



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, January 12, 2023

10:00 AM

Room 302

CALL TO ORDER

The meeting was called to order at 10:16 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Present	
Beau Harbin	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Present	
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Sandra Price	Cortland County, NY	Board Member	Present	
David Rutherford	Cortland County, NY	Executive Director, Cornell Cooperative Extension	Present	
Kelly L. Fairchild-Preston	Cortland County, NY	Board Member	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Laurie Leonard	Cortland County, NY	Personnel Officer	Present	
Melissa Potter	Cortland County, NY	Mobility Manager	Present	
George Wagner	Cortland County, NY	Board Member	Present	
Christopher Newell	Cortland County, NY	Board Member	Present	
Amanda Barber	Soil & Water Conservation District	Director	Present	
Kim Cameron	Cortland County	Resident	Present	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Dec 8, 2022 10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald J. Van Dee, Committee Member
SECONDER:	Douglas Bentley, Committee Vice Chair
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

RESOLUTIONS

AGENDA ITEM NO. 1 – Appoint/Reappoint Members - Soil and Water Conservation District Board of Directors

RESULT: WITHDRAWN - NO FUTURE ACTION
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ON MOTION OF HARBIN

RESOLUTION NO.

Appoint/Reappoint Members - Soil and Water Conservation District Board of Directors

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau.", AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to serve as members of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Linda Jones	2087 E. River Road Homer, NY 13077	Legislative Representative	12/31/23
Beau Harbin	25 West Court Street Cortland, NY 13045	Legislative Representative	12/31/23
James Murphy	1122 Route 392 Cortland, NY 13045	At-Large Representative	12/31/26

AGENDA ITEM NO. 2 – Reallocate Salary Grade - Director of Planning

RESULT:	APPROVED [UNANIMOUS]
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Next: 1/17/2023 10:00 AM

MOVER:	Ronald J. Van Dee, Committee Member
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SECONDER:	Cathy Bischoff, Committee Member
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AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston
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ON MOTION OF HARBIN

RESOLUTION NO.

Reallocate Salary Grade - Director of Planning

WHEREAS, the Personnel/Civil Service Office has reviewed the salary grade for Director of Planning in the Planning Department, AND

WHEREAS, there has been a change to the job duties for this position as reflected in the job description, AND

WHEREAS, it is recommended that the aforesaid position be reallocated from Grade 5 (\$79,412-105,698) to Grade 3 (\$91,771-122,148) in the Management Compensation Plan, NOW THEREFORE BE IT

RESOLVED, that the position of Director of Planning is hereby reallocated from Grade 5 to Grade 3 effective January 26, 2023.

ACTION ITEMS

1. Committee Recommendation - Committee Name/Responsibility Change to Include Economic Development

RESULT: NO ACTION

MONTHLY REPORTS

1. SPCA Monthly Report

RESULT: COMPLETED

2. Soil & Water Conservation District Monthly Report

RESULT: COMPLETED

3. Cornell Cooperative Extension Monthly Report

RESULT: COMPLETED

DISCUSSION ITEMS

1. Planning Board Vacancies

RESULT: COMPLETED

2. Options for Amending Solar Local Law

RESULT: TABLED

Next: 2/9/2023 10:00 AM

ADJOURNMENT

The meeting was closed at 11:51 AM



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Thursday, December 8, 2022

10:00 AM

Board Room

CALL TO ORDER

The meeting was called to order at 10:00 AM by Committee Chair Beau Harbin

Attendee Name	Organization	Title	Status	Arrived
Douglas Bentley	Cortland County, NY	Committee Vice Chair	Present	
Beau Harbin	Cortland County, NY	Committee Chair	Present	
Ronald J. Van Dee	Cortland County, NY	Committee Member	Present	
Paul Heider	Cortland County, NY	Committee Member	Present	
Cathy Bischoff	Cortland County, NY	Committee Member	Present	
Susan Wilson	Cortland County, NY	Committee Member	Late	10:05 AM
Mitchel Eccleston	Cortland County, NY	Committee Member	Present	
Kevin Fitch	Cortland County, NY	Chair of the Legislature	Present	
Rob Corpora	Cortland County, NY	County Administrator	Present	
Savannah Hempstead	Cortland County, NY	Clerk of the Legislature	Present	
Andrea Herzog	Cortland County, NY	Director of Finance	Present	
Melissa Potter	Cortland County, NY	Mobility Manager	Present	
Todd McAdam	Cortland Standard	Reporter	Present	
Amanda Barber	Soil & Water Conservation District	Director	Present	
Alex Schultz	Cortland County, NY	Planner	Remote	
Eddie Velazquez	Cortland Voice	Reporter	Remote	

Minutes Acceptance: Minutes of Dec 8, 2022 10:00 AM (MINUTES)

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Nov 3, 2022 10:00 AM

RESULT:	APPROVED [6 TO 0]
MOVER:	Mitchel Eccleston, Committee Member
SECONDER:	Douglas Bentley, Committee Vice Chair
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Eccleston
AWAY:	Susan Wilson

MONTHLY REPORTS

1. SPCA Monthly Report

RESULT:	COMPLETED
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2. Soil & Water Monthly Report

RESULT:	COMPLETED
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RESOLUTIONS

AGENDA ITEM NO. 1 – Appoint Members - Soil and Water Conservation District Board of Directors

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/22/2022 6:00 PM
MOVER:	Susan Wilson, Committee Member
SECONDER:	Cathy Bischoff, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF FITCH**RESOLUTION NO.****Appoint Members - Soil and Water Conservation District Board of Directors**

WHEREAS, according to the Soil and Water Conservation District Law as passed by the legislature of the State of New York, "When a county has been declared a soil and water conservation district, a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board... two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau.", AND

WHEREAS, the terms of members is one year for Legislative Representatives and three years for other members of the Board, NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to serve as members of the Soil and Water Conservation District Board of Directors:

Name	Address	Capacity	Term Expiration
Linda Jones	2087 E. River Road Homer, NY 13077	Legislative Representative	12/31/23
Beau Harbin	25 West Court Street Cortland, NY 13045	Legislative Representative	12/31/23
James Murphy	1122 Route 392 Cortland,	At Large	12/31/25

	NY 13045	Representative	
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AGENDA ITEM NO. 2 – Rescind Resolution No. 234-22 Approving the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

RESULT: APPROVED [UNANIMOUS]

Next: 12/22/2022 6:00 PM

MOVER: Paul Heider, Committee Member

SECONDER: Ronald J. Van Dee, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Rescind Resolution No. 234-22 Approving the Purchase of Four (4) Transit Buses from Oneida County - Planning Department

WHEREAS, Resolution No. 234-22 authorized the purchase of two (2) 2017 Ford E450 Cuttaway Transit Buses and two (2) 2015 Ford E450 Cuttaway Transit Buses all with less than 100,000 miles and still within the New York State useful life span guidelines from Oneida County, AND

WHEREAS, upon inspection of the (4) E450 transit buses by the Cortland County Highway Department, it was noted that even though these buses were within the New York State useful life span guidelines, there were several major mechanical issues that did not warrant the purchase of these buses by Cortland County, NOW THEREFORE BE IT

RESOLVED, that Resolution No. 234-22 be and hereby is rescinded.

AGENDA ITEM NO. 3 – Amend Bylaws - Cortland County Transportation Advisory Committee

RESULT: APPROVED [UNANIMOUS]

Next: 12/13/2022 9:00 AM

MOVER: Cathy Bischoff, Committee Member

SECONDER: Susan Wilson, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Amend Bylaws - Cortland County Transportation Advisory Committee

WHEREAS, Resolution No. 289-19 formalized the Transportation Advisory Committee for Cortland County, AND

WHEREAS, the Transportation Advisory Committee has recommended changes to their Bylaws, which are subject to Legislative review and approval, AND

WHEREAS, the Agriculture, Planning and Environment Committee of the Cortland County Legislature has reviewed the changes to the Bylaws, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby approves the Bylaws of the Cortland County Transportation Advisory Committee, AND BE IT FURTHER

RESOLVED, that a copy of the bylaws shall be kept on file with the Clerk of the Legislature.

Minutes Acceptance: Minutes of Dec 8, 2022 10:00 AM (MINUTES)

AGENDA ITEM NO. 4 – Appoint Members to the Transportation Advisory Committee - Planning Department

Mr. Harbin MADE A MOTION TO AMEND the resolution to include a RESOLVED clause before the final RESOLVED clause stating:

"RESOLVED, that the Cortland County Legislature be and hereby rescinds all previous resolutions appointing the current Transportation Advisory Committee members effective December 31, 2022. AND BE IT FURTHER"

Mr. Heider SECONDED THE MOTION TO AMEND, and upon voice vote of all members present, the MOTION CARRIED.

RESULT: APPROVED [UNANIMOUS]

Next: 12/22/2022 6:00 PM

MOVER: Ronald J. Van Dee, Committee Member

SECONDER: Mitchel Eccleston, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Appoint Members to the Transportation Advisory Committee - Planning Department

WHEREAS, Resolution No. 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee, AND

WHEREAS, the Transportation Advisory Committee, as a formal subcommittee of the Agriculture, Planning, and Environmental Committee, will consist of a membership from a wide variety of community service agencies and government agencies, AND

WHEREAS, the Cortland County Legislature approved changes to the Bylaws of the Transportation Advisory Committee, which include staggering terms of members, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature be and hereby rescinds all previous resolutions appointing the current Transportation Advisory Committee members effective December 31, 2022, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature be and hereby appoints the following community service and government agency representatives, or their designee, to the Transportation Advisory Committee for a term beginning January 1, 2023 as follows:

NAME	AGENCY/CAPACITY	TERM ENDING
Timothy Lockwood	Catholic Charities	12/31/2023
Amy Buggs	Cayuga/Cortland Workforce Development	12/31/2023
Sharon MacDougall	Cortland County Mental Health Department	12/31/2023
Shannon Coffin	JM Murray Center	12/31/2023
Jackie Leaf	Seven Valley Health Coalition	12/31/2024
Zach Newsanger	SUNY Cortland	12/31/2024
Jennifer Hillman	Cortland County Health Department	12/31/2024
Brian Moore	Cortland County Department of Social Services	12/31/2024
Carrie Kane	Cortland County Area Agency on Aging	12/31/2025
Kirsten Parker	Cortland County Community Action Program	12/31/2025

Alex Mikowski	Access to Independence	12/31/2025
Melissa Potter	Cortland County Mobility Manager	Ex-Officio
Rob Corpora	Cortland County Administrator	Ex-Officio
Ryan Reynolds	First Transit	Ex-Officio
	Cortland County Planning Director	Ex-Officio
Beau Harbin	Cortland County Legislator	12/31/2023

EXECUTIVE SESSION

It was MOVED by Mr. Harbin, seconded by Ms. Bischoff, and unanimously approved by voice vote of members present, to enter into an executive session to discuss the matters leading to the appointment of a particular person or corporation. MOTION CARRIED.

An executive session was held from 10:26 a.m. to 10:53 a.m., at which time on motion of Mr. Heider, seconded by Mr. Eccleston, it was unanimously approved by voice vote to exit executive session.

AGENDA ITEM NO. 5 – Appoint Director of Planning - Planning Department

RESULT:	APPROVED [UNANIMOUS]
	Next: 12/22/2022 6:00 PM
MOVER:	Paul Heider, Committee Member
SECONDER:	Ronald J. Van Dee, Committee Member
AYES:	Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF HARBIN

RESOLUTION NO.

Appoint Director of Planning - Planning Department

WHEREAS, the Cortland County Legislature has a vacant position of Director of Planning, AND

WHEREAS, interviews were conducted by the County Administrator and interview committee and they have offered a recommendation for this appointment, AND

WHEREAS, the Agriculture, Planning and Environmental Committee approves the appointment as recommended by the interview committee, AND

WHEREAS, the County Legislature has received from the County Administrator and the Agriculture, Planning and Environmental Committee the recommendation for appointment of _____ as Director of Planning, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature does hereby appoint _____ as Director of Planning at an annual salary of \$_____ (Grade 5, Step __, Management Compensation Plan, non-competitive class) effective _____ at 12:01 AM.

AGENDA ITEM NO. 6 – Appoint Member - Southern Tier East Regional Planning Development Board (STERPDB)

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/13/2022 4:30 PM

MOVER: Susan Wilson, Committee Member

SECONDER: Cathy Bischoff, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

ON MOTION OF FITCH**RESOLUTION NO.****Appoint Member - Southern Tier East Regional Planning Development Board (STERPDB)**

WHEREAS, there is currently a vacancy in the Cortland County representatives to the Southern Tier East Regional Planning Development Board (STERPDB) due to the resignation of the Planning Director, AND

WHEREAS, Cortland County is entitled to three representatives, AND

WHEREAS, a new Planning Director has been appointed for Cortland County, NOW THEREFORE BE IT

RESOLVED, that the following individual be and hereby is appointed to the STERPDB for the remainder of the term ending December 31, 2023:

	County Planning Director	Term Expires 12/31/23
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ACTION ITEMS/COMMITTEE APPROVAL

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/22/2022 6:00 PM

MOVER: Douglas Bentley, Committee Vice Chair

SECONDER: Ronald J. Van Dee, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

1. Appoint Member - Agricultural and Farmland Protection Board

WHEREAS, Resolution No. 182-93 created the Cortland County Agricultural and Farmland Protection Board, AND

WHEREAS, the Agricultural and Markets Law Section 302 (b) designates appointments are to be made by the Chair of the Legislature, AND

RESOLVED, that the following be and hereby is appointed to the Cortland County Agricultural and Farmland Protection Board for the terms indicated below:

Name	Address/Designation	Capacity	Term to Expire
Peter Knapp	7125 Song Lake Rd Tully, NY 13159	Farmer (Town of Preble)	12/31/2026
	60 Central Avenue Cortland, New York 13045	Director of Planning	Duration of Term

RESULT: **APPROVED [UNANIMOUS]**

Next: 12/22/2022 6:00 PM

MOVER: Douglas Bentley, Committee Vice Chair

SECONDER: Ronald J. Van Dee, Committee Member

AYES: Bentley, Harbin, Van Dee, Heider, Bischoff, Wilson, Eccleston

2. Appoint Members - Central New York Regional Planning and Development Board

WHEREAS, Trisha Jesset has resigned as the Cortland County Planning Department Director and from the Central New York Regional Planning and Development Board, NOW THEREFORE BE IT

RESOLVED, that the following be appointed in conformance with the Regional Planning and Development Board By-Laws:

Name	Capacity	Term Expiration
	County Planning Department Director	12/31/2023

DISCUSSION ITEMS

ADJOURNMENT

The meeting was closed at 10:57 AM

**Reallocate Salary Grade
Director of Planning
Planning Department**

WHEREAS, the Personnel/Civil Service Office has reviewed the salary grade for Director of Planning in the Planning Department, AND

WHEREAS, there has been a change to the job duties for this position as reflected in the job description, AND

WHEREAS, it is recommended that the aforesaid position be reallocated from Grade 5 (\$79,412-105,698) to Grade 3 (\$91,771-122,148) in the Management Compensation Plan, NOW, THEREFORE, BE IT

RESOLVED, that the position of Director of Planning is hereby reallocated from Grade 5 to Grade 3 effective January 26, 2023.

Attachment: Reallocate Director of Planning (11214 : Reallocate Salary Grade - Director of Planning)

Jurisdiction: Cortland County
 Jurisdictional Class: Non-competitive
 Adopted: 10/20/05
 Amended: 4/26/21; 10/31/22; 1/26/23

DIRECTOR OF PLANNING

DISTINGUISHING FEATURES OF THE CLASS:

The work involves responsibility for planning, administering and supervising activities in the Office of Planning. The position involves responsibility for the oversight and coordination of a comprehensive planning program of a County by providing technical assistance to municipalities in areas such as land usage, business retention, and water resource management. The position also involves representing the County on a variety of planning related organizations and boards. The position oversees the Grant Administrator to aid County Departments and County municipalities with grants and shared services. Work is performed under the administrative direction of the County Administrator and the general direction of the County Legislature. Supervision is exercised over subordinate staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Serves as project manager in special and ongoing planning projects including land usage, business retention and water resource management;

Evaluates effectiveness of projects under development and issue instructions governing their progress;

Guides the preparation of feasibility studies and statistical analysis for planning reports, including supervision of consultant documents.

Recommends economic development projects for consideration by the Director and respective organizations (e.g. IDA, Legislature, etc.);

Participates in regional, state and federal planning activities/efforts, including review of new planning and environmental legislation (e.g. National Flood Insurance Program changes, sustainability planning).

Assesses infrastructure needs in the County, recommend solutions to resolve them and implement projects;

Applies for grant and loan funds to accomplish the mission of the Department;

Works with and is the liaison to other Economic and Development agencies in the County;

Prepares the departmental budget, the annual work plan and oversees the work of department employees;

Develops policies, procedures and programs for the County's community and economic development functions to enhance economic growth and activities consistent with the goals of the County;

Develops and implements programs in conjunction with the County Chamber of Commerce to retain, restore and expand the commercial and industrial tax base and attract new businesses to the area;

Represents the interests of the County in local, regional and State organizations;

Coordinates activities with surrounding counties and works with community and citizen groups to foster the development of an appropriate business climate;

Provides information and technical assistance in planning and development as requested by municipal officials, county departments, businesses and others;

Gathers statistics and completes reports;

May review and stamp plan sets for County departments if qualified.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the methods and techniques used in economic and community development, municipal planning and promotional activities;
 Thorough knowledge of Federal and State programs related to the economic development and planning process;
 Thorough knowledge of business and economic conditions of the county;
 Good knowledge of Federal, State and Local laws and policies as they relate to economic development;
 Good knowledge of the general principles, terminology and practices used in municipal and community planning;
 Ability to plan and supervise the work of others;
 Ability to prepare and deliver presentations in a clear, concise and articulate manner;
 Ability to operate a personal computer and utilize common office software programs;
 Ability to communicate effectively both orally and in writing;
 Ability to establish and maintain effective working relationships with others;
 Physical condition commensurate with demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Possession of a Master's degree in planning, public administration, architecture, engineering, environmental studies or a closely related field and two (2) years of experience in planning or economic development; OR
- (b) Possession of a Bachelor's degree or higher in planning, architecture, engineering, environmental studies or a closely related field and three (3) years of experience as defined in (a); OR
- (c) An equivalent combination of training and experience as defined by the limits of (a), (b) and (c).

NOTE:

Degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside of the United States and its territories, applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/cfm>. Applicants must pay the required evaluation fee.

Committee Discussion:

Rules of Order Article XII: 12.A.

Finance and Administration – A seven (7) member Committee shall review the tentative budget filed by the Budget Officer and shall consider and recommend appropriations required for all purposes and prepare and report the annual estimates for the tax levy.

The Committee shall oversee:

The Treasurer’s Office, the Finance Office, Administration Office, Office of the Manager of Audit and Financial Projects, the Department of Real Property Tax Services, occupancy tax, Tompkins Cortland Community College (TC3), Industrial Development Agency and Business Development Corporation, and the agency that provides promotional and tourism service. The Finance and Administration Committee shall serve as the Audit Committee.

Agriculture/Planning/Environmental – Not less than five (5) nor more than seven (7) members who shall oversee:

County Planning Department, Soil and Water Conservation District, Cooperative Extension, public transportation, SPCA, and including but not limited to any associated agency.

Discussion topics:

Names in other counties:

- Economic Development and Planning Committee (Montgomery, Oswego County)
- Planning and Economic Development (Allegany, Cayuga, Chenango, Onondaga County)
- Economic Development, Planning, Tourism and Agriculture (Tioga County)
- Planning, Development and Environmental Quality (Tompkins County)
- Community Dev. & Natural Resources (Schuyler County)
- Planning, Development, Agriculture and Tourism (Seneca County)

Oversight statement examples

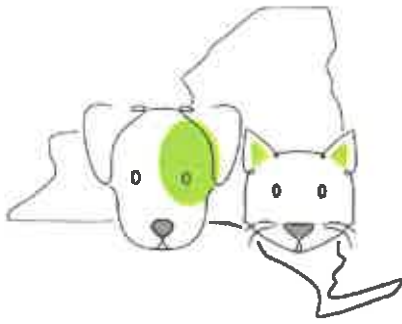
Seneca County: “Responsible for Planning & Community Development, Planning Board, Industrial Development Agency, Tourism, Federal and State grants, Soil & Water Conservation District, Extension Service, Agriculture Districts, and Finger Lakes Regional Airport.”

Onondaga County: “Agricultural Districts, Office of Economic Development and Associated Boards, Division of Community Development, Information Technology, Onondaga County Industrial Development Agency, Onondaga County Civic Development Corporation, Trust for the Cultural Resources of Onondaga, County, Syracuse-Onondaga County Planning Agency, Central New York Regional Planning and Development Board, Greater Syracuse Property Development Corporation, Centerstate CEO, Cornell Cooperative Extension, Visit Syracuse.”

Oswego County:

This committee shall deal with all matters pertaining to: County Departments - Promotion and Tourism, Department of Planning and Community Development

- Economic growth and industrial development of Oswego County, including all Federal and State grants pertaining to economic and industrial development and expansion and assistance for small businesses in Oswego County;
- The development and promotion of tourism in Oswego County, including administration of the state tourism matching funds program;
- The Tourism Advisory Council and serve as a liaison between the Council and the Legislature;
- Comprehensive planning, land use, zoning referrals, environmental management and assistance to local governments in Oswego County;
- The housing and Rental Assistance Programs;
- The transportation and Mass Transit Assistance programs;
- The County Planning Board and Regional Planning Board, and serve as liaison between the respective Boards and the Legislature;
- The development and promotion of agriculture, extension services, conservation, natural resources, wildlife and rural resources;
- The following agencies: Operation Oswego County; Industrial Development Agency; Small Business Extension Service; the Tourism Promotion and Development Agency; Central New York Regional Planning and Development Agency; Central New York Regional Transportation Authority and other transportation assistance programs; Environmental Management Council; Cooperative Extension, and Soil and Water Conservation District.



CORTLAND COUNTY SPCA

879 McLean Road
Cortland, NY 13045
(607) 753-9386
www.CortlandSPCA.org

Cortland County Report • December 2022

(12/1/22 - 12/31/22)

Impounding and Boarding

		# of Days	Cost
Canine	Impounded - Day 1	12	\$360.00
	Boarded Current Month	295	\$1,475.00
	Total Canine	307	\$1,835.00
Feline	Impounded - Day 1	16	\$480.00
	Boarded Current Month	862	\$4,310.00
	Total Feline	878	\$4,790.00
Other	Impounded - Day 1	0	\$0.00
	Boarded Current Month	0	\$0.00
	Total Other	0	\$0.00
Total Impounding and Boarding		1185	\$6,625.00

**Cortland County Humane Law Enforcement Report
October 2022 (12/1/22 - 12/31/22)**

Town of Cincinnatus

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	3

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Cortlandville

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	3
Dog/Cat Neglect	1
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	1
Injured Animal/Wildlife	1
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	1
NY AGM 377 Dead Animal/Disposal	1
NY AGM 373-4 Seizure	1

Complaints This Month	9
Complaints YTD	80

Dispositions:

Completed	1
Compliance Order	0
No Violation	3
Animal Picked Up/Impound	1
Animal Transported for Medical Care	1
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	3
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Dog in vehicle - no temperature violation. Neglected horses - horses have appropriate shelter, food/water, body condition is good - no violation. Pet owner incarcerated - pet is being cared for by family member. Deceased dog on roadside - deceased animal, was a deer hit by car - invalid report. Man seen hitting his dog with a whip - unable to locate. 373-4/374 Seizure - dog picked up and transported to shelter.

Town of Cuyler

Animal Cruelty:	
Dog/Cat Abandonment	1
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	11

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Two dogs abandoned, no one seen at residence for a week - owner surrendered dogs, SPCA picked up dogs and transported to shelter for intake.

Town of Freetown

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	5

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Harford

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

0

Complaints YTD

9

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Homer

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	1
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

1

Complaints YTD

18

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	1
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Inadequate shelter for two dogs - advised Country Acres Pet Services (appropriate party handling Village of Homer).

Town of Lapeer

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	1
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	4

Dispositions:	
Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Unhealthy/unsanitary conditions for dogs/cats - residence condition is good, animals in good body condition - no violation.

Town/Village of Marathon

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	1
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	1
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	2
Complaints YTD	9

Dispositions:	
Completed	0
Compliance Order	0
No Violation	2
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Horses loose, cruelty/neglect concern - horse owner did not know fence was down, fixed immediately, horses have good body condition, appropriate shelter, food/water - no violation. Concern for dog in rough shape taken from owner by complainant - fact finding revealed no violation.

Village of McGraw

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	14

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Preble

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	4

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Scott

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	1
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	7

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Box found on roadside containing 3 deceased newborn puppies - SPCA responded to location and transported box/puppies to shelter for investigation.

Town of Solon

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	8

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Taylor

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	1
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	1
Complaints YTD	4

Dispositions:	
Completed	0
Compliance Order	0
No Violation	1
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Inadequate shelter for dog - dog has appropriate shelter - no violation.

Town of Truxton

Animal Cruelty:	
Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month	0
Complaints YTD	3

Dispositions:	
Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: No complaint responses for animal cruelty this month.

Town of Virgil

Animal Cruelty:

Dog/Cat Abandonment	0
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	3
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

3

Complaints YTD

10

Dispositions:

Completed	0
Compliance Order	0
No Violation	2
Animal Picked Up/Impound	0
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	1
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Cows out year round without cover - cows have access to barn - no violation. Mini pony without shelter - unable to locate. Horses not being cared for properly, no food/water or shelter - horses have fresh hay, appropriate shelter, food/water - no violation.

Town of Willet

Animal Cruelty:

Dog/Cat Abandonment	1
Dog/Cat Abuse	0
Dog/Cat Neglect	0
Dog/Cat Sick or Injured	0
Other Neglect/Cruelty	0
Injured Animal/Wildlife	0
Inadequate Shelter	0
Loose Farm Animal/Public Safety	0
Hot/Cold Vehicle	0
NY AGM 377 Dead Animal/Disposal	0
NY AGM 373-4 Seizure	0

Complaints This Month

1

Complaints YTD

1

Dispositions:

Completed	0
Compliance Order	0
No Violation	0
Animal Picked Up/Impound	1
Animal Transported for Medical Care	0
Animal Brought to SPCA by Citizen	0
Referral/Necessary Advice Rendered	0
Unable to Locate	0
Pending Investigation	0
Tickets/Charges/Arrest	0

NARRATIVE: Abandoned cat - cat picked up and transported to shelter for intake.

Complaint Totals this Month:

20

After Hour All Calls this Month:

16

Complaints YTD:

190

After Hour All Calls YTD:

217



Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045
 Phone: (607) 756-5991 • Fax: (607) 756-0029
www.cortlandswcd.org

SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources

SOIL AND WATER CONSERVATION DISTRICT MONTHLY REPORT

From: Amanda Barber, SWCD Manager

January 5, 2023

AGRICULTURE AND PRIVATE LAND CONSERVATION

Agricultural Environmental Management (AEM) – Work on Merrills Creek was done in cooperation with the County Highway Department to stabilize the site before winter. Full project designs will be completed this winter and the corridor will be treated under the Climate Resilient Farming program next year. The Keller barnyard water management and manure storage project in the Town of Lapeer is complete. We are working on project close-out and payments and will begin processing the grant close-out. Edwards plan updates and design work continue.

We are processing paperwork for cover crop payments. Eighteen farms participated in the program. This year 2,901 acres of cover crops were applied and supported in the Chesapeake Bay watershed and 202 acres in the Finger Lakes watershed.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

Stream Restoration and Culvert Rehabilitation – Planning and design work for next year is underway. We are still coordinating the Stramba Rd and Syrian Hill Rd projects with Solon and FEMA. Syrian Hill Road crossing is slated for spring 2023 construction using FEMA funds. SWCD funds will be reallocated to another project in the Chesapeake Bay watershed. Virgil has identified additional sites for Cayuga Lake WS consideration and we will work with the County Highway Department to replace and complete additional stabilization work at the W. Scott Road culvert next year in the Skaneateles Lake WS.

The extension on the SOGL funding for Great Lakes project work is being processed. State WQIP program grant extensions are still processing and we are preparing reimbursement requests for all three grants.

Forestry – We have announced buffer tree planting opportunities in the Chesapeake Bay watershed through Trees For Tribes. Other watershed landowners may also be eligible for free planting materials through other programs.

We are finalizing our new online sales platform for our annual Spring Planting Program and Seedling Sale. We should go live next week.

We received a second rough draft of the Dwyer Park Community Forest Management Plan. A final draft should be available for public comment within a few weeks.

PROGRAMS AND EDUCATION

Erosion and Sediment Control 4hr Course- February 23, 2023 we will be offering this certification course for contractors and others who are required to oversee construction activities on sites with SPDES permits.

ADMINISTRATION

We will be working on financial records/management, tax documents, financial reports and the audit in the coming weeks. Preparations are being made for Quickbooks upgrades and data migration. We have received requests from the auditors for information for the 2022 Audit and received the 2022 Financial Reports and forms from the state. We continue to advertise and try to fill our vacant Fiscal Officer and Conservation Assistant positions and we are canvassing for seasonal Conservation Aide applicants.

Attachment: SWCD update 1 2023 (11198 : Soil & Water Conservation District Monthly Report)



Cooperative Extension Report

December 2022-January 2023

Human Ecology Program Area
December 2022- January 2023
Barbara Henza

Poverty Stoplight Program

I received a message from Andy Fagan that if CCE Cortland wishes to move forward with this program there will be a \$100 per month fee to use their website. There will be a meeting to discuss the Poverty Stoplight and the Poverty and Economic Hardship Program Works Team sometime in January once Professor Thomas Hirschl returns from his sabbatical.

Parents Apart

The next Parents Apart class I scheduled for January 21st.

Financial Education

I will be reviewing the financial education classes we offered in the past to identify ones that can be offered in the coming year. The classes will be updated as needed and offered either in person or via zoom. I also had a request to take some of the sessions from the Parenting a Second Time Around program and provide them via zoom.

Family Economics Resource Management Program Work Team

In early December I received a copy of a pre-proposal application from two of the researchers I have been communicating with over the last year. If funded, it would involve having members of the FERM PWT working on a research project as consultants some time next year. Building a relationship with Faculty at Cornell has been an ongoing goal for the PWT and I hope to move it forward in 2023.

Human Resources

I began the review of the personnel and volunteer files in December and discovered that CCE Cortland needs to purge a number of files based on the new LSG-1 Retention Schedule. I merged three databases/lists of previous employees whose files have already been disposed of into one master employee database that can be updated as we clean out the files and added worksheets for Camp Staff and also for past volunteers. I will also be working on identifying additional administrative and financial files that have reached their disposition date.

Agriculture Report: ***Dana M Havas***

Agriculture is a major driver of our economy. The ag and food system makes up for ~12% of the employment in the CNY region. In NY, for every \$1 of agricultural revenue an additional \$1.14 is created according to "The Economic Contributions of Agriculture to the NYS Economy: 2019" (Todd Schmidt, Cornell). According to the 2017 Ag Census Cortland County produced and sold ~\$69,506,000 worth of agriculture products. CCE Cortland Ag helps agriculture remain a resilient and contributive industry in our county.

Over the past few months, I have been seeped in planning for a full slate of activity that will begin later this month. Since I began my position there have been topics, I have not had the opportunity to respond to until now. Over the past few months, I have partnered with neighboring counties and other non-profits to design and organize a response to some of these requests. Specifically, marketing and building a resilient farm operation in a changing climate.

Together with Seven Valleys Health Coalition and the Center for Agricultural Development and Entrepreneurship CCE Cortland will be offering community members a four-part workshop on marketing your farm products. This series will be offered in conjunction with the Launch of the 'Cortland Harvest' brand built in partnership with Seven Valleys Health Coalition and CCE.

Together with CCE Tioga, Tompkins, the SCNY Dairy and Field Crops Team and the CCE Ag Resiliency Team CCE Cortland has developed a 6-part series titled "CNY Farming Series: Farming in a Changing World". So much of our world is changing – the climate, the markets – and with that change comes opportunities to integrate new practices into farm operations. This series was designed with small dairy and non-dairy farms and farmers leaving dairy (or looking for ways to augment small dairy operations) in mind. A series of farm tours are being developed to compliment the lectures and will be offered at a later date.

In addition this month we'll be kicking off two grants that CCE was awarded last year in partnership with other associations with the goal of helping to build more resilient agriculture supply and marketing chains: The Farm to School (F2S) Grant awarded from NYS Ag & Markets, and an USDA Farmers Market Promotion Program (FMPP) Grant. The FMPP grant is a three-year award that would help us to grow agricultural marketing capacity in Cortland, and neighboring counties. This grant would support this goal by enabling CCE Cortland to hire a direct marketing staff member whose responsibility it would be to identify direct market opportunities for Cortland County farmers and develop and distribute education materials and workshops to assist farmers in reaching and succeeding in direct-to-consumer markets. The F2S grant is a two year grant that will assist in building stronger supply chains for small and medium sized farmers by identifying farm to school market opportunities and infrastructure gaps.

Events	Date (Start date)	Collaboration code	Topic code
Past Educational Events & Gatherings			
Ag Solar In Service (for CCE Educators)	11/2022	Ag-S	GA
Growing a Hedgerow - walk	10/22/22		GA
Farmer Mental Health First Aid	10/19/22	NYFarmNet	GA
Growing a Hedgerow – webinar	10/11/22		GA
Wool Pool Organizer Meeting	10/04/22	Fiber	LS
Value-added discussion at Dragonfyre Distillery	08/09/22		AB
Legal Consideration with Solar Development 4-part series	07/22	Ag-S	GA/AB
Silvopasture walk at Twin Oaks	07/13/22		GA/LS
4-H Market Sale at the Cortland Jr Fair	07/09/22		Youth
Ag in Our School Social	07/07/22	FFA	AA
Representative Visit to Cortland Jr Fair	07/07/22	CASPN	AA
Rotational Grazing Pasture Walk	06/11/22		LS
Ag-Journalism Intern Presentation	05/05/22		AA
Wool Pool Organizer Conversation	05/02/22	AF	LS
Wool Skirting Workshop	04/23/22		LS
Annie's Project: Marketing Series 4-part series	04/05	CCE	AB
Silvopasture Gathering	04/13/22		LS
Preparing for Shearing – Alpaca Edition	04/05/22	AF	LS
Ag-Teacher Meet-n-Greet	03/30/22	AF	GA
Leasing for Solar Development 4-part series	03/22	Ag-S	GA/AB
Conservation Tillage Coffee Hour	02/15/22		GA
Accessing Wool Pools	02/08/22	AF	LS
Preparing for Shearing	02/01/22	AF	LS
Preparing for, Identifying, and Accessing Public Funding	01/27/22	Meat	AB
Scheduled Educational Events			
Marketing your Farm Business series	spring 2023	SVHC	AB
CNY Farm Diversification Conference	Winter 2023	CCE	LS
Planning for Agrivoltaics	Winter 2023	CCE	GA/AB

Community of Practice Groups			
Silvopasture/Agroforestry (4 walks in 2022)	05/22		LS
Value-added (1 meet-up and listserv developed in 2022)	07/22		AB
Past Youth Events			
4-H Market Sale	07/08/22		Youth
AgStravaganza 2-part series	06/08/22		Youth
Beef Rodeo (part of CNY 4-H Livestock Rodeo)	06/04/22	CCE	Youth
4-H Market Sale- Marketing Series 3-part series	05/04/22		Youth
4-H Market Sale- Processing Series 2-part series	04/28/22		Youth
CNY 4-H Livestock Rodeo 2-part series	spring 2022	CCE	Youth
Ag Literacy weeklong programming	03/22/22	CCE	Youth
Scheduled Youth Events			
4-H Livestock Info Night	01/12/23		Youth

Interns/Projects/Presentations	Date (Start date)	Collaboration code	Topic Code
Internships			
Ag-Solar Network Intern (SHINE)	06/2022	Ag-Solar	GA
Processing Mapping Intern	04/2022	Meat	LS
Ag-Journalism Intern 4 internships since inception	01/2021		AA
Cortland County Ag Oral History Intern	01/2021	Cortland	AA
NYS Processing Review Intern	01/2021	Meat	LS
Projects			
Cortland County Ag Oral History on hold	01/2021	Cortland	AA
Narratives for Utility Scale solar Development	01/2022	Ag-S	GA
Solar Development Flow Chart	01/2022	Ag-S	GA
Solar Glossary	01/2022		GA
Processor Map & Database	01/2021	Meat	LS
Cut flower listserve (development and maintenance)	10/2021	CF	Hort
Community Garden Map	01/2022		Hort
South Ave Community Garden (assisting external partners)	05/2022	Cortland	Hort
Agrioltaics Map	08/2022	SUNY C	GA
Presentations/Reports/Publications/Articles			
Wool Skirting: preparation & Considerations	04/23/22		LS
Identifying your Target Customer	04/12/22		AB
A review of NYS Wool Pools	02/08/22		LS
Beginning Farmers: Working with Livestock Processors	08/01/22	Meat	LS
Grants	award date	Collaboration code	
CCE Cortland Lead			
NYS F2S	2019	Cortland	
NYS F2S (awarded)	Jan 2023	CCE	
USDA-FMPP (awarded)	09/30/2022	CCE	
External Grants (Sub-contractor)			
SVHC USDA-LFPP (Branding)	2021	SVHC	
USDA Climate Smart Commodities (submitted May 2022)	waiting	CCETC	

Teams	membership type	Collaboration code
Youth Ag Workforce Development	facilitator	Cortland
CASPN	co-facilitator	Cortland
Hunger Coalition	member	SVHC/Cortland

Food Policy committee	member	SVHC/Cortland
Cortland Food Project	member	SVHC/Cortland
Animal Fiber Work Team	facilitator	CCE
Livestock Program work team	member	CCE
Meat processor work team	facilitator	CCE
Ag-Solar work team	facilitator	CCE
Cut Flower work team	facilitator	CCE
Cortland Ag Teachers Conversation	facilitator	CCE
NYS Agroforestry Team	member	CCE
Cortland County Farm Bureau	member	Farm Bureau
Payment for Ecosystems Services work team	member	CCE
CNY F2S Producer Grant Project	lead	CCE

Codes:**AF – CCE Animal Fiber Work Team****Ag-S – CCE Ag-Solar Work Team****Meat – CCE Processor Work Team****CCE – other CCE Associations****Cortland – various Cortland Co. partners****L-PWT – CCE Livestock Program Work Team****CF – Cut flower work team****CASPN -Cortland Ag Service Provides Network****FFA – Cortland Ag Teachers****Indirect Education / Outreach Activities (2022):**

- Mailchimp Newsletter (339 subscribers)
- Facebook posts (688 subscribers)
- 10 Press Releases (NYS Morning Ag Clips)
- 3 articles posted to CCE Livestock webpage and distributed statewide
- Radio session on WHXC about ag-teacher meet-n-greet (03/25)
- Radio Ad on WHXC about Market Sale (07/01)
- Newspaper ad about market sale (07/01)

Continuing Education/Professional Development

- Supervisory Development Program (Cornell, 11/29 & 12/01 – 2022)
- DEI Training (Cornell, 09/14/2022)
- Cultural Humility (Cornell, 08/2022)
- National Extension Energy Summit (eXtension Foundation, May 2022)
- NY FarmNet Training (NY FarmNet, April 2022)
- Web-soil Survey Training (CCE, March 2022)
- Access Capital for Farmers (Cornell Small Farmers Course, Winter 2022)
- Annie's Project Facilitator Training (Annie's Project, 11/2021)
- Regional Navigator/Farmland Navigator Training (AFT, 02/2021)

4-H Report January 2023:**Rebecca Ireland-Perry**

- Started Jr. Fair planning: fair book revisions, scheduling, contest changes. Scheduling meetings with both dairy and livestock committees. Fair dates are July 4th- 8th, come out and see all the wonderful work the youth of Cortland County 4-H have achieved!
- Schedule set up for the tractor certification class to begin in March. Registration will be open soon.

- Ongoing planning for winter/spring programs and workshops to offer. Planning a sewing camp for February, as well as continuing our Cake Decorating workshops.
- Along with other counties in our region, we are continuing our multi-county livestock rodeos, which is a series of hands-on workshops covering all the livestock species. Last year we did meat goats, sheep and beef. This year we are concentrating on rabbits, poultry, and swine. Cortland will be hosting the rabbit and poultry clinic in April at our fairgrounds.

Program Progress Report: December 2022

Program Area: CCE Cortland Small Dairy Support

Educator(s): Fay Benson

Program Goal(s): Small Dairy Support through appropriate technology and market opportunities

Direct Education/Research/Facilitation Activities:

Current/Ongoing Educational Programs:

Getting the Most Out of Your Pastures - Three-part series on understanding the complexities of the simple practice of grazing livestock of any kind.

4-H Building at Chemung Co. Fairgrounds, 170 Fairview Rd, Horseheads-

January 11th, 25th, and February 1st all meetings are 6:00 – 7:30 PM

Broome CCE Offices, 840 Upper Front St #2, Binghamton,

January 12th, 26th, and February 2nd ,all meetings are 6:00 – 7:30 PM

Tompkins CCE Office, 615 Willow Ave, Ithaca, NY 14850

January 17th February 21st, and March 21st, all meetings are 6:00 – 7:30 PM

Cortland CCE Office, 60 Central Ave. Cortland

January 18th, February 15th, and March 15th, all meetings are 6:00 – 7:30 PM

Masonic Lodge, 159 Main Street, Moravia

February 14th, & 28th, and March 14th -all meetings are 6:00 – 7:30 PM

Central New York Grazing Conference: Organizing with Dana Havas and the Cortland SWCD

March 25th 9:00 – 2:00 pm

Conference Room, NYS Grange Building, Cortland NY

NEDBIC #2 grant on study of organic dairy heifers:

Fourteen farms have signed up for the study. Have begun the data collection of cost to raise organic dairy heifers. Work will continue through the winter.

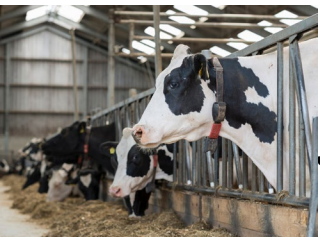
PASA/NEDBIC Grant

Have completed first of four grant plans for farmers participating in project. That project was to build a feeding area for his animals. Grant plans need to be completed by June of 2023.

Upcoming Dairy Programming

Dairy ‘Technology Tuesdays’ Webinar Series

January 10 to February 21, 2023
12:30 PM to 1:30 PM EST



- **Technology for Housing and Managing Dairy Calves**, *Dr. Joao Costa (University of Kentucky)*
- **Health Monitoring and Reproductive Management**, *Dr. Julio Giordano (Cornell University)*
- **Renovation Considerations When Adopting Technology**, *Timothy Terry (PRO-DAIRY, Cornell University)*
- **Utilizing Drones to Track Forage Inventory**, *Harrison Hobart (Alltech)*
- **Future Technology**, *Dr. Jeffrey Bewley (Holstein USA)*
- **From Robots to Low-Cost Parlors: How Do You Milk a Cow?** *Dr. Larry Tranel (Iowa State University) and Dr. Nancy Charlton (DeLaval)*
- **Barn Climate Systems and Footbath Technology**, *Mark Reynolds (ASAP Interiors)*



Dystocia Demo Cow

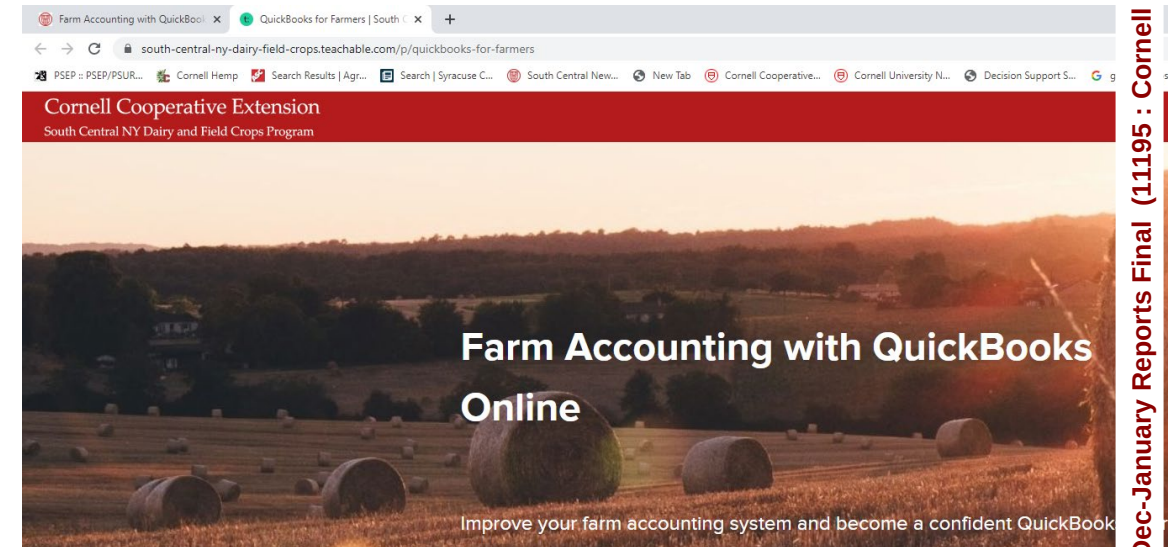
Upcoming Research

- “Healthy Herds” NYFVI Grant
- Bale Grazing Grant



Farm Business Management - Scheduled Winter Programming

- Farm Accounting with QuickBooks Online
 - 5 weeks, 12-1:30pm, Jan 11 to Feb 8
- Farm Business Management Fridays
 - 8 weeks, 12-1pm, Jan 6 to Feb 24
 - Session on managing inflation
- Dairy Farm Business Summaries
 - Organic Dairy Discussion Group
 - Support for ongoing PRO-DAIRY discussion groups



Winter 2022/23 Winter Programing

Fay Benson

Grazing Discussion Groups

A series of three meetings held in five of the six regional counties.

- ▶ 4-H Building at Chemung Fairgrounds
- ▶ Broome CCE Offices
- ▶ Tompkins CCE Office
- ▶ Cortland CCE Office
- ▶ Masonic Lodge, 159 Main Street, Moravia

CNY Grazing Conference

Title: "CNY Grazers Conference"

Date: March 25th 9:00 - 4:00 Location: Conference Room, NYS Grange Building, Cortland NY

Keynote Speaker: Russ Willson - A grazier from NW PA. - www.russwilson.net

Other talks: Health Care for the grazing animal, and a farmer panel on marketing for diversified farm operations.

Crop Production & Management

4.3.a

2023 Workshop & Meetings



- **WINTER CROP MEETING SERIES (Jan)**
Soil Health, Compaction, CRW, Disease Update
Auburn/Dryden
- **Maximizing fertilizer efficiency with peak fertilizer prices-workshop series (Feb-Mar)** - 1 hour zoom meetings over 5 weeks
- **CNY Farming in a Changing World Conference- Soils the Foundation of Production - 2/28 (Virtual)**

In the hopper:

- **No-Till User's Group**
- **Crop Protection Meetings?**
- **Spray Clinic**
- **PAT**

CORTLAND COUNTY PLANNING BOARD

BYLAWS

**Bylaws of the
Cortland County Planning Board**

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Bylaws of the Cortland County Planning Board

ARTICLE I ESTABLISHMENT, PURPOSE AND DUTIES

- Section 1. Establishment
The Cortland County Planning Board, originally created May 8, 1968, pursuant to Section 239b of the General Municipal Law of the State of New York and continued by Local Law 6 of 2019 adopted by the Cortland County Legislature on June 27, 2019.
- Section 2. Purpose
The Board shall advise the Legislature on any matter concerning regional, county, or municipal planning which may come to its attention by its own initiative or on referral from the Director.
- Section 3. Duties
The Board shall perform the duties as outlined in Section 7. of Local Law 6 of 2019 adopted by the Cortland County Legislature on June 27, 2019.

ARTICLE II DEFINITIONS

Terms used in these Bylaws shall be:

- A. "Board" shall mean the Cortland County Planning Board;
- B. "Committee" shall mean the Agriculture/Planning/Environmental Committee (or successor committee) of the Cortland County Legislature;
- C. "Department" shall mean the Cortland County Department of Planning;
- D. "Director" shall mean the Director of Planning of the County of Cortland;
- E. "Legislature" shall mean the Cortland County Legislature.

ARTICLE III MEMBERS AND TERMS OF OFFICE

- Section 1. Number
- A. The Board shall consist of eleven (11) voting members appointed by the Legislature upon recommendation of its Chairperson.
 - B. No more than five (5) members of the Board shall reside in the City of Cortland; no more than three (3) members of the Board shall reside in the Town of Cortlandville (excluding the Village of McGraw); and no more

than two (2) members of the Board shall come from any other single Village or Town.

Section 2. Ex-Officio Members

The Chairperson of the Legislature shall be an ex-officio, non-voting members of the Board.

Section 3. Terms of Office

A. Each voting member shall be appointed by the Legislature for a term of four (4) years.

B. A member who has served more than half a term in office shall be considered to have served a full term.

Section 4. Vacancies

A. Vacancies in membership on the Board shall be filled by appointment by the Legislature in accordance with Section 1 of Article III of these Bylaws.

Section 5. Removal from Membership

A. A member of the Board may be removed by a majority vote of the Legislature with or without cause.

B. A member of the Board shall be automatically removed for any reason that makes him/her ineligible to serve.

ARTICLE IV MEETINGS OF THE BOARD

Section 1. Regular

A. Regular meetings of the Board shall be held monthly in accordance with the schedule established by the Board at the annual meeting;

B. Each member shall receive a schedule of the meetings for the calendar year;

C. Public notice shall be provided in accordance with Public Officers Law Article 7, Section 104.

Section 2. Special

Special meetings of the Board shall be held:

A. At the call of the Director or the Chairperson of the Legislature;

B. At the call of the Chair of the Planning Board;

C. Upon written request of at least six (6) members of the Planning Board;

D. Notice to the members and to the public shall be provided in accordance with Public Officers Law Article 7, Section 104.

- Section 3. Annual
- A. Annual meetings of the Planning Board shall be held in January of each year.
 - B. Notice to the members and to the public shall be provided in accordance with Public Officers Law Article 7, Section 104.
- Section 4. Quorum
- A majority of the voting members must be present in person to constitute a quorum for the transaction of business at any meeting of the Board.

ARTICLE V OFFICERS, NOMINATION, ELECTION, DUTIES AND VACANCIES

- Section 1: Composition
- The officers of the Board shall consist of a Chair, a Vice Chair, and a Secretary. The Director of Planning shall serve as an ex-officio officer without vote.
- Section 2. Nominations
- A. In November, the Board shall appoint a Nominating Committee of three members;
 - B. The Nominating Committee shall present its slate of officers at the December meeting;
 - C. No member shall be eligible for nomination to office unless he/she has served at least one (1) year as a member of the Planning Board.
- Section 3. Election
- A. The officers shall be elected at the annual meeting and shall serve for a one-year term or until their successors are elected and assume office.
 - B. Terms of office shall commence at the conclusion of the annual meeting at which they are elected.
 - C. No member shall serve more than two (2) consecutive terms in the same office.
 - D. A majority vote shall be required for election to office.
- Section 4. Duties
- A. Chair.
The Chair shall:
 - i. preside at all meetings of the Board;
 - ii. upon approval of the Board, appoint the chairs and members of all standing and special (ad hoc) committees;
 - iii. perform such other duties as directed by the Planning Board or the Cortland County Legislature.
 - B. Vice Chair.

The Vice Chair shall:

- i. in the absence of or at the request of the Chair, present at the Board meetings;
- ii. perform other duties as directed by the Planning Board or the Cortland County Legislature.

C. Secretary.

The Secretary shall:

- i. record and sign the minutes of all meetings of the Board;
- ii. sign any correspondence or other documents at the direction of the Board;
- iii. perform other duties as directed by the Planning Board or the Cortland County Legislature.

D. Director.

The Director shall:

- i. perform the duties as outlined in Section 5 of Local Law 6 of 2019 adopted by the Cortland County Legislature on June 27, 2019;
- ii. perform such other duties as directed by the Cortland County Legislature.

Section 5. Vacancies

A. Chair. In the event of a permanent vacancy in the office of Chair of the Planning Board, the Vice Chair shall assume the office for the remainder of the unexpired term.

B. Other Offices. In the event of a permanent vacancy in any office other than Chair of the Planning Board, the vacancy shall be filled, for the remainder of the term, by nominations from the floor at the next regular meeting of the Board.

C. A majority vote shall be required for election to office.

ARTICLE VI COMMITTEES

Section 1: Standing Committees

A. The Planning Board may establish Standing Committees, consisting of three members of the Planning Board.

B. Standing Committees are established to work on long-term, on-going issues.

Section 2. Special Committees

A. The Planning Board may establish Special Committees, consisting of three members of the Planning Board.

B. Special Committees are established to work on short-term, special issues.

C. Special Committees may also be called Task Forces.

Section 3. Quorum

A majority of a committee must be present in person to constitute a quorum for the transaction of business.

ARTICLE VII PARLIAMENTARY AUTHORITY

The current edition of *Robert's Rules of Order, Newly Revised* shall be the parliamentary authority for the Cortland County Planning Board.

ARTICLE VIII AMENDMENTS

Section 1. Planning Board or Planning Director Recommendations

- A. The Planning Board or Planning Director may recommend to the Cortland County Legislature proposed amendments to these Bylaws.
- B. The Planning Board, through the Director of Planning, or the Director on his/her own behalf, shall present the proposed amendments to the Agriculture/Planning/Environmental [APE] Committee (or successor committee) of the Legislature.
- C. Upon a majority vote of the APE Committee, the proposed amendment(s) will be presented to the Legislature by placement on the Legislative Session agenda.

Section 2. Amendments Required By Statute

- A. Any amendments to these Bylaws which are required to be made by statute shall require only notice to the Legislature and shall be automatically incorporated into and made a part of these Bylaws.

Cortland County Planning Board			
Appointed by the Chair of the Legislature	Beau Harbin	City of Cortland Rep	6/30/2024
11 members	Paul Slowey	Town of Virgil	6/30/2026
No more than 5 from City of Cortland	Laurie Comfort	City of Cortland Rep	6/30/2026
No more than 3 from the Town of Cortlandville	Daniel Haynes	Town of Virgil	6/30/2024
2 from all other Towns and Villages	VACANT	Village of Homer	6/30/2026
	Chuck Feiszli	City of Cortland Rep	6/30/2025
	Amy Bertini	Town of Preble	6/30/2025
	Ann Swisher	Town of Solon	6/30/2023
	Paul Dries	Town of Homer	6/30/2023
	VACANT	Town of Cortlandville	6/30/2023
	VACANT	City of Cortland Rep	6/30/2026

Attachment: Cortland County Planning Board - Current Members January 2023 (11215 : Planning Board Vacancies)

ON MOTION OF KEVIN FITCH**RESOLUTION NO. 252-20**

Local Law 5 of 2020 – a Local Law to Amend Local Law 1 of 2018, a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York

WHEREAS, the Cortland County Legislature adopted Local Law 1 of 2018 on August 23, 2018 which established a (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, AND

WHEREAS, the Cortland County Legislature's Agriculture/Planning/Environmental Committee has recommended revisions to said Local Law, AND

WHEREAS, a public hearing was held on August 27, 2020 before the Cortland County Legislature, AND

WHEREAS, said Local Law has been in its final form upon the desks of the Cortland County Legislature at least seven (7) calendar days exclusive of Sunday, prior to this date, NOW THEREFORE BE IT

RESOLVED, that Local Law “I” of 2020 - a Local Law to Amend Local Law 1 of 2018, a Local Law Establishing a Payment in Lieu of Taxes (PILOT) Agreement for Commercial Solar Energy Systems in Cortland County, New York be and is hereby enacted as follows:

§1. Title

This Local Law may be cited as the “Solar Energy System PILOT Law of the County of Cortland, New York.”

§2. Legislative Intent and Purpose

This Local Law is adopted to ensure that the benefits of the community’s solar energy resource are available to the entire community, by promoting the installation of solar energy generating equipment through a payment-in-lieu-of-taxes (PILOT), granting reduced costs to system developers and energy consumers, and providing a revenue stream to the entire community.

§3. Authority

This Local Law is adopted under the authority granted by:

1. Article IX of the New York State Constitution, §2(c)(8),
2. New York Statute of Local Governments, §10(5),
3. New York Municipal Home Rule Law, §10(1)(i) and (ii); §10(1)(a)(8), and
4. New York Real Property Tax Law §487(9).

§4. Definitions

1. “AC” means alternating current.
2. “Annual Payment” means the payment due under a PILOT Agreement entered into pursuant

to Real Property Tax Law §487(9), as the same may be amended, superseded or replaced.

3. “Annual Payment Date” means January 1st of each year for the duration of the PILOT Agreement.
4. “Capacity” means the manufacturer’s nameplate capacity of the Solar Energy System as measured in kilowatts (kW) or megawatts (MW) AC.
5. “Owner” means the owner of the property on which a Solar Energy System is located or installed, or their lessee, licensee or other person authorized to install and operate a Solar Energy System on the property.
6. “Residential Solar Energy Systems” means a Solar Energy System with a nameplate generating capacity less than 50 kW AC in size, installed on the roof or the property of a residential dwelling (including multi-family dwellings), and designed to serve that dwelling.
7. “SBL number” means the Section-Block-Lot tax map number.
8. “Solar Energy Equipment” means collectors, controls, energy storage devices, heat pumps and pumps, heat exchangers, windmills, and other materials, hardware or equipment necessary to the process by which solar radiation is (i) collected, (ii) converted into another form of energy such as thermal, electrical, mechanical or chemical, (iii) stored, (iv) protected from unnecessary dissipation and (v) distributed. It does not include pipes, controls, insulation or other equipment which are part of the normal heating, cooling, or insulation system of a building. It does include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards required by New York law.
9. “Solar Energy System” means an arrangement or combination of Solar Energy Equipment designed to provide heating, cooling, hot water, or mechanical, chemical, or electrical energy by the collection of solar energy and its conversion, storage, protection and distribution.

§5. PILOT Required

1. The owner of a property on which a Solar Energy System is located or installed (including any improvement, reconstruction, or replacement thereof), shall enter into a PILOT Agreement with the County consistent with the terms of this Local Law except for:
 - a.) Residential Solar Energy Systems; and
 - b.) Solar Energy Systems that do not seek or qualify for an exemption from real property taxes pursuant to Real Property Tax Law §487(4) as the same may be amended, superseded or replaced.
2. The Lessee or licensee of any owner of a property required to enter into a PILOT Agreement by this section, which owns or controls the Solar Energy System, may enter into the PILOT Agreement on behalf of the owner of the property.
3. Any owner or developer of a solar energy system that meets the requirements under Real

Property Tax Law § 487 (4) MUST notify the Cortland County Real Property Tax Office and the Cortland County Treasurer via certified mail of its intent to construct a solar energy system. Upon receipt of any notification from an owner or other person of intent to install a Solar Energy System, the Real Property Tax Office by certified mail shall immediately, but in no case more than sixty (60) days after receipt of the notification, notify the owner or other person of the mandatory requirement for a PILOT Agreement pursuant to the terms of this Local Law.

4. Nothing in this Local Law shall exempt any requirement for compliance with state and local codes for the installation of any solar energy equipment or a solar energy system, or authorize the installation of any solar energy equipment or a solar energy system. All solar energy systems must file a Real Property Tax Exemption application pursuant to Real Property Tax Law §487, as the same may be amended, superseded or replaced, to receive a tax exemption.
5. The Annual Payments under the PILOT Agreement shall not exceed the amounts that would otherwise be payable but for the exemption under Real Property Tax Law §487 as the same may be amended, superseded or replaced.

§6. Contents of PILOT Agreements

1. Each PILOT Agreement entered into shall include:
 - a.) The name and contract information of the Owner or other party authorized to act upon behalf of the Owner of the Solar Energy System;
 - b.) The SBL number for each parcel or portion of a parcel on which the Solar Energy System will be located;
 - c.) A requirement for fifteen successive annual payments, to be paid commencing on the first Annual Payment Date after the effective date of the Real Property Tax Exemption granted pursuant to Real Property Tax Law §487 as the same may be amended, superseded or replaced;
 - d.) The Capacity of the Solar Energy System, and that if the Capacity is increased or increased as a result of a system upgrade, replacement, partial removal or retirement of Solar Energy Equipment, the annual payments shall be increased or decreased on a pro rata basis for the remaining years of the Agreement;
 - e.) That the parties agree that under the authority of Real Property Tax Law §487, as the same may be amended, superseded or replaced, the Solar Energy System shall be considered exempt from real property taxes for the fifteen (15) year life of the PILOT Agreement;
 - f.) That the PILOT Agreement may not be assigned without the prior written consent of the County, which consent may not be unreasonably withheld if the Assignee has agreed in writing to accept all obligations of the Owner, except that the Owner may, with advance

written notice to the County but without prior consent, assign its payment obligations under the PILOT Agreement to an affiliate of the Owner or to any party who has provided or is providing financing to the Owner for or related to the Solar Energy System, and has agreed in writing to accept all payment obligations of the Owner;

- g.) That a Notice of this Agreement may be recorded by the Owner at its expense, and that the County shall cooperate in the execution of any Notices or Assignments with the Owner and its successors;
- h.) That the Annual Payment for Solar Energy Systems with a Capacity of 1 MW or any part thereof shall be \$7,000.00 per MW of Capacity or a tenth thereof;
- i.) That the Annual Payment shall escalate one and one half percent (1½%) per year, starting with the second Annual Payment;
- j.) That if the Annual Payment is not paid when due, that upon failure to cure within thirty (30) days, the County may cancel the PILOT Agreement without notice to the Owner, and the Solar Energy System shall thereafter be subject to taxation at its full assessed value.
- k.) In addition, if the Annual Payment is not paid when due, a late fee equal to twelve percent (12%) of the amount due shall be assessed on an annual basis until paid in full.

§7. Severability

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

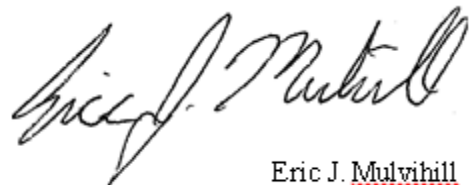
§8. Effective Date

This Local Law shall be effective upon its filing with the Secretary of State in accordance with the Municipal Home Rule Law, and shall apply to all solar energy systems constructed

STATE OF NEW YORK) SS:
COUNTY OF CORTLAND)

This is to certify that I, the undersigned, Clerk of the Cortland County Legislature, have compared the foregoing copy with the original now on file in this office, and that the above actions were passed by the Cortland County Legislature on the 27th day of August, 2020 and that the same is a correct and true transcript of such actions taken.

IN WITNESS WHEREOF I have hereunto set my hand
and the official seal of the CORTLAND COUNTY
LEGISLATURE, this 27th day of August, 2020.



Eric J. Mulvihill
Clerk of the Cortland County Legislature

Solar Law Discussion

Notification clause

Current language:

Any owner or developer of a solar energy system that meets the requirements under Real Property Tax Law § 487 (4) MUST notify the Cortland County Real Property Tax Office and the Cortland County Treasurer via certified mail of its intent to construct a solar energy system. Upon receipt of any notification from an owner or other person of intent to install a Solar Energy System, the Real Property Tax Office by certified mail shall immediately, but in no case more than sixty (60) days after receipt of the notification, notify the owner or other person of the mandatory requirement for a PILOT Agreement pursuant to the terms of this Local Law.

<https://codes.findlaw.com/ny/real-property-tax-law/rpt-sect-487.html>

Town of Cortlandville, NY / Part II: General Legislation, Chapter 130, Solar Energy System Pilot, 130-5.C.

Pursuant to Real Property Tax Law § 487(9)(b), the Town of Cortlandville hereby expresses its ongoing intent to require a contract for PILOT for such solar energy systems, and this chapter shall be considered notification to owners or developers of such systems and no further action is required on the part of the Town of Cortlandville with respect to the notification requirements by the Town of Cortlandville as set forth in Real Property Tax Law § 487(9)(a).

Who represents the County when handling these PILOTS?

Current local law is not clear who negotiates for the County when a solar company comes directly to the county

Possible options:

- County Attorney
- County Administrator
- Directors of Planning or Real Property
- Cortland County IDA

Considerations:

- Experience in working with PILOT agreements
- Authority provided by the local law
- Overall workload and timing to handle these
- Guidance on when Legislature would like to see

Example from Cortlandville, 130-6.H

The Town of Cortlandville Town Board may establish by resolution the payment amount and terms of PILOT agreements and/or community host agreements by developers of solar energy systems with the Town of Cortlandville or may delegate to the Cortland County Industrial Development Agency the authority to negotiate such agreements on behalf of the Town of Cortlandville.