



**Cortland County Ag,
Economic Development,
Planning & Environment
Committee Meeting
~ Agenda ~**

60 Central Ave.
Cortland, NY 13045
www.cortlandcountyny.gov

Thursday, June 11, 2026

11:00 AM

Room 302

View Meeting Virtually

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2938358974595?p=490LuD9hiwWQF9GRCc>

Meeting ID: 293 835 897 459 5

Passcode: zW3XZ2mP

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Committee Member Reed Cleland				
Committee Member Beau Harbin				
Committee Member Paul Heider				
Committee Member Jason Prentice				
Committee Member Sandra Price				
Committee Vice-Chair Mitchell Eccleston				
Committee Chair William McGovern				

Approval of Minutes

- 1. May 12, 2026- Special Ag, Economic Development, Planning & Environment Committee Minutes**
- 2. May 13, 2026- Ag, Economic Development, Planning & Environment Committee Minutes**

Resolutions

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 1.

Establishing an Economic Development Reserve for Cortland County

WHEREAS, Cortland County recognizes that economic development is important to strengthening the local economy, encouraging investment, and supporting the long-term fiscal stability of the County; AND

WHEREAS, the County Legislature desires to establish a reserve to support future economic development purposes that serve a lawful County interest; AND

WHEREAS, the use and administration of the reserve should be governed by a formal County policy; NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes the establishment of a reserve to be known as the Cortland County Economic Development Reserve - A.386300.ED, to be used for lawful County purposes that support economic growth, business attraction or retention, and strategic investments that advance the County's economic development objectives; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized and directed to establish the reserve in the appropriate manner consistent with applicable law, accounting requirements, and County financial practices; AND BE IT FURTHER

RESOLVED, that the initial funding of the Economic Development Reserve, together with any future expenditures, appropriations, transfers, or additional deposits to or from said Reserve, shall be subject to separate resolution of the Cortland County Legislature.

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 2.

Directing Host Community Agreement Revenues to the Cortland County Economic Development Reserve

WHEREAS, the Cortland County Legislature has established the Cortland County Economic Development Reserve (A.386300.ED) to support lawful County purposes that support economic growth, business attraction or retention, and strategic investments that advance the County's economic development objectives; AND

WHEREAS, Cortland County received revenue throughout the current fiscal year pursuant to a Host Community Agreement(s); AND

WHEREAS, Host Community Agreement revenues may provide a source of funding for future economic development purposes that serve a lawful County interest; AND

WHEREAS, the Cortland County Legislature desires to direct such revenues to the Cortland County Economic Development Reserve; NOW THEREFORE BE IT

RESOLVED, that all revenues previously received by Cortland County throughout the current fiscal year pursuant to Host Community Agreement(s) are hereby directed to be deposited, transferred, or otherwise assigned to the Cortland County Economic Development Reserve (A.386300.ED), consistent with County financial practices; AND BE IT FURTHER

RESOLVED, that all future revenues received by Cortland County pursuant to any Host Community Agreement shall be deposited, transferred, or otherwise assigned to the Cortland County Economic Development Reserve (A.386300.ED), unless the Cortland County Legislature directs a different use or disposition by separate resolution; AND BE IT FURTHER

RESOLVED, that the Director of Finance is authorized and directed to make any necessary budgetary, accounting, or administrative entries to effectuate this resolution.

ON MOTION OF WILLIAM MCGOVERN

AGENDA ITEM NO. 3.

Appoint Members to the Cortland County Planning Board

WHEREAS, due to the terms of the Municipality representatives expiring on June 30th, 2026, there will be vacancies on the Cortland County Planning Board; AND

WHEREAS, applications were received and reviewed for the upcoming vacant positions on the Cortland County Planning Board; AND

WHEREAS, Article III of the Cortland County Planning Board by-laws state vacancies shall be filled by appointment by the Legislature in accordance with Section 1 of Article III of said by-laws; NOW THEREFORE BE IT

RESOLVED, that the following be and hereby are appointed to the Cortland County Planning Board for the terms as provided below:

Name	Address	Municipality	Term Expiration
N. Qwynne Lackey	804 Lamont Circle, Cortland, NY	Town of Cortlandville	6/30/2030
Kim Cameron	7565 Old Woods Road, Tully, NY	Town of Preble	6/30/2030
Paul Slowey	2649 Clute Rd, Cortland, NY	Town of Virgil	6/30/2030

Action Items

Monthly Reports

1. **Cornell Cooperative Extension Monthly Report**
2. **Planning and Economic Development Monthly Report**
3. **Soil & Water Conservation District Monthly Report**

Discussion Items

1. **IDA/BDC Housing Breakdown**
2. **Housing Study Working Group**

Adjournment