



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, January 13, 2022

10:00 AM

Board Room

WebEx Meeting Information

<https://cortlandny.webex.com/cortlandny/j.php?MTID=m57e391483b9a55efb6be32afe49ccb62>

Thursday, Jan 13, 2022 10:00 am | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 2332 798 6671

Password: m73VKBWFB5

Join by phone

+1-415-655-0001 US Toll

Access code: 233 279 86671

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Committee Member Douglas Bentley	☐	☐	☐	
Committee Chair Beau Harbin	☐	☐	☐	
Committee Member Ronald J. Van Dee	☐	☐	☐	
Committee Member Susan Wilson	☐	☐	☐	
Committee Member Mitchel Eccleston	☐	☐	☐	
Committee Member Paul Heider	☐	☐	☐	
Committee Member Cathy Bischoff	☐	☐	☐	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Dec 1, 2021 9:30 AM

RESOLUTIONS

ON MOTION OF HARBIN

AGENDA ITEM NO. 1

Appoint Members to Transportation Advisory Committee - Planning Department

WHEREAS, Resolution No. 289-19 authorized the formalization of the Transportation Advisory Committee as a Citizen's Advisory Committee, AND

WHEREAS, the Transportation Advisory Committee as a formal subcommittee of the Agriculture, Planning, and Environment Committee will consist of a membership from a wide variety of community service agencies and government agencies, AND

WHEREAS, Beau Harbin has been appointed as the Chair of the Agricultural, Planning and Environmental Committee, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature appoint Beau Harbin to be legislative representative on the Transportation Advisory Committee for a term ending December 31, 2024.

Authorize Agreement with the Marathon Snowdusters, Inc Snowmobile Club for Annual Snowmobile Trail Maintenance Grant Funding Years 2021-2022 - County Planning Department

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, AND

WHEREAS, Cortland County under Section 27.17 of the State Parks, Recreation and Historic Preservation Law will apply for Snowmobile Trail Development and Maintenance grant funding for the period of April 1, 2021 to March 31, 2022, AND

WHEREAS, Cortland County enters into agreements with certain Snowmobile Clubs to ensure that the clubs perform trail maintenance and grooming of existing trails throughout Cortland County, AND

WHEREAS, the County serves as the local sponsor for the grant application and as the grant recipient, AND

WHEREAS, the County will retain an administration fee up to ten percent (10%) of the grant award to offset the actual cost for administration expenses incurred as the local grant sponsor for the period of April 1, 2021 to March 31, 2022, but will transfer funds from the grant to the various snowmobile clubs to reimburse for the maintenance and grooming of the local snowmobile trail system, NOW THEREFORE BE IT

RESOLVED, the Cortland County Legislature hereby authorizes the County Administrator upon review and approval by the County Attorney or designee to sign the agreement with the Marathon Snowdusters, Inc. Snowmobile Club for the purposes as previously stated for the period April 1, 2021 to March 31, 2022.

Authorize 2022 Agreement - Southern Tier East Regional Planning Development Board - Planning Department

WHEREAS, a proposed agreement between Cortland County and the Southern Tier East Regional Planning Development Board for 2022 in the amount of \$12,000 has been received, AND

WHEREAS, \$10,000 of these funds are included in the 2022 budget in account A10105.54040, AND

WHEREAS, due to an increase in the contract amount, another \$2,000 is needed, NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement for 2022 with the Southern Tier East Regional Planning Development Board, AND BE IT FURTHER

RESOLVED, that the 2022 Cortland County Budget be amended as follows:

Increase:

A10105.54040	Assoc/Membership Dues	\$2,000
A359900	Appropriated Fund Balance	\$2,000

Appoint Members - Central New York Regional Planning and Development Board

WHEREAS, the terms of Cortland County Representatives have expired on the Central New York Regional Planning and Development Board, NOW THEREFORE BE IT

RESOLVED, that the following be appointed in conformance with the Regional Planning and Development Board By-Laws:

Trisha Jesset	County Planning Department Director	Term expires 12/31/22
Garry VanGorder	At Large Representative	Term expires 12/31/22
Kevin Fitch	County Legislative Chair (ex-officio)	Term expires 12/31/23
Beau Harbin	Legislative Planning Committee Chair (ex-officio)	Term expires 12/31/23
Christopher Newell	County Legislator	Term expires 12/31/22
Linda Hartsock	At Large Representative	Term expires 12/31/22

Authorize 2022 Agreement - Cornell Cooperative Extension

WHEREAS, the 2022 Adopted Budget appropriated funds in the amount of \$258,420.00 for the operation of the Cornell Cooperative Extension of Cortland County programs, NOW THEREFORE BE IT

RESOLVED, in consideration of the services to be performed by Cornell Cooperative Extension of Cortland County, the County agrees to pay to Cornell Cooperative Extension of Cortland County the sum of two hundred fifty eight thousand four-hundred twenty dollars (\$258,420) in payments as follows: The amount of sixty-four thousand six-hundred five dollars (\$64,605) upon the execution of this Agreement and the amount of sixty-four thousand six-hundred five dollars (\$64,605) on the first day of April, July and October 2022. However, prior to the payment of the second payment and each payment thereafter, Cornell Cooperative Extension of Cortland County shall submit to the County Finance Office an account of its disbursements on a form mutually agreed to by the Cornell Cooperative Extension of Cortland County and the County, AND BE IT FURTHER

RESOLVED, that a maintenance in lieu of rent payment in the amount of sixty-three thousand seven hundred twenty-three dollars (\$63,723) is due to the County of Cortland as follows: The amount of fifteen-thousand nine-hundred thirty dollars and seventy-five cents (\$15,930.75) is due within 15 days of the execution of this agreement and the amount of fifteen-thousand nine-hundred thirty dollars and seventy-five cents (\$15,930.75) is due on the 15th day of April, July, and October, 2022, AND BE IT FURTHER

RESOLVED, that pursuant to Section 224 of the County Law, said agency shall render to the County Legislature a certified account of disbursements with verified or certified figures attached, AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement with Cornell Cooperative Extension of Cortland County, AND BE IT FURTHER

RESOLVED that the County Treasurer be and hereby is authorized and directed to make payment from account #A87505.54815, AND BE IT FURTHER

RESOLVED, that any unused amounts of said sums shall be refunded to the County of Cortland.

Appoint Member - Cornell Cooperative Extension of Cortland County Board of Directors

WHEREAS, the Cortland County Legislature is provided a seat on the Cornell Cooperative Extension of Cortland County Board of Directors, AND

WHEREAS, Beau Harbin has previously served on this Board and has expressed a desire to serve again, NOW THEREFORE BE IT

RESOLVED, that Beau Harbin of 25 West Court Street, Cortland, New York 13045, be and hereby is appointed to the Cornell Cooperative Extension of Cortland County Board of Directors for a two year term ending December 31, 2023.

MONTHLY REPORTS

1. Planning Department Monthly Budget Report
2. Planning Department - Activity Report - January 2022
3. Mobility Management Update
4. SPCA Monthly Report
5. Soil and Water Conservation District Monthly Report
6. Cornell Cooperative Extension Monthly Report

ADJOURNMENT