



**Cortland County
Legislature
Legislative Session
~ Agenda ~**

Legislative Chambers
60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, June 25, 2026

6:00 PM

Legislative Chambers

Public Hearings

1. **Local Law "F" of 2026 - A Local Law to Repeal and Rescind Local Law No. 7 of 2002, Local Law 3 of 2003 and Local Law No. 5 of 2018, and to Establish a Revised Office of the County Administrator for the County of Cortland**
2. **Local Law "G" of 2026 - A Local Law Providing that the County of Cortland Shall Become the Tax Collection Agency for the Purposes of Collecting Taxes and Special Assessments by Partial Payments for Real Property Located within the City of Cortland**
3. **Tompkins Cortland Community College's 2026-2027 Operating Budget**

Call to Order

Salute to the Flag

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Legislator Douglas Bentley				
Legislator Cathy Bischoff				
Legislator Reed Cleland				
Legislator Mitchel Eccleston				
Legislator Beau Harbin				
Majority Leader Paul Heider				
Legislator Linda Jones				
Legislator Dominick Mantella				
Legislator William McGovern				
Legislator Joseph Nauseef				
Legislator Christopher Newell				
Legislator Jason Prentice				
Minority Leader Sandra Price				
Legislator Ronald J. Van Dee				
Legislator Keith VanGorder				
Legislator Eugene Waldbauer				
Chair of the Legislature Kevin				

Fitch				
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Approval of Minutes

1. **Cortland County Legislature - Legislative Session - May 28, 2026**

Privilege of the Floor

Proclamations & Recognitions

Presentation of Petitions, Communications, Presentations and Notices

1. **2026 Cortland County State of the County**
2. **Believe 31 Presentation**
3. **Tompkins Cortland Community College Budget Presentation**

Reports of Standing, Special and Ad Hoc Committees

Receive and File

Articles Postponed to Day Certain

Unfinished Business

New Business

Resolutions

Resolutions from the Chair

Referred from Government Operations Committee

Referred from Public Works Committee

ON MOTION OF PAUL HEIDER

AGENDA ITEM NO. 1

A Resolution Authorizing the Relocation of Veterans' Monuments from the Former VFW Site on Main Street in the City of Cortland to Memorial Park in Courthouse Park - Department of Public Works

WHEREAS, certain veterans' monuments are presently located in front of the former Veterans of Foreign Wars (VFW) facility on Main Street in the City of Cortland; AND

WHEREAS, the former VFW facility has been acquired by DM3 of Cortland, LLC, who has authorized the relocation of said monuments to County and City properties within Courthouse Park; AND

WHEREAS, VFW Post No. 2354 has voted in favor of relocating the monuments to County and City properties within Courthouse Park; AND

WHEREAS, the preservation, protection, and respectful display of monuments honoring the service and sacrifice of United States veterans is a matter of significant public interest; AND

WHEREAS, the County of Cortland maintains a designated Memorial Park area within Courthouse Park suitable for the placement and long-term care of such monuments; AND

WHEREAS, the relocation of these monuments to the County's portion of the Memorial Park in Courthouse Park will ensure their continued accessibility, visibility, and proper maintenance; AND

WHEREAS, additional coordination is required with the City of Cortland regarding the placement or relocation of other monuments to the City's portion of Courthouse Park; AND

WHEREAS, the Cortland County Department of Public Works possesses the expertise, equipment, and personnel necessary to assist in the safe removal, transportation, and installation of said monuments; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the relocation of veterans' monument(s) from the former VFW site on Main Street to the County's portion of the Memorial Park in Courthouse Park; AND BE IT FURTHER

RESOLVED, that the Cortland County Department of Public Works is hereby authorized to assist with the removal of said monument(s) from their current location, the transportation thereof, and the installation within the County's portion of the Memorial Park in Courthouse Park; AND BE IT FURTHER

RESOLVED, that the Cortland County Department of Public Works is further authorized to assist, as appropriate, with the movement and placement of additional monuments onto the City of Cortland's portion of Courthouse Park, subject to approval by the City of Cortland; AND BE IT FURTHER

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized to execute any and all agreements, permits, licenses, or other documents necessary to effectuate the intent of this resolution, including agreements with the City of Cortland, DM3 of Cortland, LLC, and any relevant organizations.

Referred from Judiciary & Public Safety Committee

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 2

Abolish One Senior Dispatcher Position/Create One Dispatcher Position - Department of Emergency Response and Communications

WHEREAS, the needs of the agency will be better served by abolishing and creating several positions in the Emergency Response & Communications Department; AND

WHEREAS, the Judiciary and Public Safety Committee recommends the abolition of one (1) Senior Dispatcher (Step 4, Grade 8, \$30.6093 - \$43.6210/hr, competitive class); AND

WHEREAS, the Judiciary and Public Safety Committee recommends the creation of one (1) Dispatcher (Step 1, Grade 6, \$28.5007 - 41.3455/hr, competitive class); NOW THEREFORE BE IT

RESOLVED, that one (1) full-time position of Senior Dispatcher (Step 4, Grade 8, \$30.6093 - \$43.6210/hr, competitive class) be abolished effective August 14, 2026 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) full-time position of Dispatcher (Step 1, Grade 6, \$28.5007 - 41.3455/hr, competitive class) be and hereby is created with approval to fill effective August 15, 2026.

ON MOTION OF SANDRA PRICE

AGENDA ITEM NO. 3

Authorize Agreement with Alcohol Monitoring Systems, Inc. d/b/a SCRAM Systems for Electronic Monitoring - Probation Department

WHEREAS, Cortland County Probation seeks to enter into an agreement with Alcohol Monitoring Systems, Inc., d/b/a SCRAM Systems, for the provision of electronic monitoring equipment, software, and related services for probation clients; AND

WHEREAS, the proposed agreement includes services and equipment for passive electronic home confinement, GPS monitoring, remote alcohol monitoring, and related monitoring support services for Alternatives to Incarceration clients; AND

WHEREAS, the agreement also includes related PharmChek Drug Patch products and services, as needed, for drug testing and monitoring purposes; AND

WHEREAS, the initial term of the agreement is thirty-six (36) months commencing upon execution of the agreement; AND

WHEREAS, the cost of services and equipment will vary based upon usage, equipment type, monitoring services, and applicable pricing schedules set forth in the agreement; AND

WHEREAS, said services will be paid from Alternatives to Incarceration grant funds from the New York State Division of Criminal Justice Services, through funding account A.314043.43310; AND

WHEREAS, the equipment and services are offered at state contract/NASPO pricing rates; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the County Administrator, upon review and approval of the County Attorney or designee and subject to appropriation by the Cortland County Legislature, to enter into a thirty-six (36) month agreement with Alcohol Monitoring Systems, Inc., d/b/a SCRAM Systems, for electronic home confinement, GPS monitoring, remote alcohol monitoring, PharmChek Drug Patch products, and related services; AND BE IT FURTHER

RESOLVED, that expenditures under this agreement shall be made from account A.314043.43310, subject to the availability of appropriated funds and applicable grant funding; AND BE IT FURTHER

RESOLVED, that this Resolution shall take effect immediately.

Referred from Agriculture/Planning/Environment Committee

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 4

Establishing an Economic Development Reserve for Cortland County

WHEREAS, Cortland County recognizes that economic development is important to strengthening the local economy, encouraging investment, and supporting the long-term fiscal stability of the County; AND

WHEREAS, the County Legislature desires to establish a reserve to support future economic development purposes that serve a lawful County interest; AND

WHEREAS, the use and administration of the reserve should be governed by a formal County policy; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the establishment of a reserve to be known as the Cortland County Economic Development Reserve - A.386300.ED, to be used for lawful County purposes that support economic development and growth, business attraction or retention, and strategic investments that advance the County's economic development objectives; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized and directed to establish the reserve in the appropriate manner consistent with applicable law, accounting requirements, and County financial practices; AND BE IT FURTHER

RESOLVED, that the initial funding of the Economic Development Reserve, together with any future expenditures, appropriations, transfers, or additional deposits to or from said Reserve, shall be subject to separate resolution of the Cortland County Legislature.

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 5

Authorize Allocation of Scott Road Solar Host Community Agreement Revenue to the Economic Development Reserve

WHEREAS, the Cortland County Legislature established the Cortland County Economic Development Reserve Account No. A.386300.ED to support lawful County purposes that promote economic growth, business attraction or retention, and strategic investments that advance the County's economic development objectives; AND

WHEREAS, by Resolution No. 103-26, the Cortland County Legislature authorized the County Administrator, upon review and approval by the County Attorney, to execute and deliver a Host Community Agreement with Scott Road Solar, LLC, together with such other documents and actions as may be necessary or appropriate to carry out the intent of said resolution; AND

WHEREAS, the Cortland County Legislature desires to allocate the One-Hundred-Seventy-Thousand Dollars (\$170,000.00) received pursuant to the Scott Road Solar Host Community Agreement to the Cortland County Economic Development Reserve; AND

WHEREAS, the allocation of said revenue to the Cortland County Economic Development Reserve will preserve the funds for future lawful County purposes that support economic development and strategic investment within Cortland County; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the allocation of One Hundred Seventy Thousand Dollars (\$170,000.00) received pursuant to the Scott Road Solar Host Community Agreement to the Cortland County Economic Development Reserve Account No. A.386300.ED.

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 6

Appoint Members to the Cortland County Planning Board

WHEREAS, due to the terms of the Municipality representatives expiring on June 30th, 2026, there will be vacancies on the Cortland County Planning Board; AND

WHEREAS, applications were received and reviewed for the upcoming vacant positions on the Cortland County Planning Board; AND

WHEREAS, Article III of the Cortland County Planning Board by-laws state vacancies shall be filled by appointment by the Legislature in accordance with Section 1 of Article III of said by-laws; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to the Cortland County Planning Board for the terms as provided below:

Name	Address	Municipality	Term Expiration
N. Qwynne Lackey	804 Lamont Circle, Cortland, NY	Town of Cortlandville	6/30/2030
Kim Cameron	7565 Old Woods Road, Tully, NY	Town of Preble	6/30/2030
Paul Slowey	2649 Clute Rd, Cortland, NY	Town of Virgil	6/30/2030

Referred from Health & Human Services Committee

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 7

Authorize Agreement with the YWCA Aid to Victims of Violence Program - Department of Social Services

WHEREAS, the NYS Office of Children and Family Services has allocated Temporary Assistance for Needy Families (TANF) funds for Non-Residential Domestic Violence Services; AND

WHEREAS, the Young Women's Christian Association (YWCA) Aid to Victims of Violence (AVV) program is an authorized provider of such services; AND

WHEREAS, the funding needed for this Agreement is provided through a State allocation of federal TANF money and will be paid from Account A60105.54800.4693 title Enhanced Non-Residential Domestic Violence and the revenue will be posted in Account A601044.44689.4693; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign an Agreement for the time period of October 1, 2026, through September 30, 2027, in an amount not to exceed \$25,000 with the YWCA of Cortland for said services.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 8

Authorize Agreement Department of Social Services with TipCo Automated Systems

WHEREAS, Tipco Automated Systems (TipCo) has created an Artificial Intelligence (AI) product to assist local Departments of Social Services with streamlining and automating common processes while ensuring compliance with state and federal timeliness standards; AND

WHEREAS, the TipCo AI powered worker assistant, referred to as EVA, allows for optimization of workforce and an allocation of resources to more efficiently process eligibility for crucial benefit programs to assist those in need; AND

WHEREAS, the EVA components to be provided include a companion product that will operate as a chatbot to assist workers in finding regulatory and policy information quickly, a Rights and Responsibility document assistant to ensure clients understand and acknowledge information required to be read to them, and a dashboard to include case documentation, case change data and analytics; AND

WHEREAS, the funding needed for this Agreement will come from Account A60105.54015; NOW THEREFORE BE IT

RESOLVED, the County Administrator, upon review and approval by the County Attorney or designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign an agreement for the time period of July 1, 2026 through June 30, 2027, in an amount not to exceed \$22,000 with TipCo Automated Systems.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 9

Appoint Member Older Americans Act Advisory Council

WHEREAS, the By-Laws of the Older Americans Act Advisory Council of the Cortland County Office for Aging state membership shall be 15-25 voting members with at least fifty percent of the membership to be at least sixty years of age that represent target group seniors according to the Older Americans Act of 1965, as amended, and shall also include representatives of health care provider organizations, including veterans and

supportive services provider organizations, be broadly representative of all aspects of the county, and include local elected official and the general public; AND

WHEREAS, Article 4, Section 4, states the term shall be for three years, or appointed to complete a term of a person who has resigned, the new person's length of term is defined as the period of the original member's term, with a maximum of two consecutive terms; NOW THEREFORE BE IT

RESOLVED, that the following individual be and hereby is appointed to the Older Americans Act Advisory Council, effective immediately, in the capacity and for the term set forth below:

Ann Homer – Community Member (1st Term) - Term to expire 12/31/28

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 10

Abolish One Part-Time/Create One Full-Time Public Health Educator - Health Department

WHEREAS, the needs of the Public Health Department will be better served by abolishing one (1) part-time position of Public Health Educator, and creating one (1) full-time position of Public Health Educator, which will be 100% grant funded; AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions; NOW THEREFORE BE IT

RESOLVED, that one (1) part-time position of Public Health Educator (Grade 18, CSEA, \$27.0485-\$34.2364/hr, competitive class) be abolished effective June 25, 2026 at midnight; AND BE IT FURTHER

RESOLVED, that one (1) full-time position of Public Health Educator (Grade 18, CSEA, \$27.0485-\$34.2364/hr, competitive class, full-time with benefits) be created with permission to fill effective June 26, 2026 at 12:01 a.m., said position to remain in effect only for the duration of available grant funding and to be abolished upon the discontinuation or unavailability of such funding.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 11

Authorize Lease Extension with 91-101 Main Street, LLC - Workforce Development

WHEREAS, the Cortland County Legislature adopted Resolution No. 283-25, authorizing a further lease extension at 91-101 Main Street, LLC through June 30, 2026; AND

WHEREAS, there is a need to extend the lease contract through December 31, 2026 with no increase in rent; AND

WHEREAS, the parties have agreed that upon 45 days' notice, Cortland County may terminate the lease agreement on or after October 31, 2026 (resulting in a minimum of a four [4] month extension); AND

WHEREAS, the funding for this shall come from Workforce Investment Opportunity Act (WIOA) grant funding, which is appropriated to Account No. CD62925.54067; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon approval of the County Attorney or designee, is hereby authorized to execute an extension on the current lease with 91 – 101 Main Street, LLC for premises known as “99 Main Street, Cortland, NY 13045” through December 31, 2026 with no increase in rent and with a provision that the lease may be terminated on or after October 31, 2026 upon 45 days' written notice to the landlord; AND BE IT FURTHER

RESOLVED, that the funding for this lease extension shall come from Workforce Investment Opportunity Act (WIOA) grant funding, which is appropriated to Account No. CD62925.54067.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 12

Appoint/Reappoint Community Service Board Members and Subcommittees

WHEREAS, the Bylaws of the Cortland County Community Services Board (CSB), Article 3, Section 1 states that membership of the organization shall consist of (15) fifteen members appointed by the Cortland County Legislature, and Article 7, Section 1 states that the membership of the Mental Health (MH), Developmental Disabilities (DD) and Substance Use Disorder (SUD) Subcommittees shall consist of nine (9) members each, appointed by the Cortland County Legislature; AND

WHEREAS, a typical full term of each member of the Board and Subcommittees shall be four (4) years except when completing the term created by a member's resignation or death; AND

WHEREAS, members may serve for a maximum of two (2) consecutive terms, unless no recruitment is available; AND

WHEREAS, individuals have been nominated to fill vacancies on the Community Services Board and all the Subcommittees; NOW THEREFORE BE IT

RESOLVED, that the following members be and hereby are appointed/reappointed to the Cortland County Community Services Board and three Subcommittees for terms beginning immediately and ending as reflected below:

COMMUNITY SERVICES BOARD (CSB):

Appoint:

Matthew Cranson	29 Anderson Rd. Whitney Point, NY 13862	F&CCS Agency	12/31/2029
Jessica McGuire	54 Southworth Rd., Dryden, NY 13053	RHI- Coalition	12/31/28 (finishing term of resigned member Felicia Outlaw)
Loriann Spatola- Davis	87 Terrace Dr. Binghamton, NY 13905	WIC-CAPCO	12/31/2027 (finishing term of resigned member Julie Partigianoni)
Ann Homer	PO Box 106, 80 N. Main St. Cortland, NY 13045	Human Services	12/31/2029

MENTAL HEALTH SUBCOMMITTEE (MH):

Appoint:

Matthew Cranson	29 Anderson Rd. Whitney Point, NY 13862	F&CCS Agency	12/31/2029 (finishing term of resigned member Julie Partigianoni)
Kristina Gambitta	19 Atkins Ave. Cortland, NY 13045	RN with MH experience	12/31/2029

Reappoint:

Jennifer Sylstra	5139 Searls Rd. Cortland, NY 13045	Prevention & MHA	12/31/2029
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SUBSTANCE USE DISORDER SUBCOMMITTEE (SUD):

Appoint:

Jessica McGuire	54 Southworth Rd. Dryden, NY 13053	RHI- Coalition	12/31/29
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DEVELOPMENTAL DISABILITIES SUBCOMMITTEE (DD):

Appoint:

Irene Fiesinger	407 Shaver Ave. N. Syracuse, NY 13212	JM Murray Center	12/31/29 (finishing term of Neil Cavalieri - no longer with JM Murray)
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ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 13

Authorize Agreement with Integrity Partners for Behavioral Health IPA- Mental Health Department

WHEREAS, Integrity Partners for Behavioral Health IPA, Inc. ("Integrity Partners IPA") is a New York independent practice association located in Batavia, New York, established to support integrated behavioral health care delivery, quality improvement initiatives, clinical integration, and value-based payment arrangements among participating behavioral health providers; AND

WHEREAS, Integrity Partners IPA contracts with health plans, managed care organizations, and other payers to facilitate participation in value-based payment arrangements and other healthcare initiatives designed to improve quality, outcomes, care coordination, accessibility, and cost-effectiveness of behavioral health services; AND

WHEREAS, participation in Integrity Partners IPA will provide Cortland County's Mental Health Department with opportunities to collaborate with other behavioral health providers throughout New York State, participate in clinical integration activities, access quality improvement resources, and engage in value-based payment initiatives that support improved health outcomes for individuals receiving mental health and substance use disorder services; AND

WHEREAS, participation in Integrity Partners IPA will support the County's ongoing efforts to strengthen integrated care delivery systems, promote wellness and recovery-oriented services, enhance data-driven decision-making, and improve coordination of care for Medicaid recipients and other individuals served by County behavioral health programs; AND

WHEREAS, the County Mental Health Department has reviewed the proposed Participant Agreement and determined that participation is consistent with the County's mission to provide high-quality, accessible, and cost-effective behavioral health services to residents of the County; AND

WHEREAS, there is no cost to the County for these services; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval of the County Attorney or designee, is hereby authorized to execute an agreement with Integrity Partners IPA for said services; AND BE IT FURTHER

RESOLVED, that the County Mental Health Department is authorized to participate in Integrity Partners IPA clinical integration programs, quality improvement initiatives, value-based payment arrangements, data-sharing activities, and other collaborative efforts consistent with the terms of the Participant Agreement and applicable law; AND BE IT FURTHER

RESOLVED, that this Resolution shall take effect immediately.

ON MOTION OF RONALD VANDEE

AGENDA ITEM NO. 14

Endorsement of New York State Senate Bill S.6832/Assembly Bill A.5087 Relating to Participation in World Trade Center Rescue, Recovery and Cleanup Operations by Members of the Organized Militia

WHEREAS, New York State Senate Bill S.6832 and Assembly Bill A.5087 have passed both houses of the New York State Legislature and await consideration by Governor Kathy Hochul; AND

WHEREAS, this legislation relates to participation in World Trade Center rescue, recovery and cleanup operations by members of the organized militia; AND

WHEREAS, this legislation would amend the Military Law and the Workers' Compensation Law to provide that members of the organized militia who were ordered into active service as part of World Trade Center rescue, recovery and cleanup operations shall qualify as employees for purposes of making a claim under Article 8-A of the Workers' Compensation Law; AND

WHEREAS, for purposes of this legislation, "organized militia" includes members of the New York Army National Guard, the New York Air National Guard, the New York Naval Militia, and the New York Guard; AND

WHEREAS, members of the organized militia who served in the aftermath of the September 11, 2001 terrorist attacks provided critical rescue, recovery, cleanup, and support services under extraordinarily difficult and dangerous circumstances; AND

WHEREAS, it is appropriate and necessary to ensure that those who answered the call to serve during one of the most devastating events in our nation's history are afforded access to the benefits and protections available to others who participated in World Trade Center rescue, recovery and cleanup operations; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby endorses New York State Senate Bill S.6832 and Assembly Bill A.5087 and respectfully urges Governor Kathy Hochul to sign this important legislation into law; AND BE IT FURTHER

RESOLVED, that the Clerk of the Legislature is hereby directed to forward certified copies of this resolution to Governor Kathy Hochul, Senator Lea Webb, Assemblymember Anna Kelles, Assemblymember Jeff Gallahan, and any others deemed necessary and proper.

Referred from Finance & Administration Committee

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 15

Appoint Member to the Tompkins Cortland Community College Board of Trustees

WHEREAS, Matthew McSherry of 3693 Katie Lane, Cortland, New York, was appointed to the Tompkins Cortland Community College Board of Trustees pursuant to Resolution No.10-20; AND

WHEREAS, the term of Matthew McSherry expires June 30, 2026, and he has expressed his interest in continued service on the Board of Trustees; NOW THEREFORE BE IT

RESOLVED, that Matthew McSherry, be and hereby is reappointed to the Tompkins Cortland Community College Board of Trustees for a seven (7) year term ending on June 30, 2033.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 16

Adopt 2026-2027 Tompkins Cortland Community College Operating Budget

WHEREAS, the Board of Trustees of Tompkins Cortland Community College has presented to this Legislature an Operating Budget for the college fiscal year September 1, 2026 through August 31, 2027; AND

WHEREAS, a public hearing on said budget has been held on June 25, 2026, and heard all persons wishing to speak on this topic, pursuant to notice duly published; NOW THEREFORE BE IT

RESOLVED, that said operating budget in the amount of \$34,546,321 be and hereby is approved and adopted; AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature include in the Cortland County Budget for the year 2027 an amount determined pursuant to a plan for said college per adopted Resolution No. 129 for the year 1966, as amended by Resolution No. 128 and 131 for the year 1971, totaling approximately \$1,948,270 as Cortland County's share of the total Sponsoring Community Contribution of \$5,127,025, to be paid in four equal payments from account A24955.54780 after January 1, 2027; AND BE IT FURTHER

RESOLVED, that this resolution shall become effective upon adoption of a concurrent resolution by the Tompkins County Legislature.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 17

Authorize Participation in the NY MuniTrust Local Government Investment Pool

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o and Article 3-A, empowers municipal corporations to enter into, amend, cancel, and terminate agreements for the performance among themselves of their respective functions, powers, and duties on a cooperative or contract basis; AND

WHEREAS, the County of Cortland wishes to invest portions of its available funds in cooperation with other municipal corporations pursuant to the Municipal Cooperation Agreement dated as of February 1, 2022, by and among Orange County and the participants thereto, which is herein incorporated by reference;

WHEREAS, the County of Cortland wishes to satisfy the safety and liquidity needs of their funds while optimizing rates of return; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to sign the NY MuniTrust Local Government Investment Pool New Account Application and other associated documents to participate in this program.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 18

Resolution Rescinding Resolution No. 24-24, Which Delegated Certain Authority to the Deputy County Administrator

WHEREAS, the Cortland County Legislature adopted Resolution No. 24-24, titled "Authorize Authority Deputy County Administrator," on January 25, 2024, which authorized the duties of the Deputy County Administrator to include acting on behalf of and in the absence of the County Administrator; AND

WHEREAS, the duties delegated to the Deputy County Administrator via Resolution No. 24-24 are contradictory to the Cortland County Legislature's Rules of Order; NOW THEREFORE BE IT

RESOLVED, that Resolution No. 24-24 is hereby rescinded in its entirety, effective immediately.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 19

Local Law "F" of 2026 - A Local Law to Repeal and Rescind Local Law No. 7 of 2002, Local Law 3 of 2003 and Local Law No. 5 of 2018, and to Establish a Revised Office of the County Administrator for the County of Cortland

WHEREAS, the Cortland County Legislature adopted Local Law 7 of 2002 on December 12, 2002, establishing the Office of the County Administrator for the County of Cortland; AND

WHEREAS, the Cortland County Legislature adopted Local Law 3 of 2003 on July 9, 2003, Allowing for a Fixed Term of Office and Designating County Administrator as Budget Officer; AND

WHEREAS, the Cortland County Legislature adopted Local Law 5 of 2018 on December 20, 2018, amending Local Law 7 of 2002; AND

WHEREAS, the Cortland County Legislature finds that the Office of the County Administrator should be updated to reflect the present administrative structure and governance practices of Cortland County government, to provide continuity of administration, to clarify the relationship between the County Administrator, the County Legislature, the Chair of the Legislature, and County department heads, and to resolve inconsistencies between prior local laws, resolutions, and administrative practices; AND

WHEREAS, it is the purpose and intent of this local law to modernize the Office of the County Administrator as the Chief Administrative Officer of the County of Cortland, while preserving the policymaking authority of the Cortland County Legislature and preserving all powers, duties, and responsibilities granted by law to the Chair of the Legislature, elected County officers, and other officials whose authority is established by state law, local law, or duly adopted resolution; AND

WHEREAS, nothing in this local law shall be construed to curtail, diminish, transfer, or divest the Cortland County Legislature of any of its functions, powers, or duties, nor to curtail, diminish, transfer, or divest the powers of any elected County officer or any office whose authority is otherwise provided by law; AND

WHEREAS, a public hearing was held on June 25, 2026 before the Cortland County Legislature after publication of notice thereof as legally required; AND

WHEREAS, said local law has been in its final form upon the desks of the members of the Cortland County Legislature at least seven (7) calendar days exclusive of Sunday, prior to this date; NOW THEREFORE BE IT

ENACTED by the Legislature of the County of Cortland as follows:

Local Law "F" of 2026 - A Local Law to Repeal and Rescind Local Law No. 7 of 2002, Local Law 3 of 2003 and Local Law No. 5 of 2018, and to Establish a Revised Office of the County Administrator for the County of Cortland

SECTION 1. REPEAL AND RESCISSION OF PRIOR LOCAL LAWS

Local Law No. 7 of 2002, entitled "A Local Law establishing the office of County Administrator for the County of Cortland," Local Law 3 of 2003, entitled "A Local Law Amending Local Law No. 7 Of The Year 2002 Allowing For A Fixed Term Of Office And Designating County Administrator As Budget Officer," and Local Law No. 5 of 2018, entitled "A Local Law to Amend Local Law 7 of 2022 which established the office of

County Administrator for the County of Cortland,” are hereby repealed and rescinded in their entirety. The Office of the County Administrator shall thereafter be governed by the provisions of this Local Law.

SECTION 2. OFFICE OF THE COUNTY ADMINISTRATOR

- A. There shall be an Office of the County Administrator for the County of Cortland.
- B. The County Administrator shall be appointed by the County Legislature.
- C. The term of office of the County Administrator shall be up to four (4) years, in accordance with Local Law 2 of 2010, entitled “Adopt Proposed Local Law No. 2 for the Year 2010 Providing for the Term of Office of County Administrator,”
- D. The County Administrator shall serve as the Chief Administrative Officer of the County.
- E. The County Administrator shall serve at the pleasure of the County Legislature.
- F. The position of County Administrator shall be in the unclassified service for Civil Service purposes, and the qualifications for County Administrator shall be in accordance with the Civil Service job description for County Administrator.
- G. The County Administrator shall receive an annual salary to be fixed by the County Legislature.
- H. The County Administrator shall appoint such personnel within the Office of the County Administrator as may be authorized by the County Legislature.

SECTION 3. THE COUNTY LEGISLATURE

- A. The County Administrator shall be supervised by and directly responsible to the County Legislature.
- B. The County Legislature shall convey its direction to the County Administrator through the Chair of the Legislature, who shall serve as the regular point of contact between the County Legislature and the County Administrator for purposes of communication, coordination, and performance oversight, except where otherwise directed by the County Legislature.

SECTION 4. DEPUTY COUNTY ADMINISTRATOR

- A. The position of Deputy County Administrator is hereby authorized, subject to appropriation by the County Legislature, and shall be in the exempt class of the civil service, subject to applicable law.
- B. The Deputy County Administrator shall be appointed by and serve at the pleasure of the County Administrator.
- C. In the temporary absence or inability of the County Administrator, and only while the County Administrator remains duly appointed and in office, the Deputy County Administrator may act in the capacity of the County Administrator and may exercise the powers and perform the duties of the County Administrator during such temporary period.
- D. The Deputy County Administrator shall perform such duties as may be assigned by the County Administrator and may assist in the administration, coordination, and supervision of County operations.
- E. The Deputy County Administrator shall not, by virtue of such appointment, succeed to the position of County Administrator.

SECTION 5. POWERS AND DUTIES OF THE COUNTY ADMINISTRATOR

The County Administrator shall have the following powers and duties, in addition to those otherwise conferred by law, resolution, or the Civil Service job description:

- A. To perform the functions of Chief Administrative Officer of the County on behalf of the County Legislature.
- B. To coordinate and supervise the administrative functions of County departments and administrative units, and to promote efficient, consistent, and accountable County operations.
- C. To supervise and direct the Office of the County Administrator and the personnel assigned thereto, including the Deputy County Administrator and such other staff positions as may be authorized and funded.
- D. To require departments, offices, and administrative units to provide reports, plans, budget materials, operational information, and other data reasonably necessary for the administration of county government, except where restricted by law.
- E. To make recommendations to the appropriate jurisdictional Committees of the County Legislature or the Chairman of the Legislature for appointments by the County Legislature of all heads of units of County

Government not administered by an elected official.

- F. To participate with the Personnel Director and in the conduct of collective bargaining negotiations with organized employee representatives.
- G. Administer the County's purchasing system, including bidding, procurement, and related purchasing functions, and perform such purchasing and contracting functions as are authorized by applicable law, resolution, budget appropriation, or policy.
- H. To recommend to the County Legislature such policies, procedures, organizational changes, appointments, removals, studies, and administrative actions.
- I. To develop, coordinate, and administer countywide administrative policies and procedures consistent with legislative direction and applicable law.
- J. To implement and administer the County's adopted organizational framework across County departments and administrative units and to coordinate consistency with legislative intent, applicable law, and policy.
- K. To coordinate risk management, insurance administration, grants administration, and interdepartmental operational matters.
- L. To attend meetings of the County Legislature and its committees, make reports and recommendations, and undertake such research and administrative studies as the County Legislature may request.
- M. To perform such additional administrative and managerial duties as may be prescribed by law or assigned by the County Legislature, provided that such duties shall not curtail, diminish, transfer, or divest the powers of the County Legislature or any elected official.

SECTION 6. SUPERVISION OF DEPARTMENTS

- A. Except as otherwise provided by law or the establishing instrument of a particular office or department, and except for the offices identified in Section 6 of this local law, the County Administrator shall supervise all County department heads and administrative units.
- B. County department heads and administrative units subject to this section shall report directly to and be supervised by the County Administrator.
- C. Supervision under this section shall include, but not be limited to:
 - 1. direction and coordination of department operations;
 - 2. assignment and monitoring of work;
 - 3. performance management, including discipline, and evaluation input;
 - 4. approval or review of leave and related personnel matters;
 - 5. enforcement and implementation of countywide policies and procedures;
 - 6. coordination of interdepartmental operations and problem-solving; and
 - 7. such other supervisory authority as is consistent with law and County policy.
- D. The County Administrator may assist the applicable statutory committee chairs in the process of selecting new department heads, but the authority to appoint department heads is vested in the County Legislature.
- E. Statutory committees of the County Legislature shall exercise legislative review, budget consideration, subject-matter jurisdiction, and resolution review for the County departments and administrative units assigned to them under the Rules of Order, and such legislative functions shall remain distinct from day-to-day supervision of County departments and administrative units.

SECTION 7. OFFICES & POSITIONS EXCLUDED FROM COUNTY ADMINISTRATOR SUPERVISION

- A. The following shall not be subject to the ordinary day-to-day supervision of the County Administrator unless otherwise expressly provided by law:
 - 1. the Sheriff, the District Attorney, the County Clerk, the Coroners, and any other elected County officer established by law;

2. the Commissioners of the Board of Elections;
 3. the Director of Veterans' Services;
 4. the Manager of Audit and Financial Projects;
 5. the Public Defender;
 6. the Office of the County Attorney;
 7. the Office of the Clerk of the Legislature; and
 8. any other position or office directly responsible to the County Legislature by law or formal action of the County Legislature.
- B. Nothing in this local law shall be construed to place the offices and officials identified in this section under the ordinary day-to-day supervision of the County Administrator where such supervision is not otherwise provided by law.
 - C. The County Administrator may coordinate administratively with such offices and officers in the conduct of County business, and such offices and officers shall comply with applicable countywide policies and procedures adopted by the County Legislature and implemented by the County Administrator, except where inconsistent with law or the lawful operational authority of such office or officer. This coordination does not change their legal authority, reporting relationship, appointing authority, or operational control.
 - D. Nothing in this section shall be construed to limit the authority of the County Legislature or the Chair of the Legislature over offices or officials that report directly to them under applicable law, rule, contract, or resolution.

SECTION 8. BUDGET OFFICER

- A. Pursuant to County Law §§ 351, 353, and 354, the County Administrator shall be the Budget Officer of the County of Cortland.
- B. The County Administrator, as Budget Officer, shall perform the powers and duties assigned to the budget officer by County Law Article 7 and other applicable law, including preparation and submission of the tentative County budget.
- C. Nothing in this section shall be construed to supersede any vacancy provision of state law applicable to the office or functions of Budget Officer.
- D. The County Administrator shall provide for appropriate budgetary controls and to promote the effective, efficient, and economical management of appropriated funds.

SECTION 9. EMERGENCY MANAGEMENT COORDINATION

- A. During emergencies or other operational disruptions affecting County government, the County Administrator shall coordinate overall County activities, direct the operations of County government, and implement County emergency plans, in coordination with the Director of Emergency Response and Communications, the Chair of the Legislature, and other appropriate officials.
- B. The County Administrator may advise the Chair of the Legislature and the County Legislature regarding emergency operations, continuity measures, and coordination of County resources.
- C. In order to protect life, safety, property, continuity of operations, or the orderly administration of County government, the County Administrator may close County buildings or facilities under County control to the public, modify public access, alter employee work schedules or reporting requirements, direct non-essential employees of departments reporting to the County Administrator not to report or to leave work, and take related temporary administrative actions necessary to protect County operations.
- D. Nothing in this section shall be construed to transfer to the County Administrator any authority specifically granted by Article 2-B of the Executive Law to the Chair of the Legislature, as Chief Executive of the County, or to the Director of Emergency Response and Communications, as County Emergency Management Director.

SECTION 10. TEMPORARY ABSENCE OR INABILITY OF THE COUNTY ADMINISTRATOR

- A. If the County Administrator is temporarily absent or otherwise unable to perform the duties of the

position, and remains duly appointed and in office, the Deputy County Administrator shall exercise the powers and perform the duties of the County Administrator during that temporary period.

B. The Deputy County Administrator's authority under this section shall exist only while:

1. the County Administrator remains duly appointed and in office; and
2. the Deputy County Administrator remains duly appointed by and serving at the pleasure of the County Administrator.

C. If there is no Deputy County Administrator in office at the time of such temporary absence or inability, the Chair of the Legislature shall serve as Acting County Administrator during such temporary period.

D. For purposes of this section, a temporary absence or inability shall not include a vacancy in the position of County Administrator.

SECTION 11. VACANCY IN THE POSITION OF COUNTY ADMINISTRATOR

A. In the event of a vacancy in the position of County Administrator for any reason, as provided by law, the authority of the Deputy County Administrator to act in place of the County Administrator shall immediately terminate.

B. Upon such vacancy, the Chair of the Legislature shall assume the responsibilities and authorities of Acting County Administrator until a new County Administrator is appointed by the County Legislature, except to the extent that a specific function is otherwise assigned by state law to another officer during vacancy.

C. During such vacancy, the Chair of the Legislature, while serving as Acting County Administrator, may appoint the then-serving Deputy County Administrator, or another qualified person, to serve as Deputy County Administrator, subject to appropriation and applicable Civil Service requirements, until the County Legislature appoints a County Administrator.

SECTION 12. NO DIVESTITURE OF POWERS; PRESERVATION OF LEGISLATIVE AND ELECTED OFFICER AUTHORITY

A. Nothing contained in this local law shall operate or be construed to curtail, diminish, transfer, divest, or otherwise impair the functions, powers, duties, or responsibilities of the County Legislature, the Chair of the Legislature, any elected County officer, or any office whose authority is otherwise provided by law.

B. Nothing in this local law shall be construed to alter appointing authority, removal authority, or statutory reporting relationships except as expressly provided in this local law.

C. In the event of any conflict or inconsistency between this local law and any prior local law or resolution of the County Legislature, this local law shall govern.

SECTION 13. SEVERABILITY

If any clause, sentence, paragraph, subdivision, or part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof.

SECTION 14. EFFECTIVE DATE

This Local Law shall take effect when all applicable statutory requirements for its passage and adoption have been complied with fully and it has been duly filed in the Office of the Secretary of State as provided by Section 27 of the Municipal Home Rule Law.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 20

Resolution Authorizing an Intermunicipal Agreement Between the County of Cortland and the City of Cortland for the Collection of Real Property Taxes

WHEREAS, §1150 of the Real Property Tax Law authorizes municipal corporations to enter into agreements with one another with respect to any parcel of real property upon which they respectively own tax liens and disposition of such liens; AND

WHEREAS, the City of Cortland wishes to outsource its real property tax collection duties to maximize administrative efficiency; AND

WHEREAS, the County of Cortland possesses the necessary infrastructure, personnel, and technology within its Finance Office to efficiently collect these real property taxes on behalf of the City of Cortland; AND

WHEREAS, both municipalities have determined that entering into an intermunicipal agreement for this purpose will reduce administrative duplication and save taxpayer dollars; AND

WHEREAS, as part of this intermunicipal agreement, the City of Cortland will authorize the transfer of all delinquent real property taxes to the County of Cortland and the County of Cortland shall reimburse and make the City of Cortland whole for the amount of said delinquent taxes; NOW THEREFORE BE IT

RESOLVED, that the County Administrator, upon review and approval by the County Attorney or designee, be and hereby is authorized to execute the Intermunicipal Agreement with the City of Cortland for said purposes; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized to establish the necessary accounting funds and procedures to receive, hold, and remit the collected City tax revenues minus any agreed upon administrative fees.

ON MOTION OF CATHY BISCHOFF

AGENDA ITEM NO. 21

Local Law “G” of 2026 - A Local Law Providing that the County of Cortland Shall Become the Tax Collection Agency for the Purposes of Collecting Taxes and Special Assessments by Partial Payments for Real Property Located within the City of Cortland

WHEREAS, Article 9 of the New York State Real Property Tax Law authorizes certain procedures relating to the collection of real property taxes and special assessments, including the collection of such taxes by a county tax collection agency and the acceptance of partial payments where authorized by local law; AND

WHEREAS, the County of Cortland desires to become the tax collection agency for purposes of collecting taxes and special assessments for real property located within the City of Cortland, as prescribed by Section 972 of Article 9 of the Real Property Tax Law; AND

WHEREAS, a public hearing was held on June 25, 2026 before the Cortland County Legislature after publication of notice thereof as legally required; AND

WHEREAS, said local law has been in its final form upon the desks of the members of the Cortland County Legislature at least seven (7) calendar days exclusive of Sunday, prior to this date; NOW THEREFORE BE IT

ENACTED by the Legislature of the County of Cortland as follows:

Local Law “G” of 2026 - A Local Law Providing that the County of Cortland Shall Become the Tax Collection Agency for the Purposes of Collecting Taxes and Special Assessments by Partial Payments for Real Property Located within the City of Cortland

SECTION 1: On and after the effective date of this local law, and until such time as this local law is repealed, the County of Cortland shall become the tax collection agency for the purposes of collecting taxes and special assessments, including the authority to permit partial payments for real property located within the City of Cortland as prescribed by Section 972 of Article Nine of the Real Property Tax Law of the State of New York.

SECTION 2: The term “taxes” as used in this Local Law shall include special assessments which are levied by the County Legislature at the time and in the manner provided by law for the levy of county and town taxes.

SECTION 3: Such taxes may be paid in whole or partial payments as described in Section 6 of this Local Law, which shall be determined by the amount of the first payment and shall be due and payable not later than the last day of the

month in which the respective taxes may be paid without interest to the Director of Finance of Cortland County.

SECTION 4: Each partial payment, other than the first, shall be subject to interest at the rate determined pursuant to section nine hundred twenty-four-a of the Real Property Tax Law, up to and including the date on which it is to be paid.

If a partial payment is not fully paid on or before the date it is due, additional interest shall be added to the amount of any such partial payment at the rate as determined pursuant to section nine hundred twenty-four-a of the Real Property Tax Law for each month or part thereof until paid. No such partial payment may be paid unless all prior partial payments of current taxes, including interest, shall have been paid or shall be paid at that same time.

The failure to make, or the lack of, the required full payment of the first partial payment by an owner of real property by the required date, as described Section 6 of this Local Law, shall be construed as an election by such owner to pay the total amount of taxes in one payment.

SECTION 5: Upon receipt of the tax roll and warrant, the collecting officer shall mail to each property owner of the property listed thereon, a statement of taxes as provided by law. Such statement shall recite that such owner may elect, pursuant to section six of this local law, to pay the taxes set forth in the statement by partial payments, as provided herein.

SECTION 6: (a) If such owner shall elect to pay the taxes by partial payments, the owner shall pay to the Director of Finance the amount set forth in such statement and designated as "first payment." The amount of the second and third payment, including the interest charge, shall be paid to the Director of Finance on or before the date provided on the statement.

The partial payments may be made in three (3) payments. The first payment due January 31st, shall be fifty percent (50%) of the amount of the tax as levied, interest free; the second payment due by March 15th, shall be twenty-five percent (25%) of the amount of tax as levied, plus interest at the statutory rate, charged against the unpaid balance only; and the third payment due by April 30th, shall be the remaining twenty-five percent (25%) of the amount of the tax as levied plus interest at the statutory rate, charged against the unpaid balance only.

No tax bill under one hundred dollars (\$100) will be applicable to said partial payment plan.

(b) If any such partial payment is not fully paid on or before the date when due, interest shall be charged pursuant to section nine hundred twenty-four-a of the Real Property Tax Law as set forth within the provided statement. No such partial payment may be paid unless all prior partial payments of current taxes, including interest, shall have been paid or shall be paid at the same time.

(c) The owner of real property who elects to pay taxes by partial payments as provided in this section shall indicate their election by remitting the amount of the first partial payment to the Director of Finance on or before the date upon which it is due.

(d) The failure or lack thereof by an owner of real property to fully pay the first partial payment as provided in subdivision (c) of this section shall be construed as an election of such owner to pay the total amount of the taxes in one (1) payment in the manner provided by law.

SECTION 7: The Director of Finance of the County of Cortland is hereby empowered to promulgate and amend suitable rules and regulations prescribing the necessary forms for carrying into effect the provisions of this local law including partial payment of taxes and to establish the appropriate interest and penalties, consistent with the cost of carrying out the program for partial payments of real property taxes as allowed by Article 9 of the Real Property Tax Law of the State of New York.

SECTION 8: Any payment made after April 30th is considered delinquent and the Director of Finance may accept and process such delinquent payments in compliance with Real Property Tax Laws of the State of New York.

Announcements

Adjournment