populations interested in transportation.
4. Each Subcommittee shall advise the TAC and the Director of Planning regarding the exercise of all policymaking functions vested in such TAC or Director, as such functions pertain to the field of transportation services.

Section 2

Term of Office

The term of each member of the Subcommittees shall be for three years:

1. All terms shall begin to run from the first day of appointment and shall continue for three years from the date of appointment. The Subcommittee member shall then continue to discharge the duties of his/her office until his/her successor shall be chosen and qualified per Section 5 of the Public Officers Law.
2. Should a person be appointed to complete a term of a person who has resigned from a Subcommittee, the new person's length of term is defined as the period of the original Subcommittee's member's term.
3. Vacancies for unexpired terms shall be filled by the TAC Chair from those candidates determined by the TAC (via the TAC Nominating Committee) as meeting the criteria for membership.
4. The Bylaws recognize there may be times when the recruitment of members for the Subcommittees may be difficult. In these rare circumstances, the County

Legislature may, with the approval of the full TAC, re-appoint a Subcommittee member who has already met the two (2) term limit.

5. Specific to the TAC representatives from the County Legislature; these individuals may serve as an ex-officio member of a Subcommittee for the period of his/her membership on the TAC.

Section 3

Absenteeism

In the event that a member of a Subcommittee is inexplicably absent from any three meetings in a calendar year, the Director of Planning and/or the Chair(s) of the Subcommittee and/or Chair(s) of the TAC, has the discretion to contact that individual regarding his/her membership status:

1. Any five unexpected absences in a calendar year may constitute removal from the Subcommittee. Such member shall be given notice from the Chair(s) of the affected Subcommittee indicating that their membership is in jeopardy.
2. If said member fails to attend the next meeting or fails to give prior notice for not attending, his/her resignation shall be deemed submitted at the next regular meeting.

ARTICLE 8

OFFICERS OF THE SUBCOMMITTEES

Section 1

Number and Designation

The Officers of the Subcommittee shall be members of said Subcommittee and shall consist of a Chair and a Vice-Chair, or two Co- Chairs. At least one Officer of each Subcommittee shall be a member of the TAC to assure that an open line of communication exists with the TAC.

Section 2

Election

All Officers shall be elected at the Subcommittee's Organizational Meeting in February and shall take office immediately upon election. In the rare instance that a Subcommittee fails to elect a set of Officers, the Chairperson of the TAC will appoint the Officers from the existing membership of that Subcommittee.

Section 3

Duties of the Chair

The Chair, or Co-Chairs, as the case may be, of the Subcommittee, shall preside at the Subcommittee meetings and perform such duties as may be prescribed by law or action of the Subcommittee.

1. He/she shall decide questions of order at Subcommittee meetings;
2. He/she shall establish the agendas, locations and times for meetings of the Subcommittee;
3. He/she shall serve as the official spokesperson for the Subcommittee;
4. He/she shall have the same right as other members to offer resolutions, to make motions or second motions, to discuss questions and to vote thereon;
5. He/she shall appoint all ad hoc committees of the Subcommittee.
6. He/she shall sign all documents, correspondence and all other papers of any nature, which require the signature of the Subcommittee Chair for that Subcommittee.

Section 4

Duties of the Vice-Chair

The Vice-Chair shall perform the duties of the Chair in his/her absence or inability to act and shall perform such other duties as the Subcommittee may from time to time designate.

Section 5

Duties of the Clerk

The Clerk shall provide proper and required notification of all meetings of the Subcommittee:

1. He/she shall record and appropriately distribute minutes of all meetings of the Subcommittee;
2. He/she shall maintain records of attendance and terms of office and coordinate the official correspondence of the Subcommittee;

3. He/she shall be the official custodian of all records and reports of the Subcommittees.

ARTICLE 9

MEETINGS AND QUORUM OF THE TAC SUBCOMMITTEES

Section 1

Quorum and Rules of Order

Quorum as defined for the Subcommittee is the majority of the total number of Subcommittee members if there were no vacancies and none of the persons were disqualified from acting.

Roberts Rules of Order shall serve as guidelines for parliamentary procedure, except that the Chair may discuss and have a vote on all matters before the Subcommittee, or except as otherwise provided by law;

All resolutions shall require a vote of those present. Each member shall have one (1) vote, unless he/she is disqualified from voting due to a conflict of interest as defined in Article 11.

Section 2

Organizational Meeting

An Organizational Meeting for each Subcommittee shall be held in February of each year. The order of business at the Organizational meeting for the Subcommittee is as follows:

1. Chair, or Co-Chairs;
2. Vice-Chair (should the Committee not opt for the option of Co-Chairs).
3. The establishment of the day and time of regular meetings.

Section 3

Regular Meetings

Regular meetings shall be held as determined and specified at the Organizational Meeting of the Subcommittee in February, but must occur at least quarterly.

Section 4

Special Meetings

Special meetings may be called by the Chair of the Subcommittee:

1. Such meetings must be called with seventy-two-hours' notice in writing, electronic format or by telephone to each of the members.
2. The purpose of the meeting and the matters to be considered must be specified at the time of notification and only those matters so specified may be acted upon at a special meeting.

Section 5

Open Meetings

All Subcommittee meetings shall be open to the general public and representatives of the news media, except when the Subcommittee shall meet in closed Executive Sessions, as set forth in Section 5 of this Article:

1. Notice of the Organizational Meeting, regular meetings and special meetings, when possible, shall be given to the local news media.
2. Any member desiring to speak or present any subject matter to the Subcommittee shall address the Chair and shall not proceed until recognized by the Chair and awarded the floor for such purpose.
3. Persons not members of the Subcommittee may, with consent of the Chairperson, be permitted to speak in regard to matters pending before the Subcommittee.

Section 6

Executive Session

Any time during any meeting of the Subcommittee, upon motion identifying the general area, or areas, of the subject, or subjects, to be considered and majority vote of the Subcommittee's current membership, the Chair shall declare an Executive Session, at which time the members of the Subcommittee and such other persons as the Subcommittee may designate, shall meet in closed session for any of the following purposes:

1. To discuss individual cases in which an individual's right to confidentiality may be jeopardized and/or his/her right to privacy endangered;
2. To take any other action where state and/or federal statutes or regulations require and/or authorize a closed session.

Section 6

Order of Business: Regular Meetings

An Agenda of business to be conducted at the regular meetings shall be published at least three (3) days prior to each Subcommittee meeting and distributed by the Subcommittee's Clerk.

ARTICLE 10

STANDING COMMITTEES AND SELECT (AD HOC) COMMITTEES OF THE TAC

Section 1

Appointment by Chair

All Standing and Select (Ad Hoc) Committees and their respective Chairs shall be appointed from those members of the TAC, by the Chair of the TAC, or Co-Chairs of the TAC, as the case may be.

Section 2

Term of Office

All Standing Committee members and Chairs of said Committees shall serve for a period of one (1) year or until their successors are appointed. Select (Ad Hoc) Committee members shall serve that committee until the completion of the task for which the Select Committee was formed.

Section 3

Vacancies

A vacancy on a Standing Committee for a reason, other than the termination of the term of office, shall be filled for the balance of the unexpired term by the Chair (or Co-Chairs) of the TAC.

Section 4

Chair and Director: Ex-officio Members of All Committees

The Chair, or Co-Chairs, as the case may be, of the TAC and the Director of Planning shall be members ex-officio of all Standing and/or Select Committees, except the Nominating Committee.

Section 5

Standing Committees

The following Standing Committees shall function at the behest of the TAC:

1. The Executive Committee shall consist of:
 - a. The Chair and Vice Chair or Co-Chairs of the TAC;
 - b. The Chair and Vice Chair or Co-Chairs of each of the TAC Subcommittees and;
 - c. The Director of Planning, as an ex-officio member.

The Executive Committee shall act in emergencies and at the pleasure of the TAC to advise the Chair of the TAC and the Director of Planning until an emergency meeting of the TAC can be convened.

2. *The Nominating Committee shall:
 - a. Consist of at least one (1) TAC member from each Subcommittee;
 - b. Make recommendations to the TAC for nominees for TAC and Subcommittee vacancies;
 - c. Make recommendations for nominees for Officers of the TAC.
 - d. To avoid a conflict of interest, no member of the Nominating Committee shall allow his/her name to be placed in consideration as a candidate for Officer of the TAC.

*In the absence of a Nominating Committee and/or a Personnel Committee, these functions may be fulfilled by the TAC Executive Committee.

ARTICLE 11

ETHICS

If any matter arises before the TAC directly involving a public or private organization of which any member of the TAC is an officer, Board member, employee, or on the medical or consultant staff thereof:

1. That member shall disclose such possible conflict to the TAC. That member may then participate in the TAC deliberations on the matter only insofar as to provide any information requested of him/her by the other members of the TAC and that member shall not participate further in the TAC deliberations or voting on the matter after having provided the required information.
2. Should a TAC member's immediate family have the potential to receive direct financial benefits from a matter before the TAC, that member must disclose this possible conflict to the TAC and limit his/her participation to that of only providing information requested of him/her by the other members of the TAC.

Other potential conflicts of interest for the TAC shall be addressed per New York State General Municipal Law, Chapter 24 of the Consolidated Laws Article 18 – Conflicts of Interest of Municipal Officers and Employees.

ARTICLE 12

POWER AND DUTIES

- A. Identify agencies that fund or receive transportation services, current providers of transportation, and the services they provide.
- B. Encourage coordination efforts between providers of transportation and cooperation between human service agencies that could increase efficiencies in operation and provide more transportation options.
- C. Collaborate with other counties in the region to create a transportation network not constrained by county borders.
- D. Market current and proposed services to the general public and educate the public and those who work with specialized populations on available transportation services. Serve as a resource for the promotion of community and public understanding of transportation needs and services.
- E. Identify unmet transportation needs and processes to continue efforts at coordination among the transportation stakeholders and seek to assure that under the goals and plans required pursuant to this subdivision, all population groups are adequately covered.
- F. Develop the program of local services for the area which it serves, establish long-range goals of the local government in its programs for transportation and develop intermediate-range plans and forecasts, listing priorities and estimated costs.
- G. Use available funding sources and seek further funding sources to enhance coordination efforts and create new services to address unmet transportation needs.

- H. Prepare and update the Cortland County Coordinated Public Transit Human Services Transportation Plan to:
 - 1. Provide a summary of initiatives and actions above and below as related to TAC duties and powers;
 - 2. Catalogue previous and current public transit human service coordination efforts;
 - 3. Outline future efforts to improve transportation services for the residents of Cortland County;
 - 4. Address federal mobility management goals first established under the Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA-LU) and continued under the Moving Ahead for Progress in the 21st Century Act (MAP-21).
- I. Establish procedures for execution of local services plans and recommend such to the County Legislature, including regulations to guide the provision of services by all organizations and individuals within its program.
- J. Recommend to the County Legislature of Cortland County, to enter into contracts for the provision of services and the construction of facilities, and have the power, when necessary, to recommend the approval of construction projects.
- K. Make policy for, and exercise general supervisory authority over, or administer local services and facilities provided or supervised by it whether directly or through agreements, including responsibility for the proper performance of the services provided by other facilities of the County of Cortland and by voluntary and private facilities which have been incorporated into its comprehensive program. The TAC recognizes its role is not to replace or duplicate existing structures or processes that assure the respective County, Voluntary, and Private facilities and agencies comply with Federal and/or New York State regulations and practice guidelines for existing services. However, the TAC will work to exercise its authority in the development of new initiatives and/or the expansion or continuation of existing services, to meet the needs of persons within the County.
- L. Conduct and/or make recommendations to the County Legislature to contract for such research as may be useful for the discharge of its administrative duties and for the promotion of scientific knowledge of the groups it serves. Should such research involve persons as subjects, the research must meet all the requirements set forth in NY Public Health Law, Article 24-A; Section 2442; March 1998
- M. Each separate TAC Subcommittee shall advise the TAC and the County Legislature regarding the exercise of all policy-making functions vested in such board or director, as such functions pertain to the field of services represented by such Subcommittee.

ARTICLE 13

AMENDMENTS

These By-Laws may be amended at any regular or special meeting of the TAC, providing five (5) days' notice in writing of the proposed amendment is given to each member of the TAC. A two-thirds (2/3) vote of approval of the current membership is needed for adoption.

ARTICLE 14

HOLD HARMLESS

Members of the Cortland County Transportation Advisory Committee are provided the benefits of defense and indemnification as described by Cortland County Local Law 3 in 2004 entitled Defense and Indemnification and Official Undertaking consistent with Section 18 of the Public Officers Law of the State of New York.

Revised April 2014